

RESOLUTION NO. 12-13-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MASCOUTAH
ADOPTING A POLICY OF NONDISCRIMINATION AS PROVIDED BY
TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

WHEREAS, the City of Mascoutah recognizes that if it is to be a recipient of federal grants funding, the City of Mascoutah shall comply with a policy of nondiscrimination and shall comply with Title VI of the Civil Rights Act of 1964 and the rules, regulations and executive orders that govern Title VI on federally funded projects; and

WHEREAS, it is the intent of the City of Mascoutah to have policies and procedures in place to address complaints that may arise under Title VI of the Civil Rights Act of 1964; and

WHEREAS, it is recommended that policies and procedures be followed in order to comply with Title VI of the Civil Rights Act of 1964.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Mascoutah, County of St. Clair, State of Illinois, as follows:

SECTION 1: The City of Mascoutah, Illinois hereby adopts a policy of nondiscrimination and the attached Title VI policy statement ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964; that a copy of the City of Mascoutah Title VI Policy Statements and Title VI Complaint Form are attached hereto, marked "Exhibit A", and made apart hereof.

SECTION 2: This Resolution shall be in effect following its passage, approval and publication as provided by law.

SECTION 3: Any and all Resolutions, section of subsections of Resolutions in conflict herewith are hereby repealed.

PASSED AND ADOPTED by the Mayor and City Council of the City of Mascoutah, Illinois this 4th day of March, 2013.

AYES	-	Grodeon, Schorr, Weyant, McMahan, Daugherty.
NAYS	-	None.
ABSENT	-	None.

ATTEST:

Kari O. Ulaas, mme
City Clerk
(SEAL)

Gerald Daugherty
Gerald Daugherty, Mayor

**TITLE VI POLICY STATEMENT
CITY OF MASCOUTAH, ILLINOIS**

The City of Mascoutah, Illinois ("Mascoutah") is committed to a policy of nondiscrimination ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, as amended.

It is Mascoutah's objective to:

- Ensure that the level and quality of Mascoutah's service is provided without regard to race, color, or national origin;
- Identify and address as appropriate, disproportionately high and adverse human health and environmental effects, including social and economic effects of programs and activities on minority populations and low income populations;
- Promote the full and fair participation of all affected populations in Mascoutah's decision-making;
- Prevent the denial, reduction or delay in benefits related to programs and activities that benefit minority populations or low-income populations; and
- Ensure meaningful access to programs and activities by persons with Limited English Proficiency ("LEP").

The Mayor, City Council, Department Heads, and all employees share the responsibility for carrying out Mascoutah's commitment to Title VI. The Title VI Complaint Form is available at www.mascoutah.com and (618) 566-2964. Accessible formats available upon request.

A complainant may file directly with the Illinois Human Rights Commission no later than 180 days after the alleged discrimination. The address is below.

City of Mascoutah
3 West Main Street
Mascoutah, IL 62258
(618) 566-2964

Illinois Human Rights Commission
William G. Stratton Building, Suite 802
Springfield, IL 62706
(217) 785-4350

Mascoutah will provide appropriate assistance to Complainants who are limited in their ability to communicate in English. Mascoutah assistance is available Monday – Friday, 8:00 a.m. – 5:00 p.m. If a member of the general public requires assistance during a time or day other than those published, a mutually agreeable appointment will be schedule.

**CITY OF MASCOUTAH, ILLINOIS
TITLE VI COMPLAINT FORM**

Title VI of the 1964 Civil Rights Act requires that "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The following information is necessary to assist us in processing your complaint. Should you require any assistance in completing this form, please contact the City of Mascoutah City Clerk at 618-566-2964.

Complete and return this form to: City Clerk, City of Mascoutah, 3 West Main Street, Mascoutah, IL 62258.

1. Complainant's Name: _____

2. Address: _____

City: _____ State: _____ Zip Code: _____

3. Telephone (home) _____ (business) _____

4. Person discriminated against (if someone other than the complainant):

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

5. Which of the following best describes the reason you believe the discrimination took place?
Was it because of your:

Race/Color National Origin Age Gender Income

6. What date did the alleged discrimination take place? _____

7. In your own words, describe the alleged discrimination. Explain what happened and who you believe was responsible.

Please use the back of this form if additional space is needed.

8. Have you filed this complaint with any other federal, state, or local agency, or with any federal or state court? Yes No

If yes, check each box that applies:

- Federal Agency Federal Court
 State Agency State Court Local Agency

9. Please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number(s): _____

10. Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Complainant's Signature

Date