

Mascoutah Police Department

Police Officer Application

		Applicar	nt Info	rmatio	on (Please Type or P	rint)				
Full							Date of			
Name:							Birth:			
	Last		Firs	t		M.I.				
Address:	Street Address					Apartmen	t/Unit #			
	City			_		State		ZIP Code		
Phone: ()			E-n	nail Address:					
How long ha	ave you lived at this o	current address	?							
Social Secu	rity No.:				Other/Maiden Names:					
Sex:		Height:			W	eight:				
Hair Color:		Eye Color:								
Driver's Lice Number:	ense		Iss	uing S	tate:	Expiration	on Date	e:		
With whom live with at t above addre List full nam relationships	he ess? es and									
Are you a ci	tizen of the United S	tates?	YES	NO	If no, are you authorize	zed to work i	n the U	.S.?	YES	NO
Have you ev	ver worked for the Ci	ty of	YES	NO 	If ves. when?					

			Soc	ial Status		
Are you single?		YES	NO	Are you married?	YES	NO
Are you separated?		YES	NO	Are you widowed?	YES	NO
Are you divorced?		YES	NO	•		
Are you living with your sp	20002	YES	NO			
Are you living with your sp	oouse?					
If no, explain:						
		inforn	nation	regarding your marriage or marriages:		
Date: Place of Mar	<u>rriage:</u>			Wife's Maiden Name:		
If a marriage	e to which you were	a party	y was	ever dissolved, provide the following in	formation:	
If you were separated, ex and to whom was action of						
and to whom was action (granteu :					
If you were divorced, expl	lain the divorce and to	,				
whom was action granted		,				
If your marriage was annulment and to whom w						
	Ū					
		YES	NO			
Are you paying alimony?						
If yes, explain:						
If divorced, list the name(s spouse(s) & where they re						

Social Status (Continued)

List below every child born to you, adopted by you & any stepchildren you have:

Name:	Date of Birth:	<u>Pla</u>	ce of Birth:	To Whom Does	The Child Live & Whon	<u>n:</u>
Are you now supporting all chil you, adopted by you and/or ste	dren born to epchildren?	YES	NO			
If no, explain fully:						
Have you ever been named as father in a paternity proceeding	the natural g?	YES	NO			
If yes, explain:						
Are you paying child support?		YES	NO			
If yes, explain:						

		Educa	ation				
High School: From:	To:	Address: Did you graduate?	YES	NO	Degree:		
College: From:	To:	Address: Did you graduate?	YES	NO	Degree:		
Other: From:	То:	Address: Did you graduate?	YES	NO	Degree:		
Other: From:	То:	Address: Did you graduate?	YES	NO	Degree:		
Other: From:	То:	Address: Did you graduate?	YES	NO	Degree:		
Other: From:	To:	Address: Did you graduate?	YES	NO	Degree:		
List any special training courses you have completed that would be beneficial for this position.							

List any professional licenses or certificates you hold or have held.

List any additional work skills that you believe may be beneficial to police work (i.e. computer training, typing, etc.)

		Driving History		
Can you operate an automobile?	YES	NO		
Do you possess a valid driver's license?	YES	NO		
Have you ever been refused a driver's license by any state?	YES	NO		
If yes, explain:				
Have you ever had a driver's license in any state other than Illinois?	YES	NO		
If yes, explain:				
Was you driver's license every suspended or revoked?	YES	NO		
If yes, explain:				
		Residences		
List your addresses for	the la	Residences est ten years starting with you	present address:	
List your addresses for From (Month/Year): To (Month/Year):			present address: <u>City, State & Zip Code</u>	
•		st ten years starting with you		
•		st ten years starting with you		
•		st ten years starting with you		
•		st ten years starting with you		
•		st ten years starting with you		
•		st ten years starting with you		
•	A	st ten years starting with you		
From (Month/Year): To (Month/Year):	<u>A</u> (st ten years starting with your		

Have you ever served in any U.S. the U.S. Reserve Forces and Na		YES NO	
If yes, Branch:		From:	То:
What is your service serial numb	per?		
Highest rank held:			
Rank at Discharge:	Туре о	f Discharge (Be exact):	
If other than honorable, explain:			
Give date and location of entrance to active duty (city & state):			
Give date and location of discharge (city & state):			
	List the periods of active	e service time below:	
From (Date):]	Го (Date):	
List all draft classifications you have had:			
you have had: If you are a non-veteran, provide the local board	YES NO		

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		Crim	ninal History		
Have you ever been convicted of a crime other than traffic offenses?	. YES	NO			
Date Charged:	By Whom (Police A		ain in detail below: <u>rime Charged:</u>	: <u>Disposition</u> (of Case:
Have you ever been place on probation?	ed YES	NO			
If yes, explain:					
Have you ever used any illegal drugs?	YES	NO 🔲			
If yes, explain:					
Have you ever been reported as a missing person or as a runaway?	YES	NO			
If yes, explain details inclute jurisdiction, dates and outcome:					
Have you ever been the victim of a crime?	YES	NO			
If yes, explain:					
Was this crime reported to the police?	YES	NO 🔲			
If no, explain why:					

	Crimina	al History		
Have you ever been fingerprinted by a police agency other than for an arrest?	YES NO			
	If yes explain	in detail below:		
Date:	Agency:		Purpose:	
			-	
Location (City):	List all traffic citation	ns you have receiv <u>Nature of Violatio</u>		Disposition of Case:
Are there any traffic warrants	or other warrants now pending a	gainst you?	YES	NO
If yes, explain:	. •	-		NO

		Employr	ment History		
Have you ever taken a civil service exam?	YES	NO			
	Į:	f yes explair	n in detail below:		
Agency:	Approximate Ex	am Date:	Position on List:	Status:	
Are you now on any eligibility	YES	NO			
list?					
If yes, explain:					
Were you ever placed on a cive service list and not hired?	vil YES □	NO			
If yes, explain:					
Ware very even rejected for each					
Were you ever rejected for any civil service position?	y YES	NO			
If yes, explain:					
V V - V					
Have you ever submitted an	YES	NO			
application for appointment to another police department?					
If yes, provide the date:					
me date.					

	Εm	ployment History (Continued)		
Have you ever been a	law enforcement officer of	or held a similar position? If yes explain in detail below:	YES	NO
Position:	Date (From):	Date (To):	Location / Agency:	
Were you ever sued a of your duties as a pol		NO		
If yes, explain and provide the disposition:				
Were you ever dischar service or while under		ecause of misconduct or unsatisfactory	YES	NO
If yes, explain and incl name(s) and addresse employees:				
corporate member?		any business as an owner, partner or	YES	NO
If yes, explain and incl name(s) and addresse employees:				

Previous Employment

List all jobs you have held for the last ten years, including periods of unemployment. List your most present or most recent job first. Include military service in proper time sequence and temporary or part-time jobs.

Company:					Phone:	()	
Address:					Supervisor:			
Job Title:		Starting Salar	ry: \$			Ending	g Salary:	\$
Responsibilities:								
From: May we contact your pr	To: evious supervisor for a	_	ng: ES	NO				
Company:					Phone:	()	
Address:					Supervisor:			
Job Title:		Starting Salar	ry: \$			Ending	g Salary:	\$
Responsibilities:								
From:	То:	Reason for Leavin	_	NO				
May we contact your pr	evious supervisor for a	_	ES	NO				
Company:					Phone:	()	
Address:					Supervisor:			
Job Title:		Starting Salar	ry: \$			Ending	g Salary:	\$
Responsibilities:								
From:	То:	Reason for Leavin	ıg: ES	NO				
May we contact your pr	evious supervisor for a	_	<u> </u>					
Company:					Phone:	()	
Address:					Supervisor:			
Job Title:		Starting Salar	ry: \$			Ending	g Salary:	\$
Responsibilities:								
From:	То:	Reason for Leavin	ıg: ES	NO				
May we contact your pr	evious supervisor for a	_						

Previous Employment (Continued) Company: Phone: () Address: Supervisor: Job Title: Starting Salary: \$ Ending Salary: \$ Responsibilities: From: Reason for Leaving: To: NO YES May we contact your previous supervisor for a reference? Phone: (Company:) Address: Supervisor: Job Title: Starting Salary: \$ Ending Salary: \$ Responsibilities: From: To: Reason for Leaving: NO May we contact your previous supervisor for a reference? Phone: (Company:) Address: Supervisor: Job Title: Starting Salary: \$ Ending Salary: \$ Responsibilities: From: To: Reason for Leaving: NO May we contact your previous supervisor for a reference? Company: Phone: () Address: Supervisor: Job Title: Starting Salary: \$ Ending Salary: \$ Responsibilities: Reason for Leaving: From: To: NO May we contact your previous supervisor for a reference?

Previous Employment (Continued)

Indicate which employer(s) you do not wish us to contact:

Explain your reason for applying for this position:

Credit History

List three commercial or business credit references (Include bank, charge accounts or firms you have borrowed money for any purpose):

Name & Address of Firm:	Type of Busines	ss: Amount:	Approximate Date Opened & Closed:		
Have you ever been sued?	VEO	NO			
Thave you ever been sueu!	YES	NO			
If yes, explain:					
Have you ever filed for bankru	ptcy? YES □	NO			
If yes, explain:	_	_			
Liet	any autotanding dah	te and list amount/s	and whether in arrears:		
List any outstanding debts and list amount(s) and whether in arrears:					
Amount of Amount no original debt: owed:	ow Past due (Yes or No):	Name of creditor:	Address of creditor:		

Acquaintances

Fill in below the names of three adults, **not related to you and not former employees or references**, who are friends, fellow students or fellow workers. The acquaintances listed should be those persons who have seen you frequently during the past year.

Name:	Address:
Home Phone: ()	
Business Address:	Business Phone: ()
Business, occupation or profession:	What capacity do you know this person?
Name:	Address:
Home Phone: ()	
Business Address:	Business Phone: ()
Business, occupation or profession:	What capacity do you know this person?
Name:	Address:
Home Phone: ()	
Business Address:	Business Phone: ()
Business, occupation or profession:	What capacity do you know this person?

References

Fill in below the names of five adults not related to you and **not former employers** who have known you for a period preferably more than five years. All persons to whom you refer will be asked to appraise your character, ability, experience, personality and other qualities.

Name:	Address:		
Home Phone:			
Business Address:	Business Phor	ne: ()
Business, occupation or profession:	Years know	n?	
Name:	Address:		
Home Phone: ()			
Business Address:	Business Phor	ne: ()
Business, occupation or profession:	Years know	n?	
Name:	Address:		
Home Phone: ()			
Business Address:	Business Phor	ne: ()
Business, occupation or profession:	Years know	n?	
Name:	Address:		
Home Phone: ()			
Business Address:	Business Phor	ne: ()
Business, occupation or profession:	Years know	n?	
Name:	Address:		
Home Phone:			
Business Address:	Business Phor	ne: ()
Business, occupation or profession:	Years know	n?	

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John	rator .		1000	tion:

List person(s) to contact in case of emergency:

Name: Home Phone: Relationship:

Sample Police Report:

Below is a sample narrative of a police report. Please use you own handwriting and copy the police report verbatim in the space provided below.

On 6/15/2007 at 1234 hours reporting officer was dispatched to #3 West Main Street regarding a theft complaint. Upon arrival I spoke with the complainant, John Doe, who gave the following account of events. On 6/15/2007 at 1230 hours John walked outside his house and noticed his lawnmower was missing from the east side of his house. John said the lawnmower was sitting outside his house on 6/14/2007 at approximately 2145 hours but this afternoon he noticed someone without his permission removed his lawnmower from his property. John described the lawnmower as follows:

Brand Name:	Murray self-propelled with a bag-attachment
0	

Color: Red

Serial Number: 123456789 Model Number: ABCDEFG

Value: \$234.00

Titlen returned to the Mascoulan Police	Department, called CENCOM and h	ad the lawninower entered into LEADS as stolen.

Continuation Sheet:

Continuation Sheet:

Disclaimer and Signature

I hereby certify there are no willful misrepresentations or falsifications in this applicand complete to the best of my knowledge. If this application leads to employment misleading information in my application or interview may result in my release.	•
Signature:	Date: