

# **City of Mascoutah**

## **JOB DESCRIPTION**

**Title:** Street Laborer  
**Department:** Street  
**Reports to:** Street Department Foreman and Public Works Director  
**Status:** Full-Time  
**Supervision Duties:** N/A

### **QUALIFICATIONS:**

- Experience operating and maintaining light and heavy equipment.
- Proficient in the use and knowledge of tools, materials, methods and procedures used in the maintenance of streets, right-of-ways, storm sewers and sidewalks.
- Proficient in basic computer skills.
- Ability to work effectively with the general public.
- Ability to work without direct supervision.
- Ability to communicate in oral and written form
- Ability to understand and follow directions
- Ability to establish and maintain effective working relationships with department heads and all City employees.
- Knowledge of OSHA safety principles and practices.

### **EDUCATION AND EXPERIENCE:**

- High school diploma or GED.
- 3-5 years experience operating and maintaining light and heavy equipment
- 3-5 years experience in a related trade.

### **RESPONSIBILITIES AND DUTIES (other duties may be assigned):**

- Operation of light and heavy equipment (excavator, backhoe, skid steer ect.)
- Maintenance of streets, ditches, storm drains, right of ways, storm water easements, traffic signs and street facilities.
- Performs regular inspections of vehicles and equipment and notes needed repairs and forwards to Street Department Foreman in a timely manner.
- Inspects streets, right-of-ways and notifies a department head of needed repairs and maintenance.
- Performs minor vehicle and equipment maintenance.
- Responds to after hour emergencies in a timely matter.
- Operation of hand tools and equipment used within the Street Department.
- Prepares and sets traffic warning signs around work site to redirect traffic; may direct traffic during repairs or city events.
- Installs, repairs, replaces old and damaged street signs and post.
- Politely responds to customer complaints.

- Plows snow from and spreads salt on City streets during hazardous winter conditions.
- Helps other departments within the City when needed or directed.

#### **CERTIFICATES, LICENSES, REGISTRATIONS:**

- Possess a Class B CDL or obtain one within 1 year of hire.
- Possess or obtain a Flagging Certificate.

#### **PHYSICAL DEMANDS:**

- Must to be able to drive a vehicle on a daily basis.
- Ability to operate light to heavy equipment and tools as required.
- Requires prolonged walking, balancing and feeling; occasional climbing, standing, sitting, kneeling, stooping and crouching, pushing and grasping in the performance of daily activities.
- Requires varying levels of concentration of attention.
- Requires visual and hearing interpretation.
- Must to able to handle up to 80 pounds or more of material rarely, up to 30 pounds of material occasionally and up to 15 pounds frequently.
- Must be able to move material by hand continuously, by truck frequently and by light and heavy equipment frequently.
- Must be able to complete shovel work, concrete/asphalt work, grass/weed control, minor vehicle maintenance and tree maintenance.
- Must to able to lift 50 pounds chest high.

#### **WORK ENVIRONMENT:**

- Must be able to perform indoor and outdoor duties without hesitation.
- Occasional exposure to extreme cold, heat and wet conditions.
- Hazards include proximity to moving mechanical parts, vibration, electrical current, working on scaffolding and high places, explosives, noise, exposure to high heat, exposure to chemicals.
- Will be subjected to conditions including fumes, odors, dust, gases, oils or poor ventilation. Worker is occasionally required to wear a respirator.
- Requires daily local travel.
- Must be able to perform job duties and responsibilities during emergency stressful situations and under extreme weather conditions.
- Occasional confined space

This job description purpose is to indicate the types of tasks and difficulty levels needed for this position. It is not intended to state specific duties and responsibilities or to limit the control of a supervisor to assist, direct or assign work of employees under their supervision. This document will not exclude other duties not stated herein.