

**CITY OF MASCOUTAH  
CITY COUNCIL MINUTES  
#3 WEST MAIN STREET  
MASCOUTAH, IL 62258-2030**

**JUNE 19, 2017**

The minutes of the regular meeting of the City Council of the City of Mascoutah.

**PRAYER AND PLEDGE OF ALLEGIANCE**

City prayer was delivered by City Clerk Kari Haas. The Council remained standing and recited the Pledge of Allegiance.

**CALL TO ORDER**

Mayor Gerald Daugherty called the meeting to order at 7:00 p.m.

**ROLL CALL**

*Present:* Mayor Gerald Daugherty and Council members Paul Schorr, John Weyant, Pat McMahan, and Mike Baker.

*Absent:* None.

*Other Staff Present:* Assistant City Manager Mike Bolt, City Clerk Kari Haas, City Attorney Al Paulson, Finance Coordinator Lynn Weidenbenner, Fire Chief Joe Zinck, and Police Chief Scott Waldrup.

*Establishment of a Quorum:* A quorum of City Council members was present.

**AMEND AGENDA**

None.

**MINUTES**

The minutes of the June 5, 2017 regular City Council meeting were presented and approved as presented. The minutes of the June 5, 2017 Executive Session meeting were presented and approved as presented.

*Motion passed.* Passed by unanimous yes voice vote.

**PUBLIC COMMENTS**

Charles Jefferson – Spoke regarding the Economic Development Commission.

**DEPARTMENT REPORTS**

*Fire Chief Joe Zinck* – May 2017 report was provided.

*Police Chief Scott Waldrup* – May 2017 report was provided.

*Finance Coordinator Lynn Weidenbenner* – Monthly financials provided.

*City Engineer/Director of Public Works Tom Quirk* – absent – Status report on public projects and monthly building permits report provided. Councilman Weyant asked about the berm trail and the status of the agreement from MSWPD. Assistant City Manager stated that he will check into that and find out the status of the agreement.

## **REPORTS AND COMMUNICATIONS**

### *Mayor*

Attended the following meetings and functions: Chamber meeting, Scott AFB air show, meeting with photographer Nate Larson from Baltimore regarding cities who have been population centers, National Night Out planning meeting, volunteered at the Library for their reading program.

### *City Council*

Schorr – Attended the following meetings and functions: Espenschied Chapel concert fundraiser, visited the new computer business, participated in the hazardous waste disposal sponsored by St. Clair County, cleaned up the planters at the 4-way and Haas Park.

Weyant – Attended the following meetings and functions: Scott AFB air show.

McMahan – Attended the following meetings and functions: Chamber meeting, National Night Out planning meeting, helped with MIA to install two new grills at the reservoir.

Baker – Attended the following meetings and functions: Chamber meeting, meals on wheels delivery, IML Newly Elected Officials conference.

*City Manager* – Nothing to report.

*City Attorney* – Nothing to report.

*City Clerk* – Nothing to report.

## **COUNCIL BUSINESS**

### **CONSENT CALENDAR (OMNIBUS)**

The May 2017 Fund Balance Report and Claims & Salaries Report were provided under the omnibus consideration.

Councilman Weyant commented about the weed eater parts from Erb Equipment and stated that Mascoutah Equipment does supply those types of parts and equipment

Councilman Weyant asked about the expenses paid to IEPA. City Clerk stated that is for the loan payments for those projects.

Councilman Weyant asked about the tools purchased from Snap-On. Assistant City Manager stated that he will check into that and get an answer back.

Mayor commented on the average salary range and how the last few monthly reports have been above that and maybe the average salary range needs to be adjusted.

Councilman Baker asked about the purchase from Lawson Products and multiple descriptions with the same amounts. City Clerk explained that it was a purchase that was divided between different funds and departments.

McMahan moved, seconded by Baker, to accept all items under Omnibus consideration.

***Motion passed.*** AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

### **PREVAILING WAGE ORDINANCE**

Assistant City Manager report for Council consideration of approval of an ordinance adopting and affirming the City of Mascoutah, St. Clair County, Prevailing Wage.

Baker moved, seconded by Weyant, to approve and adopt Ordinance No. 17-12, thereby reaffirming and establishing the legal prevailing rate of wages for the City of Mascoutah.

***Motion passed.*** AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

### **CODE CHANGE – SHORT TERM RENTALS**

Assistant City Manager report for Council consideration of approval of revisions to Chapter 7, Article XII – Short Term Rentals.

Councilman Weyant asked about any taxes being paid. Carrie Kunkel, owner of the short term rental, stated that when the customer makes a reservation through the Airbnb website, there is an accommodation tax that is paid to Airbnb which she believes would be transferred to the state and maybe the City. Mayor stated that the City Clerk can check the IDOR sales tax reports to see if the City is in fact receiving any type of sales tax from these rentals.

Councilman McMahan asked if the police have been called out for any nuisance complaints or other issues. Police Chief stated that there have been no police calls to that address.

Baker moved, seconded by Schorr, to approve and adopt Ordinance No. 17-13, amending Chapter 7, Article XII – Short Term Rentals.

***Motion passed.*** AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

### **POLICE VEHICLE PURCHASE – BID AWARD (REVISED)**

Assistant City Manager report for Council consideration of approval and authorization of bids for the purchase of two vehicles for the Police Department.

Mayor asked about the need for the Cemetery Sexton to have a vehicle. Assistant City Manager explained that he does assist other departments, picks up parts, and visits City Hall to review the cemetery records.

Councilman Schorr asked about why the Dodge Journey was being traded in with only 60,000 miles. Assistant City Manager stated that the Dodge Journey was on the rotation schedule. Police Chief provided additional information regarding the need for the new vehicle which was to be better equipped for emergency response, wants to be more proactive on the streets; wanted the sedan over the SUV because he does not need to transport all the additional equipment that the officers need on a daily basis.

Councilman Baker asked about the need for financing compared to the amount in the budget. City Clerk explained that the total amount in the budget includes the current year's loan payment and loan payments from previous vehicle purchases.

McMahan moved, seconded by Weyant, to approve the purchase in the amount of \$33,979.00 to Bergheger Chrysler Dodge Jeep Ram of Mascoutah, IL for furnishing a 2017 Dodge Durango and approve the purchase in the amount of \$28,965.00 to Bergheger Chrysler Dodge Jeep Ram of Mascoutah, IL for furnishing a 2017 Dodge Charger, and authorize appropriate officials to execute the necessary documents.

***Motion passed.*** AYE's – Weyant, McMahan, Baker, Daugherty. NAY's – Schorr.

#### **RESOLUTION AUTHORIZING SALE OF SURPLUS EQUIPMENT**

Assistant City Manager report for Council consideration of approval and adoption of a resolution authorizing the sale of surplus equipment.

Weyant moved, seconded by McMahan, to approve and adopt Resolution No. 17-18-02, a resolution authorizing the sale of surplus equipment.

***Motion passed.*** AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

#### **STREET CLOSINGS – HOMECOMING PARADE**

Assistant City Manager report for Council consideration of approval and adoption of a resolution for street closings for the annual Homecoming Parade.

Schorr moved, seconded by Weyant, to approve and adopt Resolution No. 17-18-03, authorizing the closing of Main Street from Lebanon Street to Sixth Street and Sixth Street from Main Street to Park Drive, from 4:00 p.m. to 7:00 p.m. on August 5<sup>th</sup> and from 4:00 p.m. to 7:00 p.m. on August 6<sup>th</sup> for the annual Mascoutah Homecoming Parade.

***Motion passed.*** AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

## **RESOLUTION ACCEPTING DONATION OF PARKING LOT LOCATED AT 24 WEST MAIN STREET**

Assistant City Manager report for Council consideration of approval and adoption of a resolution authorizing the acceptance of the donation of the parking lot located at 24 West Main Street to the City of Mascoutah.

McMahan moved, seconded by Baker, to approve and adopt Resolution No. 17-18-04, a resolution authorizing the acceptance of the donation of the parking lot located at 24 West Main Street, Mascoutah, IL.

***Motion passed.*** AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

## **MOBILITIE LLC SMALL CELL AGREEMENT**

Assistant City Manager report for Council consideration of approval of Rights of Way and Pole Attachment Agreement with Mobilitie LLC for installation of small cell technology.

City Attorney stated that he did review the agreement, made some minor changes, and stated that he sees no issues with the agreement as it is now.

McMahan moved, seconded by Schorr, to approve the Rights of Way and Pole Attachment Agreement with Mobilitie LLC and authorize the appropriate officials to execute the required documents.

***Motion passed.*** AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

## **COUNCIL – MISCELLANEOUS ITEMS**

Mayor stated that MEPRD Director Mike Buelhorn is retiring and there is a retirement open house next week if anyone would like to attend.

## **CITY MANAGER – MISCELLANEOUS ITEMS**

Assistant City Manager provided information to Council regarding the work on the yard waste drop off site; gate will be installed within the next two weeks. Assistant City Manager stated that the next steps would be to discuss what types of fees Council may want to impose to use the facility. Council discussed the need for a fee; should cover our costs; City Manager had stated that it might be around \$20-\$25 per user; still need to finish the other items on the list regarding better signage and clean-up before fees are imposed; need security cameras; need to fix the road and the ditch; need to discuss fines for abuse and illegal dumping; how to fix the issue of someone handing their card to someone else, possibly charge per use; site should be open 7 days per week once there is a fee imposed and card reader system in place; policy for internal maintenance.

## **PUBLIC COMMENTS**

None.

### **ADJOURNMENT TO EXECUTIVE SESSION**

Weyant moved, seconded by McMahan, to adjourn to Executive Session for Discussion of Closed Session Meeting Minutes – Section 2(c)(21), Purchase / Lease of Property – Section 2(c)(5), and Personnel – Section 2(c)(1) at 8:04 p.m.

***Motion passed.*** AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

### **RETURN TO REGULAR SESSION**

McMahan moved, seconded by Schorr, to return to Regular Session at 9:06 p.m.

***Motion passed.*** Motion passed by unanimous yes voice vote.

### **MISCELLANEOUS OR FINAL ACTIONS**

Purchase / Lease of Property

Schorr moved, seconded by Weyant, to authorize the appropriate officials to offer the final appraised value for the easements needed on the Electric Phase II Project.

***Motion passed.*** AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

### **ADJOURNMENT**

McMahan moved, seconded by Baker, to **adjourn at 9:08 p.m.**

***Motion passed.*** Motion passed by unanimous yes voice vote.

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Kari D. Haas, City Clerk