

**CITY OF MASCOUTAH  
CITY COUNCIL MINUTES  
#3 WEST MAIN STREET  
MASCOUTAH, IL 62258-2030**

**APRIL 3, 2017**

The minutes of the regular meeting of the City Council of the City of Mascoutah.

**PRAYER AND PLEDGE OF ALLEGIANCE**

City prayer was delivered by City Clerk Kari Haas. The Council remained standing and recited the Pledge of Allegiance.

**CALL TO ORDER**

Mayor Gerald Daugherty called the meeting to order at 7:00 p.m.

**ROLL CALL**

*Present:* Mayor Gerald Daugherty, Council members Ben Grodeon, Paul Schorr, John Weyant and Pat McMahan.

*Absent:* None.

*Other Staff Present:* City Manager Cody Hawkins, City Clerk Kari Haas, City Attorney Al Paulson, Assistant City Manager Mike Bolt, City Engineer Tom Quirk, Finance Coordinator Lynn Weidenbenner, and Police Chief Scott Waldrup.

*Establishment of a Quorum:* A quorum of City Council members was present.

**AMEND AGENDA**

None.

**MINUTES**

The minutes of the March 20, 2017 regular City Council meeting were presented and approved as presented. The minutes of the March 20, 2017 Executive Session meeting were presented and approved as presented.

*Motion passed.* Passed by unanimous yes voice vote.

**PUBLIC COMMENTS**

None.

**REPORTS AND COMMUNICATIONS**

*Mayor*

Presented proclamation proclaiming April 4, 2017 as National Service Recognition Day. Kim Vrooman of the Belleville AmeriCorps was present to receive the proclamation.

Attended the following meetings and functions: IML Executive Committee meeting, SAFB community partnership and 100<sup>th</sup> anniversary planning briefing, SWIL Council of Mayors meeting, retirement for Mayor of Loves Park, guest speaker for the Evening Lions Club, meeting with engineering firm, awards presentation for the Shoot the Rock basketball league at the Leu Civic Center.

*City Council*

Grodeon – Attended the following meetings and functions: Mascoutah Schools color run.

Schorr – Attended the following meetings and functions: School Board meeting, SWIL Council of Mayors meeting, Library book sale, trimmed shrubs at Haas Park and four-way intersections.

Weyant – Attended the following meetings and functions: SWIL Council of Mayors meeting, MPBA trivia night.

McMahan – Attended the following meetings and functions: SWIL Council of Mayors meeting.

*City Manager* – Nothing to report.

*City Attorney* – Nothing to report.

*City Clerk* – Nothing to report.

## **COUNCIL BUSINESS**

### **BUDGET 17/18 – ADOPTION OF ORDINANCE**

City Manager report for Council consideration of approval and adoption of the City's FY17/18 Budget.

Weyant moved, seconded by Schorr, to approve and adopt Ordinance No. 17-05, thereby establishing the City's FY 17/18 Budget.

***Motion passed.*** AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

### **CODE CHANGE – ELECTRIC, WATER & SEWER RATES**

City Manager presented report for Council consideration of approval of revisions to Chapter 11 – Electric System and Chapter 38 – Water and Sewer Rates of the City Code by adoption of ordinance.

McMahan moved, seconded by Weyant, to approve and adopt Ordinance No. 17-06, thereby modifying Chapter 11, Electric System, Article 1, General Regulations, Section 1; and approve and adopt Ordinance No. 17-07, thereby modifying Chapter 38, Article 4 Division 2 Water Rates, Section 12 and Division 3 Sewer Rates, Section 31.

***Motion passed.*** AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

### **ACCEPTANCE AND DEDICATION OF SUBDIVISION IMPROVEMENTS – CROWN POINTE PHASES 1, 2 AND 3**

City Manager presented report for Council consideration of acceptance and dedication of subdivision improvements for Crown Pointe Subdivision Phase 1, 2 and 3.

McMahan moved, seconded by Grodeon, to approve and adopt Ordinance No. 17-08, accepting the dedication of subdivision improvements for Crown Pointe Subdivision, Phases 1, 2 and 3, subject to the attached Findings for Approval.

#### ***Findings for Approval:***

1. The development conforms to the City's Comprehensive Plan and Official Map.
2. City Staff has certified by inspection and plat that the layout of line and grade of all public improvements are in accordance with the submitted construction plans.
3. The Subdivision complies with all applicable laws, rules and regulations.
4. The design of the project or the type of improvements will not conflict with any easement acquired by the public at large for access through, or use of, property within the proposed project.

***Motion passed.*** AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

### **CEMETERY MOWING AGREEMENT**

City Manager presented report for Council consideration of approval and authorization of agreement for furnishing all labor, equipment and means for the mowing of the Mascoutah City Cemetery.

Councilman Schorr commented on the shared bidding with MSWPD which did save the City compared to last year's contracted amount.

Councilman Grodeon asked how many cuttings are budgeted. City Manager stated that the City budgets about 28 cuts per year but is dependent on the weather and we do have controls in place for frequency and whether they are needed on a week to week basis.

Weyant moved, seconded by Grodeon, to approve the agreement with Clay Construction and Landscaping for furnishing all labor, equipment and means for the mowing of the City Cemetery in the amount of \$1,275.00 per grass cutting for the approximate time period of April 1, 2017 to October 31, 2017 and authorize appropriate officials to execute the necessary documents.

***Motion passed.*** AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

## **RESOLUTION – EMS SERVICE FEE RATE INCREASE**

City Manager presented report for Council consideration of approval of a resolution to increase the EMS Service Fees rates.

Councilman Schorr asked how these fees are able to be adopted by resolution instead of by ordinance. City Clerk explained that in 2003 a fees consolidation ordinance was adopted by Council that created a Schedule of Fees in the City's Code of Ordinances which allows for certain fees to be consolidated and adopted by resolution.

Councilman Schorr commented on the increases and the additional revenue. Police Chief explained the billing and how about 30% of the billing will be realized with these increased rates; the other 60-70% of the billing go out to Medicare, Tri-Care and Public Aid where there is a set amount of what will be received regardless of the rates charged.

Councilman Grodeon asked about the comparison sheets and the comparison to O'Fallon's rate increase. Police Chief explained that those are the comparisons and increased rates proposed from O'Fallon recently and O'Fallon has recently adopted those new rates. Councilman Grodeon asked about the increased mileage rate recommended for the City compared to what O'Fallon has adopted. Police Chief explained that the City's mileage distance for calls is greater than that of O'Fallon. Police Chief explained that O'Fallon's mileage revenue will be decreasing drastically once the new St. Elizabeth's hospital opens.

Grodeon moved, seconded by McMahan, to approve and adopt Resolution No. 16-17-22, establishing the EMS Service Fees.

***Motion passed.*** AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

## **POLICY RESOLUTION – SOCIAL MEDIA**

City Manager presented report for Council consideration of approval of a resolution adopting a social media policy for the City of Mascoutah.

Mayor asked if other cities were surveyed for this policy. City Clerk stated that she did take parts from surrounding communities.

Councilman Weyant asked if there have been any issues with the Police Department facebook page with receiving derogatory remarks. Police Chief stated that they have not had any issues yet.

Councilman Schorr asked how much staff time will be involved overseeing a facebook site. City Manager stated that at this time the City Clerk will be heading it up and have assistance from his office. City Clerk explained that once the site is up and running, posts can be scheduled ahead of time and certain items posted on the City's website will automatically post and update on the facebook site as well. City Clerk stated that, at most, daily monitoring will occur for any comments received.

Councilman Grodeon asked if legal had reviewed this policy for first amendment violations. City Attorney stated that many companies and even facebook itself has built in filters to not allow certain items so the City will be covered especially with having a formally adopted policy.

McMahan moved, seconded by Weyant, to approve and adopt Resolution No. 16-17-23, a Resolution adopting a Social Media Policy for the City of Mascoutah.

***Motion passed.*** AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

#### **CITY MANAGER EMPLOYMENT CONTRACT APPROVAL**

Mayor presented report for Council consideration of approval of the City Manager employment contract.

McMahan moved, seconded by Schorr, to approve the terms of the employment contract with City Manager Cody Hawkins.

***Motion passed.*** AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

#### **COUNCIL – MISCELLANEOUS ITEMS**

Councilman Schorr asked about the water tower painting and if we were on schedule. City Manager stated the contractor does have about 2 more weeks left. Councilman Schorr commented about the water conservation notice and the date going beyond what was originally sent. City Clerk stated that she will be updating the notice and resending it with a new projected date of completion.

Councilman Grodeon asked about the paving of the walking trails. City Engineer stated that they are finalizing the contracts. Assistant City Manager stated that we are also waiting for grant award which will not be until April 11<sup>th</sup> so will not be able to begin work until after that. City Engineer stated that once the contractor starts it shouldn't take more than a week to complete the project.

#### **CITY MANAGER – MISCELLANEOUS ITEMS**

None.

#### **PUBLIC COMMENTS**

None.

#### **MISCELLANEOUS OR FINAL ACTIONS**

None.

## **ADJOURNMENT**

McMahan moved, seconded by Schorr, to **adjourn at 7:33 p.m.**

***Motion passed.*** Motion passed by unanimous yes voice vote.

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Kari D. Haas, City Clerk