

**CITY OF MASCOUTAH
CITY COUNCIL MINUTES
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

MARCH 20, 2017

The minutes of the regular meeting of the City Council of the City of Mascoutah.

PUBLIC HEARING – FY17/18 BUDGET

Mayor Gerald Daugherty called the public hearing to order at 6:30 p.m.

Present:

Mayor Gerald Daugherty and Council members Ben Grodeon, Paul Schorr, John Weyant and Pat McMahan

Absent:

None.

Other Staff Present:

City Manager Cody Hawkins, City Clerk Kari Haas, Assistant City Manager Mike Bolt, Finance Coordinator Lynn Weidenbenner, and City Engineer Tom Quirk.

Mayor Gerald Daugherty stated that this public hearing is to consider and review the proposed Fiscal Year 2017/2018 budget for the City of Mascoutah.

City Manager and Finance Coordinator provided an overview of the proposed budget.

Council Discussion:

Councilman Schorr asked about the sweeper for the Street Department. City Manager stated that the old one will be traded in when purchasing the new one.

Councilman Schorr asked about the painting of the water tower. City Manager stated that the City has a shared ownership of the MidAmerica water tower and that the upcoming project will be for exterior painting of that water tower.

Councilman Grodeon asked about the home building calculations since this fiscal year it appears that we will be under the amount budgeted and if that decrease will have a significant impact to the budget. Finance Coordinator stated that the impact is minimal to the budget since the surcharges are split between different funds. City Manager stated that the projection of 35 homes is conservative especially with Brickyard Subdivision being started.

Councilman Grodeon asked about the employee addition. City Manager explained that it is for the Public Works Coordinator position and explained the duties that will be given to that position such as direct supervision of the Public Works Department, project oversight, and assistance to the City Engineer. Mayor asked if this person is going to assume the permitting

processes. City Manager stated that it hasn't been decided yet exactly how that is going to work but it could be a possibility. Mayor commented on the use of Danny Schrempp part time and automation of the building permit issuance process. City Manager stated that the automation of the building permit process can be a goal for the upcoming fiscal year.

Public Comments:

Rich Fuess – Commented on the shortfall this year in revenues minus all expenses. Commented on the amount of debt and how much it has increased since 2014. City Manager explained that this coming year's budget shortfall is being funded by reserves and was planned for in the projects. City Manager and Mayor explained how the debt is funded by resources and revenues projected over a long period of time and how the projects would not be done, or the debt incurred, if the revenues will not be there to support it. Councilman Grodeon commented on the difference between secured and unsecured debt and how the majority of the City's debt is secured by the City's enterprise funds in the form of utility rates and the remainder is secured by the revenue streams from the other funds.

James Saffel – Commented on how this information should be done in a roundtable meeting instead of meetings like this to inform the citizens of when the budget is being considered.

There being no further questions or comments from the Council, Mayor Gerald Daugherty closed the public hearing at 6:55 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

City prayer was delivered by City Clerk Kari Haas. The Council remained standing and recited the Pledge of Allegiance.

CALL TO ORDER

Mayor Gerald Daugherty called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Gerald Daugherty and Council members Ben Grodeon, Paul Schorr, John Weyant, and Pat McMahan.

Absent: None.

Other Staff Present: City Manager Cody Hawkins, City Clerk Kari Haas, City Attorney Al Paulson, Assistant City Manager Mike Bolt, Finance Coordinator Lynn Weidenbenner, City Engineer Tom Quirk, Assistant Fire Chief Rob Stookey, and Police Chief Scott Waldrup.

Establishment of a Quorum: A quorum of City Council members was present.

AMEND AGENDA

None.

MINUTES

The minutes of the March 6, 2017 regular City Council meeting were presented and approved as presented.

Motion passed. Passed by unanimous yes voice vote.

PUBLIC COMMENTS

Darren Goodlin – Commented on the walking trail being placed on the north side of Scheve Park; wants to know how far from the property line it is going to be and what is going to be planted along the walking trail. City Manager stated that we are working on updating the Park Master Plan. City Manager stated that the walking trail plan started with replacing the lime trails in the park with asphalt and the Council decided to go ahead and plan to include the undeveloped park land and place a trail around that section to connect the whole park ground. City Manager stated that the landscape will include some type of trees but that will be decided later. City Manager stated that the trail should be around 30-40' from the property lines. Darren Goodlin voiced concerns over foot traffic going through yards. Resident voiced concerns over lighting of the trail with it being so dark. City Manager stated that the plan at this time is not to place lighting along the walking trail but there could be lights placed on the north side of the park as it develops in the future.

Rich Fuess – Voiced concerns over additional traffic on 10th Street and Larkspur with the development of the park and also during events like July 4th.

DEPARTMENT REPORTS

Assistant Fire Chief Rob Stookey – February 2017 report was provided.

Police Chief Scott Waldrup – February 2017 report was provided. Councilman Grodeon asked about an influx in reports last year from fraud during tax time and it seems to be less this year. Police Chief stated that he is not sure why that decreased for this year but it is a good thing.

Finance Coordinator Lynn Weidenbenner – Monthly financials provided.

City Engineer/Director of Public Works Tom Quirk – Status report on public projects and monthly building permits report provided. Councilman Schorr commented on the water tower painting and stated that with the pumps there hasn't been any water pressure fluctuations. City Engineer stated that so far there haven't been any issues and the pumps are keeping up. Mayor asked if there was a timeline on the items needing completed on South 10th Street. City Engineer stated that he doesn't have a timeline but they should be able to start soon with the asphalt paving of the parking lot. Councilman Weyant asked when the Route 4 / Jefferson Road intersection was going to be starting because it might affect future Chamber events. City Manager stated that they will keep Chamber informed in case there are any conflicts. Councilman Weyant asked about exactly where the ring-bus is going to be located on Route 4. City Manager explained where the location is going to be along Route 4 which is on the southeast corner of the farm field. Councilman Weyant asked about the berm trails and receiving the approval from the MSWPD. City Manager stated that we have

received approval from MSWPD for the project but have not completed the easement documents as of yet.

REPORTS AND COMMUNICATIONS

Mayor

Presented proclamation to the local Girl Scouts proclaiming the week of March 12-18, 2017 as Girl Scout Week.

Presented proclamation to Leu Civic Center Director Patty Peek proclaiming the month of April 2017 as Child Abuse Prevention Month.

Attended the following meetings and functions: Chamber meeting, NIMS training in O'Fallon, Chamber and City Awards Dinner honoring award winners from SAFB, meeting in Springfield with IDNR director regarding the yard waste disposal site, SLM Water Commission meeting, St. Patrick's Day celebrations.

City Council

Grodeon – Nothing to report.

Schorr – Attended the following meetings and functions: Parks and Recreation Commission meeting, Espenschied Chapel concert fundraiser, Chamber and City Awards Dinner honoring award winners from SAFB.

Weyant – Attended the following meetings and functions: Chamber and City Awards Dinner honoring award winners from SAFB, MIA meeting.

McMahan – Attended the following meetings and functions: Chamber meeting, Chamber and City Awards Dinner honoring award winners from SAFB, MIA meeting.

City Manager – Nothing to report.

City Attorney – Nothing to report.

City Clerk – Nothing to report.

COUNCIL BUSINESS

CONSENT CALENDAR (OMNIBUS)

The February 2017 Fund Balance Report and Claims & Salaries Report were provided under the omnibus consideration.

Mayor asked about the engineering payment to EFK Moen. City Manager stated that they are paid when expenses are incurred and this invoice would have been for design work and lighting plans relating to the Route 4 / Route 177 intersection improvements.

Councilman Schorr asked about the expense for the Leu Civic Center windows. City Manager stated that it was a planned project where the wood paneling around the windows was re-covered with metal siding.

McMahan moved, seconded by Schorr, to accept all items under Omnibus consideration.

Motion passed. AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

BUDGET 17/18 – ADOPTION OF ORDINANCE

City Manager report for Council consideration of approval and adoption of the City's FY17/18 Budget.

Councilman Grodeon asked about the difference between the cemetery mowing and the ball-field maintenance and why one is being contracted out and one is being done by part-time employees. City Manager stated that with the cemetery it is hard to find good part-time employees who would take extra care with not damaging cemetery plots or the headstones. City Manager stated that the ball-field maintenance is new this year and used to be handled by the Khoury League so we are hiring part-time employees to prepare the fields for the upcoming year.

First reading. No action required.

CODE CHANGE – ELECTRIC, WATER & SEWER RATES

City Manager report for Council consideration of approval of revisions to Chapter 11 – Electric System and Chapter 38 – Water and Sewer Rates of the City Code by adoption of ordinance.

First reading. No action required.

ACCEPTANCE AND DEDICATION OF SUBDIVISION IMPROVEMENTS – CROWN POINTE PHASE 1, 2 AND 3

City Manager report for Council consideration of acceptance and dedication of subdivision improvements for Crown Pointe Subdivision Phase 1, 2 and 3.

Mayor asked if there are other subdivisions we need to accept. City Manager stated that currently there are no other subdivisions that have all public improvements completed to be approved as of yet.

Councilman Grodeon asked if Paul Murphy is still current on the SSA deficit payments. City Manager stated that yes he is.

Councilman Grodeon asked if all lots were built out and if all sidewalks were in place since normally sidewalks are not put in until the lot has been built out. City Manager stated that not all lots are built out but the City does have controls in place where an occupancy permit would not be issued if all improvements were not complete which would include items such as the sidewalk completion.

First reading. No action required.

BID AWARD – MANHOLE AND PIPE REHABILITATION

City Manager report for Council consideration of approval and authorization of bids for furnishing all labor, materials and equipment for Manhole and Pipe Rehabilitation identified during I & I Studies performed by RJN Group.

Councilman Schorr asked why only 45 days was provided for project completion. City Manager explained that the main reasoning for the 45 days was to get the project completed within this fiscal year. City Engineer stated that we have awarded contracts in the past for the same type of work under the same time restraints and had no issues.

Councilman Grodeon asked why this was bid so late if we knew it was budgeted. City Manager stated that with all the projects ongoing at the time and staff retirements, we got behind on the project work.

Councilman Schorr asked about the area to be done and if it was one of the worst areas. City Manager stated that this area was identified during the I & I studies and are making the repairs based on the conditions.

McMahan moved, seconded by Weyant, to approve the low bid of \$127,633.00 to SAK Construction, LLC of O'Fallon, MO for furnishing all labor, materials and equipment for the Manhole and Pipe Rehabilitation Project and authorize appropriate officials to execute the necessary documents.

Motion passed. AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

BID AWARD – SCHEVE PARK WALKING TRAIL PAVING

City Manager report for Council consideration of approval and authorization of bids for furnishing all labor, materials and equipment for the Scheve Park Walking Trail Paving Project.

Councilman Schorr commented on the price being good compared to the estimate. City Manager stated that he believes part of the reason the prices came in good was because they tested a section of the trail and will be able to use the lime base for the majority of the trail sections.

McMahan moved, seconded by Schorr, to approve the low bid of \$71,675.00 to Byrne & Jones Construction of St. Louis, MO for furnishing all labor, materials and equipment for the Scheve Park Walking Trail Paving Project and authorize appropriate officials to execute the necessary documents.

Motion passed. AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

BID AWARD – LEGACY PLACE WATERMAIN EXTENSION

City Manager report for Council consideration of approval and authorization of bids for furnishing all labor, materials and equipment for the Legacy Place Watermain Extension Project.

Councilman Grodeon asked if this was upsizing the current. City Manager stated that yes this is upsizing from a 6” main to a 10” main. Councilman Grodeon asked if this can be used as leverage for future developments that can take advantage of this line and count towards future incentives to help the City recoup the costs of the upsize. City Manager stated that this can definitely be used as a future incentive for future developments that will use this main. City Manager stated that Legacy Place will be paying for their portion of the main extension minus the upsizing charge.

Councilman Schorr asked who would be doing the project oversight. City Engineer stated that TWM and himself will be doing the project oversight.

Grodeon moved, seconded by Schorr, to approve the low bid of \$56,961.40 to KRB Excavation, Inc. of Trenton, IL for furnishing all labor, materials and equipment for the Legacy Place Watermain Extension Project and authorize appropriate officials to execute the necessary documents.

Motion passed. AYE’s – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY’s – none.

BID AWARD – TRACTOR PURCHASE

City Manager report for Council consideration of approval and authorization of bids for the purchase of a tractor and loader with accessories for the Parks and Recreation Department.

Councilman Weyant stated that he will abstain from this vote since one bid was submitted by his employer Shiloh Valley Equipment.

Councilman McMahan asked what the difference was between the two tractors submitted by Mascoutah Equipment. City Manager stated that part of it is the brand name.

Councilman Grodeon asked about the bid from Hartmann Farm Supply. City Manager stated that their bid did not meet the specifications, especially the horse power specifications.

McMahan moved, seconded by Grodeon, to approve the purchase in the amount of \$30,889.00 to Mascoutah Equipment Company of Mascoutah, IL for furnishing a tractor and loader with accessories and authorize appropriate officials to execute the necessary documents.

Motion passed. AYE’s – Grodeon, Schorr, McMahan, Daugherty. NAY’s – none. ABSTAIN – Weyant.

COUNCIL – MISCELLANEOUS ITEMS

Councilman Schorr asked about the cemetery mowing bids and when that was going to be approved. City Manager stated that this year we included the MSWPD in the bid for their ditch mowing and are waiting until they have their meeting which is on the 21st to approve their portion of the bid and then the City will approve their portion which should be at the next meeting.

CITY MANAGER – MISCELLANEOUS ITEMS

City Manager provided information to the Council regarding a request from Paul Murphy to restructure the SSA loan through Farmers and Merchants Bank; City is part of that loan since taxes are collected through an SSA. City Manager stated that with the restructuring one of the guarantees will be removed from the loan. City Manager stated that once all documents are finalized it will be brought before Council for their approval.

City Manager provided information to Council regarding the yard waste drop off site and the maintenance in the future that will need to be done. City Manager asked Council what direction they would want to take for the future of the site such as fencing, electronic card access, culvert installation, security cameras, and road restructuring/repaving. Council discussed the options including charges for access cards, allowing commercial contractors to use the site and charging more for that if permitted, larger penalties for illegal dumping or unauthorized use, and technology options such as the I-pass system used for tolls. City Manager stated that he will work on the different options and get pricing information.

PUBLIC COMMENTS

Darren Goodlin – Stated that he owns property at the corner of Main and Jefferson and this is the first he has heard of the construction so wanted to know who he needed to talk to about that. City Manager stated that he could come up and talk to either himself or the City Engineer about the project.

LeeAnn Goodlin – Asked questions about the tractor purchase. City Manager explained the need for the equipment.

ADJOURNMENT TO EXECUTIVE SESSION

Schorr moved, seconded by Grodeon, to adjourn to Executive Session to discuss Personnel – Section 2(c)(1) – City Manager Annual Evaluation at 8:12 p.m.

Motion passed. AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

RETURN TO REGULAR SESSION

Schorr moved, seconded by McMahan, to return to Regular Session at 9:18 p.m.

Motion passed. Motion passed by unanimous yes voice vote.

MISCELLANEOUS OR FINAL ACTIONS

None.

ADJOURNMENT

McMahan moved, seconded by Schorr, to **adjourn at 9:19 p.m.**

Motion passed. Motion passed by unanimous yes voice vote.

Kari D. Haas, City Clerk