

Mascoutah City Council

July 6, 2021

REGULAR MEETING AGENDA

IN-PERSON MEETING with combined IN-PERSON and optional VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually

7:00 pm – City Council Meeting

1. PRAYER & PLEDGE OF ALLEGIANCE
2. CALL TO ORDER
3. ROLL CALL
4. **AMEND AGENDA** – consideration of items to be added/ deleted to /from the meeting agenda. *No action can be taken on added items, but may be discussed only. Exceptions – emergency items as authorized by law.*
5. **MINUTES**, June 21, 2021 City Council Meeting (Page 1 to Page 5)
MINUTES, June 21, 2021 Executive Session Meeting (Confidential, see City Clerk)
6. **PUBLIC COMMENTS (3 minutes)** – opportunity for the public to comment.
7. **REPORTS AND COMMUNICATIONS**
 - A. Mayor
 - B. City Council
 - C. City Manager
 - D. City Attorney
 - E. City Clerk
8. **COUNCIL BUSINESS**
 - A. **Council Items for Action –**
 1. **Resolution Authorizing a Representative to Sign Loan Documents – WWTP Loan Application** (Page 6 to Page 7)
Description: Council approval and adoption of a resolution authorizing the Mayor of the City of Mascoutah as the authorized representative to sign the loan application forms and supporting documents for a loan application through the Illinois Water Pollution Control Loan Program for the Waste Water Treatment Plant Facility Improvements.

Recommendation: Council Approval and Adoption of Resolution.
 - B. **Council Miscellaneous Items**
 - **Gaming License Sales Requirements**
 - **Rt 4/Reider Road Annexation Discussion**

C. City Manager

9. PUBLIC COMMENTS (3 MINUTES)

10. ADJOURNMENT TO EXECUTIVE SESSION - NONE

11. MISCELLANEOUS OR FINAL ACTIONS - NONE

12. ADJOURNMENT

POSTED 7/1/21 at 4:00 PM

OPTIONAL VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually

In-person public attendance is allowed. Optional virtual public attendance is also being provided virtually through Zoom Meeting (<https://zoom.us>).

Please join my meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/89348335384>

You can also dial in using your phone.

United States: +1 (312) 626-6799

Access Code: 893-4833-5384

**CITY OF MASCOUTAH
CITY COUNCIL MINUTES
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

JUNE 21, 2021

The minutes of the regular meeting of the City Council of the City of Mascoutah.

PRAYER AND PLEDGE OF ALLEGIANCE

City prayer was delivered by City Clerk Melissa Schanz. The Council remained standing and recited the Pledge of Allegiance.

CALL TO ORDER

Mayor Pat McMahan called the meeting to order at 7:00p.m.

ROLL CALL

Mayor Pat McMahan and Council members John Weyant, Walter Battas, Nick Seibert, and Doug Elbe.

Absent: None.

Other Staff Present: City Manager Brad Myers, Assistant City Manager Kari Speir, City Attorney Al Paulson, Public Works Director Jesse Carlton, City Engineer Tom Quirk (virtual), Fire Chief Joe Zinck, EMS Supervisor Jeremy Gottschammer and Police Chief Scott Waldrup.

Establishment of a Quorum: A quorum of City Council members was present.

AMEND AGENDA

None.

MINUTES

The minutes of the June 7, 2021 regular City Council meeting were presented and approved as presented.

Motion passed. Passed by unanimous yes voice vote.

PUBLIC COMMENTS

Keith Lowry representing St. Christopher HOA was in attendance and voiced concerns regarding parking on Fountain View Drive, the type of landscaping behind the building, additional drainage, parking lot lighting, and location of trash enclosure. Staff explained that all of these issues will be reviewed further when building plans are received and the HOA will be contacted to mitigate their concerns.

Mike Baker a resident of Mascoutah gave the city a warning about electric cost increases within the next 30 years and also his thoughts on the city not being in the electric business.

DEPARTMENT REPORTS

Fire Chief Joe Zinck – May 2021 monthly report was provided.

Police Chief Scott Waldrup – May 2021 monthly report was provided.

Finance Coordinator Lynn Weidenbenner – absent – May 2021 monthly financials were provided.

Public Works Director Jesse Carlton – May 2021 building and status report was provided.

City Engineer Tom Quirk – virtual – May 2021 status report on public projects was provided.

REPORTS AND COMMUNICATIONS

Mayor

Attended the following meetings and functions: MHS Track Team State Title Parade, Stated that the Liquor License for Homecoming has been submitted to the state for approval, recognized the passing of Kenny Hamann.

City Council

Weyant – Nothing to report

Battas – Nothing to report.

Seibert – Attended the following meetings and functions: MAC meeting, MHS Track Team State Title Parade.

Elbe – Nothing to report.

City Manager

Attended the following meetings and functions: Staff meetings, multiple water and electric engineering meetings in reference to development to the north, meeting with South Street mobile home owners, SLM meeting.

City Attorney – Nothing to report.

City Clerk – Nothing to report.

COUNCIL BUSINESS

CONSENT CALENDAR (OMNIBUS)

The May 2021 Fund Balance Report and Claims & Salaries Report were provided under the omnibus consideration.

Weyant moved, seconded by Battas, to accept all items under Omnibus consideration.

Motion passed. AYE's – Weyant, Battas, Seibert, Elbe, McMahan. NAY's – none.

BID AWARD – 2021/2022 MFT OIL & CHIP PROGRAM AND STREET MAINTENANCE

City Manager presented report for Council approval of bid and authorization for furnishing and applying oil and chip sealing on various streets identified for the 2021/2022 MFT Oil & Chip Program and for furnishing and delivering oil and chip and other materials for street maintenance.

Mayor asked about the Bituminous Materials HFE 150 that was not bid. City Engineer explained that staff will have to get that product and put it at the City Storage area prior to doing the project.

Councilman Weyant asked about a street list. City Manager explained that the list will be available on the city web page and in the paper before the project starts.

Councilman Seibert verified that the additional materials will still keep us at or under our estimated budget. Staff stated that we are 10% under the estimated cost for the materials we received bids on so we should stay under budget.

There was no further discussion.

Seibert moved, seconded by Elbe, to award the low bid of \$54,914.00 for furnishing and delivering aggregate materials to City stockpiles from Beelman Logistics of East St. Louis, IL, and the low bid of \$99,750.00 for furnishing and applying oil, and truck and motorized chip box spreading of seal coat chips on various City streets from DMS Contracting of Mascoutah, IL for the 2021/2022 MFT Oil & Chip and street maintenance program, contingent upon IDOT approval

Motion passed. AYE's – Weyant, Battas, Seibert, Elbe, McMahan. NAY's – none.

RESOLUTION AUTHORIZING SALE OF SURPLUS EQUIPMENT

City Manager presented report for Council approval and authorization of a resolution authorizing the sale of surplus equipment.

There was no further discussion.

Battas moved, seconded by Weyant, to approve and adopt Resolution No. 21-22-09, a resolution authorizing the sale of surplus equipment.

Motion passed. AYE's – Weyant, Battas, Seibert, Elbe, McMahan. NAY's – none.

PC 21-04 MASCOUTAH EYE CARE – SITE PLAN AND ARCHITECTURAL REVIEW

Assistant City Manager presented report for Council review and consideration of approval of Site Plan and Architectural Elevations for a proposed facility for Marianne McDaniel of Mascoutah Eye Care on property located at Lot #3 of Mascoutah Plaza Phase One located on

the northwest corner of the intersection of Mascoutah Plaza Drive and Fountain View Drive (parcel no. 10-29-0-311-014).

Assistant City Manager explained that the zoning, parking requirements, architectural design, utilities and access/circulation for the new facility meet the code requirements for the City of Mascoutah.

There was no further discussion.

Weyant moved, seconded by Seibert, to approve a Site Plan and Architectural Elevations for a proposed facility for Mascoutah Eye Care on property located at Lot #3 of Mascoutah Plaza Phase One located on the northwest corner of the intersection of Mascoutah Plaza Drive and Fountain View Drive, subject to the attached Findings and Conditions of Approval.

Motion passed. AYE's – Weyant, Battas, Seibert, Elbe, McMahan. NAY's – none

COUNCIL – MISCELLANEOUS ITEMS

Mayor McMahan along with the Council, City Attorney and staff discussed combining the planning and zoning commissions since many of the items brought to them overlap and many other nearby communities feel it was a great move. Also discussed were Gaming license sales requirements, which City Attorney questioned enforceability.

Mayor McMahan explained how metal shed/carport issues continue to be an issue and need to be discussed and decisions made on what will and will not be allowed by both the planning and zoning commissions.

CITY MANAGER – MISCELLANEOUS ITEMS

City Manager stated that the tree trimming on the west side of town will be starting soon and all residents in that area have been notified.

City Manager also explained that planters for Main Street have been purchased and the city will be asking businesses on Main Street that have a planter at their business to help maintain it.

PUBLIC COMMENTS

Mike Baker recommended looking back at discussions from when he was on the City Council because there was a lot of information on metal garages talked about.

ADJOURNMENT TO EXECUTIVE SESSION

Elbe moved, seconded by Weyant, to adjourn to Executive Session to discuss Purchase/Lease of Property – Section 2(c)(5) and Litigation – Section 2(c)(11) at 8:05 p.m.

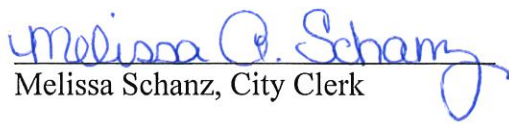
Motion passed. AYE's – Weyant, Battas, Seibert, Elbe, McMahan. NAY's – none.

MISCELLANEOUS OR FINAL ACTIONS

ADJOURNMENT

Seibert moved, seconded by Elbe, to adjourn at 8:31 p.m.

Motion passed. Motion passed by unanimous yes voice vote.


Melissa Schanz, City Clerk

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council

FROM: Brad Myers – City Manager

SUBJECT: **Resolution Authorizing a Representative to Sign Loan Documents – WWTP Loan Application**

DATE: July 6, 2021

REQUESTED ACTION:

Council approval and adoption of a resolution authorizing the Mayor of the City of Mascoutah as the authorized representative to sign the loan application forms and supporting documents for a loan application through the Illinois Water Pollution Control Loan Program for the Waste Water Treatment Plant Facility Improvements.

BACKGROUND & STAFF COMMENTS:

The City of Mascoutah applied for an IEPA Illinois Water Pollution Control Loan for the Waste Water Treatment Plant Facility Improvements. The loan application required a resolution authorizing a representative to sign the loan application forms and supporting documents. Resolution No. 20-21-02 authorized Mayor Gerald E. Daugherty to sign all loan application forms and documents. Since Mayor Daugherty's term as Mayor has ended, a new resolution is needed. IEPA suggests designating the title of the person authorized to sign rather than a specific person.

FUNDING:

There is no funding required.

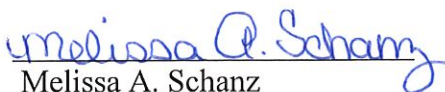
RECOMMENDATION:

Council approval and adoption of the resolution.


SUGGESTED MOTION:

I move that the Council approve and adopt Resolution No. 21-22-____, a Resolution authorizing the Mayor of the City of Mascoutah as the authorized representative to sign all loan application forms and supporting documents for an IEPA Illinois Water Pollution Control Loan Program for the Waste Water Treatment Plant Facility Improvements.

Prepared By:


Melissa A. Schanz
City Clerk

Approved By:


Brad Myers
City Manager

Attachments: A – Resolution

Project: Mascoutah Waste Water Treatment Plant Facility Improvements

Loan No.: L17 5101

**Resolution No. 21-22-__
Resolution Authorizing A
Representative to Sign
Loan Documents**

Whereas, application provisions for loans from the Illinois Water Pollution Control Loan Program for Improvements of the Mascoutah Waste Water Treatment Plant Facility require that City of Mascoutah authorize a representative to sign the loan application forms and supporting documents; therefore, be it resolved by the City Council of the City of Mascoutah that the Mayor of the City of Mascoutah is hereby authorized to sign all loan application forms and supporting documents.

Therefore, be it resolved by The City Council of the City of Mascoutah this 6th day of July, 2021.

Signature: _____
Mayor Pat McMahan

Certified to be a true and accurate copy, passed and adopted on the above date.

Signature: _____
City Clerk