

Mascoutah City Council

July 5, 2022

REGULAR MEETING AGENDA

IN-PERSON MEETING with combined IN-PERSON and optional VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually

7:00 pm – City Council Meeting

1. PRAYER & PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL

4. AMEND AGENDA – consideration of items to be added/ deleted to /from the meeting agenda. *No action can be taken on added items, but may be discussed only. Exceptions – emergency items as authorized by law.*

5. MINUTES, June 20, 2022 City Council Meeting (Page 1 to Page 4) June 20, 2022 Executive Session Meeting (confidential, see City Clerk)

6. PUBLIC COMMENTS (3 minutes) – opportunity for the public to comment.

7. REPORTS AND COMMUNICATIONS

- A. Mayor
- B. City Council
- C. City Manager
- D. City Attorney
- E. City Clerk

8. COUNCIL BUSINESS

A. Council Items for Action –

1. Bid Award – North Substation Upgrades, Equipment Purchase

(Page 5 to Page 6)

Description: Council consideration of approval to purchase equipment and materials for the North Substation Upgrades.

Recommendation: Council Approval.

B. Council Miscellaneous Items

C. City Manager

9. PUBLIC COMMENTS (3 MINUTES)

10. ADJOURNMENT TO EXECUTIVE SESSION

- A. Purchase/Lease of Property – Section 2(c)(5)**
- B. Litigation – Section 2(c)(11)**
- C. Personnel – Section 2(c)(1)**

11. MISCELLANEOUS OR FINAL ACTIONS

12. ADJOURNMENT

POSTED 6/30/22 at 4:00 PM

OPTIONAL VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually

In-person public attendance is allowed. Optional virtual public attendance is also being provided virtually through Zoom Meeting (<https://zoom.us>).

Please join my meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/81000905093>

You can also dial in using your phone.

United States: +1 (312) 626-6799

Access Code: 810-0090-5093

**CITY OF MASCOUTAH
CITY COUNCIL MINUTES
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

JUNE 20, 2022

The minutes of the regular meeting of the City Council of the City of Mascoutah.

PRAYER AND PLEDGE OF ALLEGIANCE

City prayer was delivered by City Clerk Melissa Schanz. The Council remained standing and recited the Pledge of Allegiance.

CALL TO ORDER

Mayor Pat McMahan called the meeting to order at 7:00p.m.

ROLL CALL

Mayor Pat McMahan and Council members John Weyant, Walter Battas, Nick Seibert and Doug Elbe.

Absent: None.

Other Staff Present: City Manager Becky Ahlvin, City Clerk Melissa Schanz, City Attorney Al Paulson, Public Works Director Jesse Carlton, EMS Supervisor Jeremy Gottschammer and Police Chief Scott Waldrup.

Establishment of a Quorum: A quorum of City Council members was present.

AMEND AGENDA

None.

MINUTES

The minutes of the June 6, 2022 regular City Council meeting were presented and approved as presented.

Motion passed. Passed by unanimous yes voice vote.

PUBLIC COMMENTS

None.

DEPARTMENT REPORTS

Fire Chief Joe Zinck – absent – May 2022 monthly report was presented by City Manager Becky Ahlvin.

Police Chief Scott Waldrup – May 2022 monthly report was provided. City Clerk Melissa Schanz swore in Police Officer James Watkins as Sergeant.

Finance Coordinator Lynn Weidenbenner – absent – May 2022 monthly financials were presented by City Manager Becky Ahlvin.

Public Works Director Jesse Carlton – May 2022 building and status report was provided.

City Engineer Tom Quirk – absent – May 2022 status report on public projects was presented by City Manager Becky Ahlvin.

REPORTS AND COMMUNICATIONS

Mayor – Planning Homecoming.

City Council

Weyant – Nothing to report.

Battas – Nothing to report.

Seibert – Attended the Chamber Meeting and attended the Team Mascoutah Tournament.

Elbe – Attended the Team Mascoutah Tournament.

City Manager – Planning July 4th Celebration with administration staff.

City Attorney – Nothing to report.

City Clerk – Nothing to report.

COUNCIL BUSINESS

CONSENT CALENDAR (OMNIBUS)

The May 2022 Fund Balance Report and Claims & Salaries Report were provided under the omnibus consideration.

Seibert moved, seconded by Elbe, to accept all items under Omnibus consideration.

Motion passed. AYE's – Weyant, Battas, Elbe, Seibert, McMahan. NAY's – none.
ABSENT – none.

STREET CLOSING – FALL FEST

City Manager presented report for Council approval of bid and authorization for furnishing and applying oil and chip sealing on various streets identified for the 2022/2023 MFT Oil & Chip Program and for furnishing and delivering oil and chip and other materials for street maintenance.

Councilman Battas asked that city staff check the trucks before leaving the job site each day to ensure all rock and oil has been provided. Councilman Battas voiced concerns about the box spreader and stated that we don't want the roads to get a hump in the center of them due to the spreader throwing chips to the sides.

There was no further discussion.

Weyant moved, seconded by Elbe, to approve the low bid of \$35,094.00 for furnishing and delivering aggregate materials to City stockpiles from Beelman Logistics of East St. Louis, IL, and the low bid of \$139,201.50 for furnishing and applying oil, and truck and motorized chip box spreading of seal coat chips on various City streets from Illini Road Oil of Moro, IL for the 2022/2023 MFT Oil & Chip and street maintenance program, contingent upon IDOT approval.

Motion passed. AYE's – Weyant, Battas, Elbe, Seibert, McMahan. NAY's – none.
ABSENT – none.

2022/2023 MFT ADA SIDEWALK IMPROVEMENTS PROGRAM – BID AWARD

City Manager presented report for Council approval of a bid and authorization for ADA Sidewalk Improvements at various locations in the city Limits as identified for the 2022/2023 MFT ADA Sidewalk Improvements Program.

There was no further discussion.

Seibert moved, seconded by Battas, to approve the low bid for ADA Sidewalk Improvements to be completed at various locations in the City limits as identified for the 2022/2023 MFT ADA Sidewalk Improvements Program, and to award a contract to Hank's Excavating and Landscaping, Inc. of Belleville, IL in the amount of \$86,612.50, contingent upon IDOT approval.

Motion passed. AYE's – Weyant, Battas, Elbe, Seibert, McMahan. NAY's – none.
ABSENT – none.

COUNCIL – MISCELLANEOUS ITEMS

Councilman Elbe requested that City staff along with the Police Department look into the possibility of moving the stop sign from Hackberry Street and 10th Street to 10th Street and Park Drive.

CITY MANAGER – MISCELLANEOUS ITEMS

None.

PUBLIC COMMENTS

None.

ADJOURNMENT TO EXECUTIVE SESSION

Battas moved, seconded by Elbe, to adjourn to Executive Session to discuss Purchase/Lease of Property – Section 2(c)(5), Litigation – Section 2(c)(11) and Personnel – Section 2(c)(1) at 7:34p.m.

Motion passed. AYE's – Weyant, Battas, Elbe, Seibert, McMahan. NAY's – none.
ABSENT – none.

RETURN TO REGULAR SESSION

Weyant moved, seconded by Seibert, to return to regular session at 8:08p.m.

MISCELLANEOUS OR FINAL ACTIONS

RESOLUTION OF AUTHORIZATION – DEED OF EASEMENT, RITA M BARKER

City Manager presented report for Council approval and adoption of resolution authorizing the execution of a deed of easement for electrical utilities.

There was no further discussion.

Weyant moved, seconded by Seibert, to approve and adopt Resolution No. 22-23-07, a resolution to authorize the Mayor or City Manager to execute any and all documents to procure deed of easement for electrical utilities with Rita M Barker in the amount of \$35,300.00 in conjunction with the 138KV Phase II Project

Motion passed. AYE's – Weyant, Battas, Elbe, Seibert, McMahan. NAY's – none.
ABSENT – none.

ADJOURNMENT

Seibert moved, seconded by Battas, to adjourn at 8:10 p.m.

Motion passed. Motion passed by unanimous yes voice vote.

Melissa Schanz, City Clerk

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council

FROM: Rebecca Ahlvin – City Manager

SUBJECT: Bid Award – North Substation Upgrades, Equipment Purchase

MEETING DATE: July 5, 2022

REQUESTED ACTION:

Council consideration of approval to purchase equipment and materials for the North Substation Upgrades.

BACKGROUND & STAFF COMMENTS:

In conjunction with the Major Electric Phase II Project, the City needs to purchase equipment and materials for the North Substation Upgrades. The North Substation Upgrades will provide the second point of service needed by the City's electric distribution system to provide redundancy and reliability within the system.

This purchase includes the remaining structural steel, circuit breakers, instrument transformers, bus work, and cabling. These items are long lead time items that need to be ordered now to keep the project schedule moving.

BHMG received bid proposals on June 21, 2022. Two bids were received. The recommendation letter from BHMG is attached. After discussing the bid with BHMG, staff recommends the purchase from the low bidder, Peak Substation Services, in the amount of \$909,800.00.

FUNDING:

This project will be paid for with the Electric Phase II bank loan.

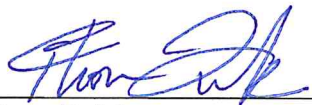
RECOMMENDATION:

Approval of the purchase of materials and equipment for the North Substation Upgrades from Peak Substation Services in the amount of \$909,800.00.

SUGGESTED MOTION:

I move that the Council approve the purchase of materials and equipment for the North Substation Upgrades from Peak Substation Services in the amount of \$909,800.00 and authorize appropriate officials to execute the necessary documents.

Prepared By:


Tom Quirk
City Engineer

Approved By:


Rebecca Ahlvin
City Manager

Attachment: A – BHMG Recommendation Letter



June 29, 2022

Mr. Larry Linck
City of Mascoutah
3 West Main Street
Mascoutah, IL 62258

Ref: 1688K003 – North Substation Upgrades
Major Equipment Purchase Recommendation

Dear Mr. Linck:

The City received and opened bids on June 21, 2022, for the major equipment purchase, a part of the North Substation Upgrades project. A total of two (2) bid were received and have been reviewed for completeness and ability to meet specification requirements. Below is a summary of the bid tab:

<u>Bidder</u>	<u>Total Bid Price</u>	<u>Lead Time</u>
Distran	\$975,000.00	46 weeks
Peak Substation svc	\$898,800.00	52-54 weeks

The bid from Peak Substation Svc is a complete package bid, with few clarifications. The clarifications include a few material substitutions due to delivery concerns, and contract details for liquidated damages. Peak has a good list of reference completed projects. The company appears to be in good standing and employs certified and trained craftsmen.

The bids were received with the performance bond listed as an optional price for \$11,000. To protect against contract breach we recommend selecting this option. Therefore, the total contract would be \$909,800.00.

The bid is in accordance with the engineers estimate of \$950,000. Therefore, it is the recommendation of BHMg to award the project to Peak Substation Svc.

Should you have any questions concerning the bids or the project, please do not hesitate to contact us.

Sincerely:

BHMg Engineers, Inc.

A handwritten signature in black ink, appearing to read "Jason F. Jackson".

Jason F. Jackson, P.E.