

Mascoutah City Council

April 1, 2024

REGULAR MEETING AGENDA

IN-PERSON MEETING with combined IN-PERSON and optional VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually

7:00 pm – City Council Meeting

1. PRAYER & PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL

4. AMEND AGENDA – consideration of items to be added/ deleted to /from the meeting agenda. *No action can be taken on added items, but may be discussed only. Exceptions – emergency items as authorized by law.*

5. MINUTES, March 18, 2024 City Council Meeting (Page 1 to Page 14)

6. PUBLIC COMMENTS (3 minutes) – opportunity for the public to comment.

7. REPORTS AND COMMUNICATIONS

- A. Mayor
- B. City Council
- C. City Manager
- D. City Attorney
- E. City Clerk

8. COUNCIL BUSINESS

A. Council Items for Action

1. Budget FY24/25 - Adoption of Ordinance (second reading)

(Page 5 to Page 19)

Description: Council consideration of approval and adoption of the City's FY24/25 Budget.

Recommendation: Council Approval and Adoption of Ordinance.

2. Code Change – Electric, Water & Sewer Rates (first reading)

(Page 20 to Page 33)

Description: Council approval of revisions to Chapter 11 – Electric System and Chapter 38 – Water and Sewer Rates of the City Code by adoption of ordinance.

Recommendation: First Reading.

3. Bid Award – Copper Wire

(Page 34 to Page 38)

Description: Council approval for the purchase of copper wire for the Electric Department.

Recommendation: Council Approval.

4. Resolution for Maintenance Under Illinois Highway Code

(Page 39 to Page 40)

Description: Council approval of resolution for expenditure of \$600,000 of MFT funds for purpose of maintaining streets and highways.

Recommendation: Council Approval and Adoption of Resolution.

5. Revised Agreement with the St. Clair County Transit District

(Page 41 to Page 48)

Description: Council approval of a revised Agreement between the City of Mascoutah and the St. Clair County Transit District for electrical service to the Metrolink Station and Platform at the MidAmerica Airport.

Recommendation: Council Approval.

6. Union Contract Agreements

(Page 49 to Page 49)

Description: Council approval and authorization of Union agreements between Laborers Local 742, Policemen's Benevolent Labor Committee, and Mascoutah EMS Local 4412.

Recommendation: Council Approval of Union Agreements.

B. Council Miscellaneous Items

C. City Manage

- TIF 4 Discussion
- Parking on W Madison St. and S County Road

(Page 50 to Page 50)

(Page 51 to Page 52)

9. ADJOURNMENT TO EXECUTIVE SESSION

A. Personnel – Section 2(c)(1) – Salaries

10. MISCELLANEOUS OR FINAL ACTIONS

A. Employment Contract

(Page 53 to Page 53)

Description: Council approval and authorization of Employment Contract for City Manager Cody Hawkins.

Recommendation: Council Approval of Employment Contract.

11. ADJOURNMENT

POSTED 3/28/24 at 4:00 PM

OPTIONAL VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually

In-person public attendance is allowed. Optional virtual public attendance is also being provided virtually through Zoom Meeting (<https://zoom.us>).

Please join my meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/86343603533>=[]'

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You can also dial in using your phone.

United States: +1 (312) 626-6799

Access Code: 863-4360-3533

**CITY OF MASCOUTAH
CITY COUNCIL MINUTES
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

MARCH 18, 2024

The minutes of the regular meeting of the City Council of the City of Mascoutah.

PUBLIC HEARING – FY24/25 BUDGET

Council Member John Weyant called the Budget Public Hearing to order at 6:38 p.m.

Present:

Council members John Weyant, Nick Seibert and Mike Baker.

Absent:

Mayor Pat McMahan, Council member Walter Battas.

Other Staff Present:

City Manager Cody Hawkins and City Clerk Melissa Schanz.

Discussion:

City Manager presented reports for the City of Mascoutah FY24/25 Budget.

Public hearing was closed at 6:47 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

City prayer was delivered by City Clerk Melissa Schanz. The Council remained standing and recited the Pledge of Allegiance.

CALL TO ORDER

Councilman Jack Weyant called the meeting to order at 7:00p.m.

ROLL CALL

Council members John Weyant, Nick Seibert and Mike Baker.

Absent: Mayor Pat McMahan and Council Member Walter Battas.

Other Staff Present: City Manager Cody Hawkins, City Clerk Melissa Schanz, City Attorney Al Paulson and Police Chief Scott Waldrup.

Establishment of a Quorum: A quorum of City Council members was present.

AMEND AGENDA – None.

MINUTES

The minutes of the March 4, 2024 City Council meeting were presented and approved as presented. The minutes of the March 4, 2024 Executive Session meeting were presented and approved as presented.

Motion passed. Passed by unanimous yes voice vote.

PUBLIC COMMENTS

Eric Mercer, a resident of Mascoutah, voiced his concerns with the city.

MONTHLY DEPARTMENT REPORTS FOR OCTOBER WERE PROVIDED

REPORTS AND COMMUNICATIONS

Mayor – Absent.

City Council

Weyant – Attended the Police Trivia.

Battas – Absent.

Seibert –Nothing to report.

Baker –Nothing to report.

City Manager – Nothing to report.

City Attorney –Nothing to report.

City Clerk – Nothing to report.

COUNCIL BUSINESS

CONSENT CALENDAR (OMNIBUS)

The February 2024 Fund Balance Report and Claims & Salaries Report were provided under the omnibus consideration.

Seibert moved, seconded by Baker, to accept all items under Omnibus consideration.

Motion passed. AYE's – Weyant, Seibert, Baker. NAY's – none.

ABSENT – McMahan and Battas.

CODE CHANGE – CEMETERY CODE (SECOND READING)

City Manager Cody Hawkins presented a report for Council approval and adoption of revisions to Chapter 9 – Cemeteries of the City Code.

There was no further discussion.

Baker moved, seconded by Seibert to approve and adopt Ordinance No. 24-03, an ordinance modifying Chapter 9, Cemeteries.

Motion passed. AYE's – Weyant, Seibert, Baker. NAY's – none.
ABSENT –McMahan and Battas.

BUDGET 24/25 – ADOPTION OF ORDINANCE (FIRST READING)

City Manager Cody Hawkins presented a report for Council approval of the City's FY24/25 Budget.

There was no further discussion.

First Reading.

IDOT RESOLUTIONS FOR SPRING FEST, HOMECOMING PARADE, FALL FEST AND THE LIGHTED CHRISTMAS PARADE.

City Manager Cody Hawkins presented reports to Council to close IDOT streets during City events in 2024.

There was no further discussion.

Seibert moved, seconded by Baker to approve and adopt Resolutions No. 23-24-15, Resolution No. 23-24-16, Resolution No. 23-24-17 and Resolution No. 23-24-18 authorizing the closing of IDOT streets for City events in 2024.

Motion passed. AYE's – Weyant, Seibert, Baker. NAY's – none.
ABSENT –McMahan and Battas.

APPROPRIATING WATER/SEWER FUNDS FOR 6TH STREET FLOW MONITORING FOR PROPOSED INTERCEPTOR.

City Manager Cody Hawkins presented a report for Council approval of flow monitoring for 6th Street Lift Station and for Flow Monitoring for Proposed interceptor in the amount of \$69,100.

There was no further discussion.

Baker moved, seconded by Seibert to approve an agreement with Gonzalez Companies, LLC in the amount of \$69,100 for 6th Street Lift Station Flow Monitoring and Flow Monitoring for Proposed Interceptor and to authorize appropriate City Officials to execute the necessary documents.

Motion passed. AYE's – Weyant, Seibert, Baker. NAY's – none.
ABSENT – McMahan and Battas.

**APPROPRIATING LIGHT FUNDS FOR NORTH SUBSTATION CHANGE ORDER
2.**

City Manager Cody Hawkins presented a report for Council approval of change order 2 for work on the North Substation project in the amount of \$76,073.18 of Light funds.

There was no further discussion.

Seibert moved, seconded by Baker to approve Change Order 2 in the amount of \$76,073.18 for additional work on the North Substation project and authorize appropriate City Officials to execute the necessary documents.

Motion passed. AYE's – Weyant, Seibert, Baker. NAY's – none.
ABSENT – McMahan and Battas.

COUNCIL – MISCELLANEOUS ITEMS

None.

CITY MANAGER – MISCELLANEOUS ITEMS

City Manager along with council discussed TIF 4 and Parking on W Madison and County Road. It was decided to continue the discussion at the next meeting when all members were in attendance.

ADJOURNMENT TO EXECUTIVE SESSION

None

MISCELLANEOUS OR FINAL ACTIONS

None

ADJOURNMENT

Baker moved, seconded by Seibert, to adjourn at 7:31 p.m.

Motion passed. Motion passed by unanimous yes voice vote.

Melissa Schanz, City Clerk

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council

FROM: Cody Hawkins – City Manager

SUBJECT: **Budget 24/25 – Adoption of Ordinance (second reading)**

MEETING DATE: April 1, 2024

REQUESTED ACTION:

Council approval and adoption of the City's FY24/25 Budget.

BACKGROUND & STAFF COMMENTS:

The City has completed several months of work establishing its FY24/25 Budget. After many work sessions by staff and the Finance Committee, we believe that the current draft budget meets the requirements for this years annual Budget. This Budget assures adequate revenues/ fund sources, provides for appropriate expenditures, and provides a fiscal strategy to accommodate the needs of the community this year.

As per legal requirements, this hearing was duly noticed and the Budget Draft was provided for public review (on-line and in the downstairs lobby).

FUNDING:

There is no cost involved in the Budget approval process.

RECOMMENDATION:

The City Manager recommends that the Council approve and adopt an Ordinance thereby establishing the City's FY 24/25 Budget.

SUGGESTED MOTION:

I move that the Council approve and adopt Ordinance 24-____, thereby establishing the City's FY 24/25 Budget.

Prepared By: Melissa A. Schanz
Melissa A. Schanz
City Clerk

Approved By: Cody Hawkins
Cody Hawkins
City Manager

Attachments: A – Memo and Spreadsheets from Finance Coordinator
B – Letter of Recommendation from Finance Committee
C – Ordinance

CITY OF MASCOUTAH
Staff Report – FY2425 BUDGET

TO: Honorable Mayor and City Council

FROM: City Manager, Cody Hawkins
Finance Coordinator, Lynn Weidenbenner

SUBJECT: FY2425 Budget

MEETING DATE: MARCH 18, 2024

Enclosed is FY25 budget numbers for both revenues and expenses. Each department's budget numbers and requests have been reviewed, discussed, and proposed. The Finance Committee met, discussed, and concluded recommendations to the Council related to the FY25 budget.

FY25 BUDGET:

- Total Budget proposed Revenues exceed Expenses \$53,567 without projects income or expenses.
- Total Budget proposed Expenses exceed Revenues \$2,878,508 with projects income and expenses.
- Budget Proposed by Fund – all funds for FY25 net positive when calculating revenues minus expenses without project expenses except the light fund, water/sewer, and TIF2b. The cash is available in the light fund assuming interfund borrows are paid back and if not, there is a line of credit to draw down. The cash is available in the water/sewer fund. The cash is available in the TIF2b fund and if the balance is used since the TIF is ending, the rest of the applicable expenses will come from the appropriate related funds.
- General Fund, Light Fund, Water/Sewer, Parks & Recreation, MFT and TIF2b funds are negative when including the project expenses this fiscal year but the cash and financing is in place for the projects.

BUDGET ASSUMPTIONS:

- All departments have limited budgets based on prior year expenditures in each category
- Includes the department requests for equipment purchases as City Manager approved
- The salary assumptions are based on contract negotiations with the city managers input from the Mayor and Council using various market adjustments. These have not all been finalized to date.
- A separate sheet/tab shows all projects for FY25 and noted are some carryover payments from the current budget (pages 7 of 113 and 8 of 113)
- A separate sheet/tab shows all CIP/FAR (pages 3 of 113, 4 of 113, 5 of 113, and 6 of 113)
- Allocated funds towards derelict properties
- Includes sidewalk program

- Includes LED light replacement
- Includes one vehicle/truck, computers, and vests for the police department
- Includes a lifearm for ambulance
- Includes needed umbrellas and table for pool and park
- Includes Park cameras (first year in cip/far, thereafter budgeted in contractual)
- Includes truck for sewer plant operations
- Includes continuation of AMI metering wave for electric and water/sewer. This follows the plan for updating over several years.
- Includes payment in FY25 for bucket truck approved, ordered, and budgeted in FY24
- Referenced tax levy ordinance filed for property tax dollars
- Used the IL Municipal Review projections with new census 8754 for income tax, use tax, and mft taxes to receive
- Includes MFT money from Rebuild Illinois funds collected and still to be distributed for specified project (S County Rd and McKinley Street)
- For enterprise funds – 3.36% increase to follow ordinance for utilities using the cpi. In addition, the Finance Committee recommend this for this year with the understanding that in the future another rate study can be completed with any changes made after the results
- All debt payments included in budget with the notes that the new loans for the wwtp and the loan for electric phase II will start and increase next fiscal year

Prepared By: _____ Approved By: _____
 Lynn Weidenbenner Cody Hawkins
 Finance Coordinator City Manager

CITY OF MASCOUTAH
SNAP SHOT REVENUES/EXPENSES TOTAL NET

REVENUES

OPERATING REVENUES	Budget24	Jan-24	Summary of all depts 12/12's	Proposed Budget25	% change FY24 to 25
		YTD Actual 24			
FUND 100 - GEN FUND	5,109,308	3,773,584	4,916,635	5,200,220	
FUND 110 - R CEM TRUST	8,000	9,249	12,332	10,000	
FUND 200 - LIGHT FUND	10,168,247	7,404,806	10,035,725	10,427,525	
FUND 250 - W&S FUND	4,435,522	3,446,930	4,594,618	4,700,454	
FUND 300 - AMB FUND	1,149,369	1,072,649	1,248,264	1,287,855	
FUND 330 - P&R (park/cityleu/pool)	496,550	482,006	491,497	587,000	
FUND 360 - FIRE DEPT FUND	177,700	174,356	177,306	208,400	
FUND 400 - IMRF FUND	599,725	487,205	602,395	638,220	
FUND 450 - POLICE PENSION FUND	539,000	486,023	516,998	550,435	
TOTAL OPERATING REV NO LIBR	22,683,421	17,336,808	22,595,770	23,610,109	4.09%
TOTAL LIBRARY REVENUES	459,100	459,100	459,100	481,500	
TOTAL OPERATING REV WITH LIBRARY	23,142,521	17,795,908	23,054,870	24,091,609	4.10%

NON-OPERATING REVENUES

FUND 100/200/250 CMAQ/TIP/IEPA WWTP and Line of Credit	4,270,000	579,236	579,236	300,000	
FUND 210 - ELEC PHASE II LOAN	2,000,000	282,920	282,920	0	
FUND 500 - MFT FUND	345,380	334,596	448,405	349,240	
FUND 540 - TIF1 FUND	0	42	56	0	
FUND 560 - TIF2B FUND	1,286,386	1,422,652	1,424,827	252,000	
FUND 560 - TIF2B CDBG PORTION	0	0	0	0	
FUND 570 - TIF3 FUND	4,297,905	5,214,452	5,214,458	1,494,725	
FUND 595 - BUSINESS DISTRICT	93,000	77,389	77,389	88,000	
FUND 590 - SPECIAL SVC AREA (SSA)	20,000	18,620	18,620	20,000	
FUND 600 - R DEBT SVC FUND	183,207	179,732	180,520	182,055	
TOTAL NON OPERATING REVENUES	12,495,878	8,109,639	8,226,430	2,686,020	
TOTAL ALL REVENUES NO LIBRARY	35,179,299	25,446,447	30,822,200	26,296,129	
TOTAL ALL REVENUES WITH LIBRARY	35,638,399	25,905,547	31,281,300	26,777,629	-24.86%

EXPENSES

OPERATING EXPENSES

TOTAL PERSONNEL EXPENSES	8,597,774	6,110,887	8,270,588	9,625,488	
TOTAL NON-PERSONNEL EXPENSES	4,686,070	2,440,460	4,222,729	4,411,830	
TOTAL WHOLESALE/RETAIL/OTHER EXP	6,557,912	4,204,913	5,836,080	6,693,159	
TOTAL OPERATING EXPENSES NO LIBRARY	19,841,756	12,756,260	18,329,397	20,730,477	
TOTAL LIBRARY EXPENSES	459,100	459,100	459,100	481,500	
TOTAL OPERATING EXPENSES WITH LIBRARY	20,300,856	13,215,360	18,788,497	21,211,977	4.49%

NON-OPERATING EXPENSES

TOTAL CIP EXPENSES	478,300	126,092	477,362	190,100	
TOTAL FAR EXPENSES	1,025,500	293,118	613,729	779,800	
TOTAL PROJECT EXPENSES	13,189,230	11,131,329	11,717,009	4,726,800	
TOTAL DEBT EXPENSES	2,328,670	1,250,291	1,928,867	2,747,460	
TOTAL NON-OPERATING EXPENSES	17,021,700	12,800,830	14,736,967	8,444,160	
GRAND TOTAL ALL EXPENSES NO LIBRARY	36,863,456	25,557,090	33,066,364	29,174,637	-20.86%
GRAND TOTAL ALL EXPENSES WITH LIBRARY	37,322,556	26,016,190	33,525,464	29,656,137	-20.54%
NET OPERATING REV MINUS EXP	2,841,665	4,580,548	4,266,373	2,879,632	1.34%
NET NON-OPERATING REV MINUS EXP	(4,525,822)	(4,691,192)	(6,510,537)	(5,758,140)	27.23%
NET REV MINUS EXP EXCLUDING PROJECTS	9,505,073	10,441,450	8,893,609	53,567	-99.44%
NET ALL REVENUES MINUS ALL EXPENSES	(1,684,157)	(110,644)	(2,244,164)	(2,878,508)	

FY25 BUDGET REVENUES - BUDGET EXPENSES BY FUND

	GENERAL FUND 100	RESTRICTED CEM TRUST 110	LIGHT FUND 200	RESTRICTED ELEC PHASE II 210	WTR/SWR COMBINED 250	AMB FUND 300	PARKS & RECR 330	FIRE DEPT 360	IMRF FUND 400	POLICE PENSION 450	MFT FUND 500	TIF1 FUND 540	TIF2B FUND 560	TIF3 FUND 570	BUS DISTR FUND 595	SSA SP SVCS 590	DEBT SVC 600	TOTALS
REVENUES MINUS PROJECTS	5,200,220	10,000	10,427,525	0	4,700,454	1,287,855	587,000	208,400	638,220	550,435	349,240	0	252,000	1,494,725	88,000	20,000	182,055	25,996,129
EXPENSES MINUS PROJECTS	4,342,313	0	11,330,240	0	4,965,905	1,041,275	583,375	204,455	590,500	495,000	250,000	0	375,500	75,000	88,000	0	13,975	24,447,837
TOTAL REV-EXP NO PROJECTS	857,907	10,000	(902,715)	0	(265,451)	246,580	3,625	3,945	47,720	55,435	99,240	0	(123,500)	1,419,725	88,000	6,025	1,755	1,548,292
PROJECT REVENUES	0	0	0	0	300,000	0	0	0	0	0	0	0	0	0	0	0	0	300,000
PROJECT EXPENSES	1,441,800	0	300,000	0	125,000	0	150,000	0	0	0	1,710,000	0	0	1,000,000	0	0	0	4,726,800
TOTAL REV-EXP WITH PROJECTS	(583,893)	10,000	(1,202,715)	0	(90,451)	246,580	(146,375)	3,945	47,720	55,435	(1,610,760)	0	(123,500)	419,725	88,000	6,025	1,755	(2,878,508)
			draw from line of credit for overage if other funds cannot payback borrows		IEPA loan wwtap and then w/s cash		transferring arpa funds from gf to p&r for splash pad				using mandatory cash from Rebuild IL money received for project		tif2b cash available, then applicable project fund for	draw from line of credit if needed to pay more interfund borrows back than have cash for				
	cash available																	

	GENERAL FUND 100	RESTRICTED CEM TRUST 110	LIGHT FUND 200	RESTRICTED ELEC PHASE II 210	WTR/SWR COMBINED 250	AMB FUND 300	PARKS & RECR 330	FIRE DEPT 360	IMRF FUND 400	POLICE PENSION 450	MFT FUND 500	TIF1 FUND 540	TIF2B FUND 560	TIF3 FUND 570	BUS DISTR FUND 595	SSA SP SVCS 590	DEBT SVC 600	TOTALS
REV MINUS CIP/FAR/DEBT/PROJ	5,200,220	10,000	10,427,525	0	4,700,454	1,287,855	587,000	208,400	638,220	550,435	349,240	0	252,000	1,494,725	88,000	20,000	182,055	25,996,129
EXP MINUS CIP/FAR/DEBT/PROJ	3,813,193	0	9,968,940	0	3,839,340	1,029,175	497,375	201,455	590,500	495,000	250,000	0	45,500	0	0	0	0	20,730,477
AL REV-EXP NO CIP/FAR/DEBT/PROJ	1,387,027	10,000	458,585	0	861,114	258,680	89,625	6,945	47,720	55,435	99,240	0	206,500	1,494,725	88,000	20,000	182,055	5,265,652
CIP/FAR/DEBT/PROJ REVENUES	0	0	0	0	300,000	0	0	0	0	0	0	0	0	0	0	0	0	300,000
CIP/FAR/DEBT/PROJ EXPENSES	1,970,920	0	1,661,300	0	1,251,565	12,100	236,000	3,000	0	0	1,710,000	0	330,000	1,075,000	0	13,975	180,300	8,444,160
TOTAL REV MINUS EXP ALL	(583,893)	10,000	(1,202,715)	0	(90,451)	246,580	(146,375)	3,945	47,720	55,435	(1,610,760)	0	(123,500)	419,725	88,000	6,025	1,755	(2,878,508)

CITY OF MASCOUTAH
CIP/FAR ONLY
ALL FUNDS & FUNDING

		8200	CAPITAL IMPROVEMENTS		Calculated	
		8500	FIXED ASSET REPLACEMENT	Jan-24	12/12's	
				YTD	shaded is	Proposed
		Budget24	Actual 24	manual entry	Budget25	
8200 CAPITAL IMPROVEMENTS						
ADMIN						
		0	0	0	0	
ADMIN/PLANNING						
		0	0	0	0	
POLICE						
	vehicles	95,000	69,344	95,000	65,000	FY25 1 truck and all equipment
	radar	4,300	4,635	4,635	0	
	K9 & seized funds					
	deposits	4,000	(5,614)	0	4,000	
	FY24 split fleet tire balancer \$6k + changer \$5500	11,500	0	11,500	0	
	FY24 split fence extension	5,000	0	5,000	0	
AMB						
	lifearm				9,100	
	tire balancer for fleet split	4,000		4,000	0	
	fire changer for fleet split	6,000		6,000	0	
CEM						
	wheel drive for other	35,000	0	35,000	0	
MAINT						
		0	0	0	0	
PARK						
		30,000	57,727	57,727	0	FY24 note from Steve Heizer (MIA) tractor mia asked for with hydraulics
	bat wing deck mower	20,000	0	20,000	0	
		175,000	0	175,000	0	ballfield/park bathrooms new, possibly concession stand, between buildings 2&3, too much for special projects but noted from Councilman Seibert last year.
LEU						
		0	0	0	0	
POOL						
	umbrellas/ tables/trash cans	0	0	0	14,000	
STREETS						
	fence extension split	10,000	0	10,000	0	
ELECT PROD/FLEET						
	tire changer - split	3,500		3,500		
	tire balancer - split	3,000		3,000		
ELECT DIST						
	FY24 accessories for truck	25,000		0	25,000	FY25 rolling over - delayed due to truck title issue
	tire changer - split	3,500		3,500		
	tire balancer - split	3,000		3,000		
	FY24 fence extension around supply yard split	20,000		20,000		

ALL FUNDS & FUNDING

8200	CAPITAL IMPROVEMENTS	Calculated		
8500	FIXED ASSET REPLACEMENT	Jan-24	12/12's	
		YTD	shaded is	Proposed
	Budget24	Actual 24	manual entry	Budget25
WATER				
	fence extension around supply year split	2,500	2,500	
	tire changer split	3,500	3,500	
	tire balance split	3,000	3,000	
SEWER				
	fence extension around supply year split	2,500	2,500	
	tire changer split	3,500	3,500	
	tire balance split	3,000	3,000	
SEWER PLANT				
		0	0	0
				70,000
truck and tool accessories (4 wheel drive)				
FIRE				
	misc far	2,500	0	2,500
				3,000
	total all capital improvement	478,300	126,092	477,362
	total general fund CIP	164,800	68,365	161,135
	total electric fund CIP	58,000	0	33,000
	total water/sewer fund CIP	18,000	0	18,000
	total amb fund CIP	10,000	0	10,000
	total parks & rec fund CIP	225,000	57,727	252,727
	total fire dept fund CIP	2,500	0	2,500
	total calculation check	478,300	126,092	477,362
	total check with snapshot	478,300	126,092	477,362

CITY OF MASCOUTAH
CIP/FAR ONLY
ALL FUNDS & FUNDING

<u>8200 CAPITAL IMPROVEMENTS</u>				Calculated	Proposed Budget25	
<u>8500</u>	<u>FIXED ASSET REPLACEMENT</u>	Jan-24	12/12's			
		YTD	shaded is			
		Budget24	Actual 24	manual entry		
<u>8500 FIXED ASSET REPLACEMENT</u>						
ADMIN	computers/tech equip	15,000	5,409	15,000	20,000	computers, rotate replacements, 100-50101-8502
POLICE	tasers	2,500	0	2,500	0	order tasers out of inventory in future
	computers	12,000	11,611	11,611	15,500	FY25 - computers new and replaced, rotate with squad room and docking stations and cars
	bullet proof vests	5,000	5,250	5,250	6,000	FY25 need 6 so incr a little, bullet proof vests 5000
	surveillance equip/gr	0	194	194	0	
AMB						
	ambulance striping etc	5,000	4,239	4,239	0	
	misc	5,000	0	5,000	3,000	
CEM						
	mobile mats	5,000	0	5,000	0	add when need to rotate old ones out
MAINT						
	air units	100,000	59,726	100,000	0	
PARK	field equipment (various)	0	0	0	15,000	
	park cameras		0	0	50,000	in cip/far first year, then contracutal
LEU		0	0	0	0	
POOL	misc as specified	21,000	20,155	20,155	7,000	FY25 misc and freezer, FY24 = quote for 2 new style rectangle flying shades umbrellas and 1 square hip shade ,replacing umbrellas, doors, roll windows
STREETS	mower for row's/properties/etc	0	0	0	22,500	w/ attachments and trade in
	replace last 1 tons truck (old 6.0 diesel)	110,000	0	0	110,000	FY25 paying for approved and ordered FY24
ELEC PROD/FLEET		0	0	0	0	

CITY OF MASCOUTAH
CIP/FAR ONLY
ALL FUNDS & FUNDING

8200 CAPITAL IMPROVEMENTS				Calculated	
8500 FIXED ASSET REPLACEMENT		Jan-24		12/12's	
		YTD		shaded is	Proposed
		Budget24	Actual 24	manual entry	Budget25
ELEC DIST	E4 bucket truck	200,000		0	220,800
					FY25 paying for approved and ordered FY24
	dump truck	85,000		0	85,000
					FY25 paying for approved and ordered FY24
	led lt fixture	25,000	25,129	25,129	25,000
	AMI METERING WAVE L/W/S	150,000	138,654	138,654	100,000
WATER					
	locator for water	10,000	5,997	5,997	
	AMI METERING WAVE SPLIT L/W/S	50,000	4,817	50,000	50,000
SEWER					
	AMI Metering wave split l/w/s	50,000	11,021	50,000	50,000
SEWER PLANT					
		0	0	0	0
FIRE					
		0	0	0	0
TIF2b					
	reconductor Lebanon St	175,000	916	175,000	0
	total all fixed asset replacements	1,025,500	293,118	613,729	779,800
	total general fund FAR	249,500	82,190	139,555	174,000
	total electric fund FAR	460,000	163,783	163,783	430,800
	total water/sewer fund FAR	110,000	21,835	105,997	100,000
	total amb fund FAR	10,000	4,239	9,239	3,000
	total parks & rec fund FAR	21,000	20,155	20,155	72,000
	total tif2b fund FAR	175,000	916	175,000	0
	total fire dept fund FAR	0	0	0	0
	total calculation check	1,025,500	293,118	613,729	779,800
	total check with snapshot	1,025,500	293,118	613,729	779,800

CITY OF MASCOUTAH

PROJECTS SHEET ONLY

ALL FUNDS & FUNDING

PROJECTS- ALL FUNDS

	Jan-24	Calculated	
	YTD	12/12's	
	Budget24	Actual 24	shaded is Proposed
		manual entry	Budget25

blue numbers are from Sal FY25 input; yellow highlights are changes afte budget workshop and new information from Sal

PROJECTS- STREETS; GEN FUND MONEY

100-50711	7300	N Jefferson ST - shared use path TIF3	75,000	0	0	85,000	FY24 - just go IDOT approval and tap grant funds are \$67631.20 + city funds \$16,907.80 = \$84,539 (not sure if reimb or subtracted) Feb 2023, work to start FY23 = \$75k (FY22 = \$60k in gr), applied for TAP grant to pay 80% but wait to put any budget in revenues until later after understand how we receive money. Also 20% of this project is in TIF3	Sal looking into these notes for this shared path because might be same at merging other berm trail paths
100-50778	7300	L&N Railway Trail and Trailhead Engineering	126,030	56923	125,000	906,800	FY25 need \$65k for rest of design and \$841795 for construction FY24 - just got IDOT approval Feb; total grant funds are \$918,000 (app for 90/10 project so total project is approx \$906800 and we pay 10%) and eng total cost is \$163,840 with grant funds \$131072 ITEP & also MEPRD grant 64,415 ?	need to find out if we pay this out and get grant money back or need to budget revenue too
100-507	7300	FY25 note: need to plan for Indian Prairie detention pond - Sal holding and we figure later	0	0	0	0		
100-507	7300		0	0	0	0		
100-507	7300		0	0	0	0		
100-50780	7300	CBD Grant - 4th St storm drainage improvements	45,000	0	0	50,000	FY25 Sal talked about this \$50k since did not happen until FY25... FY23 apply for grant (100k) and city share 20k plus engineering our cost total \$45k	
100-50777	7300	street eng/const shared with tif2b (\$700k applicable to tif2b) South St 2 blocks, Independence 1 block, John St 2 blocks	125,000	270,568	270,568	0	FY23 approved bid 2 million approx (proj bid & Oates); split cost for FY24, with FY22 & FY21 street project shared with tif2b for engineering/construction on South St 2 blocks, Independence 1 block, John St 2 blocks)	
100-50755	7300	multi-use path cmaq phase 1 berm	23,990	0	0	0	FY23 & 22 & FY21 - budget final payments for Berm trails if does not post this fiscal year. CMAQ Berm Trail - grant 80% 270160 in revenues (learned after budget that IDOT pays the contractor and then invoices the city for the 20% shared owed so the city does not need to budget any revenues with this project set up like this through idot. Same for phase II with TIP funds but city pays 25% share)	twm merged phase 1 and phase 2 of berm
100-50754	7300	multit-use path phase 2 berm tip funds rev	21,710	0	0	0	Budget Guidance FY24 - sidewalk ADA etc/do Main St sidewalks and other; now FY25 move this to GF streets since MFT used	
100-50751	7300	ADA/sidewalk, ramp repair	0	0	0	250,000		
100-50781	7300	STP grant 10th street - fy25 engineering survey etc \$25k				25,000		
		Oates working on patch and seal work at Crown Pointe				125,000	very preliminary	
TOTAL PROJECT EXPENSES			416,730	327,491	395,568	1,441,800		

PROJECTS- LIGHT FUND

210-50720	7300	major electric phase II - fund 210 loan	2,000,000	2,209,451	2,209,451	0	all loan drawn, all city cost now
200-50720	7300	electric phase II - fund 200 city exp	3,500,000	4,011,428	4,011,428	250,000	FY24 Use line of credit for this but final bid not sure and range from BHMG is huge 3.5mill - 6mil, increase the line of credit and longer pay back time on electric phase II loan and line of credit
200-50710	7300	N Substation - flooded manhole	0	0	0	50,000	started FY24 with engineering and FY25 need to complete construction; add per Sal/Cody/Council
200-507	7300		0	0	0	0	
TOTAL PROJECT EXPENSES			5,500,000	6,220,880	6,220,879	300,000	

PROJECTS - WATER

250-507	7300	water main replacement FY	0	0	0	0	FY25/FY24/FY23 - take out for another year due to cash flow, Cast Iron main replacement
TOTAL PROJECT EXPENSES			0	0	0	0	

PROJECTS - SEWER						
250-50753-	7300 waste wtr trmnt plant facilty plan phase I	1,500,000	1,354,327	1,500,000	55,000	FY23 - wwtp projected to be completed Jan 2023, expecting some overages and Council did not want to earmark \$1million of ARPA funds to cover this overage but city has to have money to pay the wwtp loan too in future so need to deal with rates.
250-507	7300 Sewer Flow Monitoring for the INTERCEPTOR work				70,000	FY25 use for Gonzalez to do the work per agreement and future years with be construction for several million dollars so will need funding source options
250-50751-	7300 mahole & pipe shared w/ tif2b	300,000	24,500	24,500	0	Manhole Linings (RIN study shows immediate action items \$351k, high priority \$460, medium priority \$775k so plan over next several fiscal years)
TOTAL PROJECT EXPENSES		1,800,000	1,378,827	1,524,500	125,000	

fy25 need to keep \$10k retainage until totally complete; may need to pay \$45 to Harner & Shifrin if not paid fy24

hold on this, tackle differently per Cody /Jesse, new to Sal, now talk to Gonzalas

PROJECTS - MFT						
500-50751	7300 ADA/sidewalk, ramp repair	250,000	260,495	260,495	0	Budget Guidance FY24 - sidewalk ADA etc/do Main St sidewalks and other; now FY25 move this to GF streets since MFT used
500-50755	7300 Rebuild IL - S County Rd & McKinley St	797,500	60,389	60,389	1,710,000	FY24 approved \$123040 for eng, need total proj cost info) FY23 - Rebuild IL - S County Rd eng, city received 6 pmts \$94,111 since May 2020 fiscal years to use (\$725,000 construction + \$72,500 inspection)
500-50752	7300 Onyx Drive - discuss if needs to be gf or split - holding for a year, see side note	75,000	37,618	37,618	0	holding Onyx Drive under MFT for a year to wait for cash flow, engineering can proceed if approved preferred during fiscal year, had \$754,500
TOTAL PROJECT EXPENSES		1,122,500	358,502	358,502	1,710,000	

PROJECTS - PARK						
330-507	7300 splash pad using arpa funds	0	0	0	150,000	
TOTAL PROJECT EXPENSES		0	0	0	150,000	

PROJECTS - TIF2B FUND						
560-50764	7300 Poplar St from Railway to Jefferson	0	0	0	0	FY24 out until get legal document, FY23 & FY22 split \$65k w/ gf if have to pay LD's
560-50757-	7300 façade grant	0	0	0	0	
560-50777	7300 street eng/constr (South St 2 blocks, Independence 1 block, John St 2 blocks)	875,000	1,015,883	1,015,883	0	split with gf
560-50751-	7300 manhole & pipe & sewer lines	250,000	0	0	0	hold on this, tackle differently per Cody /Jesse, new to Sal, now talk to Gonzalas
560-50768	7300 Lebanon St reconstruction-eng	2,200,000	2,115,700	2,115,700	0	totally done with Lebanon St FY24
560-50769	7300				0	
TOTAL PROJECT EXPENSES		3,325,000	3,131,583	3,131,583	0	

PROJECTS - TIF3						
570-50711	7300 N Jefferson St - shared use path - gf 80% tif3 20% - applied for grant	25,000	85,977	85,977	1,000,000	applied for grant
570-50710	7300 Boeing contract - \$11mil	1,000,000	(371,930)	0	0	FY24 to date w/last fiscal year spent, we have \$1,435,423 left on the \$11mil contract, get \$4mil back from Boeing + will borrow the rest of the line of credit, contract = 10,937,464 minus what we paid this year (If pays 2,311,115 of the contract)
TOTAL PROJECT EXPENSES		1,025,000	(285,953)	85,977	1,000,000	

TOTAL PROJECT EXPENSES ALL	13,189,230	11,131,330	11,717,010	4,726,800
balance to snap shot	13,189,230	11,131,329	11,717,009	4,726,800
difference	0	1	1	0

CITY OF MASCOUTAH
City Manager's Office
Council Memo

TO: Honorable Mayor and City Council
FROM: Finance Committee: Tim Boyce, Todd Gober, and John Harris
SUBJECT: FY2425 Budget – Final Recommendation
DATE: March 13, 2024

The Finance Committee wishes to forward our final recommendations for the City's FY2425 Budget.

MEETINGS/PROGRESS:

February- we met concentrating first on the expenses, projects, rates for utilities, debt, insertions, and then revenues.

March- reviewed the changes/updates.

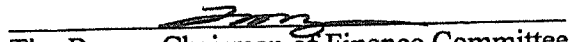
THE BUDGET NUMBERS:

- Total Budget proposed Revenues exceed Expenses \$53,567 without projects income and expenses.
- Total Budget proposed Expenses exceed Revenues \$2,878,508 when including all projects income and expenses.
- Budget Proposed by Fund – all funds for FY25 net positive when calculating revenues minus expenses excluding projects except Light Fund, Water/Sewer, and TIF2b. The cash is available in the Light Fund assuming interfund borrows are paid back and if not, there is a line of credit to draw down. The cash is available in water/sewer. The cash is available in TIF2b and if the balance is used since the TIF is ending, the rest of the applicable expenses will come from the appropriate related funds.
- The projects included in the budget for General Fund, Light Fund, Water/Sewer, Parks & Recreation, MFT, and TIF2b are directly related to the fund's negative net balance with the project expenses budgeted. The cash is available for the projects in part for these funds and the City has two lines of credit to draw from if necessary.

FINANCE COMMITTEE RECOMMENDATIONS OVERALL:

1. The proposed FY25 budget includes assumptions and insertions recommended by the Finance Committee and the budget as forwarded is adoptable as we approve.
2. The Committee recommends following the ordinances for utility rate increases using the cpi calculation this year of 3.36% to capture our increased debt and increased wholesale costs. The Finance Committee also recommends slight increases over time to plan for future increased debt rather than having to impose one large increase later all in the same year. The rate study anticipated in the future should clarify any changes in rates in the future.
3. The Committee recommends completing these major projects and the projects already started before adding costs for additional projects since the timeframe for completion and increased expenses for the projects affect the overall city budget.
4. The Committee recommends the TIF3 utilizing future TIF development to generate income for the City due to the major debt payments applicable to the TIF3 borrows.
5. The Committee is dedicated to continuing to improve fund balances and reserves.

We believe this completes our service to the Council regarding the FY25 budget. We would like to assist with any questions and support the budget process. It is our understanding that the City Manager will inform us of future budget-related meetings, the budget hearing, and any additional questions or concerns from Council.


Tim Boyce, Chairman of Finance Committee

Attachment B

ANNUAL BUDGET FOR FISCAL YEAR 2024-2025

ORDINANCE No. 24 – __

An Ordinance Establishing the Annual City Budget for Fiscal Year
Commencing on May 1, 2024 and ending April 30, 2025.

Passed: April 1, 2024

Published Notice – Pamphlet form Posting: April 26, 2024
(City Hall)

CITY OF MASCOUTAH, ILLINOIS

PAMPHLET – AVAILABLE FOR DISTRIBUTION

Attachment C

ORDINANCE NO. 24-__

ANNUAL BUDGET ORDINANCE FOR THE FISCAL YEAR
2024 ----- 2025

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, AT ST. CLAIR COUNTY, ILLINOIS:

SECTION 1: That there be and is hereby budgeted for Municipal purposes for the City of Mascoutah, in the County of St. Clair, State of Illinois, for the fiscal year commencing on the first day of May 2024, and ending on the thirtieth day of April 2025, **the sum of twenty-nine million, six hundred fifty-six thousand, one hundred thirty-seven dollars (\$29,656,137)** distributed for purposes as described in *Attachment "A"* to this ordinance. This budget is adopted under the State of Illinois' Budgeting System.

SECTION 2: That the balance on hand in the various funds budgeted for the fiscal year ending on the thirtieth day of April 2024 are hereby returned to the respective funds for redistribution.

SECTION 3: This Ordinance is effective immediately and shall go into full force May 1st, 2024, or at the earliest time as may be legal under state law.

Passed this 1st day of April, 2024, on the following roll call vote:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Pat McMahan	_____	_____	_____	_____
John Weyant	_____	_____	_____	_____
Wally Battas	_____	_____	_____	_____
Nick Seibert	_____	_____	_____	_____
Mike Baker	_____	_____	_____	_____

Mayor

ATTEST:

City Clerk
(Seal)

Attachment A:
Budgeted Expenses for Fiscal Year 24-25
Certified Estimate of Revenues for Fiscal Year 24-25

CERTIFIED ESTIMATE OF REVENUES BY SOURCE
CITY OF MASCOUTAH

The undersigned, Mayor of the City of Mascoutah, St. Clair County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district for the fiscal year commencing on the first day of May 2024, and ending on the thirtieth day of April 2025, is either set forth in said ordinance as “Revenues” or attached hereto by separate document, and is a true statement of said revenues.

This certification is made and filed pursuant to the requirements of Public Act 88-455 (35ILCS 200/18-50) and on behalf of the City of Mascoutah, St. Clair County, Illinois. This certification must be filed within 30 days after the adoption of the budget ordinance.

Dated this 1st day of April, 2024

Pat McMahan, Mayor

Filed on this ____ day of April, 2024

County Clerk

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council

FROM: Cody Hawkins, City Manager

SUBJECT: Code Change – Electric, Water & Sewer Rates (first reading)

MEETING DATE: April 1, 2024

REQUESTED ACTION:

Council consideration of approval of revisions to Chapter 11 – Electric System and Chapter 38 – Water and Sewer Rates of the City Code by adoption of ordinance.

BACKGROUND & STAFF COMMENTS:

Electric Rates

For the upcoming Fiscal Year 2024-2025, the Finance Committee and staff are recommending a 3.36% increase for electric rates; both base customer charge and usage energy charge for all user classifications using the CPI to follow the ordinance.

The attached ordinance changes the electric rates for the upcoming FY24-25.

Water/Sewer Rates

For the upcoming Fiscal Year 2024-2025, the Finance Committee and staff are recommending the same increase for water/sewer rates.

The attached ordinance changes the water/sewer rates for the upcoming FY24-25.

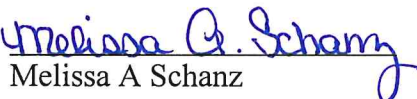
RECOMMENDATION:

Council approval of Ordinances, as attached.

SUGGESTED MOTION:

I move that the City Council approve and adopt Ordinance 24-____, thereby modifying Chapter 11, Electric System, Article 1, General Regulations, Section 1; and approve and adopt Ordinance No. 24-____, thereby modifying Chapter 38, Article 4 Division 2 Water Rates, Section 12 and Division 3 Sewer Rates, Section 31.

Prepared By:


Melissa A Schanz
City Clerk

Approved By:


Cody Hawkins
City Manager

Attachments: A – Ordinance – Electric Rates
B – Ordinance – Water/Sewer Rates

ELECTRIC RATE INCREASES

ORDINANCE No. 24 – ____

An Ordinance Amending the Code of Ordinances, Chapter 11, Electric System, Article 1, General Regulations, Section 1 of the City of Mascoutah, Illinois.

Passed: April 15, 2024

Effective Date: May 1, 2024

Published Notice – Pamphlet form Posting: April 29, 2024
(City Hall)

CITY OF MASCOUTAH, ILLINOIS

PAMPHLET – AVAILABLE FOR DISTRIBUTION

ORDINANCE NO. 24-__

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES,
CHAPTER 11, ELECTRIC SYSTEM, ARTICLE 1, GENERAL REGULATIONS
SECTION 1 OF THE CITY OF MASCOUTAH, ILLINOIS.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, IN
ST. CLAIR COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Amending CHAPTER 11, ELECTRIC SYSTEM, ARTICLE 1,
GENERAL REGULATIONS, SECTION 1, to amend the ELECTRIC RATES as attached.

SECTION 2: This ordinance shall be in full force and effect May 1, 2024, after passage,
approval and publication as required by law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St.
Clair, State of Illinois, upon motion by Councilman _____, seconded by Councilman
_____, adopted on the following roll call vote on the 15th day of April, 2024, and
deposited and filed in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Weyant	_____	_____	_____
Walter Battas	_____	_____	_____
Nick Seibert	_____	_____	_____
Mike Baker	_____	_____	_____
Pat McMahan	_____	_____	_____

APPROVED AND SIGNED by the Mayor of the City of Mascoutah, Illinois, this 15th
day of April, 2024.

ATTEST:

Mayor

City Clerk
(SEAL)

ELECTRIC SYSTEM
ARTICLE I. GENERAL REGULATIONS

Sec. 11-1-1. Classification of uses.

The following classification of electric service, at the rates and on the qualifications, conditions and terms as respectfully set forth be and hereby are established for the sale of electric energy, by the municipal electric utility, to customers located within the corporate limits or adjacent to the distribution lines of the municipal electric utility.

(a) *Residential rate—Rate 1.* The gross charges shall equal the sum of the charges below.

(1) Customer Charge ~~\$16.48~~ **\$17.03** per month in FY ~~23-24~~**24-25**.

(2) Energy Charge For all KW-HR – ~~6.84~~ **7.06** cents per KW-HR in FY ~~23-24~~**24-25**.

The minimum monthly bill shall be the facilities charge. This rate is applicable to residences and for those purposes that are predominantly domestic.

(b) *Commercial and small power rate—Rate 2.*

First 4,500 KW hrs. used per month – ~~7.87~~ **8.13** cents per KW hr. in FY ~~23-24~~**24-25**.

Over 4,500 KW hrs. used per month – ~~7.15~~ **7.39** cents per KW hr. in FY ~~23-24~~**24-25**.

The customer charge shall be ~~\$24.21~~ **\$25.02** per month. This rate is applicable to stores, shops, garages, depots, public halls, hospitals, mills, factories, pool rooms, taverns, soft drink parlors and other places of business, public resort or amusement.

Transformer charge. If the city owns and operates transformers to convert the voltage from the main supply line to the voltage required by the customer, the customer shall be billed a charge of \$1.00 per KW for each KW of distribution capacity for each billing period.

(c) *Large power rate—Rate 3.*

First 4,500 KW hrs. used per month – ~~7.78~~ **8.04** cents per KW hr. in FY ~~23-24~~**24-25**.

Over 4,500 KW hrs. used per month – ~~7.01~~ **7.24** cents per KW hr. in FY ~~23-24~~**24-25**.

The customer charge shall be ~~\$24.21~~ **\$25.02** per month.

Rate 3 shall apply to all customers having a monthly demand of 75 kilowatts or greater with a non-lighting or heat load of more than 25 percent of the total demand, and to customers presently being served under a contract which provides for billing under this rate.

Transformer charge. If the city owns and operates transformers to convert the voltage from the main supply line to the voltage required by the customer, the customer shall be

billed a charge of \$1.00 per KW for each KW of distribution capacity for each billing period.

Larger power rate: Rate 3a. For commercial customers with at least 30,000 KWH/ month.

- First 200 KWH per KW of billing demand— \$.0427 **\$.0441** per KWH in FY 23-2424-25.
- Over 200 KWH per KW of billing demand—\$.0134 **\$.0138** per KWH in FY 23-2424-25.
- Customer charge—~~\$140.60~~ **\$145.32** in FY 23-2424-25.
- Demand charge per KW—~~\$9.42~~ **\$9.73** in 23-2424-25.

(d) *Residential and Commercial Space heating—Rate 4.*

First 100 KW hrs. used per month – ~~7.66~~ **7.91** cents per KW hr. in FY 23-2424-25.
Next 700 KW hrs. used per month – ~~7.15~~ **7.39** cents per KW hr. in FY 23-2424-25.
Over 800 KW hrs. used per month – ~~5.60~~ **5.78** cents per KW hrs. in FY 23-2424-25.

The electric space heating rate is to apply to energy used during the seven month period October to April, inclusive, and where no other source of fuel for space heating is being used.

Customer Charge - ~~\$19.57~~ **\$20.22** per month.

(e) *Miscellaneous municipal electric service—Rate 5.*

First 5,000 KW hrs. used per month – ~~7.87~~ **8.13** cents per KW hr. in FY 23-2424-25.
Next 20,000 KW hrs. used per month – ~~6.77~~ **6.99** cents per KW hr. in FY 23-2424-25.
All over 25,000 KW hrs. used per month – ~~5.95~~ **6.14** cents per KW hr. in FY 23-2424-25.

(f) *Municipal street lighting service—Rate 6.*

(1) *Class of service.* Utility will furnish the classes of service described below each at the corresponding base rates per lamp per month, as indicated in the table of base rates per lamp per month set forth below, including maintenance, depreciation, electric energy requirements, and replacements of lamps and other glassware as required on systems owned and operated by utility, but only including electric energy requirements and lamp replacements on system owned and operated by municipality.

(a) *Class A.* Sodium vapor, mercury vapor or LED lamps, owned and operated by Municipality.

(b) *Class B.* Mercury vapor lamps, sodium vapor lamps or LED lamps on standard overhead wood pole construction, owned and operated by utility.

(c) Class C. Mercury vapor lamps, sodium vapor lamps or LED lamps on standard overhead concrete pole construction or on existing metal pole construction, owned and operated by utility.

(2) *Rates.*

(a) Base rates per lamp per month. The following rates based on 4,000 hours per year burning, including all hours of darkness:

FY 23-24 24-25

<u>Size</u>	<u>Class A</u>	<u>Class B</u>	<u>Class C</u>
Mercury Vapor			
7200 Lumen, 175 watts	\$3.80 \$3.92	\$11.96 \$12.36	\$17.30 \$17.88
11000 Lumen, 250 watts	5.11 5.28	13.47 13.92	19.36 20.01
17000 Lumen, 400 watts	7.25 7.49	17.20 17.77	19.77 20.43
30000 Lumen, 700 watts	12.68 13.10	25.04 25.88	35.82 37.02
46000 Lumen, 1,000 watts	15.37 15.88	28.41 29.36	41.42 42.81
Sodium Vapor			
8700 Lumen, 100 watts	\$4.54 \$4.69	\$15.47 \$15.98	\$23.53 \$24.32
15000 Lumen, 150 watts	7.30 7.54	16.23 16.77	24.19 25.00
23000 Lumen, 250 watts	10.47 10.82	19.67 20.33	28.52 29.47
46500 Lumen, 400 watts	15.37 15.88	25.80 26.66	33.76 34.89
LED			
5800 Lumen, 70 watts	\$3.09 \$3.19	\$11.09 \$11.46	\$17.09 \$17.66
19100 Lumen, 196 watts	6.78 7.00	14.78 15.27	20.78 \$21.47

(g) *Customer area lighting service—Rate 7.*

(1) *Availability.* Any customer located in territory served by utility may take service under this service classification for lighting outdoor areas, where the period of lighting is limited from dusk to dawn, subject to the following conditions:

- (a) That customer is located adjacent to utility lines from which such service can be rendered, and
- (b) That customer enters into a written contract with utility for service, for a period of one year.

(2) *Rates.* The gross charge shall equal the sum of the charges below and other applicable charges.

(a) *Lamp charges.* If the lighting fixtures can be installed on an existing distribution type wood pole and service can be supplied from an existing overhead secondary

circuit on the pole, the monthly charges applicable to such installation shall be as follows:

FY 23-24-25

<u>Type of Lamp</u>	<u>Lumen Rating</u>	<u>Wattage Rating</u>	<u>\$Charges Per Month</u>	
<u>Area Lighting</u>				
Mercury Vapor	6,400	175	\$6.90	\$7.13
Mercury Vapor	9,400	250	—6.80	7.028
Mercury Vapor	16,000	400	13.81	14.27
Mercury Vapor	45,200	1,000	19.00	19.63
Sodium Vapor	8,500	100	7.71	7.96
Sodium Vapor	15,000	150	—8.28	8.55
Sodium Vapor	22,000	250	13.81	14.27
Sodium Vapor	45,000	400	25.32	26.17
LED	5,800	70	3.03	3.13
LED	15,600	152	5.96	6.16
Pole Rental		\$2.00 per month		
<u>Directional Lighting</u>				
Sodium Vapor	22,000	250	15.83	16.36
Sodium Vapor	45,000	400	19.00	19.63
Metal Halide	20,000	250	25.32	26.17
Metal Halide	40,000	400	25.32	26.17
Metal Halide	117,000	1,000	40.29	41.64
Metal Halide		1,500		
Quartz		500	5.76	5.95
LED Flood Light	9,520	85	6.06	6.26
LED Flood Light	14,190	129	8.15	8.42

(b) *Additional charges.* If additional facilities or fixtures other than utility's standard type of rearrangement of existing facilities shall be required to serve customer, utility shall install, operate and maintain such facilities for an additional monthly charge. These charges shall be in addition to the lamp charges.

(h) *Fair Solar Credit Rate for Energy Produced—Rate 8.*

For all approved on-site generating facilities “avoided cost” shall be determined based on the sum of 1 and 2 below:

1. The rate in cents per kWh as published and approved annually by the governing body of the City of Mascoutah based on the calculations and recommendation from the City of Mascoutah’s electric wholesale supplier. The rate shall take into consideration the following:

- a. Historic real time pricing of prior calendar year of energy in the wholesale market as valued at the locational marginal pricing (LMP) for that location as

defined by the appropriately located Regional Transmission Organization (RTO).

- b. Solar-weighted LMP: The simple average of the LMP weighted using Solar Weighting. Solar weighting is the expected production of each hour of a typical solar installation as determined using the National Renewable Energy Laboratory (NREL) System Advisory Model (SAM) as may be amended from time to time.
 - c. Capacity value: Appropriate RTO capacity price with solar factors applied for average system peak times.
 - d. Transmission Value: Appropriate RTO transmission cost recovery with solar factor applied for average peak times.
2. The rate in cents per kWh as calculated by the City of Mascoutah for the avoidance of distribution system losses.

(i) *Medium Industrial Rate—Rate 9.*

- (1) Available to nonresidential customers with a minimum monthly billing demand of 1,000 kW and a minimum annual energy usage of 4,400,000 kWh.
- (2) The rates charged to the Customer shall be calculated as follows:
 - a. Customer Meter Charge: ~~\$1,000.00~~ **\$1,033.60** per month
 - b. Energy Charge: ~~\$0.045~~ **\$0.0155** per kWh
 - c. Demand Charge: ~~\$18.60~~ **\$18.60** per kW

(j) *Large Industrial Rate—Rate 10.*

- (1) Available to nonresidential customers with a minimum monthly billing demand of 5,000 kW and a minimum annual energy usage of 22,000,000 kWh.
- (2) The rates charged to the Customer shall be calculated as follows:
 - a. Customer Meter Charge: ~~\$1,000.00~~ **\$1,033.60** per month
 - b. Energy Charge: Wholesale Energy Charge PLUS ~~\$0.035~~ **\$0.0361** per kWh for all kWh's used per month
 - c. Demand Charge: Wholesale Demand Charge PLUS ~~\$1.50~~ **\$1.55** per kW for all kW of billing demand
 - d. Billing Demand:
 - (i.) billing demand is defined as the highest hourly integrated demand in kW of all of Customer's primary meters each month
 - (ii.) for purposes of determining the demand charges under this rate, billing demand is defined as the maximum hourly kW demand of all of Customer's primary meters at the time of the City's maximum hourly demand for the applicable month.

- e. Reactive Demand Charge: is defined as ~~\$0.25~~ **\$0.258** per kVAR for all kVAR's at the time City's maximum hourly demand for the applicable month.
- f. Energy: is defined as the amount of energy consumed, measured in kilowatt-hours (kWh).
- g. Energy Losses: is defined as two percent (2%) of the amount of energy consumed, measured in kilowatt-hours (kWh).
- h. Wholesale Energy Charge: is defined as the Wholesale Energy Charge Rate ("ECR") (per kWh) and the Wholesale Energy Cost Adjustment ("ECA") (per kWh). The ECR and ECA are hereby defined as the per kWh base rates and rate adjustments which are passed on by City's wholesale power supplier, the Illinois Municipal Electrical Agency ("IMEA"), to reflect the actual cost of energy purchased by the IMEA. The calculated adjustments for the previous month's purchases are applied to the current month's usage and then added to the current month's invoice.
- i. Energy Losses Charge: is defined as the current month Energy Losses (kWh) multiplied times the current month Energy Charge (per kWh).
- j. Wholesale Demand Charge: is defined as the Wholesale Demand Charge Rate ("DCR") (per kW-month) and the Wholesale Demand Cost Adjustment ("DCA") (per kW-month). The DCR and DCA are hereby defined as the per kW-month base rates and rate adjustments which are passed on by City's wholesale power supplier, the Illinois Municipal Electrical Agency ("IMEA"), to reflect the actual cost of capacity purchased by the IMEA. The calculated adjustments for the previous month's purchases are applied to the current month's usage and then added to the current month's invoice.
- k. Tax Adjustment: is defined as any tax or charge imposed or levied by any taxing authority including the Illinois State Public Utility Revenue Tax Act and all applicable City municipal utility taxes shall be added to Customer's bill.

Sec. 11-1-6. Consumer Price Index (CPI)

Effective for customer bills rendered after April 30, 2008, each year, at the beginning of the City's fiscal year, the unit charges for electric rates will be adjusted to reflect no more than the percentage increase of change, if any, in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W): Midwest Urban Region, All Items Index, as published by the Bureau of Labor Statistics of the U.S. Department of Labor, on the first published date after the beginning of the most recent calendar year, to the average comparable index for the previous year (12 months).

Note: This index can be found at www.bls.gov/cpi/

WATER & SEWER RATE INCREASES

ORDINANCE No. 24 – __

An Ordinance Amending the Code of Ordinances, Chapter 38, Article 4, Division 2 Water Rates, Section 12; Division 3 Sewer Rates, Section 31; and Division 4 of the City of Mascoutah, Illinois.

Passed: April 15, 2024

Effective Date: May 1, 2024

Published Notice – Pamphlet form Posting: April 29, 2024
(City Hall)

CITY OF MASCOUTAH, ILLINOIS

PAMPHLET – AVAILABLE FOR DISTRIBUTION

ORDINANCE NO. 24-__

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES,
CHAPTER 38, ARTICLE 4, DIVISION 2 WATER RATES, SECTION 12; DIVISION 3
SEWER RATES, SECTION 31; AND DIVISION 4
OF THE CITY OF MASCOUTAH, ILLINOIS.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, IN ST. CLAIR COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Amending CHAPTER 38, ARTICLE 4, DIVISION 2 WATER RATES, SECTION 12; DIVISION 3 SEWER RATES, SECTION 31; AND DIVISION 4, to amend the WATER AND SEWER RATES as attached.

SECTION 2: This ordinance shall be in full force and effect May 1, 2024, after passage, approval and publication as required by law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St. Clair, State of Illinois, upon motion by Councilman _____, seconded by Councilman _____, adopted on the following roll call vote on the 15th day of April, 2024, and deposited and filed in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Weyant	_____	_____	_____
Walter Battas	_____	_____	_____
Nick Seibert	_____	_____	_____
Mike Baker	_____	_____	_____
Pat McMahan	_____	_____	_____

APPROVED AND SIGNED by the Mayor of the City of Mascoutah, Illinois, this 15th day of April, 2024.

ATTEST:

Mayor

City Clerk
(SEAL)

DIVISION 2. WATER RATES

Sec. 38-4-12. Water rates.

There shall be established the following rates and charges for the use of the water system of the city, based upon the amount of water consumed as follows:

- (a) Water rates inside city.
 - i. ~~FY 23-24~~~~24-25~~
~~\$10.00~~ **\$10.33** per month facilities charge (base charge)
~~\$7.12~~ **\$7.35** per 1,000 gallons per month usage fee
- (b) Water rates outside city. (Calculated as twice the in-town rate)
 - i. ~~FY 23-24~~~~24-25~~
~~\$20.00~~ **\$20.67** per month facilities charge (base charge)
~~\$14.24~~ **\$14.71** per 1,000 gallons per month usage fee

DIVISION 3. SEWER RATES

Sec. 38-4-31. User charge system.

Every person whose premises are served by the authority will be charged for the sewer services provided through a facility charge and service charges.

Facility charges are directed at wastewater plant and collection facility hardware. Service charges are directed at a basic charge based on the water meter readings, or if available, a discharge metering device approved by the authority, and said basic charges shall be as follows and are levied to defray the cost of operation and maintenance and replacement of the treatment works:

Sewer Rates inside City

- (a) Facility charge.
 - i. ~~FY 23-24~~~~24-25~~. The total facility charge rate shall be ~~\$28.33~~ **\$29.28** per month.
- (b) Service charge.
 - i. ~~FY 23-24~~~~24-25~~. The service charge shall be ~~\$7.44~~ **\$7.68** per 1,000 gallons metered.
 - ii. Service charges shall be for operation, maintenance, replacement costs, and may be used for debt service recovery.
- (c) Sewer service outside the city. All charges for use of sewer connections where water is supplied thereto by the authority subject to the special provisions herein shall be as follows:
 - a. A facility charge for users outside of the city shall be:
 - i. ~~\$56.66~~ **\$58.56** per month in ~~FY 23-24~~~~24-25~~.

- ii. This rate shall apply as a facility charge so long as the sewer connection is in service and regardless whether or not water is used during said period, and which facility charge shall entitle the user to continue use.
- b. Service charges shall be at the rate of:
 - i. ~~\$14.88~~ **\$15.37** in FY~~23-24~~**24-25** plus a surcharge of the same amount per 1,000 gallons of water metered.
- c. The rate in subsection (b) above shall apply to the amount of water passing through the water meter except when an approved discharge metering system is utilized. In this case the rate shall apply to that water discharged to the system.
- d. When the user (outside the city) does not receive water provided by the city, provisions for accurate sewer metering will be required.

DIVISION 4. WATER AND SEWER RATES INCREASES BEYOND FY 07-08

Sec. 38-4-40. Consumer Price Index (CPI)

Effective for customer bills rendered after April 30, 2008, each year, at the beginning of the City's fiscal year, the unit charges for all water and sewer rates will be adjusted to reflect no more than the percentage increase of change, if any, in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W): Midwest Urban Region, All Items Index, as published by the Bureau of Labor Statistics of the U.S. Department of Labor, on the first published date after the beginning of the most recent calendar year, to the average comparable index for the previous year (12 months).

Note: This index can be found at www.bls.gov/cpi/

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council

FROM: Cody Hawkins, City Manager

SUBJECT: **Bid Award – Copper Wire**

MEETING DATE: April 1, 2024

REQUESTED ACTION:

Council consideration of approval for the purchase of copper wire for the Electric Department.

BACKGROUND & STAFF COMMENTS:

The Electric department needs to purchase 3,000 ft of additional copper wire to put in inventory in case of circuit failures for the north underground circuit. This acquisition is essential for ensuring the reliability and efficiency of our electrical grid in that area.

Staff obtained quotes for the purchase of copper wire needed for this underground electric. Quotes were received: Brownstown Electric Supply 2,924 ft in the amount of \$104,123.64 with a 1-week lead time, Anixter 3,000 ft in the amount of \$122,940.00 with a lead time of 60 weeks, Power Line Supply 3,000 ft in the amount of \$123,690.00 (did not provide lead time) and Fletcher-Reinhardt Company 8,352 ft in the amount of \$291,969.21 with a 2-4 week lead time and 10,000 ft in the amount of \$283,830.00 with a lead time of 48 weeks.

FUNDING:

This project will be paid for with light fund cash available.

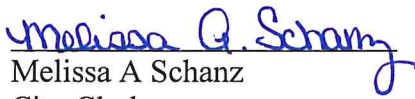
RECOMMENDATION:

Approval of the purchase of 2,924 feet of copper wire from Brownstown Electric Supply for a total amount of \$104,123.64.

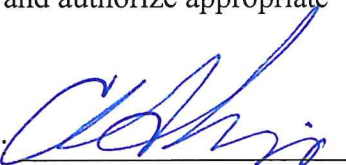
SUGGESTED MOTION:

I move that the Council approve the purchase of 2,924 feet of copper wire from Brownstown Electric Supply of Brownstown, IN in the amount of \$104,123.64 and authorize appropriate officials to execute the necessary documents.

Prepared By:

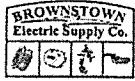

Melissa A Schanz
City Clerk

Approved By:


Cody Hawkins
City Manager

Attachment: A – Quotes

<< QUOTE >>



Brownstown Electric Supply
P.O. Box L
690 E State Rd 250
Brownstown, IN 47220
UNITED STATES
(812)-358-4555

PAGE 1

QUOTE DATE 3/21/2024
QUOTE NO 40824

S MASCOU
O Mascoutah Mun. Light Dept.
L 3 West Main Street
D Mascoutah, IL 62258

T
O

S 000001
H CITY OF MASCOUHAH, ILLINOIS
I Larry Linck
P ELECTRIC DEPARTMENT
T 40 WEST UNION STREET
O MASCOUHAH, IL 62258

TOTAL DUE 104,123.64

EDI INVOICE NO

CUSTOMER NOTES

SLS1	SLS2	DUE DATE	DISC DUE DATE	ORDER NO	ORDER DATE	SHIP NO
JCI	RB	4/20/2024	3/21/2024	01219376	3/21/2024	

TERMS DESCRIPTION	CUSTOMER PO NO	SHIP VIA	SHIP DATE
n/30	QUOTE - 750 MCM CU	FAIRFIELD WH 248	

ITEM ID	TX CL	UNITS	ORDERED	SHIPPED	UNIT PRICE	EXTENSION
	0	FT	2,924.0000	0.0000	35.6100	104,123.64

SOUTHWIRE 60662628
MVI 750CR MBCu 15KV220E 25X10 PE

AVAILABLE Lengths in stock:

1 X 1036 FT
1 X 988 FT
1 X 900 FT

This is a 1,000FT package with +/- 10% Tolerance

Lead time based on manufacturing's current loading.
Standard shipments depart 3-5 days ARO.
All stock is subject to prior sales.

MARKET_VOLATILITY	0	EA	0.0000	0.0000	0.0000	0.00
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Due to market volatility,
all prices and lead times are subject to change without notice.

TAXABLE	NONTAXABLE	FREIGHT	SALES TAX	MISC	TOTAL
0.00	104,123.64	0.00	0.00	0.00	104,123.64

TOTAL DUE 104,123.64

Attachment A



1100 Old State Road
Mattoon, IL 61938

Material Quote

www.anixterpowersolutions.com

Phone: 217.235.0546
Fax: 217.235.0024

Quotation: U00746989.01

To: **MASCOUTAH MUNICIPAL LIGHT DEPT**
40 WEST UNION
MASCOUTAH, IL 62258

Issued Date: **Mar 20, 2024**

Expiration Date: **Apr 19, 2024**

Attn:

Sales Contact: **Hannah Felton**

Phone:

(P) **515.528.3058**

Fax: **6185662962**

(F)

Hannah.garcia@wescodist.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1	140-23-9096	1/C 750 CLASS B COPPER C-RD STD PKG: 3X1000' DEL: 60 WEEKS ARO	3000	40.980	EA	122,940.00

SECTION TOTAL: \$122,940.00

QUOTE TOTAL: \$122,940.00

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE ANIXTER TERMS AND CONDITIONS OF SALE PUBLISHED AT THE LINK BELOW ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

<http://www.anixter.com/TERMSANDCONDITIONS>

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

36

Larry Linck

From: Shanda E. Gabriel <shanda_gabriel@uscco.com>
Sent: Tuesday, February 27, 2024 7:29 AM
To: Larry Linck
Subject: RE: [EXTERNAL] Fuse order

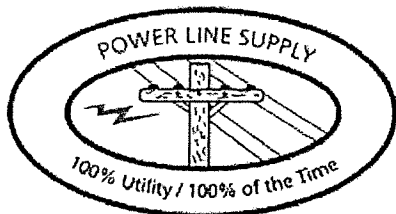
CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Morning Larry,

Here is the updated quote on the 750. We were able to get the manufacturer to come down on the price 😊 Let me know if you need anything else.

3 X 1000 Ft 750 MCM cu 220 mil TRXLP 15KV 133% \$41.23/Ft
1/3 Neutral Jacket

Thank you!



Shanda Gabriel
Associate Account Manager
Power Line Supply
Mobile: 1-319-270-1956
shanda_gabriel@uscco.com

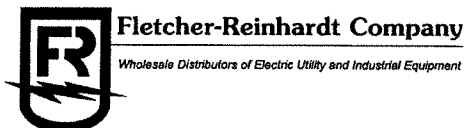
The preceding e-mail message (including any attachments) contains information that may be confidential, or constitute non-public information. It is intended only for the designated recipient. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. If you have received this e-mail by mistake, please notify the sender immediately by replying to this message and delete this e-mail from your system. Use, dissemination, distribution or reproduction of this message by unintended recipients is not authorized and may be unlawful.

From: Larry Linck <llinck@mascoutah.com>
Sent: Monday, February 26, 2024 2:42 PM
To: Shanda E. Gabriel <shanda_gabriel@uscco.com>
Subject: RE: [EXTERNAL] Fuse order

Shanda – Could you please send me that quote for the 750 Cu. Primary by itself.

CAUTION: This email originated from outside of USC and its subsidiaries. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

From: Shanda E. Gabriel <shanda_gabriel@uscco.com>
Sent: Friday, February 16, 2024 10:55 AM
To: Larry Linck <llinck@mascoutah.com>



FLETCHER-REINHARDT CO.
3105 CORPORATE EXCHANGE CT
BRIDGETON, MO 63044-3722
314-506-0700
Fax 314-506-0705



Quotation

QUOTE DATE	QUOTE NUMBER
03/26/2024	S1320379
FLETCHER-REINHARDT CO. 3105 CORPORATE EXCHANGE CT BRIDGETON, MO 63044-3722 314-506-0700 Fax 314-506-0705	PAGE NO.
	1 of 1

QUOTE TO:
MASCOUTAH CITY
3 WEST MAIN
MASCOUTAH, IL 62258

SHIP TO:
MASCOUTAH, CITY OF
ELECTRIC DEPT WAREHOUSE
68 WEST UNION
MASCOUTAH, IL 62258

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
3839	750 mcm cu epr on reel		Kris Thoele		
WRITER		SHIP VIA	TERMS	EXPIRE DATE	FREIGHT ALLOWED
Kevin Arndt		F-R TUESDAY-1	Net 30 Days	04/25/2024	Yes
ORDER QTY	DESCRIPTION			UNIT PRICE	COMMENTS
	<div>SHIPPING INSTRUCTIONS</div> <div>**FIRM PRICING, WITH METALS ESCALATION ** SOUTHWIRE STOCK SUBJECT TO PRIOR 2ND LINE 10,000FT MIN ORDER QTY</div>				
8352ft	^750 MCM EPR CU PRIMARY JCN CABLE- URD PRIMARY, 750 MCM COPPER 15kV 220 MIL 133% EPR INSULATION, JCN (1/3 REDUCED) SW REEL SIZES IN STOCK: 1 X 4000FT, 1 X 3000FT, & 1 X 1352FT ***** OPTION #2 10,000FT MIN ORDER *****			34.958/ft	2-4 weeks
10000ft	^750 MCM EPR CU PRIMARY JCN CABLE- URD PRIMARY, 750 MCM COPPER 15kV 220 MIL 133% EPR INSULATION, JCN (1/3 REDUCED) 2000FT REELS			28.383/ft	48 weeks

TERMS: NET 30 DAYS with payment via Check or ACH.
F.O.B. Point of Shipment, Freight Allowed unless otherwise stated.
This Quotation, including prices & lead-time, is subject to change in
the event of delays and adverse impacts that may be caused by forces
beyond Fletcher-Reinhardt Company's (FR) control. FR's Standard
Terms and Conditions of Sale dated January 1, 2000 apply to any
purchase from FR.
We appreciate your business.

Subtotal	575799.22
S&H Charges	0.00
Tax	0.00
Amount Due	575799.22

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council
FROM: Cody Hawkins, City Manager
SUBJECT: Resolution for Maintenance Under Illinois Highway Code
MEETING DATE: April 1, 2024

REQUESTED ACTION:

Approval of resolution for expenditure of \$600,000 of MFT funds for purpose of maintaining streets and highways.

BACKGROUND & STAFF COMMENTS:

This is the annually recurring MFT program for purpose of maintain streets and highways under the applicable provisions of Illinois Highway Code.

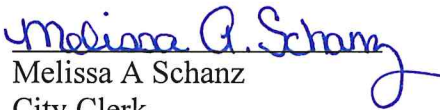
RECOMMENDATION:

Approval of the Resolution.

SUGGESTED MOTION:

I move that the Council approve the Resolution for Maintenance Under the Illinois Highway Code for FY of May 1, 2024 to April 30, 2025

Prepared By:


Melissa A Schanz
City Clerk

Approved By:


Cody Hawkins
City Manager

Attachment: A – Resolution



District	County	Resolution Number	Resolution Type	Section Number
8	St. Clair		Original	25-00000-00-GM

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
05/01/24 to 04/30/25
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

_____ of _____ at a meeting held on _____.
 Governing Body Type Name of Local Public Agency Date
 IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.
 Day Month, Year

Clerk Signature & Date

Regional Engineer Signature & Date
Department of Transportation

**CITY OF MASCOUTAH
Staff Report**

TO: Honorable Mayor & Council

FROM: Cody Hawkins, City Manager

SUBJECT: **Revised Agreement with the St. Clair County Transit District**

MEETING DATE: April 1, 2024

REQUESTED ACTION:

Approval of a revised Agreement between the City of Mascoutah and the St. Clair County Transit District for electrical service to the Metrolink Station and Platform at the MidAmerica Airport.

BACKGROUND & STAFF COMMENTS:

The St. Clair County Transit District objected to the inclusion of a spare transformer in the materials list. It is unlikely that the City and SCCTD would reach an accord to keep the spare transformer without risking delays to the schedule of providing power to Metrolink. This revised agreement removes the spare transformer from the agreement and reduces the estimated reimbursement cost to \$418,616.00.

RECOMMENDATION:

Approval of the revised Agreement between the City of Mascoutah and the St. Clair County Transit District for electrical service to the Metrolink Station and Platform at the MidAmerica Airport.

SUGGESTED MOTION:

I move that the Council approving a revised agreement with the St. Clair County Transit District for electrical power to the Metrolink Station and Platform at the MidAmerica Airport in the amount of \$418,616.00 and authorize appropriate officials to execute the necessary documents.

Prepared By: Melissa A. Schanz
Melissa A Schanz
City Clerk

Approved By: Cody Hawkins
Cody Hawkins
City Manager

Attachments: A – Cost Estimate
B – Agreement

Exhibit A

Estimate for: Installation of underground electric to MetroLink Extension

Amount	Materials	Amount
1	PME-9 Switchgear	\$ 35,275.00
1	PME-9 Switchgear Base	\$ 1,679.00
12	600A Insulated Cap	\$ 1,177.08
1	PME-10 Switchgear	\$ 40,341.00
1	PME-10 Switchgear Base	\$ 1,685.00
33	750 MCM T-Body	\$ 14,407.80
4	600A Junction Cabinet	\$ 7,084.80
4	Junction Cabinet Base	\$ 8,252.48
19	10 KV Elbow Arrestor	\$ 1,984.93
12	600A-200A Reducing Plug	\$ 1,620.00
12	600A Bushing Extension	\$ 946.92
1	13.8KVA to 12.470KVA Transformer	\$ 58,340.00
14	5/8" x 10' Ground Rod	\$ 312.90
5	200A Insulated Cap	\$ 163.25
16	1/0 Elbow Terminator	\$ 1,311.68
3	750 MCM Inside Terminator	\$ 310.89
1	200A 3 Position Junction Cabinet	\$ 846.73
1	200A 4 Position Junction Cabinet	\$ 1,496.30
1	200A Junction Cabinet Base	\$ 858.34
1	112.5KVA Padmount Transformer	\$ 9,520.00
1	3 Phase Transformer Pad	\$ 1,835.03
7	Transformer Secondary Connectors	\$ 121.31
1	25KVA Padmount Transformer	\$ 4,225.00
19	Fault Indicator	\$ 1,710.00
7400'	750 MCM Al. Primary Wire	\$ 125,800.00
2125'	1/0 Al Primary Wire	\$ 8,733.75
12	600A 4 Position Junction	\$ 4,800.24
3	200A 4 Position Junction	\$ 637.20
1	200A 3 Position Junction	\$ 189.00
90'	2/0 Bare Stranded Copper Wire	\$ 302.40
19	Large Tank Ground	\$ 427.31
68	20H Copper Split Bolt Connector	\$ 775.20
	Labor	\$ 28,804.40
	Equipment	\$ 1,592.16
	Design	\$ 51,108.90
Estimated Project Cost		\$ 418,676.00

* This is a real-time estimate. Pricing is subject to change.

Attachment A

Agreement Between the City of Mascoutah and the St. Clair County Transit District

This Agreement is entered into on _____, 2024, by and between the St. Clair County Transit District (District) and the City of Mascoutah, Illinois (City).

WHEREAS, the District is funding the construction of an extension of the MetroLink Light Rail System to MidAmerica Airport which includes certain improvements located within the City's municipal boundary. These improvements include a passenger station and plaza area, a traction power substation, and an interlocking bungalow.

WHEREAS, said MetroLink improvements require the provision of electric power (Project).

WHEREAS, the District and the City desire to provide the aforementioned provision of electric power to said MetroLink improvements. The City will purchase and install the necessary materials upon initial payment by the District of the cost of such materials, the cost of installation of such materials, the cost of construction equipment, and the cost of design as detailed in Exhibit "A", attached and incorporated herein.

Now, therefore, to provide electric power to said MetroLink improvements, the City and District agree as follows:

1. The cost of materials, labor, equipment, and design, as estimated in Exhibit "A", shall be paid to the City by the District.

The estimated Project cost shall be paid to the City by the District as follows:

- A. 30% of the total estimated Project cost upon final execution of this Agreement;
 - B. 30% of the total estimated Project cost upon substantial completion of the Project as determined by the City's Engineer and the District's Engineer;
 - C. 40% of the total estimated Project cost upon final completion and energizing of the Project as determined by the City's Engineer and the District's Engineer.
2. The estimated Project cost set forth in Exhibit "A" is an estimate and the actual cost could be more or less than the estimated cost. At the completion of the Project, a refund shall be made by the City to the District should the actual cost be less than the estimated cost. Should the actual cost exceed the estimated cost, the District shall pay the City the actual cost of the Project. Exhibit "A", attached and incorporated herein, lists the equipment and cost anticipated for the Project.
 3. This Agreement is entered into pursuant to Ordinance No. 23-13 and Chapter II of the City of Mascoutah's Code, and all provisions of Chapter II shall be controlling. A copy of Chapter II has been attached to this Agreement, marked Exhibit "B" and incorporated herein.
 4. The installation of equipment for the Project shall begin no later than four (4) work weeks of the delivery of the equipment. Electric power for the passenger station and plaza area shall be completed by December 31, 2024. Electric power for the traction power substation and interlocking bungalow shall be completed by May 31, 2025.
 5. The parties agree to communicate with each other throughout the duration of the Project to aid in the efficient and timely completion of the Project.
 6. All equipment installed shall remain the property of the City and the City shall then become responsible for the maintenance, repair, or replacement of said equipment pursuant to Chapter II of the City's Code.

Attachment B


7. A second 13.8KVA to 12.470KVA Transformer shall be purchased by the City at no expense to the District as a spare for the City's stock to be used as may be necessary solely for the MetroLink extension.
8. Drawings showing, describing, and delineating the specific activities and materials required to provide electric power have been prepared and have been reviewed and approved by both the City and the District. These drawings have been attached to this Agreement, marked Exhibit "C" and incorporated herein.
9. The City acknowledges that upon completion of the extension MetroLink Light Rail System from the Scott-Shiloh station to the MidAmerica Airport station and acceptance of the extension by Bi-State Development Corporation (Bi-State) for service, conditioned on full payment by the District per this agreement, that all operational issues, including but not limited to the monthly power cost, will be between the City and Bi-State. The District will not be responsible for any costs or charges after acceptance by Bi-State.
10. That this constitutes the entire agreement along with the attached exhibits entered into this ____ day of April, 2024.

St. Clair County Transit District

City of Mascoutah

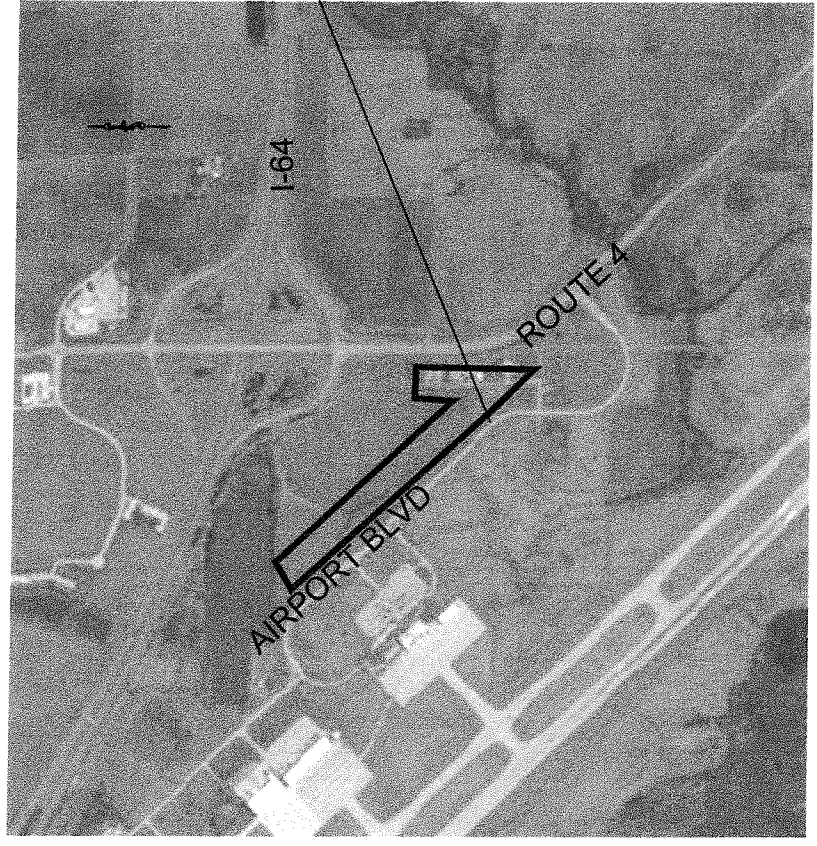
BY: _____

BY: _____

COVER SHEET NO. 21-1036 DATE 3/13/74 OF 4		DRAWN BY JTP CHECKED BY SM DATE 3/13/74	CITY OF MASCOUTAH SERVICE TO MAA INTERLOCKING, MAA PLATFORM, AND TPSS IL-18 CITY OF MASCOUTAH 3 MAIN STREET MASCOUTAH, IL 62256		15000 PROPORTIONAL DESIGN FROM 1/4"=1'-0" WWW.GONZALEZ.COM PHONE: (815) 722-2221 OTTAWA, IL 61326 SUITE 3 GONZALEZ COMPANIES, LLC
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VICINITY MAP
NOT TO SCALE



LOCATION MAP
(NTS)

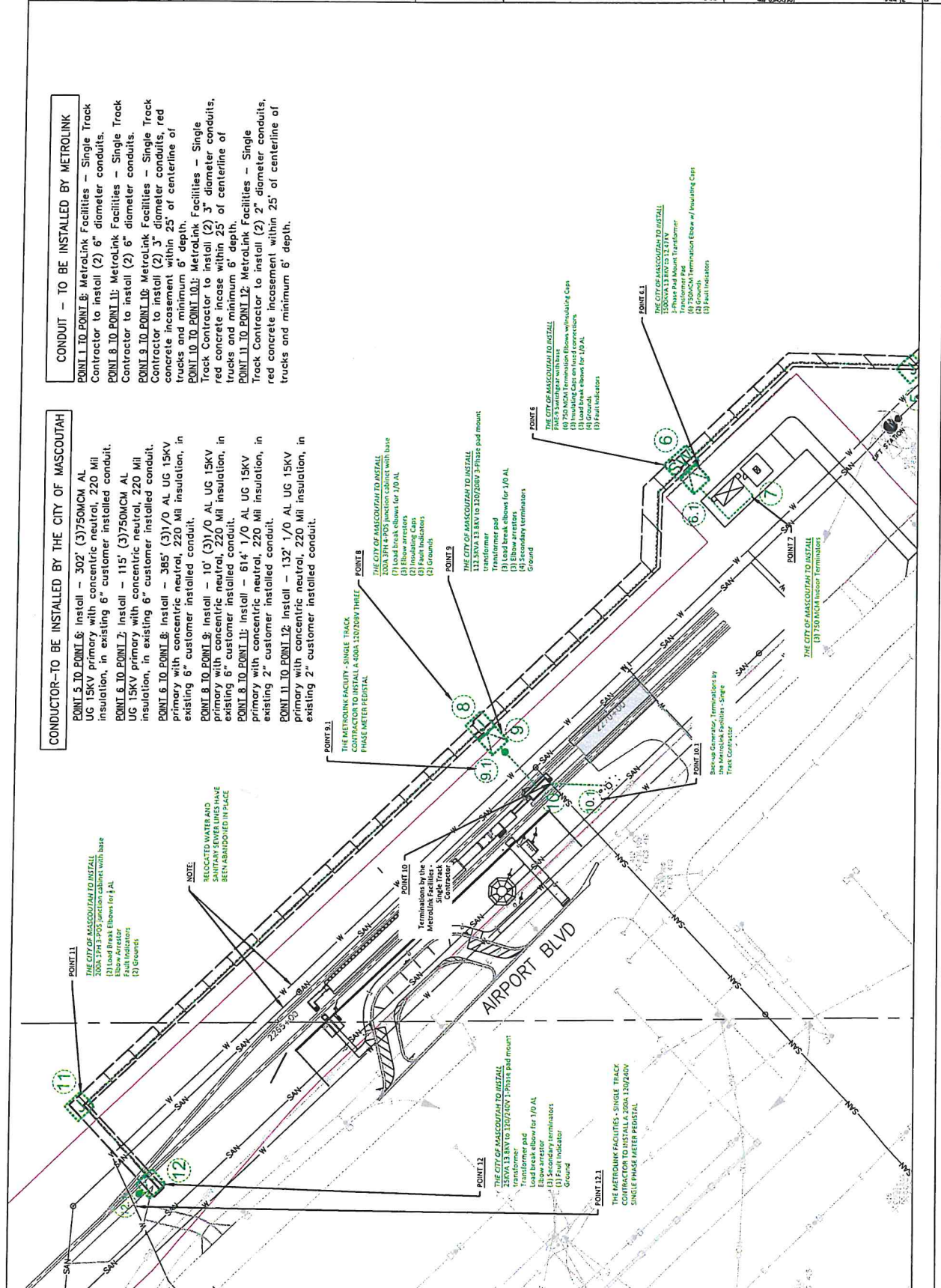
**CITY OF MASCOUTAH
METROLINK EXTENSION ELECTRIC SERVICE
MAA INTERLOCKING, MAA PLATFORM & TPSS IL-18**

Sheet List Table	
Sheet Number	Sheet Title
1	COVER
2	MAINTENANCE
3	PLANS
4	DETAILS



NOTE:
PRIOR TO DIGGING,
CONTRACTOR IS TO CALL JULLIE
AT 800.862.0123 TO VERIFY LOCATION
OF EXISTING
UNDERGROUND UTILITIES

LOCAL CONTACT:
CITY MANAGER
CITY OF MASCOUTAH
3 MAIN STREET
MASCOUTAH, IL 62256



1 of 1		12/1/14	4
PROJECT NO. 22-1034		DATE 12/1/14	
MATERIALS			
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CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council
FROM: Cody Hawkins – City Manager
SUBJECT: Union Contract Agreements

MEETING DATE: April 1, 2024

REQUESTED ACTION:

Approval and authorization of Union agreements between Laborers Local 742, Policemen's Benevolent Labor Committee, and Mascoutah EMS Local 4412.

BACKGROUND & STAFF COMMENTS:

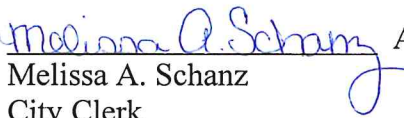

City Manager has met with the representatives of the Laborers Local 742, Policemen's Benevolent Labor Committee and Mascoutah EMS Local 4412. Attached are the agreed upon revisions to each union contract.

RECOMMENDATION:

Council Approval.

SUGGESTED MOTION:

I move that the Council approve the union contracts with Laborers Local 742, Policemen's Benevolent Labor Committee, and Mascoutah EMS Local 4412 for the period of May 1, 2024 through April 30, 2027 and authorize appropriate officials to execute the necessary documents.

Prepared By:  Approved By: 
Melissa A. Schanz
City Clerk
Cody Hawkins
City Manager

ORDINANCE NO. 19-24

**AN ORDINANCE AMENDING CHAPTER 24,
SCHEDULE "E" – NO PARKING STREETS AND SCHEDULE "F" – LIMITED TIME
PARKING OF THE CITY OF MASCOUTAH CODE OF ORDINANCES**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
OF MASCOUTAH, IN ST. CLAIR COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That CHAPTER 24, ARTICLE IV – ILLINOIS VEHICLE CODE
(Schedule "E" – No Parking Streets and Schedule "F" – Limited Time Parking) be amended as
follows:

SCHEDULE "E" – NO PARKING STREETS

II. SPECIFIC PARKING: TIME PARAMETERS

<i>Street – Side</i>		<i>Location</i>
County Rd.	From	Main St. to Harnett St. (8:00 a.m. – 5:00 p.m.)
Lincoln Blvd. (Both)	From	1300 Block (7:00 a.m. – 4:00 p.m.) (When high school is in session) a limit of 2 hours
Lincoln Blvd. (Both)	From	1200 Block (7:00 a.m. – 4:00 p.m.)
Madison St.	From	County Rd. to Lincoln St. (8:00 a.m. – 5:00 p.m.)

SCHEDULE "F" – LIMITED TIME PARKING

**IIA. TWO-HOUR PARK LIMIT FROM 8:00 A.M. TO 5:00 P.M. 7:00 A.M. TO 4 P.M.
MONDAY THROUGH FRIDAY**

<i>Street – Side</i>		<i>Location</i>
County Rd. (East)	From	Main St. to Harnett St.

~~V. TWO-HOUR PARKING FROM 7:00 A.M. TO 4:00 P.M.~~

- ~~0-100 block of S. County Rd. (inclusive)~~
- ~~0-100 block of N. County Rd. (inclusive)~~
- ~~200 & 300 block of Jackson St. (inclusive)~~
- ~~1100 & 1200 block of W. Main St. (inclusive)~~
- ~~1200 & 1300 block of Lincoln Blvd. (inclusive)~~
- ~~1100 & 1200 block of W. Harnett St. (inclusive)~~
- ~~1100 & 1200 block of W. Madison St. (inclusive)~~

SECTION 3: That the Ordinance shall be in full force and effect from after its passage
and approval as provided by law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St. Clair, State of Illinois, upon motion by Councilman Baker, seconded by Councilman Weyant, adopted on the following roll call vote on the 17th day of December, 2019, and deposited and filed in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Weyant	<u>√</u>	—	—
Pat McMahan	<u>√</u>	—	—
Michael Baker	<u>√</u>	—	—
Wally Battas	<u>√</u>	—	—
Gerald Daugherty	<u>√</u>	—	—

APPROVED by the Mayor of the City of Mascoutah, Illinois, this 17th day of December, 2019.

ATTEST:

Gerald E. Daugherty
Mayor

Melissa A. Schanz
City Clerk
(SEAL)

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council
FROM: Cody Hawkins – City Manager
SUBJECT: **Employment Contract**

MEETING DATE: April 1, 2024

REQUESTED ACTION:

Approval and authorization of Employment Contract for City Manager Cody Hawkins.

BACKGROUND & STAFF COMMENTS:

Per discussion, Council approval of an employment contract for City Manager.

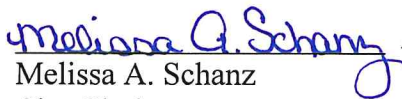
RECOMMENDATION:

Council Approval.

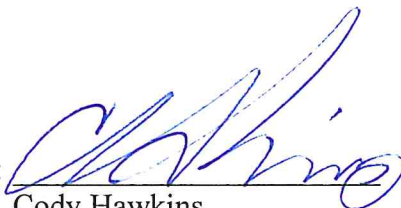
SUGGESTED MOTION:

I move that the Council approve the employment contract with City Manager Cody Hawkins for the period of May 1, _____ through April 30, _____ and authorize appropriate officials to execute the necessary documents.

Prepared By:


Melissa A. Schanz
City Clerk

Approved By:


Cody Hawkins
City Manager