

# **Mascoutah City Council**

## **March 18, 2024**

### **REGULAR MEETING AGENDA**

IN-PERSON MEETING with combined IN-PERSON and optional VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually.

## **6:30 pm – Public Hearing – Budget FY24/25**

## **7:00 p.m. – City Council Meeting**

- 1. PRAYER & PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER**
- 3. ROLL CALL**
- 4. AMEND AGENDA** – consideration of items to be added/ deleted to /from the meeting agenda. *No action can be taken on added items but may be discussed only. Exceptions – emergency items as authorized by law.*
- 5. MINUTES** March 4, 2024 City Council Meeting (Page 1 to Page 4)  
March 4, 2024 Executive Session Meeting (confidential, see City Clerk)
- 6. PUBLIC COMMENTS (3 minutes)** – opportunity for the public to comment.
- 7. DEPARTMENT REPORTS (Informational Only):**
  - A. Rob Stookey** – Fire Chief (Page 5 to Page 6)
  - B. Scott Waldrup** – Public Safety Director (Page 7 to Page 7)
  - C. Lynn Weidenbenner** – Finance Coordinator (Page 8 to Page 18)
  - D. Jesse Carlton** – Public Works Director (Page 19 to Page 20)
- 8. REPORTS AND COMMUNICATIONS**
  - A. Mayor**
  - B. City Council**
  - C. City Attorney**
  - D. City Manager**
  - E. City Clerk**
- 9. COUNCIL BUSINESS**
  - A. Consent Calendar (Omnibus)**

The following items have been determined to be routine in nature and will be passed with a single motion for all items. Any Council member may request items on this list to be removed for full consideration under “Council Items for Action.” Such requests

will be honored without Council action to move it to Action Items.

1. **February 2024 Fund Balance Report** (Page 21 to Page 23)  
Description: Review of monthly Fund Balance Report.

2. **February 2024 Claims & Salaries Report** (Page 24 to Page 56)  
Description: Review of monthly Claims & Salaries Report.

Recommendation: Council acceptance of all items under Omnibus consideration

## **B. Council Items for Action**

1. **Code Change – Cemetery (second reading)** (Page 57 to Page 60)  
Description: Council approval and adoption of amendments to Chapter 9 – Cemeteries of the City Code.

Recommendation: Council Approval and Adoption of Ordinance.

2. **Budget FY24/25 - Adoption of Ordinance (first reading)** (Page 61 to Page 75)  
Description: Council consideration of approval and adoption of the City's FY24/25 Budget.

Recommendation: First Reading.

3. **Main Street Closing – Spring Fest with IDOT Resolution** (Page 76 to Page 78)  
Description: Council approval of request by Mascoutah Chamber of Commerce to close Main Street (IL 177) on May 17, 2024 for the Spring Fest.

Recommendation: Council Approval and Adoption of Resolution.

4. **Street Closings – Homecoming Parade with IDOT Resolution** (Page 79 to Page 81)  
Description: Council approval and adoption of a resolution for street closings for the annual Homecoming Parade.

Recommendation: Council Approval and Adoption of Resolution.

5. **Main Street Closing – Fall Fest with IDOT Resolution** (Page 82 to Page 84)  
Description: Council approval and adoption of a resolution to close Main Street (IL 177) on October 19, 2024 for the Fall Fest.

Recommendation: Council Approval and Adoption of Resolution.

6. **Main Street Closing – Lighted Christmas Parade with IDOT Resolution** (Page 85 to Page 87)  
Description: Council approval and adoption of a resolution to close Main Street (IL 177) on December 6, 2024 for the annual Lighted Christmas Parade.

Recommendation: Council Approval and Adoption of Resolution.

**7. Appropriating Water/Sewer funds for 6<sup>th</sup> Street flow monitoring, and flow monitoring for proposed interceptor** (Page 88 to Page 96)

Description: Council approval of flow monitoring for 6<sup>th</sup> Street Lift Station and for Flow Monitoring for Proposed Interceptor in the amount of \$69,100.00.

Recommendation: Council Approval.

**8. Appropriating Light funds for North Substation Change Order 2** (Page 97 to Page 99)

Description: Council approval of Change Order 2 for work on the North Substation project in the amount of \$76,073.18 of Light funds.

Recommendation: Council Approval.

**C. Council Miscellaneous Items**

**D. City Manager**

- TIF 4 Discussion (Page 100 to Page 100)
- Parking on W Madison St. and Harnett St.

**10. ADJOURNMENT TO EXECUTIVE SESSION**

**A. Collective Bargaining – Section 2(c)(2)**

**B. Personnel – Section 2(c)(1)**

**11. MISCELLANEOUS OR FINAL ACTIONS**

**12. ADJOURNMENT**

***POSTED 3/14/2024 at 4:00 PM***

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OPTIONAL VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually

In-person public attendance is allowed. Optional virtual public attendance is also being provided virtually through Zoom Meeting (<https://zoom.us>).

**Please join my meeting from your computer, tablet or smartphone.**

<https://us02web.zoom.us/j/86343603533>

**You can also dial in using your phone.**

United States: +1 (312) 626-6799

**Access Code:** 863-4360-3533

**CITY OF MASCOUTAH  
CITY COUNCIL MINUTES  
#3 WEST MAIN STREET  
MASCOUTAH, IL 62258-2030**

**MARCH 4, 2024**

**\*\*The minutes of the budget workshop of the City Council of the City of Mascoutah\*\***

**CALL TO ORDER**

Mayor Pat McMahan called the budget workshop to order at 6:00 p.m.

*Present:*

Mayor Pat McMahan and Council members John Weyant, Walter Battas, Nick Seibert, and Mike Baker.

*Absent:*

None.

*Other Staff Present:*

City Manager Cody Hawkins, City Clerk Melissa Schanz, Finance Coordinator Lynn Weidenbenner and City Engineer Sal Elkott.

**DISCUSSION**

City Manager and Finance Coordinator provided an overview of the proposed budget for FY24/25. Council discussed the proposed budget.

**PUBLIC COMMENTS**

None.

**ADJOURNMENT**

Mayor Pat McMahan adjourned the budget workshop at 6:56 p.m.

**\*\*The minutes of the regular meeting of the City Council of the City of Mascoutah\*\***

**PRAYER AND PLEDGE OF ALLEGIANCE**

City prayer was delivered by City Clerk Melissa Schanz. The Council remained standing and recited the Pledge of Allegiance.

**CALL TO ORDER**

Mayor Pat McMahan called the meeting to order at 7:00p.m.

**ROLL CALL**

Council members John Weyant, Walter Battas, Nick Seibert, Mike Baker, and Mayor Pat McMahan.



*Absent:* None.

*Other Staff Present:* City Manager Cody Hawkins, City Clerk Melissa Schanz, City Attorney Representative, Police Chief Scott Waldrup, and Executive Assistant Emily Quellmalz

*Establishment of a Quorum:* A quorum of City Council members was present.

## **AMEND AGENDA - NONE**

## **MINUTES**

The minutes of the February 20, 2024, City Council meeting was presented and approved as presented. The minutes of the February 20, 2024, Executive Session meeting was presented and approved as presented.

*Motion passed.* Passed by unanimous yes voice vote.

## **PUBLIC COMMENTS**

Shirley Ode, a resident of Mascoutah, voiced her concerns with the city, asking staff to look into street signs and stop signs on August and Green Streets.

Eric Mercer, a resident of Mascoutah, voiced his concerns with the city.

## **REPORTS AND COMMUNICATIONS**

*Mayor* – Attended the APPA Rally in Washington D.C. and the Fireman’s Dance.

*City Council*

Weyant – Nothing to report.

Battas – Attended the Fireman’s Dance.

Seibert – Attended the Fireman’s Dance.

Mike Baker – Nothing to report.

*City Manager* – Nothing to report.

*City Attorney* – Nothing to report.

*City Clerk* – Nothing to report.

## **COUNCIL BUSINESS**

### **Police Vehicle Purchase**

The City Manager presented a report for Council approval and authorization for the purchase of one vehicle for the Police Department.

There was no further discussion.

Baker moved, seconded by Seibert, to approve the purchase in the amount of \$37,552.00 to Bob Ridings Fleet Sales of Taylorville, IL for furnishing a 2023 Dodge Charger Police Pursuit Sedan and authorize appropriate officials to execute the necessary documents.

***Motion passed.*** AYE's – Weyant, Battas, Seibert, Baker, McMahan. NAY's – none.  
ABSENT – none.

**Bucket Truck Purchase – Electric Department**

The City Manager presented a report for Council approval and authorization for the purchase of a new bucket truck for the Electric Department.

There was no further discussion.

Seibert moved, seconded by Baker, to approve the purchase of a 2023 Ford F550 Bucket Truck to Drake-Scruggs Equipment Co. Inc. of Springfield, IL in the amount of \$220,800.00 and authorize appropriate officials to execute the necessary documents.

***Motion passed.*** AYE's – Weyant, Battas, Seibert, Baker, McMahan. NAY's – none.  
ABSENT – none

**Code Change – Cemetery Code (First Reading)**

The City Manager presented a report for Council approval of revisions to Chapter 9 – Cemeteries of the City Code by adoption of Ordinance.

There was no further discussion.

First Reading.

**Bid Award – Cemetery Mowing**

The City Manager presented a report for Council approval and authorization of bid for furnishing all labor, equipment and means for the mowing of the Mascoutah City Cemetery.

Councilman Battas asked staff to verify they are paying prevailing wages. Staff stated that they did verify last year, but will verify again for 2024.

There was no further discussion.

Weyant moved, seconded by Battas to approve the low bid for furnishing all labor, equipment and means for the mowing of the Mascoutah City Cemetery to Clay Construction and Lawn Care of Collinsville, Illinois in the amount of \$1,775.00 per grass cutting for the approximate time period of April 1, 2024 to October 31, 2024 and authorize appropriate officials to execute the necessary documents.

***Motion passed.*** AYE's – Weyant, Battas, Seibert, Baker, McMahan. NAY's – none.  
ABSENT – none

#### **COUNCIL – MISCELLANEOUS ITEMS**

- Councilman Seibert gave an update on the MAC project at Scheve Park.

#### **CITY MANAGER – MISCELLANEOUS ITEMS - NONE**

#### **ADJOURNMENT TO EXECUTIVE SESSION**

Battas moved, seconded by Seibert, to adjourn to Executive Session to discuss Collective Bargaining and Personnel at 7:22p.m.

#### **RETURN TO REGULAR SESSION**

Seibert moved, seconded by Battas, to return to Regular Session at 7:38 p.m.

#### **MISCELLANEOUS OR FINAL ACTIONS - NONE**

#### **ADJOURNMENT**

Weyant moved, seconded by Battas, to adjourn at 7:39 p.m.

*Motion passed.* Motion passed by unanimous yes voice vote.

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Melissa Schanz, City Clerk

## Mascoutah Fire Department

Mascoutah City Council

### 3-18-2024 Meeting Report

1. Mascoutah FD answered 16 Calls in February. Basic Monthly Incident report attached.
2. Illinois OSHA inspection was completed on 11-29-2023. The fire department has received the citations and expects to have them cleared up by the end of March.
3. Our annual open house is scheduled for May 5<sup>th</sup>, 2024.

Rob Stookey

Fire Chief

Mascoutah Fire Department

# Mascoutah Fire Department

Mascoutah, IL

This report was generated on 3/12/2024 5:13:16 PM



## Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 02/01/2024 | End Date: 02/29/2024

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
02/06/2024	2024-35	11858 ZIMMERMANN RD	611 - Dispatched & cancelled en route	A Shift (0000-0600)	Z5 - Rural N	2	7
02/06/2024	2024-36	2429 LARCHMONT DR	745 - Alarm system activation, no fire - unintentional	C Shift (1201-1800)	Z5 - Rural N	1	9
02/09/2024	2024-37	MASCOUTAH AVE	322 - Motor vehicle accident with injuries	D Shift (1801-2359)	Z5 - Rural N	2	12
02/10/2024	2024-38	4337 THUNDERBOLT DR	113 - Cooking fire, confined to container	C Shift (1201-1800)	Z5 - Rural N	5	16
02/13/2024	2024-39	813 W STATE ST	311 - Medical assist, assist EMS crew	D Shift (1801-2359)	Z3 - City SW	1	14
02/16/2024	2024-40	10075 PROGRESS PKY	322 - Motor vehicle accident with injuries	C Shift (1201-1800)	Z2 - City NE	3	12
02/16/2024	2024-41	Interstate 64	611 - Dispatched & cancelled en route	C Shift (1201-1800)	Z5 - Rural N	2	10
02/18/2024	2024-42	9730 HAYDEN DR	311 - Medical assist, assist EMS crew	D Shift (1801-2359)	Z1 - City NW	3	10
02/19/2024	2024-43	611 W CHURCH ST	531 - Smoke or odor removal	C Shift (1201-1800)	Z1 - City NW	2	13
02/20/2024	2024-44	9624 TEAL CT	531 - Smoke or odor removal	D Shift (1801-2359)	Z1 - City NW	1	21
02/21/2024	2024-45	209 N JEFFERSON ST	311 - Medical assist, assist EMS crew	C Shift (1201-1800)	Z1 - City NW	3	13
02/21/2024	2024-46	817 W GREEN ST	151 - Outside rubbish, trash or waste fire	D Shift (1801-2359)	Z3 - City SW	2	5
02/22/2024	2024-47	MASCOUTAH AVE	324 - Motor vehicle accident with no injuries.	D Shift (1801-2359)	Z3 - City SW	3	9
02/24/2024	2024-48	327 SALEM AVE	311 - Medical assist, assist EMS crew	D Shift (1801-2359)	Z3 - City SW	1	6
02/28/2024	2024-049	MASCOUTAH AVE	324 - Motor vehicle accident with no injuries.	B Shift (06:01-12:00)	Z5 - Rural N	4	10
02/29/2024	2024-50	415 AMETHYST LN	311 - Medical assist, assist EMS crew	B Shift (06:01-12:00)	Z2 - City NE	2	11

TOTAL # INCIDENTS: 16

Only REVIEWED incidents included.

**MASCOUTAH PUBLIC SAFETY - POLICE DIVISION**

**February-24**

<b>Total police activities</b>		<b>239</b>	
<b>Accidents</b>	<b>13</b>	<b>Offenses</b>	<b>8</b>
Fatalities	0	Homicide	0
Injuries	0	Crim Sexual Assault	0
Private Property	4	Robbery	0
Vehicle/Vehicle	8	Battery	0
Pedestrian/Cycle	0	Assault	0
Vehicle animal	1	Burglary-Residential	0
		Burglary-Commercial	0
<b>Traffic</b>	<b>131</b>	Burglary-other	0
		Burg/Theft from vehicle	0
Citations	21	Theft	2
Warnings	107	Retail Theft	0
Parking/Ord	3	Motor vehicle theft	0
DUIs	0	Arson	0
		Deception/Fraud	0
<b>Arrests-Other than traffic</b>	<b>7</b>	Criminal Damage	1
		Criminal Trespass	1
Warrants	3	Deadly Weapons	0
Adult arrests	4	Sex Offenses	0
Juvenile arrests	0	Gambling	0
		Offenses w/children	0
<b>Assorted</b>	<b>1</b>	Cannabis	1
		Controlled Substances	3
Stolen Bikes	1	Liquor violations	0
Recovered Bikes	0	Disorderly Conduct	0
		Resisting/Obstructing	0
<b>Ordinance Violations</b>	<b>6</b>	Other offenses	0
Derelict Vehicles	4		
Weeds/Grass	0		
Other Nuisance	2	<b>Public Service Calls</b>	<b>42</b>
<b>Other</b>	<b>46</b>	Well Being Check	13
Ambulance assists	30	Vehicle Lockout	5
Alarm calls	8	Standby/Peace Officer	0
Animal complaints	6	Assist Other Agency	24
Juvenile Incidents	1		
Warrants Issued	1		

**CITY OF MASCOUTAH**  
REVENUES/EXPENDITURES COMPARED TO BUDGET  
FOR THE 10 MONTHS ENDING FEBRUARY 29, 2024

**SNAP SHOT**  
83% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>REVENUES</b>							
<b>OPERATING REVENUES</b>							
GENERAL FUND	386,026.65	4,884,201.53	503,556.47	4,278,339.70	5,109,309.00	(830,969.30)	83.74
RESTRICTED CEMETERY TRUST	313.34	24,476.81	1,874.18	11,123.36	8,000.00	3,123.36	139.04
LIGHT FUND	742,051.72	7,921,162.18	861,242.81	8,266,086.84	10,168,247.00	(1,902,160.16)	81.29
WATER & SEWER FUND	362,222.65	4,118,497.33	375,546.22	3,822,504.52	4,435,522.00	(613,017.48)	86.18
AMBULANCE FUND	56,854.28	1,110,647.97	151,088.22	1,223,670.86	1,143,673.00	79,997.86	106.99
PLAYGROUND & REC FUND	1,470.34	433,727.31	1,485.54	483,492.10	496,550.00	(13,057.90)	97.37
FIRE DEPARTMENT	1,147.13	190,118.20	474.79	174,830.76	177,700.00	(2,869.24)	98.39
IMRF FUND	30,849.52	499,527.35	34,604.55	521,809.11	599,725.00	(77,915.89)	87.01
POLICE PENSION FUND	8,596.50	477,201.68	9,136.91	495,159.45	539,000.00	(43,840.55)	91.87
<b>TOTAL OPERATING REVENUES</b>	<b>1,589,532.13</b>	<b>19,659,560.36</b>	<b>1,939,009.69</b>	<b>19,277,016.70</b>	<b>22,677,726.00</b>	<b>(3,400,709.30)</b>	<b>85.00</b>
<b>NON-OPERATING REVENUES</b>							
LOAN PROCEEDS-TIF3 LINE OF CRED	-	-	-	-	4,000,000.00	(4,000,000.00)	-
LOAN PROCEEDS-LF LINE OF CREDI	-	-	-	-	3,000,000.00	(3,000,000.00)	-
ELECTRIC PHASE II LOAN	374,174.39	2,241,636.50	-	282,920.46	2,000,000.00	(1,717,079.54)	14.15
MFT	28,309.65	302,873.64	29,630.58	365,933.92	345,380.00	20,553.92	105.95
SPECIAL SERVICES AREA (SSA)	-	17,374.49	-	18,620.08	20,000.00	(1,379.92)	93.10
TIF 1 FUND	3.63	25.45	4.44	46.43	-	46.43	-
TIF 2B FUND	1,139.71	1,293,822.08	75.71	1,422,727.73	1,286,386.00	136,341.73	110.60
WATER/SEWER LOAN INCOME	1,621,602.50	8,809,148.55	-	579,236.11	1,270,000.00	(690,763.89)	45.61
BUSINESS DISTRICT	8,451.83	92,725.76	8,019.98	85,408.79	93,000.00	(7,591.21)	91.84
TIF 3	1.17	283,101.96	93,607.98	5,308,168.33	297,830.00	5,010,338.33	1,782.28
DEBT SERVICE FUND	334.37	183,929.74	173.75	179,905.63	183,207.00	(3,301.37)	98.20
<b>TOTAL NONOPERATING REVENUE</b>	<b>2,034,017.25</b>	<b>13,224,638.17</b>	<b>131,512.44</b>	<b>8,242,967.48</b>	<b>12,495,803.00</b>	<b>(4,252,835.52)</b>	<b>65.97</b>
<b>GRAND TOTAL - ALL REV</b>	<b>3,623,549.38</b>	<b>32,884,198.53</b>	<b>2,070,522.13</b>	<b>27,519,984.18</b>	<b>35,173,529.00</b>	<b>(7,653,544.82)</b>	<b>78.24</b>
<b>EXPENSES</b>							
<b>OPERATING EXPENSES</b>							
PERSONNEL EXPENSES	566,932.84	6,566,038.76	665,805.97	6,776,693.36	8,597,774.00	1,821,080.64	78.82
NON-PERSONNEL EXPENSES	258,499.23	2,869,921.24	383,934.67	2,648,232.95	4,686,070.00	2,037,837.05	56.51
<b>SUB-TOTAL</b>	<b>825,432.07</b>	<b>9,435,960.00</b>	<b>1,049,740.64</b>	<b>9,424,926.31</b>	<b>13,283,844.00</b>	<b>3,858,917.69</b>	<b>70.95</b>
WHOLESALE/RETAIL/OTHER EXP	403,733.38	4,743,095.71	526,107.08	4,903,166.98	6,557,912.00	1,654,745.02	74.77
<b>TOTAL OPERATING EXPENSES</b>	<b>1,229,165.45</b>	<b>14,179,055.71</b>	<b>1,575,847.72</b>	<b>14,328,093.29</b>	<b>19,841,756.00</b>	<b>5,513,662.71</b>	<b>72.21</b>
<b>NON-OPERATING EXPENSES</b>							
CAPITAL PROJECTS LIST	85.84	287,344.16	19,025.97	145,117.04	478,300.00	333,182.96	30.34
FIXED ASSET REPLACEMENT LIST	21,734.56	371,649.52	36,201.60	329,320.49	1,025,500.00	696,179.51	32.11
PROJECT PAYMENTS	759,424.95	17,933,206.51	244,886.09	11,291,285.63	13,189,230.00	1,897,944.37	85.61
DEBT PAYMENT	72,278.31	973,891.12	86,346.16	1,336,637.11	2,298,670.00	962,032.89	58.15
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>853,523.66</b>	<b>19,566,091.31</b>	<b>386,459.82</b>	<b>13,102,360.27</b>	<b>16,991,700.00</b>	<b>3,889,339.73</b>	<b>77.11</b>
<b>GRAND TOTAL - ALL EXP</b>	<b>2,082,689.11</b>	<b>33,745,147.02</b>	<b>1,962,307.54</b>	<b>27,430,453.56</b>	<b>36,833,456.00</b>	<b>9,403,002.44</b>	<b>74.47</b>
<b>NET REV OVER EXP</b>	<b>1,540,860.27</b>	<b>(860,948.49)</b>	<b>108,214.59</b>	<b>89,530.62</b>	<b>(1,659,927.00)</b>	<b>1,749,457.62</b>	

**CITY OF MASCOUTAH**  
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET  
FOR THE 10 MONTHS ENDING FEBRUARY 29, 2024

**CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY**  
83% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>REVENUES</b>							
TAXES RECEIVED-STATE & COUNT	278,105.06	6,738,132.63	290,502.55	7,024,957.31	7,416,887.00	(391,929.69)	94.72
TAXES RECEIVED-UTILITY	40,460.62	348,024.75	43,288.40	339,705.94	405,437.00	(65,731.06)	83.79
GRANTS/LOANS	1,995,776.89	11,073,285.05	-	862,156.57	10,270,000.00	(9,407,843.43)	8.39
LICENSES & FEES	22,349.59	218,784.17	43,083.34	250,252.05	285,539.00	(35,286.95)	87.64
PERMITS & MAINT CODE CHARGES	13,057.55	123,685.77	9,947.52	37,289.66	144,850.00	(107,560.34)	25.74
FRANCHISE/MAINTENANCE FEES	31,231.99	180,807.68	5,640.91	151,741.93	206,974.00	(55,232.07)	73.31
CEMETERY CARE	3,350.00	34,950.00	(3,250.00)	27,950.00	35,000.00	(7,050.00)	79.86
REIMBURSEMENTS & FINES	40,260.05	431,895.55	43,592.55	448,103.77	553,725.00	(105,621.23)	80.93
RENTS, LEASES & LABOR	5,286.79	296,782.23	141,569.77	351,279.37	358,500.00	(7,220.63)	97.99
INCOME FROM OPERATIONS	1,182,889.75	12,394,628.90	1,360,919.30	12,691,384.06	15,139,203.00	(2,447,818.94)	83.83
DEBT RECOVERY/IMRF REIMB	(25,601.21)	127,316.92	29,177.80	143,188.24	153,839.00	(10,650.76)	93.08
INTEREST INCOME	12,662.86	116,072.74	11,103.35	124,590.04	102,875.00	21,715.04	121.11
OTHER INCOME	15,719.44	791,832.14	94,946.64	5,067,385.24	95,700.00	4,971,685.24	5,295.07
HEALTH INS INCOME	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	8,000.00	8,000.00	-	-	5,000.00	(5,000.00)	-
<b>TOTAL REVENUES</b>	<b>3,623,549.38</b>	<b>32,884,198.53</b>	<b>2,070,522.13</b>	<b>27,519,984.18</b>	<b>35,173,529.00</b>	<b>(7,653,544.82)</b>	<b>78.24</b>



**CITY OF MASCOUTAH**  
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET  
FOR THE 10 MONTHS ENDING FEBRUARY 29, 2024

**CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY**  
83% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>OPERATING EXPENSES</b>							
<b>PERSONNEL EXPENSES</b>							
WAGES/SALARIES	343,265.34	4,066,060.17	380,430.54	4,131,167.18	5,288,250.00	1,157,082.82	78.12
EMPLOYEE BENEFITS	223,667.50	2,499,978.59	285,375.43	2,645,526.18	3,309,524.00	663,997.82	79.94
<b>TOTAL PERSONNEL EXPENSES</b>	<b>566,932.84</b>	<b>6,566,038.76</b>	<b>665,805.97</b>	<b>6,776,693.36</b>	<b>8,597,774.00</b>	<b>1,821,080.64</b>	<b>78.82</b>
<b>NON-PERSONNEL EXPENSES</b>							
GENERAL EXPENSES	58,198.01	517,332.41	159,104.61	503,757.28	672,675.00	168,917.72	74.89
MONITORING & PERMITS	201.00	21,017.01	254.40	21,836.14	108,400.00	86,563.86	20.14
UTILITIES	53,882.55	440,648.69	45,980.01	367,041.55	614,060.00	247,018.45	59.77
MAINTENANCE & REPAIR	44,432.49	918,252.47	65,973.24	873,983.75	1,622,600.00	748,616.25	53.86
SUPPLIES & EQUIPMENT	29,830.79	302,485.87	58,779.17	387,325.78	694,100.00	306,774.22	55.80
PROFESSIONAL SERVICES	51,746.06	478,648.90	53,843.24	666,435.36	974,235.00	307,799.64	68.41
OTHER EXPENSES	20,208.33	191,535.89	-	(172,146.91)	-	-	-
OTHER EXPENSES	-	-	-	-	-	-	-
OTHER EXPENSES	-	-	-	-	-	-	-
OTHER EXPENSES	20,208.33	191,535.89	-	(172,146.91)	-	172,146.91	-
<b>TOTAL NON-PERSONNEL EXP</b>	<b>258,499.23</b>	<b>2,869,921.24</b>	<b>383,934.67</b>	<b>2,648,232.95</b>	<b>4,686,070.00</b>	<b>2,037,837.05</b>	<b>56.51</b>
<b>WHOLESALE/RETAIL</b>							
WHOLESALE/RETAIL/OTH EXP	403,733.38	4,743,095.71	526,107.08	4,903,166.98	6,557,912.00	1,654,745.02	74.77
<b>TOTAL WHOLESALE/RETAIL</b>	<b>403,733.38</b>	<b>4,743,095.71</b>	<b>526,107.08</b>	<b>4,903,166.98</b>	<b>6,557,912.00</b>	<b>1,654,745.02</b>	<b>74.77</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,229,165.45</b>	<b>14,179,055.71</b>	<b>1,575,847.72</b>	<b>14,328,093.29</b>	<b>19,841,756.00</b>	<b>5,513,662.71</b>	<b>72.21</b>

**CITY OF MASCOUTAH**  
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET  
FOR THE 10 MONTHS ENDING FEBRUARY 29, 2024

**CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY**  
83% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>NON-OPERATING EXPENSES</b>							
<b>CAPITAL PROJECTS (CIP) LIST</b>							
ADMINISTRATION	-	-	-	-	-	-	-
PUBLIC SAFETY	85.84	36,430.48	9,898.97	78,263.17	129,800.00	51,536.83	60.30
CEMETERY	-	-	-	-	35,000.00	35,000.00	-
MAINTENANCE	-	-	-	-	-	-	-
PARKS & RECREATION	-	-	-	57,726.87	225,000.00	167,273.13	25.66
POWER DEPARTMENT	-	196,336.00	9,127.00	9,127.00	58,000.00	48,873.00	15.74
WATER/SEWER DEPARTMENT	-	1,620.00	-	-	18,000.00	18,000.00	-
STREET DEPARTMENT	-	51,230.00	-	-	10,000.00	10,000.00	-
FIRE DEPARTMENT	-	1,727.68	-	-	2,500.00	2,500.00	-
<b>TOTAL CIP LIST</b>	<b>85.84</b>	<b>287,344.16</b>	<b>19,025.97</b>	<b>145,117.04</b>	<b>478,300.00</b>	<b>333,182.96</b>	<b>30.34</b>
<b>FIXED ASSET REPLACEMENT (FAR) LIST</b>							
ADMINISTRATION	-	1,093.84	-	5,408.83	15,000.00	9,591.17	36.06
PUBLIC SAFETY	901.36	105,529.81	169.36	21,464.26	29,500.00	8,035.74	72.76
CEMETERY	-	-	-	-	5,000.00	5,000.00	-
MAINTENANCE	-	-	35,680.24	95,406.55	100,000.00	4,593.45	95.41
PARKS & RECREATION	-	4,547.00	352.00	20,507.00	21,000.00	493.00	97.65
POWER DEPARTMENT	20,833.20	150,690.66	-	163,783.10	460,000.00	296,216.90	35.61
WATER/SEWER DEPARTMENT	-	82,060.23	-	21,835.00	110,000.00	88,165.00	19.85
STREET DEPARTMENT	-	60,060.98	-	-	110,000.00	110,000.00	-
FIRE DEPARTMENT	-	(32,333.00)	-	-	-	-	-
TIF2B	-	-	-	915.75	175,000.00	174,084.25	0.52
<b>TOTAL FAR LIST</b>	<b>21,734.56</b>	<b>371,649.52</b>	<b>36,201.60</b>	<b>329,320.49</b>	<b>1,025,500.00</b>	<b>696,179.51</b>	<b>32.11</b>
<b>PROJECTS</b>							
PROJECT PAYMENTS	759,424.95	17,933,206.51	244,886.09	11,291,285.63	13,189,230.00	1,897,944.37	85.61
<b>TOTAL PROJECTS LIST</b>	<b>759,424.95</b>	<b>17,933,206.51</b>	<b>244,886.09</b>	<b>11,291,285.63</b>	<b>13,189,230.00</b>	<b>1,897,944.37</b>	<b>85.61</b>
<b>DEBT</b>							
DEBT PAYMENT	-	-	-	-	-	-	-
DEBT PAYMENT	72,278.31	973,891.12	86,346.16	1,336,637.11	2,298,670.00	962,032.89	58.15
<b>TOTAL DEBT LIST</b>	<b>72,278.31</b>	<b>973,891.12</b>	<b>86,346.16</b>	<b>1,336,637.11</b>	<b>2,298,670.00</b>	<b>962,032.89</b>	<b>58.15</b>
<b>TOTAL NON-OPS EXPENSES</b>	<b>853,523.66</b>	<b>19,566,091.31</b>	<b>386,459.82</b>	<b>13,102,360.27</b>	<b>16,991,700.00</b>	<b>3,889,339.73</b>	<b>77.11</b>
<b>TOTAL ALL EXPENSES</b>	<b>2,082,689.11</b>	<b>33,745,147.02</b>	<b>1,962,307.54</b>	<b>27,430,453.56</b>	<b>36,833,456.00</b>	<b>9,403,002.44</b>	<b>74.47</b>

**CITY OF MASCOUTAH**  
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**CONSOLIDATED EXPENSES**  
83% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<b>OPERATING EXPENSES</b>						
<b>5000 WAGES/SALARIES</b>						
5001 REGULAR SALARIES	3,552,954.07	351,470.79	3,601,991.51	4,597,633.00	995,641.49	78.34
5010 OVERTIME	268,719.80	20,414.32	245,187.76	328,052.00	82,864.24	74.74
5020 TEMP/PARTTIME HELP	207,386.30	4,645.43	245,387.91	282,165.00	36,777.09	86.97
5040 COUNCIL STIPENDS	37,000.00	3,900.00	38,600.00	44,400.00	5,800.00	86.94
5050 INCENTIVE PAY - DEFERRED COMPE	-	-	-	36,000.00	36,000.00	-
<b>TOTAL WAGES/SALARIES</b>	<b>4,066,060.17</b>	<b>380,430.54</b>	<b>4,131,167.18</b>	<b>5,288,250.00</b>	<b>1,157,082.82</b>	<b>78.12</b>
<b>5100 EMPLOYEE BENEFITS</b>						
5101 SOCIAL SECURITY	296,749.71	27,486.69	300,816.44	402,500.00	101,683.56	74.74
5200 HEALTH INSURANCE	1,012,023.57	134,867.83	1,127,957.46	1,394,310.00	266,352.54	80.90
5300 WORKER'S COMPENSATION	119,386.08	-	125,801.28	123,500.00	(2,301.28)	101.86
5350 UNEMPLOYMENT INSURANCE	2,066.00	7,083.00	7,083.00	-	(7,083.00)	-
5400 IMRF	651,080.43	69,867.02	720,967.86	869,839.00	148,871.14	82.89
5500 RETIREMENT HEALTH INSURANCE	-	-	-	-	-	-
5600 POLICE RETIREMENT	408,610.75	44,864.29	349,561.50	495,000.00	145,438.50	70.62
5650 POLICE PENSION	3,890.73	-	9,765.98	10,000.00	234.02	97.66
5700 FD DEATH BENEFITS	1,371.14	1,146.60	2,460.96	2,800.00	339.04	87.89
5800 PHYS/CDL/DRUG TEST/SHOTS	4,800.18	60.00	1,111.70	11,575.00	10,463.30	9.60
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>2,499,978.59</b>	<b>285,375.43</b>	<b>2,645,526.18</b>	<b>3,309,524.00</b>	<b>663,997.82</b>	<b>79.94</b>
<b>TOTAL PERSONNEL EXPENSES</b>	<b>6,566,038.76</b>	<b>665,805.97</b>	<b>6,776,693.36</b>	<b>8,597,774.00</b>	<b>1,821,080.64</b>	<b>78.82</b>
<b>6000 GENERAL EXPENSES</b>						
6001 OFFICE SUPPLIES	55,409.82	9,452.70	65,630.46	78,000.00	12,369.54	84.14
6020 DUES & MEMBERSHIPS	8,746.43	-	7,419.41	11,400.00	3,980.59	65.08
6040 TRAINING, CONF. & EDUC. REIMB.	31,901.95	2,310.82	31,652.30	68,480.00	36,827.70	46.22
6060 COUNCIL/CM EXPENSES	7,255.38	287.80	6,671.43	5,000.00	(1,671.43)	133.43
6061 MAYOR EXPENSES	2,024.55	303.79	4,454.43	6,000.00	1,545.57	74.24
6062 COUNCIL EXPENSES	1,628.04	-	1,836.48	8,000.00	6,163.52	22.96
6065 ECONOMIC DEV/PLANNING EXPENSES	13,476.62	-	29,169.14	8,500.00	(20,669.14)	343.17
6066 PLAN & DEV - STUDIES	2,481.87	-	-	-	-	-
6070 UNIFORMS-ALLOWANCE	20,544.59	1,311.17	18,079.42	25,300.00	7,220.58	71.46
6075 RENTS & LEASES	131,899.71	128,323.21	132,863.87	162,000.00	29,136.13	82.01
6080 SUNDRY - MISCELLANEOUS EXPENSE	50,910.90	1,505.12	9,954.51	16,650.00	6,695.49	59.79
6081 DUMMY CONVERSION ACCT	-	-	-	-	-	-
6085 COMMUNITY RELATIONS	18,006.49	15,610.00	15,639.69	43,000.00	27,360.31	36.37
6090 GENERAL INSURANCE	173,046.06	-	180,386.14	240,345.00	59,958.86	75.05
<b>TOTAL GENERAL EXPENSES</b>	<b>517,332.41</b>	<b>159,104.61</b>	<b>503,757.28</b>	<b>672,675.00</b>	<b>168,917.72</b>	<b>74.89</b>
<b>6200 MONITORING &amp; PERMITS</b>						
6210 PERMITS	15,000.00	-	15,224.38	15,000.00	(224.38)	101.50
6230 LAB EQUIPMENT/SAMPLES EXP	6,017.01	254.40	6,611.76	35,900.00	29,288.24	18.42
6260 CLEAN UP/DISPOSAL	-	-	-	57,500.00	57,500.00	-
<b>TOTAL MONITORING &amp; PERMITS</b>	<b>21,017.01</b>	<b>254.40</b>	<b>21,836.14</b>	<b>108,400.00</b>	<b>86,563.86</b>	<b>20.14</b>

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	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<b>6300 UTILITIES</b>						
6301 TELEPHONE	24,716.56	3,018.16	27,674.27	33,830.00	6,155.73	81.80
6310 GAS CO (AMEREN)	34,899.65	10,761.62	28,652.24	37,900.00	9,247.76	75.60
6320 WATER/SEWER	16,522.86	2,769.51	40,966.21	21,500.00	(19,466.21)	190.54
6330 ELECTRIC	284,972.59	22,873.48	199,154.94	424,280.00	225,125.06	46.94
6335 HIST SOC UTIL/CEM CHAP UTIL	17,710.01	920.73	7,629.88	13,450.00	5,820.12	56.73
6336 SENIOR CENTER UTIL/OTHER	7,602.83	53.49	7,699.79	10,150.00	2,450.21	75.86
6340 ELECTRIC (STREET LIGHTS)	52,929.36	5,583.02	53,511.74	70,000.00	16,488.26	76.45
6350 MISC - JULIE	1,294.83	-	1,752.48	2,950.00	1,197.52	59.41
6360 PAGER RENTAL	-	-	-	-	-	-
6370 RUBBISH	-	-	-	-	-	-
6380 UB CONVENIENCE FEE	-	-	-	-	-	-
<b>TOTAL UTILITIES</b>	<b>440,648.69</b>	<b>45,980.01</b>	<b>367,041.55</b>	<b>614,060.00</b>	<b>247,018.45</b>	<b>59.77</b>
<b>6500 MAINTENANCE &amp; REPAIR</b>						
6510 M&R - EQUIPMENT	78,509.57	14,083.83	78,905.89	129,850.00	50,944.11	60.77
6515 M&R - OFFICE EQUIPMENT	25.75	-	329.31	3,750.00	3,420.69	8.78
6520 M&R - BUILDING/FACILITIES	116,082.83	4,005.70	56,707.39	141,700.00	84,992.61	40.02
6530 M&R - VEHICLES/EQUIPMENT	63,198.72	8,280.28	68,281.02	98,100.00	29,818.98	69.60
6540 M&R - GROUNDS/STREET ROW	6,419.67	-	13,464.37	23,200.00	9,735.63	58.04
6550 M&R - TRANSMISSION/COLLECTION	300,845.81	34,142.14	301,276.89	520,000.00	218,723.11	57.94
6555 M&R - STREETS/SIDEWALKS/STREET	22,205.99	377.00	19,955.11	30,000.00	10,044.89	66.52
6560 M&R - SPECIAL PROJECTS	148,356.93	5,084.29	111,452.19	406,000.00	294,547.81	27.45
6565 M&R - SIDEWALK PROGRAM	-	-	1,245.75	20,000.00	18,754.25	6.23
6570 M&R - MFT	182,607.20	-	222,365.83	250,000.00	27,634.17	88.95
<b>TOTAL MAINTENANCE &amp; REPAIR</b>	<b>918,252.47</b>	<b>65,973.24</b>	<b>873,983.75</b>	<b>1,622,600.00</b>	<b>748,616.25</b>	<b>53.86</b>
<b>6700 SUPPLIES &amp; EQUIPMENT</b>						
6710 GENERAL SUPPLIES	47,104.05	9,178.61	46,018.52	88,350.00	42,331.48	52.09
6720 CHEMICALS	26,346.48	3,226.76	50,133.80	61,500.00	11,366.20	81.52
6730 INVENTORY SUPPLIES	97,919.64	39,037.46	202,381.78	319,000.00	116,618.22	63.44
6740 TOOLS/SMALL PARTS	24,765.69	(557.40)	18,612.53	42,600.00	23,987.47	43.69
6741 SEC A/R SUPPLIES - NEGATIVE OK	(26,438.19)	(1,833.31)	(48,263.10)	-	48,263.10	-
6750 PRODUCTION - FUEL/DIESEL	-	-	-	-	-	-
6760 GAS, DIESEL & OIL	132,788.20	9,727.05	118,442.25	182,650.00	64,207.75	64.85
6770 NON-VEHICLE OIL & LUBRICANTS	-	-	-	-	-	-
<b>TOTAL SUPPLIES &amp; EQUIPMENT</b>	<b>302,485.87</b>	<b>58,779.17</b>	<b>387,325.78</b>	<b>694,100.00</b>	<b>306,774.22</b>	<b>55.80</b>
<b>7000 PROFESSIONAL SERVICES</b>						
7001 LEGAL	43,510.78	4,071.38	49,385.03	80,000.00	30,614.97	61.73
7100 ACCOUNTING - AUDIT	21,950.00	-	23,520.00	24,000.00	480.00	98.00
7200 COMPUTERS	115,546.07	9,917.16	137,762.45	130,000.00	(7,762.45)	105.97
7300 OTHER - TWMB/BHMG/ETC.	17,868.98	9,696.04	189,797.92	231,500.00	41,702.08	81.99
7310 OTHER - TAC	-	-	-	-	-	-
7400 OTHER - FIRE CALLS, REIMB	12,000.00	-	12,000.00	24,000.00	12,000.00	50.00
7500 CONTRACTUAL SERVICES	267,773.07	30,158.66	253,969.96	484,735.00	230,765.04	52.39
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>478,648.90</b>	<b>53,843.24</b>	<b>666,435.36</b>	<b>974,235.00</b>	<b>307,799.64</b>	<b>68.41</b>

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<b>8000 OTHER EXPENSES</b>						
8030 GENERAL OVERHEAD CONTRIBUTION	-	-	-	-	-	-
8020 TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
8010 DEVELOPER EXPENSE (IN/OUT)	191,535.89	-	(172,146.91)	-	172,146.91	-
<b>TOTAL OTHER EXPENSES</b>	<b>191,535.89</b>	<b>-</b>	<b>(172,146.91)</b>	<b>-</b>	<b>172,146.91</b>	<b>-</b>
<b>7900 WHOLESALE/RETAIL</b>						
7901 IMEA POWER PURCHASE	4,340,536.33	478,571.24	4,467,579.73	6,022,292.00	1,554,712.27	74.18
7910 WATER - PURCHASE	374,428.54	44,579.51	406,205.21	504,517.00	-	-
7920 GARGAGE - CITY BULK PAYMENT	-	-	-	-	-	-
7930 MUNICIPAL UTILITY TAX	28,130.84	2,956.33	29,382.04	31,103.00	1,720.96	94.47
7940 PURCHASE/REIMBURSE	-	-	-	-	-	-
7950 FUND RAISER	-	-	-	-	-	-
<b>TOTAL WHOLESALE/RETAIL</b>	<b>4,743,095.71</b>	<b>526,107.08</b>	<b>4,903,166.98</b>	<b>6,557,912.00</b>	<b>1,654,745.02</b>	<b>74.77</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>14,179,055.71</b>	<b>1,575,847.72</b>	<b>14,328,093.29</b>	<b>19,841,756.00</b>	<b>5,513,662.71</b>	<b>72.21</b>
<b>NON-OPERATING EXPENSES</b>						
<b>8200 CAPITAL PROJECTS (CIP) LIST</b>						
<b>ADMINISTRATION/PLANNING</b>						
8201 CIP-	-	-	-	-	-	-
8205 CIP-	-	-	-	-	-	-
8201 CIP-	-	-	-	-	-	-
<b>TOTAL ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PUBLIC SAFETY</b>						
8201 CIP-RADAR	2,306.00	-	4,635.00	4,300.00	(335.00)	107.79
8204 CIP-SEIZED FUNDS GOVMT MANDATED	-	-	(5,981.32)	-	5,981.32	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	2,000.00	-	-	-	-	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	2,000.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT	-	-	-	5,000.00	5,000.00	-
8254 CIP-TIRE CHANGER SPLIT	-	-	-	5,500.00	5,500.00	-
8255 CIP-TIRE BALANCER SPLIT	-	-	-	6,000.00	6,000.00	-
8254 CIP-TIRE CHANGER SPLIT AMB	-	-	-	6,000.00	6,000.00	-
8255 CIP-TIRE BALANCER SPLIT AMB	-	-	-	4,000.00	4,000.00	-
8205 CIP-CAR (1 OR 2 SQUAD CARS)	29,521.57	9,808.02	79,152.04	95,000.00	15,847.96	83.32
8210 CIP-K9 ADDITION	602.91	90.95	457.45	4,000.00	3,542.55	11.44
<b>TOTAL PUBLIC SAFETY</b>	<b>36,430.48</b>	<b>9,898.97</b>	<b>78,263.17</b>	<b>129,800.00</b>	<b>51,536.83</b>	<b>60.30</b>
<b>CEMETERY</b>						
8205 CIP-PICKUP TRUCK W/ 8' BED	-	-	-	35,000.00	35,000.00	-
<b>TOTAL CEMETERY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>-</b>
<b>MAINTENANCE</b>						
8201 CIP-	-	-	-	-	-	-
8203 CIP-	-	-	-	-	-	-
<b>TOTAL MAINTENANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PARKS/CIVIC CENTER/POOL</b>						
8210 CIP-BAT WING DECK MOWER	-	-	-	20,000.00	20,000.00	-
8211 CIP-TRACTOR W/ HYDRAULICS (MIA REQL	-	-	57,726.87	30,000.00	(27,726.87)	192.42
8212 CIP-BALLFIELD BATHROOMS/CONC STANI	-	-	-	175,000.00	175,000.00	-

**CITY OF MASCOUTAH**  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING FEBRUARY 29, 2024

**CONSOLIDATED EXPENSES**  
83% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
TOTAL PARKS/CIVIC CENTER/POOL	-	-	57,726.87	225,000.00	167,273.13	25.66

**CITY OF MASCOUTAH**  
EXPENDITURES WITH COMPARISON TO BUDGET  
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	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<b>FIRE DEPARTMENT</b>						
8201 CIP-MISCELLANEOUS	1,727.68	-	-	2,500.00	2,500.00	-
8204 CIP-	-	-	-	-	-	-
8203 CIP-	-	-	-	-	-	-
<b>TOTAL FIRE DEPARTMENT</b>	<b>1,727.68</b>	<b>-</b>	<b>-</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>-</b>
<b>POWER DEPARTMENT</b>						
8206 CIP-LINEMAN BUCKET TRUCK	194,836.00	-	-	25,000.00	25,000.00	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	750.00	-	-	-	-	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	750.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT	-	9,127.00	9,127.00	20,000.00	10,873.00	45.64
8254 CIP-TIRE CHANGER SPLIT PROD	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT PROD	-	-	-	3,000.00	3,000.00	-
8254 CIP-TIRE CHANGER SPLIT	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT	-	-	-	3,000.00	3,000.00	-
<b>TOTAL POWER DEPARTMENT</b>	<b>196,336.00</b>	<b>9,127.00</b>	<b>9,127.00</b>	<b>58,000.00</b>	<b>48,873.00</b>	<b>15.74</b>
<b>WATER/SEWER DEPARTMENT</b>						
8251 CIP-ROLLING BRIDGE JACK-FLEET SPLIT	870.00	-	-	-	-	-
8251 CIP-ROLLING BRIDGE JACK-FLEET SPLIT	750.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT WTR	-	-	-	2,500.00	2,500.00	-
8254 CIP-TIRE CHANGER SPLIT PROD WTR	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT PROD WTR	-	-	-	3,000.00	3,000.00	-
8253 CIP-SUPPLY YARD FENCE SPLIT SWR	-	-	-	2,500.00	2,500.00	-
8254 CIP-TIRE CHANGER SPLIT PROD SWR	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT PROD SWR	-	-	-	3,000.00	3,000.00	-
<b>TOTAL WATER/SEWER DEPARTMENT</b>	<b>1,620.00</b>	<b>-</b>	<b>-</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>-</b>
<b>STREET DEPARTMENT</b>						
8250 CIP-USED DOZER	-	-	-	-	-	-
8252 CIP-UTILITY/SERVICE TRUCK	51,230.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT	-	-	-	10,000.00	10,000.00	-
<b>TOTAL STREET DEPARTMENT</b>	<b>51,230.00</b>	<b>-</b>	<b>-</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>-</b>
<b>TOTAL CIP LIST</b>	<b>287,344.16</b>	<b>19,025.97</b>	<b>145,117.04</b>	<b>478,300.00</b>	<b>333,182.96</b>	<b>30.34</b>

**CITY OF MASCOUTAH**  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING FEBRUARY 29, 2024

**CONSOLIDATED EXPENSES**  
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	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<b>8500 FIXED ASSET REPLACEMENT (FAR) LIST</b>						
<b>ADMINISTRATION</b>						
8510 FAR-MISC	-	-	-	-	-	-
8502 FAR-COMPUTERS	1,093.84	-	5,408.83	15,000.00	9,591.17	36.06
<b>TOTAL ADMINISTRATION</b>	<b>1,093.84</b>	<b>-</b>	<b>5,408.83</b>	<b>15,000.00</b>	<b>9,591.17</b>	<b>36.06</b>
<b>PUBLIC SAFETY</b>						
8522 FAR-GUNS/RIFLES	(330.21)	-	-	-	-	-
8507 FAR-SURVEILLANCE EQUIP/GRANT	-	-	194.30	-	(194.30)	-
8524 FAR-WATCHGUARD CAR VIDEO	(4,238.69)	-	-	-	-	-
8508 FAR-BULLET PROOF VESTS	(901.25)	(2,100.00)	3,150.00	5,000.00	1,850.00	63.00
8526 FAR-AMBULANCE RADIOS	16,043.73	-	-	-	-	-
8505 FAR-POLICE RADIOS	42,459.93	-	-	-	-	-
8517 FAR-TASERS	1,797.00	2,195.00	2,195.00	2,500.00	305.00	87.80
8525 FAR-MISC AMB DEPT	-	-	-	5,000.00	5,000.00	-
8515 FAR-AMB STRETCHER	27,912.48	-	-	-	-	-
8518 FAR-AMBULANCE	-	-	4,239.28	5,000.00	760.72	84.79
8527 FAR-LIFEARM CPR DEVICE	13,851.60	-	-	-	-	-
8525 FAR-POLICE COMPUTERS	8,935.22	74.36	11,685.68	12,000.00	314.32	97.38
<b>TOTAL PUBLIC SAFETY</b>	<b>105,529.81</b>	<b>169.36</b>	<b>21,464.26</b>	<b>29,500.00</b>	<b>8,035.74</b>	<b>72.76</b>
<b>CEMETERY/MAINTENANCE</b>						
8501 FAR-MOBILE MATS CEMETERY	-	-	-	5,000.00	5,000.00	-
8503 FAR-AIR UNITS	-	35,680.24	95,406.55	100,000.00	4,593.45	95.41
8506 FAR-MAINT VAN	-	-	-	-	-	-
<b>TOTAL CEMETERY</b>	<b>-</b>	<b>35,680.24</b>	<b>95,406.55</b>	<b>105,000.00</b>	<b>9,593.45</b>	<b>90.86</b>
<b>PARKS/CIVIC CENTER/POOL</b>						
8503 FAR-PARK FAR MISC	4,547.00	-	-	-	-	-
8519 FAR-	-	-	-	-	-	-
8501 FAR-MISCELLANEOUS	-	352.00	20,507.00	21,000.00	493.00	97.65
<b>TOTAL PARKS/CIVIC CENTER/POOL</b>	<b>4,547.00</b>	<b>352.00</b>	<b>20,507.00</b>	<b>21,000.00</b>	<b>493.00</b>	<b>97.65</b>
<b>POWER DEPARTMENT</b>						
8546 FAR-REPLACE DUMP TRUCK	-	-	-	85,000.00	85,000.00	-
8545 FAR-F21=I64 OVERHEAD LINECROSSING	20,194.46	-	-	-	-	-
8526 FAR-LED LT FIXTURE/IMEA GRANT	20,833.20	-	25,129.48	25,000.00	(129.48)	100.52
8547 FAR-REPLACE E-4 DUMP TRUCK	-	-	-	200,000.00	200,000.00	-
8543 FAR-AMI METERING WAVE SPLIT	109,663.00	-	138,653.62	150,000.00	11,346.38	92.44
<b>TOTAL POWER DEPARTMENT</b>	<b>150,690.66</b>	<b>-</b>	<b>163,783.10</b>	<b>460,000.00</b>	<b>296,216.90</b>	<b>35.61</b>



**CITY OF MASCOUTAH**  
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<b>WATER/SEWER DEPARTMENT</b>						
8543 FAR-AMI METERING WAVE SPLIT	41,030.12	-	4,817.00	50,000.00	45,183.00	9.63
8543 FAR-AMI METERING WAVE SPLIT	41,030.11	-	11,021.00	50,000.00	38,979.00	22.04
8505 FAR-RAISED MANHOLES	-	-	-	-	-	-
8548 FAR-LOCATOR FOR WATER	-	-	5,997.00	10,000.00	4,003.00	59.97
<b>TOTAL WATER/SEWER DEPARTMENT</b>	<b>82,060.23</b>	<b>-</b>	<b>21,835.00</b>	<b>110,000.00</b>	<b>88,165.00</b>	<b>19.85</b>
<b>STREET DEPARTMENT</b>						
8519 FAR-1 TON TRUCK	-	-	-	110,000.00	110,000.00	-
8542 FAR-3/4 TON SERVICE TRUCK	60,060.98	-	-	-	-	-
8539 FAR-	-	-	-	-	-	-
<b>TOTAL STREET DEPARTMENT</b>	<b>60,060.98</b>	<b>-</b>	<b>-</b>	<b>110,000.00</b>	<b>110,000.00</b>	<b>-</b>
<b>FIRE DEPARTMENT</b>						
8506 FAR-AS SPECIFIED	-	-	-	-	-	-
8507 FAR-AS SPECIFIED	(32,333.00)	-	-	-	-	-
<b>TIF2B</b>						
8501 FAR-RECONDUCTOR LEBANON ST	-	-	915.75	175,000.00	174,084.25	0.52
<b>TOTAL FIRE DEPARTMENT</b>	<b>(32,333.00)</b>	<b>-</b>	<b>915.75</b>	<b>175,000.00</b>	<b>174,084.25</b>	<b>0.52</b>
<b>TOTAL FAR LIST</b>	<b>371,649.52</b>	<b>36,201.60</b>	<b>329,320.49</b>	<b>1,025,500.00</b>	<b>696,179.51</b>	<b>32.11</b>
<b>PROJECTS</b>						
PROJECT PAYMENTS	17,933,206.51	244,886.09	11,291,285.63	13,189,230.00	1,897,944.37	85.61
<b>TOTAL PROJECTS LIST</b>	<b>17,933,206.51</b>	<b>244,886.09</b>	<b>11,291,285.63</b>	<b>13,189,230.00</b>	<b>1,897,944.37</b>	<b>85.61</b>
<b>DEBT</b>						
DEBT PAYMENTS	973,891.12	86,346.16	1,336,637.11	2,298,670.00	962,032.89	58.15
<b>TOTAL DEBT LIST</b>	<b>973,891.12</b>	<b>86,346.16</b>	<b>1,336,637.11</b>	<b>2,298,670.00</b>	<b>962,032.89</b>	<b>58.15</b>
<b>TOTAL NON-OPS EXPENSES</b>	<b>19,566,091.31</b>	<b>386,459.82</b>	<b>13,102,360.27</b>	<b>16,991,700.00</b>	<b>3,889,339.73</b>	<b>77.11</b>
<b>GRAND TOTAL - ALL EXPENSES</b>	<b>33,745,147.02</b>	<b>1,962,307.54</b>	<b>27,430,453.56</b>	<b>36,833,456.00</b>	<b>9,403,002.44</b>	<b>74.47</b>

## **CITY OF MASCOUTAH**

### **Public Works Directors Report**

**TO:** Honorable Mayor and Council  
**FROM:** Jesse Carlton, Public Works Director  
**SUBJECT:** Public Works– Status Report  
**MEETING DATE:** March 18<sup>th</sup>, 2024

#### **Public Works Department**

- The Public Works Department completed 710 work orders in the month of February.

#### **Street Department**

- Put up and took down flags for President's Day
- Regraded drainage ditches
  - South side of W Poplar St from 10<sup>th</sup> St to Grant St
  - East side of Grant St from Poplar St to Green St
  - North side of W Poplar from 10<sup>th</sup> St to Grant
  - East side of Grant St from Madison St to Poplar St
  - West side of Grant from Madison St to Lincoln St
- Used cold patch to fix potholes throughout town
- Spread salt for snow on 2/16/24
- Reinstalled street sign at E Green St and N August St
- Crack sealed areas within the Timberbrook Subdivision
- Removed tires and old picnic table from the south tree line at the Reservoir
- Regular maintenance at the yard waste dump
- Ran street sweeper on Fridays
- Emptied trash cans along Main St and the reservoir parking lots

### **Water Department**

- Finishing up the last of our service line inventory
- Worked on new umbrellas at the City Pool
- Repaired the Water Salesmen at the ground storage pump station
- Cleaned trouble area sewers
- Have been working with Frontier Communications fiber crews on locating utilities
- Assisted with burials at the City Cemetery
- Changed water meters
- Performed daily tests and meter readings for the IEPA
- Completed daily operations of the City's Wastewater Plant
- Completed daily locates and work orders
- Read meters for City owned utilities

### **Electric Department**

- Removed the capacitor bank from the Union Substation for service
- Installed new underground feed to Indian Prairie from 6<sup>th</sup> St
- Trimmed limbs behind 417 W Poplar and 340 Salem
- Removed old junction cabinet at LaGrand
- Fixed a bad parking lot wire at Betty Ann Market
- Worked with Endrizzi on line clearance trimming
- Removed service at 710 S Jefferson Rd
- Installed services at
  - 1113 Menominee
  - 1424 Mckinley
- Conducted monthly substation checks
- Completed daily work orders and locates

Prepared By: \_\_\_\_\_

Jesse Carlton, Public Works Director

Approved By: \_\_\_\_\_

Cody Hawkins, City Manager

# CITY OF MASCOUTAH

## Staff Report

**TO:** Honorable Mayor & Council

**FROM:** City Manager/Finance Coordinator

**SUBJECT:** **Monthly Account Summary – Cash Account Balances  
(Monthly Fund Balance Report) – February 2024**

**MEETING DATE:** March 18, 2024

**REQUESTED ACTION:** Council accepts the Monthly Fund Balance Report for the month of February 2024

### **BACKGROUND & STAFF COMMENTS:**

Staff hereby forwards the Account Summary – Cash Account Balances February 2024.

Attached Council will find the cash account balances with separate columns as listed:

- 1) Beginning balance by fund
- 2) Monthly activity including
  - a. Debits (Revenues)
  - b. Credits (Expenses)
- 3) Ending balance by fund
- 4) Monthly Change in Investments – any account with an “R” in front of the description is a restricted account and/or an investment account.
- 5) Total funds/cash available

The City reports a beginning total balance of \$19,616,440.61 and an ending balance of \$20,435,739.63 for February. February reports a total cash increase of \$819,299.02.

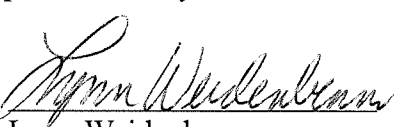
### **RECOMMENDATION:**

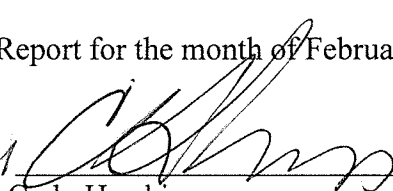
The City Manager and staff recommend that Council accept the Monthly Fund Balance Report for the month of February 2024.

### **SUGGESTED MOTION:**

I move to accept the Monthly Fund Balance Report for the month of February 2024.

Prepared By:

  
Lynn Weidenbenner  
Finance Coordinator

  
Cody Hawkins  
City Manager

Attachments: Fund Balance Analysis Report

Account Number	Title	Beginning Balance	Debit	Credit	Ending Balance
100-11000-0000	CASH - OPERATING ACCOUNT	1,008,005.35	2,964,513.06	1,472,969.54-	2,499,548.87
100-11002-0000	CASH - CLEARING ACCOUNT	84,837.22	2,253.40	7,083.00-	80,007.62
100-11003-0000	CASH - CLEARING PSN PMTS	2,560.98	.93	.00	2,561.91
100-11005-0000	CASH - CLEARING CCC PMTS	500.39	.05	.00	500.44
100-11010-0000	CASH - CEMETERY PURCHASE ACCO	3,942.57	.00	.00	3,942.57
100-11090-0000	PETTY CASH	400.00	.00	.00	400.00
100-11092-0000	CASH IN DRAWER	200.00	.00	.00	200.00
100-11120-1010	R INVEST - OPERATING CEM PURCH	80,252.45	.00	.00	80,252.45
Total GENERAL FUND:		1,180,698.96	2,966,767.44	1,480,052.54-	2,667,413.86 +1,486,714.90
110-11121-1010	R INVEST - CEM PERP CARE TR	290,888.67	.00	.00	290,888.67
110-11122-0000	R CASH-RESTR CEM TRUST FUND	42,112.79	1,874.18	.00	43,986.97
Total RESTRICTED CEM TRUST FUND:		333,001.46	1,874.18	.00	334,875.64 +1874.18
200-11000-0000	CASH - OPERATING ACCOUNT	4,241,635.82	2,249,165.33	3,006,292.13-	3,484,509.02
200-11110-0000	INVEST/RESERVE ACCOUNT	400,000.00	.00	.00	400,000.00
Total LIGHT FUND:		4,641,635.82	2,249,165.33	3,006,292.13-	3,884,509.02 (757,126.80)
250-11000-0000	CASH W&S- OPERATING ACCOUNT	1,824,003.48	881,371.05	1,520,546.29-	1,184,828.24
250-11110-0503	INVEST/RESERVE ACCOUNT	175,000.00	.00	.00	175,000.00
250-11110-0504	INVEST/RESERVE ACCOUNT	175,000.00	.00	.00	175,000.00
Total WATER & SEWER FUND:		2,174,003.48	881,371.05	1,520,546.29-	1,534,828.24 (639,175.24)
300-11000-0000	CASH - OPERATING ACCOUNT	1,226,192.58	285,187.48	340,043.97-	1,171,336.09
Total AMBULANCE FUND:		1,226,192.58	285,187.48	340,043.97-	1,171,336.09 (54,856.49)
330-11000-0000	CASH - OPERATING ACCOUNT	181,213.13	53,440.37	102,202.72-	132,450.78
Total PARKS & RECREATION FUND:		181,213.13	53,440.37	102,202.72-	132,450.78 (48,762.35)
360-11000-0000	CASH - OPERATING ACCOUNT	309,520.98	9,419.64	27,504.81-	291,435.81
Total FIRE DEPARTMENT FUND:		309,520.98	9,419.64	27,504.81-	291,435.81 (18,085.17)
400-11000-0000	CASH - OPERATING ACCOUNT	206,103.39	20,653.99	32,325.72-	194,431.66
Total RESTRICTED IMRF FUND:		206,103.39	20,653.99	32,325.72-	194,431.66 (11,671.73)

## RESTRICTED POLICE PENSION FUND

Account Number	Title	Beginning Balance	Debit	Credit	Ending Balance	
450-11000-0000	CASH - OPERATING ACCOUNT	93,506.60	.00	35,727.38-	57,779.22	
450-11100-1010	INVEST - FIXED INCOME POL PENS	3,273,787.59	.00	.00	3,273,787.59	
450-11190-1010	MUTUAL FUNDS - POLICE PENSION	2,803,835.64	.00	.00	2,803,835.64	
450-11191-1010	INVEST - POLICE PENSION MNYMKT	735,526.04	.00	.00	735,526.04	
Total RESTRICTED POLICE PENSION FUND:		6,906,655.87	.00	35,727.38-	6,870,928.49	(35,727.38)
500-11000-0000	CASH - OPERATING ACCOUNT	1,117,499.66	61,353.80	63,446.44-	1,115,407.02	
Total RESTRICTED MOTOR FUEL TAX FUND:		1,117,499.66	61,353.80	63,446.44-	1,115,407.02	(2092.64)
540-11000-0000	CASH - OPERATING ACCOUNT	1,196.31	4.44	.00	1,200.75	
Total RESTRICTED TIF #1 FUND:		1,196.31	4.44	.00	1,200.75	+4.44
560-11000-0000	CASH - OPERATING ACCOUNT	342,030.42	63,717.21	110,080.35-	295,667.28	
Total RESTRICTED TIF #2 FUND:		342,030.42	63,717.21	110,080.35-	295,667.28	(46363.14)
570-11000-0000	CASH - OPERATING ACCOUNT	131,019.60	995,365.31	58,992.60-	1,067,392.31	
Total RESTRICTED TIF #3 FUND:		131,019.60	995,365.31	58,992.60-	1,067,392.31	+936,372.71
590-11000-0000	CASH - OPERATING ACCOUNT	11,534.07	.00	.00	11,534.07	
Total SSA CROWNE POINTE:		11,534.07	.00	.00	11,534.07	-
595-11000-0000	CASH - OPERATING ACCOUNT	585,202.04	8,019.98	.00	593,222.02	
Total BUSINESS DISTRICT:		585,202.04	8,019.98	.00	593,222.02	+8019.98
600-11000-0000	CASH - OPERATING ACCOUNT	268,932.84	173.75	.00	269,106.59	
Total RESTRICTED DEBT SERVICE FUND:		268,932.84	173.75	.00	269,106.59	+173.75
Grand Totals:		19,616,440.61	7,596,513.97	6,777,214.95-	20,435,739.63	+819,299.02

**CITY OF MASCOUTAH  
Staff Report**

**TO:** Honorable Mayor & Council

**FROM:** City Manager/Finance Coordinator

**SUBJECT:** **Monthly Claims & Salaries Council Report – February 2024**

**MEETING DATE:** March 24, 2024 (rescheduled)

**REQUESTED ACTION:** Council accepts the Monthly Claims & Salaries Council Report for the month of February 2024

**BACKGROUND & STAFF COMMENTS:**

Per commitment, the City Manager is forwarding the Finance Department's Monthly Claims & Salaries Council Report. This includes a check register from accounts payable and a transmittal report from payroll.

**Check Register – Monthly Expense Report for Council**

This report gives detailed information regarding the checks written to pay vendors in accounts payable for the month, including the date, check number, vendor name/number, invoice number, invoice amount, description, general ledger account number, and check amount.

The Accounts Payable total recorded in the month of February is \$1,318,066.79. Some payments are noted for recording and accounting purposes while others are noted below for various purchases, loan obligations and projects.

The following payments for this month are exceptions or one-time payments not related to daily or monthly operations:

- The Answerman Inc – not a true vendor expense, revenues are collected and posted through cash receipting; then as per agreement a portion of this is paid back to the inspector through accounts payable for 1099 accounting purposes
- Mascoutah Library – not a true vendor expense, the City receives all property taxes via ach to one bank account and for accounting purposes a check is processed for the library's portion
- BRG Inspections and/or Michael S Ehret – not a true vendor expense, revenues are collected and posted through cash receipting; then a specified amount is paid to the plumbing inspector
- Misc Refund(s) – not a true vendor expense, revenues collected are refunded through accounts payable for accounting and auditing purposes
- WWTP – it is also important to note that expenses related to the Wastewater Treatment Plant are not actual expenses since we get the money back from our IEPA loan quarterly
- Logic – SCADA customer first support, \$14,540.00
- Mascoutah Wellness Center – façade program reimbursement, \$10,000.00

- Citizens Community Bank – street loan debt payment, \$71,528.31
- City of Alton – annual insurance payments, \$23,064.00
- Gonzalez Companies LLC – engineering work, \$6,411.25 + \$14,344.00
- Oates Associates – engineering work, \$1,250.50 + \$50,803.61
- Plocher Construction Co – wwtp construction, \$88,605.54
- TWM – engineering work, \$30,796.30 + \$21,195.50
- BHMG – engineering work, \$2,166.86 + \$30,000.00
- Brownstown Electric Supply – wire for electric distribution, \$33,801.44
- Horner & Shifrin – engineering work, \$3,061.07
- Fireworks Authority – July 4<sup>th</sup> fireworks 2024, \$15,410.00
- IEPA – loan payment NE Quad loan, \$13,992.85
- Mascoutah Heating & Cooling – city hall hvac new, \$35,680.24

### **Transmittal Report – Salary Report for Council**

This report gives summarized information regarding the salaries paid to employees. It is summarized by department and number of employees paid. The total net amount paid to employees in February equals \$265,058.86. The average payroll every month ranges from \$260,000 to \$275,000 unless there are three pay periods in the month or there is seasonal expense. February did not have three pay dates or seasonal expenses.

### **RECOMMENDATION:**

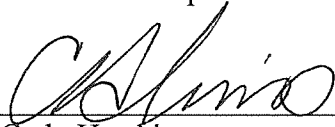
The City Manager and staff recommend Council accepts the Monthly Claims & Salaries Council Report for the month of February 2024.

### **SUGGESTED MOTION:**

I move to accept the Monthly Claims & Salaries Council Report for the month of February 2024.

Prepared By: \_\_\_\_\_

Lynn Weidenbenner  
Finance Coordinator

  
Cody Hawkins  
City Manager

Attachments: Monthly Claims & Salaries Council Report



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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council  
Check Issue Dates: 2/1/2024 - 2/29/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>68544</b>									
02/24	02/02/2024	68544	11392	1ST AYD CORPORATION	PS1670434	SORBENT PODS MOP HARD SOAP	200-50501-6710	272.50	272.50
Total 68544:									272.50
<b>68545</b>									
02/24	02/02/2024	68545	3680	AMEREN ILLINOIS	14006-1/24	MIA 905 PARK DR	330-50401-6310	297.27	297.27
02/24	02/02/2024	68545	3680	AMEREN ILLINOIS	87857-1/24	POWER PLANT	200-50501-6310	2,390.60	2,390.60
02/24	02/02/2024	68545	3680	AMEREN ILLINOIS	99002-1/24	WATER/ SEWER BLDG	250-50503-6310	644.43	644.43
Total 68545:									3,332.30
<b>68546</b>									
02/24	02/02/2024	68546	9374	BANNER FIRE EQUIPMENT	01P36993	HELMET FRONT SHEILDS	360-50600-6710	1,124.85	1,124.85
Total 68546:									1,124.85
<b>68547</b>									
02/24	02/02/2024	68547	10798	BJC HEALTHCARE AR-BILLING	MS-049951	MEDICATIONS- TRAINING BOOK	300-50202-6710	65.00	65.00
02/24	02/02/2024	68547	10798	BJC HEALTHCARE AR-BILLING	MS-049951	MEDICATIONS- TRAINING BOOK	300-50202-6730	80.44	80.44
Total 68547:									145.44
<b>68548</b>									
02/24	02/02/2024	68548	990	BROWNSTOWN ELECTRIC SUPPLY	1224427	PREFORM WIRE TIES	200-50502-6730	394.00	394.00
Total 68548:									394.00
<b>68549</b>									
02/24	02/02/2024	68549	10947	C & M TOOLS	59066	SOCKETS	200-50501-6740	87.70	87.70
02/24	02/02/2024	68549	10947	C & M TOOLS	59286	1/2X10MM IMPACT	200-50501-6740	162.85	162.85
Total 68549:									250.55
<b>68550</b>									
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	100-50505-6320	18.03	18.03
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	100-50505-6330	444.95	444.95
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	100-50101-6335	920.73	920.73
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	100-50301-6320	93.08	93.08
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	100-50301-6330	1,936.04	1,936.04

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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council  
Check Issue Dates: 2/1/2024 - 2/29/2024

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	100-50300-6320	1.62	1.62
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	100-50300-6330	62.36	62.36
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	200-50501-6320	74.75	74.75
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	200-50501-6330	1,438.46	1,438.46
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	200-50502-6340	5,583.02	5,583.02
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	200-50502-6330	145.18	145.18
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	250-50503-6330	1,376.15	1,376.15
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	250-50503-6320	75.56	75.56
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	250-50504-6320	2,234.94	2,234.94
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	250-50504-6330	14,201.90	14,201.90
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	330-50402-6320	91.59	91.59
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	330-50401-6320	595.41	595.41
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	330-50401-6330	169.60	169.60
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	330-50403-6330	2,046.42	2,046.42
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	330-50403-6330	407.50	407.50
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	360-50600-6320	10.34	10.34
02/24	02/02/2024	68550	1350	CITY OF MASCOUTAH	UT BILLS- FEBUR	UTILITY BILLS- FEBURARY 2024	360-50600-6330	219.11	219.11

Total 68550:

32,146.74

68551	02/02/2024	68551	1735	CTS TECH SOLUTIONS	217160	IT SUPPORT/CYBER SECURITY	100-50101-7200	6,588.91	6,588.91
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	217183	IT SUPPORT/CYBER SECURITY FEB 2	100-50101-7200	1,434.98	1,434.98
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	217329	VOIP PHONE SYSTEM	100-50101-7200	1,893.27	1,893.27
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	217396	PARK SECURITY CAMERAS FEB 24	100-50101-7500	583.66	583.66
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	217438	POLICE SECURITY CAMERAS - FEB 2	100-50201-7500	90.10	90.10
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	217461	SECURITY CAMERAS AT CITY HALL -	100-50101-7500	286.91	286.91
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	100-50101-6301	222.74	222.74
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	100-50201-6301	85.12	85.12
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	100-50300-6301	49.58	49.58
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	100-50505-6301	49.61	49.61
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	100-50101-6336	53.49	53.49
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	200-50501-6301	101.56	101.56
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	200-50502-6301	49.61	49.61
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	250-50503-6301	49.61	49.61
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	250-50504-6301	49.61	49.61
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	300-50202-6301	85.12	85.12
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	330-50402-6301	86.48	86.48
02/24	02/02/2024	68551	1735	CTS TECH SOLUTIONS	534932	VOIP PHONE SYSTEM	360-50600-6301	84.59	84.59



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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council  
Check Issue Dates: 2/1/2024 - 2/29/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 68558:									
68559									
02/24	02/02/2024	68559	10962	HENRY SCHEIN	19047127	MEDICAL SUPPLIES	300-50202-6730	126.88	126.88
Total 68559:									126.88
68560									
02/24	02/02/2024	68560	10731	HERITAGE-CRYSTAL CLEAN LLC	18456284	55 GAL ANTIFREEZE	100-50201-6760	69.25	69.25
02/24	02/02/2024	68560	10731	HERITAGE-CRYSTAL CLEAN LLC	18456284	55 GAL ANTIFREEZE	100-50505-6760	69.25	69.25
02/24	02/02/2024	68560	10731	HERITAGE-CRYSTAL CLEAN LLC	18456284	55 GAL ANTIFREEZE	200-50502-6760	69.25	69.25
02/24	02/02/2024	68560	10731	HERITAGE-CRYSTAL CLEAN LLC	18456284	55 GAL ANTIFREEZE	250-50503-6760	69.25	69.25
02/24	02/02/2024	68560	10731	HERITAGE-CRYSTAL CLEAN LLC	18456284	55 GAL ANTIFREEZE	250-50504-6760	69.25	69.25
02/24	02/02/2024	68560	10731	HERITAGE-CRYSTAL CLEAN LLC	18456284	55 GAL ANTIFREEZE	300-50202-6760	69.25	69.25
02/24	02/02/2024	68560	10731	HERITAGE-CRYSTAL CLEAN LLC	18456284	55 GAL ANTIFREEZE	330-50401-6760	69.26	69.26
Total 68560:									484.76
68561									
02/24	02/02/2024	68561	4365	LAWSON PRODUCTS	9311245954	SUPPLIES	100-50505-6510	168.76	168.76
02/24	02/02/2024	68561	4365	LAWSON PRODUCTS	9311245954	SUPPLIES	100-50505-6530	168.76	168.76
02/24	02/02/2024	68561	4365	LAWSON PRODUCTS	9311245954	SUPPLIES	250-50503-6510	168.75	168.75
02/24	02/02/2024	68561	4365	LAWSON PRODUCTS	9311245954	SUPPLIES	250-50503-6530	168.75	168.75
02/24	02/02/2024	68561	4365	LAWSON PRODUCTS	9311245954	SUPPLIES	250-50504-6510	168.75	168.75
02/24	02/02/2024	68561	4365	LAWSON PRODUCTS	9311245954	SUPPLIES	250-50504-6530	168.75	168.75
Total 68561:									1,012.52
68562									
02/24	02/02/2024	68562	11180	LOGIC	Q544013	SCADA CUSTOMER FIRST SUPPORT	200-50502-6550	7,270.00	7,270.00
02/24	02/02/2024	68562	11180	LOGIC	Q544013	SCADA CUSTOMER FIRST SUPPORT	250-50503-6550	3,635.00	3,635.00
02/24	02/02/2024	68562	11180	LOGIC	Q544013	SCADA CUSTOMER FIRST SUPPORT	250-50504-6550	3,635.00	3,635.00
Total 68562:									14,540.00
68563									
02/24	02/02/2024	68563	4710	MASCOUTAH EQUIPMENT CO	T503835	REPAIR PARTS FOR POLE PRUNER	200-50502-6510	1.76	1.76





CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council  
Check Issue Dates: 2/1/2024 - 2/29/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 68577:									
2,056.65									
68578	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	100-50101-6301	93.77	93.77
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	100-50101-7500	108.03	108.03
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	100-50201-6301	126.78	126.78
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	100-50300-6301	42.31	42.31
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	100-50301-6301	78.32	78.32
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	100-50505-6301	253.86	253.86
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	100-50505-7500	36.01	36.01
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	200-50501-6301	142.56	142.56
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	200-50502-6301	375.27	375.27
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	200-50502-7500	16.25	16.25
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	200-50502-6550	216.06	216.06
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	250-50503-6301	100.27	100.27
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	250-50503-7500	18.00	18.00
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	250-50504-6301	121.38	121.38
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	250-50504-7500	18.01	18.01
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	250-50506-6301	84.44	84.44
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	250-50506-7500	36.01	36.01
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	300-50202-6301	156.64	156.64
02/24	02/02/2024	68578	9091	VERIZON WIRELESS	9954897765	MONTHLY PHONE USAGE CHARGES	100-50101-6560	.17	.17
Total 68578:									1,991.30
68579	02/02/2024	68579	11169	VISA	JAN 24 - JC	2011 RAM 3500 OEM	100-50301-6530	888.03	888.03
02/24	02/02/2024	68579	11169	VISA	JAN 24 - JC	2011 RAM 3500 OEM	330-50401-6530	888.03	888.03
02/24	02/02/2024	68579	11169	VISA	JAN 24 - JC	CALENDERS FOR PLANT	250-50506-6001	74.34	74.34
02/24	02/02/2024	68579	11169	VISA	JAN 24 - JC	LABEL MAKER AND TAPE FOR PLANT	250-50506-6520	99.17	99.17
02/24	02/02/2024	68579	11169	VISA	JAN 24 - JH	FAA UNMANNED AIRCRAFT TEST - OF	100-50201-6040	175.00	175.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 - JH	3 DUTY PANTS - HEINEN/ STEINKAMP	100-50201-6710	371.94	371.94
02/24	02/02/2024	68579	11169	VISA	JAN 24 - JH	3 PANTS- LAMBERT	100-50201-6710	228.03	228.03
02/24	02/02/2024	68579	11169	VISA	JAN 24 - JH	HOLIDAY PARTY POLICE/EMS - FOOD	100-50201-6085	200.00	200.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 - JH	K-9 FOOD	100-50201-8206	90.95	90.95
02/24	02/02/2024	68579	11169	VISA	JAN 24 - JH	2 DUTY PANTS - BUMPER	100-50201-6710	127.98	127.98
02/24	02/02/2024	68579	11169	VISA	JAN 24 - MS	AMAZON WEB SERVICES	100-50101-6001	.35	.35
02/24	02/02/2024	68579	11169	VISA	JAN 24 - EQ	E QUELLMALZ CLOTHING ALLOWANC	100-50101-6001	76.94	76.94
02/24	02/02/2024	68579	11169	VISA	JAN 24 - EQ	PROOF OF MAILING	100-50101-6001	8.56	8.56

CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council  
Check Issue Dates: 2/1/2024 - 2/29/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
02/24	02/02/2024	68579	11169	VISA	JAN 24- EQ	MAGNETIC WELDING CLAMPS	200-50501-6510	71.91	71.91
02/24	02/02/2024	68579	11169	VISA	JAN 24- EQ	HUSQVARNA CHOP SAW PARTS	250-50503-6510	163.98	163.98
02/24	02/02/2024	68579	11169	VISA	JAN 24- EQ	HUSQVARNA CHOP SAW PARTS	250-50504-6510	163.99	163.99
02/24	02/02/2024	68579	11169	VISA	JAN 24- JG	BATTERIES	300-50202-6710	60.17	60.17
02/24	02/02/2024	68579	11169	VISA	JAN 24- JG	CPR CARDS	300-50202-6040	137.75	137.75
02/24	02/02/2024	68579	11169	VISA	JAN 24- JG	REPLACEMENT IV ROLLS	300-50202-6710	56.26	56.26
02/24	02/02/2024	68579	11169	VISA	JAN 24- JG	SEAT COVERS	300-50202-6710	329.90	329.90
02/24	02/02/2024	68579	11169	VISA	JAN 24- JG	JUMP BAGS	300-50202-6710	175.50	175.50
02/24	02/02/2024	68579	11169	VISA	JAN 24- JG	CUROXIDE	100-50101-6560	1,384.46	1,384.46
02/24	02/02/2024	68579	11169	VISA	JAN 24- JG	DRONE REGISTRATION	100-50201-7500	10.00	10.00
02/24	02/02/2024	68579	11169	VISA	JAN 24- JG	DRONE PROGRAM SUPPLIES	100-50201-6001	124.84	124.84
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	CITY HALL OFFICE SUPPLIES	100-50101-6001	229.95	229.95
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	I PHONE CASE D PANNIER/L LINCK/ S	100-50101-6001	151.32	151.32
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	CALENDERS - WATER DEPT	250-50503-6001	145.35	145.35
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	FIRE TEXTBOOK X8	360-50600-6040	532.00	532.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	CALENDER M STEINKAMP	100-50201-6001	55.00	55.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	ONLINE SERVICES YOUTUBE	100-50101-6001	13.99	13.99
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	TRAINING AND TESTING R HAAS A SC	200-50502-6040	140.00	140.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	IRWA CONF Z OSBORN D PANNIER A	250-50503-6040	285.00	285.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	IRWA CONF Z OSBORN D PANNIER A	250-50504-6040	285.00	285.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	ONLINE SERVICES - ZOOM	100-50101-6001	79.95	79.95
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	DVD SLEEVES	100-50201-6001	18.91	18.91
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	HANGING FILE FOLDERS	100-50201-6001	42.87	42.87
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	PRESENTATION PLAQUES	100-50101-6001	169.59	169.59
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	ANNUAL MEMBERSHIP- CAMERAS	200-50502-7500	360.00	360.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	EMPLOYEE APPRECIATION EVENT	100-50101-6080	880.00	880.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 MG	EMPLOYEE APPRECIATION	100-50101-6080	835.40	835.40
02/24	02/02/2024	68579	11169	VISA	JAN 24 SW	SWILEC REGISTRATION - SIRTAK 24	100-50201-6040	85.00	85.00
02/24	02/02/2024	68579	11169	VISA	JAN 24 SW	PRINTER CABLE - LAMBERT	100-50201-6001	9.89	9.89
02/24	02/02/2024	68579	11169	VISA	JAN 24 SW	MAG POUCH SUNNQUIST AND BINOC	100-50201-6710	57.07	57.07
02/24	02/02/2024	68579	11169	VISA	JAN 24 SW	MICROSOFT YEARLY	100-50201-7500	74.36	74.36

Total 68579:

10,358.73

68580	02/02/2024	68580	10322	WEX BANK	94962025	GASOLINE	100-50201-6760	3,664.17	3,664.17
02/24	02/02/2024	68580	10322	WEX BANK	94962025	GASOLINE	100-50505-6760	143.25	143.25
02/24	02/02/2024	68580	10322	WEX BANK	94962025	GASOLINE	300-50202-6760	960.99	960.99
02/24	02/02/2024	68580	10322	WEX BANK	94962025	GASOLINE	250-50503-6760	41.13	41.13
02/24	02/02/2024	68580	10322	WEX BANK	94962025	GASOLINE	250-50504-6760	41.13	41.13



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
02/24	02/02/2024	68580	10322	WEX BANK	94962025	GASOLINE	360-50600-6760	265.71	265.71
02/24	02/02/2024	68580	10322	WEX BANK	94962025	GASOLINE	100-50301-6760	91.78	91.78
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	100-50101-6001	5.47-	5.47-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	100-50300-6760	2.73-	2.73-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	100-50301-6760	2.73-	2.73-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	200-50502-6760	13.67-	13.67-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	200-50501-6760	2.73-	2.73-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	250-50503-6760	4.10-	4.10-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	250-50504-6760	4.10-	4.10-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	300-50202-6760	5.47-	5.47-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	100-50201-6760	24.61-	24.61-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	360-50600-6760	8.20-	8.20-
02/24	02/02/2024	68580	10322	WEX BANK	94962025	REBATE	100-50505-6760	13.68-	13.68-
Total 68580:								5,120.67	
68581	02/09/2024	68581	3680	AMEREN ILLINOIS	42009-1/24	9th STREET LIFT STATION GENERATO	250-50504-6310	51.06	51.06
02/24	02/09/2024	68581	3680	AMEREN ILLINOIS	63027-1/24	KLINGELHOFFER L/S GENERATOR	250-50504-6310	52.99	52.99
Total 68581:								104.05	
68582	02/09/2024	68582	11369	BLUE CARDINAL CHEMICAL	11978	ANT KILLER FOR L/S	250-50504-6720	213.25	213.25
Total 68582:								213.25	
68583	02/09/2024	68583	10637	CARDINAL DOOR	23594	REPAIR GARAGE DOOR	250-50503-6520	459.29	459.29
02/24	02/09/2024	68583	10637	CARDINAL DOOR	23594	REPAIR GARAGE DOOR	250-50504-5200	459.29	459.29
Total 68583:								918.58	
68584	02/09/2024	68584	11368	CHATHAM AND BARICEVIC	1183	LEGAL SERVICES 1/24	100-50201-7001	507.50	507.50
02/24	02/09/2024	68584	11368	CHATHAM AND BARICEVIC	1183	LEGAL SERVICES 1/24	100-50101-7001	3,563.88	3,563.88
Total 68584:								4,071.38	

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68585	02/24	02/09/2024	68585	8776	CITIZENS COMMUNITY BANK	ACCT14229157	MAJOR STREET LOAN - ACCOUNT 44	100-50101-9001	71,528.31	71,528.31
Total 68585:										71,528.31

68586	02/24	02/09/2024	68586	10732	CITY OF ALTON	24-0014674	HEALTH INSURANCE - T BUMPER 20	100-50201-5200	13,332.00	13,332.00
02/24	02/09/2024	68586	10732	CITY OF ALTON	24-0014675	HEALTH INSURANCE - S WALDRUP 20	100-50201-5200	9,732.00	9,732.00	9,732.00
Total 68586:										23,064.00

68587	02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	200-50501-6510	72.53	72.53
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	250-50506-6530	14.72	14.72	14.72
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	200-50502-6530	12.78	12.78	12.78
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	200-50501-6530	69.73	69.73	69.73
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	200-50502-6530	41.84	41.84	41.84
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	100-50505-6530	55.32	55.32	55.32
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	330-50401-6530	96.29	96.29	96.29
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	200-50502-6530	96.29	96.29	96.29
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	200-50502-6530	83.94	83.94	83.94
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	100-50201-6530	96.26	96.26	96.26
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	100-50201-6530	221.27	221.27	221.27
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	100-50505-6530	160.00	160.00	160.00
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	300-50202-6530	476.45	476.45	476.45
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	250-50503-6740	84.99	84.99	84.99
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	250-50504-6740	85.00	85.00	85.00
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	250-50506-6520	157.00	157.00	157.00
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	200-50502-6710	534.99	534.99	534.99
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	200-50502-6740	24.00	24.00	24.00
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	4930- JAN 24	TOOLS/ SUPPLIES/ MAINT	100-50201-6530	116.08	116.08	116.08
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	FIRE DEPT 1,24	ANTIFREEZE FOR 3511	360-50600-6510	14.99	14.99	14.99
02/24	02/09/2024	68587	2100	DONS PARTS HOUSE INCORPORATIO	FIRE DEPT 1,24	FUEL ADDITIVE FOR 3511 AND 3519	360-50600-6510	26.98	26.98	26.98
Total 68587:										2,541.45

68588	02/24	02/09/2024	68588	2575	FLOWERS BALLOONS ETC CORP	8/255	FUNERAL STONE - BUMPER 8/281	100-50101-6080	59.99	59.99
02/24	02/09/2024	68588	2575	FLOWERS BALLOONS ETC CORP	8/281	FUNERAL STONE - D. JUNG	100-50101-6080	59.99	59.99	59.99

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 68588:									119.98
68589	02/24	02/09/2024	68589	11168	GONZALEZ COMPANIES LLC	0018198	METROLINK ELECTRICAL EXPANSION	200-50761-7300	6,411.25
Total 68589:									6,411.25
68590	02/24	02/09/2024	68590	11215	GROFF, MADELYN	REIMB 2/24	REIMB MILEAGE 2/24- SAMS	100-50101-6040	18.16
Total 68590:									18.16
68591	02/24	02/09/2024	68591	11343	HANGIN AROUND PLAYGROUNDS	11	REPLACEMENT - GLIDE INSERT	330-50403-8501	352.00
Total 68591:									352.00
68592	02/24	02/09/2024	68592	10119	HAWKINS, CODY	REIMB APPA	REIMB APPA DC RALLY FLIGHTS- MAY	100-50101-6061	273.79
02/24	02/09/2024	68592	10119	HAWKINS, CODY	REIMB APPA	REIMB APPA DC RALLY FLIGHTS- CM	100-50101-6060	262.80	262.80
02/24	02/09/2024	68592	10119	HAWKINS, CODY	REIMB APPA	REIMB 2024 CHAMBER DINNER	100-50101-6060	25.00	25.00
Total 68592:									561.59
68593	02/24	02/09/2024	68593	8684	HILKEY, CYNTHIA	REIMB CLOTHIN	CLOTHING ALLOWANCE - C HILKEY	250-50503-6070	78.66
02/24	02/09/2024	68593	8684	HILKEY, CYNTHIA	REIMB CLOTHIN	CLOTHING ALLOWANCE - C HILKEY	250-50504-6070	78.66	78.66
Total 68593:									157.32
68594	02/24	02/09/2024	68594	9792	LEBANON SEIBERT ELECTRIC LLC	11147	WORK DONE ON ELECTRICAL SHED	200-50502-5200	790.85
Total 68594:									790.85
68595	02/24	02/09/2024	68595	4425	LEON UNIFORM CO	588778-01	POLO SIRTAK	100-50201-6710	78.00
02/24	02/09/2024	68595	4425	LEON UNIFORM CO	599835-01	DUTY SHIRTS - WEINEL	100-50201-6710	217.00	217.00
02/24	02/09/2024	68595	4425	LEON UNIFORM CO	604275	VELCRO BADGES 6 FOR VESTS	100-50201-6710	45.00	45.00

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Total 68595: 340.00

68596	02/24	02/09/2024	68596	8884	LOWE'S	FEB 24	CHLORINE OFR CLEANING SMOKE A	250-50506-6720	242.84	242.84
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Total 68596: 242.84

68597	02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	200-50502-6520	33.98	33.98
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	200-50502-6520	13.98	13.98	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50506-6520	32.29	32.29	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	200-50502-6510	29.99	29.99	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50506-6520	59.99	59.99	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50506-6520	121.87	121.87	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	100-50301-6740	209.98	209.98	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	100-50301-6740	226.97	226.97	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	100-50301-6520	125.91	125.91	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	100-50301-6740	506.97	506.97	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	200-50501-6710	9.99	9.99	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50503-6710	13.40	13.40	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50506-6710	36.97	36.97	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50506-6710	11.98	11.98	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	100-50301-6710	42.97	42.97	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50506-6710	30.97	30.97	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	100-50301-6710	13.99	13.99	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50506-6710	26.97	26.97	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50503-6710	69.96	69.96	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50503-6710	25.98	25.98	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	100-50301-6740	38.99	38.99	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	100-50301-6740	1.34	1.34	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	100-50201-6710	36.56	36.56	
02/24	02/09/2024	68597	9990	MASCOUTAH ACE HARDWARE & GIFT	FEB 24	TOOLS/SUPPLIES/MAINT	250-50503-6710	88.89	88.89	

Total 68597: 1,810.89

68598	02/24	02/09/2024	68598	4775	MASCOUTAH PUBLIC LIBRARY	PPRT LIB 1/1/24	PPRT TO LIBRARY FROM JAN 2024	100-43030-0000	1,396.85	1,396.85
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Total 68598:									
68599	02/09/2024	68599	10097	MIDWESTERN PROPANE GAS CO	1512120705	PROPANE- PARK BATHROOMS- MIA R	330-50401-6520	275.67	275.67
Total 68599:									
68600	02/09/2024	68600	10636	MOMAR	PS1540887	L/S DEGREASER	250-50504-6720	1,702.57	1,702.57
Total 68600:									
68601	02/09/2024	68601	11347	OATES ASSOCIATES	37992	N LEBANON ST CONSTRUCTION OVE	560-50768-7300	1,250.50	1,250.50
Total 68601:									
68602	02/09/2024	68602	5800	P F PETTIBONE & CO INCORPORATIO	185403	SGT CHEVRONS FOR UNIFORMS	100-50201-6710	204.90	204.90
Total 68602:									
68603	02/09/2024	68603	11204	PLOCHER CONSTRUCTION CO	PR 24	WWTP CONSTRUCTION	250-50753-7300	88,605.54	88,605.54
Total 68603:									
68604	02/09/2024	68604	11219	QUADIENT	17255857	POSTAGE AND MAILING UTILITY BILL	100-50101-6001	1,847.62	1,847.62
Total 68604:									
68605	02/09/2024	68605	6890	SLM WATER COMMISSION	0124104	WATER PURCHASE - FEB 2024	250-50503-7910	41,984.63	41,984.63
02/24	02/09/2024	68605	6890	SLM WATER COMMISSION	0124113	WATER PURCHASE - FEB 2024	250-50503-7910	1,951.44	1,951.44
02/24	02/09/2024	68605	6890	SLM WATER COMMISSION	0124114	WATER PURCHASE - FEB 2024	250-50503-7910	84.60	84.60
02/24	02/09/2024	68605	6890	SLM WATER COMMISSION	0124163	WATER PURCHASE - FEB 2024	250-50503-7910	488.80	488.80
02/24	02/09/2024	68605	6890	SLM WATER COMMISSION	0124164	WATER PURCHASE - FEB 2024	250-50503-7910	68.39	68.39
02/24	02/09/2024	68605	6890	SLM WATER COMMISSION	0124165	WATER PURCHASE - FEB 2024	250-50503-7910	1.65	1.65

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Total 68605:									
44,579.51									
68606									
02/24	02/09/2024	68606	9255	STEINKAMP, MATT	REIMB PHONE	REIMB PHONE NOV- JAN	100-50201-6301	150.00	150.00
Total 68606:									
150.00									
68607									
02/24	02/09/2024	68607	10767	SWANSEA RURAL KING	FEB 24	Z OSBORN CLOTHING ALLOWANCE	250-50506-6070	196.96	196.96
02/24	02/09/2024	68607	10767	SWANSEA RURAL KING	FEB 24	M OSBORN CLOTHING ALLOWANCE	250-50506-6070	214.95	214.95
Total 68607:									
411.91									
68608									
02/24	02/09/2024	68608	7560	TEKLAB INCORPORATION	301164	SAMPLES	250-50503-6230	254.40	254.40
Total 68608:									
254.40									
68609									
02/24	02/09/2024	68609	7580	TERMINAL SUPPLY CO	88297-001.1	TOOLS	100-50505-6510	19.30	19.30
Total 68609:									
19.30									
68610									
02/24	02/09/2024	68610	7690	THOUVENOT WADE MOERCHEN INC	83216	ONYX DRIVE IMPROVEMENTS	500-50752-7300	1,300.00	1,300.00
02/24	02/09/2024	68610	7690	THOUVENOT WADE MOERCHEN INC	83218	IL RT 4 SHARED USE PATH	570-50711-7300	13,903.75	13,903.75
02/24	02/09/2024	68610	7690	THOUVENOT WADE MOERCHEN INC	83233	IL RT 4 SHARED USE PATH	570-50711-7300	15,592.55	15,592.55
Total 68610:									
30,796.30									
68611									
02/24	02/09/2024	68611	11401	TIMECLOCK PLUS LLC	INV00326699	SCHEDULE ANYWHERE LICENSE	100-50201-7500	1,296.00	1,296.00
Total 68611:									
1,296.00									
68612									
02/24	02/09/2024	68612	8190	WATSONS OFFICE CITY	62874-1	PAPER CLIPS BINDER CLIPS	100-50101-6001	36.17	36.17



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
68620	02/16/2024	68620	11369	BLUE CARDINAL CHEMICAL	12039	POOL ALGECIDE	330-50403-6720	1,068.10	1,068.10
Total 68620:									1,068.10
68621	02/16/2024	68621	990	BROWNSTOWN ELECTRIC SUPPLY	1223197	600 FT OF 750 A1 WIRE	200-50502-6730	33,801.44	33,801.44
Total 68621:									33,801.44
68622	02/16/2024	68622	10947	C & M TOOLS	59697	8" THIN JAM ADJ WRENCH	200-50501-6740	54.66	54.66
Total 68622:									54.66
68623	02/16/2024	68623	10452	CLEARWAVE COMMUNICATIONS COR	10007323758	FIBER INTERNET FEB 24	100-50101-7500	358.77	358.77
Total 68623:									358.77
68624	02/16/2024	68624	1840	DAVE SCHMIDT TRUCK SERVICE	T101607	3525 AMBULANCE FRONT ALIGN	300-50202-6530	709.85	709.85
Total 68624:									709.85
68625	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	BLOWER HOUSING FILTER DOOR	200-50502-6530	42.02	42.02
02/24	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	DOOR ACTVATORS E-4	200-50502-6530	93.14	93.14
02/24	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	E-4 BRAKE SWITCH	200-50502-6530	19.41	19.41
02/24	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	HOUSING	200-50502-6530	185.79-	185.79-
02/24	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	SWITCH	200-50502-6530	19.41-	19.41-
02/24	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	E-4 SENSOR	200-50502-6530	198.34	198.34
02/24	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	E-4 SENSOR	200-50502-6530	99.17-	99.17-
02/24	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	SWITCH	200-50502-6530	19.41	19.41
02/24	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	SWITCH	200-50502-6530	19.41	19.41
02/24	02/16/2024	68625	11399	ED MORSE - CHRYSLER DODGE JEE	JAN 24	FINANCE	200-50501-6710	5.32	5.32
Total 68625:									92.68



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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
68626	02/24	02/16/2024	68626	2230	ED ROEHR SAFETY PRODUCTS	538685	FOOTWEAR- LAMBERT	100-50201-6710	169.49
Total 68626:									169.49
68627	02/24	02/16/2024	68627	10048	FRONTIER	2255-2/24	PHONE BILL- NON-EMERGENCY LINE	300-50202-6301	28.24
02/24	02/16/2024	68627	10048	FRONTIER	2255-2/24	PHONE BILL- NON-EMERGENCY LINE	360-50600-6301	27.24	27.24
02/24	02/16/2024	68627	10048	FRONTIER	2255-2/24	PHONE BILL- NON-EMERGENCY LINE	100-50201-6301	27.23	27.23
Total 68627:									82.71
68628	02/24	02/16/2024	68628	8688	GOTTSCHAMMER, JEREMY	PHONE 9/23-12/2	PHONE STIPEND - EMS SUPERVISOR	300-50202-6301	204.92
Total 68628:									204.92
68629	02/24	02/16/2024	68629	3300	HORNER & SHIFRIN	71473	WWTP ENGINEERING AND CONSTRU	250-50753-7300	3,061.07
Total 68629:									3,061.07
68630	02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324697	GASOHOL	100-50505-6760	164.41
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324697	GASOHOL	200-50502-6760	164.41	164.41
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324697	GASOHOL	250-50503-6760	82.21	82.21
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324697	GASOHOL	250-50504-6760	82.20	82.20
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324698	ON ROAD DIESEL	100-50505-6760	226.43	226.43
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324698	ON ROAD DIESEL	200-50502-6760	226.43	226.43
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324698	ON ROAD DIESEL	250-50503-6760	113.21	113.21
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324698	ON ROAD DIESEL	250-50504-6760	113.21	113.21
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324735	ON ROAD DIESEL	100-50505-6760	322.36	322.36
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324735	ON ROAD DIESEL	200-50502-6760	322.36	322.36
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324735	ON ROAD DIESEL	250-50503-6760	161.16	161.16
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324735	ON ROAD DIESEL	250-50504-6760	161.17	161.17
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324760	GASOHOL	100-50505-6760	210.80	210.80
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324760	GASOHOL	200-50502-6760	210.80	210.80
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324760	GASOHOL	250-50503-6760	105.39	105.39
02/24	02/16/2024	68630	9004	HUELS OIL CO	PH324760	GASOHOL	250-50504-6760	105.40	105.40
02/24	02/16/2024	68630	9004	HUELS OIL CO	SI-30101	EXHAUST FLUID WASHER SOLVENT	100-50505-6760	448.06	448.06







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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 68653:									
297.45									
68654	02/24	02/22/2024	68654	10661	DONOVAN, KYLE	REIMB FOOTWEA	REIMB FOOTWEAR	100-50201-6710	175.00
175.00									
Total 68654:									
175.00									
68655	02/24	02/22/2024	68655	11465	GILA LLC	INV0009544	CREDIT CARD FEES 2024-01 UB	200-50502-7500	96.69
02/24	02/22/2024	68655	11465	GILA LLC	INV0009544	CREDIT CARD FEES 2024-01 UB	250-50503-7500	96.68	96.68
02/24	02/22/2024	68655	11465	GILA LLC	INV0009544	CREDIT CARD FEES 2024-01 UB	250-50504-7500	96.68	96.68
290.05									
Total 68655:									
68656	02/24	02/22/2024	68656	2855	GOODALL TRUCK TESTING	18932	LANE INSPECTION	300-50202-6530	41.00
41.00									
Total 68656:									
68657	02/24	02/22/2024	68657	11481	M&M FENCE	50 DOWN	ELECTRIC SHED FENCE	200-50502-8253	9,127.00
9,127.00									
Total 68657:									
68658	02/24	02/22/2024	68658	10437	PRESS, BRAD	REIMB CLOTHIN	REIMB CLOTHING ALLOWANCE DULU	100-50505-6070	68.31
68.31									
Total 68658:									
68.31									
68659	02/24	02/22/2024	68659	10311	QUADIENT FINANCE	POSTAGE 2.24	POSTAGE	100-50101-6001	800.00
02/24	02/22/2024	68659	10311	QUADIENT FINANCE	POSTAGE 2.24	POSTAGE	100-50201-6001	100.00	100.00
02/24	02/22/2024	68659	10311	QUADIENT FINANCE	POSTAGE 2.24	POSTAGE	300-50202-6001	100.00	100.00
1,000.00									
Total 68659:									
68660	02/24	02/22/2024	68660	9302	SURMEIER & SURMEIER	308613	1" CLEAN	250-50506-6520	344.64
344.64									

1,000.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount		
Total 68660:											
68661	02/24	02/29/2024	68661	11392	1ST AYD CORPORATION		S0732283	SUPPLIES	100-50301-6710	211.00	211.00
Total 68661:											
68662	02/24	02/29/2024	68662	3680	AMEREN ILLINOIS		4401-2/24	ETLING DR LIFT STATION	250-50504-6310	54.00	54.00
Total 68662:											
68663	02/24	02/29/2024	68663	10617	ANIXTER		5899293-01	COTTERS	200-50502-6740	105.00	105.00
02/24	02/29/2024	68663	10617	ANIXTER		5916276-00		RATCHET CUTTER	200-50502-6740	435.69	435.69
02/24	02/29/2024	68663	10617	ANIXTER		5916276-01		RATCHET CUTTER	200-50502-6740	19.67	19.67
02/24	02/29/2024	68663	10617	ANIXTER		5916276-02		HOT STICK REPAIR PARTS	200-50502-6740	7.30	7.30
Total 68663:											
68664	02/24	02/29/2024	68664	8519	BAILEY, JOHN		REFUND	COMMUBARIUM DOOR INSCRIPTION	100-43750-0000	3,600.00	3,600.00
Total 68664:											
68665	02/24	02/29/2024	68665	565	BANK OF NEW YORK MELLON		2008 GO BOND 2/	2008 GO BOND PMT - MASCOUTAH08	200-50502-9001	825.00	825.00
Total 68665:											
68666	02/24	02/29/2024	68666	10774	BARCOM SECURITY		29974	ALPHONE BOWN/ AG SERVER @CH	100-50301-6520	477.00	477.00
Total 68666:											
68667	02/24	02/29/2024	68667	11364	BINDERLIFT		240206	BINDER LIFT	300-50202-6730	591.00	591.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 68667:									
591.00									
68668									
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	100-50201-5200	26,660.38	26,660.38
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	100-50300-5200	797.31	797.31
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	100-50301-5200	4,261.96	4,261.96
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	100-50505-5200	11,644.29	11,644.29
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	100-50101-5200	6,633.33	6,633.33
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	200-50502-5200	21,512.12	21,512.12
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	200-50502-5200	2,770.01	2,770.01
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	250-50503-5200	8,546.65	8,546.65
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	250-50504-5200	8,546.65	8,546.65
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	300-50202-5200	11,871.26	11,871.26
02/24	02/29/2024	68668	10460	BLUE CROSS BLUE SHIELD OF ILLIN	2/29/24	INS PREMIUM- MEDICAL- MARCH 202	360-50499-5200	3,659.36	3,659.36
Total 68668:									
106,903.32									
68669									
02/24	02/29/2024	68669	11484	BONDARUK , STEPHANIE	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00	300.00
Total 68669:									
300.00									
68670									
02/24	02/29/2024	68670	10947	C & M TOOLS	59900	TOOL TRUCK	100-50301-6740	199.99	199.99
02/24	02/29/2024	68670	10947	C & M TOOLS	59901	3/8 15MM ELEC DEPT PLIERS	200-50501-6740	146.85	146.85
Total 68670:									
346.84									
68671									
02/24	02/29/2024	68671	11485	CALIPER , RUHANN	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00	300.00
Total 68671:									
300.00									
68672									
02/24	02/29/2024	68672	11486	CASE, DEBRA	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00	300.00
Total 68672:									
300.00									

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68673	02/24	02/29/2024	68673	9396	CHARTER COMMUNICATIONS	173472601021424	CABLE TV RECEIVERS- JANUARY 24	300-50202-7500	10.54
Total 68673:									10.54
68674	02/24	02/29/2024	68674	11239	CMT	233776	ON CALL PLANNING	100-50102-7300	1,047.50
Total 68674:									1,047.50
68675	02/24	02/29/2024	68675	11238	DE LAGE LANDEN FINANCIAL SERVIC	82053424	COPIER PRINTER LEASE	100-50101-6075	44.91
02/24	02/29/2024	68675	11238	DE LAGE LANDEN FINANCIAL SERVIC	82053424	COPIER PRINTER LEASE	200-50501-7500	150.72	150.72
02/24	02/29/2024	68675	11238	DE LAGE LANDEN FINANCIAL SERVIC	82053424	COPIER PRINTER LEASE	100-50101-6075	160.13	160.13
Total 68675:									355.76
68676	02/24	02/29/2024	68676	9644	DIAMOND EQUIPMENT	PL30246	PARTS FOR CASE TRENCHER	200-50502-6510	196.59
02/24	02/29/2024	68676	9644	DIAMOND EQUIPMENT	PL30247	PARTS FOR CASE TRENCHER	200-50502-6510	651.42	651.42
Total 68676:									848.01
68677	02/24	02/29/2024	68677	11265	FIREWORKS AUTHORITY	FIREWORKS 202	JULY 4TH FIREWORKS 2024	330-50401-6085	15,410.00
Total 68677:									15,410.00
68678	02/24	02/29/2024	68678	8752	FLESHREN, BRUCE	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	600.00
Total 68678:									600.00
68679	02/24	02/29/2024	68679	11488	FRIEDERICH, ALICIA	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00
Total 68679:									300.00
68680	02/24	02/29/2024	68680	11487	FRIEDRICH, WAYNE & RAMONA	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00

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not an expense  
not an expense





GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 68687:									
68688									
02/24	02/29/2024	68688	10213	JOHN FABICK TRACTOR COMPANY	1112080	BACK HOE FORKS	200-50502-6510	1,104.76	1,104.76
Total 68688:									
68689									
02/24	02/29/2024	68689	10487	KIESLER'S POLICE SUPPLY	IN221344	HANDGUN ADN RIFLE AMMO	100-50201-6730	1,338.60	1,338.60
Total 68689:									
68690									
02/24	02/29/2024	68690	11491	KIMMLE, UDELL & DONNA	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00	300.00
Total 68690:									
68691									
02/24	02/29/2024	68691	11490	KOLLER, NOEL	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00	300.00
Total 68691:									
68692									
02/24	02/29/2024	68692	4365	LAWSON PRODUCTS	9311269203	5/8 TUBE BRUSH	200-50501-6710	18.16	18.16
Total 68692:									
68693									
02/24	02/29/2024	68693	11492	LINDSAY, LYNDA	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00	300.00
Total 68693:									
68694									
02/24	02/29/2024	68694	4525	LONNIES TIRE SERVICE	88727	TIRES FOR M-4 AND M-9	100-50201-6530	2,552.00	2,552.00
02/24	02/29/2024	68694	4525	LONNIES TIRE SERVICE	88748	2 TIRES FOR POLICE	100-50201-6530	418.00	418.00
02/24	02/29/2024	68694	4525	LONNIES TIRE SERVICE	9311295635	MISC	200-50501-6710	176.56	176.56
Total 68694:									
3,146.56									



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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 68702:									
02/24	02/29/2024	68702	11170	OSBORN, ZACH	REIMB CONF 2/24	REIMB CONFERENCE EXPENSES	250-50504-6070	29.58	29.58
Total 68703:									
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	100-50201-5200	1,967.89	1,967.89
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	100-50300-5200	44.24	44.24
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	100-50301-5200	263.89	263.89
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	100-50505-5200	636.89	636.89
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	100-50101-5200	438.93	438.93
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	200-50502-5200	1,153.95	1,153.95
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	200-50501-5200	159.85	159.85
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	250-50503-5200	475.20	475.20
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	250-50504-5200	475.20	475.20
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	300-50202-5200	727.94	727.94
02/24	02/29/2024	68703	9993	PLIC - SBD GRAND ISLAND	FEBURARY DNTL	INS PAYMENT - DENTAL/LIFE/VISION,	360-50409-5200	180.36	180.36
Total 68703:									
02/24	02/29/2024	68704	11494	POOLE, JOHN & BETH	REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00	300.00
Total 68704:									
02/24	02/29/2024	68705	6075	POWERS, STEVEN	REIMB CLOTHIN	REIMB CLOTHING ALLOWANCE	100-50301-6070	140.18	140.18
Total 68705:									
02/24	02/29/2024	68706	6085	PRAXAIR DISTRIBUTION	40913300	CYLINDER MAINT	200-50501-7500	251.96	251.96
Total 68706:									
02/24	02/29/2024	68707	6510	S D MYERS LLC	INV49655	YEARLY OIL TESTING/INFRARED TES	200-50502-6510	4,231.00	4,231.00
Total 68707:									
									4,231.00

not a wv expense



CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council  
Check Issue Dates: 2/1/2024 - 2/29/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount		
68714	02/24	02/29/2024	68714	11263	SUMNER ONE		3850963	LARGE PRINTER CONTRACT 1.16.24 -	100-50101-7500	50.00	50.00
Total 68714:									50.00		
68715	02/24	02/29/2024	68715	10701	TECHNOLOGY MGMT REVOLVING F	T2418339		MONTHLY COMM CHARGES - POLICE	100-50201-7500	354.16	354.16
Total 68715:									354.16		
68716	02/24	02/29/2024	68716	11495	THOMPSON, RONNIE & DEBORAH		REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00	300.00
Total 68716:									300.00		
68717	02/24	02/29/2024	68717	7990	USA BLUE BOOK		INV00263747	FLOOR RUG FOR PLANT	250-50506-6520	99.96	99.96
Total 68717:									99.96		
68718	02/24	02/29/2024	68718	8190	WATSONS OFFICE CITY		62903-1	CHAIR FOR PD ADMIN	100-50201-6001	412.76	412.76
02/24	02/29/2024	68718	8190	WATSONS OFFICE CITY		62903-1		CHAIR MAYOR	100-50101-6001	341.16	341.16
02/24	02/29/2024	68718	8190	WATSONS OFFICE CITY		62903-1		LABOR	100-50101-6001	117.00	117.00
Total 68718:									870.92		
68719	02/24	02/29/2024	68719	8195	WATTS COPY SYSTEMS		35939713	COPIER PRINTER LEASE MAIN - PD 2/	100-50201-7500	277.68	277.68
Total 68719:									277.68		
68720	02/24	02/29/2024	68720	11493	POOLE, HARRY & THERESA		REFUND	COLUMBARIUM DOOR INSCRIPTION	100-43750-0000	300.00	300.00
Total 68720:									300.00		
Grand Totals:									1,318,066.79		

not an expense

Department	Name	Total Gross Amount	Total Amount
Total ADMIN/LF/WS:	12	70,126.62	51,060.86
Total ADMINISTRATIVE:	1	1,500.00	1,296.83
Total AMBULANCE:	7	43,010.15	30,794.00
Total CEMETERY:	1	5,472.00	3,435.24
Total CITY COUNCIL:	5	2,400.00	1,956.70
Total DISPATCH:	2	3,271.80	2,688.25
Total FIRE DEPT:	1	1,656.00	1,279.82
Total LIGHT DISTRIBUTION:	8	47,133.68	33,348.80
Total LIGHT PRODUCTION:	2	10,880.00	7,787.14
Total LIGHT/WS:	1	5,271.36	3,392.89
Total MAINTENANCE:	2	11,343.64	7,749.70
Total POLICE:	14	102,977.55	68,011.61
Total POLICE/ADMIN:	5	14,358.33	10,032.62
Total STREET:	5	26,119.03	17,069.06
Total WATER/SEWER:	6	34,985.38	25,155.34
Grand Totals:	72	380,505.54	265,058.86

## CITY OF MASCOUTAH

### Staff Report

**TO:** Honorable Mayor & Council  
**FROM:** Cody Hawkins – City Manager  
**SUBJECT:** Code Change – Cemetery Code (second reading)

**MEETING DATE:** March 18, 2024

**REQUESTED ACTION:**

Approval of revisions to Chapter 9 – Cemeteries of the City Code by adoption of ordinance.

**BACKGROUND & STAFF COMMENTS:**

Cemetery Board had discussion on various updates and changes to the Cemeteries chapter of the City Code at the February 15, 2024 meeting.

The Board along with City Staff has decided to require the use of a vault or outside container for all cremation burials on any lot in the City Cemetery.

Staff also explained that due to accounting practice and auditor review we are unable to hold prepayments in escrow and are no longer going to collect for the engraved door. This change is reflected in the columbarium purchase amount code change.


**RECOMMENDATION:**

Council approval of Ordinance, as attached.

**SUGGESTED MOTION:**

I move that the City Council approve and adopt Ordinance 24-\_\_\_\_, thereby modifying Chapter 9 – Cemeteries.

Prepared By:

  
Melissa A. Schanz  
City Clerk

Approved By:

  
Cody Hawkins  
City Manager

Attachments: A – Ordinance



**ORDINANCE NO. 24-\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES,  
CHAPTER 9 – CEMETERIES  
ADOPTED OF THE CITY OF MASCOUTAH, ILLINOIS.**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, IN ST. CLAIR COUNTY, ILLINOIS, AS FOLLOWS:

**SECTION 1:** Amending CHAPTER 9 – CEMETERIES, as attached.

**SECTION 2:** This ordinance shall be in full force and effect March 18<sup>th</sup>, 2024, after passage, approval and publication as required by law.

**PASSED** by the Mayor and the City Council of the City of Mascoutah, County of St. Clair, State of Illinois, upon motion by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_, adopted on the following roll call vote on the 18<sup>th</sup> day of March, 2024, and deposited and filed in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Weyant	_____	_____	_____
Walter Battas	_____	_____	_____
Nick Seibert	_____	_____	_____
Mike Baker	_____	_____	_____
Pat McMahan	_____	_____	_____

**APPROVED AND SIGNED** by the Mayor of the City of Mascoutah, Illinois, this 18<sup>th</sup> day of March, 2024.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk  
(SEAL)

Attachment A

## Chapter 9 - CEMETERIES

### ARTICLE II. - REGULATIONS

#### Sec. 9-2-13. - Vaults.

All burials shall require the use of a vault or outside container. ~~(excluding burials of remains).~~

### ARTICLE III. – CEMETERY COLUMBARIUM

#### Sec. 9-3-2. Niche prices.

- (a) The price of a single niche which will allow for inurnment of one cremated remains shall be ~~\$1,800.00.~~ **\$1500.00**
- (b) The price of a single niche which will allow for inurnment of two cremated remains shall be ~~\$2,800.00.~~ **\$2500.00**
- (c) Niche prices include regular charge for opening and closing a niche as specified in section 9-3-6 ~~and basic inscription charges as specified in section 9-3-3(d).~~

#### Sec. 9-3-3. Niche regulations.

- (a) Maximum of two human cremated remains per single niche will be allowed. No inurnment of cremated animals will be permitted.
- (b) The price for disurnment of cremated remains shall be one and one-half times the opening charge in section 9-3-6.
- (c) The container for cremated remains to be inurned shall be of a non-corrosive metal, water insoluble material (no cardboard boxes and no plastic bags). The sexton or his representative shall have full authority to refuse to accept for inurnment any receptacle deemed unsuitable. Size restrictions apply to the container for cremated remains. Niche size: 12" x 12" x 12" deep.
- (d) ~~Inscriptions on niches shall be on a plate/plaque supplied by a firm selected by the city. Basic inscriptions charges are included in the niche prices as specified in section 9-3-2 which include engraving of lettering for names and dates plus one standard design (cross, flower, emblem, etc.). Additional charges for engraving may apply for second inscription and for more detailed or elaborate inscriptions.~~
- (e) Funeral decorations will be removed in seven days after the inurnment or whenever they are becoming unsightly or at the discretion of the sexton. The city will assume no responsibility for the safekeeping of any floral memorial or container.
- (f) No floral memorials or other ornamentation will be attached to columbarium or placed around columbarium. The city reserves the right to remove any such ornamentation or correct any such alteration at the expense of the niche owner. Artificial flowers and decorations are not permitted and will be removed immediately.

- (g) All other applicable rules and regulations governing the City Cemetery as specified in section 9-2-1 through 9-2-19 shall apply to the cemetery columbarium.

**CITY OF MASCOUTAH**  
**Staff Report**

**TO:** Honorable Mayor & Council

**FROM:** Cody Hawkins – City Manager

**SUBJECT:** **Budget 24/25 – Adoption of Ordinance (first reading)**

**MEETING DATE:** March 18, 2024

**REQUESTED ACTION:**

Council approval and adoption of the City's FY24/25 Budget.

**BACKGROUND & STAFF COMMENTS:**

The City has completed several months of work establishing its FY24/25 Budget. After many work sessions by staff and the Finance Committee, we believe that the current draft budget meets the requirements for this years annual Budget. This Budget assures adequate revenues/ fund sources, provides for appropriate expenditures, and provides a fiscal strategy to accommodate the needs of the community this year.

As per legal requirements, this hearing was duly noticed and the Budget Draft was provided for public review (on-line and in the downstairs lobby).

**FUNDING:**

There is no cost involved in the Budget approval process.

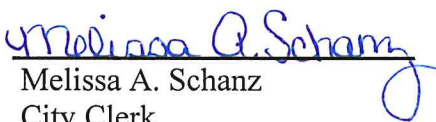
**RECOMMENDATION:**

The City Manager recommends that the Council approve and adopt an Ordinance thereby establishing the City's FY 24/25 Budget.

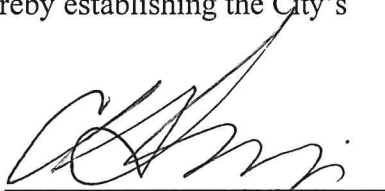
**SUGGESTED MOTION:**

I move that the Council approve and adopt Ordinance 24-\_\_\_\_, thereby establishing the City's FY 24/25 Budget.

Prepared By:

  
Melissa A. Schanz  
City Clerk

Approved By:

  
Cody Hawkins  
City Manager

Attachments: A – Memo and Spreadsheets from Finance Coordinator  
B – Letter of Recommendation from Finance Committee  
C – Ordinance

**CITY OF MASCOUTAH**  
**Staff Report – FY2425 BUDGET**

**TO:** Honorable Mayor and City Council

**FROM:** City Manager, Cody Hawkins  
Finance Coordinator, Lynn Weidenbenner

**SUBJECT:** FY2425 Budget

**MEETING DATE:** MARCH 18, 2024

Enclosed is FY25 budget numbers for both revenues and expenses. Each department's budget numbers and requests have been reviewed, discussed, and proposed. The Finance Committee met, discussed, and concluded recommendations to the Council related to the FY25 budget.

**FY25 BUDGET:**

- Total Budget proposed Revenues exceed Expenses \$53,567 without projects income or expenses.
- Total Budget proposed Expenses exceed Revenues \$2,878,508 with projects income and expenses.
- Budget Proposed by Fund – all funds for FY25 net positive when calculating revenues minus expenses without project expenses except the light fund, water/sewer, and TIF2b. The cash is available in the light fund assuming interfund borrows are paid back and if not, there is a line of credit to draw down. The cash is available in the water/sewer fund. The cash is available in the TIF2b fund and if the balance is used since the TIF is ending, the rest of the applicable expenses will come from the appropriate related funds.
- General Fund, Light Fund, Water/Sewer, Parks & Recreation, MFT and TIF2b funds are negative when including the project expenses this fiscal year but the cash and financing is in place for the projects.

**BUDGET ASSUMPTIONS:**

- All departments have limited budgets based on prior year expenditures in each category
- Includes the department requests for equipment purchases as City Manager approved
- The salary assumptions are based on contract negotiations with the city managers input from the Mayor and Council using various market adjustments. These have not all been finalized to date.
- A separate sheet/tab shows all projects for FY25 and noted are some carryover payments from the current budget (pages 7 of 113 and 8 of 113)
- A separate sheet/tab shows all CIP/FAR (pages 3 of 113, 4 of 113, 5 of 113, and 6 of 113)
- Allocated funds towards derelict properties
- Includes sidewalk program

- Includes LED light replacement
- Includes one vehicle/truck, computers, and vests for the police department
- Includes a lifeguard for ambulance
- Includes needed umbrellas and table for pool and park
- Includes Park cameras (first year in cip/far, thereafter budgeted in contractual)
- Includes truck for sewer plant operations
- Includes continuation of AMI metering wave for electric and water/sewer. This follows the plan for updating over several years.
- Includes payment in FY25 for bucket truck approved, ordered, and budgeted in FY24
- Referenced tax levy ordinance filed for property tax dollars
- Used the IL Municipal Review projections with new census 8754 for income tax, use tax, and mft taxes to receive
- Includes MFT money from Rebuild Illinois funds collected and still to be distributed for specified project (S County Rd and McKinley Street)
- For enterprise funds – 3.36% increase to follow ordinance for utilities using the cpi. In addition, the Finance Committee recommend this for this year with the understanding that in the future another rate study can be completed with any changes made after the results
- All debt payments included in budget with the notes that the new loans for the wwtp and the loan for electric phase II will start and increase next fiscal year

Prepared By: \_\_\_\_\_ Approved By: \_\_\_\_\_  
 Lynn Weidenbenner Cody Hawkins  
 Finance Coordinator City Manager

**CITY OF MASCOUTAH**  
**SNAP SHOT REVENUES/EXPENSES TOTAL NET**

**REVENUES**

OPERATING REVENUES	Jan-24		Summary of all depts 12/12's	Proposed Budget25	% change FY24 to 25
	Budget24	YTD Actual 24			
FUND 100 - GEN FUND	5,109,308	3,773,584	4,916,635	5,200,220	
FUND 110 - R CEM TRUST	8,000	9,249	12,332	10,000	
FUND 200 - LIGHT FUND	10,168,247	7,404,806	10,035,725	10,427,525	
FUND 250 - W&S FUND	4,435,522	3,446,930	4,594,618	4,700,454	
FUND 300 - AMB FUND	1,149,369	1,072,649	1,248,264	1,287,855	
FUND 330 - P&R (park/cityeu/pool)	496,550	482,006	491,497	587,000	
FUND 360 - FIRE DEPT FUND	177,700	174,356	177,306	208,400	
FUND 400 - IMRF FUND	599,725	487,205	602,395	638,220	
FUND 450 - POLICE PENSION FUND	539,000	486,023	516,998	550,435	
<b>TOTAL OPERATING REV NO LIBR</b>	<b>22,683,421</b>	<b>17,336,808</b>	<b>22,595,770</b>	<b>23,610,109</b>	4.09%
<b>TOTAL LIBRARY REVENUES</b>	<b>459,100</b>	<b>459,100</b>	<b>459,100</b>	<b>481,500</b>	
<b>TOTAL OPERATING REV WITH LIBRARY</b>	<b>23,142,521</b>	<b>17,795,908</b>	<b>23,054,870</b>	<b>24,091,609</b>	4.10%

**NON-OPERATING REVENUES**

FUND 100/200/250 CMAQ/TIP/IEPA WWTP and Line of Credit	4,270,000	579,236	579,236	300,000	
FUND 210 - ELEC PHASE II LOAN	2,000,000	282,920	282,920	0	
FUND 500 - MFT FUND	345,380	334,596	448,405	349,240	
FUND 540 - TIF1 FUND	0	42	56	0	
FUND 560 - TIF2B FUND	1,286,386	1,422,652	1,424,827	252,000	
FUND 560 - TIF2B CDBG PORTION	0	0	0	0	
FUND 570 - TIF3 FUND	4,297,905	5,214,452	5,214,458	1,494,725	
FUND 595 - BUSINESS DISTRICT	93,000	77,389	77,389	88,000	
FUND 590 - SPECIAL SVC AREA (SSA)	20,000	18,620	18,620	20,000	
FUND 600 - R DEBT SVC FUND	183,207	179,732	180,520	182,055	
<b>TOTAL NON OPERATING REVENUES</b>	<b>12,495,878</b>	<b>8,109,639</b>	<b>8,226,430</b>	<b>2,686,020</b>	
<b>TOTAL ALL REVENUES NO LIBRARY</b>	<b>35,179,299</b>	<b>25,446,447</b>	<b>30,822,200</b>	<b>26,296,129</b>	
<b>TOTAL ALL REVENUES WITH LIBRARY</b>	<b>35,638,399</b>	<b>25,905,547</b>	<b>31,281,300</b>	<b>26,777,629</b>	-24.86%

**EXPENSES**

**OPERATING EXPENSES**

TOTAL PERSONNEL EXPENSES	8,597,774	6,110,887	8,270,588	9,625,488	
TOTAL NON-PERSONNEL EXPENSES	4,686,070	2,440,460	4,222,729	4,411,830	
TOTAL WHOLESALE/RETAIL/OTHER EXP	6,557,912	4,204,913	5,836,080	6,693,159	
<b>TOTAL OPERATING EXPENSES NO LIBRARY</b>	<b>19,841,756</b>	<b>12,756,260</b>	<b>18,329,397</b>	<b>20,730,477</b>	
<b>TOTAL LIBRARY EXPENSES</b>	<b>459,100</b>	<b>459,100</b>	<b>459,100</b>	<b>481,500</b>	
<b>TOTAL OPERATING EXPENSES WITH LIBRARY</b>	<b>20,300,856</b>	<b>13,215,360</b>	<b>18,788,497</b>	<b>21,211,977</b>	4.49%

**NON-OPERATING EXPENSES**

TOTAL CIP EXPENSES	478,300	126,092	477,362	190,100	
TOTAL FAR EXPENSES	1,025,500	293,118	613,729	779,800	
TOTAL PROJECT EXPENSES	13,189,230	11,131,329	11,717,009	4,726,800	
TOTAL DEBT EXPENSES	2,328,670	1,250,291	1,928,867	2,747,460	
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>17,021,700</b>	<b>12,800,830</b>	<b>14,736,967</b>	<b>8,444,160</b>	
<b>GRAND TOTAL ALL EXPENSES NO LIBRARY</b>	<b>36,863,456</b>	<b>25,557,090</b>	<b>33,066,364</b>	<b>29,174,637</b>	-20.86%
<b>GRAND TOTAL ALL EXPENSES WITH LIBRARY</b>	<b>37,322,556</b>	<b>26,016,190</b>	<b>33,525,464</b>	<b>29,656,137</b>	-20.54%
<b>NET OPERATING REV MINUS EXP</b>	<b>2,841,665</b>	<b>4,580,548</b>	<b>4,266,373</b>	<b>2,879,632</b>	1.34%
<b>NET NON-OPERATING REV MINUS EXP</b>	<b>(4,525,822)</b>	<b>(4,691,192)</b>	<b>(6,510,537)</b>	<b>(5,758,140)</b>	27.23%
<b>NET REV MINUS EXP EXCLUDING PROJECTS</b>	<b>9,505,073</b>	<b>10,441,450</b>	<b>8,893,609</b>	<b>53,567</b>	-99.44%
<b>NET ALL REVENUES MINUS ALL EXPENSES</b>	<b>(1,684,157)</b>	<b>(110,644)</b>	<b>(2,244,164)</b>	<b>(2,878,508)</b>	



FY25 BUDGET REVENUES - BUDGET EXPENSES BY FUND

	GENERAL FUND 100	RESTRICTED CEM TRUST 110	LIGHT FUND 200	RESTRICTED ELEC PHASE II 210	WTR/SWR COMBINED 250	AMB FUND 300	PARKS & RECR 330	FIRE DEPT 360	IMRF FUND 400	POLICE PENSION 450	MFT FUND 500	TIF1 FUND 540	TIF2B FUND 560	TIF3 FUND 570	BUS DISTR FUND 595	SSA SP SVCS 590	DEBT SVC 600	TOTALS
REVENUES MINUS PROJECTS	5,200,220	10,000	10,427,525	0	4,700,454	1,287,855	587,000	208,400	638,220	550,435	349,240	0	252,000	1,494,725	88,000	20,000	182,055	25,996,129
EXPENSES MINUS PROJECTS	4,342,313	0	11,330,240	0	4,965,905	1,041,275	583,375	204,455	590,500	495,000	250,000	0	375,500	75,000	0	13,975	180,300	24,447,837
TOTAL REV-EXP NO PROJECTS	857,907	10,000	(902,715)	0	(265,451)	246,580	3,625	3,945	47,720	55,435	99,240	0	(123,500)	1,419,725	88,000	6,025	1,755	1,548,292
PROJECT REVENUES	0	0	0	0	300,000	0	0	0	0	0	0	0	0	0	0	0	0	300,000
PROJECT EXPENSES	1,441,800	0	300,000	0	125,000	0	150,000	0	0	0	1,710,000	0	0	1,000,000	0	0	0	300,000
TOTAL REV-EXP WITH PROJECTS	(583,893)	10,000	(1,202,715)	0	(90,451)	246,580	(146,375)	3,945	47,720	55,435	(1,610,760)	0	(123,500)	419,725	88,000	6,025	1,755	(2,878,508)
			draw from line of credit for coverage if other funds cannot payback borrows		IEPA loan w/ wtp and then w/s cash		transferring arpa funds from of to p&r for splash pad				using mandatory cash from Rebuild IL money received for project		tif2b cash available, then applicable project fund for	draw from line of credit if needed to pay more interfund borrows back than have cash for				
	cash available																	

	GENERAL FUND 100	RESTRICTED CEM TRUST 110	LIGHT FUND 200	RESTRICTED ELEC PHASE II 210	WTR/SWR COMBINED 250	AMB FUND 300	PARKS & RECR 330	FIRE DEPT 360	IMRF FUND 400	POLICE PENSION 450	MFT FUND 500	TIF1 FUND 540	TIF2B FUND 560	TIF3 FUND 570	BUS DISTR FUND 595	SSA SP SVCS 590	DEBT SVC 600	TOTALS
REV MINUS CIP/FAR/DEBT/PROJ	5,200,220	10,000	10,427,525	0	4,700,454	1,287,855	587,000	208,400	638,220	550,435	349,240	0	252,000	1,494,725	88,000	20,000	182,055	25,996,129
EXP MINUS CIP/FAR/DEBT/PROJ	3,813,193	0	9,968,940	0	3,839,340	1,029,175	497,375	201,455	590,500	495,000	250,000	0	45,500	0	0	0	0	20,730,477
AL REV-EXP NO CIP/FAR/DEBT/PROJ	1,387,027	10,000	458,585	0	861,114	258,680	89,625	6,945	47,720	55,435	99,240	0	206,500	1,494,725	88,000	20,000	182,055	5,265,652
CIP/FAR/DEBT/PROJ REVENUES	0	0	0	0	300,000	0	0	0	0	0	0	0	0	0	0	0	0	300,000
CIP/FAR/DEBT/PROJ EXPENSES	1,970,920	0	1,661,300	0	1,251,565	12,100	236,000	3,000	0	0	1,710,000	0	330,000	1,075,000	0	13,975	180,300	8,444,160
TOTAL REV MINUS EXP ALL	(583,893)	10,000	(1,202,715)	0	(90,451)	246,580	(146,375)	3,945	47,720	55,435	(1,610,760)	0	(123,500)	419,725	88,000	6,025	1,755	(2,878,508)



**CITY OF MASCOUTAH**  
**CIP/FAR ONLY**  
**ALL FUNDS & FUNDING**

8200 CAPITAL IMPROVEMENTS		Calculated		Proposed	
8500	FIXED ASSET REPLACEMENT	Jan-24	12/12's		
		YTD	shaded is		
Budget24	Actual 24	manual entry	Budget25		
<b>8200 CAPITAL IMPROVEMENTS</b>					
<b>ADMIN</b>					
	0	0	0	0	
<b>ADMIN/PLANNING</b>					
	0	0	0	0	
<b>POLICE</b>					
vehicles	95,000	69,344	95,000	65,000	FY25 1 truck and all equipment
radar	4,300	4,635	4,635	0	
K9 & seized funds					
deposits	4,000	(5,614)	0	4,000	
FY24 split fleet tire balancer \$6k + changer \$5500	11,500	0	11,500	0	
FY24 split fence extension	5,000	0	5,000	0	
<b>AMB</b>					
lifearm				9,100	
tire balancer for fleet split	4,000		4,000	0	
fire changer for fleet split	6,000		6,000	0	
<b>CEM</b>					
wheel drive for other	35,000	0	35,000	0	
<b>MAINT</b>					
	0	0	0	0	
<b>PARK</b>					
	30,000	57,727	57,727	0	FY24 note from Steve Heizer (MIA) tractor mia asked for with hydraulics
bat wing deck mower	20,000	0	20,000	0	
	175,000	0	175,000	0	ballfield/park bahrooms new, possibly concession stand, between buildings 2&3, too much for special projects but noted from Councilman Seibert last year.
<b>LEU</b>					
	0	0	0	0	
<b>POOL</b>					
umbrellas/ tables/trash cans	0	0	0	14,000	
<b>STREETS</b>					
fence extension split	10,000	0	10,000	0	
<b>ELECT PROD/FLEET</b>					
tire changer - split	3,500		3,500		
tire balancer - split	3,000		3,000		
<b>ELECT DIST</b>					
FY24 accessories for truck	25,000		0	25,000	FY25 rolling over - delayed due to truck title issue
tire changer - split	3,500		3,500		
tire balancer - split	3,000		3,000		
FY24 fence extension around supply yard split	20,000		20,000		

**CITY OF MASCOUTAH**  
**CIP/FAR ONLY**  
**ALL FUNDS & FUNDING**

<u>8200</u>	<u>CAPITAL IMPROVEMENTS</u>		Calculated	
<u>8500</u>	<u>FIXED ASSET REPLACEMENT</u>		12/12's	
		Jan-24	YTD	shaded is
		Budget24	Actual 24	manual entry
				Proposed Budget25
<b>WATER</b>				
	fence extension around supply year split	2,500		2,500
	tire changer split	3,500		3,500
	tire balance split	3,000		3,000
<b>SEWER</b>				
	fence extension around supply year split	2,500		2,500
	tire changer split	3,500		3,500
	tire balance split	3,000		3,000
<b>SEWER PLANT</b>				
		0	0	0
				70,000
truck and tool accessories (4 wheel drive)				
<b>FIRE</b>				
	misc far	2,500	0	2,500
				3,000
	total all capital improvement	478,300	126,092	477,362
				190,100
	total general fund CIP	164,800	68,365	161,135
				69,000
	total electric fund CIP	58,000	0	33,000
				25,000
	total water/sewer fund CIP	18,000	0	18,000
				70,000
	total amb fund CIP	10,000	0	10,000
				9,100
	total parks & rec fund CIP	225,000	57,727	252,727
				14,000
	total fire dept fund CIP	2,500	0	2,500
				3,000
	total calculation check	478,300	126,092	477,362
				190,100
	total check with snapshot	478,300	126,092	477,362
				190,100

**CITY OF MASCOUTAH**  
**CIP/FAR ONLY**  
**ALL FUNDS & FUNDING**

<b>8200</b>	<b>CAPITAL IMPROVEMENTS</b>			Calculated	
<b>8500</b>	<b>FIXED ASSET REPLACEMENT</b>		Jan-24	12/12's	
			YTD	shaded is	<b>Proposed</b>
		<b>Budget24</b>	<b>Actual 24</b>	manual entry	<b>Budget25</b>

**8500 FIXED ASSET REPLACEMENT**

<b>ADMIN</b>	computers/tech equip	15,000	5,409	15,000	20,000	computers, rotate replacements, 100-50101-8502
<b>POLICE</b>	tasers	2,500	0	2,500	0	order tasers out of inventory in future
	computers	12,000	11,611	11,611	15,500	FY25 - computers new and replaced, rotate with squad room and docking stations and cars
	bullet proof vests	5,000	5,250	5,250	6,000	FY25 need 6 so incr a little, bullet proof vests 5000
	surveillance equip/gr	0	194	194	0	
<b>AMB</b>						
	ambulance striping etc	5,000	4,239	4,239	0	
	misc	5,000	0	5,000	3,000	
<b>CEM</b>						
	mobile mats	5,000	0	5,000	0	add when need to rotate old ones out
<b>MAINT</b>						
	air units	100,000	59,726	100,000	0	
<b>PARK</b>						
	field equipment (various)	0	0	0	15,000	
	park cameras		0	0	50,000	in cip/far first year, then contracutal
<b>LEU</b>		0	0	0	0	
<b>POOL</b>						
	misc as specified	21,000	20,155	20,155	7,000	FY25 misc and freezer, FY24 = quote for 2 new style rectangle flying shades umbrellas and 1 square hip shade ,replacing umbrellas, doors, roll windows
<b>STREETS</b>						
	mower for row's/properties/etc	0	0	0	22,500	w/ attachments and trade in
	replace last 1 tons truck (old 6.0 diesel)	110,000	0	0	110,000	FY25 paying for approved and ordered FY24
<b>ELEC PROD/FLEET</b>		0	0	0	0	

**CITY OF MASCOUTAH**  
**CIP/FAR ONLY**  
**ALL FUNDS & FUNDING**

<u>8200</u>	<u>CAPITAL IMPROVEMENTS</u>	Calculated				
<u>8500</u>	<u>FIXED ASSET REPLACEMENT</u>	Jan-24	12/12's			
		YTD	shaded is	Proposed		
		Budget24	Actual 24	manual entry	Budget25	
ELEC DIST	E4 bucket truck	200,000		0	220,800	FY25 paying for approved and ordered FY24
	dump truck	85,000		0	85,000	FY25 paying for approved and ordered FY24
	led lt fixture	25,000	25,129	25,129	25,000	
	AMI METERING WAVE L/W/S	150,000	138,654	138,654	100,000	
WATER						
	locator for water	10,000	5,997	5,997		
	AMI METERING WAVE SPLIT L/W/S	50,000	4,817	50,000	50,000	
SEWER						
	AMI Metering wave split l/w/s	50,000	11,021	50,000	50,000	
SEWER PLANT						
		0	0	0	0	
FIRE						
		0	0	0	0	
TIF2b						
	reconductor Lebanon St	175,000	916	175,000	0	
	total all fixed asset replacements	1,025,500	293,118	613,729	779,800	
	total general fund FAR	249,500	82,190	139,555	174,000	
	total electric fund FAR	460,000	163,783	163,783	430,800	
	total water/sewer fund FAR	110,000	21,835	105,997	100,000	
	total amb fund FAR	10,000	4,239	9,239	3,000	
	total parks & rec fund FAR	21,000	20,155	20,155	72,000	
	total tif2b fund FAR	175,000	916	175,000	0	
	total fire dept fund FAR	0	0	0	0	
	total calculation check	1,025,500	293,118	613,729	779,800	
	total check with snapshot	1,025,500	293,118	613,729	779,800	



## CITY OF MASCOUTAH

## PROJECTS SHEET ONLY

## ALL FUNDS &amp; FUNDING

## PROJECTS- ALL FUNDS

			Calculated	
	Jan-24	12/12's		
	YTD	shaded is	Proposed	
	Budget24	Actual 24	manual entry	Budget25

blue numbers are from Sal FY25 input; yellow highlights are changes afte budget workshop and new information from Sal

## PROJECTS- STREETS; GEN FUND MONEY

100-50711	7300	N Jefferson ST - shared use path TIF3	75,000	0	0	85,000	FY24 - just go IDOT approval and tap grant funds are \$67631.20 + city funds \$16,907.80 = \$84,539 (not sure if reimb or subtracted) Feb 2023, work to start FY23 = \$75k (FY22 = \$60k in gl), applied for TAP grant to pay 80% but wait to put any budget in revenues until later after understand how we receive money. Also 20% of this project is in TIF3	Sal looking into these notes for this shared path because might be same at merging other berm trail paths
100-50778	7300	L&N Railway Trail and Trailhead Engineering	126,030	56923	125,000	906,800	FY25 need \$65k for rest of design and \$841795 for construction FY24 - just got IDOT approval Feb; total grant funds are \$918,000 (app for 90/10 project so total project is approx \$906800 and we pay 10%) and eng total cost is \$163,840 with grant funds \$131072 ITEP & also MEPRD grant 64,415 ?	need to find out if we pay this out and get grant money back or need to budget revenue too
100-507	7300	FY25 note: need to plan for Indian Prairie detention pond - Sal holding and we figure later	0	0	0	0		
100-507	7300		0	0	0	0		
100-507	7300		0	0	0	0		
100-50780	7300	CBD Grant - 4th St storm drainage improvements	45,000	0	0	50,000	FY25 Sal talked about this \$50k since did not happen until FY25... FY23 apply for grant (100k) and city share 20k plus engineering our cost total \$45k	
100-50777	7300	street eng/const shared with tif2b (\$700k applicable to tif2b) South St 2 blocks, Independence 1 block, John St 2 blocks	125,000	270,568	270,568	0	FY23 approved bid 2 million approx (proj bid & Oates); split cost for FY24, with FY22 & FY21 street project shared with tif2b for engineering/construction on South St 2 blocks, Independence 1 block, John St 2 blocks)	
100-50755	7300	multi-use path cmaq phase 1 berm	23,990	0	0	0	FY23 & 22 & FY21 - budget final payments for Berm trails if does not post this fiscal year. CMAQ Berm Trail - grant 80% 270160 in revenues (learned after budget that IDOT pays the contractor and then invoices the city for the 20% shared owed so the city does not need to budget any revenues with this project set up like this through idot.. Same for phase II with TIP funds but city pays 25% share)	twm merged phase 1 and phase 2 of berm
100-50754	7300	multit-use path phase 2 berm tip funds rev	21,710	0	0	0	Budget Guidance FY24 - sidewalk ADA etc/do Main St sidewalks and other; now FY25 move this to GF streets since MFT used	
100-50751	7300	ADA/sidewalk, ramp repair	0	0	0	250,000		
100-50781	7300	STP grant 10th street - fy25 engineering survey etc \$25k				25,000		
		Oates working on patch and seal work at Crown Pointe				125,000	very preliminary	
TOTAL PROJECT EXPENSES			416,730	327,491	395,568	1,441,800		

## PROJECTS- LIGHT FUND

210-50720	7300	major electric phase II - fund 210 loan	2,000,000	2,209,451	2,209,451	0	all loan drawn, all city cost now
200-50720	7300	electric phase II - fund 200 city exp	3,500,000	4,011,428	4,011,428	250,000	FY24 Use line of credit for this but final bid not sure and range from BHMG is huge 3.5mill - 6mil, increase the line of credit and longer pay back time on electric phase II loan and line of credit
200-50710	7300	N Substation - flooded manhole	0	0	0	50,000	started FY24 with engineering and FY25 need to complete construction; add per Sal/Cody/Council
200-507	7300		0	0	0	0	
TOTAL PROJECT EXPENSES			5,500,000	6,220,880	6,220,879	300,000	

## PROJECTS - WATER

250-507	7300	water main replacement FY	0	0	0	0	FY25/FY24/FY23 - take out for another year due to cash flow, Cast Iron main replacement
TOTAL PROJECT EXPENSES			0	0	0	0	

PROJECTS - SEWER						
250-50753-	7300 waste wtr trmnt plant facilty plan phase I	1,500,000	1,354,327	1,500,000	55,000	FY23 - wwtp projected to be completed Jan 2023, expecting some overages and Council did not want to earmark \$1million of ARPA funds to cover this overage but city has to have money to pay the wwtp loan too in future so need to deal with rates.
250-507	7300 Sewer Flow Monitoring for the INTERCEPTOR work				70,000	FY25 use for Gonzalez to do the work per agreement and future years with be construction for several million dollars so will need funding source options
250-50751-	7300 mahole & pipe shared w/ tif2b	300,000	24,500	24,500	0	Manhole Linings (RUN study shows immediate action items \$351k, high priority \$460, medium priority \$775k so plan over next several fiscal years)
TOTAL PROJECT EXPENSES		1,800,000	1,378,827	1,524,500	125,000	fy25 need to keep \$10k retainage until totally complete; may need to pay \$45 to Horner & Shifrin if not paid fy24  hold on this, tackle differently per Cody /Jesse, new to Sal, now talk to Gonzalas

PROJECTS - MFT						
500-50751	7300 ADA/sidewalk, ramp repair	250,000	260,495	260,495	0	Budget Guidance FY24 - sidewalk ADA etc/do Main St sidewalks and other; now FY25 move this to GF streets since MFT used
500-50755	7300 Rebuild IL - S County Rd & McKinley St	797,500	60,389	60,389	1,710,000	FY24 approved \$123040 for eng, need total proj cost info) FY23 - Rebuild IL - S County Rd eng, city received 6 pmts \$94,111 since May 2020 fiscal years to use (\$725,000 construction + \$72,500 inspection)
500-50752	7300 Onyx Drive - discuss if needs to be gf or split - holding for a year, see side note	75,000	37,618	37,618	0	holding Onyx Drive under MFT for a year to wait for cash flow, engineering can proceed if approved preferred during fiscal year, had \$754,500
TOTAL PROJECT EXPENSES		1,122,500	358,502	358,502	1,710,000	

PROJECTS - PARK						
330-507	7300 splash pad using arpa funds	0	0	0	150,000	
TOTAL PROJECT EXPENSES		0	0	0	150,000	

PROJECTS - TIF2B FUND						
560-50764	7300 Poplar St from Railway to Jefferson	0	0	0	0	FY24 out until get legal document, FY23 & FY22 split \$65k w/ gf if have to pay LD's
560-50757-	7300 façade grant	0	0	0	0	
560-50777	7300 street eng/constr (South St 2 blocks, Independence 1 block, John St 2 blocks)	875,000	1,015,883	1,015,883	0	split with gf
560-50751-	7300 manhole & pipe & sewer lines	250,000	0	0	0	hold on this, tackle differently per Cody /Jesse, new to Sal, now talk to Gonzalas
560-50768	7300 Lebanon St reconstruction-eng	2,200,000	2,115,700	2,115,700	0	totally done with Lebanon St FY24
560-50769	7300				0	
TOTAL PROJECT EXPENSES		3,325,000	3,131,583	3,131,583	0	

PROJECTS - TIF3						
570-50711	7300 N Jefferson St - shared use path - gf 80% tif3 20% - applied for grant	25,000	85,977	85,977	1,000,000	applied for grant
570-50710	7300 Boeing contract - \$11mil	1,000,000	(371,930)	0	0	FY24 to date w/last fiscal year spent, we have \$1,435,423 left on the \$11mil contract, get \$4mil back from Boeing + will borrow the rest of the line of credit, contract = 10,937,464 minus what we paid this year (if pays 2,311,115 of the contract)
TOTAL PROJECT EXPENSES		1,025,000	(285,953)	85,977	1,000,000	

TOTAL PROJECT EXPENSES ALL	13,189,230	11,131,330	11,717,010	4,726,800
balance to snap shot	13,189,230	11,131,329	11,717,009	4,726,800
difference	0	1	1	0

**CITY OF MASCOUTAH**  
**City Manager's Office**  
**Council Memo**

**TO:** Honorable Mayor and City Council  
**FROM:** Finance Committee: Tim Boyce, Todd Gober, and John Harris  
**SUBJECT:** FY2425 Budget – Final Recommendation  
**DATE:** March 13, 2024

The Finance Committee wishes to forward our final recommendations for the City's FY2425 Budget.

**MEETINGS/PROGRESS:**

February- we met concentrating first on the expenses, projects, rates for utilities, debt, insertions, and then revenues.

March- reviewed the changes/updates.


**THE BUDGET NUMBERS:**

- Total Budget proposed Revenues exceed Expenses \$53,567 without projects income and expenses.
- Total Budget proposed Expenses exceed Revenues \$2,878,508 when including all projects income and expenses.
- Budget Proposed by Fund – all funds for FY25 net positive when calculating revenues minus expenses excluding projects except Light Fund, Water/Sewer, and TIF2b. The cash is available in the Light Fund assuming interfund borrows are paid back and if not, there is a line of credit to draw down. The cash is available in water/sewer. The cash is available in TIF2b and if the balance is used since the TIF is ending, the rest of the applicable expenses will come from the appropriate related funds.
- The projects included in the budget for General Fund, Light Fund, Water/Sewer, Parks & Recreation, MFT, and TIF2b are directly related to the fund's negative net balance with the project expenses budgeted. The cash is available for the projects in part for these funds and the City has two lines of credit to draw from if necessary.

**FINANCE COMMITTEE RECOMMENDATIONS OVERALL:**

1. The proposed FY25 budget includes assumptions and insertions recommended by the Finance Committee and the budget as forwarded is adoptable as we approve.
2. The Committee recommends following the ordinances for utility rate increases using the cpi calculation this year of 3.36% to capture our increased debt and increased wholesale costs. The Finance Committee also recommends slight increases over time to plan for future increased debt rather than having to impose one large increase later all in the same year. The rate study anticipated in the future should clarify any changes in rates in the future.
3. The Committee recommends completing these major projects and the projects already started before adding costs for additional projects since the timeframe for completion and increased expenses for the projects affect the overall city budget.
4. The Committee recommends the TIF3 utilizing future TIF development to generate income for the City due to the major debt payments applicable to the TIF3 borrows.
5. The Committee is dedicated to continuing to improve fund balances and reserves.

We believe this completes our service to the Council regarding the FY25 budget. We would like to assist with any questions and support the budget process. It is our understanding that the City Manager will inform us of future budget-related meetings, the budget hearing, and any additional questions or concerns from Council.

  
Tim Boyce, Chairman of Finance Committee

Attachment B

# ANNUAL BUDGET FOR FISCAL YEAR 2024-2025

ORDINANCE No. 24 – \_\_

An Ordinance Establishing the Annual City Budget for Fiscal Year  
Commencing on May 1, 2024 and ending April 30, 2025.

Passed: April 1, 2024

Published Notice – Pamphlet form Posting: April 26, 2024  
(City Hall)

CITY OF MASCOUTAH, ILLINOIS

PAMPHLET – AVAILABLE FOR DISTRIBUTION



ORDINANCE NO. 24-\_\_

ANNUAL BUDGET ORDINANCE FOR THE FISCAL YEAR  
2024 ----- 2025

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, AT ST. CLAIR COUNTY, ILLINOIS:

**SECTION 1:** That there be and is hereby budgeted for Municipal purposes for the City of Mascoutah, in the County of St. Clair, State of Illinois, for the fiscal year commencing on the first day of May 2024, and ending on the thirtieth day of April 2025, **the sum of twenty-nine million, six hundred fifty-six thousand, one hundred thirty-seven dollars (\$29,656,137)** distributed for purposes as described in *Attachment "A"* to this ordinance. This budget is adopted under the State of Illinois' Budgeting System.

**SECTION 2:** That the balance on hand in the various funds budgeted for the fiscal year ending on the thirtieth day of April 2024 are hereby returned to the respective funds for redistribution.

**SECTION 3:** This Ordinance is effective immediately and shall go into full force May 1<sup>st</sup>, 2024, or at the earliest time as may be legal under state law.

Passed this 1<sup>st</sup> day of April, 2024, on the following roll call vote:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Pat McMahan	_____	_____	_____	_____
John Weyant	_____	_____	_____	_____
Wally Battas	_____	_____	_____	_____
Nick Seibert	_____	_____	_____	_____
Mike Baker	_____	_____	_____	_____

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk  
(Seal)

**Attachment A:**  
**Budgeted Expenses for Fiscal Year 24-25**  
**Certified Estimate of Revenues for Fiscal Year 24-25**

CERTIFIED ESTIMATE OF REVENUES BY SOURCE  
CITY OF MASCOUTAH

The undersigned, Mayor of the City of Mascoutah, St. Clair County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district for the fiscal year commencing on the first day of May 2024, and ending on the thirtieth day of April 2025, is either set forth in said ordinance as “Revenues” or attached hereto by separate document, and is a true statement of said revenues.

This certification is made and filed pursuant to the requirements of Public Act 88-455 (35ILCS 200/18-50) and on behalf of the City of Mascoutah, St. Clair County, Illinois. This certification must be filed within 30 days after the adoption of the budget ordinance.

Dated this 1<sup>st</sup> day of April, 2024

\_\_\_\_\_  
Pat McMahan, Mayor

Filed on this \_\_\_\_ day of April, 2024

\_\_\_\_\_  
County Clerk

**CITY OF MASCOUTAH  
Staff Report**

**TO:** Honorable Mayor & Council  
**FROM:** Cody Hawkins – City Manager  
**SUBJECT:** Main Street Closing – Spring Fest with IDOT Resolution

**MEETING DATE:** March 18, 2024

**REQUESTED ACTION:**

Council approval of request by Mascoutah Chamber of Commerce to close Main Street (IL 177) on May 17, 2024 for the Spring Fest.

**BACKGROUND & STAFF COMMENTS:**

Mascoutah Chamber of Commerce will be holding the Spring Fest on Friday, May 17, 2024. They are requesting closing of Main St. (IL 177) from First Street to Market Street from 4 p.m. to 2 a.m. The event will run from 11 a.m. to 11 p.m. The Chamber would like the street to remain closed until 2 a.m. to allow adequate time for clean up.

This request is coming before the Council because it involves a State Highway and requires a Council resolution before we submit it to IDOT.

**FUNDING:**

None required.

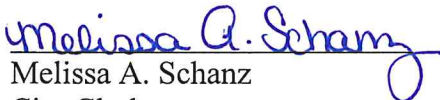
**RECOMMENDATION:**

Council approval of resolution to close Main Street for the Spring Fest.

**SUGGESTED MOTION:**

I move that the Council approve and adopt Resolution No. 23-24-\_\_, authorizing the closing of Main Street (IL 177) from First Street to Market Street on May 17, 2024 from 4 p.m. to 2 a.m. for the annual Spring Fest.

Prepared By:

  
Melissa A. Schanz  
City Clerk

Approved By:

  
Cody Hawkins  
City Manager

Attachments: A – IDOT Resolution

**RESOLUTION NO. 23-24-\_\_**

**WHEREAS**, the City of Mascoutah is sponsoring a Spring Festival in the City of Mascoutah which constitutes a public purpose; and

**WHEREAS**, this Festival will require the temporary closure of Route 177, a State Highway in the City of Mascoutah from First Street to Market Street; and

**WHEREAS**, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MASCOUTAH:**

That permission to close off Route 177 from First Street to Market Street as above designated, be requested of the Department of Transportation.

**BE IT FURTHER RESOLVED**, that this closure shall occur during the approximate time period between 4:00 P.M. and 2:00 A.M. on May 17, 2024.

**BE IT FURTHER RESOLVED**, that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted for the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)\* The detour route shall be as follows: traffic traveling west on Rt. 177: north on Rt. 4 to Harnett Street, west on Harnett Street to 6<sup>th</sup> Street, south on 6<sup>th</sup> Street to Rt. 177. Traffic traveling east to use same detour. Traffic traveling north on Rt. 4: west on Harnett to 6<sup>th</sup> Street, south on 6<sup>th</sup> Street to Rt. 177. Traffic traveling south on Rt. 4 to use the same detour.

\*To be used when appropriate.

**BE IT FURTHER RESOLVED**, that the City of Mascoutah assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

**BE IT FURTHER RESOLVED**, that police officers or authorized flaggers shall at the expense of the City of Mascoutah be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

**BE IT FURTHER RESOLVED**, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

**BE IT FURTHER RESOLVED**, that all debris shall be removed by the City of Mascoutah prior to reopening the State Highway.

**BE IT FURTHER RESOLVED**, that such signs, flags, barricades, etc., shall be used by the City of Mascoutah as may be approved by the Illinois Department of Transportation. These

items shall be provided by the City of Mascoutah.

**BE IT FURTHER RESOLVED**, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

**BE IT FURTHER RESOLVED**, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to the conditions noted above. (NOTE: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

**BE IT FURTHER RESOLVED**, that to the fullest extent permitted by law, the City of Mascoutah shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the City of Mascoutah regardless of whether or not such claim, damage, loss of expense is caused in part by the act, omissions or negligence of the Department or its officers, employees or agents.

**BE IT FURTHER RESOLVED**, that the City of Mascoutah shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate, which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

**ADOPTED and APPROVED** by the Mayor and City Council of the City of Mascoutah this 18<sup>th</sup> day of March, 2024, A.D.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk  
(SEAL)

## CITY OF MASCOUTAH

### Staff Report

**TO:** Honorable Mayor & Council

**FROM:** Cody Hawkins – City Manager

**SUBJECT:** Street Closings – Homecoming Parade

**MEETING DATE:** March 18, 2024

**REQUESTED ACTION:**

Council approval and adoption of a resolution for street closings for the annual Homecoming Parade.

**BACKGROUND & STAFF COMMENTS:**

The Mascoutah Improvement Association will be holding the annual Homecoming Parade on Saturday, August 3<sup>rd</sup> and Sunday, August 4<sup>th</sup> at 5 p.m. The organization is requesting that Main Street be closed from Lebanon to Sixth Street and Sixth Street from Main Street to Park Drive from 4:00 p.m. to 7:00 p.m. on Saturday and Sunday. This request is coming before the Council because it involves State Highways and requires a Council resolution before we submit it to IDOT.

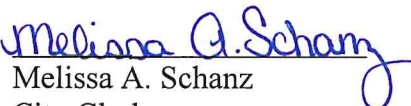
**RECOMMENDATION:**

City Manager recommends that the Council approve resolution.

**SUGGESTED MOTION:**

I move that the Council approve and adopt Resolution No. 23-24-\_\_\_ to authorize the closing of Main Street from Lebanon Street to Sixth Street and Sixth Street from Main Street to Park Drive, from 4:00 p.m. to 7:00 p.m. on August 3<sup>rd</sup> and from 4:00 p.m. to 7:00 p.m. on August 4<sup>th</sup> for the annual Mascoutah Homecoming Parade.

Prepared By:

  
Melissa A. Schanz  
City Clerk

Approved By:

  
Cody Hawkins  
City Manager

Attachments: A – IDOT Resolution

**RESOLUTION NO. 23-24-\_\_**

**WHEREAS**, the City of Mascoutah is sponsoring a Homecoming Parade in the City of Mascoutah which constitutes a public purpose; and

**WHEREAS**, this Homecoming Parade will require the temporary closure of Route 177, a State Highway in the City of Mascoutah from Lebanon Street to Sixth Street and the closure of Sixth Street from Main Street to Park Drive; and

**WHEREAS**, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MASCOUTAH:**

That permission to close off Route 177 from Lebanon Street to Sixth Street and Sixth Street from Main Street to Park Drive as above designated, be requested of the Department of Transportation.

**BE IT FURTHER RESOLVED**, that this closure shall occur during the approximate time period between 4:00 P.M. and 7:00 P.M. on August 3, 2024 and between 4:00 P.M. and 7:00 P.M. on August 4, 2024.

**BE IT FURTHER RESOLVED**, that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted for the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)\* The detour route shall be as follows: traffic traveling west on Rt. 177: north on Rt. 4 to Fuesser Road, west on Fuesser Road to County Road, south on County Road to Rt. 177. Traffic traveling east on Rt. 177: north on County Rd to Fuesser Road, east on Fuesser Road to Rt. 4. Traffic traveling south on Sixth Street: east on Fuesser Road to Rt. 4 or west on Fuesser Road and south on County Road to Rt. 177. \*To be used when appropriate.

**BE IT FURTHER RESOLVED**, that the City of Mascoutah assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

**BE IT FURTHER RESOLVED**, that police officers or authorized flaggers shall at the expense of the City of Mascoutah be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

**BE IT FURTHER RESOLVED**, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

**BE IT FURTHER RESOLVED**, that all debris shall be removed by the City of Mascoutah prior to reopening the State Highway.

**BE IT FURTHER RESOLVED**, that such signs, flags, barricades, etc., shall be used by the City of Mascoutah as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Mascoutah.

**BE IT FURTHER RESOLVED**, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

**BE IT FURTHER RESOLVED**, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (NOTE: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

**BE IT FURTHER RESOLVED**, that to the fullest extent permitted by law, the City of Mascoutah shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the City of Mascoutah regardless of whether or not such claim, damage, loss of expense is caused in part by the act, omissions or negligence of the Department or its officers, employees or agents.

**BE IT FURTHER RESOLVED**, that the City of Mascoutah shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate, which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

**ADOPTED** and **APPROVED** by the Mayor and City Council of the City of Mascoutah this 18<sup>th</sup> day of March, 2024, A.D.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk  
(SEAL)



**CITY OF MASCOUTAH**  
**Staff Report**

**TO:** Honorable Mayor & Council

**FROM:** Cody Hawkins, City Manager

**SUBJECT:** Street Closing – Fall Fest

**MEETING DATE:** March 18, 2024

**REQUESTED ACTION:**

Council approval and adoption of a Resolution to close Main Street (IL 177) on October 19, 2024 for the Fall Fest.

**BACKGROUND & STAFF COMMENTS:**

Mascoutah Chamber of Commerce will be holding the Fall Fest on Saturday, October 19, 2024. They are requesting closing of Main St. (IL 177) from Sixth St. to Route 4 from 7 a.m. to 8 p.m. This is coming before the Council because it involves a State Highway and requires a Council resolution before we submit it to IDOT.

**RECOMMENDATION:**

Council approval of resolution to close Main Street for the Fall Fest.

**SUGGESTED MOTION:**

I move that the Council approve and adoption Resolution No. 23-24-\_\_, approving the closing of Main Street (IL 177) from Sixth St. to Route 4 on October 19, 2024 from 7 a.m. to 8 p.m. for the annual Fall Fest.

Prepared By: Melissa A. Schanz  
Melissa A. Schanz  
City Clerk

Approved By: Cody Hawkins  
Cody Hawkins  
City Manager

Attachments: A – IDOT Resolution

**RESOLUTION NO. 23-24-\_\_**

**WHEREAS**, the City of Mascoutah is sponsoring a Fall Fest in the City of Mascoutah which constitutes a public purpose; and

**WHEREAS**, this Fall Fest will require the temporary closure of Route 177, a State Highway in the City of Mascoutah from IL Route 4 to Sixth Street; and

**WHEREAS**, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MASCOUTAH:**

That permission to close off Route 177 from IL Route 4 to Sixth Street as above designated, be requested of the Department of Transportation.

**BE IT FURTHER RESOLVED**, that this closure shall occur during the approximate time period between 7:00 A.M. and 8:00 P.M. on October 19, 2024.

**BE IT FURTHER RESOLVED**, that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted for the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)\* The detour route shall be as follows: traffic traveling west on Rt. 177: north on Rt. 4 to Harnett Street, west on Harnett Street to 6<sup>th</sup> Street, south on 6<sup>th</sup> Street to Rt. 177. Traffic traveling east to use same detour. Traffic traveling north on Rt. 4: west on Harnett to 6th Street, south on 6th Street to Rt. 177. Traffic traveling south on Rt. 4 to use the same detour.

\*To be used when appropriate.

**BE IT FURTHER RESOLVED**, that the City of Mascoutah assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

**BE IT FURTHER RESOLVED**, that police officers or authorized flaggers shall at the expense of the City of Mascoutah be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

**BE IT FURTHER RESOLVED**, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

**BE IT FURTHER RESOLVED**, that all debris shall be removed by the City of Mascoutah prior to reopening the State Highway.

**BE IT FURTHER RESOLVED**, that such signs, flags, barricades, etc., shall be used by the City of Mascoutah as may be approved by the Illinois Department of Transportation. These

items shall be provided by the City of Mascoutah.

**BE IT FURTHER RESOLVED**, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

**BE IT FURTHER RESOLVED**, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (NOTE: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

**BE IT FURTHER RESOLVED**, that to the fullest extent permitted by law, the Mascoutah Chamber of Commerce shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the Mascoutah Chamber of Commerce regardless of whether or not such claim, damage, loss of expense is caused in part by the act, omissions or negligence of the Department or its officers, employees or agents.

**BE IT FURTHER RESOLVED**, that the City of Mascoutah shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate, which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

**ADOPTED and APPROVED** by the Mayor and City Council of the City of Mascoutah this 18<sup>th</sup> day of March, 2024, A.D.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk  
(SEAL)

**CITY OF MASCOUTAH**  
**Staff Report**

**TO:** Honorable Mayor & Council

**FROM:** Cody Hawkins, City Manager

**SUBJECT:** **Street Closing – Lighted Christmas Parade**

**MEETING DATE:** March 18, 2024

**REQUESTED ACTION:**

Council approval and adoption of a resolution to close Main Street (IL 177) on December 6, 2024 for the annual Lighted Christmas Parade.

**BACKGROUND & STAFF COMMENTS:**

Mascoutah Chamber of Commerce will be holding the Lighted Christmas Parade on Friday, December 6<sup>th</sup>. They are requesting closing of Main St. (IL 177) from Jefferson Street to Sixth Street from 5 p.m. to 8 p.m. This request is coming before the Council because it involves a State Highway and requires a Council resolution before we submit it to IDOT. Additionally, the Chamber has asked that in the event of a weather cancellation the parade may be held and the street closure approved for December 7, 2024 or December 8, 2024 during the same approximate time period between 5 p.m. to 8 p.m.

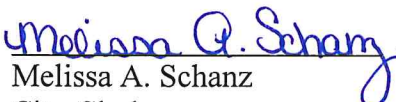
**RECOMMENDATION:**

Council approval of resolution to close Main Street for the Lighted Christmas Parade.

**SUGGESTED MOTION:**

I move that the Council authorize the closing of Main Street (IL 177) from Jefferson Street to Sixth Street on December 6, 2024 from 5 p.m. to 8 p.m. for the annual Lighted Christmas Parade by adopting Resolution No. 23-24-\_\_\_\_.

Prepared By:

  
Melissa A. Schanz  
City Clerk

Approved By:

  
Cody Hawkins  
City Manager

Attachment: A – IDOT Resolution

**RESOLUTION NO. 23-24-\_\_**

**WHEREAS**, the City of Mascoutah is sponsoring a Lighted Christmas Parade in the City of Mascoutah which constitutes a public purpose; and

**WHEREAS**, this Christmas Parade will require the temporary closure of Route 177, a State Highway in the City of Mascoutah from IL Route 4 to Sixth Street; and

**WHEREAS**, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MASCOUTAH:**

That permission to close off Route 177 from IL Route 4 to Sixth Street as above designated, be requested of the Department of Transportation.

**BE IT FURTHER RESOLVED**, that this closure shall occur during the approximate time period between 5:00 P.M. and 8:00 P.M. on December 6, 2024, or in the event of a weather cancellation may be held on December 7, 2024 or December 8, 2024 during the same approximate time period between 5:00 P.M. and 8:00 P.M.

**BE IT FURTHER RESOLVED**, that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted for the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)\* The detour route shall be as follows: traffic traveling west on Rt. 177: north on Rt. 4 to Harnett Street, west on Harnett Street to 6<sup>th</sup> Street, south on 6<sup>th</sup> Street to Rt. 177. Traffic traveling east to use same detour. Traffic traveling north on Rt. 4: west on Harnett to 6th Street, south on 6th Street to Rt. 177. Traffic traveling south on Rt. 4 to use the same detour.

\*To be used when appropriate.

**BE IT FURTHER RESOLVED**, that the City of Mascoutah assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

**BE IT FURTHER RESOLVED**, that police officers or authorized flaggers shall at the expense of the City of Mascoutah be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

**BE IT FURTHER RESOLVED**, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

**BE IT FURTHER RESOLVED**, that all debris shall be removed by the City of Mascoutah prior to reopening the State Highway.

**BE IT FURTHER RESOLVED**, that such signs, flags, barricades, etc., shall be used by the City of Mascoutah as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Mascoutah.

**BE IT FURTHER RESOLVED**, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

**BE IT FURTHER RESOLVED**, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (NOTE: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

**BE IT FURTHER RESOLVED**, that to the fullest extent permitted by law, the City of Mascoutah shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the City of Mascoutah regardless of whether or not such claim, damage, loss of expense is caused in part by the act, omissions or negligence of the Department or its officers, employees or agents.

**BE IT FURTHER RESOLVED**, that the City of Mascoutah shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate, which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

**ADOPTED and APPROVED** by the Mayor and City Council of the City of Mascoutah this 18<sup>th</sup> day of March, 2024, A.D.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk  
(SEAL)

**CITY OF MASCOUTAH**  
**City Manager's Office**

**Staff Report**

**TO:** Honorable Mayor and City Council

**FROM:** Cody Hawkins, City Manager

**SUBJECT:** Appropriating Water/Sewer funds for 6<sup>th</sup> Street flow monitoring, and flow monitoring for proposed interceptor.

**DATE:** March 18, 2024

**REQUESTED ACTION:**

Council approval of flow monitoring for 6<sup>th</sup> Street Lift Station and for Flow Monitoring for Proposed Interceptor in the amount of \$69,100

**BACKGROUND INFORMATION:**

The 6<sup>th</sup> Street lift station is approaching its capacity, any future addition of flow into it will need to be evaluated in order to be prepared for future developments tributary to it and to allow for upgrade of the facility by developers with some possible collaboration by the City.

With respect to the flow monitoring for the future interceptor, this is necessary due to IEPA's concern with the matter and the expectation that the City needs to show progress in mitigating sewer backups. The work being proposed here is not design work but data collection and analysis that will be used in future design work.

**FUNDING:** Water/Sewer funds.

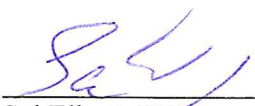
**RECOMMENDATION:**

Council approval of an agreement with Gonzalez Companies, LLC for 6<sup>th</sup> Street Flow Monitoring, and Flow Monitoring for Proposed Interceptor;

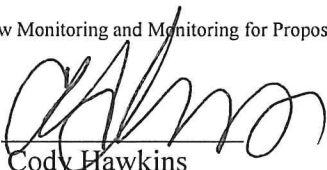
**SUGGESTED MOTION:**

I move that the Council approve an agreement with Gonzalez Companies, LLC in the amount of \$69,100 for 6<sup>th</sup> Street Lift Station Flow Monitoring and Flow Monitoring for Proposed Interceptor and to authorize appropriate City officials to execute the necessary documents.

Prepared By:

  
\_\_\_\_\_  
Sal Elkott, PE  
City Engineer

Approved By:

  
\_\_\_\_\_  
Cody Hawkins  
City Manager

Attachments: A – Agreement Dated February 12, 2024





**Gonzalez Companies, LLC**  
*Construction Management – Civil Engineering*  
525 W Main Street, Ste. 125  
Belleville, IL 62220  
618-222-2221 Fax: 618-222-2225  
[www.gonzalezcos.com](http://www.gonzalezcos.com)

## AGREEMENT FOR PROFESSIONAL SERVICES

TO CITY OF MASCOUTAH  
ATTN: CODY HAWKINS  
CITY MANAGER  
3 MAIN STREET  
MASCOUTAH, IL 62258

DATE February 12, 2024

PROJECT MASCOUTAH – SEWER FLOW MONITORING  
PROJECT NO. 24-1XXX  
DEPARTMENT Distribution/Collections  
PROJECT TYPE Wastewater

### SECTION 1 DEFINITIONS AND PARTIES

This is an AGREEMENT between GONZALEZ COMPANIES, LLC, hereinafter referred to as the ENGINEER, and the CITY OF MASCOUTAH, hereinafter referred to as the CLIENT.

The CLIENT proposes to engage the ENGINEER to furnish certain professional services in connection with the MASCOUTAH – SEWER FLOW MONITORING, which work is hereinafter referred to as the PROJECT.

### SECTION 2 SCOPE OF SERVICES

#### BACKGROUND

Gonzalez Companies, LLC is pleased to present this proposal for professional services to the City of Mascoutah for their proposed PROJECT. CLIENT has various locations within the sanitary sewer system that should be flow monitored to provide City staff with peak wet weather flow data to be utilized for possible upcoming construction projects. The flow monitoring is broken down into the three (3) projects below and described in Task 1-3.

1. 6<sup>th</sup> Street Lift Station
2. Subsystem 1-3 Proposed Interceptor Phase 1
3. Subsystem 1-3 Proposed Interceptor Phases 2-4

#### TASK 1 FLOW MONITORING– 6<sup>TH</sup> STREET LIFT STATION

ENGINEER will rent and install flow meters at two (2) designated locations upstream of the 6th Street Lift Station. Meters will be installed for thirty (30) days initially in order to determine base line flows and to capture at least two (2) comparative rain events. Meters will then be removed at

*St. Louis, MO – Belleville, IL – Chicago, IL – Louisville, KY – O'Fallon, IL – Salem, IL*

Attachment A

the end of the thirty (30) day period. If a significant rain event does not occur during the initial monitoring period, monitoring can be extended for an additional fee of \$150 per day per flow meter.

ENGINEER'S field crews will perform weekly site visits to collect data and perform any necessary maintenance. At the end of the monitoring period the ENGINEER will deliver a technical memorandum, in an excel format, summarizing flow values and all data collected.

TASK 2 FLOW MONITORING– SUBSYSTEM 1-3 PROPOSED INTERCEPTOR PHASE 1

ENGINEER will rent and install flow meters at six (6) designated locations in subsystems 1-3 and as approximately described below.

1. Downstream end of project
2. Upstream end of project
3. Incoming sewer at MH46
4. Incoming sewer at MH83 (1 of 2)
5. Incoming sewer at MH83 (2 of 2)
6. Flow being redirected from 2nd St

Meters will be installed for thirty (30) days initially in order to determine base line flows and to capture at least two (2) comparative rain events. Meters will then be removed at the end of the thirty (30) day period. If a significant rain event does not occur during the initial monitoring period, monitoring can be extended for an additional fee of \$150 per day per flow meter.

ENGINEER'S field crews will perform weekly site visits to collect data and perform any necessary maintenance. At the end of the monitoring period the ENGINEER will deliver a technical memorandum, in an excel format, summarizing flow values and all data collected.

TASK 3 FLOW MONITORING– SUBSYSTEM 1-3 PROPOSED INTERCEPTOR PHASE 2-4

ENGINEER will rent and install flow meters at six (6) designated locations in subsystems 1-3 and as approximately described below.

1. Downstream end of Phase 2
2. Upstream end of Phase 2
3. MH212 north incoming sewer
4. Upstream end of Phase 3
5. Downstream end of Phase 4
6. MH 181 east incoming sewer

Meters will be installed for thirty (30) days initially in order to determine base line flows and to capture at least two (2) comparative rain events. Meters will then be removed at the end of the thirty (30) day period. If a significant rain event does not occur during the initial monitoring period, monitoring can be extended for an additional fee of \$150 per day per flow meter.

ENGINEER'S field crews will perform weekly site visits to collect data and perform any necessary maintenance. At the end of the monitoring period the ENGINEER will deliver a technical memorandum, in an excel format, summarizing flow values and all data collected.

**ASSUMPTIONS AND CLARIFICATIONS**

ENGINEER has assumed the flow meters will be installed for a period of thirty (30) days. If a significant rain event does not occur during the initial monitoring period, monitoring can be extended for an additional fee of \$150 per day per flow meter. This decision will be discussed with the CLIENT before additional fees are incurred.

Any required survey, design, permitting, or construction document preparation would be part of a future project, not part of this agreement. We assume that the scope of the design services will be defined by a future project or amendment.

**SECTION 3 TIME FOR PERFORMANCE**

**DELIVERABLE SCHEDULE**

Flow Monitoring is planned to take place over a 30 day period. This period should begin as soon as Notice to Proceed is provided and the rental flow meters are on hand. The ideal time to complete the flow monitoring is during the months of March or April.

**SECTION 4 COMPENSATION**

The ENGINEER agrees to perform Task 1 for the 6<sup>th</sup> Street Lift Station Flow Monitoring within SECTION 2 SCOPE OF SERVICES for a LUMP SUM fee of fourteen thousand five hundred dollars (14,500 USD) unless scope changes occur.

The ENGINEER agrees to perform Task 2 within SECTION 2 SCOPE OF SERVICES for a LUMP SUM fee of twenty-seven thousand three hundred dollars (27,300 USD) unless scope changes occur.

The ENGINEER agrees to perform Task 3 within SECTION 2 SCOPE OF SERVICES for a LUMP SUM fee of twenty-seven thousand three hundred dollars (27,300 USD) unless scope changes occur.

The ENGINEER may submit invoices as frequently as monthly.

The ENGINEER will use the address listed below for receiving payments from the CLIENT.

Gonzalez Companies, LLC  
Attn: Accounting  
1750 S Brentwood Blvd., Ste. 700  
St. Louis, MO 63144-1339

The CLIENT will use the address listed below for receiving invoices from the ENGINEER.

CITY OF MASCOUTAH  
CODY HAWKINS, CITY MANAGER  
3 MAIN STREET  
MASCOUTAH, IL 62258

SECTION 5 INCORPORATION OF EXHIBITS

The following documents are attached hereto and incorporated herein by this reference.

Exhibit A      Terms and Conditions


SECTION 6 ACCEPTANCE

This proposal is valid for thirty (30) calendar days. If this AGREEMENT meets your approval, please sign where noted below and return to our offices. We will treat this as notice to proceed unless instructed otherwise.

This AGREEMENT effective this 12 day of FEBRUARY, 2024.

GONZALEZ COMPANIES, LLC

CITY OF MASCOUTAH

  
\_\_\_\_\_

\_\_\_\_\_  
Authorized client representative

Richard Patrick Judge, P.E.  
\_\_\_\_\_

\_\_\_\_\_  
Print name

Managing Principal  
\_\_\_\_\_

\_\_\_\_\_  
Print title

February 13, 2024  
Date

\_\_\_\_\_  
Date

## TERMS AND CONDITIONS

### 1. STANDARD OF PERFORMANCE

The standard of care for all professional engineering, consulting and related services performed or furnished by ENGINEER and its employees under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under the same or similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.

### 2. INSURANCE

ENGINEER agrees to procure and maintain, at its expense, Workers' Compensation insurance as required by statute; Employer's Liability of \$250,000; Automobile Liability insurance of \$1,000,000 combined single limit for bodily injury and property damage covering all vehicles, including hired vehicles, owned and non-owned vehicles; Commercial General Liability insurance of \$500,000 per claim for protection against claims arising out of the performance of services under this Agreement caused by negligent acts, errors, or omissions for which ENGINEER is legally liable. Upon request, CLIENT/OWNER shall be made an additional insured on Commercial General and Automobile Liability insurance policies and certificates of insurance will be furnished to the CLIENT/OWNER. ENGINEER agrees to indemnify CLIENT/OWNER for the claims covered by ENGINEER's insurance.

### 3. OPINIONS OF PROBABLE COST (COST ESTIMATES)

Any opinions of probable project cost or probable construction cost provided by ENGINEER are made on the basis of information available to ENGINEER and on the basis of ENGINEER's experience and qualifications, and represents its judgment as an experienced and qualified professional. However, since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contract(s)' methods of determining prices, or over competitive bidding or market conditions, ENGINEER does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost ENGINEER prepares.

### 4. CONSTRUCTION PROCEDURES

ENGINEER's observation or monitoring portions of the work performed under construction contracts shall not relieve the contractor from its responsibility for performing work in accordance with applicable contract documents. ENGINEER shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction. ENGINEER shall not be responsible for the acts or omissions of the contractor or other parties on the project. ENGINEER shall be entitled to review all construction contract documents and to require that no provisions extend the duties or liabilities of ENGINEER beyond those set forth in this Agreement. CLIENT/OWNER agrees to include ENGINEER as an indemnified party in CLIENT/OWNER's construction contracts for the work, which shall protect ENGINEER to the same degree as CLIENT/OWNER. Further, CLIENT/OWNER agrees that ENGINEER shall be listed as an additional insured under the construction contractor's liability insurance policies.

### 5. CONTROLLING LAW

This Agreement is to be governed by the law of the state of Illinois or if agreed in writing with CLIENT/CLIENT/OWNER where ENGINEER'S services are performed.

### 6. SERVICES AND INFORMATION

CLIENT/OWNER will provide all criteria and information pertaining to CLIENT/OWNER's requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations. CLIENT/OWNER will also provide copies of any CLIENT/OWNER-furnished Standard Details, Standard Specifications, or Standard Bidding Documents which are to be incorporated into the project. CLIENT/OWNER will furnish the services of soils/geotechnical engineers or other consultants that include reports and appropriate professional recommendations when such services are deemed necessary by ENGINEER. The CLIENT/OWNER agrees to bear full responsibility for the technical

accuracy and content of CLIENT/OWNER-furnished documents and services.

In performing professional engineering, construction management, and related services hereunder, it is understood by CLIENT/OWNER that ENGINEER is not engaged in rendering any type of legal, insurance or accounting services, opinions or advice. Further, it is the CLIENT/OWNER's sole responsibility to obtain the advice of an attorney, insurance counselor or accountant to protect the CLIENT/OWNER's legal and financial interests. To that end, the CLIENT/OWNER agrees that CLIENT/OWNER or the CLIENT/OWNER's representative will examine all studies, reports, sketches, drawings, specifications, proposals and other documents, opinions or advice prepared or provided by ENGINEER, and will obtain the advice of an attorney, insurance counselor or other consultant as the CLIENT/OWNER deems necessary to protect the CLIENT/OWNER's interests before CLIENT/OWNER takes action or forebears to take action based upon or relying upon the services provided by ENGINEER.

### 7. SUCCESSORS AND ASSIGNS

CLIENT/OWNER and ENGINEER, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the covenants of this Agreement. Neither CLIENT/OWNER nor ENGINEER will assign, sublet, or transfer and interest in this Agreement or claims arising therefrom without the written consent of the other.

### 8. RE-USE OF DOCUMENTS

All documents, including all reports, drawings, specifications, computer software or other items prepared or furnished by ENGINEER pursuant to this Agreement, are instruments of service with respect to the project. ENGINEER retains ownership of all such documents. CLIENT/OWNER may retain copies of the documents for its information and reference in connection with the project; however, none of the documents are intended or represented to be suitable for reuse by CLIENT/OWNER or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at CLIENT/OWNER's sole risk and without liability or legal exposure to ENGINEER, and CLIENT/OWNER will define, indemnify and hold harmless ENGINEER from all claims, damages, losses and expenses, including attorney's fees, arising or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by CLIENT/OWNER and ENGINEER.

### 9. TERMINATION OF AGREEMENT

CLIENT/OWNER or ENGINEER may terminate the Agreement, in whole or in part, by giving no less than ten (10) business days written notice, if the other party substantially fails to fulfill its obligations under the Agreement through no fault of the terminating party. Where the method of payment is "lump sum," time & material, or cost reimbursement, the final invoice will include all services and expenses associated with the project up to the effective date of termination plus a fifteen percent fee mark-up for the final invoice amount. An equitable adjustment shall also be made to provide for termination settlement costs ENGINEER incurs as a result of commitments that had become agreed upon before termination, and for a reasonable profit for services performed.

### 10. SEVERABILITY

If any provision of this agreement is held invalid or unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term or condition shall not be construed by the other party as a waiver of any subsequent breach of the same provision, term or condition.

### 11. INVOICES

ENGINEER will submit invoices for services rendered and CLIENT/OWNER will make prompt payments in response to ENGINEER's invoices. ENGINEER will retain receipts for reimbursable expenses in general accordance with rules pertaining to the support of expenditures for income tax purposes. Receipts will be available for inspection by CLIENT/OWNER's auditors upon request.

If CLIENT/OWNER disputes any items in ENGINEER's invoice for any reason, including the lack of supporting documentation, CLIENT/OWNER may temporarily delete the disputed item and pay the remaining amount of the invoice, so as not to hold payment. CLIENT/OWNER will promptly notify ENGINEER of the dispute and request clarification and/or correction. After any dispute has been settled, ENGINEER will include the disputed item on a subsequent, regularly scheduled invoice, or on a special invoice for the disputed item only.

CLIENT/OWNER recognizes that late payment of invoices results in extra expenses for ENGINEER; ENGINEER retains the right to assess CLIENT/OWNER interest at the rate of one percent (1%) per month, but not to exceed the maximum rate allowed by law, on invoices which are not paid within thirty (30) calendar days from the date of the invoice. In the event undisputed portions of ENGINEER's invoices are not paid when due, ENGINEER also reserves the right, after seven (7) business days prior written notice, to suspend the performance of its services until all past due amounts have been paid in full.

**12. CHANGES**

The parties agree that no change or modification to the Agreement, or Task Order, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of the Task Order. The execution of the change shall be authorized and signed in the same manner as this Agreement. Adjustments in the period of services and in compensation shall be in accordance with applicable paragraphs and sections of the Task Order. Any proposed fees by ENGINEER are estimates to perform the services required to complete the project as ENGINEER understands it to be defined. For those projects involving conceptual or process development services, activities often are not fully definable in the time of performance and compensation scope and adjustments to the time of performance and compensation can be made as required. If such change, additional services, or suspension of services results in an increase or decrease in the cost of or time required for performance of the services, and equitable adjustment shall be made, and the Task Order modified accordingly.

**13. CONTROLLING AGREEMENT**

These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document or Task Order.

**14. EQUAL EMPLOYMENT AND NONDISCRIMINATION**

In connection with the services under the Agreement, ENGINEER agrees to comply with the applicable provisions of federal and state Equal Employment Opportunity, and other employment, statutes and regulations.

**15. HAZARDOUS MATERIALS**

CLIENT/OWNER represents to ENGINEER that, to the best of its knowledge, no hazardous materials are present at the project site. However, in the event hazardous materials are known to be present, CLIENT/OWNER represents that to the best of its knowledge it has disclosed to ENGINEER the existence of all such hazardous materials, including but not limited to asbestos, PCB's, petroleum, hazardous waste, or radioactive material located at or near the project site, including type, quantity and location of such hazardous materials. It is acknowledged by both parties that ENGINEER's scope of services do not include services related in any way to encounters undisclosed hazardous materials, ENGINEER shall have the obligation to notify CLIENT/OWNER and, to the extent required by law or regulation, the appropriate governmental officials, and ENGINEER may, at its option and without liability for delay, consequential or any other damages to CLIENT/OWNER, suspend performance of services on that portion of the project affected by hazardous materials until CLIENT/OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the hazardous materials; and (ii) warrants that the project site is in full compliance with all applicable laws and regulations.

CLIENT/OWNER acknowledges that ENGINEER is performing professional services for CLIENT/OWNER and that ENGINEER is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous materials, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the project site in connection with ENGINEER's services under this

Task Order. If ENGINEER's services hereunder cannot be performed because of the existence of hazardous materials, ENGINEER shall be entitled to terminate this Task Order for cause on 30 calendar days written notice. To the fullest extent permitted by law, CLIENT/OWNER shall indemnify and hold harmless ENGINEER, its officers, directors, partners, employees, and subconsultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from hazardous materials, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property (other than completed Work), including the loss of use resulting there from, and (ii) nothing in this paragraph shall obligate CLIENT/OWNER to indemnify any individual or entity from and against the consequences of that individual's or entity's sole negligence or willful misconduct.

**16. EXECUTION**

This Agreement and subsequent changes, including the exhibits and schedules made part hereof, constitute the entire agreement between ENGINEER and CLIENT/OWNER, supersedes and controls over all prior written or oral understandings. This agreement may be amended, supplemented or modified only by a written instrument duly executed by the parties.

**17. LIMITATION OF LIABILITY**

ENGINEER's and its employees' total liability to CLIENT/OWNER for any loss or damage, including but not limited to special and consequential damages arising out of or in connection with the performance of services or any other cause, including ENGINEER's and its employees' professional negligent acts, errors, or omissions, shall not exceed the available limits of the Engineer's comprehensive general liability insurance policy and CLIENT/OWNER hereby releases and holds harmless ENGINEER and its employees from any liability above such amount.

**18. LITIGATION SUPPORT**

In the event ENGINEER is required to respond to a subpoena, government inquiry or other legal process related to the services in connection with a legal or dispute resolution proceeding to which ENGINEER is not a party, CLIENT/OWNER shall reimburse ENGINEER for reasonable costs in responding and compensate ENGINEER at its then standard rates for reasonable time incurred in gathering information and documents and attending depositions, hearings, and trial.

**19. UTILITY LOCATION**

If underground sampling/testing is to be performed, a utility locating service shall be contracted to make arrangements for all utilities to determine the location of underground utilities. In addition, CLIENT/OWNER shall notify ENGINEER of the presence and location of any underground utilities located on the CLIENT/OWNER's property which are not the responsibility of other private/public utilities. ENGINEER shall take reasonable precautions to avoid damaging underground utilities that are properly marked. The CLIENT/OWNER agrees to waive any claim against ENGINEER and will indemnify and hold ENGINEER harmless from any claim of liability, injury or loss caused by or allegedly caused by ENGINEER's damaging of underground utilities that are not properly marked or are not called to ENGINEER's attention prior to beginning the underground sampling/testing.

**20. ESCALATION**

Annual rate escalation of 3% effective January 1, 2015.

**21. PREPAYMENT**

Upon acceptance of this Agreement by the CLIENT/OWNER, a payment of 6% of the total fee may be required to initialize the project and may be exercised by ENGINEER at any time.

**22. LATE PENALTY SCHEDULE**

All invoices not paid promptly will be subject to the following late payment penalty: 45 to 59 calendar days overdue, \$650; 60 to 89 calendar days overdue, \$850; 90 to 120 calendar days overdue, \$1250; in addition to the interest charges as outlined in term and condition 11

**23. LIMITATION OF DESIGN ALTERNATIVES**

The ENGINEER will limit the number of design alternatives provided under this contract to three, upon which time the design will be considered complete.

**24. GRAPHICS CONTROL**

Because of its standing as a professional design firm, the ENGINEER has complete control over graphic content and presentation of all studies, reports, and all other documents produced under this agreement.

**CITY OF MASCOUTAH**  
**City Manager's Office**

**Staff Report**

**TO:** Honorable Mayor and City Council

**FROM:** Cody Hawkins, City Manager

**SUBJECT:** Appropriating Light funds for North Substation Change Order 2

**DATE:** March 18, 2024

**REQUESTED ACTION:**

Council approval of Change Order 2 for work on the North Substation project in the amount of \$76,073.18 of Light funds.

**BACKGROUND INFORMATION:**

The request for this change order is due to unforeseen conditions requiring additional digging to install the duct banks and risers in the south end of the site outside the substation fence for an item amount of \$35,000.

The change order also includes an amount of \$41,073.18 for project being delayed till 2024 thus incurring mobilization cost, demobilization cost, material cost increases, and labor cost increases.

**FUNDING:** Light funds.


**RECOMMENDATION:**

Council approval of Change Order 2; approval of a Request for Expenditure/Authorization of Light funds.

**SUGGESTED MOTION:**

I move that the Council approve Change Order 2 in the amount of \$76,073.18 for additional work on the North Substation project and authorize appropriate City officials to execute the necessary documents.

Prepared By: \_\_\_\_\_

  
Sal Elkott, PE  
City Engineer

Approved By: \_\_\_\_\_

  
Cody Hawkins  
City Manager

Attachments: Contract Change Order No. 2



# CONTRACT CHANGE ORDER

City of Mascoutah, Illinois

North Substation Installation Contract

1688 K004

Change Order No.:	<u>2</u>	Previous Contract Amount:	<u>\$2,089,987.44</u>
Date:	<u>2/12/2024</u>	Amount of this Order:	<u>\$76,073.18</u>
Applicable Dwg. Nos.:	<u>N/A</u>	Present Contract Amount:	<u>\$2,166,060.62</u>
		Change in Contract Time:	<u>N/A</u> Calendar Days

## Contract Change Order Scope:

work and amounts are ok per  
Larry L. during conversation on March 11, 2024

#	Description	Qty	Unit Cost	Total Cost
5	Additional soft dig which was required to install the ductbanks and risers on the south end of the site outside the substation fence.	1	\$35,000.00	\$35,000.00
6	Additional costs associated with the project being delayed until 2024. These items include remobilization and increased material and labor costs.	1	\$41,073.18	\$41,073.18
Grand Total				\$76,073.18

The work covered by this change order shall be performed under the same terms and conditions as that included in the original contract. All other terms and conditions of said contract as it theretofore may have been modified shall be and remain the same.

## CHANGES APPROVED:

The foregoing modification of said contract is hereby accepted.

City of Mascoutah, IL  
(Owner)

JF Electric  
(Supplier)

By:

By:

(Signature)

(Signature)

BHMG Engineers, Inc.  
(Engineer)

Title:

By:

Date:

(Signature)

Attachment A



Creating connections. Delivering value.

## CHANGE ORDER

TO:  
Jason Jackson – BHMGE Engineers

RE:  
Additional Soft Dig Outside Substation Fence

Project:  
Mascoutah North Substation

CHANGE ORDER NO.  
5

PURCHASE ORDER NO.  
1688K004

JFE JOB NO.  
2223067.69

**You are directed to make the following changes in this Subcontract:**

This is a change order reflecting the cost of additional soft dig required to install the ductbanks and risers on the south side of the site outside of the substation fence. JF Electric had assumed that we would be able to mechanically excavate these ductbanks and risers because there were no utilities shown on the drawings that would interfere with excavation. Upon exiting the fence, we discovered what we believe to be a fiber bundle and a water line running along the outside of the fence. Due to this situation, we were forced to soft dig the entire ductbank area outside of the fence.

All terms and conditions of the Original Contract remain unchanged except as hereby modified.

Original Contract Lump Sum .....	\$ 1,923,433.55
Net Change by Previous Approved Change Orders .....	\$ 166,553.89
Current Pending Change Order Total .....	\$ 0.00
The Contract Sum will be <b>INCREASED</b> by this Change Order .....	\$ 35,000.00
The New Contract Sum Including this Change Order and Pending Change Orders .....	\$ 2,124,987.44

Sign & return promptly One (1) Original to evidence your acceptance of the Change Order.

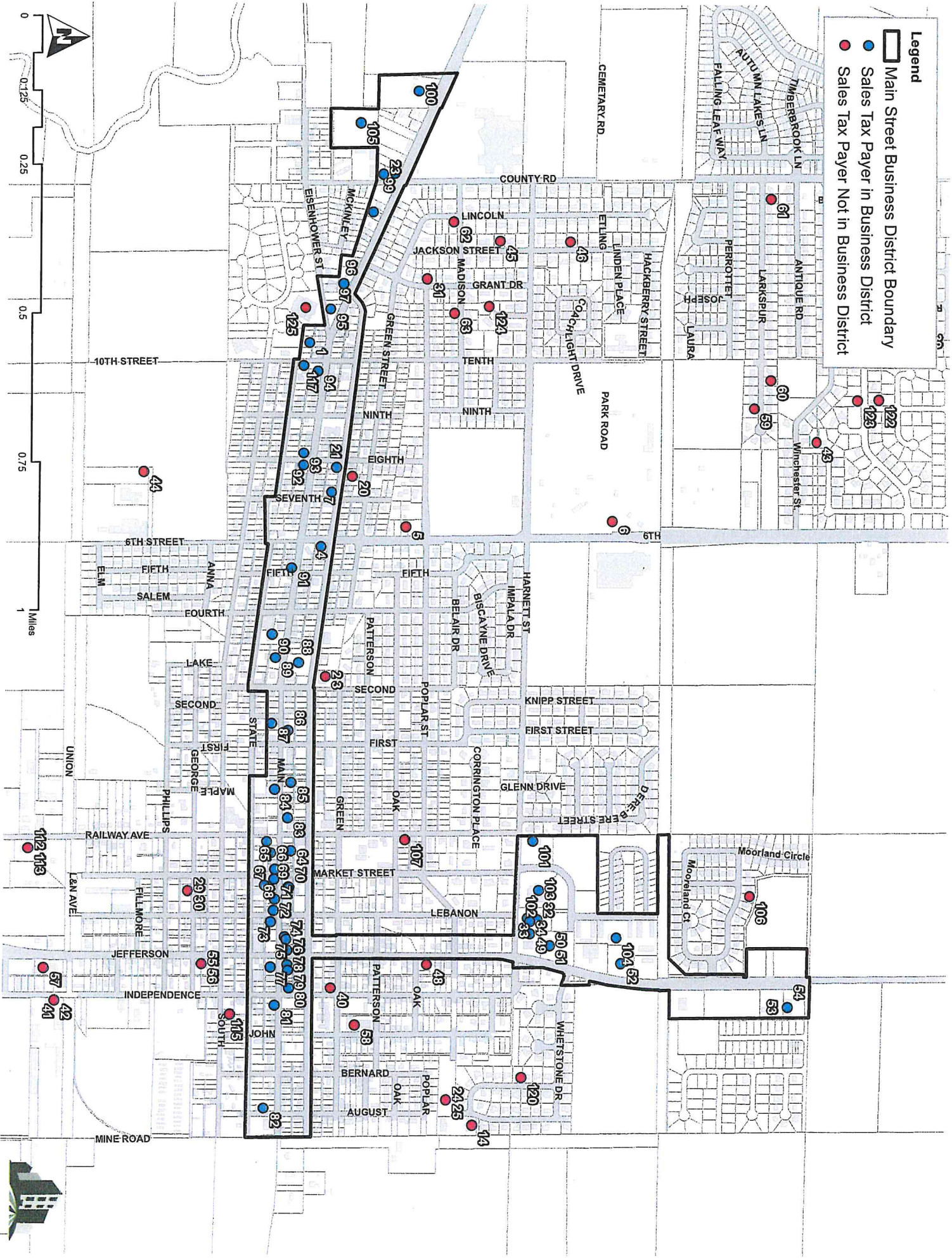
CONTRACTOR		CLIENT	
By	JF ELECTRIC	By	BHMGE ENGINEERS
Print	Dalton Wesley	Print	Jason Jackson
Sign		Sign	 (Authorized Representative)
Date	2/12/24	Date	02/12/2024

Office Location:  
100 Lakefront Pkwy  
Edwardsville, IL 62025

Mailing Address:  
P.O. Box 570  
Edwardsville, IL 62025

Main: 618.797.5353  
Toll Free: 800.339.8383  
Fax: 618.797.5354

jfelectric.com



- Legend**
- Main Street Business District Boundary
  - Sales Tax Payer in Business District
  - Sales Tax Payer Not in Business District