

Mascoutah City Council

December 18, 2017

REGULAR MEETING AGENDA

City Council Meeting – 7:00 pm

1. PRAYER & PLEDGE OF ALLEGIANCE
2. CALL TO ORDER
3. ROLL CALL
4. AMEND AGENDA – consideration of items to be added/ deleted to /from the meeting agenda. *No action can be taken on added items, but may be discussed only. Exceptions – emergency items as authorized by law.*
5. MINUTES, December 4, 2017 City Council Meeting (Page 1 to Page 4)
6. PUBLIC COMMENTS (3 minutes) – opportunity for the public to comment.
7. DEPARTMENT REPORTS (Informational Only):
 - A. Joe Zinck – Fire Chief (Page 5 to Page 5)
 - B. Scott Waldrup – Public Safety Director (Page 6 to Page 14)
 - SWEARING IN of Police Officer Cameron Rettig by City Clerk
 - C. Lynn Weidenbenner – Finance Coordinator (Page 15 to Page 24)
 - D. Tom Quirk – City Engineer/Director of Public Works (Page 25 to Page 29)
8. REPORTS AND COMMUNICATIONS
 - A. Mayor
 - B. City Council
 - C. City Manager
 - D. City Attorney
 - E. City Clerk
9. COUNCIL BUSINESS
 - A. Consent Calendar (Omnibus)

The following items have been determined to be routine in nature and will be passed with a single motion for all items. Any Council member may request items on this list to be removed for full consideration under “Council Items for Action.” Such requests will be honored without Council action to move it to Action Items.

 1. November 2017 Fund Balance Report (Page 30 to Page 32)

Description: Review of monthly Fund Balance Report.
 2. November 2017 Claims & Salaries Report (Page 33 to Page 57)

Description: Review of monthly Claims & Salaries Report.

Staff Recommendation: Council acceptance of all items under Omnibus Consideration.

B. Council Items for Action:

1. 2017 Property Tax Levy (second reading) (Page 58 to Page 66)

Description: Council approval and adoption of the 2017 Property Tax Levy Ordinance.

Recommendation: Council Approval and Adoption of Ordinance.

2. Annual Meeting Schedule (Page 67 to Page 70)

Description: Approval of resolution adopting the annual meeting schedule.

Recommendation: Council Approval and Adoption of Resolution.

3. Policy Prohibiting Sexual Harassment (Page 71 to Page 76)

Description: Approval of resolution adopting a policy prohibiting sexual harassment.

Recommendation: Council Approval and Adoption of Resolution.

4. 138kV Transmission Line Design-Build Contract – BHMG

(Page 77 to Page 78)

Description: Approval and authorization of the Design-Build Contract with BHMG for design and construction of the 138kV Transmission Lines, including all labor, equipment, and materials, as part of the Major Electric Phase 2 Project.

Recommendation: Council Approval.

5. Professional Engineering Services to Amend Wastewater Facilities Plan Amendment No. 2 (Page 79 to Page 83)

Description: Approval of Professional Engineering Services Contract Amendment No. 2 with Horner & Shifrin, Inc. for preparing an amendment to the comprehensive Wastewater Facilities Plan.

Recommendation: Council Approval.

C. Council – Miscellaneous Items

D. City Manager

10. PUBLIC COMMENTS (3 minutes) – opportunity for the public to comment.

11. ADJOURNMENT TO EXECUTIVE SESSION – NONE

12. MISCELLANEOUS OR FINAL ACTIONS

13. ADJOURNMENT

POSTED 12/15/2017 AT 5:00 PM

**CITY OF MASCOUTAH
CITY COUNCIL MINUTES
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

DECEMBER 4, 2017

The minutes of the regular meeting of the City Council of the City of Mascoutah.

PUBLIC HEARING

Mayor Gerald Daugherty called the public hearing to order at 6:30 p.m.

Present:

Mayor Gerald Daugherty and Council members Paul Schorr, John Weyant, Pat McMahan and Michael Baker.

Absent:

None.

Other Staff Present:

City Manager Cody Hawkins, Assistant City Manager Mike Bolt, Deputy City Clerk Melissa Schanz, Police Chief Scott Waldrup and City Engineer Tom Quirk.

Mayor Gerald Daugherty stated that this public hearing is to consider and review the proposed property tax increase for Mascoutah Special Service Area 1.

City Manager provided an overview of the proposed property tax increase for Mascoutah Special Service Area 1. City Manager explained that the property taxes for residents within the Special Service Area are not increasing; the rate for the Special Service Area is remaining at 0.375%. The amount of property taxes owed within the Special Service Area will only increase if the EAV increases or if the rate increases for another taxing district.

Councilman Schorr asked if Paul Murphy had refinanced the SSA loan. City Manager stated that there was discussions about restructuring the loan but will check with Paul Murphy on the status.

There being no questions or comments from the Council, Mayor Gerald Daugherty closed the public hearing at 6:34 p.m.

COUNCIL DISCUSSION

City Manager and Council reviewed and discussed the City Manager's goals for FY17/18.

There being no questions or comments from the Council, Mayor Gerald Daugherty closed the discussion at 6:57 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

City prayer was delivered by Deputy City Clerk Melissa Schanz. The Council remained standing and recited the Pledge of Allegiance.

CALL TO ORDER

Mayor Gerald Daugherty called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Gerald Daugherty, Council members Paul Schorr, John Weyant, Pat McMahan and Michael Baker.

Absent: None.

Other Staff Present: City Manager Cody Hawkins, Assistant City Manager Mike Bolt, Deputy City Clerk Melissa Schanz, City Attorney Al Paulson, City Engineer Tom Quirk, and Police Chief Scott Waldrup.

Establishment of a Quorum: A quorum of City Council members was present.

AMEND AGENDA

None.

MINUTES

The minutes of the November 20, 2017 regular City Council meeting were presented and approved as presented.

Motion passed. Passed by unanimous yes voice vote.

PUBLIC COMMENTS

None.

REPORTS AND COMMUNICATIONS

Mayor

Attended the following meetings and functions: Mayor's meeting with the Legislative Committee in Collinsville, John O'Leary Program, Meals on Wheels program, Christmas Parade, 932nd Reserve Unit deployment breakfast, Espenschied Chapel sing-a-long, Illinois State Bicentennial flag raising ceremony.

City Council

Schorr – Attended the following meetings and functions: Christmas Parade.

Weyant – Attended the following meetings and functions: Christmas Parade, Espenschied Chapel sing-a-long, cleaned Santa hut for the season.

McMahan – Attended the following meetings and functions: Christmas Parade, painted Ag Building floor.

Baker – Nothing to report.

City Manager – Nothing to report.

City Attorney – Nothing to report.

City Clerk – Nothing to report.

COUNCIL BUSINESS

2017 PROPERTY TAX LEVY

City Manager presented report for Council approval and adoption of the 2017 Property Tax Levy Ordinance.

First reading. No action required.

CODE CHANGE – TRASH RECEPTACLES / GARBAGE CANS

City Manager presented report for Council consideration of approval of an Ordinance to amend and adopt Chapter 25-Nuisances, Article III – Garbage and Debris, of the City Code of Ordinances.

Police Chief asked about the enforcement. City Attorney explained that once the resident has received the warning/notice then the next time they would violate the code, the resident would then receive a citation.

Councilman Baker commented on the location of the receptacles and how it can still be seen if they are located on the side of the house. City Manager stated that a designation could be added on where the receptacle could be located in the front of the house. City Attorney explained that most municipalities have an ordinance similar to this.

Councilman Schorr commented on the aesthetics of seeing the receptacles right in front of the garage door and more specifically those left in the front yard all the time.

Councilman McMahan stated that he has never had a resident approach him about a problem with trash cans left out on the curb.

Councilman Weyant stated that some of the residents he spoke with complained about the receptacles supplied being so large and too heavy to move when they are full so that is why they leave them in the front of the house on the concrete for ease of moving. Councilman Weyant stated he doesn't see an issue where an ordinance needs to be passed.

Councilman McMahan stated he could support keeping the receptacles off of the curb but the City shouldn't be telling residents where to store them on their property; the City shouldn't be deciding what is tacky and unsightly.

Schorr moved, seconded by Daugherty, to approve and adopt Ordinance No. 17-24, amending Chapter 25 – Nuisances, Article III – Garbage and Debris of the City Code of Ordinances.

Motion denied. AYE's – Schorr, Daugherty. NAY's – Weyant, McMahan, Baker.

MEMORANDUM OF AGREEMENT WITH THE POLICE UNION

City Manager presented report for Council consideration of approval and authorization of a Memorandum of Agreement with the Policemen's Benevolent & Protective Association Labor Committee.

City Manager explained that this Memorandum of Agreement clarifies the scheduling of overtime due to vacant shifts with the bargaining unit and the Lieutenant position.

Baker moved, seconded by McMahan, to approve the Memorandum of Agreement with the Policemen's Benevolent & Protective Association Labor Committee and authorize appropriate officials to execute the necessary documents.

Motion passed. AYE's – Schorr, Weyant, McMahan, Baker, Daugherty. NAY's – none.

COUNCIL – MISCELLANEOUS ITEMS

None.

CITY MANAGER – MISCELLANEOUS ITEMS

None.

PUBLIC COMMENTS

None.

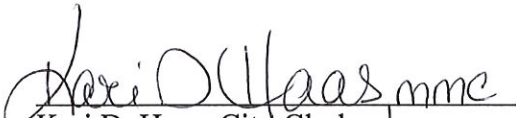
MISCELLANEOUS OR FINAL ACTIONS

None.

ADJOURNMENT

McMahan moved, seconded by Schorr, to **adjourn at 7:32 p.m.**

Motion passed. Motion passed by unanimous yes voice vote.


Kari D. Haas, City Clerk

Mascoutah Fire Department

Mascoutah City Council Meeting
Monday December 18th 2017
Fire Department Report

The Mascoutah Fire department answered 17 calls in November

1. Waiting on St. Clair County (Cen – Com) to put in place their plan to operate on a digital paging system.

Nothing else to report at this time.

Chief Joe Zinck
Mascoutah Fire Department.

Mascoutah Ambulance

November 2017 Statistics

Calls

| | |
|--------------|------------------|
| 3525 | 66 |
| 3526 | 3 |
| Total | <u>69</u> |

Transports – 44

Non transports – 22 (these calls include refusals, dry runs, fire department assist.)

Missed calls for the service – 3 (these calls were handed off to another service)

Transfer return trips - 3

Mileages

| | Starting | Ending | Total |
|------|---------------|---------------|-------------|
| 3525 | <u>88594</u> | <u>90022</u> | <u>1428</u> |
| 3526 | <u>110320</u> | <u>110378</u> | <u>58</u> |

Blood Pressures 18

CPR 14

Receipts

| | |
|------------|--------------------|
| Mediclaims | \$ 4008.21 |
| Andres | \$36,914.36 |
| | <u>\$40,922.57</u> |

Charges

| | |
|--------|-------------|
| Andres | \$38,852.00 |
|--------|-------------|

CITY OF MASCOUTAH Collection Statistics

| Month | Charges | Payments | WD's | WO's | Refunds | Rev Adj | ChargeAdj | Total |
|--------|--------------|---------------|---------------|--------|---------|---------|--------------|---------------|
| Jun 17 | \$54,177.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$54,177.00 |
| Jul 17 | \$26,896.00 | (\$8,382.01) | (\$6,749.39) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$11,764.60 |
| Aug 17 | \$56,539.00 | (\$12,146.69) | (\$8,929.54) | \$0.00 | \$0.00 | \$0.00 | \$18,436.00 | \$53,898.77 |
| Sep 17 | \$60,803.00 | (\$5,759.43) | (\$2,659.55) | \$0.00 | \$0.00 | \$0.00 | \$9.10 | \$52,393.12 |
| Oct 17 | \$50,934.00 | (\$7,776.58) | (\$8,209.45) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$34,947.97 |
| Nov 17 | \$38,852.00 | (\$36,914.36) | (\$48,010.06) | \$0.00 | \$0.00 | \$0.00 | (\$1,516.00) | (\$47,588.42) |
| | \$288,201.00 | (\$70,979.07) | (\$74,557.99) | \$0.00 | \$0.00 | \$0.00 | \$16,929.10 | \$159,593.04 |

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Thursday, December 14, 2017
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COLLSTATS
Page 1

Aging Summary By Current Payer - Net

CITY OF MASCOUTAH

| Current Payer | Cur | 31-60 | 61-90 | 91-120 | 121+ Days | Balance | Expected Contractuals | Expected Payments |
|--|-------------|-------------|------------|------------|-------------|-------------|-----------------------|-------------------|
| AARP | \$0.00 | \$1,786.00 | \$0.00 | \$0.00 | \$0.00 | \$1,786.00 | \$0.00 | \$1,786.00 |
| Aetna | \$0.00 | \$0.00 | \$112.57 | \$0.00 | \$0.00 | \$112.57 | \$0.00 | \$112.57 |
| AMERICAN CONTINENTAL INSURANCE CO. | \$1,116.00 | \$1,043.00 | \$0.00 | \$0.00 | \$0.00 | \$2,159.00 | \$0.00 | \$2,159.00 |
| BLUE CROSS BLUE SHIELD ILLINOIS | \$0.00 | \$85.87 | \$0.00 | \$0.00 | \$0.00 | \$85.87 | \$0.00 | \$85.87 |
| CIGNA (Connecticut General, Equicor, Equitable) | \$1,121.00 | \$4,288.00 | \$84.85 | \$106.88 | \$0.00 | \$5,600.73 | \$0.00 | \$5,600.73 |
| CIGNA PPO | \$0.00 | \$0.00 | \$947.00 | \$0.00 | \$0.00 | \$947.00 | \$0.00 | \$947.00 |
| COUNTRY LIFE INSURANCE | \$0.00 | \$0.00 | \$1,123.00 | \$0.00 | \$0.00 | \$1,123.00 | \$0.00 | \$1,123.00 |
| COVENTRY ADVENTRA (MC ONLY) | \$0.00 | \$0.00 | \$99.88 | \$0.00 | \$0.00 | \$99.88 | \$0.00 | \$99.88 |
| Coventry Health Care | \$300.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$300.00 | \$0.00 | \$300.00 |
| EMI-KP Ambulance Claims for Kaiser Davenport, Mo. | \$0.00 | \$1,277.00 | \$0.00 | \$0.00 | \$0.00 | \$1,277.00 | \$0.00 | \$1,277.00 |
| ESSENCE HEALTHCARE | \$1,160.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,160.00 | \$0.00 | \$1,160.00 |
| ESURANCE AUTO | \$1,959.00 | \$440.00 | \$0.00 | \$0.00 | \$0.00 | \$2,399.00 | (\$976.22) | \$1,422.78 |
| FAMILY HOSPICE OF BELLEVILLE AREA | \$0.00 | \$0.00 | \$1,160.00 | \$0.00 | \$0.00 | \$1,160.00 | \$0.00 | \$1,160.00 |
| Harmony Health Plans of Illinois | \$1,081.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,081.00 | \$0.00 | \$1,081.00 |
| Healthlink HMO | \$0.00 | \$5,148.00 | \$986.00 | \$0.00 | \$1,873.10 | \$8,007.10 | (\$5,194.54) | \$2,812.56 |
| Healthlink PPO/National Capital Preferred Insider | \$1,012.00 | \$969.00 | \$0.00 | \$0.00 | \$0.00 | \$1,981.00 | \$0.00 | \$1,981.00 |
| INSURANCE PROGRAM MANAGERS GROUP | \$0.00 | \$908.00 | \$0.00 | \$0.00 | \$0.00 | \$908.00 | \$0.00 | \$908.00 |
| Medicaid Illinois | \$0.00 | \$843.00 | \$0.00 | \$0.00 | \$0.00 | \$843.00 | \$0.00 | \$843.00 |
| Medicare B Illinois | \$1,268.00 | \$2,082.01 | \$0.00 | \$107.32 | (\$200.79) | \$3,256.54 | (\$2,545.49) | \$711.05 |
| MERIDIAN (MEDICARE HMO) | \$6,278.51 | \$7,049.48 | \$1,286.00 | \$1,616.00 | \$643.00 | \$16,872.99 | (\$7,927.88) | \$8,945.11 |
| Meridian Health Plan (MCAID HMO) | \$843.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$843.00 | (\$414.26) | \$428.74 |
| Molina Illinois | \$2,945.00 | \$3,892.00 | \$0.00 | \$0.00 | \$0.00 | \$6,837.00 | (\$4,257.71) | \$2,579.29 |
| MOLINA MD REPLACEMENT | \$1,103.00 | \$2,224.00 | \$0.00 | \$0.00 | \$0.00 | \$3,327.00 | (\$2,150.84) | \$1,176.16 |
| Mutual of Omaha Insurance Company | \$0.00 | \$0.00 | \$0.00 | \$943.00 | \$0.00 | \$943.00 | (\$620.28) | \$322.72 |
| National Association of Letter Carriers (NALC) | \$0.00 | \$0.00 | \$182.54 | \$0.00 | \$0.00 | \$182.54 | \$0.00 | \$182.54 |
| PRIVATE PAY GO TO COLLECTIONS | \$0.00 | \$97.40 | \$0.00 | \$0.00 | \$0.00 | \$97.40 | \$0.00 | \$97.40 |
| Progressive Casualty Insurance Company (Auto) | \$12,405.53 | \$48,437.10 | \$5,718.36 | \$3,182.09 | \$10,467.71 | \$80,210.79 | (\$3,739.48) | \$76,471.31 |
| Progressive Casualty Insurance Company (Auto) | \$1,852.00 | \$926.00 | \$0.00 | \$0.00 | \$0.00 | \$2,778.00 | \$0.00 | \$2,778.00 |

AGECPSUMNET

Thursday, December 14, 2017

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Aging Summary By Current Payer - Net

CITY OF MASCOUTAH

| Current Payer | Cur | 31-60 | 61-90 | 91-120 | 121+ Days | Balance | Expected Contractuals | Expected Payments |
|--------------------------------|--------------------|--------------------|--------------------|-------------------|--------------------|---------------------|-----------------------|---------------------|
| Railroad Medicare | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$643.00 | \$643.00 | (\$349.31) | \$293.69 |
| STANDARD MUTUAL AUTO INSURANCE | \$0.00 | \$960.00 | \$0.00 | \$0.00 | \$0.00 | \$960.00 | \$0.00 | \$960.00 |
| Tricare for Life | \$0.00 | \$6,152.13 | \$1,424.53 | \$0.00 | \$0.00 | \$7,576.66 | \$0.00 | \$7,576.66 |
| UMWA HEALTH & RETIREMENT FUNDS | \$93.18 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$93.18 | \$0.00 | \$93.18 |
| United HealthCare | \$1,016.00 | \$1,242.00 | \$142.57 | \$0.00 | \$201.22 | \$2,601.79 | \$0.00 | \$2,601.79 |
| UNITED HEALTHCARE-MEDICARE | \$0.00 | \$250.00 | \$0.00 | \$0.00 | \$0.00 | \$250.00 | \$0.00 | \$250.00 |
| UNITED MINE WORKERS | \$0.00 | \$1,090.00 | \$0.00 | \$0.00 | \$0.00 | \$1,090.00 | \$0.00 | \$1,090.00 |
| Total AR Due: | \$35,553.22 | \$91,189.99 | \$13,267.30 | \$5,955.29 | \$13,627.24 | \$159,593.04 | (\$28,176.01) | \$131,417.03 |

22 % 57 % 8 % 4 % 9 %

| | | |
|------------------|--------------------|-------------------|
| Remaining Amount | NotEqual | 0 |
| Cut Off Date | Less Than Or Equal | 11/30/2017 |
| Company | Equal | CITY OF MASCOUTAH |

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12/01/17

SYSTEM FINANCIAL SUMMARY - DETAIL
 MASCOUTAH AMBULANCE SERVICE
 MASCOUTAH AMBULANCE SERVICE (1)

Page 1

| Dates | Charges | Receipts | Adjustments | Net A/R | Total A/R | # Proc. | Col % |
|---------------------|-----------|------------|-------------|-------------|-----------|---------|---------|
| 11/01/17 - 11/30/17 | 0.00 | 4,008.21 | 9,151.19 | -13,159.40 | 54,089.37 | 0 | -43.7% |
| 05/01/17 - 11/30/17 | 70,875.90 | 105,149.19 | 124,167.42 | -158,440.71 | 54,089.37 | 1017 | -197.2% |

Receipts Analysis for : MASCOUTAH AMBULANCE SERVICE (1)

| Net Receipts | PTD | YTD |
|---------------------|----------|------------|
| Medicare | 0.00 | 35,806.03 |
| Insurance | 3,885.25 | 57,908.13 |
| Capitation Payments | 0.00 | 0.00 |
| Patient | 122.96 | 11,135.03 |
| Other | 0.00 | 300.00 |
| Total Receipts | 4,008.21 | 105,149.19 |
| Refunds | 1,368.88 | 3,702.37 |
| Gross Receipts | 5,377.09 | 108,851.56 |

Adjustments for : MASCOUTAH AMBULANCE SERVICE (1)

| Adjustments | PTD | YTD | Adjustments | PTD | YTD |
|--------------------------|----------|------------|--------------------------|----------|-----------|
| 1) General Adjustment | 0.00 | 0.00 | 2) General Write-Off | 0.00 | 0.00 |
| 3) MCR ADJ | 0.00 | 53,067.37 | 4) COURTESY ADJ | 4.59 | 4.59 |
| 5) EMP NO CHG | 0.00 | 0.00 | 6) PMT POST ERROR | 0.00 | 0.00 |
| 7) CHG POST ERROR | 0.00 | 915.00 | 8) RETURN TO CITY W/O | 0.00 | 0.00 |
| 9) INTEREST | 0.00 | -4.56 | 10) PAST TIMELY FILING | 0.00 | 0.00 |
| 11) BC/BS ADJ | 0.00 | 0.00 | 12) MC/WE NON MED NECESS | 0.00 | 0.00 |
| 13) WCOMP W/O | 0.00 | 70.20 | 14) BANKRUPTCY | 0.00 | 0.00 |
| 15) DECEASED W/O | 115.35 | 3,450.31 | 16) PPO/HMO ADJ | 0.00 | 0.02 |
| 17) CHAMPUS/TRICARE W/O | 0.00 | 5,062.24 | 18) NO HAUL/NO CHG | 0.00 | 0.00 |
| 19) PREVIOUS MCR PMT | 0.00 | 0.00 | 20) MCD W/O | 4,249.12 | 38,211.24 |
| 21) COLLECTIONS ADJ | 4,220.01 | 18,020.85 | 22) REVERSE PREV W/O | 0.00 | 0.00 |
| 23) SETTLEMENT W/O | 0.00 | 0.00 | 24) CITY EMPLOYEE W/O | 0.00 | 0.00 |
| 25) NEW BADEN ASSIST W/O | 0.00 | 0.00 | 26) W/O MAIL RETURN | 0.00 | 0.00 |
| 27) W/O UNCOLLECTIBLE | 0.00 | 0.00 | 28) WEL W/O MC COPAY | 97.55 | 4,057.50 |
| 29) UNAPPLIED ADJ | 0.00 | 0.00 | 30) NEW BADEN NO FUNDS | 0.00 | 0.00 |
| 31) MCD/NOT MED NEC | 0.00 | 0.00 | 32) VA ADJUSTMENT | 0.00 | 0.00 |
| 33) RTRN CK FEE \$25 | 0.00 | 0.00 | 34) RTRN CK/INSFUNDS ADJ | 0.00 | 0.00 |
| 35) HOSPICE ADJ. | 0.00 | 0.00 | 36) NO ABN ON FILE - ADJ | 0.00 | 0.00 |
| 37) MCR SEQUESTER ADJ | 0.00 | 848.09 | 38) QMB MCR/MCD ADJ | 0.00 | 0.00 |
| 39) JAIL/US MARSHALL ADJ | 464.57 | 464.57 | | | |
| Total Adjustments | 9,151.19 | 124,167.42 | | | |

SYSTEM FINANCIAL SUMMARY - DETAIL
MASCOUTAH AMBULANCE SERVICE

Refunds for : MASCOUTAH AMBULANCE SERVICE (1)

| Refunds | PTD | YTD | Refunds | PTD | YTD |
|------------------------|-----------|-----------|-------------------------|------|------|
| 0) Unspecified Refund | 0.00 | 0.00 | 1) Incorrect Data Entry | 0.00 | 0.00 |
| 2) Overpayment Refund | -1,368.88 | -3,702.37 | 3) Returned Check | 0.00 | 0.00 |
| 95) Late Filing Refund | 0.00 | 0.00 | 96) Acct Transfer To | 0.00 | 0.00 |
| 97) Acct Transfer From | 0.00 | 0.00 | 98) Cross-Alloc To | 0.00 | 0.00 |
| 99) Cross-Alloc From | 0.00 | 0.00 | | | |
| | ===== | ===== | | | |
| Total Refunds | -1,368.88 | -3,702.37 | | | |

12/01/17

SYSTEM FINANCIAL SUMMARY
MASCOUTAH AMBULANCE SERVICE
TOTALS FOR PRACTICE

Page 3

PERIOD-TO-DATE TOTALS FOR 11/01/17 - 11/30/17

| Doctor | Charges | Receipts | Adjustments | Net A/R | Total A/R | # Proc. | Col % |
|------------------------------|---------|----------|-------------|------------|-----------|---------|--------|
| 1. MASCOUTAH AMBULANCE SERVI | 0.00 | 4,008.21 | 9,151.19 | -13,159.40 | 54,089.37 | 0 | -43.7% |
| TOTALS | 0.00 | 4,008.21 | 9,151.19 | -13,159.40 | 54,089.37 | 0 | -43.7% |
| Practice Totals : | 0.00 | 4,008.21 | 9,151.19 | -13,159.40 | 54,089.37 | 0 | -43.7% |

YEAR-TO-DATE TOTALS FOR 05/01/17 - 11/30/17

| Doctor | Charges | Receipts | Adjustments | Net A/R | Total A/R | # Proc. | Col % |
|------------------------------|-----------|------------|-------------|-------------|-----------|---------|---------|
| 1. MASCOUTAH AMBULANCE SERVI | 70,875.90 | 105,149.19 | 124,167.42 | -158,440.71 | 54,089.37 | 1017 | -197.2% |
| TOTALS | 70,875.90 | 105,149.19 | 124,167.42 | -158,440.71 | 54,089.37 | 1017 | -197.2% |
| Practice Totals : | 70,875.90 | 105,149.19 | 124,167.42 | -158,440.71 | 54,089.37 | 1017 | -197.2% |

Receipts Analysis for Practice

| Net Receipts | PTD | YTD |
|---------------------|----------|------------|
| Medicare | 0.00 | 35,806.03 |
| Insurance | 3,885.25 | 57,908.13 |
| Capitation Payments | 0.00 | 0.00 |
| Patient | 122.96 | 11,135.03 |
| Other | 0.00 | 300.00 |
| Total Receipts | 4,008.21 | 105,149.19 |
| Refunds | 1,368.88 | 3,702.37 |
| Gross Receipts | 5,377.09 | 108,851.56 |

SYSTEM FINANCIAL SUMMARY
 MASCOUTAH AMBULANCE SERVICE
 Adjustments for Practice

| Adjustments | PTD | YTD | Adjustments | PTD | YTD |
|--------------------------|----------|------------|--------------------------|----------|-----------|
| 1) General Adjustment | 0.00 | 0.00 | 2) General Write-Off | 0.00 | 0.00 |
| 3) MCR ADJ | 0.00 | 53,067.37 | 4) COURTESY ADJ | 4.59 | 4.59 |
| 5) EMP NO CHG | 0.00 | 0.00 | 6) PMT POST ERROR | 0.00 | 0.00 |
| 7) CHG POST ERROR | 0.00 | 915.00 | 8) RETURN TO CITY W/O | 0.00 | 0.00 |
| 9) INTEREST | 0.00 | -4.56 | 10) PAST TIMELY FILING | 0.00 | 0.00 |
| 11) BC/BS ADJ | 0.00 | 0.00 | 12) MC/WE NON MED NECESS | 0.00 | 0.00 |
| 13) WCOMP W/O | 0.00 | 70.20 | 14) BANKRUPTCY | 0.00 | 0.00 |
| 15) DECEASED W/O | 115.35 | 3,450.31 | 16) PPO/HMO ADJ | 0.00 | 0.02 |
| 17) CHAMPUS/TRICARE W/O | 0.00 | 5,062.24 | 18) NO HAUL/NO CHG | 0.00 | 0.00 |
| 19) PREVIOUS MCR PMT | 0.00 | 0.00 | 20) MCD W/O | 4,249.12 | 38,211.24 |
| 21) COLLECTIONS ADJ | 4,220.01 | 18,020.85 | 22) REVERSE PREV W/O | 0.00 | 0.00 |
| 23) SETTLEMENT W/O | 0.00 | 0.00 | 24) CITY EMPLOYEE W/O | 0.00 | 0.00 |
| 25) NEW BADEN ASSIST W/O | 0.00 | 0.00 | 26) W/O MAIL RETURN | 0.00 | 0.00 |
| 27) W/O UNCOLLECTIBLE | 0.00 | 0.00 | 28) WEL W/O MC COPAY | 97.55 | 4,057.50 |
| 29) UNAPPLIED ADJ | 0.00 | 0.00 | 30) NEW BADEN NO FUNDS | 0.00 | 0.00 |
| 31) MCD/NOT MED NEC | 0.00 | 0.00 | 32) VA ADJUSTMENT | 0.00 | 0.00 |
| 33) RTRN CK FEE \$25 | 0.00 | 0.00 | 34) RTRN CK/INSFUNDS ADJ | 0.00 | 0.00 |
| 35) HOSPICE ADJ. | 0.00 | 0.00 | 36) NO ABN ON FILE - ADJ | 0.00 | 0.00 |
| 37) MCR SEQUESTER ADJ | 0.00 | 848.09 | 38) QMB MCR/MCD ADJ | 0.00 | 0.00 |
| 39) JAIL/US MARSHALL ADJ | 464.57 | 464.57 | | | |
| ===== | | ===== | | | |
| Total Adjustments | 9,151.19 | 124,167.42 | | | |

| Refunds | PTD | YTD | Refunds | PTD | YTD |
|------------------------|-----------|-----------|-------------------------|------|------|
| 0) Unspecified Refund | 0.00 | 0.00 | 1) Incorrect Data Entry | 0.00 | 0.00 |
| 2) Overpayment Refund | -1,368.88 | -3,702.37 | 3) Returned Check | 0.00 | 0.00 |
| 95) Late Filing Refund | 0.00 | 0.00 | 96) Acct Transfer To | 0.00 | 0.00 |
| 97) Acct Transfer From | 0.00 | 0.00 | 98) Cross-Alloc To | 0.00 | 0.00 |
| 99) Cross-Alloc From | 0.00 | 0.00 | | | |
| ===== | | ===== | | | |
| Total Refunds | -1,368.88 | -3,702.37 | | | |

MASCOUTAH PUBLIC SAFETY - POLICE DIVISION

November-17

| | |
|--------------------------------|-----|
| Total police activities | 217 |
| Phone requests for Officers | 180 |
| Ambulance assists | 14 |
| Alarm calls | 14 |
| Juvenile Incidents | 0 |
| Animal complaints | 9 |

| | |
|-----------------------------------|----|
| Accidents | 6 |
| Fatalities | 0 |
| Injuries | 1 |
| Private Property | 1 |
| Vehicle/Vehicle | 2 |
| Pedestrian | 0 |
| Vehicle animal | 2 |
| Traffic | |
| Citations | 22 |
| Warnings | 42 |
| Parking/Ord | 0 |
| DUIs | 0 |
| Arrests-Other than traffic | |
| Criminal Complaints | 6 |
| Warrants | 2 |
| Adult arrests | 7 |
| Juvenile arrests | 1 |
| Assorted | |
| Stolen Bikes | 0 |
| Recovered Bikes | 0 |
| Ordinance Violations | |
| Derelict Vehicles | 2 |
| Weeds/Grass | 0 |
| Other Nuisance | 1 |

| | |
|-------------------------|----|
| Offenses | |
| Homicide | 0 |
| Crim Sexual Assault | 0 |
| Robbery | 0 |
| Battery | 2 |
| Assault | 0 |
| Burglary-Residential | 0 |
| Burglary-Commercial | 1 |
| Burglary-other | 1 |
| Burg/Theft from vehicle | 0 |
| Theft | 2 |
| Motor vehicle theft | 0 |
| Arson | 0 |
| Deception | 0 |
| Crim Damage | 0 |
| Crim Trespass | 1 |
| Deadly Weapons | 1 |
| Sex Offenses | 0 |
| Gambling | 0 |
| Offenses w/children | 0 |
| Cannabis | 0 |
| Controlled Substances | 0 |
| Liquor violations | 1 |
| Disorderly Conduct | 3 |
| Resisting/Obstructing | 1 |
| Other offenses | 0 |
| Total Offenses | 13 |

CITY OF MASCOUTAH
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2017

SNAP SHOT
58% OF THE FISCAL YEAR HAS ELAPSED

| | PRIOR YR PERIOD ACTUAL | PRIOR YTD ACTUAL | PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-------------------------------------|---------------------------|----------------------|---------------------|-----------------------|-----------------------|------------------------|--------------|
| REVENUES | | | | | | | |
| OPERATING REVENUES | | | | | | | |
| GENERAL FUND | 215,455.64 | 2,281,455.69 | 237,233.69 | 2,318,323.49 | 3,750,390.00 | (1,432,066.51) | 61.82 |
| RESTRICTED CEMETERY TRUST | 1,801.14 | 5,172.48 | 31.58 | 2,512.40 | 6,000.00 | (3,487.60) | 41.87 |
| LIGHT FUND | 599,893.22 | 5,055,081.60 | 574,036.64 | 5,120,939.71 | 8,578,144.00 | (3,457,204.29) | 59.70 |
| WATER & SEWER FUND | 283,329.57 | 1,942,066.45 | 266,210.17 | 1,983,403.48 | 3,620,155.00 | (1,636,751.52) | 54.79 |
| AMBULANCE FUND | 15,221.67 | 629,595.77 | 1,400.76 | 665,310.47 | 974,430.00 | (309,119.53) | 68.28 |
| PLAYGROUND & REC FUND | 1,844.44 | 333,489.29 | 2,154.63 | 330,570.68 | 547,440.00 | (216,869.32) | 60.38 |
| FIRE DEPARTMENT | 500.72 | 140,144.87 | 1,033.18 | 130,453.74 | 158,225.00 | (27,771.26) | 82.45 |
| IMRF FUND | 26,694.36 | 320,342.36 | 24,528.28 | 302,626.44 | 491,560.00 | (188,933.56) | 61.56 |
| POLICE PENSION FUND | 6,568.38 | 400,849.47 | 5,455.47 | 464,437.33 | 390,190.00 | 74,247.33 | 119.03 |
| TOTAL OPERATING REVENUES | 1,151,309.14 | 11,108,197.98 | 1,112,084.40 | 11,318,577.74 | 18,516,534.00 | (7,197,956.26) | 61.13 |
| NON-OPERATING REVENUES | | | | | | | |
| GENFUND STP/TARP/IDOT | - | 64,074.46 | - | - | - | - | - |
| ELECTRIC PHASE II LOAN | - | - | - | 337,805.91 | 5,500,000.00 | (5,162,194.09) | 6.14 |
| MFT | 16,796.03 | 120,232.78 | 16,644.26 | 116,390.14 | 194,690.00 | (78,299.86) | 59.78 |
| SPECIAL SERVICES AREA (SSA) | - | 10,653.30 | - | 10,980.00 | 26,125.00 | (15,145.00) | 42.03 |
| TIF 1 FUND | 0.18 | 165,216.78 | 0.44 | 162,732.10 | 184,335.00 | (21,602.90) | 88.28 |
| TIF 2B FUND | 381.65 | 735,745.82 | 448.25 | 774,701.49 | 866,390.00 | (91,688.51) | 89.42 |
| TIF 2B CDBG PORTION | - | - | - | - | 450,000.00 | (450,000.00) | - |
| BUSINESS DISTRICT | 4,481.14 | 28,885.93 | 5,160.93 | 29,373.26 | 59,000.00 | (29,626.74) | 49.79 |
| TIF 3 | 0.01 | 0.14 | 0.28 | 3,480.41 | - | 3,480.41 | - |
| DEBT SERVICE FUND | 86.86 | 174,957.85 | 85.71 | 154,276.33 | 181,308.00 | (27,031.67) | 85.09 |
| TOTAL NONOPERATING REVENUE | 21,745.87 | 1,299,767.06 | 22,339.87 | 1,589,739.64 | 7,461,848.00 | (5,872,108.36) | 21.30 |
| GRAND TOTAL - ALL REV | 1,173,055.01 | 12,407,965.04 | 1,134,424.27 | 12,908,317.38 | 25,978,382.00 | (13,070,064.62) | 49.69 |
| EXPENSES | | | | | | | |
| OPERATING EXPENSES | | | | | | | |
| PERSONNEL EXPENSES | 438,179.27 | 3,542,782.94 | 463,384.34 | 3,374,530.54 | 6,387,650.00 | 3,013,119.46 | 52.83 |
| NON-PERSONNEL EXPENSES | 174,042.30 | 1,767,708.39 | 288,691.19 | 1,644,427.14 | 3,010,375.00 | 1,365,947.86 | 54.63 |
| SUB-TOTAL | 612,221.57 | 5,310,491.33 | 752,075.53 | 5,018,957.68 | 9,398,025.00 | 4,379,067.32 | 53.40 |
| WHOLESALE/RETAIL/OTHER EXP | 286,624.97 | 2,877,129.84 | 382,026.81 | 3,184,200.17 | 5,269,185.00 | 2,084,984.83 | 60.43 |
| TOTAL OPERATING EXPENSES | 898,846.54 | 8,187,621.17 | 1,134,102.34 | 8,203,157.85 | 14,667,210.00 | 6,464,052.15 | 55.93 |
| NON-OPERATING EXPENSES | | | | | | | |
| CAPITAL PROJECTS LIST | 27,300.00 | 143,987.23 | 18,671.00 | 107,345.08 | 363,800.00 | 256,454.92 | 29.51 |
| FIXED ASSET REPLACEMENT LIST | 54,806.72 | 199,750.04 | - | 48,683.59 | 331,200.00 | 282,516.41 | 14.70 |
| PROJECT PAYMENTS | 198,206.42 | 1,001,671.91 | 25,975.98 | 302,511.40 | 10,355,000.00 | 10,052,488.60 | 2.92 |
| DEBT PAYMENT | 67,250.23 | 946,769.97 | 67,250.23 | 1,018,548.50 | 1,617,210.00 | 598,661.50 | 62.98 |
| TOTAL NON-OPERATING EXPENSES | 347,563.37 | 2,292,179.15 | 111,897.21 | 1,477,088.57 | 12,667,210.00 | 11,190,121.43 | 11.66 |
| GRAND TOTAL - ALL EXP | 1,246,409.91 | 10,479,800.32 | 1,245,999.55 | 9,680,246.42 | 27,334,420.00 | 17,654,173.58 | 35.41 |
| NET REV OVER EXP | (73,354.90) | 1,928,164.72 | (111,575.28) | 3,228,070.96 | (1,356,038.00) | 4,584,108.96 | |

CITY OF MASCOUTAH
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2017

CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY

58% OF THE FISCAL YEAR HAS ELAPSED

| | PRIOR YR PERIOD ACTUAL | PRIOR YTD ACTUAL | CURRENT PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-------------------------------|---------------------------|----------------------|-----------------------------|-----------------------|----------------------|------------------------|--------------|
| REVENUES | | | | | | | |
| TAXES RECEIVED-STATE & COUNT' | 140,131.04 | 3,666,626.25 | 151,855.25 | 3,788,423.22 | 4,988,754.00 | (1,200,330.78) | 75.94 |
| TAXES RECEIVED-UTILITY | 26,431.44 | 211,593.84 | 25,853.12 | 213,642.82 | 343,945.00 | (130,302.18) | 62.12 |
| GRANTS/LOANS | - | 64,074.46 | - | 377,999.88 | 6,256,750.00 | (5,878,750.12) | 6.04 |
| LICENSES & FEES | 6,649.72 | 52,990.99 | 8,962.72 | 60,982.77 | 108,205.00 | (47,222.23) | 56.36 |
| PERMITS & MAINT CODE CHARGES | 1,663.83 | 24,725.58 | 14,773.98 | 61,245.80 | 117,050.00 | (55,804.20) | 52.32 |
| FRANCHISE/MAINTENANCE FEES | 41,388.06 | 202,514.86 | 37,008.11 | 188,534.15 | 321,105.00 | (132,570.85) | 58.71 |
| CEMETERY CARE | 1,250.00 | 37,770.00 | 1,975.00 | 21,025.00 | 56,500.00 | (35,475.00) | 37.21 |
| REIMBURSEMENTS & FINES | 35,395.27 | 256,257.21 | 31,259.39 | 234,862.55 | 458,934.00 | (224,071.45) | 51.18 |
| RENTS, LEASES & LABOR | 26,781.64 | 459,254.58 | 9,722.69 | 277,113.20 | 385,000.00 | (107,886.80) | 71.98 |
| INCOME FROM OPERATIONS | 872,477.68 | 7,172,904.28 | 823,270.86 | 7,328,508.76 | 12,503,304.00 | (5,174,795.24) | 58.61 |
| DEBT RECOVERY/IMRF REIMB | 9,082.19 | 68,913.71 | 10,032.23 | 74,820.65 | 132,260.00 | (57,439.35) | 56.57 |
| INTEREST INCOME | 6,715.86 | 154,921.24 | 5,808.61 | 236,229.44 | 101,325.00 | 134,904.44 | 233.14 |
| OTHER INCOME | 5,088.28 | 35,418.04 | 13,902.31 | 44,929.14 | 202,250.00 | (157,320.86) | 22.21 |
| HEALTH INS INCOME | - | - | - | - | - | - | - |
| OTHER FINANCING SOURCES | - | - | - | - | 3,000.00 | (3,000.00) | - |
| TOTAL REVENUES | 1,173,055.01 | 12,407,965.04 | 1,134,424.27 | 12,908,317.38 | 25,978,382.00 | (13,070,064.62) | 49.69 |

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CITY OF MASCOUTAH
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2017

CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY
58% OF THE FISCAL YEAR HAS ELAPSED

| | PRIOR YR PERIOD ACTUAL | PRIOR YTD ACTUAL | CURRENT PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------|---------------------------|---------------------|-----------------------------|-----------------------|----------------------|---------------------|--------------|
| OPERATING EXPENSES | | | | | | | |
| PERSONNEL EXPENSES | | | | | | | |
| WAGES/SALARIES | 266,614.62 | 2,158,857.44 | 266,544.04 | 2,155,065.01 | 3,942,550.00 | 1,787,484.99 | 54.66 |
| EMPLOYEE BENEFITS | 171,564.65 | 1,383,925.50 | 196,840.30 | 1,219,465.53 | 2,445,100.00 | 1,225,634.47 | 49.87 |
| TOTAL PERSONNEL EXPENSES | 438,179.27 | 3,542,782.94 | 463,384.34 | 3,374,530.54 | 6,387,650.00 | 3,013,119.46 | 52.83 |
| NON-PERSONNEL EXPENSES | | | | | | | |
| GENERAL EXPENSES | 1,679.37 | 471,460.26 | 185,312.62 | 399,998.02 | 603,660.00 | 203,661.98 | 66.26 |
| MONITORING & PERMITS | 585.00 | 44,672.94 | 148.89 | 48,545.39 | 78,750.00 | 30,204.61 | 61.64 |
| UTILITIES | 36,185.19 | 279,554.06 | 35,114.93 | 290,192.34 | 504,615.00 | 214,422.66 | 57.51 |
| MAINTENANCE & REPAIR | 73,102.06 | 416,538.00 | 23,362.60 | 444,416.99 | 912,400.00 | 467,983.01 | 48.71 |
| SUPPLIES & EQUIPMENT | 30,222.39 | 157,973.59 | 8,767.34 | 150,617.08 | 354,950.00 | 204,332.92 | 42.43 |
| PROFESSIONAL SERVICES | 32,268.29 | 397,509.54 | 35,984.81 | 310,657.32 | 556,000.00 | 245,342.68 | 55.87 |
| OTHER EXPENSES | (48,740.46) | (119,659.95) | - | 18,688.14 | - | (18,688.14) | - |
| TOTAL NON-PERSONNEL EXP | 125,301.84 | 1,648,048.44 | 288,691.19 | 1,663,115.28 | 3,010,375.00 | 1,347,259.72 | 55.25 |
| WHOLESALE/RETAIL | | | | | | | |
| TOTAL WHOLESALE/RETAIL | 335,365.43 | 2,996,789.79 | 382,026.81 | 3,165,512.03 | 5,269,185.00 | 2,103,672.97 | 60.08 |
| TOTAL OPERATING EXPENSES | 898,846.54 | 8,187,621.17 | 1,134,102.34 | 8,203,157.85 | 14,667,210.00 | 6,464,052.15 | 55.93 |

CITY OF MASCOUTAH
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2017

CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY
58% OF THE FISCAL YEAR HAS ELAPSED

| | PRIOR YR PERIOD ACTUAL | PRIOR YTD ACTUAL | CURRENT PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------------------|----------------------|-----------------------------|-----------------------|----------------------|----------------------|--------------|
| NON-OPERATING EXPENSES | | | | | | | |
| CAPITAL PROJECTS (CIP) LIST | | | | | | | |
| ADMINISTRATION | 27,300.00 | 27,300.00 | - | 13.48 | 20,000.00 | 19,986.52 | 0.07 |
| PUBLIC SAFETY | - | 60,761.10 | - | 58,150.29 | 49,000.00 | (9,150.29) | 118.67 |
| CEMETERY | - | - | - | - | - | - | - |
| MAINTENANCE | - | - | - | - | - | - | - |
| PARKS & RECREATION | - | - | - | - | - | - | - |
| POWER DEPARTMENT | - | 14,811.97 | - | 8,300.00 | 18,300.00 | 10,000.00 | 45.36 |
| WATER/SEWER DEPARTMENT | - | 41,114.16 | - | - | 79,000.00 | 79,000.00 | - |
| STREET DEPARTMENT | - | - | 23,522.00 | 30,697.22 | 195,000.00 | 164,302.78 | 15.74 |
| FIRE DEPARTMENT | - | - | (4,851.00) | 10,184.09 | 2,500.00 | (7,684.09) | 407.36 |
| TOTAL CIP LIST | 27,300.00 | 143,987.23 | 18,671.00 | 107,345.08 | 363,800.00 | 256,454.92 | 29.51 |
| FIXED ASSET REPLACEMENT (FAR) LIST | | | | | | | |
| ADMINISTRATION | - | - | - | - | 7,000.00 | 7,000.00 | - |
| PUBLIC SAFETY | 689.72 | 5,282.78 | - | 139.74 | 46,500.00 | 46,360.26 | 0.30 |
| CEMETERY | - | - | - | - | - | - | - |
| MAINTENANCE | - | - | - | - | - | - | - |
| PARKS & RECREATION | - | 500.26 | - | (28,274.39) | 31,000.00 | 59,274.39 | (91.21) |
| POWER DEPARTMENT | 54,117.00 | 193,967.00 | - | 60,170.12 | 100,100.00 | 39,929.88 | 60.11 |
| WATER/SEWER DEPARTMENT | - | - | - | 16,648.12 | 146,600.00 | 129,951.88 | 11.36 |
| STREET DEPARTMENT | - | - | - | - | - | - | - |
| FIRE DEPARTMENT | - | - | - | - | - | - | - |
| TOTAL FAR LIST | 54,806.72 | 199,750.04 | - | 48,683.59 | 331,200.00 | 282,516.41 | 14.70 |
| PROJECTS | | | | | | | |
| PROJECT PAYMENTS | 198,206.42 | 1,001,671.91 | 25,975.98 | 302,511.40 | 10,355,000.00 | 10,052,488.60 | 2.92 |
| TOTAL PROJECTS LIST | 198,206.42 | 1,001,671.91 | 25,975.98 | 302,511.40 | 10,355,000.00 | 10,052,488.60 | 2.92 |
| DEBT | | | | | | | |
| DEBT PAYMENT | 67,250.23 | 946,769.97 | 67,250.23 | 1,018,548.50 | 1,617,210.00 | 598,661.50 | 62.98 |
| TOTAL DEBT LIST | 67,250.23 | 946,769.97 | 67,250.23 | 1,018,548.50 | 1,617,210.00 | 598,661.50 | 62.98 |
| TOTAL NON-OPS EXPENSES | 347,563.37 | 2,292,179.15 | 111,897.21 | 1,477,088.57 | 12,667,210.00 | 11,190,121.43 | 11.66 |
| TOTAL ALL EXPENSES | 1,246,409.91 | 10,479,800.32 | 1,245,999.55 | 9,680,246.42 | 27,334,420.00 | 17,654,173.58 | 35.41 |

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2017

CONSOLIDATED EXPENSES
58% OF THE FISCAL YEAR HAS ELAPSED

| | PRIOR YTD ACTUAL | CURRENT PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---------------------------------------|---------------------|--------------------------|-----------------------|---------------------|---------------------|----------------|
| OPERATING EXPENSES | | | | | | |
| 5000 WAGES/SALARIES | | | | | | |
| 5001 REGULAR SALARIES | 1,859,761.32 | 233,328.55 | 1,797,776.31 | 3,399,440.00 | 1,601,663.69 | 52.88 |
| 5010 OVERTIME | 124,883.89 | 18,001.10 | 150,711.54 | 232,710.00 | 81,998.46 | 64.76 |
| 5020 TEMP/PARTTIME HELP | 149,544.23 | 11,514.39 | 181,029.16 | 251,600.00 | 70,570.84 | 71.95 |
| 5040 COUNCIL STIPENDS | 24,668.00 | 3,700.00 | 25,548.00 | 43,800.00 | 18,252.00 | 58.33 |
| 5050 INCENTIVE PAY - DEFERRED COMPE | - | - | - | 15,000.00 | 15,000.00 | - |
| TOTAL WAGES/SALARIES | 2,158,857.44 | 266,544.04 | 2,155,065.01 | 3,942,550.00 | 1,787,484.99 | 54.66 |
| 5100 EMPLOYEE BENEFITS | | | | | | |
| 5101 SOCIAL SECURITY | 152,477.81 | 18,994.14 | 154,979.71 | 294,790.00 | 139,810.29 | 52.57 |
| 5200 HEALTH INSURANCE | 517,313.11 | (3,559.86) | 495,485.77 | 1,032,550.00 | 537,064.23 | 47.99 |
| 5300 WORKER'S COMPENSATION | 245,160.00 | 122,064.00 | 122,064.00 | 253,775.00 | 131,711.00 | 48.10 |
| 5350 UNEMPLOYMENT INSURANCE | - | - | - | - | - | - |
| 5400 IMRF | 464,963.42 | 59,236.32 | 441,973.94 | 852,635.00 | 410,661.06 | 51.84 |
| 5500 RETIREMENT HEALTH INSURANCE | - | - | - | - | - | - |
| 5600 POLICE RETIREMENT | - | - | - | - | - | - |
| 5650 POLICE PENSION | 2,054.72 | - | 2,204.90 | 5,000.00 | 2,795.10 | 44.10 |
| 5700 FD DEATH BENEFITS | 1,306.44 | - | 1,216.80 | 2,500.00 | 1,283.20 | 48.67 |
| 5800 PHYS/CDL/DRUG TEST/SHOTS | 650.00 | 105.70 | 1,540.41 | 3,850.00 | 2,309.59 | 40.01 |
| TOTAL EMPLOYEE BENEFITS | 1,383,925.50 | 196,840.30 | 1,219,465.53 | 2,445,100.00 | 1,225,634.47 | 49.87 |
| TOTAL PERSONNEL EXPENSES | 3,542,782.94 | 463,384.34 | 3,374,530.54 | 6,387,650.00 | 3,013,119.46 | 52.83 |
| 6000 GENERAL EXPENSES | | | | | | |
| 6001 OFFICE SUPPLIES | 31,725.11 | 7,407.75 | 31,732.56 | 61,650.00 | 29,917.44 | 51.47 |
| 6020 DUES & MEMBERSHIPS | 6,067.86 | 1,940.20 | 7,035.56 | 7,800.00 | 764.44 | 90.20 |
| 6040 TRAINING, CONF. & EDUC. REIMB. | 8,681.29 | 936.40 | 10,290.41 | 29,950.00 | 19,659.59 | 34.36 |
| 6060 COUNCIL/CM EXPENSES | 1,525.99 | - | 1,390.23 | 2,500.00 | 1,109.77 | 55.61 |
| 6061 MAYOR EXPENSES | 4,725.47 | 1,222.48 | 4,473.89 | 6,000.00 | 1,526.11 | 74.56 |
| 6062 COUNCIL EXPENSES | 2,873.31 | 187.80 | 4,675.77 | 3,500.00 | (1,175.77) | 133.59 |
| 6065 ECONOMIC DEV/PLANNING EXPENSE | 12,038.65 | - | 28.00 | 16,000.00 | 15,972.00 | 0.18 |
| 6066 PLAN & DEV - STUDIES | 28,644.02 | - | - | 20,000.00 | 20,000.00 | - |
| 6070 UNIFORMS-ALLOWANCE | 7,477.59 | 722.26 | 5,334.44 | 22,300.00 | 16,965.56 | 23.92 |
| 6075 RENTS & LEASES | 137,216.65 | - | 137,372.52 | 151,000.00 | 13,627.48 | 90.98 |
| 6080 SUNDRY - MISCELLANEOUS EXPENSE | (8,968.99) | 118.73 | 4,131.40 | 16,000.00 | 11,868.60 | 25.82 |
| 6081 DUMMY CONVERSION ACCT | - | - | - | - | - | - |
| 6085 COMMUNITY RELATIONS | 5,301.31 | 245.00 | 3,992.24 | 16,000.00 | 12,007.76 | 24.95 |
| 6090 GENERAL INSURANCE | 234,152.00 | 172,532.00 | 189,541.00 | 250,960.00 | 61,419.00 | 75.53 |
| TOTAL GENERAL EXPENSES | 471,460.26 | 185,312.62 | 399,998.02 | 603,660.00 | 203,661.98 | 66.26 |
| 6200 MONITORING & PERMITS | | | | | | |
| 6210 PERMITS | 6,500.00 | - | 7,500.00 | 10,000.00 | 2,500.00 | 75.00 |
| 6230 LAB EQUIPMENT/SAMPLES EXP | 2,291.44 | 148.89 | 3,132.89 | 8,500.00 | 5,367.11 | 36.86 |
| 6260 CLEAN UP/DISPOSAL | 35,881.50 | - | 37,912.50 | 60,250.00 | 22,337.50 | 62.93 |
| TOTAL MONITORING & PERMITS | 44,672.94 | 148.89 | 48,545.39 | 78,750.00 | 30,204.61 | 61.64 |

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2017

CONSOLIDATED EXPENSES
58% OF THE FISCAL YEAR HAS ELAPSED

| | PRIOR YTD ACTUAL | CURRENT PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---------------------------------------|---------------------|--------------------------|-----------------------|-------------------|-------------------|----------------|
| 6300 UTILITIES | | | | | | |
| 6301 TELEPHONE | 18,926.33 | 2,208.94 | 16,887.32 | 38,515.00 | 21,627.68 | 43.85 |
| 6310 GAS CO (AMEREN) | 10,865.83 | 1,315.67 | 10,699.08 | 26,250.00 | 15,550.92 | 40.76 |
| 6320 WATER/SEWER | 7,995.16 | 469.25 | 9,271.66 | 17,400.00 | 8,128.34 | 53.29 |
| 6330 ELECTRIC | 194,762.52 | 23,983.19 | 194,761.71 | 333,300.00 | 138,538.29 | 58.43 |
| 6335 HIST SOC UTIL/CEM CHAP UTIL | 3,941.34 | 964.44 | 5,537.56 | 7,000.00 | 1,462.44 | 79.11 |
| 6336 SENIOR CENTER UTIL/OTHER | 6,651.64 | 842.13 | 15,206.00 | 15,000.00 | (206.00) | 101.37 |
| 6340 ELECTRIC (STREET LIGHTS) | 36,411.24 | 5,331.31 | 37,150.21 | 63,650.00 | 26,499.79 | 58.37 |
| 6350 MISC - JULIE | - | - | 678.80 | 3,500.00 | 2,821.20 | 19.39 |
| 6360 PAGER RENTAL | - | - | - | - | - | - |
| 6370 RUBBISH | - | - | - | - | - | - |
| 6380 UB CONVENIENCE FEE | - | - | - | - | - | - |
| TOTAL UTILITIES | 279,554.06 | 35,114.93 | 290,192.34 | 504,615.00 | 214,422.66 | 57.51 |
| 6500 MAINTENANCE & REPAIR | | | | | | |
| 6510 M&R - EQUIPMENT | 55,566.88 | 1,599.09 | 66,466.96 | 112,000.00 | 45,533.04 | 59.35 |
| 6515 M&R - OFFICE EQUIPMENT | 413.37 | - | 267.31 | 2,400.00 | 2,132.69 | 11.14 |
| 6520 M&R - BUILDING/FACILITIES | 45,386.63 | 1,257.30 | 49,552.27 | 92,800.00 | 43,247.73 | 53.40 |
| 6530 M&R - VEHICLES/EQUIPMENT | 45,696.57 | 3,731.02 | 29,974.91 | 73,700.00 | 43,725.09 | 40.67 |
| 6540 M&R - GROUNDS/STREET ROW | 31,938.10 | 964.86 | 10,996.62 | 33,500.00 | 22,503.38 | 32.83 |
| 6550 M&R - TRANSMISSION/COLLECTION | 85,492.19 | 11,061.66 | 166,593.28 | 235,000.00 | 68,406.72 | 70.89 |
| 6555 M&R - STREETS/SIDEWALKS/STREET | 10,925.04 | 2,761.91 | 9,904.43 | 23,000.00 | 13,095.57 | 43.06 |
| 6560 M&R - SPECIAL PROJECTS | 78,258.87 | 1,544.83 | 51,834.99 | 199,000.00 | 147,165.01 | 26.05 |
| 6565 M&R - SIDEWALK PROGRAM | 3,547.88 | - | - | 20,000.00 | 20,000.00 | - |
| 6570 M&R - MFT | 59,312.47 | 441.93 | 58,826.22 | 121,000.00 | 62,173.78 | 48.62 |
| TOTAL MAINTENANCE & REPAIR | 416,538.00 | 23,362.60 | 444,416.99 | 912,400.00 | 467,983.01 | 48.71 |
| 6700 SUPPLIES & EQUIPMENT | | | | | | |
| 6710 GENERAL SUPPLIES | 23,771.45 | 865.79 | 22,237.14 | 53,150.00 | 30,912.86 | 41.84 |
| 6720 CHEMICALS | 21,808.97 | 1,246.55 | 25,366.67 | 55,250.00 | 29,883.33 | 45.91 |
| 6730 INVENTORY SUPPLIES | 67,002.25 | 2,036.09 | 50,410.70 | 117,000.00 | 66,589.30 | 43.09 |
| 6740 TOOLS/SMALL PARTS | 10,363.31 | 150.23 | 19,880.69 | 32,300.00 | 12,419.31 | 61.55 |
| 6741 SEC A/R SUPPLIES - NEGATIVE OK | (6,809.13) | (381.44) | (8,044.98) | - | 8,044.98 | - |
| 6750 PRODUCTION - FUEL/DIESEL | - | - | - | - | - | - |
| 6760 GAS, DIESEL & OIL | 41,836.74 | 4,850.12 | 40,766.86 | 97,250.00 | 56,483.14 | 41.92 |
| 6770 NON-VEHICLE OIL & LUBRICANTS | - | - | - | - | - | - |
| TOTAL SUPPLIES & EQUIPMENT | 157,973.59 | 8,767.34 | 150,617.08 | 354,950.00 | 204,332.92 | 42.43 |
| 7000 PROFESSIONAL SERVICES | | | | | | |
| 7001 LEGAL | 23,315.58 | 5,194.90 | 28,788.21 | 41,500.00 | 12,711.79 | 69.37 |
| 7100 ACCOUNTING - AUDIT | 18,850.00 | - | 17,800.00 | 20,000.00 | 2,200.00 | 89.00 |
| 7200 COMPUTERS | 43,079.83 | 5,801.05 | 48,828.65 | 74,500.00 | 25,671.35 | 65.54 |
| 7300 OTHER - TWM/BHMG/ETC. | 4,530.50 | 2,402.01 | 6,918.15 | 20,500.00 | 13,581.85 | 33.75 |
| 7310 OTHER - TAC | 4,653.00 | - | - | - | - | - |
| 7400 OTHER - FIRE CALLS, REIMB | 12,000.00 | 12,000.00 | 12,000.00 | 24,000.00 | 12,000.00 | 50.00 |
| 7500 CONTRACTUAL SERVICES | 291,080.63 | 10,586.85 | 196,322.31 | 375,500.00 | 179,177.69 | 52.28 |
| TOTAL PROFESSIONAL SERVICES | 397,509.54 | 35,984.81 | 310,657.32 | 556,000.00 | 245,342.68 | 55.87 |

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2017

CONSOLIDATED EXPENSES
58% OF THE FISCAL YEAR HAS ELAPSED

| | PRIOR YTD ACTUAL | CURRENT PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---|---------------------|--------------------------|-----------------------|----------------------|---------------------|----------------|
| 8000 OTHER EXPENSES | | | | | | |
| 8030 GENERAL OVERHEAD CONTRIBUTION | - | - | - | - | - | - |
| 8020 TRANSFERS TO OTHER FUNDS | - | - | - | - | - | - |
| 8010 DEVELOPER EXPENSE (IN/OUT) | (119,659.95) | - | 18,688.14 | - | (18,688.14) | - |
| TOTAL OTHER EXPENSES | (119,659.95) | - | 18,688.14 | - | (18,688.14) | - |
| 7900 WHOLESALE/RETAIL | | | | | | |
| 7901 IMEA POWER PURCHASE | 2,735,040.52 | 348,233.61 | 2,898,620.73 | 4,785,740.00 | 1,887,119.27 | 60.57 |
| 7910 WATER - PURCHASE | 245,559.37 | 31,515.43 | 250,142.52 | 455,540.00 | 205,397.48 | 54.91 |
| 7920 GARGAGE - CITY BULK PAYMENT | - | - | - | - | - | - |
| 7930 MUNICIPAL UTILITY TAX | 16,189.90 | 2,277.77 | 16,748.78 | 27,905.00 | 11,156.22 | 60.02 |
| 7940 PURCHASE/REIMBURSE | - | - | - | - | - | - |
| 7950 FUND RAISER | - | - | - | - | - | - |
| TOTAL WHOLESALE/RETAIL | 2,996,789.79 | 382,026.81 | 3,165,512.03 | 5,269,185.00 | 2,103,672.97 | 60.08 |
| TOTAL OPERATING EXPENSES | 8,187,621.17 | 1,134,102.34 | 8,203,157.85 | 14,667,210.00 | 6,464,052.15 | 55.93 |
| NON-OPERATING EXPENSES | | | | | | |
| 8200 CAPITAL PROJECTS (CIP) LIST | | | | | | |
| ADMINISTRATION/PLANNING | | | | | | |
| 8201 CIP-PHONE SYSTEM | - | - | - | - | - | - |
| 8205 CIP-OFFICE FURNITURE | - | - | - | - | - | - |
| 8201 CIP-WELCOME SIGN(HOTEL TAX \$) | 27,300.00 | - | 13.48 | 20,000.00 | 19,986.52 | 0.07 |
| TOTAL ADMINISTRATION | 27,300.00 | - | 13.48 | 20,000.00 | 19,986.52 | 0.07 |
| PUBLIC SAFETY | | | | | | |
| 8201 CIP-RADAR | - | - | - | 3,000.00 | 3,000.00 | - |
| 8204 CIP-SEIZED FUNDS ACCT | - | - | - | - | - | - |
| 8205 CIP-CAR (1 OR 2 SQUAD CARS) | 60,761.10 | - | 58,150.29 | 46,000.00 | (12,150.29) | 126.41 |
| 8210 CIP-ITOUCH FINGERPRINT ELECTRON | - | - | - | - | - | - |
| TOTAL PUBLIC SAFETY | 60,761.10 | - | 58,150.29 | 49,000.00 | (9,150.29) | 118.67 |
| CEMETERY | | | | | | |
| 8201 CIP-CEMETERY BUILDING IMPROVEM | - | - | - | - | - | - |
| 8225 CIP-STUMP GRINDER SPLIT STR/CEM | - | - | - | - | - | - |
| TOTAL CEMETERY | - | - | - | - | - | - |
| MAINTENANCE | | | | | | |
| 8201 CIP-FLOOR SCRUBBER/BURNERSHR | - | - | - | - | - | - |
| 8203 CIP- MOWER SPLIT MAINT/LFPLANT | - | - | - | - | - | - |
| TOTAL MAINTENANCE | - | - | - | - | - | - |
| PARKS/CIVIC CENTER/POOL | | | | | | |
| 8201 CIP-FOUNTAINS/USE DONATION \$ | - | - | - | - | - | - |
| 8205 CIP-MAPLE PARK PROJ GRANT | - | - | - | - | - | - |
| 8204 CIP-MISCELLANEOUS | - | - | - | - | - | - |
| 8201 CIP-MISCELLANEOUS | - | - | - | - | - | - |
| TOTAL PARKS/CIVIC CENTER/POOL | - | - | - | - | - | - |

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
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CONSOLIDATED EXPENSES
58% OF THE FISCAL YEAR HAS ELAPSED

| | PRIOR YTD ACTUAL | CURRENT PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|-------------------------------------|---------------------|--------------------------|-----------------------|-------------------|-------------------|----------------|
| FIRE DEPARTMENT | | | | | | |
| 8201 CIP-MISCELLANEOUS | - | 2,500.00 | 2,500.00 | 2,500.00 | - | 100.00 |
| 8202 CIP-DCEO GRANT CIP MONEY | - | - | - | - | - | - |
| 8203 CIP-GRANT MONEY | - | (7,351.00) | 7,684.09 | - | (7,684.09) | - |
| TOTAL FIRE DEPARTMENT | - | (4,851.00) | 10,184.09 | 2,500.00 | (7,684.09) | 407.36 |
| POWER DEPARTMENT | | | | | | |
| 8201 CIP-PULLERS | - | - | 8,300.00 | 8,300.00 | - | 100.00 |
| 8237 CIP-WASH PAD W/S/E/STR SPLIT | - | - | - | - | - | - |
| 8209 CIP-TRAILER | - | - | - | 10,000.00 | 10,000.00 | - |
| 8236 CIP-6TH ST CIRCUIT RECONDUCTOR | - | - | - | - | - | - |
| 8234 CIP-NEW BLDG ELEC DIST | (488.48) | - | - | - | - | - |
| 8232 CIP-AIR COMPRESSOR | - | - | - | - | - | - |
| 8227 CIP-LOT IMPR FIND/ROCK/STORAGE | - | - | - | - | - | - |
| 8231 CIP-BRACKETS | 2,833.96 | - | - | - | - | - |
| 8230 CIP-BAND SAW/BLASTCAB/CHRG STA | 12,466.49 | - | - | - | - | - |
| TOTAL POWER DEPARTMENT | 14,811.97 | - | 8,300.00 | 18,300.00 | 10,000.00 | 45.36 |
| WATER/SEWER DEPARTMENT | | | | | | |
| 8204 CIP - NEW HOSES AND PARTS | - | - | - | 14,000.00 | 14,000.00 | - |
| 8228 CIP - STORAGE BLDG W/S SPLIT | - | - | - | - | - | - |
| 8237 CIP-WASH PAD W/S/E/STR SPLIT | - | - | - | - | - | - |
| 8237 CIP-WASH PAD W/S/E/STR SPLIT | - | - | - | - | - | - |
| 8240 CIP-SMALL TRUCK SPLIT W/S | 13,765.98 | - | - | - | - | - |
| 8240 CIP-SMALL TRUCK SPLIT W/S | 13,765.99 | - | - | - | - | - |
| 8243 CIP-TRASHPUMP | 13,582.19 | - | - | - | - | - |
| 8235 CIP-PUMPHOUSE GENERATOR PREP | - | - | - | - | - | - |
| 8242 CIP-VAC TRUCK HEAD ATTACHMENT | - | - | - | - | - | - |
| 8241 CIP-PUMPHOUSE GENRTR/FENCING | - | - | - | - | - | - |
| 8236 CIP-BRICKYARD GENRTR-NEW | - | - | - | 65,000.00 | 65,000.00 | - |
| TOTAL WATER/SEWER DEPARTMENT | 41,114.16 | - | - | 79,000.00 | 79,000.00 | - |
| STREET DEPARTMENT | | | | | | |
| 8207 CIP-SWEEPER | - | 23,522.00 | 30,697.22 | 195,000.00 | 164,302.78 | 15.74 |
| 8237 CIP-WASH PAD W/S/E/STR SPLIT | - | - | - | - | - | - |
| 8238 CIP-BACKHOE | - | - | - | - | - | - |
| 8239 CIP-SOIL CONDITIONER UPGRADER | - | - | - | - | - | - |
| TOTAL STREET DEPARTMENT | - | 23,522.00 | 30,697.22 | 195,000.00 | 164,302.78 | 15.74 |
| TOTAL CIP LIST | 143,987.23 | 18,671.00 | 107,345.08 | 363,800.00 | 256,454.92 | 29.51 |

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CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2017

CONSOLIDATED EXPENSES
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| | PRIOR YTD ACTUAL | CURRENT PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|---------------------|--------------------------|-----------------------|------------------|-----------|----------------|
| 8500 FIXED ASSET REPLACEMENT (FAR) LIST | | | | | | |
| ADMINISTRATION | | | | | | |
| 8507 FAR-CHAIRS/DESKS/FURN | - | - | - | - | - | - |
| 8510 FAR-MISC | - | - | - | - | - | - |
| 8502 FAR-COMPUTERS | - | - | - | 7,000.00 | 7,000.00 | - |
| TOTAL ADMINISTRATION | - | - | - | 7,000.00 | 7,000.00 | - |
| PUBLIC SAFETY | | | | | | |
| 8507 FAR-WEAPONS/AMMUNITION | 2,389.08 | - | - | - | - | - |
| 8508 FAR-BULLET PROOF VESTS | (449.75) | - | 139.74 | 1,500.00 | 1,360.26 | 9.32 |
| 8509 FAR-CPR EQUIPMENT | - | - | - | 500.00 | 500.00 | - |
| 8522 FAR-REPLACE GUNS | - | - | - | 3,000.00 | 3,000.00 | - |
| 8524 FAR-REPLACE LAPTOPS AMB | 6,339.10 | - | - | - | - | - |
| 8518 FAR-AMBULANCE DOWN PMT | - | - | - | 40,000.00 | 40,000.00 | - |
| 8523 FAR-GEAR/MATTRESS/STOVE | - | - | - | 1,500.00 | 1,500.00 | - |
| 8512 FAR-REPLACE EMS PULSE OX | - | - | - | - | - | - |
| 8521 FAR - MOBILE/CAR EQUIP | (2,995.65) | - | - | - | - | - |
| 8519 FAR-DEFIB UPGRADE HEART TRANS | - | - | - | - | - | - |
| TOTAL PUBLIC SAFETY | 5,282.78 | - | 139.74 | 46,500.00 | 46,360.26 | 0.30 |
| CEMETERY | | | | | | |
| 8502 FAR-MOBILE MATS | - | - | - | - | - | - |
| 8503 FAR-GARAGE DOORS ON CEMETERY | - | - | - | - | - | - |
| 8529 FAR-WEEDEATERS/CHAIN SAW | - | - | - | - | - | - |
| 8528 FAR-CEM MOWER | - | - | - | - | - | - |
| TOTAL CEMETERY | - | - | - | - | - | - |
| PARKS/CIVIC CENTER/POOL | | | | | | |
| 8518 FAR-PARKING LOT SCHEVE PARK | - | - | - | - | - | - |
| 8506 FAR-PARK GRANT MATCH | - | - | (30,000.00) | 25,000.00 | 55,000.00 | (120.00) |
| 8503 FAR-PARK FAR MISC | - | - | 340.62 | 2,000.00 | 1,659.38 | 17.03 |
| 8505 FAR-ZERO TURN MOWER | - | - | - | - | - | - |
| 8501 FAR-MISCELLANEOUS | 500.26 | - | 1,384.99 | 4,000.00 | 2,615.01 | 34.62 |
| TOTAL PARKS/CIVIC CENTER/POOL | 500.26 | - | (28,274.39) | 31,000.00 | 59,274.39 | (91.21) |
| POWER DEPARTMENT | | | | | | |
| 8501 FAR - | - | - | 4,100.00 | 4,100.00 | - | 100.00 |
| 8528 FAR-REPLACE E-1 BUCKET TRUCK | 173,984.00 | - | - | - | - | - |
| 8503 FAR-SMALL TRENCHER/PICKUP | - | - | - | - | - | - |
| 8504 FAR-SMALL BUCKET TRUCK | - | - | - | - | - | - |
| 8505 FAR-REPLACE SMALL TRENCHER | 54,117.00 | - | - | - | - | - |
| 8506 FAR-DIGGER DERICK TRUCK | - | - | - | - | - | - |
| 8502 FAR-FORKLIFT | - | - | 52,223.28 | 53,000.00 | 776.72 | 98.53 |
| 8509 FAR-TRUCK SPLIT PUBLIC WORKS | - | - | - | - | - | - |
| 8525 FAR-REPLACE PW DIR TRUCK SPLIT | - | - | - | - | - | - |
| 8526 FAR-LED LT FIXTURE/IMEA GRANT | (34,134.00) | - | 3,846.84 | 43,000.00 | 39,153.16 | 8.95 |
| 8527 FAR - SWITCHGEAR | - | - | - | - | - | - |
| TOTAL POWER DEPARTMENT | 193,967.00 | - | 60,170.12 | 100,100.00 | 39,929.88 | 60.11 |

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CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2017

CONSOLIDATED EXPENSES
58% OF THE FISCAL YEAR HAS ELAPSED

| | PRIOR YTD ACTUAL | CURRENT PERIOD ACTUAL | CURRENT YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--------------------------------------|----------------------|--------------------------|-----------------------|----------------------|----------------------|----------------|
| WATER/SEWER DEPARTMENT | | | | | | |
| 8509 FAR-TRUCK SPLIT PUBLIC WORKS | - | - | - | 8,000.00 | 8,000.00 | - |
| 8509 FAR-TRUCK SPLIT PUBLIC WORKS | - | - | - | 8,000.00 | 8,000.00 | - |
| 8535 FAR-GROUND STOR TANK INT PAINT | - | - | 12,398.12 | - | (12,398.12) | - |
| 8533 FAR-HEATER/EXHAUST FANS PLANT | - | - | - | - | - | - |
| 8539 FAR-4TH ST PUMPS | - | - | - | 50,000.00 | 50,000.00 | - |
| 8537 FAR-STORAGE TANK PAINT MID AMEF | - | - | - | 50,000.00 | 50,000.00 | - |
| 8505 FAR-RAISED MANHOLES | - | - | - | 25,000.00 | 25,000.00 | - |
| 8538 FAR-LOCATOR/GENERATOR/METAL D | - | - | 4,250.00 | 5,600.00 | 1,350.00 | 75.89 |
| TOTAL WATER/SEWER DEPARTMENT | - | - | 16,648.12 | 146,600.00 | 129,951.88 | 11.36 |
| STREET DEPARTMENT | | | | | | |
| 8530 FAR-SALT SPREADER 2TON TRK | - | - | - | - | - | - |
| 8518 FAR-SOLD ASPHALT ZIPPER | - | - | - | - | - | - |
| 8509 FAR-TRUCK SPLIT PUBLIC WORKS | - | - | - | - | - | - |
| 8510 FAR-TRUCKBED & HOIST | - | - | - | - | - | - |
| 8511 FAR-SNOWPLOW | - | - | - | - | - | - |
| 8517 FAR-MAINT VAN SPLIT P&R/STR/WTR | - | - | - | - | - | - |
| TOTAL STREET DEPARTMENT | - | - | - | - | - | - |
| FIRE DEPARTMENT | | | | | | |
| 8501 FAR-ROOF | - | - | - | - | - | - |
| 8502 FAR-FURNACE & AIR CONDITIONER, | - | - | - | - | - | - |
| 8503 FAR-DOOR OPENERS | - | - | - | - | - | - |
| 8504 FAR-APPLIANCES | - | - | - | - | - | - |
| 8505 FAR-PAINT INTERIOR | - | - | - | - | - | - |
| 8506 FAR-AS SPECIFIED BY CHIEF | - | - | - | - | - | - |
| 8507 FAR-TRUCK DOWN PMT | - | - | - | - | - | - |
| TOTAL FIRE DEPARTMENT | - | - | - | - | - | - |
| TOTAL FAR LIST | 199,750.04 | - | 48,683.59 | 331,200.00 | 282,516.41 | 14.70 |
| PROJECTS | | | | | | |
| PROJECT PAYMENTS | 1,001,671.91 | 25,975.98 | 302,511.40 | 10,355,000.00 | 10,052,488.60 | 2.92 |
| TOTAL PROJECTS LIST | 1,001,671.91 | 25,975.98 | 302,511.40 | 10,355,000.00 | 10,052,488.60 | 2.92 |
| DEBT | | | | | | |
| DEBT PAYMENTS | 946,769.97 | 67,250.23 | 1,018,548.50 | 1,617,210.00 | 598,661.50 | 62.98 |
| TOTAL DEBT LIST | 946,769.97 | 67,250.23 | 1,018,548.50 | 1,617,210.00 | 598,661.50 | 62.98 |
| TOTAL NON-OPS EXPENSES | 2,292,179.15 | 111,897.21 | 1,477,088.57 | 12,667,210.00 | 11,190,121.43 | 11.66 |
| GRAND TOTAL - ALL EXPENSES | 10,479,800.32 | 1,245,999.55 | 9,680,246.42 | 27,334,420.00 | 17,654,173.58 | 35.41 |

CITY OF MASCOUTAH

City Engineer Report

TO: Honorable Mayor & Council

FROM: Tom Quirk, City Engineer

SUBJECT: City Engineer Public Projects – Status Report

MEETING DATE: December 18, 2017

Main Street and Jefferson Street Intersection Improvements

- EFK Moen, LLC's contract for preliminary engineering studies was approved at the September 15, 2014 City Council Meeting for a lump sum amount of \$92,915.40. EFK Moen, LLC's contract for engineering design services was approved at the April 5, 2015 City Council Meeting for a lump sum amount of \$92,677.03.
- This project consists of reconstructing Main Street from Lebanon Street to Independence Street and approximately 25' of Jefferson Street north and south of the intersection. The proposed improvements consists of new concrete pavement, curb and gutters, sidewalks, decorative street lighting, street trees, pavement markings and signing.
- The total length of the Main St. improvement is approximately 800 feet and the preliminary construction cost estimate is \$985,000.
- EFK Moen and staff met with IDOT on August 27, 2015 for preliminary Project Report review and conducted a Public Information Meeting at City Hall on October 5, 2015.
- Preliminary Construction Documents were submitted to IDOT on February 1, 2017. IDOT review comments were received on May 16, 2017. Final construction documents were submitted to IDOT on June 30, 2017.
- Right-of-way and easement acquisition will begin as soon as IDOT approval is granted.
- Construction is anticipated to be to begin in the first quarter of 2018 and take approximately five months to complete.
- This project will be paid for with TIF 2B Funds and a \$450,000 Grant from IDOT.
- A Local Agency Agreement for State Participation was submitted to IDOT and was signed by IDOT prior to the June 30, 2017 end of IDOT's fiscal year securing the \$450,000 Grant.

Major Electric – Phase 2

- This project will consist of constructing two 138kV Transmission Lines to connect a new North Substation and the existing Union Substation to Ameren's proposed ring bus to improve reliability and add capacity to our current distribution system. The transmission line for the

new North Substation will be located on the east side of Route 4, west of and adjacent to Ameren's existing transmission line. The new transmission line for the Union Substation will be located between our existing Breaker Station/ tap point and the proposed ring bus, north of and adjacent to Ameren's existing transmission line.

- This project also includes isolating existing distribution lines to provide an Express Circuit, to directly connect the Union Substation to the new North Substation. Construction of the Express Circuit was completed in March 2017.
- A public information meeting was held on April 1, 2013 to present the project scope and the preliminary designed power line alignment to property owners and interested parties.
- Staff was notified by IMEA on November 6, 2015 that Ameren has proposed to construct their ring bus near Rte. 4 providing the City two connection points, one for the existing Union Street Substation and one for the proposed new North Substation. The cost to the City for these two taps will be a one-time lump sum fee of \$1.1M.
- The IMEA Agreement states that the City will take delivery of tap 1 for the Union Street Substation and pay 50% of the fee by December 2018 and take delivery of tap 2 for the new North Substation and pay the remaining 50% of the fee by December 2019.
- Staff participates in a monthly status meeting with Ameren and IMEA. Ameren has started construction of the ring bus. Staff has received preliminary appraisals and is working on easement acquisition.
- The total project cost including easement acquisitions is currently estimated at \$10.2M.
- This project will be paid for with reserve Electric Funds and a \$7M Bank Loan or Line of Credit to be paid back with Electric Funds.

Facilities Planning Study

- Horner & Shifrin (H&S) engineering contract for this project was approved at the January 20, 2014 City Council Meeting for a lump sum amount of \$53,300.00.
- This project includes analyzing our existing sanitary sewer collection system and sewage treatment plant and making recommendations for upgrading and increasing capacity of the plant to meet new IEPA regulations and to accommodate future growth.
- Staff met with H&S on September 16, 2015 to discuss the design parameters based on recommendations from TWM and tours of several local treatment plants. H&S incorporated these findings and recommendations into the report that was submitted to IEPA on January 8, 2016.
- IEPA approved the technical basis of design on October 18, 2017 and requested additional information regarding environmental approvals, financing, and schedule. Staff is preparing a response to move toward full IEPA approval of the Facility Plan at which time we will proceed with selection of an engineering firm for the Design Phase of this project.
- The current estimated project cost is approximately \$10.7M.
- This project will be paid for with Sewer Funds and a low interest IEPA Loan.

East-West Berm Trail, Phase 1

- Horner and Shifrin (H&S) engineering contract for this project was approved at the April 6, 2015 City Council Meeting for a lump sum price of \$54,681.53.
- This project consists of constructing a 10' wide bike trail from IL Rte. 4 to North 10th Street on the south side of the Big Ditch on the Mascoutah Surface Water Protection District's property.
- The City has received a letter from the Mascoutah Surface Water Protection District stating their willingness to grant the City a permanent easement for the construction and maintenance of the trail.
- H&S submitted a draft copy of the Project Report to IDOT on February 9, 2016 and we received review comments from the District on June 6, 2016.
- A Public Information Meeting was held on August 16, 2016 to present the project and obtain comments from the public.
- H&S submitted a draft final Project Report to IDOT on December 6, 2016 and we received review comments from IDOT on January 10, 2017. H&S submitted revised portions of the draft final report to IDOT in June 2017 and additional revised sheets were submitted to IDOT on September 29, 2017.
- IDOT approved the Project development Report on December 6, 2017.
- H&S is now working to complete construction plans and specifications and staff is preparing documents for easement acquisition.
- This project cost is estimated at \$392,000 with construction anticipated to begin in first quarter of 2018.
- 80% of the project cost will be paid for with a Federal CMAQ Grant and the remaining cost will be paid for with General Funds.

East-West Berm Trail, Phase 2

- Thouvenot, Wade and Moerchen (TWM) engineering contract for this project was approved at the June 20, 2016 City Council Meeting for a lump sum price of \$27,275.00.
- This project consists of constructing a 10' wide bike trail from North 10th Street to North County Road on the south side of the Big Ditch on the Mascoutah Surface Water Protection District's property.
- The City has received a letter from the Mascoutah Surface Water Protection District stating their willingness to grant the City a permanent easement for the construction and maintenance of the trail.
- TWM Submitted a draft copy of the Project Development Report to IDOT on October 4, 2016.
- A Public Information Meeting was held on October 24, 2016 to present the project and obtain comments from the public.

- IDOT review comments for the draft Project Development Report were received in a letter from IDOT dated August 28, 2017.
- Final Project Development Report was submitted to IDOT on October 5, 2017 and was approved by IDOT on November 2, 2017.
- TWM is now working to complete construction plans and specifications and easement acquisition documents.
- This project cost is estimated at \$73,000 with construction anticipated to begin in the first quarter of 2018 concurrent with Phase 1.
- 75% of the project cost will be paid for with State STP Funds and the remaining cost will be paid for with General Funds.

Poplar Street Improvements

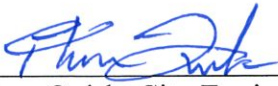
- Low Bid Design-Build Request for Proposals were advertised July 13, 2017 and opened on August 22, 2017. DMS Contracting was awarded a design-build contract for \$1,612,500. The DMS Contracting team includes design engineering consultant, TWM, and Killian Construction for asphalt paving.
- This project is approximately 3,770 feet long and includes reconstructing Poplar Street from 6th Street to Jefferson Street to provide a 26' wide street, with concrete gutters, and a 5' concrete sidewalk on the north side of the street.
- Surveying and engineering design work began in September and construction is expected to begin in January with a completion date of August 1, 2018.
- Approximately 70% of this project cost will be paid for with General Funds and the remaining cost will be paid for with TIF2B funds.

George Street Improvements

- Hanks Excavating & Landscaping, Inc. was awarded a construction contract for this project at the September 18, 2017 City Council Meeting in the amount of \$176,476.55.
- This project is approximately 750 feet long and includes reconstructing George Street from Market Street to Maple Street to provide a 26' wide asphalt street, with concrete gutters, and a 5' concrete sidewalk on the north side of the street.
- Construction began on October 30th and was completed December 6th.
- TIF2B funds will be used for this project.

Other Miscellaneous Projects

- Nothing to report.

Prepared By: 
Tom Quirk, City Engineer

Approved By: _____
Cody Hawkins, City Manager

CITY OF MASCOUTAH
OFFICE OF CODE ENFORCEMENT
#3 WEST MAIN STREET
MASCOUTAH, IL 62258
(618)566-2964

BUILDING REPORT FOR THE MONTH OF NOVEMBER, 2017

| <u>Item</u> | <u>Estimated Cost</u> | <u>Fee</u> |
|--|-----------------------|--------------|
| 4 Residences (Greystone Manor, Brickyard Community and St. Christopher Lake subdivisions) | \$ 730,000.00 | \$ 5,724.40 |
| 3 Residential Additions | \$ 68,500.00 | \$ 642.50 |
| 1 Warehouse | \$ 200,000.00 | \$ 5,150.08 |
| 1 Antenna | \$ 25,000.00 | \$ 225.00 |
| 1 Fence | \$ 5,611.87 | \$ 45.00 |
| 1 Sign | \$ - | \$ 72.00 |
| <hr/> | | |
| 11 | \$ 1,029,111.87 | \$ 11,858.98 |

Budget:

Single Family Residences (May 1, 2017 to date) - 25

Single Family Residences Budgeted (FY17/18) - 35

Multi-Family Residences (May 1, 2017 to date) - 0

Inspections for the month:

Housing Inspections - 93 (Occupancy)

Building Inspections - 22 (New Residences)

Electrical Inspections - 7

Plumbing Inspections - 13

Commercial Inspections - 1

Amount Collected - \$2,500.00

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council
FROM: City Manager/Finance Coordinator
SUBJECT: Monthly Account Summary – Cash Account Balances
(Monthly Fund Balance Report) – November 2017

MEETING DATE: December 18, 2017

REQUESTED ACTION: Council accepts the Monthly Fund Balance Report for the month of November 2017

BACKGROUND & STAFF COMMENTS:

Staff hereby forwards the Account Summary – Cash Account Balances November 2017. Attached Council will find the cash account balances with separate columns as listed:

- 1) Beginning balance by fund
- 2) Monthly activity including
 - a. Debits (Revenues)
 - b. Credits (Expenses)
- 3) Ending fund balance
- 4) Monthly Change in Investments – any account with an “R” in front of the description is a restricted account and/or an investment account.
- 5) Total funds/cash available

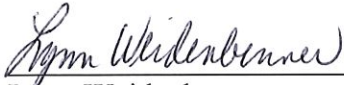
The City reports a beginning total balance of \$21,963,389.53 and an ending balance of \$21,931,058.64 for November. November reports a total cash decrease of (\$32,330.89).

RECOMMENDATION:

The City Manager and staff recommend that the Council accept the Monthly Fund Balance Report for the month of November 2017.

SUGGESTED MOTION:

I move to accept the Monthly Fund Balance Report for the month of November 2017.

Prepared By:  Approved By: _____
Lynn Weidenbenner Cody Hawkins
Finance Coordinator City Manager

Attachments: Fund Balance Analysis Report

| Account Number | Title | Beginning Balance | Debit | Credit | Ending Balance |
|-------------------------------------|--------------------------------|-------------------|--------------|---------------|---------------------------|
| 100-11000-0000 | CASH - OPERATING ACCOUNT | 1,527,907.43 | 1,480,624.63 | 1,837,852.46- | 1,170,679.60 |
| 100-11002-0000 | CASH - CLEARING ACCOUNT | 6,500.65 | 249.44 | .00 | 6,750.09 |
| 100-11003-0000 | CASH - CLEARING PSN PMTS | 2,349.08 | 7.19 | .00 | 2,356.27 |
| 100-11010-0000 | CASH - CEMETERY PURCHASE ACCO | 3,942.57 | .00 | .00 | 3,942.57 |
| 100-11090-0000 | PETTY CASH | 400.00 | .00 | .00 | 400.00 |
| 100-11092-0000 | CASH IN DRAWER | 200.00 | .00 | .00 | 200.00 |
| 100-11120-1010 | R INVEST - OPERATING CEM PURCH | 72,263.03 | .00 | .00 | 72,263.03 |
| Total GENERAL FUND: | | 1,613,562.76 | 1,480,881.26 | 1,837,852.46- | 1,256,591.56 (356,971.20) |
| 110-11121-1010 | R INVEST - CEM PERP CARE TR | 256,836.67 | .00 | .00 | 256,836.67 |
| 110-11122-0000 | R CASH-RESTR CEM TRUST FUND | 37,271.04 | 31.58 | .00 | 37,302.62 |
| Total RESTRICTED CEM TRUST FUND: | | 294,107.71 | 31.58 | .00 | 294,139.29 +31.58 |
| 200-11000-0000 | CASH - OPERATING ACCOUNT | 7,982,649.52 | 1,488,992.21 | 1,281,252.46- | 8,190,389.27 |
| 200-11110-0000 | INVEST/RESERVE ACCOUNT | 400,000.00 | .00 | .00 | 400,000.00 |
| Total LIGHT FUND: | | 8,382,649.52 | 1,488,992.21 | 1,281,252.46- | 8,590,389.27 +207739.75 |
| 250-11000-0000 | CASH W&S- OPERATING ACCOUNT | 2,760,352.04 | 439,509.59 | 314,965.59- | 2,884,896.04 |
| 250-11110-0503 | INVEST/RESERVE ACCOUNT | 350,000.00 | .00 | .00 | 350,000.00 |
| 250-11110-0504 | INVEST/RESERVE ACCOUNT | 350,000.00 | .00 | .00 | 350,000.00 |
| Total WATER & SEWER FUND: | | 3,460,352.04 | 439,509.59 | 314,965.59- | 3,584,896.04 +124544.00 |
| 300-11000-0000 | CASH - OPERATING ACCOUNT | 373,787.21 | 98,562.37 | 94,686.31- | 377,663.27 |
| Total AMBULANCE FUND: | | 373,787.21 | 98,562.37 | 94,686.31- | 377,663.27 +3876.06 |
| 330-11000-0000 | CASH - OPERATING ACCOUNT | 160,651.48 | 127,719.28 | 136,055.16- | 152,315.60 |
| Total PARKS & RECREATION FUND: | | 160,651.48 | 127,719.28 | 136,055.16- | 152,315.60 (8,335.88) |
| 335-11100-1010 | R INVEST - CIVIC CENTER TRUST | 2,500.00 | .00 | .00 | 2,500.00 |
| Total RESTRICTED LEU CC TRUST FUND: | | 2,500.00 | .00 | .00 | 2,500.00 - |
| 360-11000-0000 | CASH - OPERATING ACCOUNT | 186,370.26 | 53,153.54 | 63,478.54- | 176,045.26 |
| Total FIRE DEPARTMENT FUND: | | 186,370.26 | 53,153.54 | 63,478.54- | 176,045.26 (10,325.00) |
| 400-11000-0000 | CASH - OPERATING ACCOUNT | 117,673.58 | 7,553.49 | 20,730.61- | 104,496.46 |
| Total RESTRICTED IMRF FUND: | | 117,673.58 | 7,553.49 | 20,730.61- | 104,496.46 (13,177.12) |

| Account Number | Title | Beginning Balance | Debit | Credit | Ending Balance | |
|---------------------------------------|--------------------------------|-------------------|--------------|---------------|----------------|-------------|
| 450-11000-0000 | CASH - OPERATING ACCOUNT | 11,225.11 | .00 | 794.53- | 10,430.58 | |
| 450-11100-1010 | INVEST - FIXED INCOME POL PENS | 2,944,457.48 | .00 | .00 | 2,944,457.48 | |
| 450-11190-1010 | MUTUAL FUNDS - POLICE PENSION | 2,164,917.93 | 6,250.00 | .00 | 2,171,167.93 | |
| 450-11191-1010 | INVEST - POLICE PENSION MNYMKT | 218,968.62 | .00 | .00 | 218,968.62 | |
| Total RESTRICTED POLICE PENSION FUND: | | 5,339,569.14 | 6,250.00 | 794.53- | 5,345,024.61 | + 5,455.47 |
| 500-11000-0000 | CASH - OPERATING ACCOUNT | 297,832.99 | 17,528.12 | 1,325.79- | 314,035.32 | |
| Total RESTRICTED MOTOR FUEL TAX FUND: | | 297,832.99 | 17,528.12 | 1,325.79- | 314,035.32 | + 16,202.33 |
| 540-11000-0000 | CASH - OPERATING ACCOUNT | 528.30 | .44 | .00 | 528.74 | |
| Total RESTRICTED TIF #1 FUND: | | 528.30 | .44 | .00 | 528.74 | + 0.44 |
| 560-11000-0000 | CASH - OPERATING ACCOUNT | 1,367,900.65 | 14,581.23 | 21,199.47- | 1,361,282.41 | |
| Total RESTRICTED TIF #2 FUND: | | 1,367,900.65 | 14,581.23 | 21,199.47- | 1,361,282.41 | (6,618.24) |
| 570-11000-0000 | CASH - OPERATING ACCOUNT | 3,074.11 | .28 | .00 | 3,074.39 | |
| Total RESTRICTED TIF #3 FUND: | | 3,074.11 | .28 | .00 | 3,074.39 | + 0.28 |
| 590-11000-0000 | CASH - OPERATING ACCOUNT | 10,980.00 | .00 | .00 | 10,980.00 | |
| Total SSA CROWNE POINTE: | | 10,980.00 | .00 | .00 | 10,980.00 | - |
| 595-11000-0000 | CASH - OPERATING ACCOUNT | 112,125.11 | 5,160.93 | .00 | 117,286.04 | |
| Total BUSINESS DISTRICT: | | 112,125.11 | 5,160.93 | .00 | 117,286.04 | +5,160.93 |
| 600-11000-0000 | CASH - OPERATING ACCOUNT | 239,724.67 | 85.71 | .00 | 239,810.38 | |
| Total RESTRICTED DEBT SERVICE FUND: | | 239,724.67 | 85.71 | .00 | 239,810.38 | + 85.71 |
| Grand Totals: | | 21,963,389.53 | 3,740,010.03 | 3,772,340.92- | 21,931,058.64 | (32,330.89) |

**CITY OF MASCOUTAH
Staff Report**

TO: Honorable Mayor & Council

FROM: City Manager/Finance Coordinator

SUBJECT: **Monthly Claims & Salaries Council Report – November 2017**

MEETING DATE: December 18, 2017

REQUESTED ACTION: Council accepts the Monthly Claims & Salaries Council Report for the month of November 2017

BACKGROUND & STAFF COMMENTS:

Per commitment, the City Manager is forwarding the Finance Department's Monthly Claims & Salaries Council Report. This includes a check register from accounts payable and a transmittal report from payroll.

Check Register – Monthly Expense Report for Council

This report gives detailed information regarding the checks written to pay vendors in accounts payable for the month, including the date, check number, vendor name/number, invoice number, invoice amount, description, general ledger account number, and check amount.

The Accounts Payable total recorded in the month of November is \$957,095.14. Some payments are noted for recording and accounting purposes while others are noted below for various purchases, loan obligations and projects.

The following payments for this month are exceptions or one time payments not related to regular monthly operations:

- Answerman Home Inspections – not a true vendor expense, revenues are collected and posted through cash receipting and a portion is paid back to the inspector through accounts payable for 1099 accounting purposes.
- Mascoutah Library – not a true vendor expense, the City received all property taxes via ach to one bank account and for accounting purposes a check is processed for the library's portion
- Eichelberger, Dave – not a true vendor expense, revenues are collected and posted through cash receipting then specified amount paid to plumbing inspector.
- Misc Refund Overpayment(s) – not a true vendor expense, revenues collected are refunded through accounts payable for accounting and auditing purposes
- July 4th Celebration - transactions related to July 4th are accounted for through accounts payable but are not City expenses, all funded independently
- Bergheger Auto Network – street dept truck \$23,522.00
- DMS Contracting – Poplar St Design/Build \$22,082.77
- Mascoutah Fire Dept – fire calls & meetings \$12,000.00
- Bio Solutions LLC – bio bugs and supplies for treatment plant \$10,481.61

- Citizens Community Bank – major streets loan payment \$67,250.23
- IML Risk Mgmt Assoc – workers comp & risk insurance premiums \$294,596.00

Transmittal Report – Salary Report for Council

This report gives summarized information regarding the salaries paid to employees. It is summarized by department and number of employee's paid. The total net amount paid to employees in November equals \$177,805.15. The average payroll every month ranges from \$180,000 to \$195,000 unless there are three pay periods in the month or there is seasonal expense. November did not have three pay dates or seasonal maintenance.

RECOMMENDATION:

The City Manager and staff recommend the Council accepts the Monthly Claims & Salaries Council Report for the month of November 2017.

SUGGESTED MOTION:

I move to accept the Monthly Claims & Salaries Council Report for the month of November 2017.

Prepared By: Lynn Weidenbenner Approved By: _____
Lynn Weidenbenner Cody Hawkins
Finance Coordinator City Manager

Attachments: Monthly Claims & Salaries Council Report

CITY OF MASCOUITAH

Check Register - Monthly Expense Report for Council
 Check Issue Dates: 11/1/2017 - 11/30/2017

Page: 1
 Dec 14, 2017 11:20AM

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|---------------------|-----------------|------------------|--------------------------------|-------------------|---------------------------------|-----------------------|-------------------|-----------------|
| 56691 | | | | | | | | | |
| 11/17 | 11/02/2017 | 56691 | 10617 | ANIXTER INC. | 3644200-01 | COVERS | 200-50502-6730 | 93.00 | 93.00 |
| 11/17 | 11/02/2017 | 56691 | 10617 | ANIXTER INC. | 3706942-01 | HOLSTER BATTERY AND BUNGEE | 200-50502-6740 | 58.00 | 58.00 |
| Total 56691: | | | | | | | | | 151.00 |
| 56692 | | | | | | | | | |
| 11/17 | 11/02/2017 | 56692 | 735 | BERGHEGER AUTO NETWORK | 2013 RAM 1500 | 2013 RAM 1500 FOR STREET DEPT | 100-50505-8207 | 23,522.00 | 23,522.00 |
| Total 56692: | | | | | | | | | 23,522.00 |
| 56693 | | | | | | | | | |
| 11/17 | 11/02/2017 | 56693 | 775 | BETTER NEWSPAPERS INC | 20764 | DARE COLORING BOOK- POLICE DEP | 100-50201-6085 | 75.00 | 75.00 |
| 11/17 | 11/02/2017 | 56693 | 775 | BETTER NEWSPAPERS INC | 20783 | BID NOTICE- SURPLUS VEHICLES AN | 100-50101-6001 | 71.00 | 71.00 |
| Total 56693: | | | | | | | | | 146.00 |
| 56694 | | | | | | | | | |
| 11/17 | 11/02/2017 | 56694 | 9362 | BHMG ENGINEERS | 1689.316 | 138 KV TRANSMISSION LINE | 210-50720-7300 | 8,647.20 | 8,647.20 |
| Total 56694: | | | | | | | | | 8,647.20 |
| 56695 | | | | | | | | | |
| 11/17 | 11/02/2017 | 56695 | 940 | BREATHING AIR SYSTEMS DIVISION | 1059703-IN | FILL STATION SERVICE | 360-50600-6510 | 90.00 | 90.00 |
| Total 56695: | | | | | | | | | 90.00 |
| 56696 | | | | | | | | | |
| 11/17 | 11/02/2017 | 56696 | 990 | BROWNSTOWN ELECTRIC SUPPLY IN | 956969 | 100W SODIUM BULBS | 200-50502-6555 | 324.00 | 324.00 |
| Total 56696: | | | | | | | | | 324.00 |
| 56697 | | | | | | | | | |
| 11/17 | 11/02/2017 | 56697 | 1840 | DAVE SCHMIDT TRUCK SERVICE INC | T85030 | 3519 SERVICE | 360-50600-6530 | 889.86 | 889.86 |
| Total 56697: | | | | | | | | | 889.86 |
| 56698 | | | | | | | | | |
| 11/17 | 11/02/2017 | 56698 | 8576 | DMS CONTRACTING INC | POPULAR STREET | POPULAR STREET DESIGN-BUILD | 100-50769-7300 | 15,016.28 | 15,016.28 |
| 11/17 | 11/02/2017 | 56698 | 8576 | DMS CONTRACTING INC | POPULAR STREET | POPULAR STREET DESIGN-BUILD | 560-50764-7300 | 7,066.49 | 7,066.49 |

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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|----------------------------|----------------|---|--------------------|----------------|--------------|
| Total 56698: | | | | | | | | | 22,082.77 |
| 56699 | 11/17 | 11/02/2017 | 56699 | 9751 EICHELBERGER, DAVID E | | REIMB 10/27/17 PLUMBING INSPECTIONS (2) | 100-43401-0000 | 80.00 | 80.00 |
| Total 56699: | | | | | | | | | 80.00 |
| 56700 | 11/17 | 11/02/2017 | 56700 | 10762 FIRST TACTICAL | | 506675 POLICE UNIFORMS-STEINKAMP (2 SH | 100-50201-6710 | 46.88 | 46.88 |
| Total 56700: | | | | | | | | | 46.88 |
| 56701 | 11/17 | 11/02/2017 | 56701 | 2565 FLETCHER-REINHARDT | | S1166214.001 GROUND RODS AND GUY GUARDS | 200-50502-6730 | 253.75 | 253.75 |
| Total 56701: | | | | | | | | | 253.75 |
| 56702 | 11/17 | 11/02/2017 | 56702 | 10809 FRIEDERICH, AARON | | REFUND 11/17 SECOND TOURNAMENT DAY RAINOU | 330-44050-0401 | 200.00 | 200.00 |
| Total 56702: | | | | | | | | | 200.00 |
| 56703 | 11/17 | 11/02/2017 | 56703 | 2820 GIFTS FOR INDIVIDUALS | | 28957 RETIREMENT PLAQUE- R RIBBING | 100-50201-6001 | 65.00 | 65.00 |
| Total 56703: | | | | | | | | | 65.00 |
| 56704 | 11/17 | 11/02/2017 | 56704 | 9978 GIRARDIN, JESSICA | | REIMB 10/17 REIMB PANTS PER CONTRACT | 300-50202-6710 | 64.70 | 64.70 |
| Total 56704: | | | | | | | | | 64.70 |
| 56705 | 11/17 | 11/02/2017 | 56705 | 2855 GOODALL TRUCK TESTING | | 3767 AMB INSPECTION - #3525 | 300-50202-6530 | 33.00 | 33.00 |
| Total 56705: | | | | | | | | | 33.00 |
| 56706 | 11/17 | 11/02/2017 | 56706 | 3205 HEROES IN STYLE | | 163693 POLICE UNIFORM PANTS- DONOVAN | 100-50201-6710 | 54.99 | 54.99 |

not an expense

not an expense

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|--------------------------------|-----------------|---------------------------------|--------------------|----------------|--------------|
| Total 56706: | | | | | | | | | 54.99 |
| 56707 | 11/02/2017 | 56707 | 4145 | KNOTH JR, HAROLD | REIMB 11/17 | REIMB EXP - PRESCRIPTION SAFETY | 200-50501-6070 | 201.47 | 201.47 |
| Total 56707: | | | | | | | | | 201.47 |
| 56708 | 11/02/2017 | 56708 | 9598 | MACRO LOGIC INC | CR-608 | CODE RED EPCR SOFTWARE | 300-50202-7500 | 4,865.00 | 4,865.00 |
| Total 56708: | | | | | | | | | 4,865.00 |
| 56709 | 11/02/2017 | 56709 | 10783 | MASCOUTAH EMS LOCAL #4412 | REIMB NOV 17 | REIMB PARTIAL INTERNET COSTS FO | 300-50202-7500 | 55.00 | 55.00 |
| Total 56709: | | | | | | | | | 55.00 |
| 56710 | 11/02/2017 | 56710 | 4775 | MASCOUTAH PUBLIC LIBRARY | PPRT LIBR OCT-1 | PPRT TO LIBRARY FROM OCT 2017 | 100-43030-0000 | 415.47 | 415.47 |
| Total 56710: | | | | | | | | | 415.47 |
| 56711 | 11/02/2017 | 56711 | 10311 | NEOFUNDS BY NEOPOST | SEPT 17 | POSTAGE | 100-50101-6001 | 2,240.00 | 2,240.00 |
| Total 56711: | | | | | | | | | 2,240.00 |
| 56712 | 11/02/2017 | 56712 | 8703 | OVERHEAD DOOR CO OF ST LOUIS I | SVC/547621 | PREVENTATIVE MAINT- DOORS AT FI | 360-50600-6520 | 183.90 | 183.90 |
| Total 56712: | | | | | | | | | 183.90 |
| 56713 | 11/02/2017 | 56713 | 10141 | QUAD-COUNTY READY MIX CORP | 711487 | ROCK FOR BACKFILL | 250-50503-6550 | 199.02 | 199.02 |
| 11/17 | 11/02/2017 | 56713 | 10141 | QUAD-COUNTY READY MIX CORP | 711487 | ROCK FOR BACKFILL | 250-50504-6550 | 199.02 | 199.02 |
| Total 56713: | | | | | | | | | 398.04 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|---------------------|-----------------|------------------|--------------------------------|-------------------|-------------------------------|-----------------------|-------------------|-----------------|
| 56714 | 11/02/2017 | 56714 | 9557 | ROEMER TOPF LLC | 11/1/17 BC | BOARDS APPRECIATION DINNER | 100-50101-6061 | 1,222.48 | 1,222.48 |
| Total 56714: | | | | | | | | | |
| 56715 | 11/02/2017 | 56715 | 10644 | SHRED-IT USA LLC | 8123392687 | SHREDDING SERVICES | 100-50101-7500 | 30.78 | 30.78 |
| 11/17 | 11/02/2017 | 56715 | 10644 | SHRED-IT USA LLC | 8123392687 | SHREDDING SERVICES | 100-50201-7500 | 30.78 | 30.78 |
| 11/17 | 11/02/2017 | 56715 | 10644 | SHRED-IT USA LLC | 8123392687 | SHREDDING SERVICES | 300-50202-7500 | 30.79 | 30.79 |
| Total 56715: | | | | | | | | | |
| 56716 | 11/02/2017 | 56716 | 6890 | SLM WATER COMMISSION | 10170103 | WATER PURCHASES | 250-50503-7910 | 30,581.70 | 30,581.70 |
| 11/17 | 11/02/2017 | 56716 | 6890 | SLM WATER COMMISSION | 10170112 | WATER PURCHASES | 250-50503-7910 | 896.83 | 896.83 |
| 11/17 | 11/02/2017 | 56716 | 6890 | SLM WATER COMMISSION | 10170113 | WATER PURCHASES | 250-50503-7910 | 36.90 | 36.90 |
| Total 56716: | | | | | | | | | |
| 56717 | 11/02/2017 | 56717 | 10635 | SPRINGFIELD ELECTRIC SUPPLY CO | S5530349.001 | BEAM CLAMPS FOR FIREHOUSE ELE | 360-50600-6520 | 30.38 | 30.38 |
| Total 56717: | | | | | | | | | |
| 56718 | 11/02/2017 | 56718 | 10701 | TECHNOLOGY MGMT REVOLVING F | T1809916 | CENCOM DISPATCHING FEES | 100-50201-7500 | 177.08 | 177.08 |
| Total 56718: | | | | | | | | | |
| 56719 | 11/02/2017 | 56719 | 7690 | THOUVENOT WADE MOERCHEN INC | 58502 | MASCOUTAH GIS IMPLEMENTATION | 250-50504-7300 | 1,250.00 | 1,250.00 |
| Total 56719: | | | | | | | | | |
| 56720 | 11/02/2017 | 56720 | 10808 | UNDER PRESSURE LLC | 1433 | EXTINGUISHER SEALS | 360-50600-6710 | 25.00 | 25.00 |
| Total 56720: | | | | | | | | | |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|------------------------------|----------------|---------------------------------|--------------------|----------------|--------------|
| 56721 | 11/02/2017 | 56721 | 7915 | UNITED STATES POSTAL SERVICE | FEE 2017 | ANNUAL MAILING FEE- FIRST CLASS | 100-50101-7500 | 225.00 | 225.00 |
| Total 56721: | | | | | | | | | 225.00 |
| 56723 | 11/02/2017 | 56723 | 8190 | WATSONS OFFICE CITY | 21816-1 | OFFICE SUPPLIES | 100-50101-6001 | 216.43 | 216.43 |
| 11/17 | 11/02/2017 | 56723 | 8190 | WATSONS OFFICE CITY | 21816-1 | OFFICE SUPPLIES | 360-50600-6001 | 257.98 | 257.98 |
| 11/17 | 11/02/2017 | 56723 | 8190 | WATSONS OFFICE CITY | 21867-1 | OFFICE SUPPLIES | 100-50101-6001 | 897.95 | 897.95 |
| 11/17 | 11/02/2017 | 56723 | 8190 | WATSONS OFFICE CITY | 21904-1 | SECURITY WINDOW ENVELOPES | 100-50101-6001 | 257.00 | 257.00 |
| Total 56723: | | | | | | | | | 1,629.36 |
| 56724 | 11/02/2017 | 56724 | 8814 | WEYANT, JACK | IML 2017 | REIMB IML CONF EXP 2017 | 100-50101-6062 | 187.80 | 187.80 |
| Total 56724: | | | | | | | | | 187.80 |
| 56725 | 11/02/2017 | 56725 | 7200 | WIRELESS USA | 4015631 | PAGERS | 360-50600-6201 | 2,500.00 | 2,500.00 |
| Total 56725: | | | | | | | | | 2,500.00 |
| 56726 | 11/02/2017 | 56726 | 8922 | ZOLL MEDICAL CORPORATION | 2587472 | ECG ELECTRODES | 300-50202-6730 | 95.42 | 95.42 |
| Total 56726: | | | | | | | | | 95.42 |
| 56727 | 11/07/2017 | 56727 | 10474 | PAULSON, ALVIN C | OCT 17 | LEGAL SERVICES | 100-50101-7001 | 3,784.90 | 3,784.90 |
| 11/17 | 11/07/2017 | 56727 | 10474 | PAULSON, ALVIN C | OCT 17 | LEGAL SERVICES | 100-50201-7001 | 1,410.00 | 1,410.00 |
| Total 56727: | | | | | | | | | 5,194.90 |
| 56728 | 11/09/2017 | 56728 | 650 | BEEELMAN LOGISTICS LLC | 574629 | 50# RIP RAP | 250-50504-6560 | 418.83 | 418.83 |
| 11/17 | 11/09/2017 | 56728 | 650 | BEEELMAN LOGISTICS LLC | 574629 | RIP RAP FOR MFT | 500-50000-6570 | 418.83 | 418.83 |
| Total 56728: | | | | | | | | | 837.66 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|---------------------|-----------------|------------------|--------------------------------|-------------------|--------------------------------|-----------------------|-------------------|-----------------|
| 56729 | 11/09/2017 | 56729 | 700 | BELLEVILLE NEWS DEMOCRAT | 1062445 | JOB POSTING- PUBLIC WORKS COOR | 100-50101-6001 | 100.00 | 100.00 |
| Total 56729: | | | | | | | | | 100.00 |
| 56730 | 11/09/2017 | 56730 | 735 | BERGHEGER AUTO NETWORK | 13782 | A/C CONDENSER FOR DURANGO | 100-50201-6530 | 285.08 | 285.08 |
| Total 56730: | | | | | | | | | 285.08 |
| 56731 | 11/09/2017 | 56731 | 10810 | BIEBEL, RALPH | REFUND 11/17 | REFUND OVERPMT- ACCT 4408 | 300-44201-0000 | 25.00 | 25.00 |
| Total 56731: | | | | | | | | | 25.00 |
| 56732 | 11/09/2017 | 56732 | 9160 | BLUE CROSS BLUE SHIELD OF IL | REFUND 11/17 | REFUND ACCT 3605- BETTY MORENO | 300-44201-0000 | 819.00 | 819.00 |
| Total 56732: | | | | | | | | | 819.00 |
| 56733 | 11/09/2017 | 56733 | 900 | BOUND TREE MEDICAL LLC | 82658088 | EMS SUPPLIES | 300-50202-6730 | 119.78 | 119.78 |
| Total 56733: | | | | | | | | | 119.78 |
| 56734 | 11/09/2017 | 56734 | 990 | BROWNSTOWN ELECTRIC SUPPLY IN | 957731 | DEADEND SHOES | 200-50502-6730 | 229.40 | 229.40 |
| Total 56734: | | | | | | | | | 229.40 |
| 56735 | 11/09/2017 | 56735 | 9396 | CHARTER COMMUNICATIONS | 0098521102317 | CABLE TV RECEIVERS- OCT 17 PD | 100-50201-7500 | 14.76 | 14.76 |
| Total 56735: | | | | | | | | | 14.76 |
| 56736 | 11/09/2017 | 56736 | 1840 | DAVE SCHMIDT TRUCK SERVICE INC | T85042 | 3511 SERVICE | 360-50600-6530 | 1,403.51 | 1,403.51 |
| Total 56736: | | | | | | | | | 1,403.51 |

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CITY OF MASCOUITAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount | |
|--------------|------------------|--------------|---------------|----------------------|----------------------------|----------------------------|---------------------------------|----------------|--------------|--------|
| 56737 | 11/17 | 11/09/2017 | 56737 | 10412 | DISPLAY SALES COMPANY CORP | INV-012971 | REPLACEMENT BULBS- XMAS LIGHT | 100-50101-6001 | 172.00 | 172.00 |
| Total 56737: | | | | | | | | | 172.00 | |
| 56738 | 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 100-50201-6530 | 24.66 | 24.66 |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 100-50300-6510 | 62.33 | 62.33 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 100-50505-6510 | 518.81 | 518.81 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 100-50505-6530 | 2.69 | 2.69 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 100-50505-6740 | 26.99 | 26.99 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 200-50501-6510 | 19.95 | 19.95 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 200-50501-6740 | 6.29 | 6.29 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 200-50502-6510 | 2.78 | 2.78 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 200-50502-6555 | 10.98 | 10.98 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 250-50503-6510 | 3.00 | 3.00 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 250-50504-6510 | 2.99 | 2.99 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 250-50506-6710 | 13.27 | 13.27 | |
| 11/17 | 11/09/2017 | 56738 | 2100 | DONS PARTS HOUSE INC | 4930 OCT 17 | TOOLS/SUPPLIES/MAINT | 300-50202-6530 | 6.27 | 6.27 | |
| Total 56738: | | | | | | | | | 701.01 | |
| 56739 | 11/17 | 11/09/2017 | 56739 | 2230 | ED ROEHR SAFETY PRODUCTS | 466168 | UNIFORMS-GLANDER | 100-50201-6710 | 242.23 | 242.23 |
| Total 56739: | | | | | | | | | 242.23 | |
| 56740 | 11/17 | 11/09/2017 | 56740 | 9751 | EICHELBERGER, DAVID E | REIMB 11/3/17 | PLUMBING INSPECTIONS (3) | 100-43401-0000 | 135.00 | 135.00 |
| Total 56740: | | | | | | | | | 135.00 | |
| 56741 | 11/17 | 11/09/2017 | 56741 | 10762 | FIRST TACTICAL | 504574 | UNIFORM SHIRT- LAMBERT | 100-50201-6710 | 31.49 | 31.49 |
| 11/17 | 11/09/2017 | 56741 | 10762 | FIRST TACTICAL | 504728 | UNIFORM SHIRTS (2)-LAMBERT | 100-50201-6710 | 63.00 | 63.00 | |
| Total 56741: | | | | | | | | | 94.49 | |
| 56742 | 11/17 | 11/09/2017 | 56742 | 2565 | FLETCHER-REINHARDT | S1167169.001 | LIGHTS/LIGHT ARMS FOR CHAPEL LO | 100-50101-6335 | 345.00 | 345.00 |

not an expense

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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|--------------------|------------------------------|-----------------|-----------------------------|----------------|--------------|
| Total 56742: | | | | | | | | | 345.00 |
| 56743 | 11/17 | 11/09/2017 | 56743 | 2640 | FREDS HARDWARE INC | 1010 OCT 17 | SEE INVOICES | 26.06 | 26.06 |
| 11/17 | 11/09/2017 | 56743 | 2640 | FREDS HARDWARE INC | 1010 OCT 17 | SEE INVOICES | 200-50501-6520 | 139.90 | 139.90 |
| 11/17 | 11/09/2017 | 56743 | 2640 | FREDS HARDWARE INC | 1010 OCT 17 | SEE INVOICES | 200-50502-6710 | 62.49 | 62.49 |
| 11/17 | 11/09/2017 | 56743 | 2640 | FREDS HARDWARE INC | 1010 OCT 17 | SEE INVOICES | 250-50503-6740 | 16.45 | 16.45 |
| 11/17 | 11/09/2017 | 56743 | 2640 | FREDS HARDWARE INC | 1010 OCT 17 | SEE INVOICES | 250-50504-6740 | 16.44 | 16.44 |
| Total 56743: | | | | | | | | | 261.34 |
| 56744 | 11/17 | 11/09/2017 | 56744 | 10541 | GATEWAY INDUSTRIAL POWER INC | 1-76794R | KLOPMAYER MAINTAINENCE CALL | 135.00 | 135.00 |
| Total 56744: | | | | | | | | | 135.00 |
| 56745 | 11/17 | 11/09/2017 | 56745 | 2900 | GRAINGER INC | 9593900021 | FESTOONS | 312.90 | 312.90 |
| Total 56745: | | | | | | | | | 312.90 |
| 56746 | 11/17 | 11/09/2017 | 56746 | 2950 | GREEN GUARD | 5066200 | FIRST AID SUPPLIES | 72.39 | 72.39 |
| Total 56746: | | | | | | | | | 72.39 |
| 56747 | 11/17 | 11/09/2017 | 56747 | 10621 | HALOGEN SUPPLY COMPANY INC | 00500118 | FLOW CELL AND FLOW SWITCH | 387.85 | 387.85 |
| Total 56747: | | | | | | | | | 387.85 |
| 56748 | 11/17 | 11/09/2017 | 56748 | 9833 | ICMA MEMBER SERVICES | 17-18 DUES: HAW | ANNUAL DUES 2017-18 HAWKINS | 815.20 | 815.20 |
| Total 56748: | | | | | | | | | 815.20 |
| 56749 | 11/17 | 11/09/2017 | 56749 | 3630 | IL MUNICIPAL ELECTRIC AGENCY | OCT 17 | POWER PURCHASES- OCT 17 | 348,233.61 | 348,233.61 |

| GL | Check | Check | Vendor | | Invoice | Description | Invoice | Invoice | Check |
|--------|------------|--------|--------|--|---------|-------------|---------|---------|--------|
| Period | Issue Date | Number | Number | | Number | | Account | Amount | Amount |

Total 56749:

348,233.61

56750

| | | | | | | | | | |
|-------|------------|-------|------|----------------------------|----------|------------------------|----------------|-------|-------|
| 11/17 | 11/09/2017 | 56750 | 3650 | IL MUNICIPAL UTILITY ASSOC | 17-10007 | OCTOBER SAFETY MEETING | 200-50502-6040 | 60.00 | 60.00 |
| 11/17 | 11/09/2017 | 56750 | 3650 | IL MUNICIPAL UTILITY ASSOC | 17-10007 | OCTOBER SAFETY MEETING | 250-50504-6040 | 30.00 | 30.00 |
| 11/17 | 11/09/2017 | 56750 | 3650 | IL MUNICIPAL UTILITY ASSOC | 17-10007 | OCTOBER SAFETY MEETING | 250-50503-6040 | 30.00 | 30.00 |
| 11/17 | 11/09/2017 | 56750 | 3650 | IL MUNICIPAL UTILITY ASSOC | 17-10007 | OCTOBER SAFETY MEETING | 200-50501-6040 | 60.00 | 60.00 |
| 11/17 | 11/09/2017 | 56750 | 3650 | IL MUNICIPAL UTILITY ASSOC | 17-10007 | OCTOBER SAFETY MEETING | 100-50505-6040 | 60.00 | 60.00 |
| 11/17 | 11/09/2017 | 56750 | 3650 | IL MUNICIPAL UTILITY ASSOC | 17-10007 | OCTOBER SAFETY MEETING | 100-50301-6040 | 30.00 | 30.00 |
| 11/17 | 11/09/2017 | 56750 | 3650 | IL MUNICIPAL UTILITY ASSOC | 17-10007 | OCTOBER SAFETY MEETING | 100-50300-6040 | 30.00 | 30.00 |

Total 56750:

300.00

56751

| | | | | | | | | | |
|-------|------------|-------|-------|------------------------------|----------------|---------------------------------|----------------|-------|-------|
| 11/17 | 11/09/2017 | 56751 | 10096 | ILLINOIS DEPT OF AGRICULTURE | RENEW 18- BH | PEST CONTROL LICENSE RENEWAL- | 100-50300-6040 | 20.00 | 20.00 |
| 11/17 | 11/09/2017 | 56751 | 10096 | ILLINOIS DEPT OF AGRICULTURE | RENEW 18-19 DH | PEST CONTROL LICENSE 18-19: HAU | 100-50301-6040 | 40.00 | 40.00 |
| 11/17 | 11/09/2017 | 56751 | 10096 | ILLINOIS DEPT OF AGRICULTURE | RENEW 18-19 MM | PEST CONTROL LICENSE 18-19: MCL | 100-50505-6040 | 30.00 | 30.00 |
| 11/17 | 11/09/2017 | 56751 | 10096 | ILLINOIS DEPT OF AGRICULTURE | RENEW 18-BP | PEST CONTROL LICENSE RENEWAL- | 100-50505-6040 | 20.00 | 20.00 |
| 11/17 | 11/09/2017 | 56751 | 10096 | ILLINOIS DEPT OF AGRICULTURE | RENEW 18-JR | PEST CONTROL LICENSE RENEW-JP | 100-50505-6040 | 20.00 | 20.00 |

Total 56751:

130.00

56752

| | | | | | | | | | | |
|--------|------------|-------|------|--------------------------------|---------|---------------------|---------|----------------|--------|--------|
| 11/1/7 | 11/09/2017 | 56752 | 8965 | INTERNATIONAL CODE COUNCIL INC | 3177088 | ANNUAL DUES- MEMBER | 5157287 | 100-50102-6020 | 135.00 | 135.00 |
|--------|------------|-------|------|--------------------------------|---------|---------------------|---------|----------------|--------|--------|

Total 56752

135.00

56753

| | | | | | | | | |
|-------|------------|-------|------|---------------------|------------|-------------------------------|----------------|--------|
| 11/17 | 11/09/2017 | 56753 | 4365 | LAWSON PRODUCTS INC | 9305333050 | SLING CHAINS AND POLYETHYLENE | 200-50501-6510 | 127.52 |
| 11/17 | 11/09/2017 | 56753 | 4365 | LAWSON PRODUCTS INC | 9305333050 | SLING CHAINS AND POLYETHYLENE | 200-50501-6520 | 127.52 |
| 11/17 | 11/09/2017 | 56753 | 4365 | LAWSON PRODUCTS INC | 9305333050 | SLING CHAINS AND POLYETHYLENE | 200-50501-6520 | 127.52 |
| 11/17 | 11/09/2017 | 56753 | 4365 | LAWSON PRODUCTS INC | 9305333050 | SLING CHAINS AND POLYETHYLENE | 200-50501-6520 | 127.52 |

Total 56753

546.42

56754

| | | | | | | | | | |
|-------|------------|-------|------|---------------------|------------------|----------------------------------|----------------|-----------|-----------|
| 11/17 | 11/09/2017 | 56754 | 4720 | MASCOUTAH FIRE DEPT | CALLS 5/17-10/17 | FIRE CALLS & MEETINGS 5/17-10/17 | 360-50600-7400 | 12,000.00 | 12,000.00 |
|-------|------------|-------|------|---------------------|------------------|----------------------------------|----------------|-----------|-----------|

Total 56754

12,000.00

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CITY OF MASCOULTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|-------------------------------|--------------------------------|---------------------------|----------------------------------|----------------|--------------|
| 56755 | 11/17 | 11/09/2017 | 56755 | 5120 | MIDWEST OCCUPATIONAL MEDICINE | 52297 | RTW PHYSICAL | 200-50501-5800 | 63.70 |
| 11/17 | 11/09/2017 | 56755 | 5120 | MIDWEST OCCUPATIONAL MEDICINE | 53374 | DRUG SCREEN- NEW EMPLOYEE | 300-50202-5800 | 42.00 | 63.70 |
| Total 56755: | | | | | | | | | 105.70 |
| 56756 | 11/17 | 11/09/2017 | 56756 | 10468 | MISTRAS GROUP INC | CD10845564 | AERIAL INSPECTION- 3519 | 360-50600-7500 | 725.00 |
| Total 56756: | | | | | | | | | 725.00 |
| 56757 | 11/17 | 11/09/2017 | 56757 | 10814 | PGBA LLC | REFUND 11/17 | REFUND ACCT 4039- STEWART | 300-44201-0000 | 371.18 |
| Total 56757: | | | | | | | | | 371.18 |
| 56758 | 11/17 | 11/09/2017 | 56758 | 5995 | PLAZA DEVELOPERS LLP | STREETLIGHT | STREET LIGHT BY EMCO | 200-50502-6555 | 1,257.00 |
| Total 56758: | | | | | | | | | 1,257.00 |
| 56759 | 11/17 | 11/09/2017 | 56759 | 10812 | PUBLIC AGENCY TRAINING COUNCIL | 223006 | SEMINAR ID 15020: SOCIAL NETWORK | 100-50101-6560 | 650.00 |
| Total 56759: | | | | | | | | | 650.00 |
| 56760 | 11/17 | 11/09/2017 | 56760 | 6545 | SAM'S CLUB/GEFC | OCT 17 | MUFFINS- MISC SUPPLIES | 100-50101-6080 | 13.96 |
| Total 56760: | | | | | | | | | 13.96 |
| 56761 | 11/17 | 11/09/2017 | 56761 | 10811 | SCHAEFFER, RHONA | REFUND 11/17 | REFUND- OVERPAYMT ACCT 4421 | 300-44201-0000 | 49.97 |
| Total 56761: | | | | | | | | | 49.97 |
| 56762 | 11/17 | 11/09/2017 | 56762 | 6730 | SECRETARY OF STATE | 17 NOTARY- KS | NOTARY RENEWAL FEE - KIM STAMB | 100-50101-6020 | 10.00 |

Not for expense
100-50101-6020
49.97

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CITY OF MASCOUITAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|--------------------------------------|----------------|-------------------------------|--------------------|----------------|--------------|
| Total 56762: | | | | | | | | | |
| 56763 | 11/17 | 11/09/2017 | 56763 | 6845 SIRCHIE FINGER PRINT LABORATOR | 032311-IN | FINGERPRINT PADS | 100-50201-6001 | 59.78 | 59.78 |
| Total 56763: | | | | | | | | | |
| 56764 | 11/17 | 11/09/2017 | 56764 | 10815 SONNENBERG PAVING AND LANDSC | T1-411489 | LANDSCAPE ROCK FOR CITY HALL | 100-50301-6560 | 476.00 | 476.00 |
| Total 56764: | | | | | | | | | |
| 56765 | 11/17 | 11/09/2017 | 56765 | 10635 SPRINGFIELD ELECTRIC SUPPLY CO | S5539737.001 | PVC AND CLAMPS FOR CHAPEL LOT | 100-50101-6335 | 144.55 | 144.55 |
| Total 56765: | | | | | | | | | |
| 56766 | 11/17 | 11/09/2017 | 56766 | 10813 STEWART, WILLIAM | REFUND 11/17 | REFUND ACCT 4039- STEWART | 300-44201-0000 | 103.73 | 103.73 |
| Total 56766: | | | | | | | | | |
| 56767 | 11/17 | 11/09/2017 | 56767 | 9302 SURMEIER & SURMEIER INC | 303423 | CA6 ROCK- MFT | 500-50000-6570 | 23.10 | 23.10 |
| Total 56767: | | | | | | | | | |
| 56768 | 11/17 | 11/09/2017 | 56768 | 7560 TEKLAB INC | 206423 | FECAL COLIFORM TEST FOR SEWER | 250-50506-7500 | 26.00 | 26.00 |
| 11/17 | 11/09/2017 | 56768 | 7560 | TEKLAB INC | 206697 | FECAL COLIFORM TEST FOR SEWER | 250-50506-7500 | 26.00 | 26.00 |
| Total 56768: | | | | | | | | | |
| 56769 | 11/17 | 11/09/2017 | 56769 | 10309 TRACTOR SUPPLY CREDIT PLAN | OCT 17 | CLOTHING- KNOTH | 200-50501-6070 | 138.35 | 138.35 |
| 11/17 | 11/09/2017 | 56769 | 10309 | TRACTOR SUPPLY CREDIT PLAN | OCT 17 | CLOTHING- HAAS | 200-50502-6070 | 198.95 | 198.95 |
| Total 56769: | | | | | | | | | |
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CITY OF MASCOUITAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
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| 56770 | | | | | | | | | |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 100-50301-6301 | 40.01 | 40.01 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 100-50101-6301 | 122.25 | 122.25 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 100-50201-6301 | 144.51 | 144.51 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 300-50202-6301 | 134.10 | 134.10 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 200-50501-6301 | 128.10 | 128.10 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 200-50502-6301 | 209.73 | 209.73 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 200-50502-7500 | 40.01 | 40.01 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 200-50502-6550 | 80.02 | 80.02 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 250-50503-6301 | 68.32 | 68.32 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 250-50504-6301 | 68.32 | 68.32 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 250-50503-7500 | 20.00 | 20.00 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 250-50504-7500 | 20.01 | 20.01 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 100-50505-6301 | 159.77 | 159.77 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 100-50505-7500 | 40.01 | 40.01 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 250-50506-6301 | 35.23 | 35.23 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 100-50300-6301 | 55.57 | 55.57 |
| 11/17 | 11/09/2017 | 56770 | 9091 | VERIZON WIRELESS | OCT 17 | MONTHLY PHONE USAGE CHARGES | 100-50301-6301 | 91.38 | 91.38 |
| Total 56770: | | | | | | | | | 1,457.34 |
| 56771 | | | | | | | | | |
| 11/17 | 11/09/2017 | 56771 | 8195 | WATTS COPY SYSTEMS INC | 21555905 | COPIER PRINTER LEASE MAINT. | 100-50201-7500 | 258.09 | 258.09 |
| Total 56771: | | | | | | | | | 258.09 |
| 56772 | | | | | | | | | |
| 11/17 | 11/09/2017 | 56772 | 8922 | ZOLL MEDICAL CORPORATION | 2589893 | MONITOR PAPER | 300-50202-6710 | 35.85 | 35.85 |
| Total 56772: | | | | | | | | | 35.85 |
| 56773 | | | | | | | | | |
| 11/17 | 11/16/2017 | 56773 | 10617 | ANIXTER INC. | 3725318-00 | GUY STRANDS/SPOOLS/BOLTS | 200-50502-6730 | 216.50 | 216.50 |
| Total 56773: | | | | | | | | | 216.50 |
| 56774 | | | | | | | | | |
| 11/17 | 11/16/2017 | 56774 | 8941 | ASSN OF IL ELECTRIC COOPS | 10003421 | FALL HOT LINE SCHOOL- SWALLS | 200-50502-6040 | 500.00 | 500.00 |

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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
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| Total 56774: | | | | | | | | | |
| 56775 | | | | | | | | | |
| 11/17 | 11/16/2017 | 56775 | 9464 | BIO SOLUTIONS LLC | 2590 | BIO BUGS FOR SEWER PLANT | 250-50506-6550 | 2,350.00 | 2,350.00 |
| 11/17 | 11/16/2017 | 56775 | 9464 | BIO SOLUTIONS LLC | 2591 | LIFT STATION GREASE TREATMENT | 250-50506-6550 | 3,853.00 | 3,853.00 |
| 11/17 | 11/16/2017 | 56775 | 9464 | BIO SOLUTIONS LLC | 2592 | BIOCUBES- LIFT STATION TREATMEN | 250-50506-6550 | 4,278.61 | 4,278.61 |
| Total 56775: | | | | | | | | | 10,481.61 |
| 56776 | | | | | | | | | |
| 11/17 | 11/16/2017 | 56776 | 10736 | BOLT, MIKE | | REIMB SEPT-NO | REIMB MISC MILEAGE 9/17-11/17 | 27.82 | 27.82 |
| Total 56776: | | | | | | | | | 27.82 |
| 56777 | | | | | | | | | |
| 11/17 | 11/16/2017 | 56777 | 990 | BROWNSTOWN ELECTRIC SUPPLY IN | 958350 | RISER WIRE | 200-50502-6730 | 185.00 | 185.00 |
| Total 56777: | | | | | | | | | 185.00 |
| 56778 | | | | | | | | | |
| 11/17 | 11/16/2017 | 56778 | 1065 | BUTLER SUPPLY INC | 12866914 | WIRING FOR BACK BAY | 200-50501-6520 | 120.98 | 120.98 |
| Total 56778: | | | | | | | | | 120.98 |
| 56779 | | | | | | | | | |
| 11/17 | 11/16/2017 | 56779 | 9396 | CHARTER COMMUNICATIONS | 0037511110717 | CABLE TV RECEIVERS- NOV 17 AMB | 300-50202-7500 | 7.39 | 7.39 |
| Total 56779: | | | | | | | | | 7.39 |
| 56780 | | | | | | | | | |
| 11/17 | 11/16/2017 | 56780 | 8776 | CITIZENS COMMUNITY BANK | | STREET LOAN 44 | MAJOR STREETS LOAN PYMT442291 | 67,250.23 | 67,250.23 |
| Total 56780: | | | | | | | | | 67,250.23 |
| 56781 | | | | | | | | | |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 100-50505-6320 | 8.83 | 8.83 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 100-50505-6330 | 366.46 | 366.46 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 100-50101-6335 | 474.89 | 474.89 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 100-50101-6336 | 725.37 | 725.37 |

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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
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| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 100-50301-6320 | 81.07 | 81.07 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 100-50301-6330 | 1,800.19 | 1,800.19 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 100-50300-6320 | 3.11 | 3.11 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 100-50101-6330 | 107.17 | 107.17 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 100-50300-6330 | 63.26 | 63.26 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 200-50501-6320 | 39.70 | 39.70 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 200-50501-6330 | 52.85 | 52.85 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 200-50502-6340 | 5,331.31 | 5,331.31 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 200-50502-6330 | 280.42 | 280.42 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 250-50503-6330 | 1,544.41 | 1,544.41 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 250-50503-6320 | 40.27 | 40.27 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 250-50504-6320 | 5.97 | 5.97 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 250-50504-6330 | 15,866.46 | 15,866.46 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 330-50402-6320 | 44.12 | 44.12 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 330-50402-6330 | 906.90 | 906.90 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 330-50401-6320 | 183.92 | 183.92 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 330-50401-6330 | 2,103.97 | 2,103.97 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 330-50403-6320 | 24.11 | 24.11 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 330-50403-6330 | 584.10 | 584.10 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 360-50600-6320 | 38.15 | 38.15 |
| 11/17 | 11/16/2017 | 56781 | 1350 | CITY OF MASCOUTAH | UTBILLS OCT 17 | UTILITY BILLS- OCT 2017 | 360-50600-6330 | 307.00 | 307.00 |
| Total 56781: | | | | | | | | | 30,984.01 |
| 56782 | 11/17 | 56782 | 10452 | CLEARWAVE COMMUNICATIONS CO | DEC 17 | FIBER INTERNET | 100-50101-7500 | 200.00 | 200.00 |
| Total 56782: | | | | | | | | | 200.00 |
| 56783 | 11/17 | 56783 | 1450 | COFM - PETTY CASH FUND | 11/15/17 REIMB | PETTY CASH REIMBURSEMENT | 100-50101-6001 | 58.50 | 58.50 |
| 11/17 | 11/16/2017 | 56783 | 1450 | COFM - PETTY CASH FUND | 11/15/17 REIMB | PETTY CASH REIMBURSEMENT | 100-50101-6040 | 14.00 | 14.00 |
| 11/17 | 11/16/2017 | 56783 | 1450 | COFM - PETTY CASH FUND | 11/15/17 REIMB | PETTY CASH REIMBURSEMENT | 100-50101-6080 | 132.00 | 132.00 |
| 11/17 | 11/16/2017 | 56783 | 1450 | COFM - PETTY CASH FUND | 11/15/17 REIMB | PETTY CASH REIMBURSEMENT | 100-50101-6085 | 100.00 | 100.00 |
| 11/17 | 11/16/2017 | 56783 | 1450 | COFM - PETTY CASH FUND | 11/15/17 REIMB | PETTY CASH REIMBURSEMENT | 100-50301-6710 | 2.95 | 2.95 |
| Total 56783: | | | | | | | | | 307.45 |
| 56784 | 11/17 | 56784 | 10208 | CONTINENTAL RESEARCH CORP | 457394-CRC-1 | 9 PC MINI STRIPPED BOLT EXTRACT | 200-50501-6510 | 317.62 | 317.62 |

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CITY OF MASCOUITAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|-------------------|--------------------------------|--------------------------------|--------------------------------|--------------------|----------------|--------------|
| Total 56789: | | | | | | | | | |
| 56790 | 11/17 | 11/16/2017 | 56790 | 2565 FLETCHER-REINHARDT | S1166214.002 | CABLE SLEEVES | 200-50502-6730 | 487.50 | 487.50 |
| Total 56790: | | | | | | | | | |
| 56791 | 11/17 | 11/16/2017 | 56791 | 10048 FRONTIER | 2255 11/17 | PHONE BILL- NON-EMERGENCY LINE | 100-50201-6301 | 20.20 | 20.20 |
| 11/17 | 11/16/2017 | 56791 | 10048 FRONTIER | 2255 11/17 | PHONE BILL- NON-EMERGENCY LINE | 300-50202-6301 | 20.21 | 20.21 | 20.21 |
| 11/17 | 11/16/2017 | 56791 | 10048 FRONTIER | 2255 11/17 | PHONE BILL- NON-EMERGENCY LINE | 360-50600-6301 | 20.21 | 20.21 | 20.21 |
| Total 56791: | | | | | | | | | |
| 56792 | 11/17 | 11/16/2017 | 56792 | 2950 GREEN GUARD | 5066197 | FIRST AID SUPPLIES | 100-50505-6730 | 92.47 | 92.47 |
| 11/17 | 11/16/2017 | 56792 | 2950 GREEN GUARD | 5066198 | SAFETY SUPPLIES | 200-50501-6710 | 50.68 | 50.68 | 50.68 |
| 11/17 | 11/16/2017 | 56792 | 2950 GREEN GUARD | 5066199 | SAFETY SUPPLIES | 250-50503-6710 | 22.44 | 22.44 | 22.44 |
| 11/17 | 11/16/2017 | 56792 | 2950 GREEN GUARD | 5066199 | SAFETY SUPPLIES | 250-50504-6710 | 22.43 | 22.43 | 22.43 |
| Total 56792: | | | | | | | | | |
| 56793 | 11/17 | 11/16/2017 | 56793 | 9004 HUELS OIL CO | DR315369 | ON ROAD DIESEL | 100-50505-6760 | 359.72 | 359.72 |
| 11/17 | 11/16/2017 | 56793 | 9004 HUELS OIL CO | DR315369 | ON ROAD DIESEL | 200-50502-6760 | 359.72 | 359.72 | 359.72 |
| 11/17 | 11/16/2017 | 56793 | 9004 HUELS OIL CO | DR315369 | ON ROAD DIESEL | 250-50503-6760 | 359.72 | 359.72 | 359.72 |
| 11/17 | 11/16/2017 | 56793 | 9004 HUELS OIL CO | DR315369 | ON ROAD DIESEL | 250-50504-6760 | 359.72 | 359.72 | 359.72 |
| Total 56793: | | | | | | | | | |
| 56794 | 11/17 | 11/16/2017 | 56794 | 3745 ILLINOIS MUNICIPAL LEAGUE | 2018 DUES | ANNUAL MEMBERSHIP DUES | 100-50101-6020 | 925.00 | 925.00 |
| Total 56794: | | | | | | | | | |
| 56795 | 11/17 | 11/16/2017 | 56795 | 4365 LAWSON PRODUCTS INC | 9305375101 | M5 GASKET MAKER | 100-50201-6530 | 25.14 | 25.14 |

1,438.88

925.00

25.14

188.02

60.62

487.50

31.70

CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|---------------------------|-------------------------------|-------------|---------------------------------|----------------|--------------|
| Total 56795: | | | | | | | | | |
| 56796 | 11/17 | 11/16/2017 | 56796 | 4525 | LONNIES TIRE SERVICE INC | 71299 | TIRES AND AIR SENSOR | 200-50501-6530 | 695.00 |
| Total 56796: | | | | | | | | | |
| 56797 | 11/17 | 11/16/2017 | 56797 | 8884 | LOWE'S | 9907458 | KITCHEN SINK FOR SENIOR CENTER | 100-50101-6336 | 63.24 |
| Total 56797: | | | | | | | | | |
| 56798 | 11/17 | 11/16/2017 | 56798 | 4710 | MASCOUTAH EQUIPMENT CO INC | T438867 | BRUSH HOG DRIVE SHAFT PINCH BO | 100-50505-6510 | 37.15 |
| Total 56798: | | | | | | | | | |
| 56799 | 11/17 | 11/16/2017 | 56799 | 5105 | MIDWEST METER INC. | 0095096-IN | METER PARTS | 250-50503-6550 | 101.99 |
| Total 56799: | | | | | | | | | |
| 56800 | 11/17 | 11/16/2017 | 56800 | 10311 | NEOFUNDS BY NEOPOST | OCT 17 | POSTAGE | 100-50101-6001 | 1,969.10 |
| 11/17 | 11/16/2017 | 56800 | 10311 | NEOFUNDS BY NEOPOST | OCT 17 | POSTAGE | 100-50201-6001 | 60.00 | 60.00 |
| 11/17 | 11/16/2017 | 56800 | 10311 | NEOFUNDS BY NEOPOST | OCT 17 | POSTAGE | 300-50202-6001 | 60.00 | 60.00 |
| Total 56800: | | | | | | | | | |
| 56801 | 11/17 | 11/16/2017 | 56801 | 10461 | OATES ASSOC ENG & ARCHITECTUR | 29607 | 10TH ST ENGINEERING AND FIELD S | 100-50773-7300 | 6,231.60 |
| Total 56801: | | | | | | | | | |
| 56802 | 11/17 | 11/16/2017 | 56802 | 6085 | PRAXAIR DISTRIBUTION, INC | 79685042 | CHEMICALS | 200-50501-6720 | 85.33 |
| 11/17 | 11/16/2017 | 56802 | 6085 | PRAXAIR DISTRIBUTION, INC | 79685042 | CHEMICALS | 200-50502-6720 | 85.32 | 85.32 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|-----------------------------|--------------------------------|-----------------------------------|--------------------------------|----------------|--------------|
| Total 56802: | | | | | | | | | 170.65 |
| 56803 | 11/17 | 11/16/2017 | 56803 | 8815 | RECORDER OF DEEDS | 11/15/17 FILING | FILING FEES - LIEN RELEASES | 100-50101-6001 | 29.25 |
| Total 56803: | | | | | | | | | 29.25 |
| 56804 | 11/17 | 11/16/2017 | 56804 | 9342 | SCHANZ, MELISSA | REIMB 11/17 | REIMB MILEAGE- DMV | 100-50101-6080 | 37.99 |
| 11/17 | 11/16/2017 | 56804 | 9342 | SCHANZ, MELISSA | REIMB 11/17 | REIMB LICENSE PLATE FEE- DODGE | 100-50300-6001 | 37.00 | 37.00 |
| Total 56804: | | | | | | | | | 74.99 |
| 56805 | 11/17 | 11/16/2017 | 56805 | 10635 | SPRINGFIELD ELECTRIC SUPPLY CO | S5545140.001 | 2" PVC CONDUIT | 200-50720-7300 | 499.66 |
| Total 56805: | | | | | | | | | 499.66 |
| 56806 | 11/17 | 11/16/2017 | 56806 | 7170 | ST CLAIR SERVICE CO | 217693 | MIDAMERICA REG SAFETY CHECK-P | 250-50504-6760 | 8.00 |
| Total 56806: | | | | | | | | | 8.00 |
| 56807 | 11/17 | 11/16/2017 | 56807 | 10768 | SWALLS, TYLER | REIMB 11/17 | REIMB CLOTHING ALLOWANCE | 200-50502-6070 | 150.96 |
| Total 56807: | | | | | | | | | 150.96 |
| 56808 | 11/17 | 11/16/2017 | 56808 | 7560 | TEKLAB INC | 206856 | SAMPLE ANALYSIS | 250-50503-6230 | 135.00 |
| Total 56808: | | | | | | | | | 135.00 |
| 56809 | 11/17 | 11/16/2017 | 56809 | 7690 | THOUVENOT WADE MOERCHEN INC | 58748 | 138KV TRANSMISSION LINE EASEME | 210-50720-7300 | 3,793.75 |
| 11/17 | 11/16/2017 | 56809 | 7690 | THOUVENOT WADE MOERCHEN INC | 58802 | PHASE II BERM TRAIL DESIGN- MULTI | 100-50754-7300 | 2,639.75 | 2,639.75 |
| Total 56809: | | | | | | | | | 6,433.50 |

CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
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| 56810 | 11/17 | 11/16/2017 | 56810 | 9987 | WEIR WHOLESale PARTS LLC | 952423 | WATER PUMP/TENSIONER/GASKETS | 100-50201-6530 | 159.14 |
| 11/17 | 11/16/2017 | 56810 | 9987 | WEIR WHOLESale PARTS LLC | 954616 | M5 TENSIONER AND CHAIN | 100-50201-6530 | 62.14 | 159.14 |
| 11/17 | 11/16/2017 | 56810 | 9987 | WEIR WHOLESale PARTS LLC | 954904 | M5 TENSIONER AND CHAIN (ARM AN | 100-50201-6530 | 7.77 | 62.14 |
| Total 56810: | | | | | | | | | 229.05 |

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| 56812 | 11/22/2017 | 56812 | 3680 | AMEREN ILLINOIS | 14006 MIA 10/17 | MIA 905 PARK DR | 330-50401-6310 | 51.78 | 51.78 |
| 11/17 | 11/22/2017 | 56812 | 3680 | AMEREN ILLINOIS | 42009 10/17 | 9th STREET LIFT STATION GENERAT | 250-50504-6310 | 61.79 | 61.79 |
| 11/17 | 11/22/2017 | 56812 | 3680 | AMEREN ILLINOIS | 44001 10/17 | ETLING DR LIFT STATION | 250-50504-6310 | 54.16 | 54.16 |
| 11/17 | 11/22/2017 | 56812 | 3680 | AMEREN ILLINOIS | 63027 10/17 | KLINGELHOEFER LIFT STATION GEN | 250-50504-6310 | 57.57 | 57.57 |
| 11/17 | 11/22/2017 | 56812 | 3680 | AMEREN ILLINOIS | 65013 10/17 | ELECTRIC BLDG | 200-50502-6310 | 83.50 | 83.50 |
| 11/17 | 11/22/2017 | 56812 | 3680 | AMEREN ILLINOIS | 87857 10/17 | POWER PLANT | 200-50501-6310 | 100.18 | 100.18 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|-------|-----------------------------|--|--------------------|----------------|--------------|
| 56813 | 11/17 | 11/22/2017 | 56812 | 3680 | AMEREN ILLINOIS | MUNICIPAL CUSTOMER BILLING WATER/ SEWER BLDG | 200-50501-6310 | 825.73 | 825.73 |
| | 11/17 | 11/22/2017 | 56812 | 3680 | AMEREN ILLINOIS | | 250-50503-6310 | 80.96 | 80.96 |
| | Total 56812: | | | | | | | 1,315.67 | |
| 56814 | 11/17 | 11/22/2017 | 56813 | 10797 | ANDRES MEDICAL BILLING LTD | BREAKERS FOR CITY HALL SILICONE LUBRICANT | 300-50202-7500 | 388.83 | 388.83 |
| | 11/17 | 11/22/2017 | 56814 | 1065 | BUTLER SUPPLY INC | | 200-50502-6520 | 50.34 | 50.34 |
| | 11/17 | 11/22/2017 | 56814 | 1065 | BUTLER SUPPLY INC | | 200-50502-6730 | 72.06 | 72.06 |
| Total 56814: | | | | | | | | 122.40 | |
| 56815 | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 100-50101-5200 | 141.23 | 141.23 |
| | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 100-50201-5200 | 263.16 | 263.16 |
| | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 100-50300-5200 | 17.54 | 17.54 |
| | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 100-50301-5200 | 35.09 | 35.09 |
| | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 100-50505-5200 | 87.72 | 87.72 |
| | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 200-50501-5200 | 29.82 | 29.82 |
| | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 200-50502-5200 | 159.65 | 159.65 |
| | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 250-50503-5200 | 80.26 | 80.26 |
| | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 250-50504-5200 | 80.26 | 80.26 |
| | 11/17 | 11/22/2017 | 56815 | 10697 | CORNERSTONE INSURANCE GROUP | INSURANCE CONSULTING FEES- OC | 300-50202-5200 | 70.18 | 70.18 |
| Total 56815: | | | | | | | | 1,000.00 | |
| 56816 | 11/17 | 11/22/2017 | 56816 | 9667 | HARRINGTON, ADAM | CLOTHING ALLOWANCE REIMBURSE CLOTHING ALLOWANCE REIMBURSE CLOTHING ALLOWANCE REIMBURSE | 250-50503-6070 | 13.01 | 13.01 |
| | 11/17 | 11/22/2017 | 56816 | 9667 | HARRINGTON, ADAM | | 200-50502-6070 | 6.51 | 6.51 |
| | 11/17 | 11/22/2017 | 56816 | 9667 | HARRINGTON, ADAM | | 250-50504-6070 | 13.01 | 13.01 |
| Total 56816: | | | | | | | | 32.53 | |
| 56817 | 11/17 | 11/22/2017 | 56817 | 3205 | HEROES IN STYLE | UNIFORM SHIRT- DONOVAN | 100-50201-6710 | 55.00 | 55.00 |

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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 11/1/2017 - 11/30/2017

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|------------------------|--------------------------------|----------------------------------|----------------------------------|----------------|--------------|
| Total 56817: | | | | | | | | | |
| 56818 | 11/17 | 11/22/2017 | 56818 | 3760 | IML RISK MGMT ASSOC | 12/17-12/18 RMA | 100-50101-5300 | 122,064.00 | 122,064.00 |
| 11/17 | 11/22/2017 | 56818 | 3760 | IML RISK MGMT ASSOC | 12/17-12/18 RMA | WORKERS COMPENSATION PREMIUM | 100-50101-6090 | 172,532.00 | 172,532.00 |
| Total 56818: | | | | | | | | | 294,596.00 |
| 56819 | 11/17 | 11/22/2017 | 56819 | 4935 | MEDICLAIMS | 1-2081 | EMS A/R BILLING - OCT 17 | 815.41 | 815.41 |
| Total 56819: | | | | | | | | | 815.41 |
| 56820 | 11/17 | 11/22/2017 | 56820 | 5415 | MUNICIPAL CLERKS OF ILLINOIS | DUES 2018 | ANNUAL DUES - CITY CLERK | 55.00 | 55.00 |
| Total 56820: | | | | | | | | | 55.00 |
| 56821 | 11/17 | 11/22/2017 | 56821 | 6225 | R SAX INC-WESTERN AUTO | OCT 17 | MIC ADAPTER- AG BUILDING | 100-50101-6080 | 9.99 |
| 11/17 | 11/22/2017 | 56821 | 6225 | R SAX INC-WESTERN AUTO | OCT 17 | 25 FT EXTENSION CORD- AG BUILDIN | 100-50101-6080 | 14.99 | 14.99 |
| 11/17 | 11/22/2017 | 56821 | 6225 | R SAX INC-WESTERN AUTO | OCT 17 | UPS SHIPPING | 200-50502-6230 | 13.89 | 13.89 |
| Total 56821: | | | | | | | | | 38.87 |
| 56822 | 11/17 | 11/22/2017 | 56822 | 9002 | RHOMAR INDUSTRIES INC | 90109 | RHOMA-SOL & LUBRA-SEAL | 100-50505-6720 | 1,075.90 |
| Total 56822: | | | | | | | | | 1,075.90 |
| 56823 | 11/17 | 11/22/2017 | 56823 | 10662 | SDS STORES, LLC | DEV AGRMT 10/1 | SALES TAX FOR 10/17 PD TO SDS HU | 100-43040-0000 | 3,349.86 |
| Total 56823: | | | | | | | | | 3,349.86 |
| 56824 | 11/17 | 11/22/2017 | 56824 | 10635 | SPRINGFIELD ELECTRIC SUPPLY CO | S5491406.007 | PHOTOCELLS | 200-50502-6555 | 1,129.47 |
| Total 56824: | | | | | | | | | 1,129.47 |

Noted Expense 3,349.86

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Description | Invoice GL Account | Invoice Amount | Check Amount |
|---------------|---------------------|-----------------|------------------|--------------------------|-------------------|---------------------------------|-----------------------|-------------------|-----------------|
| Total 56824: | | | | | | | | | |
| 56825 | | | | | | | | | |
| 11/17 | 11/22/2017 | 56825 | 9255 | STEINKAMP, MATT | REIMB 11/17 | REIMB- SPIRAL BINDERS/COVERS FO | 100-50201-6001 | 13.41 | 13.41 |
| Total 56825: | | | | | | | | | |
| 56826 | | | | | | | | | |
| 11/17 | 11/22/2017 | 56826 | 8190 | WATSONS OFFICE CITY | 22166-1 | OFFICE SUPPLIES/W2S/1099S/PAPE | 100-50101-6001 | 847.37 | 847.37 |
| Total 56826: | | | | | | | | | |
| 56827 | | | | | | | | | |
| 11/17 | 11/22/2017 | 56827 | 8922 | ZOLL MEDICAL CORPORATION | 2593621 | AED PADS | 300-50202-6730 | 191.21 | 191.21 |
| Total 56827: | | | | | | | | | |
| 56828 | | | | | | | | | |
| 11/17 | 11/28/2017 | 56828 | 10817 | BRADLEY, AUSTIN | OLEARY 11/27/17 | IT SUPPORT- OLEARY EVENT | 100-50201-6085 | 100.00 | 100.00 |
| Total 56828: | | | | | | | | | |
| 56829 | | | | | | | | | |
| 11/17 | 11/28/2017 | 56829 | 10818 | ERICKSON, SCOTT | OLEARY 11/27/17 | LIGHTING & SOUND- OLEARY EVENT | 100-50201-6085 | 100.00 | 100.00 |
| Total 56829: | | | | | | | | | |
| Grand Totals: | | | | | | | | | |
| | | | | | | | | | 957,095.14 |

| Department | Name | Total Gross Amount | Total Amount |
|---------------------------|------|--------------------------|-----------------|
| Total ADMIN/LF/WS: | 12 | 52,767.74 | 38,548.19 |
| Total ADMINISTRATIVE: | 1 | 1,300.00 | 1,028.53 |
| Total AMBULANCE: | 13 | 27,126.21 | 18,239.19 |
| Total CEMETERY: | 1 | 4,579.20 | 2,850.98 |
| Total CITY COUNCIL: | 5 | 2,400.00 | 1,563.48 |
| Total DISPATCH: | 3 | 2,302.72 | 1,928.51 |
| Total LIGHT DISTRIBUTION: | 6 | 29,580.74 | 20,472.59 |
| Total LIGHT PRODUCTION: | 2 | 10,354.33 | 6,874.76 |
| Total LIGHT/WS: | 1 | 4,403.20 | 2,864.24 |
| Total MAINTENANCE: | 6 | 10,210.17 | 6,941.37 |
| Total POLICE: | 11 | 67,059.53 | 40,007.61 |
| Total POLICE/ADMIN: | 5 | 13,473.66 | 9,727.58 |
| Total STREET: | 5 | 22,959.14 | 14,629.52 |
| Total WATER/SEWER: | 4 | 18,102.40 | 12,128.60 |
| Grand Totals: | 75 | 266,619.04 | 177,805.15 |

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council
FROM: Cody Hawkins, City Manager
SUBJECT: 2017 Property Tax Levy (second reading)

MEETING DATE: December 18, 2017

REQUESTED ACTION:

Council approval and adoption of the 2017 Property Tax Levy Ordinance.

CITY TAX LEVY:

VALUATION:

The 2016 Rate Setting EAV was 124,871,274. This year the calculated estimate is 124,148,374 which results in a slight decrease.

Note: The rate setting EAV for the City did decrease approximately 10,000,000 in 2016 with the new formula for the Disabled Veterans' Homestead Exemption. The rate setting EAV for 2017 has an estimated decrease of 12,506,697 in exemptions per the County. Without the exemption, the 2017 EAV would have been estimated at 136,655,071.

TAX LEVY:

Tax Levy can be defined as dollars needed by the City to run operations and to pay General Obligation Bonds.

- The Tax Levy dollars requested absorb only growth generated revenues related to estimate EAV calculations, no additional increase.
- The Tax Levy by fund line is accompanied with Finance Committee recommendations.

BACKGROUND & STAFF COMMENTS:

After discussing computations, explanations, calculations and distributions of dollars by fund with the Finance Committee members, the following recommendations are presented to Council.

Since the EAV for this year is not increasing beyond 5%, there is no need for a tax levy hearing. Finance Committee after meeting with staff, recommended increasing the levy amount to 4.99% (just under the 5% threshold for a public hearing) in order to ensure that any and all EAV increase is captured.

In April/May during the County/City certification step, the certified rate received from the County will be adjusted in order to capture the increased EAV and to keep the City's rate the same at 1.4201.

ADDITIONAL DETAIL ON EACH LEVY ITEMIZED LINE:

General Fund (Corporate)

\$414,624; increase = \$53,621.15

The General Fund levy distribution increases to capture the balance of the EAV computation estimated tax levy dollars available. Any increase in this fund assists with proposing a balanced budget for the consecutive year. The General Fund fund balance is up to \$2.6 million so even if some state revenue is lost, this fund will remain positive. General Fund will have increased income from the special census.

Bonds & Interest Fund

\$179,692; increase = (\$871.86)

The Bond and Interest levy distribution covers the bond ordinance commitments for all of the City's GO Bonds. The only outstanding GO Bond is the 2008 GO Bond (County Road improvements). Principal and interest payment is fully levied.

IMRF Fund

\$145,400; increase = \$7,292.37

The IMRF Fund levy distribution captures the amount recommended from the State of IL based on an individual City of Mascoutah actuarial. There was a decrease in this fund over the last couple years since more redistributions were done over the last few fiscal years on salary and benefits for more positions. With the conclusion of the last audit and the addition of some new employees, this fund needs additional funds to keep the funded ratio where it currently is. Current IMRF regular employer rate is 11.34% and SLEP employer rate is 13.36% and the rate for 2018 is estimated at 11.73% for regular and 13.28% for SLEP.

Fire Protection Fund

\$158,000; increase = \$9,528.06

The Fire Fund levy distribution increases are to plan for future equipment needs and to assist with paying back the inter-loan transfer for the ladder truck purchase. The last payment on the inter-loan transfer for the ladder truck purchase will be in FY17/18.

Police Pension Fund

\$243,092; increase = (\$24,632.01)

The Police Pension Fund levy distribution captures the amount recommended by the State of IL related to the downstate pension actuarial calculations for the City. Right now, the Police Pension Fund is 74% funded.

Parks & Recreation Fund

\$248,000; increase = \$18,111.98

The Parks and Recreation Fund levy distribution increases assist the fund balance and/or fiscal year budget and funding for pool maintenance and maintenance in the parks.

Ambulance Fund

\$464,000; increase = \$16,461.35

The Ambulance Fund levy distribution increases embracing the City's plan guided by Council and Finance Committee to make progress to balance this fund

by FY19. Projections show this fund balanced with this fiscal year but need to plan ahead for purchase of new ambulance.

Library Fund

\$358,537; increase = \$16,264.84

The Library is requesting enough funds to capture only the EAV growth and to keep their tax rate around the same amount as in previous years. The Library levies for their General Fund, Building Maintenance Fund, IMRF Fund, Medicare Fund, Social Security Fund and Liability Insurance Fund.

SSA #001

\$26,124; loan amount

This amount captures the projected loan payment amount (interest only) for the Crown Pointe (Murphy) Development improvements received from Farmers & Merchants National Bank.

FUNDING:

By the nature of levies, the action within this report is directed at increasing revenues only by capturing the estimated increase in the EAV for the FY18/19 Budget year. This is the implementation of our budgeting program which is intended to balance the City's budget by department and fund.

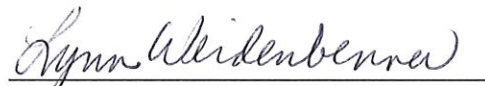
RECOMMENDATION:

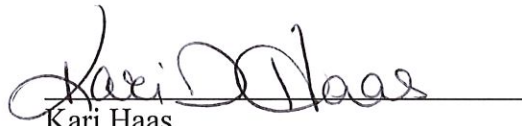
Council approval and adoption of the 2017 Property Tax Levy Ordinance.

SUGGESTED MOTION:

I move that the Council approve the 2017 Property Tax Levy by adopting Ordinance No. 17-__.

Prepared By:


Lynn Weidenbenner
Finance Coordinator


Kari Haas
City Clerk

Approved By: _____

Cody Hawkins
City Manager

Attachments: A – Tax Rate Computation Sheet
B – Tax Levy Ordinance

Tax Rate Computation - November, 2017

| | | | |
|-----------------------|-------------|-----------------------|------------------------|
| 2012 Rate Setting EAV | 117,798,572 | 2016 Rate Setting EAV | 124,871,274 |
| 2013 Rate Setting EAV | 121,995,577 | 2017 Rate Setting EAV | 124,148,374 estimation |
| 2014 Rate Setting EAV | 124,234,550 | | |
| 2015 Rate Setting EAV | 121,551,273 | | |

| | 2016 Tax Computation | | | 2017 Projected Computation | | | Request +/- | Cert. Rate | Levy Request | Request +/- | notes for finance committee: |
|---|----------------------|------------|----------------|----------------------------|--|--|----------------------|------------|----------------|---------------|---|
| | Levy Request | Cert. Rate | Extension | | | | | | | | |
| Corporate | \$371,000.00 | 0.2891 | \$361,002.85 | | | | (\$9,997.15) | 0.3340 | \$ 414,624.00 | \$53,621.15 | GF, fund balance \$2.6mil, increased income from special |
| Bonds & Interest | \$180,468.00 | 0.1446 | \$180,563.86 | | | | \$95.86 | 0.1447 | \$ 179,692.00 | (\$871.86) | 114.85% census too if lose any other income |
| IMRF | \$138,000.00 | 0.1106 | \$138,107.63 | | | | \$107.63 | 0.1171 | \$ 145,400.00 | \$7,292.37 | 99.52% see explanation below |
| Fire Protection | \$152,500.00 | 0.1189 | \$148,471.94 | | | | (\$4,028.06) | 0.1273 | \$ 158,000.00 | \$9,528.06 | funding itself but need to add since this year full imrf staff expected |
| Police Pension | \$267,716.00 | 0.2144 | \$267,724.01 | | | | \$8.01 | 0.1958 | \$ 243,092.00 | (\$24,632.01) | 105.28% expected |
| Playground | \$236,000.00 | 0.1841 | \$229,888.02 | | | | (\$6,111.98) | 0.1998 | \$ 248,000.00 | \$18,111.98 | 106.42% last payment for fire truck to water/sewer this FY18 |
| Ambulance | \$457,500.00 | 0.3584 | \$447,538.65 | | | | (\$9,961.35) | 0.3737 | \$ 464,000.00 | \$16,461.35 | 90.80% |
| | \$1,803,184.00 | 1.4201 | \$1,773,296.96 | | | | (\$29,887.04) | 1.4924 | \$1,852,808.00 | \$79,511.04 | 107.88% needed for pool maintenance and some updates/maint at park |
| LJB Corporate | \$304,569.00 | 0.2440 | \$304,685.91 | | | | \$116.91 | 0.2498 | \$ 310,122.00 | \$5,436.09 | AF projections show fund balanced with this FY18 audit, |
| LJB Building | \$13,411.00 | 0.0108 | \$13,486.10 | | | | \$75.10 | 0.0098 | \$ 12,166.00 | (\$1,320.10) | need new/used ambulance |
| LJB IMRF | \$12,192.00 | 0.0098 | \$12,237.38 | | | | \$45.38 | 0.0090 | \$ 11,173.00 | (\$1,064.38) | 103.68% |
| LJB Liability Insurance | \$11,217.00 | 0.0040 | \$4,994.85 | | | | (\$6,222.15) | 0.0074 | \$ 9,186.00 | \$4,191.15 | 104.48% |
| LJB Social Security | \$8,534.00 | 0.0044 | \$5,494.34 | | | | (\$3,039.66) | 0.0100 | \$ 12,414.00 | \$6,919.66 | 101.78% per library meeting |
| LJB Medicare | \$2,194.00 | 0.0011 | \$1,373.58 | | | | (\$820.42) | 0.0028 | \$ 3,476.00 | \$2,102.42 | 90.21% |
| | \$352,117.00 | 0.2741 | \$342,272.16 | | | | (\$9,844.84) | 0.2888 | \$358,537.00 | \$16,264.84 | 91.30% |
| Total w/out Bonds (for calculating % increase to determine need for public hearing) \$ 2,031,653.00 | | | | | | | | | | | 100.00% |
| | \$2,155,301.00 | 1.6942 | \$2,115,569.12 | | | | (\$39,731.88) | 1.7812 | \$2,211,345.00 | \$95,775.88 | 100.00% |
| Rate Difference -- 0.0870 | | | | | | | | | | | 100.00% |
| Special Service Area (Crown Pointe) | | | | | | | | | | | 104.75% |
| 2012 Rate Setting EAV | 832,195 | | | 2016 Rate Setting EAV | | | 3,375,796 | | | | needs to be at 4.99% to avoid hearing |
| 2013 Rate Setting EAV | 2,436,295 | | | 2017 Rate Setting EAV | | | 3,374,396 estimation | | | | 104.99% |
| 2014 Rate Setting EAV | 3,118,732 | | | | | | | | | | 104.53% |
| 2015 Rate Setting EAV | 3,030,984 | | | | | | | | | | |
| Special Service Area | \$26,124.00 | 0.3750 | \$12,659.24 | | | | | 0.3750 | \$ 26,124.00 | \$13,464.76 | 206.36% |
| | \$2,181,425.00 | 2.0692 | \$2,128,228.36 | | | | | 2.1562 | \$2,237,469.00 | | |

Will need to do public hearing each year for SSA if it is over 5% increase in order to keep separate from other City levies

ORDINANCE NO. 17-__

ANNUAL TAX LEVY ORDINANCE FOR THE FISCAL YEAR
2018 - 2019

AN ORDINANCE PROVIDING FOR THE ANNUAL TAX LEVY FOR THE CITY OF MASCOUTAH, ST. CLAIR COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY, 2018, AND ENDING ON THE 30TH DAY OF APRIL, 2019.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, ILLINOIS, A HOME RULE UNIT PURSUANT TO ARTICLE VII, SECTION 6, CONSTITUTION OF ILLINOIS 1970.

SECTION 1: That there be and is hereby levied upon all real estates and personal property situated within the corporate limits of the City of Mascoutah, Illinois, subject to taxation, **the sum of** Two Million, Two Hundred Thirty-Seven Thousand, Four Hundred Sixty-Nine Dollars (\$2,237,469) which amount shall be raised by taxation upon all said property according to its value as same is assessed and equalized for state and county purposes for the current fiscal year commencing on the 1st day of May, 2018, and ending on the 30th day of April, 2019, and which amount is to defray the expenses of said City as provided in the Annual Budget Ordinance of said City heretofore passed, adopted and published and in force, said levy to be for the following corporate uses and purposes pursuant to the Home Rule Powers of the City of Mascoutah as granted in Article VII, Section 6 of the Constitution of the State of Illinois and previously authorized by State enabling legislation and city ordinances which are incorporated by reference as if fully set forth herein.

SECTION 2: The City of Mascoutah finds that the total amount of Four Hundred Fourteen Thousand Six Hundred Twenty-Four Dollars (\$414,624) herein above levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6 of the Constitution of the State of Illinois, to be raised by taxation, after deducting revenue from all sources, is necessary for the **general corporate purposes** of said City.

SECTION 3: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for **fire protection** of said City, the sum of One Hundred Fifty-Eight Thousand Dollars (\$158,000) upon all taxable property within said City which shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 4: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for the establishment, maintenance and conduct of a supervised **playground and recreational system** of said City, the sum of Two Hundred Forty-Eight Thousand Dollars (\$248,000) upon all taxable property within said City which

Attachment B

shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 5: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for the **operation of the Mascoutah Public Library** of said City, the sum of Three Hundred Ten Thousand, One Hundred Twenty-Two Dollars (\$310,122) upon all taxable property within said City which shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 6: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for the operation of the **Ambulance Service** of said City, the sum of Four Hundred Sixty-Four Thousand Dollars (\$464,000) upon all taxable property within said City which shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 7: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for a **Police Pension Trust** of said City, the sum of Two Hundred Forty-Three Thousand, Ninety-Two Dollars \$243,092) upon all taxable property within said City which shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 8: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for the participation in the **Illinois Municipal Retirement Fund** the sum of One Hundred Forty-Five Thousand, Four Hundred Dollars (\$145,400) upon all taxable property within said City which shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 9: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for the **Illinois Municipal Retirement Fund of the Mascoutah Public Library** of said City, the sum of Eleven Thousand, One Hundred Seventy-Three Dollars (\$11,173) upon all taxable property within said City which shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 10: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for the **building and maintenance of the Mascoutah Public Library** of said City, the sum of Twelve Thousand, One Hundred Sixty-Six Dollars (\$12,166) upon all taxable property within said City which shall be in addition to the above

levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 11: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for the **Medicare of the Mascoutah Public Library** of said City, the sum of Three Thousand, Four Hundred Seventy-Six Dollars (\$3,476) upon all taxable property within said City which shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 12: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for the **social security of the Mascoutah Public Library** of said City, the sum of Twelve Thousand, Four Hundred Fourteen Dollars (\$12,414) upon all taxable property within said City which shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 13: The City of Mascoutah finds that there is to be raised by taxation and levied pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6, of the Constitution of the State of Illinois for the **liability insurance of the Mascoutah Public Library** of said City, the sum of Nine Thousand, One Hundred Eighty-Six Dollars (\$9,186) upon all taxable property within said City which shall be in addition to the above levy hereinabove set forth, and over and above and in addition to the rate required for other corporate purposes.

SECTION 14: The tax levy provided in Section 402 of the **Bond Ordinance** (Ordinance No. 08-05, filed March 20, 2008, with the County Clerk of the County of St. Clair, Illinois) is limited to the sum of One Hundred Seventy-Nine Thousand, Six Hundred Ninety-Two Dollars (\$179,692) for the 2017 tax levy (to be received in 2018).

SECTION 15: Special Service Area. The tax levy provided in Section 4 of the **Special Service Area #001 Adopting Ordinance** (Ordinance No. 09-15, adopted August 3, 2009) is hereby levied on the property and parcels identified in said ordinance for the sum of Twenty Six Thousand One Hundred Twenty-Four Dollars (\$26,124) and is set at a maximum rate of .375% of assessed valuation.

SECTION 16: That the City Clerk of the City of Mascoutah be and is hereby directed to file with the County Clerk of St. Clair County, Illinois, a duly certified copy of this ordinance, as provided by law.

SECTION 17: That conflicting ordinances or pertinent portions thereof in force at the time this ordinance shall take effect are hereby repealed.

SECTION 18: If any part of this Ordinance is held improper, such holding shall not affect any other part hereof and all other parts shall be, and remain, in full force and effect.

SECTION 19: This levy ordinance is adopted pursuant to the Home Rule powers of the City of Mascoutah as granted by Article VII, Section 6 of the Constitution of the State of Illinois and any tax rate limitation or any other substantive limitations as to tax levies in Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6 of the Article VII of the Constitution of the State of Illinois.

SECTION 20: That this Ordinance shall be in full force and effect after its passage and approval according to law.

PASSED by the Mayor and City Council of the City of Mascoutah, County of St. Clair, State of Illinois, upon motion by Councilman _____, seconded by Councilman _____, adopted on the following roll call vote on the 18th day of December, 2017, and deposited and filed in the Office of the City Clerk in said City on that date.

| | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|------------------|------------|------------|---------------|
| Paul Schorr | _____ | _____ | _____ |
| John Weyant | _____ | _____ | _____ |
| Pat McMahan | _____ | _____ | _____ |
| Michael Baker | _____ | _____ | _____ |
| Gerald Daugherty | _____ | _____ | _____ |

APPROVED by the Mayor of the City of Mascoutah, Illinois, this 18th day of December, 2017.

ATTEST:

City Clerk
(SEAL)

Mayor

**TRUTH-IN-TAXATION
CERTIFICATE OF COMPLIANCE**

I, Gerald Daugherty, Mayor, hereby certify to the St. Clair County Clerk that the City of Mascoutah has complied with all provisions of Public Act 82-102, "Truth-in-Taxation Act", as amended, with respect to the adoption of the Fiscal Year 2018-2019 Tax Levy.

- CHECK ON BOX -

- ☒ [X] The City levied an amount of ad valorem tax that is less than or equal to 105% of the final aggregate levy extension of the preceding year, thereby requiring no Truth-in-Taxation hearing and/or notice.

- AND -

- ☒ [X] The City levied an amount of ad valorem tax that is greater than 105% of the final aggregate levy extension of the preceding year and complied with the publication and hearing provisions of Section 18-60 through 18-85 of the Act.

Said notice was published in the Mascoutah Herald on November 22, 2017.

Said public hearing was held on December 4, 2017.

Mayor

Date

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council
FROM: Cody Hawkins – City Manager
SUBJECT: **Annual Meeting Schedule**

MEETING DATE: December 18, 2017

REQUESTED ACTION:

Approval of resolution adopting the annual meeting schedule.

BACKGROUND & STAFF COMMENTS:

Each year, municipalities must prepare and make available a schedule of all its regular meetings for the next calendar year per 5 ILCS 120/2.03. Although the statute does not require the annual meeting schedule be adopted, recently the PAC office of the Illinois Attorney General has taken the position that if a public body does not adopt an annual schedule of regular meetings, then every meeting of that municipalities is considered a special meeting, so then each meeting would be required to follow the requirements for special meetings under the OMA. Therefore, in order to avoid any possible OMA violations through the PAC office, each municipality has been advised to formally adopt the annual meeting schedule.

RECOMMENDATION:

Council approval of Resolution, as attached.

SUGGESTED MOTION:

I move that the City Council approve and adopt Resolution No. 17-18-__, a Resolution Adopting the Annual Meeting Schedule of the City of Mascoutah.

Prepared By: _____
Kari D. Haas
City Clerk

Approved By: _____
Cody Hawkins
City Manager

Attachments: A – Resolution
B – Annual Meeting Schedule

RESOLUTION 17-18-__

**A RESOLUTION ADOPTING THE ANNUAL MEETING SCHEDULE
OF THE CITY OF MASCOUTAH, ILLINOIS**

WHEREAS, pursuant to the requirements of 5 ILCS 120/2.03, the City of Mascoutah has set the schedule of all its regular meetings for the 2018 calendar year, listing the times and places of such meetings as set forth on Exhibit "A" attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY
COUNCIL OF THE CITY OF MASCOUTAH:**

SECTION ONE: The Annual Meeting Schedule set forth on Exhibit "A" attached hereto is hereby adopted; and

SECTION TWO: This resolution shall be in full force and effect from and after its passage.

PASSED and APPROVED by the Mascoutah Mayor and City Council this 18th day of December, 2017.

Mayor

ATTEST:

City Clerk
(SEAL)

Attachment A

**CITY OF MASCOUTAH
2018 MEETING SCHEDULE**

CITY HALL HOLIDAYS:

- New Year's Day – Monday, January 1
- Martin Luther King, Jr. Day – Monday, January 15
- President's Day – Monday, February 19
- Good Friday – Friday, March 30
- Memorial Day – Monday, May 28
- Independence Day – Wednesday, July 4
- Labor Day – Monday, September 3
- Thanksgiving Day – Thursday, November 22
- Day after Thanksgiving – Friday, November 23
- Christmas Day – Tuesday, December 25

CITY COUNCIL MEETINGS: Council Chambers, 7 p.m. (1st & 3rd Mondays, unless noted)

- | | |
|------------------------|------------------------|
| • Tuesday, January 2 | • Monday, July 2 |
| • Tuesday, January 16 | • Monday, July 16 |
| • Monday, February 5 | • Monday, August 6 |
| • Tuesday, February 20 | • Monday, August 20 |
| • Monday, March 5 | • Tuesday, September 4 |
| • Monday, March 19 | • Monday, September 17 |
| • Monday, April 2 | • Monday, October 1 |
| • Monday, April 16 | • Monday, October 15 |
| • Monday, May 7 | • Monday, November 5 |
| • Monday, May 21 | • Monday, November 19 |
| • Monday, June 4 | • Monday, December 3 |
| • Monday, June 18 | • Monday, December 17 |

LIBRARY BOARD: Library, 7:30 p.m. (3rd Tuesdays)

- | | |
|-----------------------|-------------------------|
| • Tuesday, January 16 | • Tuesday, August 21 |
| • Tuesday, March 20 | • Tuesday, September 18 |
| • Tuesday, May 15 | • Tuesday, November 20 |

PARKS & RECREATION COMM: Downstairs Conference Room, 7 p.m. (2nd Wednesdays)

- | | |
|-------------------------|--------------------------|
| • Wednesday, January 10 | • Wednesday, July 11 |
| • Wednesday, March 14 | • Wednesday, August 8 |
| • Wednesday, May 9 | • Wednesday, October 10 |
| • Wednesday, June 13 | • Wednesday, November 14 |

Attachment B

**CITY OF MASCOUTAH
2018 MEETING SCHEDULE**

PLANNING COMMISSION: Council Chambers, 7 p.m. (3rd Wednesdays)

- Wednesday, January 17
- Wednesday, February 21
- Wednesday, March 21
- Wednesday, April 18
- Wednesday, May 16
- Wednesday, June 20
- Wednesday, July 18
- Wednesday, August 15
- Wednesday, September 19
- Wednesday, October 17
- Wednesday, November 21
- Wednesday, December 19

CEMETERY BOARD: Downstairs Conference Room, 8:30 a.m. (quarterly, 1st Thursdays)

- Thursday, February 1
- Thursday, May 3
- Thursday, August 2
- Thursday, November 1

OTHER CITY COMMISSIONS' MEETINGS: (meet at City Hall)

- Economic Development Commission – meet as needed
- Finance Commission – meet as needed
- Fire & Police Commissioners Board – meet as needed
- Police Pension Board – meet as needed
- Zoning Board of Appeals – meet as needed (4th Wednesdays)

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council
FROM: Cody Hawkins – City Manager
SUBJECT: Policy Prohibiting Sexual Harassment

MEETING DATE: December 18, 2017

REQUESTED ACTION:

Approval of resolution adopting a policy prohibiting sexual harassment.

BACKGROUND & STAFF COMMENTS:

On November 16, 2017, the Governor signed into law Public Act 100-0554 requiring local governments to take formal action to adopt sexual harassment policies within 60 days of the effective date of the new law. The City of Mascoutah did have a sexual harassment policy within its Employee Handbook that was adopted in 2011. IML provided a sample policy (incorporated with the attached resolution) that could be used by municipalities that was drafted using the Illinois Department of Human Rights Sexual Harassment Model Policy. Therefore, the previous policy will be superseded by this new policy which has been formatted to conform to this new Act.


RECOMMENDATION:

Council approval of Resolution, as attached.

SUGGESTED MOTION:

I move that the City Council approve and adopt Resolution No. 17-18-__, a Resolution Adopting a Policy Prohibiting Sexual Harassment for the City of Mascoutah.

Prepared By:


Kari D. Haas
City Clerk

Approved By: _____

Cody Hawkins
City Manager

Attachments: A – Resolution

RESOLUTION 17-18-__

**A RESOLUTION ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT
FOR THE CITY OF MASCOUTAH, ILLINOIS**

WHEREAS, the Illinois General Assembly has recently enacted Public Act 100-0554, an Act concerning government, which became effective immediately, dated November 16, 2017; and

WHEREAS, pursuant to the Act, each governmental unit shall adopt an ordinance or resolution establishing a policy to prohibit sexual harassment; and

WHEREAS, all prior existing sexual harassment policies of the City of Mascoutah shall be superseded by the Policy Prohibiting Sexual Harassment adopted by this Resolution; and

WHEREAS, should any section or provision of this Resolution or the adopted Policy Prohibiting Sexual Harassment be declared to be invalid, that decision shall not affect the validity of this Resolution or adopted Policy Prohibiting Sexual Harassment as a whole or any part thereof, other than the part so declared to be invalid.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY
COUNCIL OF THE CITY OF MASCOUTAH:**

SECTION ONE: The Policy Prohibiting Sexual Harassment, included as Exhibit A to this Resolution, is hereby adopted; and

SECTION TWO: This resolution shall be in full force and effect from and after its passage.

PASSED and APPROVED by the Mascoutah Mayor and City Council this 18th day of December, 2017.

| | | |
|--------|---|---|
| AYE's | — | . |
| NAY's | — | . |
| ABSENT | — | . |

Mayor

ATTEST:

City Clerk
(SEAL)

Attachment A

EXHIBIT A

POLICY PROHIBITING SEXUAL HARASSMENTⁱ

I. PROHIBITION ON SEXUAL HARASSMENT

It is unlawful to harass a person because of that person's sex. The courts have determined that sexual harassment is a form of discrimination under Title VII of the U.S. Civil Rights Act of 1964, as amended in 1991. All persons have a right to work in an environment free from sexual harassment. Sexual harassment is unacceptable misconduct which affects individuals of all genders and sexual orientations. It is a policy of the City of Mascoutah to prohibit harassment of any person by any municipal official, municipal agent, municipal employee or municipal agency or office on the basis of sex or gender. All municipal officials, municipal agents, municipal employees and municipal agencies or offices are prohibited from sexually harassing any person, regardless of any employment relationship or lack thereof.

II. DEFINITION OF SEXUAL HARASSMENT

This policy adopts the definition of sexual harassment as stated in the Illinois Human Rights Act, which currently defines sexual harassment as:

Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment,
- (2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
- (3) Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Conduct which may constitute sexual harassment includes:

- Verbal: sexual innuendos, suggestive comments, insults, humor, and jokes about sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates, or statements about other employees, even outside of their presence, of a sexual nature.
- Non-verbal: suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls", "smacking" or "kissing" noises.
- Visual: posters, signs, pin-ups or slogans of a sexual nature, viewing pornographic material or websites.
- Physical: touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.
- Textual/Electronic: "sexting" (electronically sending messages with sexual content, including pictures and video), the use of sexually explicit language, harassment, cyber stalking and threats via all forms of electronic communication (e-mail, text/picture/video

messages, intranet/on-line postings, blogs, instant messages and social network websites like Facebook and Twitter).

The most severe and overt forms of sexual harassment are easier to determine. On the other end of the spectrum, some sexual harassment is more subtle and depends, to some extent, on individual perception and interpretation. The courts will assess sexual harassment by a standard of what would offend a "reasonable person."

III. PROCEDURE FOR REPORTING AN ALLEGATION OF SEXUAL HARASSMENT

An employee who either observes sexual harassment or believes herself/himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her/his position to the offending employee, and her/his immediate supervisor. It is not necessary for sexual harassment to be directed at the person making the report.

Any employee may report conduct which is believed to be sexual harassment, including the following:

- *Electronic/Direct Communication.* If there is sexual harassing behavior in the workplace, the harassed employee should directly and clearly express her/his objection that the conduct is unwelcome and request that the offending behavior stop. The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo.
- *Contact with Supervisory Personnel.* At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported to the immediate supervisor of the person making the report, a department head, a director of human resources, an ethics officer, the city manager, or the chief executive officer of the municipality.

The employee experiencing what he or she believes to be sexual harassment must not assume that the employer is aware of the conduct. If there are no witnesses and the victim fails to notify a supervisor or other responsible officer, the municipality will not be presumed to have knowledge of the harassment.

- *Resolution Outside Municipality.* The purpose of this policy is to establish prompt, thorough and effective procedures for responding to every report and incident so that problems can be identified and remedied by the municipality. However, all municipal employees have the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal complaint with those entities. An IDHR complaint must be filed within 180 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days.

Documentation of any incident may be submitted with any report (what was said or done, the date, the time and the place), including, but not limited to, written records such as letters, notes, memos and telephone messages.

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the municipality. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

IV. PROHIBITION ON RETALIATION FOR REPORTING SEXUAL HARASSMENT ALLEGATIONS

No municipal official, municipal agency, municipal employee or municipal agency or office shall take any retaliatory action against any municipal employee due to a municipal employee's:

1. Disclosure or threatened disclosure of any violation of this policy,
2. The provision of information related to or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy, or
3. Assistance or participation in a proceeding to enforce the provisions of this policy.

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any municipal employee that is taken in retaliation for a municipal employee's involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

1. Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any officer, member, State agency, or other State employee that the State employee reasonably believes is in violation of a law, rule, or regulation,
2. Provides information to or testifies before any public body conducting an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any officer, member, State agency or other State employee, or
3. Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act.

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15(b)).

According to the Illinois Human Rights Act (775 ILCS 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire, to retaliate against a person because he/she has opposed that which he/she reasonably and in good faith believes to be sexual harassment in employment, because he/she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under the Illinois Human Rights Act.

An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge – due within 180 days (IDHR) or 300 days (EEOC) of the alleged retaliation.

V. CONSEQUENCES OF A VIOLATION OF THE PROHIBITION ON SEXUAL HARASSMENT

In addition to any and all other discipline that may be applicable pursuant to municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreement, any person who violates this policy or the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, applicable discipline or discharge by the municipality and any applicable fines and penalties established pursuant to local ordinance, State law or Federal law. Each violation may constitute a separate offense. Any discipline imposed by the municipality shall be separate and distinct from any penalty imposed by an ethics commission and any fines or penalties imposed by a court of law or a State or Federal agency.

VI. CONSEQUENCES FOR KNOWINGLY MAKING A FALSE REPORT

A false report is a report of sexual harassment made by an accuser using the sexual harassment report to accomplish some end other than stopping sexual harassment or retaliation for reporting sexual harassment. A false report is not a report made in good faith which cannot be proven. Given the seriousness of the consequences for the accused, a false or frivolous report is a severe offense that can itself result in disciplinary action. Any person who intentionally makes a false report alleging a violation of any provision of this policy shall be subject to discipline or discharge pursuant to applicable municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreements.

In addition, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the State Police, a State's Attorney, the Attorney General, or any other law enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council
FROM: Cody Hawkins – City Manager
SUBJECT: 138kV Transmission Line Design-Build Contract - BHMg

MEETING DATE: December 18, 2017

REQUESTED ACTION:

Approval and authorization of the Design-Build Contract with BHMg for design and construction of the 138kV Transmission Lines, including all labor, equipment, and materials, as part of the *Major Electric Phase 2 Project*.

BACKGROUND & STAFF COMMENTS:

This project consists of constructing two new 138kV Transmission Lines to improve the capacity and reliability of the City's distribution system. Both lines will originate at Ameren's proposed ring-bus located north of their existing Turkey Hill – Ashley – 1482 transmission line, just west of IL Rte. 4. Circuit 1 will run west from the ring-bus and connect to the City's existing Breaker Station/Ameren Tap. Circuit 2 will run east of IL Rte. 4, then north to the proposed new 138kV North Substation. The total length of Circuit 1 is approximately 0.6 miles and the total length of Circuit 2 is approximately 5.5 miles.

This request is for design-build services approval in the amount of \$4,197,395.65. This amount includes \$624,800 for engineering and \$3,572,595 for construction. Compared to the originally budgeted amount of \$5,072,000 for this work, this Design-Build Contract would save the City \$874,604. Upon approval of this Design-Build Contract, the Engineering Memorandum of Agreement between BHMg and the City that was approved July 6, 2016 will be rescinded as the remaining engineering services are included in the new Design-Build Contract. The project completion date is estimated to be October 25, 2019.

Given the \$874,604 savings over the budgeted project cost and our long history of successful electrical up-grade projects, staff recommends approving this agreement with BHMg for design-build services with a budgeted amount of \$4,197,395.65 for the 138kV Transmission Lines Project.

FUNDING:


This project will be paid for with a Bank Loan or Line of Credit and paid back with Electric Funds.

RECOMMENDATION:

Approval the design-build agreement with BHMg for engineering and construction services in the amount of \$4,197,395.65 for design and construction of the 138kV Transmission Lines Project.

SUGGESTED MOTION:

I move that the Council approve the design-build agreement with BHMG for engineering and construction services in the amount of \$4,197,395.65 for the 138kV Transmission Lines Project and authorize appropriate City officials to execute the necessary documents.

Prepared By: 
Tom Quirk
City Engineer

Approved By: _____
Cody Hawkins
City Manager

Attachment:

CITY OF MASCOUTAH
City Manager's Office

Staff Report

TO: Honorable Mayor and City Council

FROM: Cody Hawkins City Manager

SUBJECT: **Professional Engineering Services to Amend Wastewater Facilities Plan Amendment No. 2**

DATE: December 18, 2017

REQUESTED ACTION:

Approval of Professional Engineering Services Contract Amendment No. 2 with Horner & Shifrin, Inc. for preparing an amendment to the comprehensive *Wastewater Facilities Plan*.

BACKGROUND INFORMATION:

Horner & Shifrin, Inc. completed the Wastewater Facilities Plan for the City of Mascoutah in January of 2016 at which time it was submitted to IEPA. IEPA recently approved the technical basis of design and has asked for additional information prior to full approval. While IEPA was reviewing the Wastewater Facilities Plan, City staff toured several existing sewer plants in an effort to determine the best type of plant to meet the City's needs. One plant in particular, Aero-Mod, may be a good choice for the City due to the ease of operation and low maintenance requirements. The Aero-Mod plant must be analyzed to confirm that the conceptual design meets effluent requirements and to compare with other plant types included in the Wastewater Facilities Plan so that the City can choose the most effective plant type for final design and construction. This analysis must be added as an amendment to the Wastewater Facilities Plan in order for the Aero-Mod plant to be included as an IEPA approved option for the City.

Additionally, staff has identified other areas of needed improvement that could potentially be included as part of the new sewer plant construction. These areas include lift station improvements and riprap bank lining for the existing lagoons. These additional improvements, which would alleviate maintenance issues and lower operating costs, would need to be included in an amendment to the Wastewater Facilities Plan in order to be eligible for low-interest loan State financing.

Finally, IEPA will be implementing more stringent requirements for the discharge of phosphorus from the City's Wastewater Treatment Plant. Additional processes and equipment needed to meet the potential phosphorus limits need to be evaluated. Completing this evaluation now would allow the City to determine the most effective alternative to meet these new regulations and would allow the necessary improvements to be included in an amendment to the Wastewater Facilities Plan in order to be eligible for low-interest loan State financing.

This request is for engineering services approval. This work will be completed in approximately 6 weeks. Staff recommends approving Contract Amendment No. 2 with Horner & Shifrin, Inc. for these services in the not to exceed amount of \$29,800.00. See Attachment A – Professional Engineering Services to Amend the Wastewater Facilities Plan Amendment No. 2 which includes a detailed summary of scope.

FUNDING:


This project will be paid for with Water and Sewer Funds.

RECOMMENDATION:

Approval of Contract Amendment No. 2 with Horner & Shifrin, Inc. for engineering services in the amount of \$29,800.00 to amend the comprehensive *Wastewater Facilities Plan*.

SUGGESTED MOTION:

I move that the Council approve Contract Amendment No. 2 with Horner & Shifrin, Inc. for engineering services to amend the comprehensive *Wastewater Facilities Plan* and authorize appropriate City officials to execute the necessary documents.

Prepared By:  Approved By: _____
Tom Quirk Cody Hawkins
City Engineer City Manager

Attachment A – Proposal for Professional Engineering Services, dated December 15, 2017



THE POWER HOUSE AT UNION STATION • 401 S. 18th ST., STE. 400 • SAINT LOUIS, MISSOURI 63103-2296
314-531-4321 • FAX 314-531-6966 • www.HornorShifrin.com

December 15, 2017
Tom Quirk
City Engineer
City of Mascoutah, IL
3 West Main Street
Mascoutah, IL 62258

**RE: Professional Engineering Services to Amend the Wastewater Facility Plan
Amendment No. 2 (H&S Project No. 1402000)**

Dear Mr. Quirk:

In accordance with your request, Horner & Shifrin, Inc. would like to propose the following scope of services for Amendment 2 to amend the Wastewater Facility Plan for the City of Mascoutah. The original scope of work included an evaluation of improvements at the wastewater treatment facility to meet effluent limits, with alternatives focused on upgrades to the existing facility or replacement with an SBR plant. The City has expressed interest in an Aero-Mod process, which would be an additional alternative for evaluation. In addition, the City has identified upgrades to the collection system, which were not included in the original scope of work. The City's draft version for a new NPDES permit included the requirement for a feasibility study to meet more stringent phosphorus limits, which could affect the design and cost of the proposed treatment facility. An amendment to the Facility Plan is necessary to include these additional costs in a potential loan amount through the State Revolving Funds program. Horner & Shifrin has identified the following scope of work and fee to include an evaluation of Aero-Mod treatment process for the proposed treatment plant upgrades, add collection system upgrades, and complete a feasibility study for future phosphorus effluent limits. By dating and signing this amendment on the next page, the Letter Agreement between Horner & Shifrin, Inc. (ENGINEER) and the City of Mascoutah (OWNER) originally accepted on January 22, 2014, and amended on November 5, 2015, pertaining to the development of a wastewater facilities planning study, is hereby amended only in the respects set forth below.

SCOPE OF SERVICES

The City of Mascoutah's Wastewater Facility Plan has been approved by IEPA, with treatment plant upgrades utilizing a SBR system for treatment. The City has identified the Aero-Mod system as an additional alternative to be considered for the plant upgrades. A direct comparison of the Aero-Mod system to an SBR plant is needed for the City determine their preferred process for final design. An amendment to the approved plan must be submitted to IEPA for review approval to allow the City to consider this treatment process. In addition, upgrades to three pump stations and improvements to three lagoon berms have been identified and need to be added to the facility plan for inclusion in a potential loan amount. Future phosphorus effluent limits could impact the design of the treatment plant. A feasibility study will allow the City to design with the ability to upgrade to meet future regulatory requirements.



- 1. Technical Review of Evaluation of Aero-Mod Alternative for Facility Plan** - Horner & Shifrin will coordinate with vendor to determine design for equipment. Our staff will confirm that conceptual design meets effluent requirements and 10 States design standards based on the design loadings previously determined in the Facility Plan. An opinion of probable construction cost for the proposed Aero-Mod plant, including site work, piping, and other appurtenances needed for the site will be developed and a comparison to the SBR plant will be completed. An Amendment Letter to the facility plan will be generated for submittal to IEPA that documents the Aero-Mod alternative for the treatment plant upgrades. The fee for this task is \$9,200.00.
- 2. Collection Systems Upgrades** - Horner & Shifrin will evaluate the upgrades needed to replace three aging pump station facilities, provide bank protection on three lagoons, evaluate odor control at the North Terminal lift station or at the plant headworks, and provide upgrades for a permanent generator and piping and valve replacements at the 4th Street lift station. An opinion of probable construction cost will be developed and incorporated into the total improvements in the Facility Plan. This will allow the City of Mascoutah to incorporate the additional costs into an SRF loan amount. An Amendment Letter to the facility plan will be generated for submittal to IEPA. The fee for this task is \$11,700.00.
- 3. Feasibility Study for Future Phosphorus Limits** – Horner & Shifrin will determine the additional processes and equipment needed to meet the potential future phosphorus limits included in the draft permit. Completing the evaluation prior to final design of the plant will allow the City to determine the most effective alternative for future upgrades and will allow for the City to incorporate items into the current funding options. An opinion of probable cost will be generated for each alternative. A comparison of the options will be developed and a Technical Memorandum will be submitted to the City for review. The fee for this task is \$8,900.00.

The amount of compensation to be paid by OWNER to ENGINEER for performance of the professional services covered by the referenced Agreement shall hereby be modified as indicated below:

| | |
|---|-----------------|
| Original Maximum Cost-not-to-be-Exceeded | \$53,300 |
| Total Cost of Previous Contract Amendments | \$14,800 |
| Cost Associated with this Contract Amendment: Add or (Deduct) | <u>\$29,800</u> |
| Net Revised Maximum Cost-not-to-be-Exceeded | \$97,900 |

SCHEDULE

Engineer proposes to complete the work defined herein within six (6) weeks following the CLIENT's notice to proceed. ENGINEER will perform proposed services in a timely, reasonable, and professional fashion to the best of our ability to meet the OWNER's timeline constraints. Compliance with any schedule expectations by is dependent on timely receipt of information from OWNER of necessary data and documents Engineer needs to perform this assignment.



We appreciate the opportunity to provide services to the City of Mascoutah. If you have any questions concerning the above Amendment No. 2, please contact me. **If this proposal is acceptable, please sign and return one copy to us for our files.**

Respectfully Submitted,

James E. McCleish, P.E.
Vice President Water Practice Leader

Christina F. Willson, P.E.
Project Manager

ACCEPTED FOR

City of Mascoutah, Illinois

Signature

Name

Title

Date