

Mascoutah City Council

November 20, 2023

REGULAR MEETING AGENDA

IN-PERSON MEETING with combined IN-PERSON and optional VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually.

7:00 p.m. – City Council Meeting

- 1. PRAYER & PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER**
- 3. ROLL CALL**
- 4. AMEND AGENDA** – consideration of items to be added/ deleted to /from the meeting agenda. *No action can be taken on added items but may be discussed only. Exceptions – emergency items as authorized by law.*
- 5. MINUTES** November 6, 2023 City Council Meeting (Page 1 to Page 3)
- 6. PUBLIC COMMENTS (3 minutes)** – opportunity for the public to comment.
- 7. DEPARTMENT REPORTS** (*Informational Only*):
 - A. Joe Zinck** – Fire Chief (Page 4 to Page 4)
 - B. Scott Waldrup** – Public Safety Director (Page 5 to Page 5)
 - C. Lynn Weidenbenner** – Finance Coordinator (Page 6 to Page 35)
 - D. Jesse Carlton** – Public Works Director (Page 36 to Page 39)
- 8. REPORTS AND COMMUNICATIONS**
 - A.** Mayor
 - B.** City Council
 - C.** City Attorney
 - D.** City Manager
 - E.** City Clerk
- 9. COUNCIL BUSINESS**
 - A. Consent Calendar (Omnibus)**

The following items have been determined to be routine in nature and will be passed with a single motion for all items. Any Council member may request items on this list to be removed for full consideration under “Council Items for Action.” Such requests will be honored without Council action to move it to Action Items.

 - 1. October 2023 Fund Balance Report** (Page 40 to Page 42)

Description: Review of monthly Fund Balance Report.

2. **October 2023 Claims & Salaries Report** (Page 43 to Page 70)
Description: Review of monthly Claims & Salaries Report.

Recommendation: Council acceptance of all items under Omnibus consideration

B. Council Items for Action

1. **MABAS Ordinance (Second Reading)** (Page 71 to Page 93)
Description: Council approval of an ordinance adopting the new Mutual Aid Box Alarm System Agreement.

Recommendation: Council Approval and Adoption of Ordinance.

2. **Code Change - Electric Service Regulations (Second Reading)** (Page 94 to Page 95)
Description: Council approval of revisions to City Code, Chapter 11 - Electric System to adopt Electric Service Regulations by adoption of ordinance.

Recommendation: Council Approval and Adoption of Ordinance

3. **Code Change – Public Comment Policy (Second Reading)** (Page 96 to Page 99)
Description: Council approval of an ordinance to amend Chapter 1 – Administration to amend the Public Comment Policy of the City Code of Ordinances.

Recommendation: Council Approval and Adoption of Ordinance.

4. **PC 23-09 – Final Plat for Hayden Drive Warehouses (First Reading)** (Page 100 to Page 123)
Description: Council consideration of approval of an ordinance for a final plat for the Hayden Drive Warehouses.

Recommendation: First Reading

5. **PC 23-10 – Final Plat for Fulford Homes – Prairie Lakes Subdivision (First Reading)** (Page 124 to Page 142)
Description: Council consideration of approval of an ordinance for a final plat for the Fulford Homes Phase 1 of Prairie Lakes subdivision.

Recommendation: First Reading

6. **PC 23-03 – Chapter 34 Code Changes – Recreation Vehicles (First Reading)** (Page 143 to Page 153)
Description: Council consideration of approval of an ordinance to amend Chapter 34 - Code Changes Section 34-9-21 – Recreational Vehicles

Recommendation: First Reading

C. Council Miscellaneous Items

D. City Manager

- Paid Leave for All Workers Act (information in separate attachment)

10. PUBLIC COMMENTS (3 minutes) — MUST RELATE TO AGENDA ITEMS

11. ADJOURNMENT TO EXECUTIVE SESSION - NONE

12. MISCELLANEOUS OR FINAL ACTIONS

13. ADJOURNMENT

POSTED 11/16/2023 at 4:00 PM

OPTIONAL VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually

In-person public attendance is allowed. Optional virtual public attendance is also being provided virtually through Zoom Meeting (<https://zoom.us>).

Please join my meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/86343603533>

You can also dial in using your phone.

United States: +1 (312) 626-6799

Access Code: 863-4360-3533

**CITY OF MASCOUTAH
CITY COUNCIL MINUTES
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

NOVEMBER 6, 2023

The minutes of the regular meeting of the City Council of the City of Mascoutah.

PRAYER AND PLEDGE OF ALLEGIANCE

City prayer was delivered by City Clerk Melissa Schanz. The Council remained standing and recited the Pledge of Allegiance.

CALL TO ORDER

Mayor Pat McMahan called the meeting to order at 7:00p.m.

ROLL CALL

Council members John Weyant, Walter Battas, Nick Seibert, Mike Baker, and Mayor Pat McMahan.

Absent: None.

Other Staff Present: City Manager Cody Hawkins, City Clerk Melissa Schanz, City Attorney Al Paulson, Police Chief Scott Waldrup, and Executive Assistant Emily Quellmalz

Establishment of a Quorum: A quorum of City Council members was present.

AMEND AGENDA

No reason to amend the agenda.

MINUTES

The minutes of the October 5, 2023, special City Council meeting was presented and approved as presented. The minutes of the October 5, 2023, special executive session meeting was presented and approved as presented. The minutes of the October 16, 2023, regular City Council meeting was presented and approved as presented. The minutes of the October 16, 2023, executive session meeting was presented and approved as presented.

Motion passed. Passed by unanimous yes voice vote.

PUBLIC COMMENTS

Eric Mercer, a resident of Mascoutah, voiced his concerns with the city.

REPORTS AND COMMUNICATIONS

Mayor – Attended the Cemetery Walk and has started working on Winterfest at Scheve Park.

Mayor – Presented a Proclamation to the Mascoutah School District.

Police Chief – Presented Department Commendation to multiple Police Department Staff.

City Council

Weyant – Attended Fall Fest.

Battas – Nothing to report.

Seibert – Nothing to report.

Mike Baker – Nothing to report.

City Manager – Nothing to report.

City Attorney – Nothing to report.

City Clerk – Swore in Police Officer Timothy Lay.

COUNCIL BUSINESS

Annual Meeting Schedule

The City Manager presented a report for Council approval of the annual meeting schedule.

There was no further discussion.

Baker moved, seconded by Seibert to approve, and adopt Resolution No. 23-24-11, a Resolution Adopting the Annual Meeting Schedule of the City of Mascoutah.

Motion passed. AYE's – Weyant, Seibert, McMahan. NAY's – Battas, Baker.
ABSENT – none.

MABAS Ordinance (First Reading)

The City Manager presented a report for Council approval of an ordinance adopting the new Mutual Aid Box Alarm System Agreement.

There was no further discussion.

First Reading.

Bid Award – Power Line Right of Way Clearance and Tree Trimming

The City Manager presented a report for Council approval of bids and authorization to award a contract to furnish all labor, materials and equipment for the Route 4 Double Circuit and South Railway Easement Power Line Right of Way Clearance and Tree Trimming.

Mayor McMahan asked if we compared the past rates to the current bid. The City Manager stated that the current bid is in line with what we have seen in the past.

There was no further discussion.

Weyant moved, seconded by Battas to approve the low bid of \$109,000.00 and award a contract to Endrizzi Contracting, Inc. of Vienna, IL to furnish all labor, materials, and

equipment for construction of the Route 4 Double Circuit and South Railway Easement Power Line Right of Way Clearance and Tree Trimming and authorize appropriate officials to execute the necessary documents.

Motion passed. AYE's – Weyant, Battas, Seibert, Baker, McMahan. NAY's – none.
ABSENT – none.

Code Change – Public Comment Policy (First Reading)

The City Manager presented a report for Council approval of an ordinance to amend Chapter 1 – Administration to amend the Public Comment Policy of the City Code of Ordinances.

Councilman Baker asked if staff could check and see when the original comment policy was enacted. The City Manager stated staff will research.

There was no further discussion.

First Reading.

COUNCIL – MISCELLANEOUS ITEMS

Councilman Seibert asked if the Public Works Department could look at fixing the damaged guard rail on N. County Road. City Manager stated he will have staff look into it.

Councilman Baker asked if staff could look into amending our parking ordinance to add a city fee per car for parking lots that charge a fee within city limits. City Manager stated he will do some research and get some information to Council.

CITY MANAGER – MISCELLANEOUS ITEMS – NONE

PUBLIC COMMENTS

Eric Mercer, a resident of Mascoutah, had additional comments.

ADJOURNMENT TO EXECUTIVE SESSION - NONE

MISCELLANEOUS OR FINAL ACTIONS - NONE

ADJOURNMENT

Weyant moved, seconded by Battas, to adjourn at 7:32 p.m.

Motion passed. Motion passed by unanimous yes voice vote.

Melissa Schanz, City Clerk

Mascoutah Fire Department

Mascoutah City Council Meeting.
Monday November 20, 2023
Fire Department Report

1. Mascoutah FD answered 24 calls in October.
2. In an effort to comply with I-OSHA regulations, MFD is looking into updating its respiratory safety program and possibly providing annual physicals for its members.
3. MFD has 4 candidates that should be accepted as probationary firefighters the first week in December.
4. We are getting closer to a person to fill the fire department office position.
5. Annual truck testing and maintenance is done.

Chief Joe Zinck
Mascoutah Fire Department.

MASCOUTAH PUBLIC SAFETY - POLICE DIVISION

October-23

Total police activities	218
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Accidents	7	Offenses	10
Fatalities	0	Homicide	0
Injuries	1	Crim Sexual Assault	0
Private Property	2	Robbery	0
Vehicle/Vehicle	3	Battery	2
Pedestrian/Cycle	1	Assault	0
Vehicle/Animal	0	Burglary-Residential	0
		Burglary-Commercial	0
Traffic	146	Burglary-other	0
Citations	56	Burg/Theft from vehicle	0
Warnings	90	Theft	0
City Tickets	0	Motor vehicle theft	0
DUIs	0	Arson	0
Arrests-Other than traffic	4	Deception	1
Warrants	4	Crim Damage	0
Adult arrests	0	Crim Trespass	0
Juvenile arrests	0	Deadly Weapons	1
		Sex Offenses	0
Assorted	0	Gambling	0
Stolen Bikes	0	Offenses w/children	0
Recovered Bikes	0	Cannabis	2
		Controlled Substances	2
Ordinance Violations	10	Liquor violations	0
Derelict Vehicles	6	Disorderly Conduct	1
Weeds/Grass	0	Resisting/Obstructing	1
Other Nuisance	4	Other offenses	0
Other	55	Public Service Calls	45
Ambulance assists	29	Well Being Check	14
Alarm calls	7	Vehicle Lockout	11
Animal complaints	9	Standby/Peace Officer	4
Juvenile Incidents	10	Assist Other Agency	16
Warrants Issued	0		

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council
FROM: Cody Hawkins, City Manager
Lynn Weidenbenner, Finance Coordinator
SUBJECT: FY 2324 - 2nd Quarter Budget Report
MEETING DATE: November 20, 2023

REQUESTED ACTION:

No Action Requested - Informational Document with Attachments

BACKGROUND & STAFF COMMENTS:

Please find the following simplified financial summary below along with the attachments for the FY2324 2nd Quarter. If you have additional questions or desire additional information, please contact me. The 1st Quarter Reports have been distributed to department heads & supervisors.

OVERVIEW 2ND QTR FY2324 SUMMARY - REFERENCE PAGE = SNAP SHOT

The Snap Shot shows the City is near the target numbers on the operating budget for FY2324 with 50% posted.

The Snap Shot overview shows the City reports posted revenues overall at 42.69% or \$15,016,012.50.

The Snap Shot overview shows the City reports posted expenditures at 52.13% or \$19,202,176.60.

REVENUES: REFERENCE PAGE = CONSOLIDATED REVENUES - SUPER SUMMARY

There are 7 categories of revenues that did not post the budgeted revenues as expected at 2nd Quarter. Please refer to the Consolidated Revenues - Super Summary.

1. Grants/Loans

BUDGETED DEPOSITS			ACTUAL 2ND QTR PERCENTAGE (SHOULD BE 50%)
ACTUAL DEPOSITS AS OF OCT-2ND QTR	AS OF OCT-2ND QTR (50% OF ANNUAL BUDGET)	DIFF AT 2ND QTR BUDGETED-ACTUAL	
\$862,156.57	\$5,135,000.00	(\$4,272,843.43)	

This category is used to track loan draw downs for the lines of credit but these have not been drawn from to date.

This category also posts the wwtp money reimbursed from the IEPA loan.

The City requests quarterly for the applicable amounts to be reimbursed as funds are spent on the wwtp.

2. Licenses & Fees

BUDGETED DEPOSITS			ACTUAL 2ND QTR PERCENTAGE (SHOULD BE 50%)
ACTUAL DEPOSITS AS OF OCT-2ND QTR	AS OF OCT-2ND QTR (50% OF ANNUAL BUDGET)	DIFF AT 2ND QTR BUDGETED-ACTUAL	
\$133,834.37	\$142,769.50	(\$8,935.13)	

This category is only slightly under budget and will progress as the fiscal year continues to post income.

3. Permits & Maint Code Charges

BUDGETED DEPOSITS			ACTUAL 2ND QTR PERCENTAGE (SHOULD BE 50%)
ACTUAL DEPOSITS AS OF OCT-2ND QTR	AS OF OCT-2ND QTR (50% OF ANNUAL BUDGET)	DIFF AT 2ND QTR BUDGETED-ACTUAL	
\$8,834.03	\$72,425.00	(\$63,590.97)	

This category is under budget due to the payments posted to the inspector for prior fiscal year work. As the fiscal year progresses this category should increase.

4. Cemetery Care

ACTUAL DEPOSITS		BUDGETED DEPOSITS	DIFF AT 2ND QTR BUDGETED-ACTUAL	ACTUAL 2ND QTR PERCENTAGE (SHOULD BE 50%)
AS OF OCT-2ND QTR	(50% OF ANNUAL BUDGET)	AS OF OCT-2ND QTR		
\$12,200.00		\$17,500.00	(\$5,300.00)	34.86%

This category is slightly below anticipated budget income primarily due to grave purchases. This should level off as the fiscal year progresses.

5. Rents, Leases, & Labor

ACTUAL DEPOSITS		BUDGETED DEPOSITS	DIFF AT 2ND QTR BUDGETED-ACTUAL	ACTUAL 2ND QTR PERCENTAGE (SHOULD BE 50%)
AS OF OCT-2ND QTR	(50% OF ANNUAL BUDGET)	AS OF OCT-2ND QTR		
\$146,131.03		\$179,250.00	(\$33,118.97)	40.76%

This category is slightly under budget primarily due to the rent from utilities transfer not posted yet this fiscal year.

6. Other Income

ACTUAL DEPOSITS		BUDGETED DEPOSITS	DIFF AT 2ND QTR BUDGETED-ACTUAL	ACTUAL 2ND QTR PERCENTAGE (SHOULD BE 50%)
AS OF OCT-2ND QTR	(50% OF ANNUAL BUDGET)	AS OF OCT-2ND QTR		
\$42,546.54		\$47,850.00	(\$5,303.46)	44.46%

This category will increase as surcharge fees and other misc income is posted this fiscal year.

7. Other Financing Sources

ACTUAL DEPOSITS		BUDGETED DEPOSITS	DIFF AT 2ND QTR BUDGETED-ACTUAL	ACTUAL 2ND QTR PERCENTAGE (SHOULD BE 50%)
AS OF OCT-2ND QTR	(50% OF ANNUAL BUDGET)	AS OF OCT-2ND QTR		
\$0.00		\$2,500.00	(\$2,500.00)	

This category will be underfunded until 4th quarter when the cemetery trust fund awards the City a lump sum based on the earned income from the investments.

EXPENSES: REFERENCE PAGE = CONSOLIDATED EXPENSES - SUPER SUMMARY

	ACTUAL EXPENSES	AS OF JUL-2ND QTR	DIFF AT 2ND QTR	PERCENTAGE
	AS OF JUL-2ND QTR	(50% OF ANNUAL BUDGET)	BUDGETED-ACTUAL	(SHOULD BE 50%)
OPER EXPENSES	\$8,757,124.64	\$9,920,878.00	(\$1,163,753.36)	44.13%
NON-OP EXPENSES	\$10,445,051.96	\$8,495,850.00	\$1,949,201.96	61.47%
TOTAL EXPENSES	\$19,202,176.60	\$18,416,728.00	\$785,448.60	52.13%

Operating Expenses

The operating expense are slightly lower than the budget at 2nd quarter.

Non -Operating Expenses

The non-operating expenses are higher than the budget target at 2nd quarter primarily due to one time purchases.

FUNDING:

FY2324 Budget

RECOMMENDATION:

None required.

SUGGESTED MOTION:

None required.

Prepared By: 

Lynn Weidenbenner
Finance Coordinator

Reviewed By: 

Cody Hawkins
City Manager

CITY OF MASCOUTAH
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

SNAP SHOT
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUES							
OPERATING REVENUES							
GENERAL FUND	561,235.52	3,415,249.41	405,974.06	2,671,211.58	5,109,309.00	(2,438,097.42)	52.28
RESTRICTED CEMETERY TRUST	1,372.25	4,132.01	1,320.11	6,223.09	8,000.00	(1,776.91)	77.79
LIGHT FUND	792,047.19	5,116,590.73	888,826.35	5,205,044.92	10,168,247.00	(4,963,202.08)	51.19
WATER & SEWER FUND	541,816.26	2,726,512.93	396,847.33	2,335,327.61	4,435,522.00	(2,100,194.39)	52.65
AMBULANCE FUND	35,029.02	670,213.63	124,969.78	709,587.11	1,143,673.00	(434,085.89)	62.04
PLAYGROUND & REC FUND	23,529.76	391,281.08	40,309.33	426,877.62	496,550.00	(69,672.38)	85.97
FIRE DEPARTMENT	19,729.70	165,844.56	20,841.95	145,553.66	177,700.00	(32,146.34)	81.91
IMRF FUND	41,020.07	349,987.23	57,978.39	359,356.16	599,725.00	(240,368.84)	59.92
POLICE PENSION FUND	37,666.86	392,647.94	56,738.85	396,588.72	539,000.00	(142,411.28)	73.58
TOTAL OPERATING REVENUES	2,053,446.63	13,232,459.52	1,993,806.15	12,255,770.47	22,677,726.00	(10,421,955.53)	54.04
NON-OPERATING REVENUES							
LOAN PROCEEDS-TIF3 LINE OF CRED	-	-	-	-	4,000,000.00	(4,000,000.00)	-
LOAN PROCEEDS-LF LINE OF CREDIT	-	-	-	-	3,000,000.00	(3,000,000.00)	-
ELECTRIC PHASE II LOAN	-	328,051.76	-	282,920.46	2,000,000.00	(1,717,079.54)	14.15
MFT	31,903.69	178,533.41	34,987.09	233,531.21	345,380.00	(111,848.79)	67.62
SPECIAL SERVICES AREA (SSA)	1,156.34	15,245.92	1,981.94	16,385.13	20,000.00	(3,614.87)	81.93
TIF 1 FUND	2.78	10.94	4.64	27.77	-	27.77	-
TIF 2B FUND	94,240.47	1,076,560.62	180,693.48	1,172,098.50	1,286,386.00	(114,287.50)	91.12
WATER/SEWER LOAN INCOME	-	5,213,561.00	-	579,236.11	1,270,000.00	(690,763.89)	45.61
BUSINESS DISTRICT	10,608.57	54,869.06	9,472.79	51,526.58	93,000.00	(41,473.42)	55.40
TIF 3	6,684.02	244,342.95	46,539.99	272,994.28	297,830.00	(24,835.72)	91.66
DEBT SERVICE FUND	13,775.50	159,208.04	21,415.91	151,521.99	183,207.00	(31,685.01)	82.71
TOTAL NONOPERATING REVENUE	158,371.37	7,270,383.70	295,095.84	2,760,242.03	12,495,803.00	(9,735,560.97)	22.09
GRAND TOTAL - ALL REV	2,211,818.00	20,502,843.22	2,288,901.99	15,016,012.50	35,173,529.00	(20,157,516.50)	42.69
EXPENSES							
OPERATING EXPENSES							
PERSONNEL EXPENSES	706,622.89	4,154,730.13	793,263.97	4,167,933.50	8,597,774.00	4,429,840.50	48.48
NON-PERSONNEL EXPENSES	454,593.17	1,744,228.72	256,338.95	1,431,922.54	4,686,070.00	3,254,147.46	30.56
SUB-TOTAL	1,161,216.06	5,898,958.85	1,049,602.92	5,599,856.04	13,283,844.00	7,683,987.96	42.16
WHOLESALE/RETAIL/OTHER EXP	502,587.16	3,093,815.24	510,656.90	3,157,268.60	6,557,912.00	3,400,643.40	48.14
TOTAL OPERATING EXPENSES	1,663,803.22	8,992,774.09	1,560,259.82	8,757,124.64	19,841,756.00	11,084,631.36	44.13
NON-OPERATING EXPENSES							
CAPITAL PROJECTS LIST	123.34	97,537.59	2,467.50	143,670.29	478,300.00	334,629.71	30.04
FIXED ASSET REPLACEMENT LIST	81,193.73	331,429.00	1,060.36	75,339.55	1,025,500.00	950,160.45	7.35
PROJECT PAYMENTS	3,443,444.61	12,399,760.33	1,354,407.54	9,227,476.32	13,189,230.00	3,961,753.68	69.96
DEBT PAYMENT	25,550.37	710,680.86	705,294.49	998,565.80	2,298,670.00	1,300,104.20	43.44
TOTAL NON-OPERATING EXPENSES	3,550,312.05	13,539,407.78	2,063,229.89	10,445,051.96	16,991,700.00	6,546,648.04	61.47
GRAND TOTAL - ALL EXP	5,214,115.27	22,532,181.87	3,623,489.71	19,202,176.60	36,833,456.00	17,631,279.40	52.13
NET REV OVER EXP	(3,002,297.27)	(2,029,338.65)	(1,334,587.72)	(4,186,164.10)	(1,659,927.00)	(2,526,237.10)	

CITY OF MASCOUTAH
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUES							
TAXES RECEIVED-STATE & COUNT	578,895.17	5,024,796.38	841,131.99	5,188,563.05	7,416,887.00	(2,228,323.95)	69.96
TAXES RECEIVED-UTILITY	31,871.73	208,563.28	32,012.88	204,998.40	405,437.00	(200,438.60)	50.56
GRANTS/LOANS	-	5,564,112.76	-	862,156.57	10,270,000.00	(9,407,843.43)	8.39 1,
LICENSES & FEES	20,690.67	131,760.84	20,103.77	133,834.37	285,539.00	(151,704.63)	46.87 2,
PERMITS & MAINT CODE CHARGES	38,796.26	103,693.47	15,590.80	8,834.03	144,850.00	(136,015.97)	6.10 3,
FRANCHISE/MAINTENANCE FEES	6,021.30	107,308.76	5,193.87	106,469.56	206,974.00	(100,504.44)	51.44
CEMETERY CARE	1,000.00	22,250.00	700.00	12,200.00	35,000.00	(22,800.00)	34.86 4,
REIMBURSEMENTS & FINES	39,304.22	266,664.79	45,954.11	276,412.43	553,725.00	(277,312.57)	49.92
RENTS, LEASES & LABOR	132,572.44	230,260.85	42,580.25	146,131.03	358,500.00	(212,368.97)	40.76 5,
INCOME FROM OPERATIONS	1,272,139.91	7,943,657.31	1,237,834.81	7,847,843.71	15,139,203.00	(7,291,359.29)	51.84
DEBT RECOVERY/IMRF REIMB	10,170.72	92,054.34	24,930.44	109,022.14	153,839.00	(44,816.86)	70.87
INTEREST INCOME	12,994.42	50,858.09	13,423.51	77,000.67	102,875.00	(25,874.33)	74.85
OTHER INCOME	67,361.16	756,862.35	9,445.56	42,546.54	95,700.00	(53,153.46)	44.46 6,
HEALTH INS INCOME	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	5,000.00	(5,000.00)	- 7,
TOTAL REVENUES	2,211,818.00	20,502,843.22	2,288,901.99	15,016,012.50	35,173,529.00	(20,157,516.50)	42.69

CITY OF MASCOUTAH
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
OPERATING EXPENSES							
PERSONNEL EXPENSES							
WAGES/SALARIES	344,817.44	2,554,677.34	408,511.51	2,568,845.05	5,288,250.00	2,719,404.95	48.58
EMPLOYEE BENEFITS	361,805.45	1,600,052.79	384,752.46	1,599,088.45	3,309,524.00	1,710,435.55	48.32
TOTAL PERSONNEL EXPENSES	706,622.89	4,154,730.13	793,263.97	4,167,933.50	8,597,774.00	4,429,840.50	48.48
NON-PERSONNEL EXPENSES							
GENERAL EXPENSES	324,028.90	412,614.06	197,639.71	296,748.70	672,675.00	375,926.30	44.11
MONITORING & PERMITS	321.80	19,214.48	15,398.30	20,303.26	108,400.00	88,096.74	18.73
UTILITIES	1,956.51	276,862.96	35,956.17	212,249.99	614,060.00	401,810.01	34.57
MAINTENANCE & REPAIR	48,146.32	500,083.64	111,260.87	468,074.11	1,622,600.00	1,154,525.89	28.85
SUPPLIES & EQUIPMENT	26,608.11	217,626.78	26,401.88	238,147.73	694,100.00	455,952.27	34.31
PROFESSIONAL SERVICES	30,168.97	282,678.35	56,195.03	368,545.66	974,235.00	605,689.34	37.83
OTHER EXPENSES	23,362.56	35,148.45	(186,513.01)	(172,146.91)	-	-	-
OTHER EXPENSES	-	-	-	-	-	-	-
OTHER EXPENSES	-	-	-	-	-	-	-
OTHER EXPENSES	23,362.56	35,148.45	(186,513.01)	(172,146.91)	-	172,146.91	-
TOTAL NON-PERSONNEL EXP	454,593.17	1,744,228.72	256,338.95	1,431,922.54	4,686,070.00	3,254,147.46	30.56
WHOLESALE/RETAIL							
WHOLESALE/RETAIL/OTH EXP	502,587.16	3,093,815.24	510,656.90	3,157,268.60	6,557,912.00	3,400,643.40	48.14
TOTAL WHOLESALE/RETAIL	502,587.16	3,093,815.24	510,656.90	3,157,268.60	6,557,912.00	3,400,643.40	48.14
TOTAL OPERATING EXPENSES	1,663,803.22	8,992,774.09	1,560,259.82	8,757,124.64	19,841,756.00	11,084,631.36	44.13

CITY OF MASCOUTAH
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NON-OPERATING EXPENSES							
CAPITAL PROJECTS (CIP) LIST							
ADMINISTRATION	-	-	-	-	-	-	-
PUBLIC SAFETY	123.34	41,459.91	2,467.50	85,943.42	129,800.00	43,856.58	66.21
CEMETERY	-	-	-	-	35,000.00	35,000.00	-
MAINTENANCE	-	-	-	-	-	-	-
PARKS & RECREATION	-	-	-	57,726.87	225,000.00	167,273.13	25.66
POWER DEPARTMENT	-	1,500.00	-	-	58,000.00	58,000.00	-
WATER/SEWER DEPARTMENT	-	1,620.00	-	-	18,000.00	18,000.00	-
STREET DEPARTMENT	-	51,230.00	-	-	10,000.00	10,000.00	-
FIRE DEPARTMENT	-	1,727.68	-	-	2,500.00	2,500.00	-
TOTAL CIP LIST	123.34	97,537.59	2,467.50	143,670.29	478,300.00	334,629.71	30.04
FIXED ASSET REPLACEMENT (FAR) LIST							
ADMINISTRATION	-	253.88	-	1,764.36	15,000.00	13,235.64	11.76
PUBLIC SAFETY	8,879.61	104,628.45	1,060.36	17,094.90	29,500.00	12,405.10	57.95
CEMETERY	-	-	-	-	5,000.00	5,000.00	-
MAINTENANCE	-	-	-	-	100,000.00	100,000.00	-
PARKS & RECREATION	-	4,547.00	-	19,781.44	21,000.00	1,218.56	94.20
POWER DEPARTMENT	21,034.46	121,034.46	-	29,533.10	460,000.00	430,466.90	6.42
WATER/SEWER DEPARTMENT	51,168.68	73,237.23	-	6,250.00	110,000.00	103,750.00	5.68
STREET DEPARTMENT	110.98	60,060.98	-	-	110,000.00	110,000.00	-
FIRE DEPARTMENT	-	(32,333.00)	-	-	-	-	-
TIF2B	-	-	-	915.75	175,000.00	174,084.25	0.52
TOTAL FAR LIST	81,193.73	331,429.00	1,060.36	75,339.55	1,025,500.00	950,160.45	7.35
PROJECTS							
PROJECT PAYMENTS	3,443,444.61	12,399,760.33	1,354,407.54	9,227,476.32	13,189,230.00	3,961,753.68	69.96
TOTAL PROJECTS LIST	3,443,444.61	12,399,760.33	1,354,407.54	9,227,476.32	13,189,230.00	3,961,753.68	69.96
DEBT							
DEBT PAYMENT	-	-	-	-	-	-	-
DEBT PAYMENT	25,550.37	710,680.86	705,294.49	998,565.80	2,298,670.00	1,300,104.20	43.44
TOTAL DEBT LIST	25,550.37	710,680.86	705,294.49	998,565.80	2,298,670.00	1,300,104.20	43.44
TOTAL NON-OPS EXPENSES	3,550,312.05	13,539,407.78	2,063,229.89	10,445,051.96	16,991,700.00	6,546,648.04	61.47
TOTAL ALL EXPENSES	5,214,115.27	22,532,181.87	3,623,489.71	19,202,176.60	36,833,456.00	17,631,279.40	52.13

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

CONSOLIDATED EXPENSES
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
OPERATING EXPENSES						
5000 WAGES/SALARIES						
5001 REGULAR SALARIES	2,162,986.49	369,318.79	2,154,121.11	4,597,633.00	2,443,511.89	46.85
5010 OVERTIME	183,099.09	22,341.57	168,231.76	328,052.00	159,820.24	51.28
5020 TEMP/PARTTIME HELP	186,391.76	12,951.15	223,492.18	282,165.00	58,672.82	79.21
5040 COUNCIL STIPENDS	22,200.00	3,900.00	23,000.00	44,400.00	21,400.00	51.80
5050 INCENTIVE PAY - DEFERRED COMPE	-	-	-	36,000.00	36,000.00	-
TOTAL WAGES/SALARIES	2,554,677.34	408,511.51	2,568,845.05	5,288,250.00	2,719,404.95	48.58
5100 EMPLOYEE BENEFITS						
5101 SOCIAL SECURITY	186,270.03	29,943.14	187,445.91	402,500.00	215,054.09	46.57
5200 HEALTH INSURANCE	645,619.08	97,092.37	667,359.84	1,394,310.00	726,950.16	47.86
5300 WORKER'S COMPENSATION	119,386.08	125,801.28	125,801.28	123,500.00	(2,301.28)	101.86
5350 UNEMPLOYMENT INSURANCE	-	-	-	-	-	-
5400 IMRF	404,341.30	87,651.57	437,429.62	869,839.00	432,409.38	50.29
5500 RETIREMENT HEALTH INSURANCE	-	-	-	-	-	-
5600 POLICE RETIREMENT	238,216.57	43,789.10	172,254.72	495,000.00	322,745.28	34.80
5650 POLICE PENSION	2,390.73	25.00	6,830.02	10,000.00	3,169.98	68.30
5700 FD DEATH BENEFITS	-	-	1,314.36	2,800.00	1,485.64	46.94
5800 PHYS/CDL/DRUG TEST/SHOTS	3,829.00	450.00	652.70	11,575.00	10,922.30	5.64
TOTAL EMPLOYEE BENEFITS	1,600,052.79	384,752.46	1,599,088.45	3,309,524.00	1,710,435.55	48.32
TOTAL PERSONNEL EXPENSES	4,154,730.13	793,263.97	4,167,933.50	8,597,774.00	4,429,840.50	48.48
6000 GENERAL EXPENSES						
6001 OFFICE SUPPLIES	31,593.27	5,239.43	38,676.70	78,000.00	39,323.30	49.59
6020 DUES & MEMBERSHIPS	5,993.43	1,118.66	5,451.41	11,400.00	5,948.59	47.82
6040 TRAINING, CONF. & EDUC. REIMB.	20,977.42	5,246.41	19,639.40	68,480.00	48,840.60	28.68
6060 COUNCIL/CM EXPENSES	7,018.35	1,516.53	4,656.23	5,000.00	343.77	93.12
6061 MAYOR EXPENSES	1,939.55	1,679.49	3,913.77	6,000.00	2,086.23	65.23
6062 COUNCIL EXPENSES	1,518.27	1,125.62	1,435.62	8,000.00	6,564.38	17.95
6065 ECONOMIC DEV/PLANNING EXPENSES	9,357.49	86.40	29,169.14	8,500.00	(20,669.14)	343.17
6066 PLAN & DEV - STUDIES	1,069.37	-	-	-	-	-
6070 UNIFORMS-ALLOWANCE	11,235.26	1,179.30	9,604.51	25,300.00	15,695.49	37.96
6075 RENTS & LEASES	130,765.94	425.50	2,660.33	162,000.00	159,339.67	1.64
6080 SUNDRY - MISCELLANEOUS EXPENSE	8,103.18	1,565.60	4,061.67	16,650.00	12,588.33	24.39
6081 DUMMY CONVERSION ACCT	-	-	-	-	-	-
6085 COMMUNITY RELATIONS	9,996.47	(125.37)	(2,806.22)	43,000.00	45,806.22	(6.53)
6090 GENERAL INSURANCE	173,046.06	178,582.14	180,286.14	240,345.00	60,058.86	75.01
TOTAL GENERAL EXPENSES	412,614.06	197,639.71	296,748.70	672,675.00	375,926.30	44.11
6200 MONITORING & PERMITS						
6210 PERMITS	15,000.00	15,048.90	15,048.90	15,000.00	(48.90)	100.33
6230 LAB EQUIPMENT/SAMPLES EXP	4,214.48	349.40	5,254.36	35,900.00	30,645.64	14.64
6260 CLEAN UP/DISPOSAL	-	-	-	57,500.00	57,500.00	-
TOTAL MONITORING & PERMITS	19,214.48	15,398.30	20,303.26	108,400.00	88,096.74	18.73

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

CONSOLIDATED EXPENSES
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
6300 UTILITIES						
6301 TELEPHONE	14,821.23	1,465.37	15,267.17	33,830.00	18,562.83	45.13
6310 GAS CO (AMEREN)	8,466.31	1,013.99	7,864.78	37,900.00	30,035.22	20.75
6320 WATER/SEWER	11,653.96	6,672.57	20,665.62	21,500.00	834.38	96.12
6330 ELECTRIC	190,531.21	19,779.08	125,443.12	424,280.00	298,836.88	29.57
6335 HIST SOC UTIL/CEM CHAP UTIL	13,376.11	586.83	4,802.37	13,450.00	8,647.63	35.71
6336 SENIOR CENTER UTIL/OTHER	5,353.48	972.30	5,005.38	10,150.00	5,144.62	49.31
6340 ELECTRIC (STREET LIGHTS)	32,060.33	5,466.03	32,507.05	70,000.00	37,492.95	46.44
6350 MISC - JULIE	600.33	-	694.50	2,950.00	2,255.50	23.54
6360 PAGER RENTAL	-	-	-	-	-	-
6370 RUBBISH	-	-	-	-	-	-
6380 UB CONVENIENCE FEE	-	-	-	-	-	-
TOTAL UTILITIES	276,862.96	35,956.17	212,249.99	614,060.00	401,810.01	34.57
6500 MAINTENANCE & REPAIR						
6510 M&R - EQUIPMENT	55,240.43	3,372.96	39,829.93	129,850.00	90,020.07	30.67
6515 M&R - OFFICE EQUIPMENT	25.75	19.33	19.33	3,750.00	3,730.67	0.52
6520 M&R - BUILDING/FACILITIES	32,019.85	5,420.46	29,421.65	141,700.00	112,278.35	20.76
6530 M&R - VEHICLES/EQUIPMENT	29,613.42	10,497.22	34,666.18	98,100.00	63,433.82	35.34
6540 M&R - GROUNDS/STREET ROW	4,696.15	164.85	13,952.68	23,200.00	9,247.32	60.14
6550 M&R - TRANSMISSION/COLLECTION	178,309.34	2,586.99	174,482.62	520,000.00	345,517.38	33.55
6555 M&R - STREETS/SIDEWALKS/STREET	4,578.04	47.96	13,617.40	30,000.00	16,382.60	45.39
6560 M&R - SPECIAL PROJECTS	24,474.96	15,655.60	81,450.37	406,000.00	324,549.63	20.06
6565 M&R - SIDEWALK PROGRAM	-	-	1,245.75	20,000.00	18,754.25	6.23
6570 M&R - MFT	171,125.70	73,495.50	79,388.20	250,000.00	170,611.80	31.76
TOTAL MAINTENANCE & REPAIR	500,083.64	111,260.87	468,074.11	1,622,600.00	1,154,525.89	28.85
6700 SUPPLIES & EQUIPMENT						
6710 GENERAL SUPPLIES	33,516.11	4,262.91	21,697.87	88,350.00	66,652.13	24.56
6720 CHEMICALS	17,855.39	1,778.67	36,181.50	61,500.00	25,318.50	58.83
6730 INVENTORY SUPPLIES	76,425.57	8,982.46	107,890.03	319,000.00	211,109.97	33.82
6740 TOOLS/SMALL PARTS	20,451.88	2,209.63	14,555.94	42,600.00	28,044.06	34.17
6741 SEC A/R SUPPLIES - NEGATIVE OK	(18,008.06)	(1,906.63)	(20,352.08)	-	20,352.08	-
6750 PRODUCTION - FUEL/DIESEL	-	-	-	-	-	-
6760 GAS, DIESEL & OIL	87,385.89	11,074.84	78,174.47	182,650.00	104,475.53	42.80
6770 NON-VEHICLE OIL & LUBRICANTS	-	-	-	-	-	-
TOTAL SUPPLIES & EQUIPMENT	217,626.78	26,401.88	238,147.73	694,100.00	455,952.27	34.31
7000 PROFESSIONAL SERVICES						
7001 LEGAL	28,304.14	5,523.00	31,023.14	80,000.00	48,976.86	38.78
7100 ACCOUNTING - AUDIT	5,000.00	2,420.00	7,420.00	24,000.00	16,580.00	30.92
7200 COMPUTERS	77,149.25	9,638.46	86,133.72	130,000.00	43,866.28	66.26
7300 OTHER - TWM/BHMG/ETC.	8,654.12	2,355.00	84,641.75	231,500.00	146,858.25	36.56
7310 OTHER - TAC	-	-	-	-	-	-
7400 OTHER - FIRE CALLS, REIMB	-	12,000.00	12,000.00	24,000.00	12,000.00	50.00
7500 CONTRACTUAL SERVICES	163,570.84	24,258.57	147,327.05	484,735.00	337,407.95	30.39
TOTAL PROFESSIONAL SERVICES	282,678.35	56,195.03	368,545.66	974,235.00	605,689.34	37.83

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

CONSOLIDATED EXPENSES
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
8000 OTHER EXPENSES						
8030 GENERAL OVERHEAD CONTRIBUTION	-	-	-	-	-	-
8020 TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
8010 DEVELOPER EXPENSE (IN/OUT)	35,148.45	(186,513.01)	(172,146.91)	-	172,146.91	-
TOTAL OTHER EXPENSES	35,148.45	(186,513.01)	(172,146.91)	-	172,146.91	-
7900 WHOLESALE/RETAIL						
7901 IMEA POWER PURCHASE	2,844,701.22	468,724.73	2,891,202.44	6,022,292.00	3,131,089.56	48.01
7910 WATER - PURCHASE	231,707.48	38,866.82	247,896.44	504,517.00	-	-
7920 GARGAGE - CITY BULK PAYMENT	-	-	-	-	-	-
7930 MUNICIPAL UTILITY TAX	17,406.54	3,065.35	18,169.72	31,103.00	12,933.28	58.42
7940 PURCHASE/REIMBURSE	-	-	-	-	-	-
7950 FUND RAISER	-	-	-	-	-	-
TOTAL WHOLESALE/RETAIL	3,093,815.24	510,656.90	3,157,268.60	6,557,912.00	3,400,643.40	48.14
TOTAL OPERATING EXPENSES	8,992,774.09	1,560,259.82	8,757,124.64	19,841,756.00	11,084,631.36	44.13
NON-OPERATING EXPENSES						
8200 CAPITAL PROJECTS (CIP) LIST						
ADMINISTRATION/PLANNING						
8201 CIP-	-	-	-	-	-	-
8205 CIP-	-	-	-	-	-	-
8201 CIP-	-	-	-	-	-	-
TOTAL ADMINISTRATION	-	-	-	-	-	-
PUBLIC SAFETY						
8201 CIP-RADAR	1,915.00	2,117.50	4,635.00	4,300.00	(335.00)	107.79
8251 CIP-ROLLING BRIDGE JACK SPLIT	2,000.00	-	-	-	-	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	2,000.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT	-	-	-	5,000.00	5,000.00	-
8254 CIP-TIRE CHANGER SPLIT	-	-	-	5,500.00	5,500.00	-
8255 CIP-TIRE BALANCER SPLIT	-	-	-	6,000.00	6,000.00	-
8254 CIP-TIRE CHANGER SPLIT AMB	-	-	-	6,000.00	6,000.00	-
8255 CIP-TIRE BALANCER SPLIT AMB	-	-	-	4,000.00	4,000.00	-
8205 CIP-CAR (1 OR 2 SQUAD CARS)	35,258.57	400.00	81,135.57	95,000.00	13,864.43	85.41
8210 CIP-K9 ADDITION	286.34	(50.00)	172.85	4,000.00	3,827.15	4.32
TOTAL PUBLIC SAFETY	41,459.91	2,467.50	85,943.42	129,800.00	43,856.58	66.21
CEMETERY						
8205 CIP-PICKUP TRUCK W/ 8' BED	-	-	-	35,000.00	35,000.00	-
TOTAL CEMETERY	-	-	-	35,000.00	35,000.00	-
MAINTENANCE						
8201 CIP-	-	-	-	-	-	-
8203 CIP-	-	-	-	-	-	-
TOTAL MAINTENANCE	-	-	-	-	-	-
PARKS/CIVIC CENTER/POOL						
8210 CIP-BAT WING DECK MOWER	-	-	-	20,000.00	20,000.00	-
8211 CIP-TRACTOR W/ HYDRAULICS (MIA REQL	-	-	57,726.87	30,000.00	(27,726.87)	192.42
8212 CIP-BALLFIELD BATHROOMS/CONC STANI	-	-	-	175,000.00	175,000.00	-
TOTAL PARKS/CIVIC CENTER/POOL	-	-	57,726.87	225,000.00	167,273.13	25.66

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

CONSOLIDATED EXPENSES
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
FIRE DEPARTMENT						
8201 CIP-MISCELLANEOUS	1,727.68	-	-	2,500.00	2,500.00	-
8204 CIP-	-	-	-	-	-	-
8203 CIP-	-	-	-	-	-	-
TOTAL FIRE DEPARTMENT	1,727.68	-	-	2,500.00	2,500.00	-
POWER DEPARTMENT						
8206 CIP-LINEMAN BUCKET TRUCK	-	-	-	25,000.00	25,000.00	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	750.00	-	-	-	-	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	750.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT	-	-	-	20,000.00	20,000.00	-
8254 CIP-TIRE CHANGER SPLIT PROD	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT PROD	-	-	-	3,000.00	3,000.00	-
8254 CIP-TIRE CHANGER SPLIT	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT	-	-	-	3,000.00	3,000.00	-
TOTAL POWER DEPARTMENT	1,500.00	-	-	58,000.00	58,000.00	-
WATER/SEWER DEPARTMENT						
8251 CIP-ROLLING BRIDGE JACK-FLEET SPLIT	870.00	-	-	-	-	-
8251 CIP-ROLLING BRIDGE JACK-FLEET SPLIT	750.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT WTR	-	-	-	2,500.00	2,500.00	-
8254 CIP-TIRE CHANGER SPLIT PROD WTR	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT PROD WTR	-	-	-	3,000.00	3,000.00	-
8253 CIP-SUPPLY YARD FENCE SPLIT SWR	-	-	-	2,500.00	2,500.00	-
8254 CIP-TIRE CHANGER SPLIT PROD SWR	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT PROD SWR	-	-	-	3,000.00	3,000.00	-
TOTAL WATER/SEWER DEPARTMENT	1,620.00	-	-	18,000.00	18,000.00	-
STREET DEPARTMENT						
8250 CIP-USED DOZER	-	-	-	-	-	-
8252 CIP-UTILITY/SERVICE TRUCK	51,230.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT	-	-	-	10,000.00	10,000.00	-
TOTAL STREET DEPARTMENT	51,230.00	-	-	10,000.00	10,000.00	-
TOTAL CIP LIST	97,537.59	2,467.50	143,670.29	478,300.00	334,629.71	30.04

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

CONSOLIDATED EXPENSES
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
8500 FIXED ASSET REPLACEMENT (FAR) LIST						
ADMINISTRATION						
8510 FAR-MISC	-	-	-	-	-	-
8502 FAR-COMPUTERS	253.88	-	1,764.36	15,000.00	13,235.64	11.76
TOTAL ADMINISTRATION	253.88	-	1,764.36	15,000.00	13,235.64	11.76
PUBLIC SAFETY						
8522 FAR-GUNS/RIFLES	(330.21)	-	-	-	-	-
8507 FAR-SURVEILLANCE EQUIP/GRANT	-	-	194.30	-	(194.30)	-
8524 FAR-WATCHGUARD CAR VIDEO	(4,238.69)	-	-	-	-	-
8508 FAR-BULLET PROOF VESTS	68.75	1,050.00	1,050.00	5,000.00	3,950.00	21.00
8526 FAR-AMBULANCE RADIOS	16,043.73	-	-	-	-	-
8505 FAR-POLICE RADIOS	42,459.93	-	-	-	-	-
8517 FAR-TASERS	-	-	-	2,500.00	2,500.00	-
8525 FAR-MISC AMB DEPT	-	-	-	5,000.00	5,000.00	-
8515 FAR-AMB STRETCHER	27,912.48	-	-	-	-	-
8518 FAR-AMBULANCE	-	-	4,239.28	5,000.00	760.72	84.79
8527 FAR-LIFEARM CPR DEVICE	13,851.60	-	-	-	-	-
8525 FAR-POLICE COMPUTERS	8,860.86	10.36	11,611.32	12,000.00	388.68	96.76
TOTAL PUBLIC SAFETY	104,628.45	1,060.36	17,094.90	29,500.00	12,405.10	57.95
CEMETERY/MAINTENANCE						
8501 FAR-MOBILE MATS CEMETERY	-	-	-	5,000.00	5,000.00	-
8503 FAR-AIR UNITS	-	-	-	100,000.00	100,000.00	-
8506 FAR-MAINT VAN	-	-	-	-	-	-
TOTAL CEMETERY	-	-	-	105,000.00	105,000.00	-
PARKS/CIVIC CENTER/POOL						
8503 FAR-PARK FAR MISC	4,547.00	-	-	-	-	-
8519 FAR-	-	-	-	-	-	-
8501 FAR-MISCELLANEOUS	-	-	19,781.44	21,000.00	1,218.56	94.20
TOTAL PARKS/CIVIC CENTER/POOL	4,547.00	-	19,781.44	21,000.00	1,218.56	94.20
POWER DEPARTMENT						
8546 FAR-REPLACE DUMP TRUCK	-	-	-	85,000.00	85,000.00	-
8545 FAR-F21=I64 OVERHEAD LINECROSSING	20,194.46	-	-	-	-	-
8526 FAR-LED LT FIXTURE/IMEA GRANT	-	-	10,329.48	25,000.00	14,670.52	41.32
8547 FAR-REPLACE E-4 DUMP TRUCK	-	-	-	200,000.00	200,000.00	-
8543 FAR-AMI METERING WAVE SPLIT	100,840.00	-	19,203.62	150,000.00	130,796.38	12.80
TOTAL POWER DEPARTMENT	121,034.46	-	29,533.10	460,000.00	430,466.90	6.42

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING OCTOBER 31, 2023

CONSOLIDATED EXPENSES
50% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
WATER/SEWER DEPARTMENT						
8543 FAR-AMI METERING WAVE SPLIT	36,618.62	-	3,125.00	50,000.00	46,875.00	6.25
8543 FAR-AMI METERING WAVE SPLIT	36,618.61	-	3,125.00	50,000.00	46,875.00	6.25
8505 FAR-RAISED MANHOLES	-	-	-	-	-	-
8548 FAR-LOCATOR FOR WATER	-	-	-	10,000.00	10,000.00	-
TOTAL WATER/SEWER DEPARTMENT	73,237.23	-	6,250.00	110,000.00	103,750.00	5.68
STREET DEPARTMENT						
8519 FAR-1 TON TRUCK	-	-	-	110,000.00	110,000.00	-
8542 FAR-3/4 TON SERVICE TRUCK	60,060.98	-	-	-	-	-
8539 FAR-	-	-	-	-	-	-
TOTAL STREET DEPARTMENT	60,060.98	-	-	110,000.00	110,000.00	-
FIRE DEPARTMENT						
8506 FAR-AS SPECIFIED	-	-	-	-	-	-
8507 FAR-AS SPECIFIED	(32,333.00)	-	-	-	-	-
TIF2B						
8501 FAR-RECONDUCTOR LEBANON ST	-	-	915.75	175,000.00	174,084.25	0.52
TOTAL FIRE DEPARTMENT	(32,333.00)	-	915.75	175,000.00	174,084.25	0.52
TOTAL FAR LIST	331,429.00	1,060.36	75,339.55	1,025,500.00	950,160.45	7.35
PROJECTS						
PROJECT PAYMENTS	12,399,760.33	1,354,407.54	9,227,476.32	13,189,230.00	3,961,753.68	69.96
TOTAL PROJECTS LIST	12,399,760.33	1,354,407.54	9,227,476.32	13,189,230.00	3,961,753.68	69.96
DEBT						
DEBT PAYMENTS	710,680.86	705,294.49	998,565.80	2,298,670.00	1,300,104.20	43.44
TOTAL DEBT LIST	710,680.86	705,294.49	998,565.80	2,298,670.00	1,300,104.20	43.44
TOTAL NON-OPS EXPENSES	13,539,407.78	2,063,229.89	10,445,051.96	16,991,700.00	6,546,648.04	61.47
GRAND TOTAL - ALL EXPENSES	22,532,181.87	3,623,489.71	19,202,176.60	36,833,456.00	17,631,279.40	52.13

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

GENERAL FUND

ASSETS

100-11000-0000	CASH - OPERATING ACCOUNT	1,184,415.82	
100-11002-0000	CASH - CLEARING ACCOUNT	77,102.24	
100-11003-0000	CASH - CLEARING PSN PMTS	2,540.59	
100-11005-0000	CASH - CLEARING CCC PMTS	724.40	
100-11010-0000	CASH - CEMETERY PURCHASE ACCOU	3,942.57	
100-11090-0000	PETTY CASH	400.00	
100-11092-0000	CASH IN DRAWER	200.00	
100-11120-1010	R INVEST - OPERATING CEM PURCH	80,252.45	
100-11200-0000	A/R - GARBAGE	.03	
100-11206-0000	A/R-MISC,NSF	734.35	
100-11230-0000	PROPERTY TAX RECEIVABLE	576,000.00	
100-11242-0000	UTILITY TAXES RECEIVABLE	9,445.00	
100-11246-0000	FRANCHISE FEES RECEIVABLE	22,777.00	
100-11247-0000	USE TAX RECEIVABLE	676,919.00	
100-11249-0000	HOTEL TAX REC	15,064.00	
100-11290-0000	A/R - OTHER	52,509.90	
100-11295-0000	A/R - OTHER PERMITS/COMM REL	(424.64)	
100-11304-0000	DUE FROM ELECTRIC LIGHT FUND	300,000.00	
100-11335-0000	DUE FROM BUS DISTR 595	596,460.00	
100-11336-0000	DUE FROM TIF3 FUND 570	4,059,000.00	
TOTAL ASSETS			7,658,062.71

LIABILITIES AND EQUITY

LIABILITIES

100-22000-0000	A/P	25,219.94	
100-22100-0000	ACCRUED SALARIES	43,776.00	
100-22140-0000	FLEX SPENDING	3,304.03	
100-22605-0000	DUE TO ELECTRIC-UTILITY	49,502.00	
100-22610-0000	DUE TO CEMETERY PERP CARE FUND	22,704.04	
100-22800-0000	DEF INC - PROPERTY TAX	576,000.00	
100-22810-0000	DEF INC - SALES TAX	116,242.00	
TOTAL LIABILITIES			836,748.01

FUND EQUITY

100-32900-0000	UNAPPROPRIATED FUND BALANCE:		
	FUND BALANCE	7,161,278.06	
	REVENUE OVER EXPENDITURES - YTD	(339,963.36)	
TOTAL FUND EQUITY			6,821,314.70
TOTAL LIABILITIES AND EQUITY			7,658,062.71

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

RESTRICTED CEM TRUST FUND

ASSETS

110-11121-1010	R INVEST - CEM PERP CARE TR	290,888.67	
110-11122-0000	R CASH-RESTR CEM TRUST FUND	39,086.70	
110-11305-0000	DUE FROM GF CEM COLUMBARIUM	13,854.04	
	TOTAL ASSETS		343,829.41

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
110-32900-0000	FUND BALANCE	338,506.32	
	REVENUE OVER EXPENDITURES - YTD	5,323.09	
	TOTAL FUND EQUITY		343,829.41
	TOTAL LIABILITIES AND EQUITY		343,829.41

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

LIGHT FUND

ASSETS

200-11000-0000	CASH - OPERATING ACCOUNT	300,868.59	
200-11110-0000	INVEST/RESERVE ACCOUNT	400,000.00	
200-11200-0000	A/R - ELECTRIC	847,352.34	
200-11201-0000	ALLOWANCE FOR UNCOLLECTABLE AC	(130,033.00)	
200-11202-0000	A/R - PENALTIES	29,465.14	
200-11204-0000	A/R - STATE TAX	13,281.50	
200-11205-0000	A/R - MUNICIPAL UTILITY TAX	24,694.43	
200-11210-0000	A/R - UNBILLED REVENUE	564,920.00	
200-11250-0000	CONTRACT A/R FROM UB	7,072.13	
200-11290-0000	A/R - OTHER	251,298.29	
200-11300-0000	DUE FROM GENERAL FUND	49,502.00	
200-11302-0000	DUE FROM FIRE DEPT - LOAN	300,000.00	
200-11320-0000	DUE FROM PARK & REC	90,000.00	
200-11331-0000	DUE FROM TIF 1	132,300.00	
200-11333-0000	DUE FROM TIF3	6,694,000.00	
200-11362-0000	DUE FROM ELEC PH II LOAN F210	1,923,230.96	
200-11500-0000	PRODUCTION PLANT	4,191,373.00	
200-11510-0000	DISTRIBUTION SYSTEM	20,855,680.00	
200-11520-0000	IMPROVEMENTS	436,828.00	
200-11560-0000	TRUCKS	983,742.00	
200-11570-0000	EQUIPMENT	401,373.00	
200-11580-0000	OFFICE EQUIPMENT	76,081.00	
200-11599-0000	LAND	161,972.00	
200-11600-0000	ACCUM DEPRECIATION - PRODUCTIO	(3,594,511.00)	
200-11610-0000	ACCUM DEPRECIATION - DISTRIBUT	(6,815,304.00)	
200-11620-0000	ACCUM DEPRECIATION - IMPROVEME	(247,967.00)	
200-11660-0000	ACCUM DEPRECIATION - TRUCKS	(729,980.00)	
200-11670-0000	ACCUM DEPRECIATION - EQUIPMENT	(353,817.00)	
200-11680-0000	ACCUM DEPRECIATION - OFFICE EQ	(48,033.00)	
TOTAL ASSETS			<u>26,815,389.38</u>

LIABILITIES AND EQUITY

LIABILITIES

200-22000-0000	A/P	386,457.00	
200-22020-0000	CUSTOMER DEPOSITS	154,943.33	
200-22021-0000	SEC AR CUSTOMER DEPOSIT	512,731.19	
200-22100-0000	ACCRUED SALARIES	15,821.00	
200-22103-0000	ACCRUED VACATION	12,764.00	
200-22106-0000	ACCRUED SICK LEAVE	87,846.00	
200-22120-0000	ACCRUED INT EXPENSE	1,939.00	
200-22130-0000	ACCRUED STATE UTILITY TAX	16,442.29	
200-22150-0000	ACCRUED GASB 68	366,743.00	
200-22400-0000	BONDS PAYABLE	1,865,000.00	
200-22450-0000	NOTES PAYABLE	3,012,648.48	
200-22600-0000	DUE TO GENERAL FUND	300,000.00	
200-22606-0000	DUE TO WATER & SEWER FUND	2,250,000.00	
200-22616-0000	DUE TO DEBT SERVICE	5,623.75	
TOTAL LIABILITIES			<u>8,988,959.04</u>

FUND EQUITY

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

LIGHT FUND

UNAPPROPRIATED FUND BALANCE:			
200-32900-0000	FUND BALANCE	20,492,093.60	
	REVENUE OVER EXPENDITURES - YTD	(2,665,663.26)	
	TOTAL FUND EQUITY		17,826,430.34
	TOTAL LIABILITIES AND EQUITY		26,815,389.38

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

WATER & SEWER FUND

ASSETS

250-11000-0000	CASH W&S- OPERATING ACCOUNT	1,591,634.66
250-11110-0503	INVEST/RESERVE ACCOUNT	175,000.00
250-11110-0504	INVEST/RESERVE ACCOUNT	175,000.00
250-11200-0503	A/R - WATER	104,591.80
250-11200-0504	A/R - SEWER	195,108.97
250-11201-0503	ALLOWANCE FOR UNCOLLECTABLE AC	(17,254.00)
250-11201-0504	ALLOWANCE FOR UNCOLLECTABLE AC	(32,240.00)
250-11202-0503	WTR A/R - PENALTIES	1,964.91
250-11202-0504	SWR A/R - PENALTIES	2,546.13
250-11205-0503	WTR A/R - MUN UTILITY TAX	5,581.63
250-11210-0503	WTR A/R - UNBILLED REVENUE	340,470.00
250-11250-0503	CONTRACT A/R FROM UB-WATER	622.14
250-11250-0504	CONTRACT A/R FROM UB - SEWER	822.25
250-11290-0503	WTR A/R - OTHER	1,388.30
250-11290-0504	SWR A/R - OTHER	30,515.69
250-11304-0000	DUE FROM ELECTRIC LIGHT FUND	2,250,000.00
250-11312-0503	WTR DUE FROM PARKS	50,000.00
250-11502-0503	WTR PLANT & LINES	1,283,284.00
250-11504-0503	WTR FILTERING PLANT	12,353,133.00
250-11512-0503	WTR PURIFICATION PUMPING & SYS	1,887,825.00
250-11515-0503	WTR WATER LINES	6,711,609.00
250-11516-0503	WTR SEWER LINES	9,065,321.00
250-11560-0503	WTR TRUCKS	561,156.00
250-11570-0503	WTR EQUIPMENT	315,117.00
250-11580-0503	WTR OFFICE EQUIPMENT	100,878.00
250-11599-0503	WTR LAND	145,341.00
250-11604-0503	WTR ACCUM DEP - FILTER PL	(2,479,750.00)
250-11610-0503	WTR ACCUM DEP - DISTRIBUT	(1,270,740.00)
250-11612-0503	WTR ACCUM DEP - PURIF PUM	(1,036,344.00)
250-11615-0503	WTR ACCUM DEP - WATER LIN	(2,387,676.00)
250-11616-0503	WTR ACCUM DEP - SEWER LIN	(3,744,134.00)
250-11660-0503	WTR ACCUM DEP - TRUCKS	(356,610.00)
250-11670-0503	WTR ACCUM DEP - EQUIPMENT	(241,504.00)
250-11680-0503	WTR ACCUM DEP - OFFICE EQ	(68,182.00)
TOTAL ASSETS		<u><u>25,714,476.48</u></u>

LIABILITIES AND EQUITY

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

WATER & SEWER FUND

<u>LIABILITIES</u>			
250-22000-0000	WTR A/P	1,445,906.00	
250-22020-0000	CUSTOMER DEPOSITS	170.00	
250-22020-0503	WTR CUSTOMER DEPOSITS	19,793.19	
250-22020-0504	SWR CUSTOMER DEPOSITS	11,254.77	
250-22025-0503	WTR DEDUCT WATER METER DEP	25.00	
250-22100-0503	WTR ACCRUED SALARIES	11,999.00	
250-22103-0503	WTR ACCRUED VACATION	20,581.00	
250-22106-0503	WTR ACCRUED SICK LEAVE	29,451.00	
250-22120-0503	WTR ACCRUED INT EXPENSE	3,613.00	
250-22150-0503	ACCRUED GASB 68	288,886.00	
250-22455-0504	SWR IEPA LOAN L17-2811	972,512.00	
250-22456-0503	WTR IEPA LOAN L17-2913	223,885.45	
250-22457-0503	WTR IEPA LOAN L17-4081	357,970.18	
250-22458-0503	WTR IEPA LOAN L17-5101	3,523,026.60	
TOTAL LIABILITIES			6,909,073.19
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
250-32900-0000	FUND BALANCE	18,069,840.95	
	REVENUE OVER EXPENDITURES - YTD	735,562.34	
TOTAL FUND EQUITY			18,805,403.29
TOTAL LIABILITIES AND EQUITY			25,714,476.48

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

AMBULANCE FUND

ASSETS

300-11000-0000	CASH - OPERATING ACCOUNT	1,144,395.66	
300-11200-0000	A/R - AMBULANCE	412,651.91	
300-11201-0000	ALLOWANCE FOR UNCOLLECTABLE AC	(137,652.25)	
300-11230-0000	PROPERTY TAX RECEIVABLE	403,000.00	
300-11290-0000	A/R - OTHER	275.00	
	TOTAL ASSETS		1,822,670.32

LIABILITIES AND EQUITY

LIABILITIES

300-22000-0000	A/P	29,758.00	
300-22100-0000	ACCRUED SALARIES	12,081.00	
300-22800-0000	DEF INC - PROPERTY TAX	403,000.00	
	TOTAL LIABILITIES		444,839.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
300-32900-0000	FUND BALANCE	1,125,906.36	
	REVENUE OVER EXPENDITURES - YTD	251,924.96	
	TOTAL FUND EQUITY		1,377,831.32
	TOTAL LIABILITIES AND EQUITY		1,822,670.32

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

PARKS & RECREATION FUND

ASSETS

330-11000-0000	CASH - OPERATING ACCOUNT	133,980.23	
330-11230-0401	PROPERTY TAX RECEIVABLE PARKS	280,000.00	
330-11290-0401	A/R - OTHER PARKS	5,287.64	
330-11290-0402	A/R - OTHER CIVIC CTR	17,668.33	
	TOTAL ASSETS		436,936.20

LIABILITIES AND EQUITY

LIABILITIES

330-22000-0401	A/P PARKS	4,866.00	
330-22100-0401	ACCRUED SALARIES PARKS	(2,802.00)	
330-22100-0403	ACCRUED SALARIES POOL	4,835.00	
330-22604-0401	PARKS DUE TO LIGHT FUND	90,000.00	
330-22606-0401	PARKS DUE TO WTR & SWR FUND	50,000.00	
330-22800-0401	PARKS DEF INC - PROPERTY TAX	204,000.00	
330-22800-0403	POOL DEF INC - PROPERTY TAX	76,000.00	
	TOTAL LIABILITIES		426,899.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
330-32900-0000	FUND BALANCE	(28,797.04)	
	REVENUE OVER EXPENDITURES - YTD	38,834.24	
	TOTAL FUND EQUITY		10,037.20
	TOTAL LIABILITIES AND EQUITY		436,936.20

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

FIRE DEPARTMENT FUND

ASSETS

360-11000-0000	CASH - OPERATING ACCOUNT	300,269.01	
360-11230-0000	PROPERTY TAX RECEIVABLE	164,000.00	
	TOTAL ASSETS		464,269.01

LIABILITIES AND EQUITY

LIABILITIES

360-22000-0000	A/P	348.00	
360-22604-0000	DUE TO ELEC LIGHT FD - LOAN	300,000.00	
360-22800-0000	DEF INC - PROPERTY TAX	164,000.00	
	TOTAL LIABILITIES		464,348.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
360-32900-0000	FUND BALANCE	(113,394.66)	
	REVENUE OVER EXPENDITURES - YTD	113,315.67	
	TOTAL FUND EQUITY		(78.99)
	TOTAL LIABILITIES AND EQUITY		464,269.01

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

RESTRICTED IMRF FUND

ASSETS

400-11000-0000	CASH - OPERATING ACCOUNT	219,623.59	
400-11230-0000	PROPERTY TAX RECEIVABLE	171,000.00	
		<hr/>	
	TOTAL ASSETS		390,623.59
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LIABILITIES AND EQUITY

LIABILITIES

400-22000-0000	A/P	60,829.00	
400-22800-0000	DEF INC - PROPERTY TAX	171,000.00	
		<hr/>	
	TOTAL LIABILITIES		231,829.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
400-32900-0000	FUND BALANCE	86,014.19	
	REVENUE OVER EXPENDITURES - YTD	72,780.40	
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	TOTAL FUND EQUITY		158,794.59
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	TOTAL LIABILITIES AND EQUITY		390,623.59
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CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

RESTRICTED POLICE PENSION FUND

ASSETS

450-11000-0000	CASH - OPERATING ACCOUNT	139,451.23	
450-11100-1010	INVEST - FIXED INCOME POL PENS	3,273,787.59	
450-11190-1010	MUTUAL FUNDS - POLICE PENSION	2,803,835.64	
450-11191-1010	INVEST - POLICE PENSION MNYMKT	735,526.04	
450-11230-0000	PROPERTY TAX RECEIVABLE	390,000.00	
450-11280-0000	ACCRUED INTEREST RECEIVABLE	24,164.81	
	TOTAL ASSETS		7,366,765.31

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
450-32900-0000	FUND BALANCE	7,149,261.33	
	REVENUE OVER EXPENDITURES - YTD	217,503.98	
	TOTAL FUND EQUITY		7,366,765.31
	TOTAL LIABILITIES AND EQUITY		7,366,765.31

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

RESTRICTED MOTOR FUEL TAX FUND

ASSETS

500-11000-0000	CASH - OPERATING ACCOUNT	1,467,227.24	
500-11200-0000	A/R	28,751.00	
		<hr/>	
	TOTAL ASSETS		1,495,978.24
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LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
500-32900-0000	FUND BALANCE	1,402,761.86	
	REVENUE OVER EXPENDITURES - YTD	93,216.38	
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	TOTAL FUND EQUITY		1,495,978.24
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	TOTAL LIABILITIES AND EQUITY		1,495,978.24
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CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

RESTRICTED TIF #1 FUND

ASSETS

540-11000-0000	CASH - OPERATING ACCOUNT	1,182.09	
	TOTAL ASSETS		1,182.09

LIABILITIES AND EQUITY

LIABILITIES

540-22604-0000	DUE TO ELECTRIC LIGHT FUND	132,300.00	
	TOTAL LIABILITIES		132,300.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
540-32900-0000	FUND BALANCE	(131,145.68)	
	REVENUE OVER EXPENDITURES - YTD	27.77	
	TOTAL FUND EQUITY		(131,117.91)
	TOTAL LIABILITIES AND EQUITY		1,182.09

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

RESTRICTED TIF #2 FUND

ASSETS

560-11000-0000	CASH - OPERATING ACCOUNT	697,644.73	
560-11230-0000	PROPERTY TAX RECEIVABLE	1,279,000.00	
560-11290-0000	A/R - OTHER	22,500.00	
	TOTAL ASSETS		1,999,144.73

LIABILITIES AND EQUITY

LIABILITIES

560-22800-0000	DEF INC - PROPERTY TAX	1,279,000.00	
	TOTAL LIABILITIES		1,279,000.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
560-32900-0000	FUND BALANCE	2,125,770.53	
	REVENUE OVER EXPENDITURES - YTD	(1,405,625.80)	
	TOTAL FUND EQUITY		720,144.73
	TOTAL LIABILITIES AND EQUITY		1,999,144.73

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

RESTRICTED TIF #3 FUND

ASSETS

570-11000-0000	CASH - OPERATING ACCOUNT	535,148.14	
570-11230-0000	PROPERTY TAX RECEIVABLE	283,000.00	
570-11290-0000	A/R - OTHER	225,239.06	
	TOTAL ASSETS		1,043,387.20

LIABILITIES AND EQUITY

LIABILITIES

570-22000-0000	A/P	777,225.00	
570-22600-0000	DUE TO GENERAL FUND	4,059,000.00	
570-22604-0000	DUE TO ELECTRIC LIGHT FUND	6,694,000.00	
570-22800-0000	DEF INC - PROPERTY TAX	283,000.00	
	TOTAL LIABILITIES		11,813,225.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
570-32900-0000	FUND BALANCE	(11,354,741.55)	
	REVENUE OVER EXPENDITURES - YTD	584,903.75	
	TOTAL FUND EQUITY		(10,769,837.80)
	TOTAL LIABILITIES AND EQUITY		1,043,387.20

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

SSA CROWNE POINTE

ASSETS

590-11000-0000	CASH - OPERATING ACCOUNT	23,274.12	
	TOTAL ASSETS		23,274.12

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
590-32900-0000	FUND BALANCE	6,888.99	
	REVENUE OVER EXPENDITURES - YTD	16,385.13	
	TOTAL FUND EQUITY		23,274.12
	TOTAL LIABILITIES AND EQUITY		23,274.12

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

BUSINESS DISTRICT

ASSETS

595-11000-0000	CASH - OPERATING ACCOUNT	559,339.81	
595-11255-0000	INTERGOVERN RECEIVABLE	24,102.00	
	TOTAL ASSETS		583,441.81

LIABILITIES AND EQUITY

LIABILITIES

595-22600-0000	DUE TO GENERAL FUND	596,460.00	
595-22820-0000	DEF REVENUE	8,546.00	
	TOTAL LIABILITIES		605,006.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
595-32900-0000	FUND BALANCE	(73,090.77)	
	REVENUE OVER EXPENDITURES - YTD	51,526.58	
	TOTAL FUND EQUITY		(21,564.19)
	TOTAL LIABILITIES AND EQUITY		583,441.81

CITY OF MASCOUTAH
BALANCE SHEET
OCTOBER 31, 2023

RESTRICTED DEBT SERVICE FUND

ASSETS

600-11000-0000	CASH - OPERATING ACCOUNT	240,722.95	
600-11230-0000	PROPERTY TAX RECEIVABLE	182,000.00	
600-11304-0000	DUE FROM ELECTRIC LIGHT FUND	5,623.75	
	TOTAL ASSETS		428,346.70

LIABILITIES AND EQUITY

LIABILITIES

600-22800-0000	DEF INC - PROPERTY TAX	182,000.00	
	TOTAL LIABILITIES		182,000.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
600-32900-0000	FUND BALANCE	276,031.71	
	REVENUE OVER EXPENDITURES - YTD	(29,685.01)	
	TOTAL FUND EQUITY		246,346.70
	TOTAL LIABILITIES AND EQUITY		428,346.70

CITY OF MASCOUTAH

Public Works Directors Report

TO: Honorable Mayor and Council
FROM: Jesse Carlton, Public Works Director
SUBJECT: Public Works– Status Report
MEETING DATE: November 20th 2023

Public Works Department

- The Public Works Department completed 729 work orders in the month of October.

Street Department

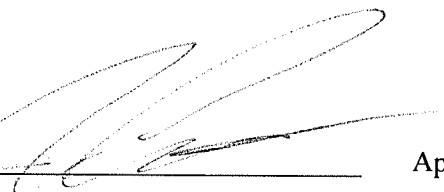
- Performed Fall Fest and Halloween parade duties
- Took delivery of 75ton of road salt for upcoming winter weather
- Picked up trash left in alley behind 100 E Main St
- Trimmed trees on East Green for sidewalk project
- Winterized summer equipment
- Swept up excess rock from roadways that were on the 2023 oil and chip program
- Repaired 30MPH sign on Hayden Dr
- Performed partial depth patches on North 5th St and on Impala Dr
- Mowed the 10th St retention pond
- Boom mowed areas throughout town
- Cut grass on city property and right of ways
- Patched potholes throughout town
- Completed regular maintenance at the Yard Waste Dump
- Swept streets throughout town more frequently for leaves
- Checked trashcans weekly
- Completed daily work orders

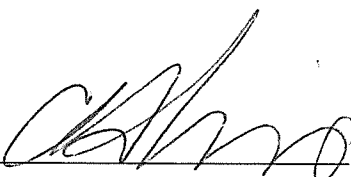
Water Department

- Winterized the City Pool
- Replaced fire hydrant on Joesph Dr
- Turned on heaters and winterized City owned lift stations
- Rerouted a water line at the waste water plant
- Winterized other City owned bathrooms and buildings throughout the Park
- Flushed and serviced hydrants throughout town
- Investigated possible leaking around the digester at the treatment plant
- Cleaned sewer mains in various areas of town along with adding root killer and degreaser in trouble areas
- Performed daily tests and meter readings for the IEPA
- Completed daily operations of the City's Wastewater Plant
- Completed daily locates and work orders
- Read meters for City owned utilities

Electric Department

- Installed fiber and electric service to the water vault at Boeing
- Worked with JF Electric on Rt 4
- Replace pole at 207 North 7th St
- Worked on doing transfers at Rt 4 to new pole line
- Repaired outage at Trinity Services
- Repaired bad secondary connector at 24 Michelle Dr
- Repaired electric at 302 North Lebanon that Charter damaged while boring
- Worked on fiber issues
- Checked all the outlets for the Fall Festival
- Conducted monthly substation checks
- Completed daily work orders and locates

Prepared By: 
Jesse Carlton, Public Works Director

Approved By: 
Cody Hawkins, City Manager

Permit Number	Application Date	Property Address	Total Fees	Total Valuation
Accessory Building Permit (Habitable Building)				
MAS-23-094	10/11/2023	1415 MCKINLEY ST	100.00	20,000.00
Total Accessory Building Permit (Habitable Building):			100.00	20,000.00
1				
Electrical Permits				
EL-23-023	10/10/2023	9656 AIR TERMINAL DR	75.00	0.00
EL-23-024	10/11/2023	9645 WEATHERBY ST	75.00	0.00
Total Electrical Permits:			150.00	0.00
2				
Fence Permits				
F-23-040	09/27/2023	1323 EISENHOWER ST	41.25	5,500.00
F-23-041	10/17/2023	711 W GREEN ST	123.75	16,500.00
F-23-042	10/17/2023	1241 N COUNTY RD	17.25	2,300.00
F-23-043	10/17/2023	824 W SOUTH ST	41.75	5,567.00
Total Fence Permits:			224.00	29,867.00
4				
NEW RESIDENTIAL BUILDING INDIAN PRAIRIE ESTATES				
MAS-23-084	09/13/2023	9711 IROQUOIS DR	7,385.00	250,000.00
MAS-23-085	09/13/2023	1133 MENOMINEE TRL	7,875.74	250,000.00
MAS-23-089	09/27/2023	1153 MENOMINEE TRL	8,150.55	250,000.00
MAS-23-095	10/19/2023	1113 Menominee	7,727.14	250,000.00
Total NEW RESIDENTIAL BUILDING INDIAN PRAIRIE E			31,138.43	1,000,000.00
4				
New Residential Building Permit				
MAS-23-086	09/13/2023	1232 WINDING OAKS LN	7,043.37	250,000.00
Total New Residential Building Permit:			7,043.37	250,000.00
1				
Residential Addition Building Permit				
MAS-23-092	10/04/2023	504 N 10TH ST	180.00	16,000.00
Total Residential Addition Building Permit:			180.00	16,000.00
1				
Residential Remodel Building Permit				
MAS-23-093	10/05/2023	616 DANIEL DR	210.00	22,000.00
Total Residential Remodel Building Permit:				

Permit Number	Application Date	Property Address	Total Fees	Total Valuation
			210.00	22,000.00
1				
Solar Permits				
SA-23-008	10/11/2023	9640 WINCHESTER ST	603.56	34,840.49
Total Solar Permits:			603.56	34,840.49
1				
Grand Totals:			39,649.36	1,372,707.49
15				

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council
FROM: City Manager/Finance Coordinator
SUBJECT: **Monthly Account Summary – Cash Account Balances
(Monthly Fund Balance Report) – October 2023**

MEETING DATE: November 20, 2023

REQUESTED ACTION: Council accepts the Monthly Fund Balance Report for the month of October 2023

BACKGROUND & STAFF COMMENTS:

Staff hereby forwards the Account Summary – Cash Account Balances October 2023.

Attached Council will find the cash account balances with separate columns as listed:

- 1) Beginning balance by fund
- 2) Monthly activity including
 - a. Debits (Revenues)
 - b. Credits (Expenses)
- 3) Ending balance by fund
- 4) Monthly Change in Investments – any account with an “R” in front of the description is a restricted account and/or an investment account.
- 5) Total funds/cash available

The City reports a beginning total balance of \$17,984,152.67 and an ending balance of \$16,597,464.76 for October. October reports a total cash decrease of (\$1,386,687.91).

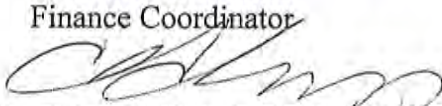
RECOMMENDATION:

The City Manager and staff recommend that Council accept the Monthly Fund Balance Report for the month of October 2023.

SUGGESTED MOTION:

I move to accept the Monthly Fund Balance Report for the month of October 2023.

Prepared By: 
Lynn Weidenbenner
Finance Coordinator


Attachments: Fund Balance Analysis Report

Account Number	Title	Beginning Balance	Debit	Credit	Ending Balance
100-11000-0000	CASH - OPERATING ACCOUNT	1,413,317.13	2,261,054.50	2,489,955.81-	1,184,415.82
100-11002-0000	CASH - CLEARING ACCOUNT	72,251.06	4,851.18	.00	77,102.24
100-11003-0000	CASH - CLEARING PSN PMTS	2,538.42	2.17	.00	2,540.59
100-11005-0000	CASH - CLEARING CCC PMTS	500.21	224.19	.00	724.40
100-11010-0000	CASH - CEMETERY PURCHASE ACCO	3,942.57	.00	.00	3,942.57
100-11090-0000	PETTY CASH	400.00	.00	.00	400.00
100-11092-0000	CASH IN DRAWER	200.00	.00	.00	200.00
100-11120-1010	R INVEST - OPERATING CEM PURCH	80,252.45	.00	.00	80,252.45
Total GENERAL FUND:		1,573,401.84	2,266,132.04	2,489,955.81-	1,349,578.07 (223,823.77)
110-11121-1010	R INVEST - CEM PERP CARE TR	290,888.67	.00	.00	290,888.67
110-11122-0000	R CASH-RESTR CEM TRUST FUND	37,766.59	1,320.11	.00	39,086.70
Total RESTRICTED CEM TRUST FUND:		328,655.26	1,320.11	.00	329,975.37 +1320.11
200-11000-0000	CASH - OPERATING ACCOUNT	248,158.62	6,634,531.96	6,581,821.99-	300,868.59
200-11110-0000	INVEST/RESERVE ACCOUNT	400,000.00	.00	.00	400,000.00
Total LIGHT FUND:		648,158.62	6,634,531.96	6,581,821.99-	700,868.59 +52709.97
250-11000-0000	CASH W&S- OPERATING ACCOUNT	2,714,502.26	882,002.06	2,004,869.66-	1,591,634.66
250-11110-0503	INVEST/RESERVE ACCOUNT	175,000.00	.00	.00	175,000.00
250-11110-0504	INVEST/RESERVE ACCOUNT	175,000.00	.00	.00	175,000.00
Total WATER & SEWER FUND:		3,064,502.26	882,002.06	2,004,869.66-	1,941,634.66 (1,122,867.60)
300-11000-0000	CASH - OPERATING ACCOUNT	1,056,499.91	1,016,978.70	929,082.95-	1,144,395.66
Total AMBULANCE FUND:		1,056,499.91	1,016,978.70	929,082.95-	1,144,395.66 +87,895.75
330-11000-0000	CASH - OPERATING ACCOUNT	117,804.82	89,030.69	72,855.28-	133,980.23
Total PARKS & RECREATION FUND:		117,804.82	89,030.69	72,855.28-	133,980.23 +16,175.41
360-11000-0000	CASH - OPERATING ACCOUNT	295,445.87	52,879.57	48,056.43-	300,269.01
Total FIRE DEPARTMENT FUND:		295,445.87	52,879.57	48,056.43-	300,269.01 +4823.14
400-11000-0000	CASH - OPERATING ACCOUNT	223,413.59	37,067.93	40,857.93-	219,623.59
Total RESTRICTED IMRF FUND:		223,413.59	37,067.93	40,857.93-	219,623.59 (3,790.00)

RESTRICTED POLICE PENSION FUND

Account Number	Title	Beginning Balance	Debit	Credit	Ending Balance
450-11000-0000	CASH - OPERATING ACCOUNT	251,526.48	12,949.75	125,025.00-	139,451.23
450-11100-1010	INVEST - FIXED INCOME POL PENS	3,273,787.59	.00	.00	3,273,787.59
450-11190-1010	MUTUAL FUNDS - POLICE PENSION	2,803,835.64	.00	.00	2,803,835.64
450-11191-1010	INVEST - POLICE PENSION MNYMKT	610,526.04	125,000.00	.00	735,526.04
Total RESTRICTED POLICE PENSION FUND:		6,939,675.75	137,949.75	125,025.00-	6,952,600.50 +12,924.75
500-11000-0000	CASH - OPERATING ACCOUNT	1,507,922.65	186,352.09	227,047.50-	1,467,227.24
Total RESTRICTED MOTOR FUEL TAX FUND:		1,507,922.65	186,352.09	227,047.50-	1,467,227.24 (40,695.41)
540-11000-0000	CASH - OPERATING ACCOUNT	1,177.45	4.64	.00	1,182.09
Total RESTRICTED TIF #1 FUND:		1,177.45	4.64	.00	1,182.09 +4.64
560-11000-0000	CASH - OPERATING ACCOUNT	752,498.76	651,788.50	706,642.53-	697,644.73
Total RESTRICTED TIF #2 FUND:		752,498.76	651,788.50	706,642.53-	697,644.73 (54,854.03)
570-11000-0000	CASH - OPERATING ACCOUNT	503,322.65	75,968.99	44,143.50-	535,148.14
Total RESTRICTED TIF #3 FUND:		503,322.65	75,968.99	44,143.50-	535,148.14 +31,825.49
590-11000-0000	CASH - OPERATING ACCOUNT	21,292.18	1,981.94	.00	23,274.12
Total SSA CROWNE POINTE:		21,292.18	1,981.94	.00	23,274.12 +1981.94
595-11000-0000	CASH - OPERATING ACCOUNT	549,867.02	9,472.79	.00	559,339.81
Total BUSINESS DISTRICT:		549,867.02	9,472.79	.00	559,339.81 +9472.79
600-11000-0000	CASH - OPERATING ACCOUNT	400,514.04	383,829.91	543,621.00-	240,722.95
Total RESTRICTED DEBT SERVICE FUND:		400,514.04	383,829.91	543,621.00-	240,722.95 (159,791.09)
Grand Totals:		17,984,152.67	12,427,291.67	13,813,979.58-	16,597,464.76 (1,386,687.91)

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council

FROM: City Manager/Finance Coordinator

SUBJECT: **Monthly Claims & Salaries Council Report – October 2023**

MEETING DATE: November 20, 2023

REQUESTED ACTION: Council accepts the Monthly Claims & Salaries Council Report for the month of October 2023

BACKGROUND & STAFF COMMENTS:

Per commitment, the City Manager is forwarding the Finance Department's Monthly Claims & Salaries Council Report. This includes a check register from accounts payable and a transmittal report from payroll.

Check Register – Monthly Expense Report for Council

This report gives detailed information regarding the checks written to pay vendors in accounts payable for the month, including the date, check number, vendor name/number, invoice number, invoice amount, description, general ledger account number, and check amount.

The Accounts Payable total recorded in the month of October is \$3,371,867.52. Some payments are noted for recording and accounting purposes while others are noted below for various purchases, loan obligations and projects.

The following payments for this month are exceptions or one-time payments not related to daily or monthly operations:

- The Answerman Inc – not a true vendor expense, revenues are collected and posted through cash receipting; then as per agreement a portion of this is paid back to the inspector through accounts payable for 1099 accounting purposes
- Mascoutah Library – not a true vendor expense, the City receives all property taxes via ach to one bank account and for accounting purposes a check is processed for the library's portion
- BRG Inspections and/or Michael S Ehret – not a true vendor expense, revenues are collected and posted through cash receipting; then a specified amount is paid to the plumbing inspector
- Misc Refund(s) – not a true vendor expense, revenues collected are refunded through accounts payable for accounting and auditing purposes
- WWTP – it is also important to note that expenses related to the Wastewater Treatment Plant are not actual expenses since we get the money back from our IEPA loan quarterly
- Bank of New York Mellon – 2008 GO Bond debt payment, \$489,194.38
- BHMG Engineers – 13.8KV North Sub Upgrades, \$23,620.22

- Hanks Excavating – N Lebanon St reconstruction work, \$206,845.74
- TWM – engineering for various projects, \$22,474.00
- Beelman Logistics – seal coat aggregate for oil and chip, \$70,341.64
- Citizens Community Bank – electric phase II loan payment, \$136,221.84
- Gonzalez Companies – engineering wwtp, \$19,797.50
- IML Risk Management – annual insurance payment and dues, \$305,308.42
- JF Electric – line 2 installation pay requests 4 and 5, \$1,026,740.41
- Fletcher Reinhardt – electric phase II supplies and other, \$38,970.79
- IEPA – debt payments, \$79,878.27

Transmittal Report – Salary Report for Council

This report gives summarized information regarding the salaries paid to employees. It is summarized by department and number of employees paid. The total net amount paid to employees in October equals \$284,472.08. The average payroll every month ranges from \$230,000 to \$255,000 unless there are three pay periods in the month or there is seasonal expense. October did not have three pay dates and very little seasonal expenses but did have some increased expenses related to changes in active personnel.

RECOMMENDATION:

The City Manager and staff recommend Council accepts the Monthly Claims & Salaries Council Report for the month of October 2023.

SUGGESTED MOTION:

I move to accept the Monthly Claims & Salaries Council Report for the month of October 2023.

Prepared By:



Lynn Weidenbenner
Finance Coordinator



Attachments: Monthly Claims & Salaries Council Report

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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 10/1/2023 - 10/31/2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
67951									
10/23	10/03/2023	67951	4775	MASCOUTAH PUBLIC LIBRARY	PROPERTY TAXE	2022 PROPERTY TAXES CORP	100-43005-0000	47,849.27	47,849.27
10/23	10/03/2023	67951	4775	MASCOUTAH PUBLIC LIBRARY	PROPERTY TAXE	2022 PROPERTY TAXES BUILDING	100-43030-0000	2,333.22	2,333.22
10/23	10/03/2023	67951	4775	MASCOUTAH PUBLIC LIBRARY	PROPERTY TAXE	2022 PROPERTY TAXES IMRF	100-43005-0000	2,972.96	2,972.96
10/23	10/03/2023	67951	4775	MASCOUTAH PUBLIC LIBRARY	PROPERTY TAXE	2022 PROPERTY TAXES LIABILITY	100-43005-0000	1,335.95	1,335.95
10/23	10/03/2023	67951	4775	MASCOUTAH PUBLIC LIBRARY	PROPERTY TAXE	2022 PROPERTY TAXES SOC SEC	100-43005-0000	940.81	940.81
10/23	10/03/2023	67951	4775	MASCOUTAH PUBLIC LIBRARY	PROPERTY TAXE	2022 PROPERTY TAXES MEDICARE	100-43005-0000	188.16	188.16
Total 67951:								not used expense	55,620.37
67952									
10/23	10/05/2023	67952	11084	ALAN ENVIRONMENTAL PRODUCTS	INV17464	AE 577 LIQUIP VIII	200-50501-6720	383.02	383.02
10/23	10/05/2023	67952	11084	ALAN ENVIRONMENTAL PRODUCTS	INV17487	AE 530 WEED EASY	200-50501-6720	424.63	424.63
Total 67952:									807.65
67953									
10/23	10/05/2023	67953	3680	AMEREN ILLINOIS	14006-9/23	MIA 905 PARK DR	330-50401-6310	53.75	53.75
10/23	10/05/2023	67953	3680	AMEREN ILLINOIS	42009-9/23	9th STREET LIFT STATION GENERATO	250-50504-6310	55.54	55.54
10/23	10/05/2023	67953	3680	AMEREN ILLINOIS	63027-9/23	KLINGELHOEFFER L/S GENERATOR	250-50504-6310	57.33	57.33
10/23	10/05/2023	67953	3680	AMEREN ILLINOIS	65013-9/23	ELECTRIC BLDG	200-50502-6310	53.75	53.75
10/23	10/05/2023	67953	3680	AMEREN ILLINOIS	87857-9/23	POWER PLANT	200-50501-6310	56.40	56.40
10/23	10/05/2023	67953	3680	AMEREN ILLINOIS	99002-9/23	WATER/ SEWER BLDG	250-50503-6310	53.75	53.75
Total 67953:									330.52
67954									
10/23	10/05/2023	67954	10992	APPLIED CONCEPTS	426503	RADAR UNIT M8 2023 F150	100-50201-8202	2,117.50	2,117.50
Total 67954:									2,117.50
67955									
10/23	10/05/2023	67955	10697	ASSUREDPARTNERS CORNERSTONE	19879 COBRA	COBRA LETTER PROCESSING FOR 5	100-50101-7500	50.00	50.00
Total 67955:									50.00
67956									
10/23	10/05/2023	67956	11060	B&F CONSTRUCTION CODE SERVICE	62802	PLAN REVIEW- MARTIN STEEL ADDITI	100-50102-6066	2,350.00	2,350.00

CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 10/1/2023 - 10/31/2023Page: 2
Nov 14, 2023 06:42PM

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
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Total 67956:

2,350.00

67957

10/23	10/05/2023	67957	565	BANK OF NEW YORK MELLON	20080GO BOND	2008 GO BOND PAYMENT	200-50502-9001	307,987.38	307,987.38
10/23	10/05/2023	67957	565	BANK OF NEW YORK MELLON	20080GO BOND	2008 GO BOND PAYMENT	600-50000-9001	181,207.00	181,207.00

Total 67957:

489,194.38

67958

10/23	10/05/2023	67958	11463	BEELMAN READY MIX	245370	CONCRETE PAD FOR EMS AT CITY HA	100-50505-6560	560.00	560.00
10/23	10/05/2023	67958	11463	BEELMAN READY MIX	248444	SIDEWALK REPLACEMENT HERITAGE	100-50505-6560	483.00	483.00

Total 67958:

1,043.00

67959

10/23	10/05/2023	67959	9362	BHMG ENGINEERS	E01688-117	13.8 KV NORTH SUB UPGRADES	200-50720-7300	23,620.22	23,620.22
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Total 67959:

23,620.22

67960

10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	100-50505-6320	9.31	9.31
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	100-50505-6330	253.66	253.66
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	100-50101-6335	586.83	586.83
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	100-50101-6336	972.30	972.30
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	100-50301-6330	85.69	85.69
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	100-50301-6330	2,076.86	2,076.86
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	100-50300-6320	6.06	6.06
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	100-50300-6330	65.56	65.56
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	200-50501-6320	108.89	108.89
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	200-50501-6330	1,115.60	1,115.60
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	200-50502-6340	5,466.03	5,466.03
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	200-50502-6330	224.31	224.31
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	250-50503-6330	2,401.40	2,401.40
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	250-50503-6320	60.05	60.05
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	250-50504-6320	4,933.64	4,933.64
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	250-50504-6330	8,104.79	8,104.79
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	330-50402-6320	88.64	88.64
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	330-50402-6330	1,065.10	1,065.10
10/23	10/05/2023	67960	1350	CITY OF MASCOUTAH	UTBILLS OCTOBE	UTILITY BILLS- OCTOBER 2023	330-50401-6320	571.43	571.43

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
67966									
10/23	10/05/2023	67966	10816	JEWELL PSYCHOLOGICAL SERVICES	2112	PSYCH EVAL TIM LAY	100-50201-5800	450.00	450.00
Total 67966:									450.00
67967									
10/23	10/05/2023	67967	4365	LAWSON PRODUCTS	9310950098	M & R SUPPLIES	200-50501-6510	506.88	506.88
10/23	10/05/2023	67967	4365	LAWSON PRODUCTS	9310953710	CABLE TIES	200-50502-6730	217.00	217.00
Total 67967:									723.88
67968									
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	100-50300-6520	11.98	11.98
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	100-50505-6555	47.96	47.96
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	100-50505-6740	31.57	31.57
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	200-50501-6710	4.99	4.99
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	250-50503-6740	127.95	127.95
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	250-50504-6740	70.00	70.00
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	250-50506-6720	179.82	179.82
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	250-50506-6730	19.50	19.50
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	250-50506-6760	26.99	26.99
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	300-50202-6520	12.99	12.99
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	330-50401-6540	164.85	164.85
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	330-50401-6710	18.98	18.98
10/23	10/05/2023	67968	9990	MASCOUTAH ACE HARDWARE & GIFT	OCTOBER 23	TOOLS/SUPPLIES/MAINT	330-50403-6720	21.00	21.00
Total 67968:									738.58
67969									
10/23	10/05/2023	67969	4710	MASCOUTAH EQUIPMENT CO	T499050	STABILIZER	330-50401-6730	82.95	82.95
10/23	10/05/2023	67969	4710	MASCOUTAH EQUIPMENT CO	T499050	OVERPAYMENT	330-50401-6510	35.70-	35.70-
10/23	10/05/2023	67969	4710	MASCOUTAH EQUIPMENT CO	T500143	MOWER	330-50401-6510	69.86	69.86
10/23	10/05/2023	67969	4710	MASCOUTAH EQUIPMENT CO	T500556	AIR COMP	250-50503-6510	27.51	27.51
Total 67969:									144.62
67970									
10/23	10/05/2023	67970	5105	MIDWEST METER INCORPORATION	0159895-IN	METER BASES	250-50503-6550	2,256.00	2,256.00

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Total 67970:									
67971	10/05/2023	67971	10642	MOTOR, PUMP & SERVICES LLC	5879	UPGRADE L/S	250-50504-6550	3,903.00	3,903.00
Total 67971:									
67972	10/05/2023	67972	6085	PRAXAIR DISTRIBUTION	38038873	BOTTLE MAINT	200-50501-7500	240.21	240.21
Total 67972:									
Total 67973:									
10/23	10/05/2023	67973	6890	SLM WATER COMMISSION	0923104	WATER PURCHASE - OCTOBER 2023	250-50503-7910	36,924.14	36,924.14
10/23	10/05/2023	67973	6890	SLM WATER COMMISSION	0923113	WATER PURCHASE OCTOBER 2023	250-50503-7910	1,421.44	1,421.44
10/23	10/05/2023	67973	6890	SLM WATER COMMISSION	0923114	WATER PURCHASE OCTOBER 2023	250-50503-7910	136.30	136.30
10/23	10/05/2023	67973	6890	SLM WATER COMMISSION	0923163	WATER PURCHASE OCTOBER 2023	250-50503-7910	258.50	258.50
10/23	10/05/2023	67973	6890	SLM WATER COMMISSION	0923164	WATER PURCHASE OCTOBER 2023	250-50503-7910	87.66	87.66
10/23	10/05/2023	67973	6890	SLM WATER COMMISSION	0923165	WATER PURCHASE OCTOBER 2023	250-50503-7910	38.78	38.78
Total 67973:									
67974	10/05/2023	67974	11235	SNAP-ON HI-LINE HAAS TOOLS	09212319665	SHORT PHILLIPS	200-50501-6740	14.45	14.45
Total 67974:									
67975	10/05/2023	67975	7170	ST CLAIR SERVICE CO	40045261	REGULATOR DEPOSIT	100-50301-6760	15.00	15.00
Total 67975:									
67976	10/05/2023	67976	9302	SURMEIER & SURMEIER	308257	SEALER ADDED TO CITY OWNED PAR	100-50505-6560	5,815.00	5,815.00
Total 67976:									
67977	10/05/2023	67977	7580	TERMINAL SUPPLY CO	68541-00	8 PC VORTEX BIT SET	200-50501-6510	448.80	448.80

GL	Check	Check	Vendor				
Period	Issue Date	Number	Number	Payee	Invoice	Description	Invoice
					Number		GL Account
							Invoice
							Amount
							Check
							Amount

Total 67977:

448.80

67978

10/23	10/05/2023	67978	7690	THOUVENOT WADE MOERCHEN INC	81176	RT 4 SHARED PATH	570-50711-7300	1,209.50	1,209.50
10/23	10/05/2023	67978	7690	THOUVENOT WADE MOERCHEN INC	81181	ONYX DRIVE IMPROVEMENTS	500-50752-7300	2,187.00	2,187.00
10/23	10/05/2023	67978	7690	THOUVENOT WADE MOERCHEN INC	81186	RT 4 SHARED PATH	570-50711-7300	7,795.00	7,795.00
10/23	10/05/2023	67978	7690	THOUVENOT WADE MOERCHEN INC	81356	2023 MFT PROGRAM	500-50000-6570	1,677.00	1,677.00
10/23	10/05/2023	67978	7690	THOUVENOT WADE MOERCHEN INC	81367	LEBANON ST CONSTRUCTION OBSE	560-50768-7300	9,605.50	9,605.50

Total 67978:

22,474.00

67979

10/23	10/05/2023	67979	11010	UNITED INK	253127	SERVICE TO SITY HALL MARQUEE	100-50101-6510	133.70	133.70
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Total 67979:

133.70

67980

10/23	10/05/2023	67980	11464	VALAMONT	CD40076075	LINE 2 MATERIAL	200-50720-7300	11,825.00	11,825.00
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Total 67980:

11,825.00

67981

10/23	10/05/2023	67981	9091	VERIZON WIRELESS	9945085198	CITY HALL IPADS	100-50101-7200	72.02	72.02
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Total 67981:

72.02

67982

10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	SEPTEMBER SW/CMA	100-50101-6060	18.74	18.74
10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	RIDE TO DINNER IML	100-50101-6060	20.94	20.94
10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	RIDE TO HOTEL IML	100-50101-6060	21.25	21.25
10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	LUNCH IML	100-50101-6060	18.00	18.00
10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	RIDE TO DINNER IML	100-50101-6060	20.98	20.98
10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	RIDE TO HOTEL IML	100-50101-6060	18.42	18.42
10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	GAS IML	100-50101-6060	60.02	60.02
10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	FOOD IML	100-50101-6060	38.96	38.96
10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	IML HOTEL	100-50101-6060	1,183.02	1,183.02
10/23	10/05/2023	67982	11169	VISA	SEP 23 BA	GAS IML	100-50101-6060	39.56	39.56
10/23	10/05/2023	67982	11169	VISA	SEP 23 JC	HOTEL IML	100-50101-6040	1,010.82	1,010.82
10/23	10/05/2023	67982	11169	VISA	SEP 23 JG	COMPUTER CABLES	300-50202-6515	9.99	9.99

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10/23	10/05/2023	67982	11169	VISA	SEP 23 JG	COMPUTER CABLES	300-50202-6515	9.34	9.34
10/23	10/05/2023	67982	11169	VISA	SEP 23 JG	PART 107 COURSE	300-50202-6040	159.00	159.00
10/23	10/05/2023	67982	11169	VISA	SEP 23 JG	FIRT AID STICKERS - LIGHT DEPT	200-50502-6710	15.98	15.98
10/23	10/05/2023	67982	11169	VISA	SEP 23 JG	DRYER FILTER	300-50202-6520	39.99	39.99
10/23	10/05/2023	67982	11169	VISA	SEP 23 JH	DIVIDERS AND BINDERS	100-50201-6001	22.34	22.34
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	OFFICE SUPPLIES	100-50101-6001	112.01	112.01
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	AMAZON WEB SERVICES	100-50101-6001	.28	.28
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	ONLINE SERVICES - SURVEY MONKE	100-50101-6001	468.00	468.00
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	ONLINE SERVICES - YOUTUBE	100-50101-6001	13.99	13.99
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	ONLINE SERVICES - ZOOM	100-50101-6001	79.95	79.95
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	ONLINE SERVICES CANVA	100-50101-6001	149.90	149.90
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	CITY HALL SUPPLIES	100-50101-6001	131.61	131.61
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	GALLO DRAIN GUN	100-50301-6740	39.99	39.99
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	IPWOA CONF HOTEL J CARLTON D PA	250-50503-6040	855.00	855.00
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	DESK CALENDERS PD AND EMS	100-50201-6001	85.00	85.00
10/23	10/05/2023	67982	11169	VISA	SEP 23 MG	CAT 6 CABLE	100-50101-6001	13.44	13.44
10/23	10/05/2023	67982	11169	VISA	SEP 23 MS	CITY HALL SUPPLIES	100-50101-6001	49.82	49.82
10/23	10/05/2023	67982	11169	VISA	SEP 23 MS	IML HOTEL MS	100-50101-6040	1,183.02	1,183.02
10/23	10/05/2023	67982	11169	VISA	SEP 23 MS	IML HOTEL PAT MCMAHAN	100-50101-6061	1,183.02	1,183.02
10/23	10/05/2023	67982	11169	VISA	SEP 23 MS	IML HOTEL JACK WEYANT	100-50101-6062	1,125.62	1,125.62
10/23	10/05/2023	67982	11169	VISA	SEP 23 MS	LUNCH IML	100-50101-6040	178.31	178.31
10/23	10/05/2023	67982	11169	VISA	SEP 23 MS	UBER IML	100-50101-6040	75.37	75.37
10/23	10/05/2023	67982	11169	VISA	SEP 23 MS	POWER CORD METER READING	200-50502-6710	133.24	133.24
10/23	10/05/2023	67982	11169	VISA	SEP 23 MS	POWER CORD METER READING	250-50503-6710	133.23	133.23
10/23	10/05/2023	67982	11169	VISA	SEP 23 SW	POWER CABLE	100-50201-8525	10.36	10.36
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	GAS	100-50101-6001	35.00	35.00
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	COTHING ALLOWANCE	100-50101-6001	28.10	28.10
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	BUSINESS CARD HOLDER AMAZON	100-50101-6001	5.93	5.93
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	CLOTHING ALLOWANCE	100-50101-6001	130.63	130.63
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	CLOTHING ALLOWANCE	100-50101-6001	21.60	21.60
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	CLOTHING ALLOWANCE REFUND	100-50101-6001	21.60-	21.60-
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	CLOTHING ALLOWANCE REFUND	100-50101-6001	94.97-	94.97-
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	IML HOTEL	100-50101-6040	1,183.02	1,183.02
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	FOOD IML	100-50101-6040	145.03	145.03
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	IML UBER	100-50101-6040	22.66	22.66
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	IML UBER	100-50101-6040	6.10	6.10
10/23	10/05/2023	67982	11169	VISA	SEP 23 TB	CLOTHING ALLOWANCE	100-50101-6001	109.54	109.54

Total 67982:

10,299.55

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67983	10/23	10/05/2023	67983	10322 WEX BANK	0496009544065	GASOLINE	100-50201-6760	3,903.19	3,903.19
10/23	10/05/2023	67983	10322 WEX BANK		0496009544065	GASOLINE	300-50202-6760	1,101.10	1,101.10
10/23	10/05/2023	67983	10322 WEX BANK		0496009544065	GASOLINE	250-50503-6760	87.18	87.18
10/23	10/05/2023	67983	10322 WEX BANK		0496009544065	GASOLINE	250-50504-6760	87.19	87.19
10/23	10/05/2023	67983	10322 WEX BANK		0496009544065	GASOLINE	250-50506-6760	34.42	34.42
10/23	10/05/2023	67983	10322 WEX BANK		0496009544065	GASOLINE	100-50301-6760	119.66	119.66
Total 67983:									5,332.74
67984	10/23	10/13/2023	67984	10640 ABSOPURE WATER COMPANY	89007039	DISTILLED WATE FOR LAB	250-50506-6710	23.80	23.80
Total 67984:									23.80
67985	10/23	10/13/2023	67985	11084 ALAN ENVIRONMENTAL PRODUCTS	INV17546	WASP SPRAY	200-50502-6720	515.44	515.44
Total 67985:									515.44
67986	10/23	10/13/2023	67986	3680 AMEREN ILLINOIS	95855-10/23	MUNICIPAL CUSTOMER BILLING	200-50501-6310	615.30	615.30
Total 67986:									615.30
67987	10/23	10/13/2023	67987	10797 ANDRES MEDICAL BILLING LTD	102023MHIL	SEPTEMBER COLLECTIONS	300-50202-7500	1,980.41	1,980.41
Total 67987:									1,980.41
67988	10/23	10/13/2023	67988	9298 ASPHALT SALES & PRODUCTS	33367	MFT- COLD PATCH	500-50000-6570	92.40	92.40
10/23	10/13/2023	67988	9298 ASPHALT SALES & PRODUCTS		33385	MFT- COLD PATCH	500-50000-6570	121.00	121.00
Total 67988:									213.40
67989	10/23	10/13/2023	67989	11268 AVISTON LUMBER CO - NEW BADEN	361922	WASHER SCREWS FOR STOCK	200-50502-6730	215.36	215.36

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Total 67989:									215.36
67990	10/13/2023	67990	650	BEELEMAN LOGISTICS LLC	0950880	SEAL COAT AGGREGATE FOR OIL AN	500-50000-6570	70,341.64	70,341.64
Total 67990:									70,341.64
67991	10/13/2023	67991	9362	BHMG ENGINEERS	E02110-117	138 KV LINE 2 DESIGN	200-50720-7300	5,477.44	5,477.44
Total 67991:									5,477.44
67992	10/13/2023	67992	900	BOUND TREE MEDICAL LLC	85109937	MEDICAL SUPPLIES	300-50202-6730	161.93	161.93
Total 67992:									161.93
67993	10/13/2023	67993	1065	BUTLER SUPPLY	14784798	PARTS FOR WATER VAULT	250-50503-6550	1,224.88	1,224.88
Total 67993:									1,224.88
67994	10/13/2023	67994	9396	CHARTER COMMUNICATIONS	178642201100123	CABLE TV RECEIVERS- OCTOBER 23	100-50201-7500	19.36	19.36
Total 67994:									19.36
67995	10/13/2023	67995	8776	CITIZENS COMMUNITY BANK	ACCT 4429158-10	ELECTRIC PHASE II LOAN WITH CITIZ	200-50502-9001	136,221.84	136,221.84
Total 67995:									136,221.84
67996	10/13/2023	67996	8521	CIVIC SYSTEMS LLC	CVC23835	PRO RATED SEMI ANNUAL FEES	100-50101-7500	300.00	300.00
Total 67996:									300.00
67997	10/13/2023	67997	10452	CLEARWAVE COMMUNICATIONS COR	100005086692	FIBER INTERNET OCTOBER 23	100-50101-7500	358.77	358.77

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Total 67997:									
67998	10/23	10/13/2023	67998	10796	CORE & MAIN LP	T574574	PARTS FOR METER INSTALLS	250-50503-6550	499.15
10/23	10/13/2023	67998	10796	CORE & MAIN LP	T653032	VALVE FITTINGS FOR SLUDGE LINE A	250-50506-6550	1,777.57	1,777.57
10/23	10/13/2023	67998	10796	CORE & MAIN LP	T654161	METER RESETTERS	250-50503-6550	441.92	441.92
Total 67998:									
67999	10/23	10/13/2023	67999	11238	DE LAGE LANDEN FINANCIAL SERVIC	80498640	COPIER PRINTER LEASE 5/23	100-50101-6075	150.62
10/23	10/13/2023	67999	11238	DE LAGE LANDEN FINANCIAL SERVIC	80498640	COPIER PRINTER LEASE 5/23	100-50101-6075	160.23	160.23
10/23	10/13/2023	67999	11238	DE LAGE LANDEN FINANCIAL SERVIC	80498640	COPIER PRINTER LEASE 5/23 ELEC S	200-50501-7500	44.91	44.91
Total 67999:									
68000	10/23	10/13/2023	68000	2135	DRAKE-SCRUGGS EQUIPMENT	M10813-IN	REPAIRS TO E-1	200-50502-6530	8,319.44
Total 68000:									
68001	10/23	10/13/2023	68001	9106	FEDERAL LICENSING	LISC	DEPARTMENT RADIO LICENSE	100-50505-7500	58.33
10/23	10/13/2023	68001	9106	FEDERAL LICENSING	LISC	DEPARTMENT RADIO LICENSE	200-50502-7500	58.33	58.33
10/23	10/13/2023	68001	9106	FEDERAL LICENSING	LISC	DEPARTMENT RADIO LICENSE	250-50503-7500	29.17	29.17
10/23	10/13/2023	68001	9106	FEDERAL LICENSING	LISC	DEPARTMENT RADIO LICENSE	250-50504-7500	29.17	29.17
Total 68001:									
68002	10/23	10/13/2023	68002	2565	FLETCHER-REINHARDT	S1297420.003	LINE HARDWARE	200-50502-6730	394.00
Total 68002:									
68003	10/23	10/13/2023	68003	2575	FLOWERS BALLOONS ETC CORP	8/53	FLOWERS- MILLSTADT POLICE CHEIF	100-50201-6085	75.00
Total 68003:									

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68004									
10/23	10/13/2023	68004	10048	FRONTIER	2255-10/23	PHONE BILL- NON-EMERGENCY LINE	360-50600-6301	27.11	27.11
10/23	10/13/2023	68004	10048	FRONTIER	2255-10/23	PHONE BILL- NON-EMERGENCY LINE	100-50201-6301	27.12	27.12
10/23	10/13/2023	68004	10048	FRONTIER	2255-10/23	PHONE BILL- NON-EMERGENCY LINE	300-50202-6301	27.12	27.12
Total 68004:									81.35
68005									
10/23	10/13/2023	68005	2715	GALLS	025866750	STOP SIGNS FOR CROSSING GUARD	100-50201-6710	51.92	51.92
Total 68005:									51.92
68006									
10/23	10/13/2023	68006	10541	GATEWAY TRUCK AND REFRIGERATI	001-131284R	WORK ON MID AMER L/S GEN	250-50504-6550	1,225.04	1,225.04
Total 68006:									1,225.04
68007									
10/23	10/13/2023	68007	11168	GONZALEZ COMPANIES LLC	0016634	L/S BRICKYARD	250-50504-7300	435.00	435.00
10/23	10/13/2023	68007	11168	GONZALEZ COMPANIES LLC	0016634	WWTP COORDINATION	250-50753-7300	1,522.50	1,522.50
10/23	10/13/2023	68007	11168	GONZALEZ COMPANIES LLC	0017100	WWTP COORDINATION	250-50753-7300	1,595.00	1,595.00
10/23	10/13/2023	68007	11168	GONZALEZ COMPANIES LLC	0017101	SEWER INTERCEPTOR	250-50751-7300	10,535.00	10,535.00
10/23	10/13/2023	68007	11168	GONZALEZ COMPANIES LLC	0017102	WATER MAIN EXTENTION	570-50712-7300	5,710.00	5,710.00
Total 68007:									19,797.50
68008									
10/23	10/13/2023	68008	8801	HRDIRECT	INV14549055	POSTER GUARD PROTECTION - POLI	100-50201-6020	96.83	96.83
10/23	10/13/2023	68008	8801	HRDIRECT	INV14549055	POSTER GUARD PROTECION - MECH	200-50501-6710	96.83	96.83
10/23	10/13/2023	68008	8801	HRDIRECT	INV14549055	POSTER GUARD PROTECTION - CITY	100-50101-6020	96.83	96.83
Total 68008:									290.49
68009									
10/23	10/13/2023	68009	3630	IL MUNICIPAL ELECTRIC AGENCY	SEP 23	POWER PURCHASES- SEPTEMBER 2	200-50501-7901	468,724.73	468,724.73
Total 68009:									468,724.73
68010									
10/23	10/13/2023	68010	10575	LAUTERBACH & AMEN LLP	83104	POLICE PENSION ACTUARIAL WITH F	100-50101-7100	2,420.00	2,420.00

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Total 68018:

[illegible]

Total 68019:

68020	10/13/2023	68020	6685	SCHULTE SUPPLY	S1205426.001	BOLTS FOR VALVES	330-50403-6510	175.84	175.84
10/23									

Total 68020:

68021	10/13/2023	68021	10635	SPRINGFIELD ELECTRIC SUPPLY CO	S010440215.001	ADAPTORS/LOCK RINGS	200-50502-6730	292.52	292.52
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Total 68021:

10/23	10/13/2023	68022	7560	TEKLAB INCORPORATION	296344	WATER SAMPLES	250-50503-6230	201.00	201.00
10/23	10/13/2023	68022	7560	TEKLAB INCORPORATION	296615	WATER SAMPLES	250-50503-6230	148.40	148.40

Total 68022:

68023	10/13/2023	68023	7990	USA BLUE BOOK	INV/00142539	POOL SUPPLIES	330-50403-6710	98.46	98.46
10/23	10/13/2023	68023	7990	USA BLUE BOOK	INV/00142573	DISCHARGE HOSE AND PLIERS	250-50503-6740	223.45	223.45
10/23	10/13/2023	68023	7990	USA BLUE BOOK	INV/00142573	DISCHARGE HOSE AND PLIERS	250-50504-6740	223.45	223.45
10/23	10/13/2023	68023	7990	USA BLUE BOOK	INV/00142631	PLUNGE FOR POOL	330-50403-6740	993.83	993.83

Total 68023:

68024	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	100-50101-6301	25.78-	25.78-
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	100-50101-7500	83.67	83.67
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	100-50201-6301	126.66	126.66
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	100-50101-7200	36.01	36.01
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	100-50300-6301	42.27	42.27
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	100-50301-6301	78.28	78.28
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	100-50505-6301	253.62	253.62

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10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	100-50505-7500	36.01	36.01
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	200-50501-6301	135.26	135.26
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	200-50502-6301	367.74	367.74
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	200-50502-7500	36.01	36.01
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	200-50502-6550	216.06	216.06
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	250-50503-6301	92.97	92.97
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	250-50504-7500	18.00	18.00
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	250-50504-6301	114.15	114.15
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	250-50504-7500	18.01	18.01
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	250-50506-6301	42.27	42.27
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	250-50506-7500	36.01	36.01
10/23	10/13/2023	68024	9091	VERIZON WIRELESS	9945085197	MONTHLY PHONE USAGE CHARGES	300-50202-6301	156.58	156.58
Total 68024:									1,863.80
68025	10/13/2023	68025	11261	WATTS COPY SYSTEMS	1260729	IMAGES 9.7.23-10.6.23	100-50101-6075	114.65	114.65
Total 68025:									114.65
68026	10/23	68026	11084	ALAN ENVIRONMENTAL PRODUCTS	17567	ELECTRICAL SUPPLIES WASP SPRAY	100-50301-6720	254.76	254.76
10/23	10/20/2023	68026	11084	ALAN ENVIRONMENTAL PRODUCTS	17567	ELECTRICAL SUPPLIES/ WASP SPRA	100-50301-6710	505.56	505.56
Total 68026:									760.32
68027	10/23	68027	9270	AXON ENTERPRISE	INUS194444	ADDITIONAL BWC BASIC LICENSE	100-50201-6560	825.00	825.00
Total 68027:									825.00
68028	10/23	68028	650	BEELEMAN LOGISTICS LLC	957214	CAG ROCK MFT	500-50000-6570	1,263.46	1,263.46
Total 68028:									1,263.46
68029	10/23	68029	775	BETTER NEWSPAPERS	1027068	BIDS/ L&N TRAIL	100-50102-6065	86.40	86.40

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Total 68029:									
68030									
10/23	10/20/2023	68030	11368	CHATHAM AND BARICEVIC	1179	LEGAL SERVICES 9/23	100-50201-7001	892.50	892.50
10/23	10/20/2023	68030	11368	CHATHAM AND BARICEVIC	1179	LEGAL SERVICES 9/23	100-50101-7001	4,630.50	4,630.50
Total 68030:									5,523.00
68031									
10/23	10/20/2023	68031	10943	CIVICPLUS	280043	PRODUCTIVITY ANNUAL FEE	100-50101-7500	3,828.17	3,828.17
Total 68031:									3,828.17
68032									
10/23	10/20/2023	68032	11403	CLAY, KURTIS	735365	CEMETERY MOWING	100-50300-7500	2,570.00	2,570.00
Total 68032:									2,570.00
68033									
10/23	10/20/2023	68033	1450	COFM - PETTY CASH FUND	10,23	PETTY CASH REIMBURSEMENT	100-50101-6080	360.36	360.36
10/23	10/20/2023	68033	1450	COFM - PETTY CASH FUND	10,23	PETTY CASH REIMBURSEMENT	100-50101-6001	25.68	25.68
Total 68033:									386.04
68034									
10/23	10/20/2023	68034	1900	DELL MARKETING L P	10703418551	ENGINEER/ DEPUTY CITY MANAGER	100-50101-6560	3,059.60	3,059.60
Total 68034:									3,059.60
68035									
10/23	10/20/2023	68035	2175	DUTCH HOLLOW SVCS & SUPP	288311	SEWER TRACER DYE	250-50503-6550	108.70	108.70
10/23	10/20/2023	68035	2175	DUTCH HOLLOW SVCS & SUPP	288311	SEWER TRACE DYE	250-50504-6550	108.71	108.71
Total 68035:									217.41
68036									
10/23	10/20/2023	68036	10357	EPM	40304	CHIP FOR FIREHOUSE	360-50600-6520	351.26	351.26

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Total 68036:									
68037									
10/23	10/20/2023	68037	10372	FIRST CALL	5953-209004	SQUAD CAR CLEANING SUPPLIES	100-50201-6710	48.37	48.37
Total 68037:									
68038									
10/23	10/20/2023	68038	11465	GILA LLC	INV0009102	CREDIT CARD TERMINAL	200-50502-7500	299.50	299.50
10/23	10/20/2023	68038	11465	GILA LLC	INV0009102	CREDIT CARD TERMINAL	250-50504-7500	149.75	149.75
10/23	10/20/2023	68038	11465	GILA LLC	INV0009112	CREDIT CARD TERMINAL	250-50504-7500	149.75	149.75
10/23	10/20/2023	68038	11465	GILA LLC	INV0009112	CREDIT CARD FEES 2023-09	250-50503-7500	33.10	33.10
10/23	10/20/2023	68038	11465	GILA LLC	INV0009154	CREDIT CARD FEES 2023-08	250-50503-7500	5.30	5.30
Total 68038:									
68039									
10/23	10/20/2023	68039	11065	HEINEN, TIM	TRAINING REIMB	TRAINING OUT OF TOWN -PD	100-50201-6040	14.56	14.56
Total 68039:									
68040									
10/23	10/20/2023	68040	3300	HORNER & SHIFRIN	70318	WWTP ENGINEERING AND CONSTRU	250-50753-7300	3,061.07	3,061.07
Total 68040:									
68041									
10/23	10/20/2023	68041	3760	IML RISK MGMT ASSOC	2024 RMA	WORKERS COMP INSURANCE PREMI	100-50101-5300	125,801.28	125,801.28
10/23	10/20/2023	68041	3760	IML RISK MGMT ASSOC	2024 RMA	RISK MANAGEMENT INSURANCE PRE	100-50101-6090	178,582.14	178,582.14
10/23	10/20/2023	68041	3760	IML RISK MGMT ASSOC	2024 RMA	IML 2024 ANNUAL DUES	100-50101-6020	925.00	925.00
Total 68041:									
68042									
10/23	10/20/2023	68042	3915	J F ELECTRIC IN	374208	PAY REQUEST #4- LINE 2 INSTALLATI	200-50720-7300	833,682.37	833,682.37
10/23	10/20/2023	68042	3915	J F ELECTRIC IN	380755	PAY REQUEST #5 - LINE 2 INSTALLATI	210-50720-7300	193,058.04	193,058.04
Total 68042:									
1,026,740.41									

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68043	10/23	10/20/2023	68043	3940	JC SCHULTZ ENTERPRISES	000517281	SHIPPING COSTS FOR INVOICE 51186	100-50301-6520	17.02
Total 68043:									17.02
68044	10/23	10/20/2023	68044	4425	LEON UNIFORM CO	588778	UNIFORM PANTS (4) SIRTAK	100-50201-6710	336.00
10/23	10/20/2023	68044	4425	LEON UNIFORM CO	594504	DUTY VEST AND CARRIER LAY	100-50201-8508	1,050.00	1,050.00
10/23	10/20/2023	68044	4425	LEON UNIFORM CO	594603	UNIFORM AND DUTY GEAR LAY	100-50201-6710	1,101.00	1,101.00
Total 68044:									2,487.00
68045	10/23	10/20/2023	68045	9598	MACRO LOGIC	CR1181	EPCR RENEWAL	300-50202-7500	4,865.00
Total 68045:									4,865.00
68046	10/23	10/20/2023	68046	10783	MASCOUTAH EMS LOCAL #4412	INTERNET 9.23	EMS INTERNET SEPTEMBER 2023	300-50202-7500	55.00
Total 68046:									55.00
68047	10/23	10/20/2023	68047	4710	MASCOUTAH EQUIPMENT CO	TS01582	SEEDER RENTAL	330-50401-6560	350.00
Total 68047:									350.00
68048	10/23	10/20/2023	68048	10007	MASCOUTAH SPORTSMAN CLUB	2022 REIMB	REIMB 2022 LIBRARY REAL ESTATE T	100-50101-6080	221.33
Total 68048:									221.33
68049	10/23	10/20/2023	68049	9448	ORLET, ANDY	REIMB CLOTHIN	REIMB CLOTHING ALLOWANCE	200-50502-6070	216.03
Total 68049:									216.03
68050	10/23	10/20/2023	68050	10982	PANNIER, DUSTIN	REIMB CLOTHIN	REIMB CLOTHING ALLOWANCE	250-50503-6070	43.23
10/23	10/20/2023	68050	10982	PANNIER, DUSTIN	REIMB CLOTHIN	REIMB CLOTHING ALLOWANCE	250-50504-6070	43.23	43.23

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Total 68050:									
68051	10/20/2023	68051	9713	POWER LINE SUPPLY COMPANY	56775988	HEAT SHRINK TUBES FOR FIBER	200-50502-6730	1,113.60	1,113.60
Total 68051:									
68052	10/20/2023	68052	11219	QUADIENT	17133512	POSTAGE AND MAILING UTILITY BILL	100-50101-6001	2,506.22	2,506.22
Total 68052:									
68053	10/20/2023	68053	8815	RECORDER OF DEEDS	LEIN 10.23	LEIN - LARSON 1229 LEAR LN LEIN- D	100-50101-6001	66.00	66.00
Total 68053:									
68054	10/20/2023	68054	6545	SAM'S CLUB/GEFCF	SEP 23	POOL CONCESSIONS	330-50403-6730	422.38	422.38
10/23	10/20/2023	68054	6545	SAM'S CLUB/GEFCF	SEP 23	TRASH BAGS	100-50301-6710	149.90	149.90
10/23	10/20/2023	68054	6545	SAM'S CLUB/GEFCF	SEP 23	CREDIT- CITY HALL SUPPLIES	100-50101-6001	42.64	42.64
10/23	10/20/2023	68054	6545	SAM'S CLUB/GEFCF	SEP 23	MEMBERSHIP ADD ON	100-50101-7500	20.59	20.59
10/23	10/20/2023	68054	6545	SAM'S CLUB/GEFCF	SEP 23	CITY HALL SUPPLIES	100-50101-6001	50.12	50.12
Total 68054:									
68055	10/20/2023	68055	7170	ST CLAIR SERVICE CO	350022538	SEED 13 ACRES PARK	330-50401-6560	2,223.00	2,223.00
Total 68055:									
68056	10/20/2023	68056	7420	SW IL COUNCIL OF MAYORS	OCTOBER MEETI	MONTHLY MAYORS MEETING	100-50101-6061	55.00	55.00
Total 68056:									
68057	10/20/2023	68057	11334	T&R ELECTRIC SUPPLY COMPANY	174694	6 POLEMOUNT TRANS FOR STOCK	200-50502-6550	11,445.42	11,445.42

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Total 68057:									
68058	10/23	10/20/2023	68058	11241	SCHOPP, COLE	TRAINING	TRAINING AND MEALS REIMB	200-50502-6040	413.52
Total 68058:									413.52
Total 68059:									
68059	10/23	10/24/2023	68059	4775	MASCOUTAH PUBLIC LIBRARY	2022 PROPERTY TAXES CORP	100-43005-0000	46,230.05	46,230.05
10/23	10/24/2023	68059	4775	MASCOUTAH PUBLIC LIBRARY	2022 PROPERTY TAXES BUILDING	100-43030-0000	2,254.27	2,254.27	2,254.27
10/23	10/24/2023	68059	4775	MASCOUTAH PUBLIC LIBRARY	2022 PROPERTY TAXES IMRF	100-43005-0000	2,872.36	2,872.36	2,872.36
10/23	10/24/2023	68059	4775	MASCOUTAH PUBLIC LIBRARY	2022 PROPERTY TAXES LIABILITY	100-43005-0000	1,290.73	1,290.73	1,290.73
10/23	10/24/2023	68059	4775	MASCOUTAH PUBLIC LIBRARY	2022 PROPERTY TAXES SOC SEC	100-43005-0000	908.98	908.98	908.98
10/23	10/24/2023	68059	4775	MASCOUTAH PUBLIC LIBRARY	2022 PROPERTY TAXES MEDICARE	100-43005-0000	181.80	181.80	181.80
Total 68059:									53,738.19
Total 68060:									
68060	10/23	10/27/2023	68060	11392	1ST AYD	S0624712	GLOVES, OIL PODS, URINE SCREENS	200-50501-6520	414.00
10/23	10/27/2023	68060	11392	1ST AYD	S0624712	GLOVES, OIL PODS, URINE SCREENS	200-50501-6510	334.74	334.74
Total 68060:									748.74
Total 68061:									
68061	10/23	10/27/2023	68061	3680	AMEREN ILLINOIS	44001-10/23	ETLING DR LIFT STATION	250-50504-6310	68.17
Total 68061:									68.17
Total 68062:									
68062	10/23	10/27/2023	68062	9647	AT & T MOBILITY	28729016872	FIRST NET NETWORK - FD	360-50600-7500	480.74
Total 68062:									480.74
Total 68063:									
68063	10/23	10/27/2023	68063	9374	BANNER FIRE EQUIPMENT	OIP35051	BRACKETES	360-50600-6710	117.96
Total 68063:									117.96

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount		
68064	10/23	10/27/2023	68064	710	BELLEVILLE SUPPLY CO		0545190	DOG PARK HYDRANT	330-50401-6510	211.57	211.57
Total 68064:											211.57
68065	10/23	10/27/2023	68065	11340	BETTY ANN MARKET		OCT 23	LUNCH IN - JESSE	300-50202-6080	325.00	325.00
10/23	10/27/2023	68065	11340	BETTY ANN MARKET		OCT 23	LUNCH IN STAFF	100-50101-6080	91.47	91.47	
Total 68065:											416.47
68066	10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	100-50201-5200	23,734.12	23,734.12
10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	100-50300-5200	797.31	797.31	
10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	100-50201-5200	4,261.96	4,261.96	
10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	100-50505-5200	11,644.29	11,644.29	
10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	100-50101-5200	6,631.15	6,631.15	
10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	200-50502-5200	21,524.80	21,524.80	
10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	200-50501-5200	2,782.68	2,782.68	
10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	250-50503-5200	7,104.04	7,104.04	
10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	250-50504-5200	7,104.04	7,104.04	
10/23	10/27/2023	68066	10460	BLUE CROSS BLUE SHIELD OF ILLIN		10.24.23	INS PREMIUM - MEDICAL NOVEMBER	300-50202-5200	10,236.29	10,236.29	
Total 68066:											95,820.68
68067	10/23	10/27/2023	68067	990	BROWNSTOWN ELECTRIC SUPPLY		1211716	LINE HARDWARE FOR STOCK	200-50502-6730	977.75	977.75
Total 68067:											977.75
68068	10/23	10/27/2023	68068	1735	CTS TECH SOLUTIONS		214097	FIBER TERM - OLD POWER PLANT	200-50502-6520	2,869.49	2,869.49
10/23	10/27/2023	68068	1735	CTS TECH SOLUTIONS		214734	FIBER TERM - OLD POWER PLANT	200-50502-6520	1,416.82	1,416.82	
Total 68068:											4,286.31
68069	10/23	10/27/2023	68069	2100	DONS PARTS HOUSE INCORPORATIO		575553	BLADES FOR SAWS	360-50600-6740	59.94	59.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324	GASOHOL	250-50504-6760	107.85	107.85
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324032	ON ROAD DIESEL	100-50505-6760	527.29	527.29
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324032	ON ROAD DIESEL	200-50502-6760	527.29	527.29
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324032	ON ROAD DIESEL	250-50503-6760	263.64	263.64
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324032	ON ROAD DIESEL	250-50504-6760	263.64	263.64
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324083	CEMETARY OFF ROAD DIESEL	100-50300-6760	464.25	464.25
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324104	OFF ROAD DIESEL	330-50401-6760	544.06	544.06
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324147	ON ROAD DIESEL	100-50505-6760	539.41	539.41
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324147	ON ROAD DIESEL	200-50502-6760	539.42	539.42
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324147	ON ROAD DIESEL	250-50503-6760	269.71	269.71
10/23	10/27/2023	68075	9004	HUELS OIL CO	PH324147	OFF ROAD DIESEL	250-50504-6760	269.71	269.71
Total 68075:									5,665.11
68076	10/27/2023	68076	3415	IEPA FISCAL SERVICES SECTION	IL00025291A	ANNUAL NPDES PERMIT FEE	250-50504-6210	15,048.90	15,048.90
Total 68076:									15,048.90
68077	10/27/2023	68077	3525	IL ENVIRONMENTAL PROTECTION AG	L17-2811 10.23	IEPA LOAN PAYMENT FOR L17-2811 F	250-50504-9001	60,782.00	60,782.00
10/23	10/27/2023	68077	3525	IL ENVIRONMENTAL PROTECTION AG	L17-4081 IEPA LO	IEPA LOAN PAYMENT FOR L17-4081 M	560-50902-9001	19,096.27	19,096.27
Total 68077:									79,878.27
68078	10/27/2023	68078	4365	LAWSON PRODUCTS	9310969048	LR44 BATTERY KEY FOB	200-50501-6710	76.60	76.60
Total 68078:									76.60
68079	10/27/2023	68079	4525	LONNIES TIRE SERVICE	87635	POLICE TRUCK TOW MOTO TO PLAN	100-50201-6530	80.00	80.00
10/23	10/27/2023	68079	4525	LONNIES TIRE SERVICE	87650	EQUIP ELEC TRAILER	200-50502-6510	218.00	218.00
Total 68079:									298.00
68080	10/27/2023	68080	9990	MASCOUTAH ACE HARDWARE & GIFT	030511/1	DETECTORS AND COMPRESSOR	360-50600-6710	536.80	536.80

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CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
Check Issue Dates: 10/1/2023 - 10/31/2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 68080:									
68081	10/27/2023	68081	4710	MASCOUTAH EQUIPMENT CO	T501721	KUBOTA 724X MOWER BLET	100-50505-6510	26.42	26.42
10/23	10/27/2023	68081	4710	MASCOUTAH EQUIPMENT CO	T501864	GRASS HOPPER CITY HALL	100-50301-6510	68.13	68.13
Total 68081:									
									94.55
68082	10/27/2023	68082	4720	MASCOUTAH FIRE DEPT	CALLS 5.23-10.23	CALLS AND MEETINGS 5/23-10/23	360-50600-7400	12,000.00	12,000.00
Total 68082:									
									12,000.00
68083	10/27/2023	68083	4730	MASCOUTAH HEATING & COOLING	11674A	A/C REPAIR	100-50300-6520	240.00	240.00
Total 68083:									
									240.00
68084	10/27/2023	68084	10642	MOTOR, PUMP & SERVICES LLC	5918	EINSENHAWER L/S REPAIR	250-50506-6550	1,007.00	1,007.00
Total 68084:									
									1,007.00
68085	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	100-50201-5200	1,834.95	1,834.95
10/23	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	100-50300-5200	44.24	44.24
10/23	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	100-50301-5200	263.89	263.89
10/23	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	100-50505-5200	636.89	636.89
10/23	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	100-50101-5200	498.50	498.50
10/23	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	200-50502-5200	1,179.12	1,179.12
10/23	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	200-50501-5200	185.05	185.05
10/23	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	250-50503-5200	430.18	430.18
10/23	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	250-50504-5200	430.18	430.18
10/23	10/27/2023	68085	9993	PLIC - SBD GRAND ISLAND	NOVEMBER DNT	INS PAYMENT-DENT/LIFE/VISION NOV	300-50202-5200	634.58	634.58
Total 68085:									
									6,137.58
68086	10/27/2023	68086	6085	PRAXAIR DISTRIBUTION	38629759	OXYGEN AND ACE	200-50501-7500	240.21	240.21

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 68086:									240.21
68087	10/27/2023	68087	11466	QUELLMALZ, EMILY	10.23	CLOTHING ALLOWANCE	100-50101-6001	52.23	52.23
Total 68087:									52.23
68088	10/27/2023	68088	11467	REYNOLDS, MEGHAN	REIMB CLOTHIN	REIMB CLOTHING ALLOWANCE - FOO	300-50202-6710	159.48	159.48
Total 68088:									159.48
68089	10/27/2023	68089	6545	SAM'S CLUB/GEFC	OCT 23	CITY HALL FURNITURE	100-50101-6080	498.00	498.00
10/23	10/27/2023	68089	6545	SAM'S CLUB/GEFC	OCT 23	CITY HALL SUPPLIES	100-50101-6001	158.56	158.56
10/23	10/27/2023	68089	6545	SAM'S CLUB/GEFC	OCT 23	CITY HALL SUPPLIES	100-50101-6001	334.10	334.10
10/23	10/27/2023	68089	6545	SAM'S CLUB/GEFC	OCT 23	CITY HALL SUPPLIES	100-50101-6001	29.66	29.66
10/23	10/27/2023	68089	6545	SAM'S CLUB/GEFC	OCT 23	EMS BREAKFAST - JESSI	300-50202-6080	128.03	128.03
10/23	10/27/2023	68089	6545	SAM'S CLUB/GEFC	OCT 23	MISC CITY HALL	100-50101-6060	39.99	39.99
10/23	10/27/2023	68089	6545	SAM'S CLUB/GEFC	OCT 23	MISC CITY HALL	100-50101-6060	36.65	36.65
10/23	10/27/2023	68089	6545	SAM'S CLUB/GEFC	OCT 23	CITY HALL SUPPLIES	100-50101-6001	28.52	28.52
Total 68089:									1,196.47
68090	10/27/2023	68090	9342	SCHANZ, MELISSA	MILEAGE 10.24.2	REIMB - ST CLAIR COUNTY COURTH	100-50101-6080	44.41	44.41
Total 68090:									44.41
68091	10/27/2023	68091	10410	SENTINEL EMERGENCY SOLUTIONS	24108-23930	3511 SERVICE TESTING	360-50600-6530	2,097.78	2,097.78
Total 68091:									2,097.78
68092	10/27/2023	68092	11235	SNAP-ON HI-LINE HAAS TOOLS	10192320514	22 IMP TWIST SOCKET EXTRACTOR	200-50501-6740	425.00	425.00
Total 68092:									425.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount		
68093	10/23	10/27/2023	68093	6970	SOUTH SIDE AUTO BODY		34077	VINYL REMOVAL M8	100-50201-8205	900.00	900.00
Total 68093:											
68094	10/23	10/27/2023	68094	7580	TERMINAL SUPPLY CO		57274-00	M&R SUPPLIES	200-50501-6610	549.05	549.05
Total 68094:											
68095	10/23	10/27/2023	68095	11010	UNITED INK		253351	T SHIRTS FOR NEW EMPLOYEE	250-50503-6070	55.45	55.45
10/23	10/27/2023	68095	11010	UNITED INK		253351	T SHIRTS FOR NEW EMPLOYEE	250-50504-6070	55.45	55.45	
Total 68095:											
68096	10/23	10/27/2023	68096	8195	WATTS COPY SYSTEMS		35092310	COPIER PRINTER LEASE MAIN - PD 1	100-50201-7500	294.34	294.34
Total 68096:											
Grand Totals:											
										3,371,867.52	

Department	Name	Total Gross Amount	Total Amount
Total ADMIN/LF/WS:	12	102,912.52	73,233.56
Total ADMINISTRATIVE:	1	1,500.00	1,284.33
Total AMBULANCE:	11	51,893.44	35,822.32
Total CEMETERY:	1	5,472.00	3,371.98
Total CITY COUNCIL:	5	2,400.00	1,953.82
Total DISPATCH:	3	3,214.40	2,656.74
Total LIGHT DISTRIBUTION:	8	48,157.28	33,855.96
Total LIGHT PRODUCTION:	2	11,127.36	7,902.19
Total LIGHT/WS:	1	5,222.40	3,323.48
Total MAINTENANCE:	5	16,819.35	11,977.04
Total POLICE:	13	89,310.48	58,176.89
Total POLICE/ADMIN:	5	17,580.85	12,326.95
Total STREET:	5	26,643.00	17,252.43
Total WATER/SEWER:	6	29,796.99	21,334.39
Grand Totals:	78	412,050.07	284,472.08

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & City Council
FROM: Cody Hawkins – City Manager
SUBJECT: **MABAS Ordinance (Second Reading)**

MEETING DATE: November 20, 2023

REQUESTED ACTION:

Council approval of an ordinance adopting the new Mutual Aid Box Alarm System Agreement.

BACKGROUND & STAFF COMMENTS:

The City of Mascoutah Fire Department and EMS Department are members of the Mutual Aid Box Alarm System (MABAS). The approval is required so MABAS member agencies are compliant with FEMA Recovery Policy and federal requirements for disaster mobilization.


RECOMMENDATION:

The City Manager recommends that the Council approve and adopt the ordinance.

SUGGESTED MOTION:

I move that the Council approve and adopt Ordinance No. 23-____, thereby authorizing the new Mutual Aid Box Alarm System Agreement.

Prepared By:


Melissa A Schanz
City Clerk

Approved By:


Cody Hawkins
City Manager

Attachments: A – Ordinance
B – MABAS Agreement

ORDINANCE NO. 23-___

**AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT FOR
PARTICIPATION IN THE MUTUAL AID BOX ALARM SYSTEM
(MABAS MASTER AGREEMENT 2022)**

WHEREAS, the Mutual Aid Box Alarm System (MABAS) was organized beginning in 1968 in the northwest and western suburbs of Chicago, Illinois to coordinate and automate fire department mutual aid, based roughly on the Chicago Fire Department's box alarm system of predetermined resources assigned to respond to a specific incident or area. Since 1968, MABAS has grown into a multi-state organization to coordinate responses to fires, emergency medical calls, hazardous material, technical rescue and other emergencies and disasters through prearranged mutual aid and dispatch agreements. The system is designed to facilitate all levels of mutual aid from day-to-day automatic aid responses to major incidents and disasters requiring significant deployment of resources. MABAS member Units include the gambit from all-volunteer fire departments to major cities like Chicago, Milwaukee and St. Louis; and

WHEREAS, since the last revision of the master MABAS intergovernmental agreement in about 1988, MABAS has grown exponentially to its current composition of almost 1200 Illinois Units and 2200 total Units in Illinois and several adjoining States; and

WHEREAS, it is the express intent of member Units that the MABAS Agreement be in a form which can be adopted by Units in different States where Units may lawfully enter into agreements providing for their mutual aid and protection. Thus, even if the MABAS Agreement does not specifically cite the applicable current legal authority for a particular State and its member Units, the lack of such citation shall not be construed in

any manner as an impediment to or prohibition of Units from other States from joining MABAS. It is also the express intent of the member Units that all Units adopt this same Intergovernmental Agreement without modification; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves, with the State, with other States and their units of local government, and with the United States to obtain and share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or ordinance; and to further contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government including units of local government from another state; and

WHEREAS, Section 5 of the "Intergovernmental Cooperation Act", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and

WHEREAS, the Mayor/President and the Council/Board of Trustees of
The City of Mascoutah

have determined that it is in the best interests of this unit of local government and its residents to enter into a Mutual Aid Box Alarm System Agreement to secure to each the benefits of mutual aid in fire protection, firefighting, rescue, emergency medical services and other activities for the protection of life and property from an emergency or disaster and to provide for communications procedures, training and other necessary functions to further the provision of said protection of life and property from an emergency or disaster.

NOW, THEREFORE, BE IT ORDAINED by the Mayor/President and Council/Board of the The City of Mascoutah
St Clair County, Illinois as follows:

SECTION ONE: INCORPORATION OF RECITALS That the recitals set forth above are incorporated here by reference.

SECTION TWO: APPROVAL OF AGREEMENT That the Mutual Aid Box Alarm System Master Agreement, (Approved by the MABAS Executive Board October 19, 2022) is hereby approved, and the Mayor/President and the Clerk/Secretary be and are hereby authorized and directed to execute the Mutual Aid Box Alarm System Master Agreement, a copy of which is attached hereto as Exhibit A and made a part hereof.

SECTION THREE: REPEALER All prior ordinances, resolutions or motions, or parts of ordinances, resolutions, or motions in conflict with any of the provisions of this Ordinance shall be, and the same are hereby repealed to the extent of the conflict.

SECTION FOUR: SEVERABILITY This Ordinance and every provision thereof shall be considered severable. If any section, paragraph, clause, or provision of this Ordinance is declared by a court of law to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this Ordinance.

SECTION FIVE: EFFECTIVE DATE This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED this 20th day of November, 2023, by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Mayor/President

ATTEST:

Clerk/Secretary

MABAS-ILLINOIS-CITY_VILLAGE_DISTRICT-ORDINANCE-2022

STATE OF ILLINOIS)
)
COUNTY OF St Clair) SS

SECRETARY/CLERK'S CERTIFICATE

I, Melissa A Schanz, the duly qualified and acting Secretary/Clerk
of the City of Mascoutah,
St Clair County, Illinois, do hereby certify that attached hereto is a true
and correct copy of an Ordinance entitled:

ORDINANCE NO. 23-

**AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT FOR
PARTICIPATION IN THE MUTUAL AID BOX ALARM SYSTEM
(MABAS MASTER AGREEMENT 2022)**

which Ordinance was duly adopted by said Council/Board at a meeting held on the 20th
day of November, 20 23.

I do further certify that a quorum of said Council/Board was present at said
meeting, and that the Council/Board complied with all the requirements of the Illinois
Open Meetings Act and its own policies, rules or regulations concerning the holdings of
meetings and the taking of action during meetings.

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of
November, 20 23.

Secretary/Clerk



MUTUAL AID BOX ALARM SYSTEM MASTER AGREEMENT

**As Approved by the MABAS Executive Board:
October 19, 2022**

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This Agreement by and among the units of federal, state and local government, and other non-governmental emergency response organizations, subscribed hereto, hereafter referred to as "Units", or "Parties" is made and entered into the date set forth next to the signatures of those authorized to execute this Agreement on behalf of the respective Parties, each Party having approved this Agreement and adopted same pursuant to their state's constitutional and statutory authority and in a manner provided by law. In order to provide efficient and effective management of this Agreement, groups of the Parties may be established as "Chapters" on a state-by-state basis and Chapters may include Parties from adjoining states.

WHEREAS, the Mutual Aid Box Alarm System (MABAS) was formally organized beginning in 1968 in the northwest and western suburbs of Chicago, Illinois to coordinate and automate fire department mutual aid based roughly on the Chicago Fire Department's box alarm system, whereby predetermined resources of personnel and fire equipment were assigned to respond to a specific incident or area; and

WHEREAS, MABAS has grown into a multi-state organization through prearranged mutual aid and dispatch agreements that coordinate responses to emergencies and disasters including fires, emergency medical calls, hazardous material incidents, water related rescues, and technical rescues, and MABAS is designed to facilitate all levels of mutual aid from day-to-day automatic aid responses to major incidents and disasters requiring significant deployment of resources; and

WHEREAS, since the last revision of the master MABAS intergovernmental agreement circa 1988, MABAS has grown exponentially to its current composition of almost 1,200 Illinois Units and 2,200 total Units in Illinois and several nearby States with Units ranging from all-volunteer fire departments to major cities like Chicago, Milwaukee, and St. Louis; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves, with the State, with other States and their units of local government, and with the United States to obtain and share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or ordinance; and to further contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and to further contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited by law; and

WHEREAS, the Illinois "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised, or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government including units of local government from another state; and

WHEREAS, Section 5 of the Illinois "Intergovernmental Cooperation Act", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and

WHEREAS, the Indiana Code at Section 36-1-7 (IC 36-1-7) authorizes an Indiana political subdivision to enter into a mutual aid agreement with political subdivisions of states other than Indiana, provided the agreement contains the necessary terms and conditions set out in IC 36-7-3, is approved by the Indiana Attorney General as required under IC 36-1-7-4, is recorded with the county recorder and filed with the Indiana State Board of Accounts as required under IC 36-1-7-6; and

WHEREAS, for the purposes of Chapter 3 of Indiana Emergency Management and Disaster law, the term "political subdivision" means city, town, township, county, school corporation, library district, local housing authority, public transportation corporation, local building authority, local hospital or corporation, local airport authority or other separate local governmental entity that may sue and be sued. (See IC 10-14-3-6, IC 36-1-2-13, IC 36-1-2-10, IC 36-1-2-11, IC 36-1-2-18); and

WHEREAS, the Indiana Code at Section 10-14-6.5 (IC 10-14-6.5) authorizes the State of Indiana and local units of government to enter into agreements to provide interstate mutual aid for emergency responses that do not rise to the level requiring a state or local declaration of a state of emergency or disaster; and

WHEREAS, Chapter 28E of the State Code of Iowa provides that any powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly with any public agency of any other state or of the United States to the extent that laws of such other state or of the United States permit such joint exercise or enjoyment (See 28E.3); and

WHEREAS, the State Code of Iowa, in Chapter 28E, authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which any of the public agencies entering into the contract is

authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract (See 28E.12); and

WHEREAS, for the purposes of Chapter 28E of the State Code of Iowa, the term "public agency" means any political subdivision of the State of Iowa; any agency of Iowa's government or of the United States; and any political subdivision of another state (See 28E.2); and

WHEREAS, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and

WHEREAS, the Urban Cooperation Act of 1967, 1967 PA 7, MCL 124.501, *et seq.*, provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and

WHEREAS, Minnesota Statute 471.59 authorizes two or more governmental units, by agreement entered into through action of their governing bodies, to jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised; and

WHEREAS, the term "governmental unit" in Minnesota Statute 471.59 includes every city, county, town, school district, and other political subdivision of this or another state; another state; the University of Minnesota; licensed nonprofit hospitals; and any agency of the state of Minnesota or the United States. The term also includes any instrumentality of a governmental unit if that unit has independent policy-making and appropriating authority; and

WHEREAS, Article VI, Section 16 of the Constitution of Missouri and Sections 70.210, 70.320, and 70.220.1, of the Revised Statutes of Missouri, provide that any municipality or political subdivision of the state of Missouri may contract and cooperate with other municipalities or political subdivisions thereof, or with other states or their municipalities or political subdivisions, or with the United States, to provide a common service as provided by law so long as the subject and purpose of such are within the scope of the powers of such municipality or political subdivision; and

WHEREAS, for the purposes of Sections 70.210, 70.320, and 70.220.1 of the Revised Statutes of Missouri, "municipality" means municipal corporations, political corporations, and other public corporations and agencies authorized to exercise governmental functions; and "political subdivision" means counties, townships, cities, towns, villages, school, county library, city library, city-county library, road, drainage, sewer, levee and fire districts, soil and water conservation districts, watershed subdistricts, county hospitals, and any board of control of an art museum, and any other public subdivision or public corporation having the power to tax; and

WHEREAS, Title LV, Section 5502.291 of the Ohio Revised Code authorizes the governor to enter into mutual aid arrangements for reciprocal emergency management aid and assistance with other states and to coordinate mutual aid plans between political subdivisions, between the State of Ohio and other states, or between the State of Ohio and the United States; and

WHEREAS, Sections 66.0301 and 66.0303, Wisconsin Statutes, authorize municipalities to contract with municipalities of another state for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by statute to the extent that laws of the other state or of the United States permit the joint exercise; and, jointly exercise powers delegated to them and, thereby, to make certain agreements concerning boundary lines between themselves; and

WHEREAS, for the purposes of Subchapter III of Chapter 66 of the Wisconsin Statutes, the term "municipality" includes political subdivisions, which refers to any city, village, town, or county in this state or any city, village, town, county, district, authority, agency, commission, or other similar governmental entity in another state; (See Wis. Stat. 66.0303(1), 66.0304(1)(f)); and

WHEREAS, similar provisions providing for intergovernmental cooperation exist in the other states in which any Party to this Agreement resides, and which provide legal authority for each respective Party to enter into the Agreement; and

WHEREAS, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, provision of rescue and emergency medical assistance, hazardous materials control, technical rescue, training and any other emergency support for the protection of life and property in the event of an Emergency, Disaster, or other Serious Threat to Public Health and Safety, and to engage in Training and other preparedness activities in furtherance of the foregoing mutual aid activities; and

NOW, THEREFORE, in consideration of the mutual covenants and understandings set forth in this Agreement, and pursuant to the authority bestowed upon the Parties set forth above, it is agreed by, among and between the Parties as follows:

SECTION ONE - PURPOSE

It is recognized and acknowledged that leveraging collective resources from other Units to provide effective, efficient response to Emergencies, Disasters, or Serious Threats to Public Safety is desired. Further, it is acknowledged that the closest, available Unit(s) that can render aid may be outside of a requesting Unit's or Chapter's jurisdiction. Accordingly, it is the express intent of the

Parties that this agreement be in a standardized form which can be adopted by Units in different States, notwithstanding this Agreement may not specifically cite the applicable current legal authority for a particular State and its member Units to join MABAS, the lack of such citation herein shall not be construed in any manner as an impediment to or prohibition of Units within other States from joining MABAS, it being the express intent of the Parties that each Unit desiring to join MABAS may become additional Parties hereto by adopting this Intergovernmental Agreement without modification; In this fashion by way of this Agreement, the Parties will have created a mutual aid agreement that incorporates emergency response disciplines from federal, state and local governmental units, as well as non-governmental organizations and corporations that provide emergency response functions and services that support the mission of MABAS and its member Units;

SECTION TWO – RULES OF CONSTRUCTION AND DEFINITIONS

1. The language in this Agreement shall be interpreted in accordance with the following rules of construction: (a) The word "may" is permissive and the word "shall" is mandatory; and (b) except where the context reveals the contrary: The singular includes the plural and the plural includes the singular, and the masculine gender includes the feminine and neuter.
2. When the following words in bold font with the first letter in the upper case are used in this Agreement, such words shall have the meanings ascribed to them in this Subsection:
 - A. **"Agreement"** means this Master Mutual Aid Box Alarm System Agreement.
 - B. **"Aiding Unit"** means any Unit furnishing equipment, Emergency Responders, or Emergency Services to a Requesting Unit under this Agreement.
 - C. **"Automatic Mutual Aid"** or **"Auto-Aid"** means the provision of mutual aid through a prearranged plan between Units whereby assistance is provided at the time of dispatch without a specific request from an Incident Commander.
 - D. **"Box Alarm"** means a prearranged plan for an Emergency or Disaster that uses a defined process for implementation, dispatch and response.
 - E. **"Chapter"** means a group of Divisions, established on a state-by-state basis, and whose members may include Units from other States.
 - F. **"Chapter Governing Board"** means the governing body of a Chapter which is composed of a representative of each member Division or Region within a Chapter as provided by the Chapter's Bylaws.

- G. **"Chapter President"** means a person elected as the President of each state Chapter;
- H. **"Chief Officer"** means the Fire Chief or agency head of a Unit, or a designee of the Unit's Fire Chief or agency head.
- I. **"Council of Chapter Presidents"** means the council or board whose members shall be the elected President of each State's Chapter, as set forth in this Agreement.
- J. **"Disaster"** means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, severe weather event, environmental contamination, utility failure, radiological incident, structural collapse, explosion, transportation accident, hazardous materials incident, epidemic, pandemic, or similar calamity.
- K. **"Division"** means geographically associated Units which have been grouped for operational efficiency and representation within a State and may include Units from adjoining States.
- L. **"Emergency"** means any occurrence or condition which results in a situation where assistance is requested to supplement local efforts and capabilities to save lives, protect property and protect the public health and safety, or to lessen or avert the threat of a catastrophe or Disaster or other Serious Threat to Public Health and Safety.
- M. **"Emergency Responder"** includes any person who is an employee or agent of an Unit. An Emergency Responder includes, without limitation, the following: firefighters (including full time, part time, volunteer, paid-on -call, paid on premises, and contracted personnel, as well as hazardous materials, specialized rescue, extrication, water rescue, and other specialized personnel), emergency medical services personnel, support personnel and authorized members of non-governmental response Units.
- N. **"Emergency Services"** means provision of personnel and equipment for fire protection, suppression, provision of rescue and emergency medical services, hazardous materials response, technical rescue and recovery, and any other emergency support for the protection of life and property in the event of an Emergency, Disaster, or other Serious Threat to Public Health and Safety, and includes joint Training for the provision of any such services by the Units.
- O. **"Incident Commander"** is the individual responsible for all incident activities, including the development of strategies and tactics and the ordering and the release of resources in the provision of Emergency Services, has overall authority and

responsibility for conducting incident operations, and is responsible for the on-scene management of all incident operations.

- P. **"Incident Command System"** means a standardized management system such as the National Incident Management System (NIMS), designed to enable effective and efficient incident management by integrating a combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure.
- Q. **"MABAS"** means the Mutual Aid Box Alarm System described in the Agreement, and is an intergovernmental agency formed pursuant to the authority of the Illinois Intergovernmental Cooperation Act and similar intergovernmental cooperation authority of other states in which Units reside.
- R. **"Mutual Aid"** is assistance from an Aiding Unit to a Requesting Unit as the result of an Emergency or other event and may precede the request for a Box Alarm and includes Automatic Mutual Aid.
- S. **"Requesting Unit"** means any Unit requesting assistance of another Unit under this Agreement.
- T. **"Serious Threats to Public Health and Safety"** means threats, incidents or planned events of sufficient magnitude that the adequate public safety response requires mutual aid or other assistance.
- U. **"Training"** means the instruction and/or assessment of Emergency Services during non-emergency drills and instruction whether in the field or classroom.
- V. **"Unit"** (also "Member Unit") means components of federal, state or local government, or other non-governmental emergency response organizations who have become Parties to this Agreement.

SECTION THREE – AUTHORITY AND ACTION TO EFFECT MUTUAL AID

The Parties hereby authorize and direct their respective Chief Officer, or designee, to take reasonably necessary and proper action to render and request Mutual Aid to and from the other Parties to the Agreement, and to participate in Training activities, all in furtherance of effective and efficient provision of Mutual Aid pursuant to this Agreement.

In accordance with a Party's policies and within the authority provided to its Chief Officer, upon an Aiding Unit's receipt of a request from a Requesting Unit for Emergency Services, the Chief

Officer, or the Chief Officer's designee such as the ranking officer on duty, may commit the requested Mutual Aid in the form of equipment, Emergency Responders, and Emergency Services to the assistance of the Requesting Unit. All aid rendered shall be to the extent of available personnel and equipment taking into consideration the resources required for adequate protection of the territorial limits of the Aiding Unit. The decision of the Chief Officer, or designee, of the Aiding Unit as to the personnel and equipment available to render aid, if any, shall be final.

SECTION FOUR – JURISDICTION OVER PERSONNEL AND EQUIPMENT

Emergency Responders dispatched to aid a Requesting Unit pursuant to this Agreement shall, at all times, remain employees or agents of the Aiding Unit, and are entitled to receive any benefits and compensation to which they may otherwise be entitled under the laws, regulations, or ordinances of the United States of America, their respective States, and their respective political subdivisions. This includes, but is not limited to, benefits for pension, relief, disability, death, and workers' compensation. If an Emergency Responder is injured or killed while rendering assistance under this Agreement, benefits shall be afforded in the same manner and on the same terms as if the injury or death were sustained while the Emergency Responder was rendering assistance for or within the Aiding Unit's own jurisdiction.

Emergency Responders of the Aiding Unit will come under the operational control of the Requesting Unit's Incident Commander, or other appropriate authority, until released. The Aiding Unit shall, at all times, have the right to withdraw any and all aid upon the order of its Chief Officer, or designee. The Aiding Unit shall notify the Incident Commander of the extent of any withdrawal, and coordinate the withdrawal to minimize jeopardizing the safety of the operation or other Emergency Responders.

If for any reason an Aiding Unit determines that it cannot respond to a Requesting Unit, the Aiding Unit shall promptly notify the Requesting Unit of the Aiding Unit's inability to respond; however, failure to promptly notify the Requesting Party of such inability to respond shall not be deemed to be noncompliance with the terms of this Section and no liability may be assigned. No liability of any kind shall be attributed to or assumed by a Party, for failure or refusal to render aid, or for withdrawal of aid.

SECTION FIVE – COMPENSATION FOR AID

Nothing herein shall operate to bar any recovery of funds from any third party, state or federal agency under any existing statutes, or other authority. Each Aiding Unit is responsible for the compensation of its Emergency Responders providing Mutual Aid and for any additional costs incurred to ensure its jurisdiction has adequate resources during the rendering of Mutual Aid.

Day-to-day Mutual Aid should remain free of charge and the administrative requirements of reimbursement make it infeasible to charge for day-to-day Mutual Aid. However, the following exceptions may be applied:

1. Third Party Reimbursement - Expenses for Emergency Services recoverable from third parties shall be proportionally distributed to all participating Units by the Unit recovering such payment from a third party. The Unit responsible for seeking payment from a third party shall provide timely notice to Aiding Units of a date by which submission of a request for reimbursement must be received. Reimbursement shall be based on the accurate and timely submission of allowable costs and documentation attributable to the incident by each Aiding Unit. These costs include manpower, use of equipment and materials provided, and damage or loss of equipment. The Unit recovering payment from a third party shall notify Aiding Units that such payment has been made and will reimburse the other Units. If the third-party payment is less than the full amount of all Units' cost submittals, the funds shall be proportionally distributed based on each Unit's submitted costs compared to the total of all costs submitted. Intrastate Emergency Management Agency Tasking - Expenses recoverable related to a response to an emergency or disaster at the request of a state's emergency management agency or authority. Reimbursement shall be based on the accurate and timely submission of allowable costs and documentation attributable to the response by each Aiding Unit. These costs include manpower, use of equipment and materials provided, and damage or loss of equipment. The Unit recovering payment from a state shall notify Aiding Units that such payment has been made and will reimburse the other Units. If the payment is less than the full amount of all Units' cost submittals, the funds shall be proportionally distributed based on each Unit's submitted costs compared to the total of all costs submitted.
2. Interstate Emergency Management Assistance Compact ("EMAC") Response – Expenses recoverable related to a response to an emergency or disaster at the request of a state's emergency management agency or authority to another state. Reimbursement shall be

based on the accurate and timely submission of allowable costs and documentation attributable to the response by each Aiding Unit. These costs include manpower, use of equipment and materials provided, and damage or loss of equipment. If these payments are not made directly to the participating Units, the Unit recovering payment from a state shall notify Aiding Units that such payment has been made and will reimburse the other Units. If the payment is less than the full amount of all Units' cost submittals, the funds shall be proportionally distributed based on each Unit's submitted costs compared to the total of all costs submitted.

3. Emergency Medical Services Billing – Member Units providing Mutual Aid under this Agreement may bill patients for emergency medical services in accordance with applicable federal, state, and local ambulance billing regulations.

SECTION SIX - INSURANCE

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, workers' compensation, auto, and, if applicable, watercraft, aircraft, drones or, emergency medical service professional liability, with minimum policy limits of:

Auto liability: \$1,000,000 combined single limit

General Liability: \$1,000,000 per occurrence

Emergency Medical Service Professional Liability: \$1,000,000 per occurrence

Workers' Compensation: Statutory limits

The obligations of this Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. To the extent permitted by governing law of the state in which a Party resides, each Party agrees to waive subrogation rights it may acquire, and to require any insurer to waive subrogation rights they may acquire, by virtue of the payment of claims, suits, or other loss arising out of this Agreement, and shall, as to any insurer, obtain any endorsement necessary to effectuate such waiver of subrogation.

SECTION SEVEN - LIABILITY

Each Party will be solely responsible for the acts of its own governing body, officers, employees, agents, and subcontractors, expressly including, but not limited to, all of its Emergency Responders, the costs associated with those acts, and the defense of those acts. No Party shall be responsible to another Party for any liability or costs arising from the act of an employee or agent of another Party. Each Party hereto shall hold other Parties hereto harmless for any liability or costs arising from the act of an employee or agent of another Party. The Provisions of this Section shall survive the termination of this Agreement by any Party.

Any Party responding under this Agreement to another state shall be considered agents of the Requesting Unit in the other state for tort liability and immunity purposes related to third-party claims to the extent permissible under the laws of both states. Nothing in this Section shall be deemed a waiver by any Party of its right to dispute any claim or assert statutory and common law immunities as to third parties.

SECTION EIGHT - CHAPTERS

For operational efficiency and representation of Units and Divisions, Chapters are hereby created on a state-by-state basis. Chapters shall elect a President to the Council of Chapter Presidents. When a Division forms within a state that does not have a Chapter, that Division will be affiliated with another state Chapter. When three Divisions within a state become organized, a Chapter for that state shall automatically be created, and Divisions within that state shall be transitioned to the new Chapter, unless prohibited by state statute(s).

Chapters shall have their own governing Board selected by the Units, Divisions, or Regions, and shall determine the number and role of Chapter officers. Chapters shall develop bylaws that provide for their governance and operations within the framework of this Agreement and the direction of the Council of Chapter Presidents. Chapters shall maintain authority to establish Divisions or Regions, to the assignment of Units to Divisions or Regions, and to establish emergency response procedures, protocols, resources, and training requirements. Chapters and their Divisions may fix and assess dues, secure appropriate insurance, own and maintain facilities, vehicles, apparatus and equipment, employ and provide benefits for personnel, operate specialized response teams, participate in EMAC activities, enter into agreements with other

governmental and non-governmental entities, and administer the affairs of their Chapter, to facilitate the purposes of MABAS.

SECTION NINE – COUNCIL OF CHAPTER PRESIDENTS

A Council of Chapter Presidents is hereby created that consists of the elected President of each state Chapter. The Council of Chapter Presidents shall facilitate coordination among state Chapters, adopt bylaws for the operation of the Council of Presidents, ensure compliance with this Agreement, recommend common operating procedures and practices, recommend changes to this Agreement, and promote unity to facilitate the purposes of MABAS. MABAS and the Council of Chapter Presidents shall be hosted by the founding Chapter of MABAS, Illinois, and shall be based therein. As the Council is hosted in Illinois, all issues and questions concerning the construction, validity, enforcement and interpretation of this Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois.

SECTION TEN - DIVISIONS

For operational efficiency and representation of Member Units, Divisions are hereby authorized on a Chapter-by-Chapter basis in accordance with procedures established by their Chapter. When a Division forms within a state that does not have a Chapter, that Division will be affiliated with another state Chapter in accordance with procedures established by that other state's Chapter.

Divisions shall have their own governing Board, shall determine the number and role of Division officers, and shall develop bylaws that govern their operations within the framework of this Agreement and direction of the Chapter and Council of Chapter Presidents. Divisions shall maintain authority to establish emergency response procedures, protocols, resources, and training requirements within the framework of this Agreement and the direction of the Chapter and Council of Chapter Presidents. Divisions may fix and assess dues, secure appropriate insurance, own and maintain facilities, vehicles, apparatus and equipment, employ and provide benefits for personnel, operate specialized response teams, enter into agreements with other governmental and non-governmental entities, and administer the affairs of their Division, to facilitate the purposes of MABAS.

SECTION ELEVEN - TERM

This Agreement shall be in effect for a term of one year from the date of signature hereof and shall automatically renew for successive one-year terms unless terminated in accordance with this Section. Any Party may terminate their participation within this Agreement, at any time, for any reason, or for no reason at all, upon ninety (90) days written notice to the applicable state Chapter. A Unit that terminates this Agreement must return any asset that is owned by, or provided from, a Chapter or its Divisions prior to the termination of the Agreement, unless agreed to otherwise in writing by the Chapter or Division. Costs associated with the recovery or replacement of said asset if it is not voluntarily returned after written notice has been given shall be borne by the departing Unit, including reasonable legal fees.

SECTION TWELVE - MISCELLANEOUS

- A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any Party. By signing this agreement, each of the Parties affirm that they have taken all actions and secured all local approvals necessary to authorize and sign this Agreement.
- B. Binding Effect. This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any Party hereto.
- C. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.
- D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.
- E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.

- F. Recitals. The Recitals shall be considered an integral part of this Agreement.
- G. No Third-Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication), right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
- H. Counterpart Signatures. This Agreement may be signed in multiple counterparts. The counterparts taken together shall constitute one (1) agreement.
- I. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, licenses, permits, certificates, and governmental authorizations for its employees and/or agents necessary to perform their obligations under this Agreement.
- J. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
- K. Notices. Notices given under this Agreement shall be in writing and shall be delivered by one or more of the following processes: personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid to the head of the governing body of the participating agency.

SECTION THIRTEEN - AMENDMENT

An amendment may be proposed by any Party, Division or Chapter, and be presented to the Council of Chapter Presidents for review, comment, and modification. The Council of Chapter Presidents shall, after consideration, recommend final amendatory language to all Parties for adoption and execution. The Agreement may be amended only upon written agreement and approval of the governing bodies of two-thirds (2/3) of the Parties. All Amendments to this Agreement shall comply with the applicable laws of the respective states.

SECTION FOURTEEN – REVOCATION OF PRIOR AGREEMENTS

This Agreement shall replace all prior Mutual Aid Box Alarm System agreements effective at 12:01 a.m. Central Standard Time on January 1, 2024, and in accordance with the laws of their respective states. Any member Unit that has not become a Party to this Agreement by 12:01 a.m. Central Standard Time on January 1, 2024, shall no longer be affiliated with MABAS in any capacity, shall not continue to benefit from its prior association with MABAS, and shall not rely on the MABAS system for emergency responses, until subsequently rejoining MABAS by the adoption of an approving ordinance or resolution and entering into this Agreement, as may be amended from time to time. The effective date for any new Member Unit joining after January 1, 2024, shall be the date set forth next to the signature of that new Member Unit.

Any MABAS owned assets in the possession of a Unit that fails to execute this Agreement shall return said assets to MABAS no later than January 31, 2024. Costs associated with the recovery or replacement of said asset shall be borne by the Unit failing to execute this Agreement, including reasonable legal fees.

SECTION FIFTEEN - APPROVAL

This Agreement may be executed in multiple originals. The undersigned attests that they have the authority to execute this Agreement which has been approved by appropriate ordinance, resolution or authority and is hereby adopted by the _____, (Unit) this ____ day of _____, 202___. A certified copy of approving ordinance, resolution or authority, along with the executed Agreement shall be forwarded to the applicable state Chapter, and a master list of Parties shall be kept by the Council of Chapter Presidents.

By: _____

Title: _____

Attest: _____

Title: _____

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & Council

FROM: Cody Hawkins – City Manager

SUBJECT: **Code Change – Adoption of Electric Service Regulations
(Second Reading)**

MEETING DATE: November 20, 2023

REQUESTED ACTION:

Council approval of revisions to City Code, Chapter 11 – Electric System to adopt Electric Service Regulations by adoption of ordinance.

BACKGROUND & STAFF COMMENTS:

Staff have been working for the last few months on Electric System Service Rules to formalize the regulations, practices, and general requirements for the connection of electric service facilities and utilization equipment. These rules outline procedures for the application for electric service and provide rules and conditions for the establishment and maintenance of service. These rules provide for the use of customers, contractors, consultants, and other persons engaged in the planning or construction of buildings and the installation or replacement of equipment connected to and served by the City's electric system.

RECOMMENDATION:

Council approval of Ordinance, as attached.

SUGGESTED MOTION:

I move that the City Council approve and adopt Ordinance 23-____, thereby modifying Chapter 11, Electric System, Article 2, Electric Service Regulations.

Prepared By: Melissa A. Schanz
Melissa A Schanz
City Clerk

Approved By: Cody Hawkins
Cody Hawkins
City Manager

Attachments: A – Ordinance
B – Electric System Service Rules (separate attachment)

ORDINANCE NO. 23-__

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES,
CHAPTER 11, ELECTRIC SYSTEM, ARTICLE 2, ELECTRIC SERVICE
REGULATIONS OF THE CITY OF MASCOUTAH, ILLINOIS.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, IN
ST. CLAIR COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Amending CHAPTER 11, ELECTRIC SYSTEM, ARTICLE II,
ELECTRIC SERVICE REGULATIONS, as attached.

SECTION 2: This ordinance shall be in full force and effect after passage, approval and
publication as required by law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St.
Clair, State of Illinois, upon motion by Councilman _____, seconded by Councilman
_____, adopted on the following roll call vote on the 20th day of November, 2023, and
deposited and filed in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Weyant	___	___	___
Walter Battas	___	___	___
Nick Seibert	___	___	___
Mike Baker	___	___	___
Pat McMahan	___	___	___

APPROVED AND SIGNED by the Mayor of the City of Mascoutah, Illinois, this 20th
day of November, 2023.

ATTEST:

Mayor

City Clerk
(SEAL)

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor & City Council

FROM: Cody Hawkins, City Manager

SUBJECT: **Code Change – Public Comment Policy (Second Reading)**

MEETING DATE: November 20, 2023

REQUESTED ACTION:

Council approval of an Ordinance to amend Chapter 1 – Administration to amend the Public Comment Policy of the City Code of Ordinances.

BACKGROUND & STAFF COMMENTS:

Council has had discussions previously regarding the removal of the second public comment period from the Council agenda. Attached is the draft ordinance to change the Public Comment Policy.

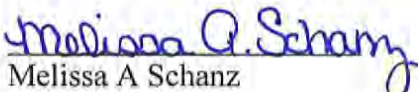
RECOMMENDATION:

Council policy decision.

SUGGESTED MOTION:

I move that the Council approve and adopt Ordinance No. 23-___, amending Chapter 1 – Administration, Article IX – Public Comment Policy of the City Code of Ordinances.

Prepared By:


Melissa A Schanz
City Clerk

Approved By:


Cody Hawkins
City Manager

Attachments: A – Ordinance

ORDINANCE NO. 23-__

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CHAPTER 1,
ADMINISTRATION, ARTICLE IX, PUBLIC COMMENT POLICY OF THE CITY OF
MASCOUTAH, ILLINOIS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, IN
ST. CLAIR COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Amending CHAPTER 1, ARTICLE IX, PUBLIC COMMENT POLICY,
as attached.

SECTION 2: This ordinance shall be in full force and effect after passage, approval and
publication as required by law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St.
Clair, State of Illinois, upon motion by Councilman _____, seconded by Councilman
_____, adopted on the following roll call vote on the 20th day of November, 2023, and
deposited and filed in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Weyant	___	___	___
Walter Battas	___	___	___
Nick Seibert	___	___	___
Mike Baker	___	___	___
Pat McMahan	___	___	___

APPROVED AND SIGNED by the Mayor of the City of Mascoutah, Illinois, this 20th
day of November, 2023.

ATTEST:

Mayor

City Clerk
(SEAL)

Attachment A

Chapter 1 - ADMINISTRATION
ARTICLE IX. PUBLIC COMMENT POLICY

Sec. 1-9-1. Public comment permitted.

Public comment shall be listed on each regularly scheduled City Council or commission meeting and persons shall be allowed to address the City Council or commission members as set forth in the following provisions.

Sec. 1-9-2. City council meeting provisions.

- (a) The city shall provide ~~two~~ one public comment periods in a city council meeting, ~~one at the beginning of the meeting and one at the end of the meeting~~ as listed on the agenda.
- (b) Individuals wishing to address the city council during the ~~first~~ public comment period are requested to complete the sign-up sheet prior to the start of the meeting. The sign-up sheet will be located at the entrance to the council chambers. Speakers may address the city council in the order listed. Each person may speak for a maximum of three minutes.
- (c) ~~During the second public comment period, the mayor will then ask if anyone else wishes to address the city council. For this comment period, those who desire to speak who had not previously requested to do so will be recognized in the order of their request. Those who spoke in the first comment period are also eligible to speak in the second comment period. Each person may speak for a maximum of three minutes.~~
- (d) Each speaker shall address the city council from the podium. Each speaker shall speak clearly and provide their name and address. Names of individuals will be recorded in the minutes of the meetings.
- (e) Speakers shall direct their comments to the city council and not to the audience. Council members shall direct their comments to their colleagues or staff members and not to the audience or the speaker. The mayor, city manager or his representative and/or city attorney shall address the speaker if needed.

Sec. 1-9-3. Commission meeting provisions.

- (a) One public comment period shall be provided during commission meetings.
- (b) At the appropriate time in the meeting, the commission chairman shall ask if anyone wishes to address the commission and will determine the order in which speakers will be recognized. Each person may speak for a maximum of three minutes.
- (c) Speakers shall direct their comments to the commission members and not to the audience. Commission members shall direct their comments to their colleagues or staff members and not to the audience or the speaker. The commission chairman or city manager or his representative and/or city attorney shall address the speaker if needed.

Sec. 1-9-4. Public hearing provisions.

Public hearings are held before the city council and/or various commission meetings of the city and provide the public the opportunity to comment on a specific issue(s) for the particular hearing. The public comment period shall follow a presentation of the subject of the hearing by a staff member or their representative.

- (a) Those wishing to speak or ask questions during the public hearing period are requested to complete the sign-up sheet prior to the start of the public hearing. The sign-up sheet will be located at the entrance to the council chambers. Speakers may address the city council or commission members in the order listed.
- (b) Each person may speak for a maximum of three minutes. Speakers shall direct their comments to the city council or commission members and not to the audience. Speakers shall limit their comments to the subject of the hearing.
- (c) City council or commission members shall direct their comments to their colleagues or staff members and not to the audience or the speaker. The mayor, commission chairman, city manager or his representative and/or city attorney shall address the speaker if needed.
- (d) These provisions shall not apply to public hearings conducted by the zoning board of appeals.

Sec. 1-9-5. Conduct.

- (a) If numerous persons wish to speak on a single topic, said persons shall be recognized, but repeated comments shall be discouraged.
- (b) Speakers, the public audience, and the city council or commission members shall maintain proper decorum at all times and shall not use abusive or foul language, make personal attack comments or exhibit unruly behavior. Any person who poses a threat or violates these decorum guidelines is subject to removal from the meeting.

CITY OF MASCOUTAH
Staff Report

TO: City Council

FROM: Cody Hawkins, City manager

SUBJECT: PC 23-09 – Final Plat for Hayden Drive Warehouses (First Readings)

MEETING DATE: November 20, 2023

REQUESTED ACTION:

Council approval of an ordinance for a final plat for the Hayden Drive Warehouses on 8.71-acre of property located at Hayden Drive (parcel no. 10-06.0-301-009) in GC, General Commercial Zoning District lot located east of Hawkins Point Townhomes, south of proposed Falcon Townhome Phase 2, north of Luann Drive, and west of lots adjacent to Beller Drive.

BACKGROUND & STAFF COMMENTS:

The applicant is Barry Hayden, owner and developer of 25.40-acre parcel no. 10-06.0-301-009. The final plat depicts the land subdivided into two (2) lots, portion one is the 8.71-acre lot for proposed office and warehouse project located east of Hawkins Point Townhomes and south of proposed Falcon Townhome Phase 2, and portion two of remaining 16.69-acre General Commercial lot located north of Luann Drive, and west of lots adjacent to Beller Drive.

DISCUSSION POINTS / ISSUES:

Land Use: The subject property is designated General Commercial (GC). The land to the north and west is zoned Multi-Family (RM), and land south and east are zoned General Commercial (GC).

Development Standards: The project as proposed will meet the GC zoning requirements of the City's Subdivision Code.

	Required	Provided
a. Min. Lot Size	10,000 sq. ft.	379, 407 sq. ft.
b. Min. Lot Width	100 ft.	510 ft.
c. Min. Lot Depth	100 ft.	641.85 ft.
d. Min. Front Yard Setback	25 ft.	90 ft.
e. Min. Side Yard Setback	0 ft.	30 ft.
f. Min. Rear Yard Setback	20 ft.	21.5 ft.
g. Max. Building Height	2.5 stories or 35 ft.	review at site plan phase
h. Max. Density	N/A	35.42%

Circulation: Access to the property is via Hayden Drive. All traffic control shall be furnished, installed, maintained, relocated, and/or removed according to the latest edition of the MUTCD and IDOT standard specifications.

Utilities:

The Site Plan will require evaluation by Water & Sewer Foreman, the Electric Foreman, Oates Associates.

Water: Water provided by the City of Mascoutah. Separate water meters for each unit required; water meters must be located on the outside of each building. No more than one water meter per it.

Sanitary Sewer: A sanitary sewer plan is required, showing separate sewer lines for each unit and separate clean- out for each unit.

Storm Drainage: Staff requests drainage plans.

Electric: Electric will be provided by the City of Mascoutah. Separate meters for each unit will be required.

Natural Gas: Natural gas provided by Ameren.

Landscape Plan: Staff requests a landscape plan. A twenty-five (25) foot landscape buffer easement shall be provided between the commercial development and the residential development.

Lighting Plan: Staff requests a lighting plan approval review.

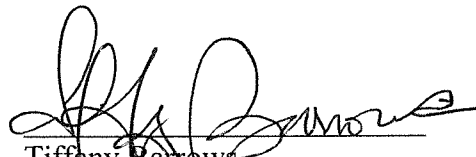
RECOMMENDATION:

Staff recommends approval of the Final Plat Subdivision of the 8.71-acre lot on property located at 9700 Hayden Drive (parcel no. 10-06.0-301-009) in GC, General Commercial Zoning District.


SUGGESTED MOTION:

I move that the City Council approve and adopt Ordinance No. 23-__, approving the Final Plat Subdivision for the 8.71-acre lot at Hayden Drive (parcel no. 10-06.0-301-009) in GC, General Commercial Zoning District, subject to attached Findings.

Prepared by:


Tiffany Barrows
Planning and Zoning Administrator

Approved by:


Cody Hawkins
City Manager

Attachments: A – Findings for Approval
B – Ordinance
C – Planning Commission October Meeting Minutes, Draft
D – Final Plat Application
E – St. Clair County Parcel Map Viewer Image
F – Proposed Site Plan
G – Architectural Elevations
H – Public Hearing Notice

FINDINGS FOR APPROVAL

PC 23-09 – Final Plat for Subdivision, Parcel 10-06.0-302-009

Date: November 6, 2023

FINDINGS: The Mascoutah Planning Commission, pursuant to the final plat review process, and after considering the effect of the request to approve the final plat on the health, safety, morals and general welfare of the residents in the City, specifically finds:

1. The proposed final plat meets all the requirements of the Unified Land Development Code and other applicable City ordinances, and state and federal laws and statutes.
2. Adequate provisions have been made for a sufficient water supply system and public sewage system.
3. The proposed subdivision will not result in the scattered subdivision of land that leaves undeveloped parcels of land lacking infrastructure between developed parcels.
4. The subdivider has taken every effort to mitigate the impact of the proposed subdivision on public health, safety, and welfare.

ORDINANCE NO. 23-__

FINAL PLAT HAYDEN DRIVE WAREHOUSES

An Ordinance approving the Final Plat for Hayden Drive Warehouses, Parcel 10-06.0-301-009, generally located east of Hawkins Point Townhomes, south of proposed Falcon Townhomes Phase 2, north of Luann Drive, and west of lots adjacent to Beller Drive.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MASCOUTAH, IN ST. CLAIR COUNTY, ILLINOIS, in accordance with the powers of the City of Mascoutah as a "Home Rule Unit" as granted by the Illinois Constitution, 1970, Article 7, Section 6 and in accordance with the Subdivision Ordinance of the City of Mascoutah, the final plat for Parcel 10-06.0-301-009, generally located east of Hawkins Point Townhomes, south of proposed Falcon Townhomes Phase 2, north of Luann Drive, and west of lots adjacent to Beller Drive. Being a part of the City of Mascoutah, St. Clair County, Illinois is hereby approved.

This Ordinance shall go into full force and effect from and after its passage and approval all as provided by law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St. Clair, State of Illinois, upon motion by Councilman _____, seconded by Councilman _____, adopted on the following roll call vote on the 4th day of December, 2023, and deposited and filed in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
John Weyant	___	___	___	___
Walter Battas	___	___	___	___
Nick Seibert	___	___	___	___
Mike Baker	___	___	___	___
Pat McMahan	___	___	___	___

APPROVED by the Mayor of the City of Mascoutah, Illinois, this 4th day of December 2023.

ATTEST:

Mayor

City Clerk
(Seal)

**CITY OF MASCOUTAH
PLANNING COMMISSION
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

October 18, 2023

The minutes of the Regular Meeting of the Planning Commission of the City of Mascoutah.

WORKSHOP- Chapter 34 Code Changes – Recreation Vehicles – 6:05 PM

Commission Chairman stated that the workshop is to discuss and work through the commission desired changes. Rich Thompson, who was not present, submitted his text amendment considerations.

Zarcharski stated that a lot of people in town own RVs. Most citizens store these vehicles and do not park them in driveways or in streets. There are some that park them in driveways. He reported that Mascoutah Police do not actively look for code violators. The Mascoutah Police will only respond to complaints. He worries that if they allow people to park RVs in driveways it will be a lot of RVs in town, and no one will be able to complain.

Planning and Zoning Administrator, Tiffany Barrows, provided the commission members with RV Code Sampling of surrounding and similar population towns/villages. Many towns and villages have a similar code to that of Mascoutah.

Commission member Jim Connor pointed out that most of the towns shown on the code sampling are limited to one RV.

Commission member Karen Wobbe asked if a golf cart is parked on a trailer how many are technically parked in the driveway. The members agreed that it is the vehicle parked on the driveway.

Wobbe also asked about side yard driveways and if that is currently allowed. It was confirmed that RVs can be parked on a side yard driveway.

Commission member Bill Millikin asked the group to decide the goal for the workshop. The group agreed that the goal is to protect property value.

Connor pointed out that an HOA can protect the properties within their neighborhood, and it is not fair to those without an HOA.

Barrows asked the group what portion of the code they wanted to address. She asked if they wanted to allow one RV in front facing driveways or what exactly they did not want in the code.

Zacharski stated that the commission is deciding legally to allow one in front.

C

Millikin reviewed what Rich Thompson sent over regarding – dividing the RV classification by gross vehicle weight. He agrees they should consider creating two separate categories.

Wobbe pointed out some of the commission's current concerns are RVs parked on side facing driveways.

Millikin asked the commission to start discussing size. He reviewed Rich Thompson's suggestion that separating recreation vehicles into two classes. Millikin pointed out that this is logical and categorizing by size is similar.

Wobbe agreed that gross weight is posted on the vehicles.

Commission members discussed the size differences. Millikin pointed out the GVW is also how the stated categorizes RV.

Barrows reminded the commission that most of the commission did not like the definition section of the code.

Commission members discussed the size differences.

Klopmeyer pointed out the school buses are an issue and there is no reason they should be parking along city streets.

Zacharski stated that the city already allows for 72hrs. Millikin pointed out that they are discussing long term storage.

Commission members continued to discuss RV issues throughout the city.

Millikin asked the group to discuss the current code, line by line.

Wobbe would like to remove subsection A since certain vehicles can be compacted, and property owners should have the option of more than one on their property.

Commission agreed to keep subsection B and C.

Commission agreed to change subsection D. Change line 2 in subsection D from parked to stored. Change line 3 in subsection D allowed to be parked in driveway for a maximum of 72hrs, regardless of location of driveway. Millikin pointed out the change results that no one will be allowed long-term storage of RVs in a driveway.

The Commission agreed to change subsection E. Millikin reported that the majority agreed to categorize by size. He also read through Thompson's submission of dividing the RVs into two classes.

Commission members agreed on classification by weight.

Wobbe pointed out that most people in town are more concerned about their side by side and golf carts.

Commission members continued to discuss code amendment options. They would like to change the definition and allow storing options dependent on category types.

Millikin reviewed the discussion not to allow storage on front yard and any driveway. He continued that they would use the GVW to classify RVs. He then specified that one of each of the different class sizes to be stored on a property. He said that they would need to write out what the class size will be defined by GVW and length, based on what O'Fallon currently lists on their code.

Zacharski stated we will need to create a motion.

Barrows stated that we should first create what verbiage before making a motion.

Millikin reviewed what they agreed upon. Zacharski requested that Millikin write up the verbiage as agreed upon and send it to Barrows to create the next month's requested action regarding RV code change.

PUBLIC HEARING – 7:01 PM

PC 23-03 – Chapter 34 Code Changes – Recreation Vehicles

Planning and Zoning Administrator, Tiffany Barrows reported the commission had a workshop on the suggested text amendments to Chapter 34 – Unified Land Development code of the Mascoutah City Code of Ordinances, Section 34-9-21 – Recreational vehicles.

Resident Eric Mercer presented his concerns with making the code more restrictive.

There was no further discussion.

PUBLIC HEARING – 7:06 PM

PC 23-07 – Site Plan and Architectural Review - Falcon Place Townhomes, Phase 2

Planning and Zoning Administrator, Tiffany Barrows presented the background of this area. Barrows reported on the land use and zoning requirements. The property is designated as Multiple-Family Residential. Maximum building coverage allowance is 45%; proposed building coverage is 16.98% per acre. As depicted in the site plan, the building will meet the front, side and rear yard requirements of the RM District. The property is surrounded by commercial property to the south and west and zoned GC, General Commercial, and Multi-Family Residential property to the north and east. A buffer will be required for any commercial development to the south.

Barrows reported on the access will be served with a driveway at Beller Drive.

Barrows reported that the parking lot plan for the multiple-family dwellings presents two parking spaces per dwelling unit. This calculation would require a total of 128 spaces. The site plan depicts a total of 363 parking spaces. Of those 216 parking spaces, 8 will be ADA accessible, which equates to one per building which is acceptable.

Barrows continued, reporting the requirements for sidewalks, lighting, and trash enclosures.

Barrows reported on utilities of the development.

The buildings will be served by an 8" water main tapped off the City's 12" water main located along the east side of property. Water meters will be required to be located on the outside of each building and located in the front yards of each building.

The new buildings will be served by an 8" sanitary sewer main tapped off the City's 15" located along the east side of the property.

Submittal of a drainage plan is required and has been reviewed by Oates Associates. The detention pond must be designed to handle a development with 68% impervious area or greater. The existing storm sewer system must have the capacity to handle the additional flow from the proposed development. City staff has requested these additional items be presented in the drainage report.

The electricity will be provided by the City and natural gas provided by Ameren.

Barrows stated that the architectural and design review was already accepted with the first phase of the development and will match was already built. She declared that the staff recommendation is to table this action item until staff receives a complete review of drainage calculations, as well as receives the lighting and landscape plan for phase two. She also pointed out the first phase does not have landscaping completed and the dumpsters are not properly enclosed.

Barrows stated that after the advisement of engineering and public works, we recommend tabling this motion until we can get more information. The city has also requested landscape and lighting plans.

There was no further discussion.

PUBLIC HEARING – 7:15 PM

PC 23-09 – Final Plat for Subdivision – Proposed Office and Warehouse Project at Hayden Dr. (Parcel no. 10-06.0-302-009)

Planning and Zoning Administrator, Tiffany Barrows presented the background of this area. She stated the applicant is Barry Hayden, owner and developer of parcel no. 10-06.0-301-009. The final plat depicts the land subdivided into two (2) lots, portion one is the 8.71-acre lot for proposed office and warehouse project located east of Hawkins Point Townhomes and south of proposed Falcon Townhome Phase 2, and portion two of remaining 16.69-acre General Commercial lot located north of Luann Drive, and west of lots adjacent to Beller Drive.

Barrows reported that the property is designated General Commercial (GC). The land to the north and west is zoned Multi-Family (RM), and land south and east are zoned General Commercial (GC). The project, as proposed, will meet the GC zoning requirements of the City's Subdivision Code.

Barrows reported that access to the property is via Hayden Drive. All traffic control shall be furnished, installed, maintained, relocated, and/or removed according to the latest edition of the MUTCD and IDOT standard specifications.

Barrows reported on the utilities. She stated that the site plan will require evaluation by the City Engineer, the Water & Sewer Foreman, the Electric Foreman, and Oates Associates.

Barrows continued, stating that water will be provided by the City of Mascoutah. Separate water meters for each unit required; water meters must be located on the outside of each building. No more than one water meter per it. A sanitary sewer plan is required, showing separate sewer lines for each unit and separate clean- out for each unit.

Barrows stated that electricity will be provided by the City of Mascoutah and that separate meters for each unit will be required. Natural gas provided by Ameren.

Barrows stated that staff requests drainage plans.

Barrows requests a lighting plan.

Barrows requests a landscape plan as well. A twenty-five (25) foot landscape buffer easement is required between the commercial development and the residential development.

Klopmeyer asked if the storm drainage issue north of this project was corrected.

Barry Hayden stated that the drainage to the north has been corrected.

Barrows confirmed the original drainage issue was restored and a report from Oates was provided to the Planning Commission one or two months ago.

Hayden questioned why he needed to provide additional drainage reporting because he said the whole development (referencing all RM and GC land he owns in the area) is designed to drain in the pond.

Hayden stated that the drainage reports were already sent to the city when he started the development.

Barrows stated that she is going to look for the original drainage report that Hayden is referencing. So far, they have not been looking.

Brandon Beckmeyer of Oates Associates stated they are looking for in the drainage report, the detention pond was already approved from when the site was zoned commercial. That would have been for a certain percentage of pervious and a certain percentage of impervious ground.

Oates would like the report to ensure the development is staying within that intent to see if it is going to be the appropriate size for what is going to be built.

Barry Hayden stating that it was designed for 100% impervious ground which was approved by the previous city engineer.

Barrows asked for clarification. Beckemeyer repeated that Hayden stated the detention pond was designed for 100% impervious ground. Beckemeyer stated that design is not typical in his expertise. If the city could be provided that documentation it would answer multiple questions for the Falcon Place Phase 2 development.

Millikin asked if that is why the city recommended table the Falcon Place Phase 2 motion. Barrows confirmed that yes, the city needs that drainage report as well as landscape plan and lighting plan. The city has had complaints about lighting and the bleakness of the first phase. She also stated that the dumpsters are not enclosed.

There was no further discussion.

PUBLIC HEARING ADJOURNED at 7:24 PM

CALL TO ORDER at 7:25 PM

Chairman Ken Zacharski called the meeting to order.

PRESENT

Commission members Jack Klopmeier, Bruce Jung, Jim Connor, Karen Wobbe, Bill Millikin, and Chairman Ken Zacharski were present.

ABSENT – Rich Thompson

ALSO PRESENT

Planning and Zoning Administrator Tiffany Barrows, City Attorney Al Paulson, Mayor Pat McMahan, City Engineer Sal Elkott, Deputy City Clerk Emily Quellmalz, Brandon Beckemeyer of Oates Associates, and developer Barry Hayden.

ESTABLISHMENT OF A QUORUM

A quorum of Planning Commission members was present.

GENERAL PUBLIC COMMENT

AMEND AGENDA – NONE

MINUTES FROM September 27, 2023

Millikin moved, seconded by Klopmeier to approve the minutes from the September 27, 2023, Planning Commission Meeting.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Karen Wobbe aye, Bill Millikin aye, and Chairman Ken Zacharski aye.

6-ayes, 0-nays, 1-absent

PC 23-03 – Chapter 34 Code Changes – Recreation Vehicles

Discussion was held during the Public Hearing process. Please see the Public Hearing section of these minutes for details.

MOTION:

Connor moved, seconded by Jung, to table the decision until next month to present a recommendation to the City Council.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Karen Wobbe aye, Bill Millikin aye, and Chairman Ken Zacharski aye.

6-ayes, 0-nays, 1-absent

PC 23-07 – Site Plan and Architectural Review - Falcon Place Townhomes, Phase 2

Conner moved, seconded by Jung, to table the recommendation to the City Council for further staff review. Please see the Public Hearing section of these minutes for details.

MOTION:

Millikin moved, seconded by Klopmeier, to table the decision until next month to present a recommendation to the City Council.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Karen Wobbe aye, Bill Millikin aye, and Chairman Ken Zacharski aye.

6-ayes, 0-nays, 1-absent

PC 23-09 – Final Plat for Subdivision – Proposed Office and Warehouse Project at Hayden Dr. (Parcel no. 10-06.0-302-009)

Discussion was held during the Public Hearing process. Please see the Public Hearing section of these minutes for details.

MOTION:

Millikin moved, seconded by Wobbe, that the Planning Commission recommend Final Plat for Subdivision of parcel no. 10-06.0-302-009 for a proposed office and warehouse project, located at 9700 Luan Drive in a GC, General Commercial Zoning District.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Karen Wobbe aye, Bill Millikin aye, and Chairman Ken Zacharski aye.

6-ayes, 0-nays, 1-absent

MISCELLANEOUS

None.

ADJOURNMENT

Millikin moved, seconded by Wobbe to adjourn at 7:28 p.m. All were in favor.

Tiffany M Barrows, Planning and Zoning Administrator

City of Mascoutah
PRELIMINARY PLAT APPLICATION

Application is hereby made this 15th day of Sept., 2023, for Preliminary Plat approval for:

Hayden Warehouse
Name of Proposed Subdivision

Located at:
Hayden Drive

in accordance with the drawings and specifications presented herewith.

Signature of Applicant

Applicant is: ☒ Property Owner ☐ Lessee ☐ Agent of owner or lessee*

* Note: If applicant is an Agent, the following statement must be signed by the property owner or Lessee.

The undersigned property owner authorizes Applicant to make this application for the premises stated above and further states that he/ she is familiar with the appropriate portions of the Ordinances of the City of Mascoutah as they may apply to the proposed property changes. Further, the undersigned agrees to assume all costs related to application review of this project, including but not limited to City engineering, legal costs, and/ or required studies deemed necessary during the review process.

Property Owner

Property Information

Property Owner:

Barry Hayden Plaza 23

Address:

138 Lincoln Place

Lessee:

Belleville Ill 62221

Address:

Contractor:

SAME

Contractor Contact:

618-277-5050

Application Checklist (Attachments)

<input checked="" type="checkbox"/>	Proof of Ownership
<input checked="" type="checkbox"/>	Application Fee \$50 + \$10 per lot _____
<input checked="" type="checkbox"/>	Legal Description
<input checked="" type="checkbox"/>	Boundary Survey

<input checked="" type="checkbox"/>	Preliminary Plat (1 full size set & electronic copy)
<input checked="" type="checkbox"/>	Improvement Plans (optional)
<input checked="" type="checkbox"/>	Architectural Elevations (if applicable)
<input type="checkbox"/>	

D

CITY OF MASCOUTAH
3 W MAIN STREET
MASCOUTAH IL 62258-2030 (618) 566-2964

Receipt No: 1.532624 Sep 18, 2023

BARRY HAYDEN

Previous Balance:	.00
Other	
SITE PLAN HEARING	50.00
100-50102-7300	
OTHER -- TWM/BHMG/ETC.	

Total:	50.00
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Cash	50.00
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Payor:	
BARRY HAYDEN	
Total Applied:	50.00

Change Tendered:	.00
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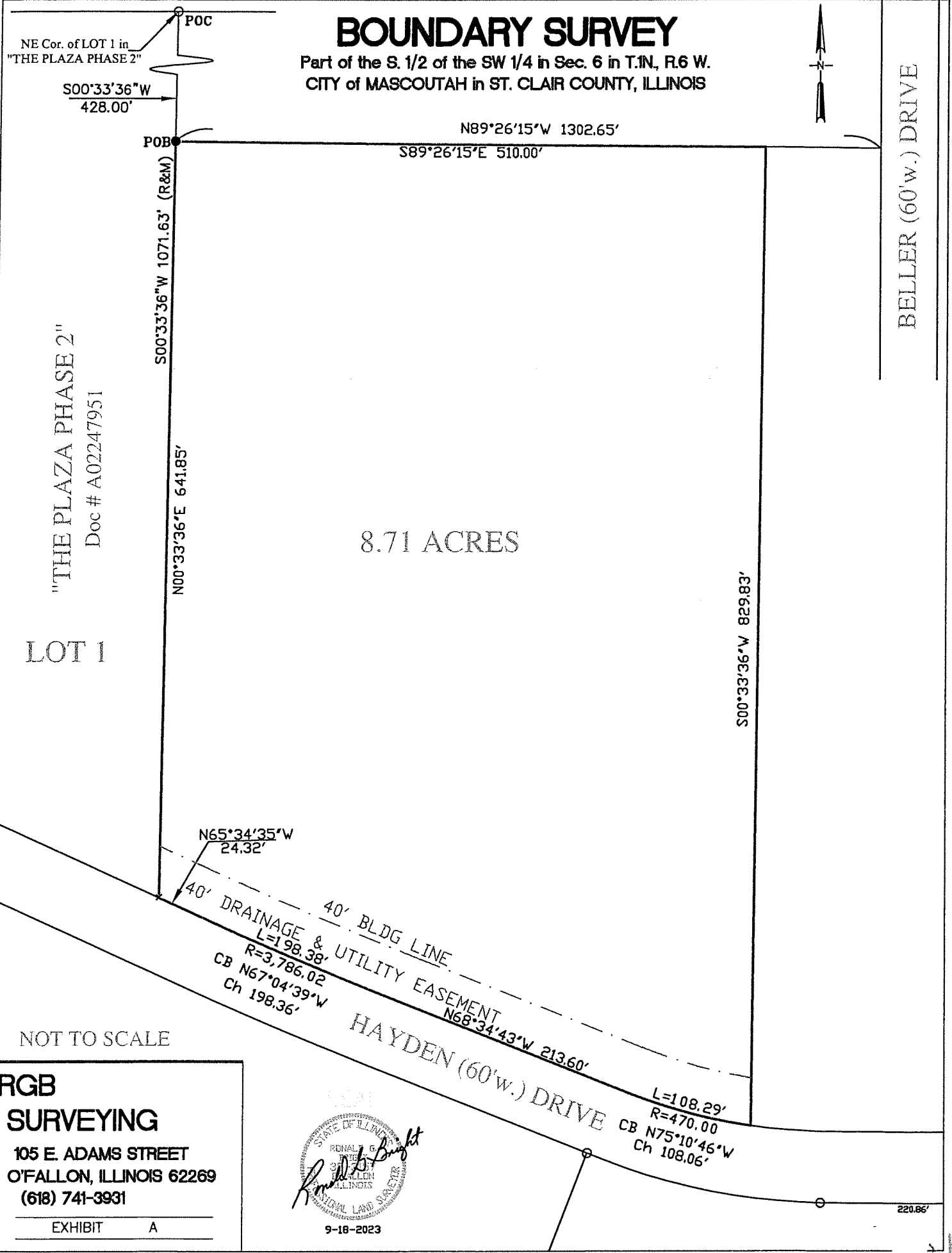
09/18/2023 11:31 AM

A TRACT OF LAND BEING PART OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 6 IN TOWNSHIP 1 NORTH, RANGE 6 WEST OF THE THIRD P.M. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND IRON ROD WHICH MARKS THE NORTHEAST CORNER OF LOT 1 IN "THE PLAZA PHASE 2" AS SHOWN ON THE PLAT THEREOF RECORDED IN DOCUMENT NO. A02247951 IN THE RECORDER'S OF DEED'S OFFICE FOR ST. CLAIR COUNTY, ILLINOIS; THENCE ON THE EASTERLY LINE OF SAID LOT 1 IN "THE PLAZA PHASE 2", SOUTH 00 DEGREES 33 MINUTES 36 SECONDS WEST, 428.00 FEET TO THE POINT OF BEGINNING.

FROM SAID POINT OF BEGINNING; THENCE SOUTH 89 DEGREES 26 MINUTES 15 SECONDS EAST, 510.00 FEET; THENCE SOUTH 00 DEGREES 33 MINUTES 36 SECONDS WEST, 829.83 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF HAYDEN (60'w.) DRIVE: THENCE ON SAID NORTHERLY RIGHT OF WAY LINE, THE FOLLOWING 4 CALLS: 1) THENCE 108.29 FEET ON A CURVE TO THE RIGHT HAVING A RADIUS OF 470.00 FEET, THE CHORD OF WHICH BEARS NORTH 75 DEGREES 10 MINUTES 46 SECONDS WEST, 108.06 FEET; 2) THENCE NORTH 68 DEGREES 34 MINUTES 43 SECONDS WEST, 213.60 FEET; 3) THENCE 198.38 FEET ON A CURVE TO THE RIGHT HAVING A RADIUS OF 3,786.02 FEET, THE CHORD OF WHICH BEARS NORTH 67 DEGREES 04 MINUTES 39 SECONDS WEST, 198.36 FEET; 4) THENCE NORTH 65 DEGREES 34 MINUTES 35 SECONDS WEST, 24.32 FEET TO THE SOUTHEAST CORNER OF AFOREMENTIONED LOT 1 IN "THE PLAZA PHASE 2"; THENCE ON THE EASTERLY LINE OF SAID LOT 1, NORTH 00 DEGREES 33 MINUTES 36 SECONDS EAST, 641.85 FEET TO THE POINT OF BEGINNING.

SAID TRACT OF LAND CONTAINING 8.71 ACRES, MORE OR LESS, AND BEING IN THE CITY OF MASCOUTAH IN ST. CLAIR COUNTY, ILLINOIS.



Location



St. Clair County Parcel Map Viewer Image

E

HAYDEN CONSTRUCTION

ROAD

MASCOUTAH, IL 62258

Drawings Prepared By:
Brian T. Nickas
452 Micah's Way
Columbia, IL 62236
ph. 618.531.0107
batnickas@charter.net

GENERAL NOTES:

1. PRIOR TO THE BEGINNING OF WORK, THE GENERAL CONTRACTOR SHALL REVIEW ALL ELEVATIONS, RESTRICTIONS, AND SITE CONDITIONS AND NOTIFY THE OWNER OF ANY DRAWING ERRORS OR INCONSISTENCIES.
2. DO NOT SCALE DRAWINGS FOLLOW WRITTEN DIMENSIONS ONLY. GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND NOTIFY OWNER OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK.
3. GENERAL CONTRACTOR IS RESPONSIBLE FOR OBTAINING AND PAYING FOR ALL BUILDING PERMITS, WATER TAP FEES, SEWER TAP FEES AND ETC...
4. CHANGES TO THIS WORK ARE ONLY AUTHORIZED IF IN WRITING FROM THE OWNER. ANY CHANGES MUST BE SPECIFICALLY DESCRIBED IN WRITING OF SUCH CHARACTER AND QUALITY AS IS DESCRIBED IN A REASONABLY INFERRABLE FROM THEM, AND THE CONTRACTOR, RECOGNIZING THE NECESSITY OF INCLUDING DETAILED DRAWINGS AND SPECIFICATIONS WITH PERFECT ACCURACY, AGREES THAT HIS SUBMITTAL OF THIS DRAWING SET INCLUDES SUFFICIENT MONEY ALLOWANCE TO MAKE HIS WORK COMPLETE AND OPERABLE, AND IN COMPLIANCE WITH GOOD PRACTICE AND THE ORDINANCES, REGULATIONS, AND DECISIONS OF ALL BODIES OF PERSONS HAVING GOVERNMENTAL AUTHORITY OVER IT.

SHEET INDEX:

- COVER SHEET
- A.100 FOUNDATION PLAN
- A.200 FLOOR PLAN
- A.300 EXTERIOR ELEVATIONS
- A.400 WALL SECTIONS

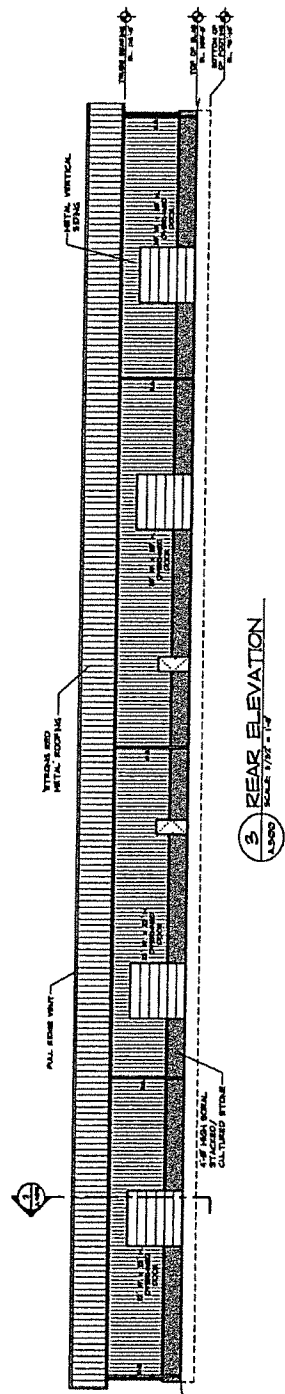
ALL CIVIL ENGINEERING BY OTHERS.
ALL STRUCTURAL CALCULATIONS AND DESIGN BY OTHERS.
MECHANICAL, ELECTRICAL, PLUMBING TO BE OF
DESIGN-BUILD TYPE BY OTHERS. COORDINATED AND
RESPONSIBILITY OF THE CONTRACTOR/OWNER.

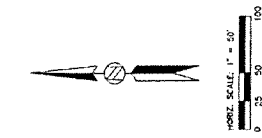
NOTE:
THIS SET OF ARCHITECTURAL DESIGN DRAWINGS
DEPicts ONLY THE DESIGN INTENT OF THE
OWNER. CONTRACTOR IS RESPONSIBLE FOR
OBTAINING ALL NECESSARY PERMITS AND
CONSTRUCTION OF ALL OTHER DESIGN ELEMENTS,
INCLUDING BUT NOT LIMITED TO, STRUCTURAL,
MECHANICAL, ELECTRICAL, PLUMBING AND CIVIL
ENGINEERING TO BE BY OTHERS.

COMPLETED DRAWINGS:
JUNE 6, 2016



ALL CIVIL ENGINEERING BY OTHERS.
ALL STRUCTURAL CALCS AND DESIGN BY OTHERS.
MECHANICAL, ELECTRICAL, PLUMBING TO BE OF
DESIGN-BUILD TYPE BY OTHERS, COORDINATED AND
RESPONSIBILITY OF THE CONTRACTOR/OWNER.





- SITE PAVING LEGEND:**
- PROPOSED PCC CONCRETE SIDEWALK (4" PCC) - SEE DETAIL
 - PROPOSED PCC CONCRETE PAVEMENT (4" PCC) - SEE DETAIL
 - PROPOSED GRASS AREA - CLEAN TOPSOIL WITH SEED MIX CLASS 1B WITH MULCH METHOD 2

GENERAL SITE NOTES:

ALL CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST CITY OF MASCOUTAH AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION CODES, STANDARDS AND SPECIFICATIONS.

ANY CITY OF MASCOUTAH INFRASTRUCTURE (ABOVE OR BELOW GROUND) SHALL BE IDENTIFIED AS A RESULT OF CONSTRUCTION SHALL BE REMOVED BY THE CONTRACTOR TO THE SATISFACTION OF THE CITY.

ALL CONSTRUCTION SHALL CONFORM TO THE APPLICABLE LOCAL, STATE, AND FEDERAL CODE REQUIREMENTS. WHEN CODES ARE IN CONFLICT, THE MORE STRINGENT SHALL APPLY.

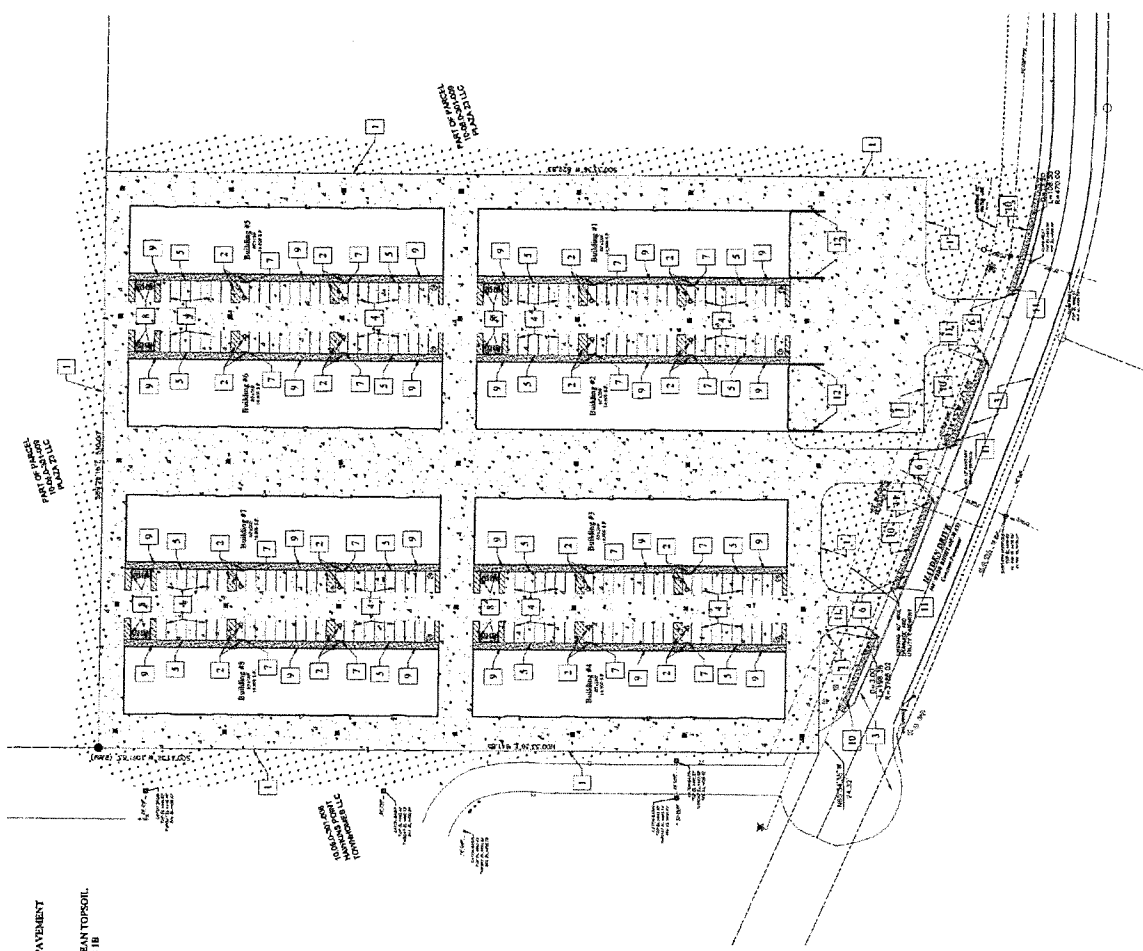
ALL SIGNAGE AND PAVEMENT MARKINGS SHALL COMPLY WITH THE LATEST EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), OR AS OTHERWISE SPECIFIED. INSTALLATION OF ALL SIGNS SHALL BE GOVERNED BY LOCAL CODES.

THE CONTRACTOR IS RESPONSIBLE TO HAVE ALL EXISTING UTILITIES LOCATED AND MARKED PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE UTILITY PROTECTION CENTER AT LEAST THREE (3) DAYS PRIOR TO ANY SITE WORK FOR IDENTIFICATION OF EXISTING UTILITIES.

THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AT THE PROJECT SITE BEFORE BEGINNING CONSTRUCTION.

CIVIL SITE KEY NOTES:

- 1 PROPOSED EDGE OF PAVEMENT.
- 2 PROPOSED ACCESSIBLE PARKING STALL STRIPING AND SIGNAGE. SEE DETAIL.
- 3 EXISTING ROADWAY TO REMAIN - CONTRACTOR TO PROTECT IN PLACE.
- 4 PROPOSED 5' WIDE PARKING STRIP, STRIPING AND WHITE PAVEMENT MARKING. TRAFFIC WHITE PAINT FOR DETAILS. SEE HORIZONTAL CONTROL PLAN FOR TYPICAL DIMENSIONS.
- 5 PROPOSED FLUSH PCC SIDEWALK TO PARKING LOT PAVEMENT.
- 6 PROPOSED CURB CUT. CONTRACTOR TO MAKE SMOOTH TRANSITION TO EXISTING PARKING LOT PAVEMENT.
- 7 PROPOSED CONCRETE PARKING BLOCK. SEE DETAIL.
- 8 PROPOSED TRASH/RECYCLING ENCLOSURE WITH PIPE ROLLERS. SEE ARCHITECTURAL PLANS FOR DETAILS.
- 9 PROPOSED CONCRETE SIDEWALK. CONTRACTOR SHALL CONSTRUCT TO MEET CURRENT ADA STANDARDS.
- 10 PROPOSED 5' WIDE CONCRETE SIDEWALK. CONTRACTOR SHALL CONSTRUCT TO MEET CURRENT ADA STANDARDS.
- 11 PROPOSED DETECTABLE WARNING (TRUNCATED DOME) TO MEET ADA REQUIREMENTS. SEE DETAIL. PROPOSED FLUSH PCC SIDEWALK TO PAVEMENT.
- 12 PROPOSED RETAINING WALL LOADING DOCK AREA.



**CITY OF MASCOUTAH
3 WEST MAIN ST.
MASCOUTAH, IL 62258
(618) 566-2964**

NOTICE OF PUBLIC HEARING

The City of Mascoutah Planning Commission will conduct a Public Hearing on ***Wednesday, October 18, 2023, at 7:00 PM*** in the City Council Chambers at City Hall, #3 West Main Street, Mascoutah, IL 62258.

The purpose of this hearing is to consider a Final Plat for Subdivision of parcel no. 10-06.0-302-009 for a proposed office and warehouse project, located at 9700 Luan Drive in a GC, General Commercial Zoning District.

Anyone interested in this hearing may appear and be heard for or against. The regular meeting of the Planning Commission shall follow this hearing wherein the Commission shall make a recommendation on this request.

Questions or requests for further details can be directed to the Planning and Zoning Administrator's Office at (618) 566-2964, ext. 107. Comments in writing may be forwarded to the Planning and Zoning Administrator's Office, 3 West Main St., Mascoutah, IL 62258.

Posting Date: September 21, 2023

MASCOUTAH PLANNING COMMISSION
Ken Zacharski, Chairman

H.

CITY OF MASCOUTAH
Staff Report

TO: City Council

FROM: Cody Hawkins, City Manager

SUBJECT: PC 23-10 – Final Plat - Prairie Lakes Phase 1 (First Readings)

MEETING DATE: November 20, 2023

REQUESTED ACTION:

Council approval of an ordinance for a final plat for the Prairie Lakes Subdivision Phase 1.

BACKGROUND AND STAFF COMMENTS:

The applicant is Fulford Homes, developer of the proposed Prairie Lakes Subdivision. Prairie Lakes Subdivision is to be constructed on approximately 78 acres of land located on North Sixth Street. The presently unaddressed property is located on the east side of 6th Street, just south of the intersection of Douglas Street and 6th Street (PID # 10300200007).

The first phase of the development contains approximately 14.8 acres at the westerly end of the development. The subject site is in the south half of Township 1 North, Range 6 West, Section 30 at the Third Principal Meridian in St. Clair County, Illinois. The site is surrounded by single family residential zones and multifamily residential zones to the north. The subdivision layout for this final plat is consistent with the preliminary plat approved in 2022.

Phase 1 of this subdivision includes Outlot C that is within Airport Accident Protection Zone 2 (Airport APZ-2). The acreage of this lot is about 1.26 acres. The purpose of the APZ-2 is to require that land and any structures located within safety zones around the Scott AFB and MidAmerica St. Louis airfields be developed to protect the health, safety, and general welfare of the public and to mitigate hazards of potential aircraft mishaps. Because of this requirement, this lot is anticipated to remain undeveloped and contain no buildings or surface improvements.

DISCUSSION POINTS / ISSUES:

Zoning: This property is zoned "RS-8" Single-Family Residential District. This designation allows for 14 of the 38 lots to be comprised of 8,000 to 10,000 square feet. The remaining 24 lots will be comprised of more than 10,000 square feet.

Property Size: The final plat is comprised of 14.80 acres, with 10.23 acres for developable lots, 1.29 acres for undevelopable "common lots," and 3.08 acres for right-of-way to accommodate streets and sidewalks.

Topography: The subject property is generally flat with just minimal elevation decline. Due to this condition, a variance for the vertical design of the roadways within the subdivision was approved at the time of the preliminary plat to allow for a minimum design slope of 0.5% instead of the standard 1% design.

Utilities and Services: The City of Mascoutah will provide electric, sanitary sewer, water, and public safety protection to the subject tract. Ameren Illinois will provide natural gas services.

Access: Phase 1 of Prairie Lakes subdivision will derive access off 6th Street to the west. Internal to this phase is a looped street serving all lots and stub street connections to the east (2 connections) and south (1 connection) for connections to future phases.

Right-of-way: The final plat indicates that there is sufficient right-of-way width for the portion of Phase 1 that is adjacent to 6th Street.

The westward extension of Onyx Drive through the subdivision will serve as an east-west collector street for the Mascoutah community. To meet higher traffic capacity needs, this road will match the 60-foot Onyx Drive right-of-way width originally dedicated east of the subject tract. A variance was approved to allow the developer to match this width at the time of the preliminary plat.

Sidewalks: Required sidewalks will be installed along all street frontages internal to the proposed subdivision. In addition, a multi-use path will be installed along 6th Street along the subject tract's west boundary within Phase 1. The width of this path, which leads south to existing City-owned parkland, will accommodate pedestrians and cyclists and will serve as a good amenity for residents of the subdivision and the community as a whole.

Utility Easements: The final plat includes necessary utility and drainage easements at the City-required width to serve all 38 lots.

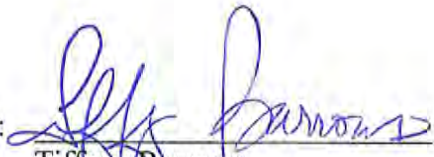
RECOMMENDATION:

Council approval of ordinance, as attached.

SUGGESTED MOTION:

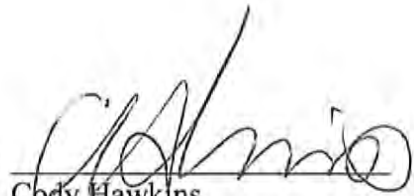
I move that the City Council approve and adopt Ordinance No. 23-__, approving the Final Plat for Prairie Lakes Subdivision Phase 1 subject to the attached Findings of Approval, and contingent on approval/comments from Scott AFB regarding the acreage located within the APZ-2, subject to attached Findings.

Prepared by:



Tiffany Barrows
Planning and Zoning Administrator

Approved by:



Cody Hawkins
City Manager

Attachments: A – Findings For Approval
B – Ordinance
C – Planning Commission October Meeting Minutes, Draft
D – Final Plat Application
E – Proposed Final Plat
F – Preliminary Plat Approved Variance List
G – Public Hearing Notice

FINDINGS FOR APPROVAL

PC 23-10 – Final Plat, Prairie Lakes – Phase 1

Date: November 20, 2023

FINDINGS: The Mascoutah Planning Commission, pursuant to the final plat review process, and after considering the effect of the request to approve the final plat on the health, safety, morals, and general welfare of the residents in the City, specifically finds:

1. The proposed final plat meets all the requirements of the Unified Land Development Code and other applicable City ordinances, and state and federal laws and statutes.
2. Adequate provisions have been made for a sufficient water supply system and public sewage system.
3. The proposed subdivision will not result in the scattered subdivision of land that leaves undeveloped parcels of land lacking infrastructure between developed parcels.
4. The subdivider has taken every effort to mitigate the impact of the proposed subdivision on public health, safety, and welfare.
5. The proposed subdivision has approximately 2.24 acres located in the AO, Airport Overlay District, specifically the Accident Potential Zone (APZ-2). 1.26 acres are located within Outlot C and the remainder are within street right-of-way.

ORDINANCE NO. 23-_____

FINAL PLAT SUBDIVISION, PARCEL 10-30.0-200-007

An Ordinance approving the Final Plat for Subdivision, Parcel 10-30.0-200-007, generally located on the east side of North 6th Street, just south of the intersection of Douglas Street and 6th Street.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MASCOUTAH, IN ST. CLAIR COUNTY, ILLINOIS, in accordance with the powers of the City of Mascoutah as a "Home Rule Unit" as granted by the Illinois Constitution, 1970, Article 7, Section 6 and in accordance with the Subdivision Ordinance of the City of Mascoutah, the final subdivision Ordinance of the City of Mascoutah, the final subdivision plat for Parcel 10-30.0-200-007, generally located on the east side of North 6th Street, just south of the intersection of Douglas Street and 6th Street. Being a subdivision of part of the City of Mascoutah, St. Clair County, Illinois is hereby approved.

This Ordinance shall go into full force and effect from and after its passage and approval all as provided by law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St. Clair, State of Illinois, upon motion by Councilman _____, seconded by Councilman _____, adopted on the following roll call vote on the 4th day of December, 2023, and deposited and filed in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
John Weyant	_____	_____	_____	_____
Walter Battas	_____	_____	_____	_____
Nick Seibert	_____	_____	_____	_____
Mike Baker	_____	_____	_____	_____
Pat McMahan	_____	_____	_____	_____

APPROVED by the Mayor of the City of Mascoutah, Illinois, this 4th day of December, 2023.

ATTEST:

Mayor

City Clerk
(Seal)

Attachment B

128

**CITY OF MASCOUTAH
PLANNING COMMISSION
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

November 15, 2023

The minutes of the Regular Meeting of the Planning Commission of the City of Mascoutah.

PUBLIC HEARING – 7:00 PM

PC 23-03 – Chapter 34 Code Changes – Recreation Vehicles

City Manager, Cody Hawkins, reviewed the proposed text amendments to Chapter 34 – Unified Land Development code of the Mascoutah City Code of Ordinances, Section 34-9-21 – Recreational vehicles.

Hawkins gave recommendations on language. Hawkins suggested changing the classifications from Class A & B to Type 1 & 2. Suggested adding a seasonal type of timeframe to subsection d. Stated this section would be where we could change the Class A&B to Type 1&2. Suggested striking the “specified size requirements needed”.

Chairman Zacharski emphasized the need to include the wording emptied trailers. Zacharski is concerned with trailers storing refuse and debris on lots.

Commission member, Karen Wobbe, stated that people store different small RVs on trailers so adding emptied trailers to the list would be too restrictive.

Hawkins stated that there is a separate code to address that concern.

Zacharski stated that the timeframe suggested is a good one, but he believes that the time frame should be from May 1 through October 31. He believes May is when camping starts.

Commission member, Bill Millikin, stated that his store sells camping stuff mostly in April. April is when many campers are getting prepped for the season.

Zacharski stated that enforcement is an issue. He believes the 6months on 6months off would be best. He still doesn't know if he is interested in that concept but is willing to discuss with the group.

Commission members discussed the timeframe.

Commission member, Rich Thompson apologized for missing the last meeting and was surprised by what was added as for this month's recommendation. Thompson is against parking in driveways. He discussed the importance of this code. He is not in favor of the 6-month allowance. He does agree with the verbiage type 1 and type 2 and suggested to move definition

to subsection a. He questioned what the commission is authorizing and clarification. He believes that enforcement needs to be reviewed.

Commission members discussed the impact of allowing storage in front of lots.

Millikan discussed classification by the size requirements and GVW instead of listing out all the different types of RVs. He reviewed research he accumulated from other codes. It gives a broad capability for residents who have a boat, they use sometimes twice a year, the opportunity to store it on their property. He believes it would be a middle ground to what is currently in the code and what the commission has discussed.

Thompson spoke on parking surfaces. If you are going to park these items on a lot, they should be on a paved surface of some kind, and it is not listed on this recommendation.

Planning and Zoning Administrator, Tiffany Barrows, reported that parking requirements are covered in another code and cited Sec. 34-9-22.

Thompson stated that neighborhood HOA restrictions protect property values. The property owners that do not have an HOA will have no recourse. He believes they act as the City's HOA and need to keep the residents' best interest and property values in mind.

Resident, Adam Engel, stated he does not mind what is being presented. Yearly storage will still be required because storage agreements are year long. Strongly suggest the 6-month rule and a lot easier for police to patrol and enforce if there is a straight date.

Commission member, Jim Connor, stated that enforcement is the issue.

Millikan agreed and stated that it is difficult for the law enforcement. He believes that the date range instead of the 72-hour rule is more reasonable and simplified for law enforcement.

Commission members discussed that property owners will no longer have the power to object.

Commission member, Bruce Jung, stated that he does not believe it will negatively affect the volume of campers parked on the driveways. Most property owners don't want a camper stored on their driveway and that is why they are stored elsewhere.

Commission members discussed the camper parked on Railway. Wobbe stated that it is technically a side yard. The camper or any vehicle should not be on a sidewalk.

Millikan suggested adding footage language.

Zacharski pointed out that most communities do not allow in front driveways.

Hawkins reviewed and organized the multiple issues the commission is discussing. He reported the decisions are on if they are going to allow parking in driveways or not, are you going to

allow two on a lot of Type 1 and Type 2. He suggested that someone make a motion on these two items.

Millikan suggested that the city manager go around the room to answer the two questions to solidify the motion to present. He stated his option is that the side yard is fine, and it should be based on the two RV classifications. He would like the classifications to be based on size/weight.

Wobble agreed with allowing 2 RVs on the side or rear of a lot and a seasonal time allowance for driveways.

Thompson wants the 72-hour rule to remain. He agrees with the type 1 & 2 classifications.

Klopmeier does not like big units parked in driveways of any lots. Spoke on time issues but stated he would go either way.

Zacharski prefers the timeframe of May through October. He is ok with two RVs but not in the driveway. He believes the city will see more complaints.

Jung stated that he has no objection and has never had to worry about parking on his lot. When he had a camper, he took it to storage during off season. He believes it is unreasonable to expect the police to enforce the 72-hour rule and agrees with the season timeframe.

Connor believes there is a silent majority that would like this code to stay as it is. He does not object to smaller RVs but believes there will be an increase in complaints and therefore neighborhood problems. He would like the code to stay as is.

Thompson discussed his HOA restrictions and the fines of enforcement.

Hawkins reported that he concludes that the majority are in favor of the Type 1 and 2. Only 3 of the 7 members are in favor with allowing driveway parking or to keep that portion of the code the same.

Millikan recommends that accept this, pending the changes: keeping the timeframe as is, class to type and leaving city manager to create separate classifications, eliminating RV names. He reported this recommendation is a summary of the consensus of the commission. He believes the biggest issue is the enforcement not the language.

Hawkins stated that the city does not have an active, dedicated code enforcement officer.

Millikan suggested adding a maximum of 72 hours within a 15-day time frame. Hawkins stated that would still be hard to enforce.

Barrows requested that they move the definition and classification to subsection a.

Commission members stated the change the verbiage of the current subsection (a) to be "may be" instead of "shall be".

Jung asked the city manager if this issue is brought up a lot. Hawkins confirmed that the city does not get many if any complaints regarding RVs.

Millikin reminded the commission of the change to one vehicle and the uproar that caused from the residents.

There was no further discussion.

PUBLIC HEARING – 7:37 PM

PC 23-10 – Final Plat - Prairie Lakes Phase 1

City Manager, Cody Hawkins presented the background and proposal summary.

Hawkins also reported zoning, property size, topography, utilities and services, access, right of way, sidewalks, utility easements.

Hawkins also reported on the road right of way and stated that the city, engineer, developer, and his engineer are working on a possible road shift for shared use path to school route. He stated that it will be addressed at the Phase 1 Site Plan phase.

Hawkins discussed APZ2 requirements and compatibility for SAB requirements.

Recommendation will be contingent on SAFB approval. Hawkins discussed green space, non-developable areas, compatibility from base. SAFB is requesting clarification or edits to final plat. Waiting for compatibility follow-up from base. Staff recommendation is approval contingent on SAFB compatibility result. There are only a handful of items that need to be addressed: the 3 lots that fall within the APZ-2 zone need to have restrictions to ensure the denial of future structure development on those lots. Outlot C cannot be developed to increase density such as a playground, pavilion, or clubhouse. More clarification on final plat on areas labeled retention was changed to a drainage area and we need assurance that it will not hold standing water. Once we get those three items, he is confident that we will have SAFB approval.

Commission members discussed the waterways that were listed and approved on the preliminary plat. There were to be holding areas between houses that were directed to the “lakes”.

Marsha Maller confirmed that there will still be small lakes in the development.

Planning and Zoning Administrator, Tiffany Barrows, stated that there should be no standing water within Phase 1.

Millikan asked for clarification on drainage easements for the development.

Project engineer, Marsha Maller stated that those drainage easements that will have contain water are outside Phase 1.

Zacharski reminded the commission of the property owners to the north of the proposed development requested that this development help with their water issue. The commission determined at that time it was not up to new development to correct their property issues.

Maller stated that the north properties drainage runs along the north property line of this development. This development will not increase any of their issues, but it will not correct their drainage issue, nor could they because it is not their property. There will be improvements on the Prairie Lakes development but not their northern properties.

Millikan questioned what the city's corrective actions for that drainage issue were.

Hawkins stated the northern property issues have been reoccurring. The City clears the drainage swale when complaints are reported but the water soaks back in and fills back up because it is not maintained by the property owners. That drainage moves to Townsend Square.

Commission member, Jim Connor, inquired on the drainage plan for this and future phases. This phase does not allow for standing water and wonders where it will be routed.

Maller stated that each phase for this development will not impact that issue. On drainage, she reported that each phase has a drainage plan, and they are going to build the downstream end first. Phases 2 and 3 will have two additional "lakes."

Maller stated there may be field tiles for farming.

Hawkins stated that the city has been coordinating with engineers and developers. As far as the Final Plat is concerned, the city is waiting on SAFB to sign off on compatibility.

Millikin asked if the overall design was updated to include access to future school development. The school district owns the property to the south. He asked if the school district has been communicated with regarding this project. He continued and asked if this development would create a landlocked for the school development.

Hawkins reported that if it becomes such as issue, they would work through it. He also stated that the mayor and staff met with the school district. The district is working on their plan. The city agreed that they will work with the school district.

There was no further discussion.

PUBLIC HEARING ADJOURNED at 7:54 PM

CALL TO ORDER at 7:54 PM

Chairman Ken Zacharski called the meeting to order.

PRESENT

Commission members Jack Klopmeier, Bruce Jung, Jim Connor, Bill Millikin, Rich Thompson, Karen Wobbe, and Chairman Ken Zacharski were present.

ABSENT – none.

ALSO PRESENT

City Manager Cody Hawkins, Planning and Zoning Administrator Tiffany Barrows, City Engineer Sal Elkott, Matt Lanter of Fulford Homes, Marsha Maller of TWM and contractor for Prairie Lakes Subdivision, and in audience City Councilman Wally Battas.

ESTABLISHMENT OF A QUORUM

A quorum of Planning Commission members was present.

GENERAL PUBLIC COMMENT**AMEND AGENDA – NONE****MINUTES FROM October 18, 2023**

Wobber moved, seconded by Klopmeier to approve the minutes from the October 18, 2023, Planning Commission Meeting.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Bill Millikin aye, Rich Thompson aye, Karen Wobbe aye, and Chairman Ken Zacharski aye.

7-ayes, 0-nays, 0-absent

PC 23-03 – Chapter 34 Code Changes – Recreation Vehicles

Discussion was held during the Public Hearing process. Please see the Public Hearing section of these minutes for details.

MOTION:

Millikin moved, seconded by Klopmeier, that the Planning Commission recommends approval to the Council of the text amendments, as amended, to Chapter 34 – Unified Land Development code of the Mascoutah City Code of Ordinances:

Section 34-9-21 – Recreational Vehicles

(Modify definition, and placement allowance for recreation vehicles)

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Bill Millikin aye, Rich Thompson aye, Karen Wobbe aye, and Chairman Ken Zacharski aye.

7-ayes, 0-nays, 0-absent

PC 23-10 – Final Plat - Prairie Lakes Phase 1

to table the recommendation to the City Council for further staff review. Please see the Public Hearing section of these minutes for details.

MOTION:

Wobbe moved, seconded by Thompson, that the Planning Commission recommends approval to the City Council of the Final Plat for Prairie Lakes Subdivision Phase 1 subject to the attached

Findings of Approval, and contingent on approval/comments from Scott AFB regarding the acreage located within the APZ-2.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Bill Millikin aye, Rich Thompson aye, Karen Wobbe aye, and Chairman Ken Zacharski aye.

7-ayes, 0-nays, 0-absent

MISCELLANEOUS

None.

ADJOURNMENT

Jung moved, seconded by Connor to adjourn at 8:00 p.m. All were in favor.

Tiffany M Barrows, Planning and Zoning Administrator

City of Mascoutah
FINAL PLAT APPLICATION

Application is hereby made this 29 day of September, 2023, for Final Plat approval for:

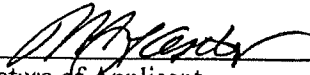
Prairie Lakes Subdivision Phase 1

Name of Proposed Development

Located at:

Mascoutah, Illinois

in accordance with the drawings and specifications presented herewith.


Signature of Applicant

Applicant is: ☒ Property Owner ☐ Lessee ☐ Agent of owner or lessee*

* Note: If applicant is an Agent, the following statement must be signed by the property owner or Lessee.

The undersigned property owner authorizes Applicant to make this application for the premises stated above and further states that he/ she is familiar with the appropriate portions of the Ordinances of the City of Mascoutah as they may apply to the proposed property changes. Further, the undersigned agrees to assume all costs related to application review of this project, including but not limited to City engineering, legal costs, and/or required studies deemed necessary during th review process.

Property Owner

Property Information

Property Owner: Fulford Homes

Address: 1124 Hartman Lane Suite LL2

Lessee: _____

Address: _____

Contractor: Matt Lanter

Contractor Contact: 618-632-5770 matt@fulfordshomes.com

Application Checklist (Attachments)

<input checked="" type="checkbox"/>	Final Plat (6 full-size sets & 11"x-17" copy)
<input checked="" type="checkbox"/>	Improvement Plans (6 full-size sets & 11"x-17" copy)
<input checked="" type="checkbox"/>	Application Fee \$50 + \$10 / per lot
<input checked="" type="checkbox"/>	Drainage Calculations (2 sets)
<input type="checkbox"/>	

2 FULL SIZE

2 FULL SIZE

Covenants and Restrictions

Cost of Improvements, sealed by Engineer

Financial Security (Performance Bond)

TO BE SUBMITTED
BY DEVELOPER AT
A LATER DATE

TO BE SUBMITTED
BY DEVELOPER AT
A LATER DATE

TO BE SUBMITTED
AFTER
CONSTRUCTION
PLANS ARE
REVIEWED

D.

CITY OF MASCOUTAH
3 W MAIN STREET
MASCOUTAH IL 62258-2030 (618) 566-2964

Receipt No: 1.533640 Oct 25, 2023

FULFORD HOMES

Previous Balance:	.00
Other	
FINAL PLAT APP-PHASE 1	430.00
100-50102-7300	
OTHER - TWM/BHMG/ETC.	

Total:	430.00
--------	--------

Check

Check No: 172158	430.00
------------------	--------

Payor:

FULFORD HOMES

Total Applied:	430.00
----------------	--------

Change Tendered:	.00
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10/25/2023 1:20 PM

Preliminary Plat Approved Variance List

No variances are associated with this Final Plat; All needed variances were approved by the City Council at the time of the preliminary plat. As a reminder of what these variances entailed, they were as follows:

Variance 1 related to Table 12-2 (Street Design Specifications) in Section 34-12-23 which provides that the vertical design of the roadways within the subdivision to allow for a minimum design slope should be at least 1%. As the minimal topographic relief across the site did not provide enough elevation for street slopes to meet the minimum of 1%, the developer received a variance to allow for a half-percent (0.5%) slope for streets in the subdivision. Section 34-12-23 states that the minimum gradient may be reduced to 0.5 percent as determined by the development administrator.

Variance 2 from Table 12-2 (Street Design Specifications) in Section 34-12-23 provides that the minimum ROW width of "Street A" (westward extension of Onyx Drive) should be 70 feet. The developer requested a variance from this section at the time of the preliminary plat to allow for the right-of-way of Street A to be 60 feet so that it will be identical right-of-way with of 60 feet existing Onyx Drive. Note that the pavement width will meet the minimum standard of 36 feet.

Variance 3 from Section 34-12-29 (b) This section states that, in meeting required greenspace standards, the subdivider/developer is not credited for "water retention, water detention or other storm water management areas" in meeting this greenspace requirement. For this subdivision however, the developer has shown common areas (Outlot Detention Areas B, C and D) that will contain permanent water features and are potentially suitable and large enough to allow residents to use small watercraft such as canoes, kayaks, paddleboats, and paddle boards, and be able to do recreational activities such as fishing or operate remote control boats. Council granted this variance as, in combination with the multi-use path along 6th Street and a paved walking path around these detention areas, the developer was positioned to to significantly exceed the required greenspace requirement of 2 acres for the first 200 lots and 500 square feet for each lot over 500 square feet. Eventually, it will be the Homeowners Association's responsibility (initially overseen by the developer until the HOA is turned over to residents of the subdivision) to ensure that these three Outlot Detention Areas be properly maintained for recreational purposes.

Outlot Detention Areas A, B, and C are located within later phases of this subdivision and are not applicable to Phase 1.

CITY OF MASCOUTAH
3 WEST MAIN ST.
MASCOUTAH, IL 62258
(618) 566-2964

NOTICE OF PUBLIC HEARING

The City of Mascoutah Planning Commission will conduct a Public Hearing on *Wednesday, November 15, 2023*, at *7:00 PM* in the City Council Chambers at City Hall, #3 West Main Street, Mascoutah, IL 62258.

The purpose of this hearing is to consider a final plat for Prairie Lakes Phase 1, a 38-lot single-family residential development, located on North 6th Street (parcel no. 10-30-0-200-007).

Anyone interested in this hearing may appear and be heard for or against. The regular meeting of the Planning Commission shall follow this hearing wherein the Commission shall make a recommendation on this request.

Questions or requests for further details can be directed to the Planning and Zoning Administrator's Office at (618) 566-2964, ext. 107. Comments in writing may be forwarded to the Planning and Zoning Administrator's Office, 3 West Main St., Mascoutah, IL 62258.

Posting Date: October 27, 2023

MASCOUTAH PLANNING COMMISSION
Ken Zacharski, Chairman

G.

**CITY OF MASCOUTAH
Staff Report**

TO: City Council

FROM: Cody Hawkins, City Manager

SUBJECT: PC 23-03, Chapter 34 Code Changes – Recreational Vehicles

MEETING DATE: November 20, 2023

REQUESTED ACTION:

Council approval to revisions of City Code to Chapter 34 – Unified Land Development code of the Mascoutah City Code of Ordinances, by adoption of ordinance.

Background and Staff Comments:

At past City Council meetings, members requested City Staff to review and possibly amend Sec.34-9-21 – Recreational Vehicles. City Staff presented request to the Planning Commission to make recommendation to allow driveway parking so long as placement does not obstruct the view of traffic and corner visibility.


The Planning Commission has held four separate public hearings since July 19, 2023, as well as a workshop on October 18, 2023. November 15, 2023, the commission recommended approval of the text amendments Chapter 34 – Unified Land Development code of the Mascoutah City Code of Ordinances Section 34-9-21 – Recreational vehicles to allow storage of two recreational vehicles on any lot and modify definition to include classification between types of recreational vehicles.

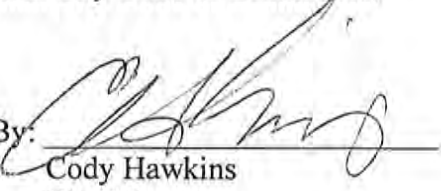
RECOMMENDATION:

Council approval of ordinance, as attached.

SUGGESTED MOTION:

I move that the City Council approves and adopt Ordinance No. 23-____, thereby modifying Chapter 34 – Unified Land Development code of the Mascoutah City Code of Ordinances:
Section 34-9-21 – Recreational Vehicles

Prepared By: 
Tiffany Barrows
Planning and Zoning Administrator

Approved By: 
Cody Hawkins
City Manager

Attachments: A – Ordinance
B – Planning Commission November 15, 2023, Meeting Minutes, Draft
C – Public Hearing Notice

ORDINANCE NO. 23-__

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES,
CHAPTER 34 – UNIFIED LAND DEVELOPMENT CODE
ADOPTED OF THE CITY OF MASCOUTAH, ILLINOIS.**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, IN ST. CLAIR COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Amending CHAPTER 34 – UNIFIED LAND DEVELOPMENT CODE, ARTICLE IX – OFF-STREET PARKING AND LOADING, DIVISION 4 – DESIGN AND MAINTENANCE STANDARDS, as attached.

SECTION 2: This ordinance shall be in full force and effect after passage, approval and publication as required by law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St. Clair, State of Illinois, upon motion by Councilman _____, seconded by Councilman _____, adopted on the following roll call vote on the 4th day of December, 2023, and deposited and filed in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Weyant	___	___	___
Walter Battas	___	___	___
Nick Seibert	___	___	___
Mike Baker	___	___	___
Pat McMahan	___	___	___

APPROVED AND SIGNED by the Mayor of the City of Mascoutah, Illinois, this 4th day of December, 2023.

ATTEST:

Mayor

City Clerk
(SEAL)

Attachment A

CHAPTER 34 – UNIFIED LAND DEVELOPMENT CODE

ARTICLE IX – OFF-STREET PARKING AND LOADING

DIVISION 4 – DESIGN AND MAINTENANCE STANDARDS

Section 34-9-21 – Recreational Vehicles

With the exception of travel trailer parks and commercial establishments engaged in the sale of recreational vehicle, recreational vehicles shall comply with the following regulations:

- ~~(a) No more than one recreational vehicle shall be parked on any lot.~~
*Recreational vehicles are divided into two classifications by size (Type 1 and Type 2):
Type 1: Recreational vehicles greater than 16ft. in length including any attachments.
Type 2: Recreational vehicles less than or equal to 16ft. in length including any attachments.*
- ~~(b) No recreational vehicle shall be used as a dwelling.~~
Two recreational vehicles shall be parked on any lot but can only include the following combination: one Type 1 with one Type 2 or two Type 2 recreational vehicles.
- ~~(c) No recreational vehicle shall be used as an office or for any other commercial purposes.~~
No recreational vehicle shall be used as a dwelling.
- ~~(d) No recreational vehicle shall be parked in front of any existing residences or in the front yard or driveway on any lot in any single-family residential zoning district. Such vehicles may be parked in the side and rear yards. RV's and campers will be allowed to be parked in driveways for a maximum of 72 consecutive hours.~~
No recreational vehicle shall be used as an office or for any other commercial purposes.
- ~~(e) Recreational vehicles are defined as RV's, campers, boats, jet skis, trailers, utility trailers, towing trailers, pull trailers, buses, shuttles, limousines, tractors, ATV's, four-wheelers, RTV's, golf carts, and other similar such vehicles.~~
*No recreational vehicle may be parked in front of any existing residences or in the front yard or driveway on any lot in any single-family residential zoning district. Such vehicles may be parked in the side and rear yards. RV's and campers will be allowed to be parked in driveways for a maximum of 72 consecutive hours.
Any recreational vehicle parked on residential property or driveways must not obstruct the view of traffic or corner visibility.*
- (f) Recreational vehicles shall not be parked on city roads for more than 72 consecutive hours.
- (g) Any person who violates any of the provisions of this section can and shall, upon conviction, be fined as provided in Section 1-1-20- Penalty.

**CITY OF MASCOUTAH
PLANNING COMMISSION
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

November 15, 2023

The minutes of the Regular Meeting of the Planning Commission of the City of Mascoutah.

PUBLIC HEARING – 7:00 PM

PC 23-03 – Chapter 34 Code Changes – Recreation Vehicles

City Manager, Cody Hawkins, reviewed the proposed text amendments to Chapter 34 – Unified Land Development code of the Mascoutah City Code of Ordinances, Section 34-9-21 – Recreational vehicles.

Hawkins gave recommendations on language. Hawkins suggested changing the classifications from Class A & B to Type 1 & 2. Suggested adding a seasonal type of timeframe to subsection d. Stated this section would be where we could change the Class A&B to Type 1&2. Suggested striking the “specified size requirements needed”.

Chairman Zacharski emphasized the need to include the wording emptied trailers. Zacharski is concerned with trailers storing refuse and debris on lots.

Commission member, Karen Wobbe, stated that people store different small RVs on trailers so adding emptied trailers to the list would be too restrictive.

Hawkins stated that there is a separate code to address that concern.

Zacharski stated that the timeframe suggested is a good one, but he believes that the time frame should be from May 1 through October 31. He believes May is when camping starts.

Commission member, Bill Millikin, stated that his store sells camping stuff mostly in April. April is when many campers are getting prepped for the season.

Zacharski stated that enforcement is an issue. He believes the 6months on 6months off would be best. He still doesn't know if he is interested in that concept but is willing to discuss with the group.

Commission members discussed the timeframe.

Commission member, Rich Thompson apologized for missing the last meeting and was surprised by what was added as for this month's recommendation. Thompson is against parking in driveways. He discussed the importance of this code. He is not in favor of the 6-month allowance. He does agree with the verbiage type 1 and type 2 and suggested to move definition

to subsection a. He questioned what the commission is authorizing and clarification. He believes that enforcement needs to be reviewed.

Commission members discussed the impact of allowing storage in front of lots.

Millikan discussed classification by the size requirements and GVW instead of listing out all the different types of RVs. He reviewed research he accumulated from other codes. It gives a broad capability for residents who have a boat, they use sometimes twice a year, the opportunity to store it on their property. He believes it would be a middle ground to what is currently in the code and what the commission has discussed.

Thompson spoke on parking surfaces. If you are going to park these items on a lot, they should be on a paved surface of some kind, and it is not listed on this recommendation.

Planning and Zoning Administrator, Tiffany Barrows, reported that parking requirements are covered in another code and cited Sec. 34-9-22.

Thompson stated that neighborhood HOA restrictions protect property values. The property owners that do not have an HOA will have no recourse. He believes they act as the City's HOA and need to keep the residents' best interest and property values in mind.

Resident, Adam Engel, stated he does not mind what is being presented. Yearly storage will still be required because storage agreements are year long. Strongly suggest the 6-month rule and a lot easier for police to patrol and enforce if there is a straight date.

Commission member, Jim Connor, stated that enforcement is the issue.

Millikan agreed and stated that it is difficult for the law enforcement. He believes that the date range instead of the 72-hour rule is more reasonable and simplified for law enforcement.

Commission members discussed that property owners will no longer have the power to object.

Commission member, Bruce Jung, stated that he does not believe it will negatively affect the volume of campers parked on the driveways. Most property owners don't want a camper stored on their driveway and that is why they are stored elsewhere.

Commission members discussed the camper parked on Railway. Wobbe stated that it is technically a side yard. The camper or any vehicle should not be on a sidewalk.

Millikan suggested adding footage language.

Zacharski pointed out that most communities do not allow in front driveways.

Hawkins reviewed and organized the multiple issues the commission is discussing. He reported the decisions are on if they are going to allow parking in driveways or not, are you going to

allow two on a lot of Type 1 and Type 2. He suggested that someone make a motion on these two items.

Millikan suggested that the city manager go around the room to answer the two questions to solidify the motion to present. He stated his option is that the side yard is fine, and it should be based on the two RV classifications. He would like the classifications to be based on size/weight.

Wobble agreed with allowing 2 RVs on the side or rear of a lot and a seasonal time allowance for driveways.

Thompson wants the 72-hour rule to remain. He agrees with the type 1 & 2 classifications.

Klopmeyer does not like big units parked in driveways of any lots. Spoke on time issues but stated he would go either way.

Zacharski prefers the timeframe of May through October. He is ok with two RVs but not in the driveway. He believes the city will see more complaints.

Jung stated that he has no objection and has never had to worry about parking on his lot. When he had a camper, he took it to storage during off season. He believes it is unreasonable to expect the police to enforce the 72-hour rule and agrees with the season timeframe.

Connor believes there is a silent majority that would like this code to stay as it is. He does not object to smaller RVs but believes there will be an increase in complaints and therefore neighborhood problems. He would like the code to stay as is.

Thompson discussed his HOA restrictions and the fines of enforcement.

Hawkins reported that he concludes that the majority are in favor of the Type 1 and 2. Only 3 of the 7 members are in favor with allowing driveway parking or to keep that portion of the code the same.

Millikan recommends that accept this, pending the changes: keeping the timeframe as is, class to type and leaving city manager to create separate classifications, eliminating RV names. He reported this recommendation is a summary of the consensus of the commission. He believes the biggest issue is the enforcement not the language.

Hawkins stated that the city does not have an active, dedicated code enforcement officer.

Millikan suggested adding a maximum of 72 hours within a 15-day time frame. Hawkins stated that would still be hard to enforce.

Barrows requested that they move the definition and classification to subsection a.

Commission members stated the change the verbiage of the current subsection (a) to be "may be" instead of "shall be".

Jung asked the city manager if this issue is brought up a lot. Hawkins confirmed that the city does not get many if any complaints regarding RVs.

Millikin reminded the commission of the change to one vehicle and the uproar that caused from the residents.

There was no further discussion.

PUBLIC HEARING – 7:37 PM

PC 23-10 – Final Plat - Prairie Lakes Phase 1

City Manager, Cody Hawkins presented the background and proposal summary.

Hawkins also reported zoning, property size, topography, utilities and services, access, right of way, sidewalks, utility easements.

Hawkins also reported on the road right of way and stated that the city, engineer, developer, and his engineer are working on a possible road shift for shared use path to school route. He stated that it will be addressed at the Phase 1 Site Plan phase.

Hawkins discussed APZ2 requirements and compatibility for SAB requirements. Recommendation will be contingent on SAFB approval. Hawkins discussed green space, non-developable areas, compatibility from base. SAFB is requesting clarification or edits to final plat. Waiting for compatibility follow-up from base. Staff recommendation is approval contingent on SAFB compatibility result. There are only a handful of items that need to be addressed: the 3 lots that fall within the APZ-2 zone need to have restrictions to ensure the denial of future structure development on those lots. Outlot C cannot be developed to increase density such as a playground, pavilion, or clubhouse. More clarification on final plat on areas labeled retention was changed to a drainage area and we need assurance that it will not hold standing water. Once we get those three items, he is confident that we will have SAFB approval.

Commission members discussed the waterways that were listed and approved on the preliminary plat. There were to be holding areas between houses that were directed to the “lakes”.

Marsha Maller confirmed that there will still be small lakes in the development.

Planning and Zoning Administrator, Tiffany Barrows, stated that there should be no standing water within Phase 1.

Millikan asked for clarification on drainage easements for the development.

Project engineer, Marsha Maller stated that those drainage easements that will have contain water are outside Phase 1.

Zacharski reminded the commission of the property owners to the north of the proposed development requested that this development help with their water issue. The commission determined at that time it was not up to new development to correct their property issues.

Maller stated that the north properties drainage runs along the north property line of this development. This development will not increase any of their issues, but it will not correct their drainage issue, nor could they because it is not their property. There will be improvements on the Prairie Lakes development but not their northern properties.

Millikan questioned what the city's corrective actions for that drainage issue were.

Hawkins stated the northern property issues have been reoccurring. The City clears the drainage swale when complaints are reported but the water soaks back in and fills back up because it is not maintained by the property owners. That drainage moves to Townsend Square.

Commission member, Jim Connor, inquired on the drainage plan for this and future phases. This phase does not allow for standing water and wonders where it will be routed.

Maller stated that each phase for this development will not impact that issue. On drainage, she reported that each phase has a drainage plan, and they are going to build the downstream end first. Phases 2 and 3 will have two additional "lakes."

Maller stated there may be field tiles for farming.

Hawkins stated that the city has been coordinating with engineers and developers. As far as the Final Plat is concerned, the city is waiting on SAFB to sign off on compatibility.

Millikin asked if the overall design was updated to include access to future school development. The school district owns the property to the south. He asked if the school district has been communicated with regarding this project. He continued and asked if this development would create a landlocked for the school development.

Hawkins reported that if it becomes such as issue, they would work through it. He also stated that the mayor and staff met with the school district. The district is working on their plan. The city agreed that they will work with the school district.

There was no further discussion.

PUBLIC HEARING ADJOURNED at 7:54 PM

CALL TO ORDER at 7:54 PM

Chairman Ken Zacharski called the meeting to order.

PRESENT

Commission members Jack Klopmeier, Bruce Jung, Jim Connor, Bill Millikin, Rich Thompson, Karen Wobbe, and Chairman Ken Zacharski were present.

ABSENT – none.

ALSO PRESENT

City Manager Cody Hawkins, Planning and Zoning Administrator Tiffany Barrows, City Engineer Sal Elkott, Matt Lanter of Fulford Homes, Marsha Maller of TWM and contractor for Prairie Lakes Subdivision, and in audience City Councilman Wally Battas.

ESTABLISHMENT OF A QUORUM

A quorum of Planning Commission members was present.

GENERAL PUBLIC COMMENT**AMEND AGENDA – NONE****MINUTES FROM October 18, 2023**

Wobbe moved, seconded by Klopmeier to approve the minutes from the October 18, 2023, Planning Commission Meeting.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Bill Millikin aye, Rich Thompson aye, Karen Wobbe aye, and Chairman Ken Zacharski aye.

7-ayes, 0-nays, 0-absent

PC 23-03 – Chapter 34 Code Changes – Recreation Vehicles

Discussion was held during the Public Hearing process. Please see the Public Hearing section of these minutes for details.

MOTION:

Millikin moved, seconded by Klopmeier, that the Planning Commission recommends approval to the Council of the text amendments, as amended, to Chapter 34 – Unified Land Development code of the Mascoutah City Code of Ordinances:

Section 34-9-21 – Recreational Vehicles

(Modify definition, and placement allowance for recreation vehicles)

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Bill Millikin aye, Rich Thompson aye, Karen Wobbe aye, and Chairman Ken Zacharski aye.

7-ayes, 0-nays, 0-absent

PC 23-10 – Final Plat - Prairie Lakes Phase 1

to table the recommendation to the City Council for further staff review. Please see the Public Hearing section of these minutes for details.

MOTION:

Wobbe moved, seconded by Thompson, that the Planning Commission recommends approval to the City Council of the Final Plat for Prairie Lakes Subdivision Phase 1 subject to the attached

Findings of Approval, and contingent on approval/comments from Scott AFB regarding the acreage located within the APZ-2.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Bill Millikin aye, Rich Thompson aye, Karen Wobbe aye, and Chairman Ken Zacharski aye.
7-ayes, 0-nays, 0-absent

MISCELLANEOUS

None.

ADJOURNMENT

Jung moved, seconded by Connor to adjourn at 8:00 p.m. All were in favor.

Tiffany M Barrows, Planning and Zoning Administrator

**CITY OF MASCOUTAH
3 WEST MAIN ST.
MASCOUTAH, IL 62258
(618) 566-2964**

NOTICE OF PUBLIC HEARING

The City of Mascoutah Planning Commission will conduct a Public Hearing on *Wednesday, November 15, 2023*, at *7:00 PM* in the City Council Chambers at City Hall, #3 West Main Street, Mascoutah, IL 62258.

The purpose of this hearing is to consider text amendments to Chapter 34 – Unified Land Development Codes of the Mascoutah City Code of Ordinances.

Anyone interested in this hearing may appear and be heard for or against. The regular meeting of the Planning Commission shall follow this hearing wherein the Commission shall make a recommendation on this request.

Questions or requests for further details can be directed to the Planning and Zoning Administrator's Office, City Hall, (618) 566-2964, ext. 107. Comments in writing may be forwarded to the Planning and Zoning Administrator's Office, 3 West Main St., Mascoutah, IL 62258.

Posting Date: October 27, 2023

MASCOUTAH PLANNING COMMISSION
Ken Zacharski, Chairman

Electric System Service Rules City of Mascoutah, Illinois

This ordinance shall supersede all prior ordinances. Should there be a conflict between this ordinance and and previous ordinance.

CITY OF MASCOUTAH ILLINOIS

ELECTRIC SYSTEM

SERVICE RULES

FOREWORD

This publication has been prepared by the City of Mascoutah (City), as a reference and guide to its regulations, practices, and general requirements for the connection of electric service facilities and utilization equipment. It is provided for the use of customers, contractors, consultants and other persons engaged in the planning or construction of buildings and the installation or replacement of equipment connected to and served by the City electrical system.

This publication is not intended to be a comprehensive manual for all wiring details and other lawful requirements. It is, rather, prepared as a guide and supplement to the National Electric Code, the National Electrical Safety Code, and City.

The publication of these Electric System Service Rules shall not be construed as relieving the customer, or his or her contractor, from the responsibility of properly installing wiring in accordance with the rules and regulations of any authority having jurisdiction. The City shall not be deemed under any circumstances to have accepted any responsibility for the condition of the customer's wiring and equipment.

Continuing developments in the utility industry periodically bring about changes and improvements. In general, the result of these changes and improvements has been to provide better and more dependable electric service. Accordingly, the City reserves the right to make changes and modifications to these Electric System Service Rules when, in its judgement, such changes are necessary and in the best interest of its customers and the City.

The comfort and convenience of electric services is best obtained by providing a safe and adequate wiring installation. To insure sufficient electrical capacity to enjoy future appliances and equipment, electric wiring systems installed today should be adequately planned to meet the needs of tomorrow.

Questions relating to the design, layout, power quality, and availability of service should be directed to the City.

DECLARATION OF LIMITATIONS

Where the City determines it is in the best interest of public safety, the customer, or the efficient operation of the electric system, the City hereby reserves the right to make certain determinations that may be contrary to these Electric System Service Rules.

Nothing in these Service Rules shall be construed to undermine reasonable engineering and operational principles and practices.

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SECTION 1. DEFINITIONS

1.1. Words and phrases

- 1.1.1. Auxiliary Generation Equipment: Customer-owned Generation Equipment that is not connected to the City grid.
- 1.1.2. Character of Service: The voltage, frequency, capacity and number of phases supplied or available.
- 1.1.3. City Electric Department: Responsible for the transmission and distribution of Energy to the Customer.
- 1.1.4. City Electric Department Supervisor: The person responsible for the design, layout, engineering operation and maintenance of the electric distribution system.
- 1.1.5. City Utility Billing Department: The department responsible for utility billing.
- 1.1.6. Customer: Any person using electrical energy supplied by the City by means of connection to its electric distribution system. Term used to describe the responsible party for a residential or commercial customer, including the resident, owner, sub divider, builder, and/or developer.
- 1.1.7. Customer-owned Generation Equipment: Any equipment that generates Energy that is owned, operated, and maintained by the Customer.
- 1.1.8. Electrical Contractor: Any person, firm or corporation engaged in the business of installing, maintaining, or altering, by contract or otherwise, electrical equipment for the use of electric energy supplied for light, heat, or power in any building or structure which is, or will be, connected with the City's electric distribution system.
- 1.1.9. Electric Distribution System: The wires, cables, poles, meters, and apparatus forming a part of the system of or by which electric energy is transmitted, distributed, and metered by the City.
- 1.1.10. Electrical Installation: The installation of electric wiring or equipment in any premises for the use of electric energy distributed by the City.
- 1.1.11. Energy: Electricity used for lighting, heating, or power purposes.
- 1.1.12. Facilities: The wires, cables, poles, meters and apparatus forming a part of the system of or by which electric energy is transmitted and distributed by the City.
- 1.1.13. Meter Socket and Trough: The mounting device consisting of jaws, connectors, and enclosure for socket-type meters. The mounting device may be either a single socket or a trough. The trough and assembled

enclosure may be extendible to accommodate more than one mounting unit. This equipment is approved for installation by the City and is owned and maintained by the Customer.

- 1.1.14. National Electric Code (NEC): The latest revision of the National Electric Code of the National Fire Protection Association (NFPA 70) as approved by the American National Standards Institute and adopted by the City.
- 1.1.15. National Electrical Safety Code: The latest revision of the National Electrical Safety Code by the Institute of Electrical and Electronics, Inc. and approved by the American National Standards Institute.
- 1.1.16. Nominal Voltage: A specific voltage value assigned to a circuit or system for the purpose of convenient designation.
- 1.1.17. Parallel Generation Equipment: Customer-owned Generation Equipment that is connected to the City grid.
- 1.1.18. Permanent Service: The installation of either overhead or underground service to an established electric Customer at the Service Point.
- 1.1.19. Person: Any person, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, state agency, or any other legal entity, or its legal representative, agent or assigns.
- 1.1.20. Power Factor: The relationship (ratio) between the active power and the volt amperes in any particular alternating current circuit.
- 1.1.21. Premises: A building, structure, or enclosure to which energy is transmitted from the electric distribution system by the City.
- 1.1.22. Primary Voltage: The voltage on the supply side of a transformer.
- 1.1.23. Secondary Voltage: The voltage on the load side of a transformer.
- 1.1.24. Service: The conductors for delivery electric energy from the electric distribution system to the Service Entrance Equipment of the Premises served.
- 1.1.25. Service Entrance Equipment: The equipment used for metering and disconnection at the Service Location.
- 1.1.26. Service Location: The physical location of the Service Entrance Equipment.
- 1.1.27. Service Point: Point of connection of the City Service to the Customer's equipment, and the limit of the City's responsibility.
- 1.1.28. Structure: An object which is constructed or erected requiring permanent location on land.

1.1.29. Temporary Service: The installation of a service of a temporary nature, usually for construction purposes, for a period of time not to exceed one (1) year from the date on which the temporary service is installed unless construction schedule warrants extended period of time.

1.1.30. Building Inspection/Permits: The organization in the City which incorporates all aspects of commercial, residential, and capital development projects. The Public Works Director is responsible for the review and issuance of permits, inspections, and code compliance.

1.1.31. Utilization Equipment: Any Customer-owned equipment, apparatus, appliance or device located on a Customer's Premises or used by a Customer which requires Energy.

1.2. Words and phrases not specifically defined above shall be defined according to a standard dictionary, the National Electrical Code, the National Electrical Safety Code or the City Building Code, as applicable.

SECTION 2. ACCEPTANCE OF SERVICE RULES

2.1. Any person making application for, connecting to, accepting, or using City electrical service by connecting an end user to the City's electrical distribution or transmission facilities shall thereby agree to conform to and abide by all the City's ordinances, rules, and regulations for the operation of electrical system, including electric wiring, appliances, equipment standards, permits, and inspections.

SECTION 3. ACCESS TO ELECTRICAL UTILITY FACILITIES

3.1. Any properly authorized agent of the City shall have free access to the Customer's premises at all reasonable hours for the purpose of reading, examining, inspecting, repairing, replacing or removing City meters or other equipment or property.

3.2. No Customer shall build a deck, porch, patio, addition, or plant trees/shrubs, etc. over, around, or otherwise block access to existing City facilities; the Customer shall maintain an 18" side clearance from the underground Service conductors from the City facilities to the meter. See Section 22 for meter clearance and access requirements.

3.2.1. The City may relocate its facilities to accommodate a Customer's need where:

3.2.1.1. The Customer makes a written request for the relocation of City facilities and agrees to pay all costs associated with such relocation; *and*

3.2.1.2. The City determines that it is technically feasible to relocate its facilities to accommodate the Customer's request.

3.2.2. Any Customer blocking access to any City facilities shall be given written notice of such violation and shall be allowed fifteen (15) days within which to provide for appropriate corrective action approved by the City.

- 3.2.3. Any violation of this Section not corrected within the specified time may be corrected by the City, and the customer shall be billed for all costs associated with such corrective action. Violations that the City is not able to correct shall be turned over the City Manager's Office.
- 3.3. To safely operate the electrical system, the City hereby reserves the right to remove any trees, bushes, fences, or other obstructions located on a Customer's property which may block access to existing City facilities. City is not responsible for replacement or reconstruction of any obstructions removed by the City.
- 3.4. Fences and other obstructions shall not be placed to restrict reading and maintenance of the City's meters. Where meters are located beyond locked doors or padlocked gates, the customer's locking device shall have a keyway for dual key capacity that accommodates a City lock. Variations must have written authorization from the City.

SECTION 4. APPLICATION FOR SERVICE

- 4.1. Application for a new or modified electric service connection or the connection, or reconnection, of an existing service shall be made to the City, using the "Application for Service" form.
- 4.2. All such applications shall contain a description of the Premises to be served, including the electrical load(s) and locations of any existing electrical facilities on the property. For residential applications for new electric service, the Application for NEW Residential Electric Service shall be completed.
- 4.3. Where new electrical installations, additions or alterations are contemplated, inquiry should be made in advance of design or purchase of equipment relative to available voltage, point of delivery and extension of the City's Distribution System.

SECTION 5. DISCONTINUANCE OF SERVICE

- 5.1. The City may refuse to provide or may discontinue service for violation of any of its service policies; for failure to pay charges for electric service when delinquent (to the extent of state law); for theft or illegal diversion of energy; for situations that constitute a safety hazard or for code violations.
- 5.2. The discontinuance of service for any cause does not release the Customer from the obligation to pay for energy received or for charges otherwise specified.
- 5.3. A service that has been discontinued due to theft, illegal diversion, unsafe conditions, or damage to City metering equipment shall be upgraded to current codes by the Customer before service is reconnected.

- 5.4. The City reserves the right and authority to vary from policy when failure to pay charges for electric service when delinquent; for violation of rate schedule or contract provisions; for theft or illegal diversion of energy; for situations that constitute a safety hazard or for code violations. The City may open and tag customer disconnects in these situations. Violating such disconnecting or tagging may result in permanently disconnecting the service and will compound customer costs and legal actions respective to the situation.
- 5.5. The City may terminate any Customer's service if the City determines the Customer's equipment is causing or may cause damage to the City's equipment or facilities, or that the Customer's continued connection to the City's system may cause power quality problems for any other City customer.

SECTION 6. BALANCING LOADS

- 6.1. All electric loads within a service shall be balanced.
- 6.2. Where three-phase services are provided, single-phase loads shall be evenly divided between each of the three phases.
- 6.3. Where single-phase services are provided, the load shall be evenly divided between the energized conductors.

SECTION 7. CHARACTER OF SERVICE

7.1. Normal Service

- 7.1.1. All service supplied by the City shall be alternating current at a nominal voltage and a frequency of approximately 60 Hz. The City system design for normal operation includes Total Harmonic Distortion (THD) limited at 5% for the fundamental frequency and voltage of the application at the Service Point as defined by the City. Individual voltage distortion at a Service Point shall not be greater than 3%.
- 7.1.2. The City hereby disclaims any liability for and does not guarantee to maintain the accuracy of the nominal values under all conditions.
- 7.1.3. Nominal values will, however, for practical purposes, normally be found to be within reasonable limits.

7.2. Standard Classes of Service

- 7.2.1. All Customers shall contact the City before designing electrical service. Not all voltage characteristics are available in all service areas.
- 7.2.2. The City will provide the following secondary service where the specified voltages are available either from existing facilities or from facilities planned for the requested location:

7.2.2.1. Nominal Class of Service

Phases	Wires	Voltage	Use
1	3	120/240	Lighting & Appliances
3	4	120/208	Light & Power
3	4	277/480	Light & Power
3	3	120/240	Light & Power

7.2.2.2. There are areas within the City's service area where nonstandard secondary networks exist. New services will not be supplied from nonstandard secondary networks.

7.2.2.3. Primary voltages are also available for services to large Customers with loads in excess of 500 kW. Customers shall consult with the City for the availability and conditions of such services. Primary services shall not be delivered at a voltage level above 13.80 kV.

7.3. Service Limitations

7.3.1. The City shall not provide more than one standard class of service to any single structure.

7.3.2. Three phase service shall not be provided for loads less than 60 kW.

7.3.3. Customers are hereby advised that since the class of service supplied depends on the location and character of the load, all Customers shall obtain the specific characteristics of available service(s) before proceeding with the design, purchase and installation of any equipment and wiring facilities.

7.3.4. Information concerning the specific characteristics of available service(s) may be obtained from the City Electric Department Superintendent.

7.3.5. Any exceptions to these limitations shall be pre-approved by the City Electric Department Superintendent.

SECTION 8. CUSTOMER-OWNED GENERATION

8.1. Auxiliary Generation

8.1.1. The Customer shall not use any other electric power or lighting service, including standby generators, in conjunction with the City's service without the written consent of the City. Such written consent may be granted at the sole discretion of the City if the Customer has critical operations where standby service is desirable.

8.1.2. All Customer-owned generation equipment, including traditional combustion, photovoltaic (PV), wind, or any alternate means of electrical energy generation must meet the appropriate national electrical standards

(NEC, NESC, etc.), local codes (building, fire, etc.), and all applicable permits must be obtained by the Customer.

- 8.1.3. Where the Customer provides for an auxiliary power supply, an adequately-sized, "double-throw disconnecting device" must be provided to open all ungrounded conductors from the normal supply before connection is made to the emergency supply in accordance with the requirements of the latest edition of the NEC. This disconnect, external to the building structure, shall be installed per the latest City standards, and shall be appropriately labeled as to its function.

8.2. Parallel Generation

- 8.2.1. All auxiliary generation equipment that will be interconnected with the City grid will require a separate written agreement between the Customer and the City. The equipment must meet all standards for auxiliary equipment, as well as any applicable City standards. Requirements for the operation of parallel generation are included in the City Interconnection Policy.
- 8.2.2. When the City determines that the Customer has parallel generation equipment that requires a separate and dedicated distribution feeder, the engineering, installation, coordination, and protection of the said feeder will be performed at the Customer's expense.

SECTION 9. COMMERCIAL AND INDUSTRIAL SERVICE

- 9.1. The Customer shall consult with the City before selecting any service location.
- 9.2. In accordance with all Municipal Codes, the City shall install facilities adequate to supply and meter a normal load equal to the maximum fifteen (15) minute demand of the Customer. Such facilities shall be installed only at a single point of delivery.
- 9.3. To avoid expensive alterations later, the service entrance should be sized for future growth as well as for present requirements. It is the Customer's responsibility to install service equipment in accordance with NEC provisions as a minimum. An important provision of the current edition of the NEC recommends that "Service equipment shall be suitable for the short-circuit current available at its supply terminals." In order for architects, engineers and wiring contractors to select proper service equipment to meet NEC guidelines, the following information will apply to new installations.
- 9.4. A standard underground commercial or industrial installation shall consist of a padmount transformer or a utility point of service connection, which shall be located between five feet (5') and fifty feet (50') from the service entrance and be accessible by truck. Variation must have written authorization from the City.

- 9.5. If the metering cabinet, meter and main service disconnect are freestanding, they must be located no more than fifteen feet (15') from the transformer. Variations must have written authorization from the City.
- 9.6. The Customer or property owner shall be solely responsible for the ownership, installation, and maintenance of a concrete transformer pad and/or vault, which shall be constructed and maintained in accordance with the City's specifications. No structures, fences, or trees/shrubs shall be placed within ten feet (10') of the front and five feet (5') from the sides with a vertical clearance of thirty feet (30') from the top of final grade at the transformer location. Transformers cannot be enclosed.
- 9.7. The Customer or property owner shall install concrete filled, eight inch (8") steel protection posts to protect the service transformer and the metering installation where the City determines that it is required for safety. Upon the Customer's written request, the City may approve other forms of protection.
- 9.8. For overhead service, the Customer or property owner shall install, maintain, and replace as necessary the overhead meter socket, entrance conduit, entrance wire, weatherhead, point of attachment, and applicable equipment in accordance with the City and NEC standards.
- 9.9. The City will install, maintain, and replace as necessary, all permanent commercial overhead services from the City's power pole to the Customer's point of attachment at the drip loop of the service.
 - 9.9.1. The City shall make the final connection between the utility point of service after City inspection and approval. Customer to provide adequate length of service conductors as determined by the City.
- 9.10. The City shall approve the size and number of service conductors proposed to be connected to any City facility for the purpose of the availability of secondary connections.
- 9.11. The Customer or property owner shall be solely responsible for the ownership, installation, maintenance, and replacement of Service Entrance Equipment in accordance with the City.
 - 9.11.1. All electric meters shall be mounted on the pad mounted transformer or the outside wall of the structure.
 - 9.11.2. Every electric meter shall be located so that there will be no obstructions for meter reading, meter testing, or other maintenance. Under no circumstances shall metering equipment be placed within a locked area.

SECTION 10. COMMERCIAL AND INDUSTRIAL INSTALLATIONS - GENERAL DESIGN GUIDELINES

- 10.1. The City shall provide only one point of electrical service for each structural unit. For multi-unit commercial/industrial sites, each address is considered a structural unit.
- 10.2. The City shall not provide more than one standard class of service to any single structure.
- 10.3. The City shall approve all service entrance equipment before installation. Such approval should be granted before the Customer places an order for the purchase and/or manufacture of any equipment.
- 10.4. All new electrical metering and equipment installations shall be located on the outside wall of the structure served in one location.
- 10.5. Where individual, commercial, metered services are provided, the Customer shall install a main mechanical load-breaking device (disconnect or circuit breaker), which may be operated by the City as needed or required. Variations must have written authorization from the City.

Where up to and equal to 1200 amps are provided:

- Such main mechanical load breaking devices shall be physically located outside of the structure served and adjacent to the instrument cabinet and meter socket. Electrically, it shall be located on the load side of the meter socket, except where there are multiple banked meters that share a single main disconnect. Variations must have written authorization from the City.

Where more than 1200 amps are provided:

- Such a main mechanical load-breaking device and associated instrument cabinet may be installed inside of the structure served.
- Meter sockets must be installed on the outside wall of the structure served, within fifty feet (50') of the instrumentation cabinet. Variations must have written authorization from the City.

SECTION 11. CONSTRUCTION PROCEDURES

- 11.1. Nothing contained in the standards shall require the City to install area feeder circuits underground or require any part of its existing Distribution System to be placed underground.
- 11.2. The Customer shall provide the City with a construction schedule so the electric system can be installed in an orderly and timely manner. This shall be provided at the associated pre-construction meeting.

11.3. Lots and easements shall be brought to within four inches (4") of final grade and all other underground utilities located beneath the electric facilities shall be installed prior to the installation of the underground electric system.

11.4. The Customer shall provide the City with a clear, unobstructed access across the property as required for the installation of the electric distribution facilities.

Prior to the actual installation of electrical facilities, the developer or customer shall provide:

Final grade ($\pm 4"$) (where utility facilities will be installed);

- The signed Agreement for the Construction and Installation of the Electric System;
- Staking for all lots located in the subdivision or development;
- Lot number on stakes;
- Easements;
- Payment of the Facility Installation Charge;
- Payment of the Contribution in Aid of Construction charge (when applicable);
- Catalog cuts for approval of metering equipment (when available).
Attention: Failure to complete any of the above items may result in construction delays.

11.5. The Customer shall be solely responsible for the cost of moving or rebuilding any facilities as a result of error or changes.

11.6. The Customer shall install all crossing conduits needed for City utilities before the roadbase/curbing is constructed.

11.6.1. The Customer shall provide the City with thirty (30) days written notice to make the necessary street crossing installation(s).

11.6.2. Where the Customer fails to coordinate such installations with the City, they shall be ultimately responsible for any extra expenses incurred by the City as a result of boring, tunneling, street repairs, etc.

11.7. When rock or ledge is encountered less than thirty-six inches (36") below grade, the Customer shall be solely responsible for any added costs to install the underground electric facilities.

11.8. When, in the sole judgment of the City, difficult installation conditions exist, such as rock, ledge, frost, etc., the City shall not be bound by any construction schedule which may have been stated, written or otherwise implied.

- 11.9. The Customer shall be solely responsible for the removal of any and all trench or construction spoils caused by the City or its contractor resulting from the installation of on-site electric facilities.
- 11.10. Prior to the start of construction, the Customer shall arrange with the City for a site inspection to determine the suitability of the site. Such determination shall be made at the sole discretion of the City.
- 11.11. The Customer shall be solely responsible for any extra costs incurred by the City to remobilize the City's construction crews if such work is stopped because the City determines that a portion of the site is not suitable for construction of City facilities.
- 11.12. The City shall schedule its work after all fees are received, necessary easements granted, service equipment is approved, and the project site is ready as determined by the City.

SECTION 12. CONTRACT OUTDOOR LIGHTING

- 12.1. Contract outdoor security lighting shall be available to any Customer using City electric service for unmetered outdoor lighting, provided that the Customer has signed a written agreement with the City. This service is only available in areas currently served by overhead electric distribution, and is not for the purpose of lighting the public right-of-way or parking lots.
- 12.2. A complete description of the contract terms and rates is included in Section 11-1-1 of the City Municipal Code. The Customer is to contact the City Utility Billing Department in order to initiate a request for contract outdoor lighting.

SECTION 13. CUSTOMER EQUIPMENT

- 13.1. As determined by the City, the Customer shall select and install only motors, apparatus, and devices which are suitable for operation with the character of the service available and supplied by the City.
- 13.2. The City hereby reserves the right with Customer consent to gain access to, inspect and test any Customer-owned equipment which is connected to the City's system.
- 13.3. The City shall be the sole authority to determine whether any Customer-owned equipment connected to the City's system causes or may have a deleterious effect on the quality of service provided by the City to its customers.
- 13.4. The City hereby reserves the right and authority to require the Customer to install, at the Customer's sole expense, any such wiring and equipment which the City determines is required to prevent any deleterious effects on the quality of service provided by the City to its customers.
- 13.5. In the event that the City determines Customer-owned equipment needs repair, it shall be the responsibility of the Customer to repair the deficiency or disconnect the equipment from the City within 60 days of notification. Should the necessary

repairs not be completed within the specified amount of time, the City Manager's Office will be contacted and fines may apply. If the equipment poses a safety hazard, the City reserves the right to disconnect service. Variations must have written authorization from the City.

- 13.6. The City will require a Customer to provide, at Customer's expense, special or additional equipment when a Customer's use of electric facilities results in an interference with the quality of the Customer's own service or that of neighboring customers, as determined by the City.

SECTION 14. CUSTOMER RESPONSIBILITY FOR CITY PROPERTY AND CLEARANCES

- 14.1. Breaking of seals, tampering with meters, wires or any other property belonging to the City by unauthorized representatives of the City is prohibited and may be punishable by law.
- 14.2. The Customer, at all times, shall protect the property of the City on the premises of the Customer and shall not permit anyone other than representatives of the City and other persons authorized by law to inspect, work on, open or otherwise handle the wires, meters or other City Facilities. In case of loss or damage to City property due to carelessness, neglect or misuse by the Customer, their family, agents, servants or employees, the Customer shall pay to the City the cost of any necessary repairs or replacements of such Facilities or the value of such Facilities.
- 14.3. Swimming pools (above or below grade) shall be constructed to provide a minimum distance of 10 feet as measured horizontally, from the vertical plane containing the nearest part of the pool or wading area, diving platform, deck or similar structure to vertical plane containing the nearest electrical conductor or equipment. Conductors are prohibited from passing over or under all pools and their associated decks.
- 14.4. Attachments of any kind or nature shall not be permitted on City poles without previous execution of the City's Pole Attachment Agreement.
- 14.5. Care shall be taken by the Customer in the installation of antennas near City power lines such that under all conditions, the installation will not be under or fall across City lines nor contact them in any way that may be considered hazardous to life or property.
- 14.6. The Customer is responsible for providing clearances as specified in the National Electric Safety Code when constructing structures on their property.

- 14.7. The location of buildings, structures (requiring building permit) or mobile equipment is prohibited above or beneath the City's Distribution System and within utility easements or rights-of-way.
- 14.8. The Customer shall be liable to the City for costs of any repairs or replacement of City Facilities located on the Customer's premises or projects that are lost or damaged due to change in characteristics of the Customer's load that have not been reported to the City.

SECTION 15. DAMAGE TO DEPARTMENT-OWNED FACILITIES

- 15.1. Any person working in an area containing the City's equipment or electric facilities shall be solely responsible to take whatever precautions are necessary to avoid damaging such facilities.
- 15.2. Any person causing damage to the City's equipment or facilities shall be solely responsible for any costs incurred to repair such damage.

SECTION 16. EASEMENTS

- 16.1. Property owners shall dedicate by plat or grant by written agreement, public utility easements to the City for the City's use for the construction, maintenance, and replacement of its facilities as required.
- 16.2. The Customer shall provide and/or describe at no cost to the City, all rights-of-way and easements required for the City's primary and secondary conductors, pad-mounted transformers, secondary pedestals and any other facilities that may be required to serve the Customer. The grading must be within 4 inches of final grade, with lots pinned or staked and the easement cleared of all trees, stumps and obstructions before the City begins construction. Excessive spoils (rock, tree, temps, etc.) resulting from the installation of the City's Distribution System will be the responsibility of the Customer to remove. Access for City vehicles shall be provided to all City facilities prior to sodding, landscaping and fencing.
- 16.3. All required easements shall be dedicated or granted without cost to the City. This shall include any additional or relocated easements which may be required by the City due to circumstances or conditions unforeseen prior to the beginning of construction.
- 16.4. Standard easements shall customarily follow property lines.
 - 16.4.1. If such customary easement location is not possible due to field conditions, such as hills, slopes, obstructions, etc., required easements shall be located in the nearest flat, clear area which will insure the safety of the individuals and equipment while installing, operating or maintaining City facilities.

Easements at least fifteen feet (15') wide along all front lot lines, and ten feet (10') wide along all rear lot lines shall be required for each lot in a proposed residential subdivision, or as required by the City.

Easements at least fifteen feet (15') wide along all sides, front, and rear property lines and along routes of electric facilities shall be required for all non-residential developments, or as required by the City. Blanket easements are preferred.

16.5. Special circumstances dictate the need for additional easements in certain cases.

16.6. Easements shall be shown and recorded on the subdivision plat.

SECTION 17. ELECTRICAL UTILITY FACILITY INSTALLATION

17.1. All new facilities shall be installed so that they are capable of being looped.

17.2. The City hereby reserves the right to install temporary or emergency facilities in the most economical manner using reasonable engineering principles and practices.

SECTION 18. EQUIPMENT FURNISHED AND MAINTAINED BY THE CITY

18.1. The City or its approved contractor shall construct and install all new on-site electric distribution systems requested by the Customer or required by the provisions of the Municipal Code to serve the Premises in new or existing subdivisions or developments.

18.2. All such distribution systems shall be constructed in conformity with the requirements of the National Electric Safety Code.

18.3. The owner, subdivider, builder, developer, and Customer shall be jointly and severally responsible for the payment of the Facility Installation Charge, which includes the estimated cost and expense for the construction and installation for all such on-site electric distribution systems.

18.4. All estimated costs and expenses for the construction and installation of all such on-site electric distribution systems shall be due and payable; per written agreement signed by both parties (City and Customer) before any construction work is scheduled by the City

18.5. Where City-owned facilities need to be relocated or upgraded due to any development, redevelopment, rehabilitation, addition, site modification, increase in load, or Customer request, all required work including but not limiting, the costs therefore shall be fully reimbursed at the sole expense of the requesting party.

18.6. Where a request for the construction and installation of new on-site electric distribution systems involves exceptionally high costs for equipment, special equipment, or facilities which may require a long period of time to manufacture or construct, the City, at its sole discretion, may require the Customer to pay for the required equipment before the City orders such items.

SECTION 19. INFRASTRUCTURE AVAILABILITY CHARGE

- 19.1. Costs associated with the extension of, or addition to, the City's Distribution System must be recovered by the City or justified by some combination of the following, as determined by the City.
 - 19.1.1. City's Distribution System will be enhanced or be made more reliable.
 - 19.1.2. The extension is not solely for the benefit of the requesting Customer and will serve future Customers.
 - 19.1.3. The anticipated revenue to be received after implementation of the extension or addition will offset the City's investment within 3 years.
 - 19.1.4. The Customer submits a Contribution to Aid Construction, prior to start of work, for costs of the extension or addition as determined by the City.
- 19.2. The City will determine the feasibility of a proposed system expansion or addition prior to undertaking the work.
- 19.3. It shall be the responsibility of the Customer to provide any information and/or property surveying as required for any work.

SECTION 20. INTERRUPTION OF SERVICE

- 20.1. Insofar as practical, planned interruptions of service in the normal course of business will be prearranged with the Customer.
- 20.2. The City hereby reserves the right to curtail or temporarily interrupt a Customer's service where the City determines that repairs, replacement, or modification of the City's facilities are required either on or off the Customer's premises.
- 20.3. The City hereby reserves the right to interrupt a Customer's service in the case of emergencies or whenever such interruption is required to comply with an order from any jurisdictional authority.
- 20.4. The City shall not be liable for any loss or damage to property resulting directly or indirectly from any interruption or termination of electric service for any reason.

SECTION 21. JULIE

- 21.1. In accordance with State statute, the City of Mascoutah is connected to the JULIE Illinois One Call System.
- 21.2. All requests for locating underground facilities should be directed to JULIE at 1-800-892-0123 (or dial 811 from any phone within the State of Illinois) prior to the beginning of any excavation.

SECTION 22. METERING

22.1. General

22.1.1. All electricity furnished by City systems shall be metered unless the Customer has Customer's use of energy.

22.1.2. The City shall furnish, own, and maintain all metering equipment or other equivalent control means through which electric service is supplied.

22.1.3. The Electric Meters shall be within 1% accuracy for any installation.

22.2. Meter Locations

22.2.1. The City shall determine and designate all meter locations for new, modified, or rehabilitated installations.

22.2.2. All meters shall be located outdoors with appropriate environmental ratings. Variations must have written authorization from the City.

22.2.3. Meters shall be located to facilitate the setting, changing, testing, and reading of the meters. They shall not be covered, enclosed, or located within other equipment.

22.2.4. All metering equipment shall be located in an area openly accessible to the City, and shall be banked in one (1) location.

22.2.5. For multi-family units, all meter sockets are to be labeled with the unit number served with one inch (1") permanent outdoor-rated labeling. No marker labeling will be accepted.

22.2.6. The Customer shall be solely responsible at all times to maintain a suitable approach to the meter location, with no obstructions within four feet (4') of the front and two feet (2') of the sides of the meter.

22.2.7. The Customer shall install concrete-filled, eight inch (8") steel protection posts (bollards) to protect the metering installation where meters are located outdoors in paved areas or when the City determines that said meters may be susceptible to damage and/or obstruction outside of paved areas.

22.3. Grounding

22.3.1. The requirements of the latest adopted edition of the NEC shall determine all practices with respect to the grounding of electric meters.

22.3.2. The Customer's service entrance installation shall have an identified full-sized grounded conductor in accordance with the NEC.

22.4. Meter and Equipment Seals

22.4.1. The City shall seal all meters and points of access to unmetered wiring on the Customer's premises.

22.4.2. The Customer shall call the City if it becomes necessary to gain access to any sealed equipment.

22.4.3. No person shall break any seal, close any bypass switch, connect, disconnect, or tamper with any of the City's metering equipment other than authorized City personnel.

22.4.4. Any person(s) determined to have violated this rule shall be prosecuted to the full extent of the law, and shall also be liable for the cost of all energy supplied which has not been billed due to unauthorized use, alteration, or tampering with metering equipment. The person(s) will also be charged for all of the City employee labor hours required for the investigation and resolution to the said violation.

22.4.5. The Customer shall be liable for the costs of any such unauthorized use of energy.

22.5. Meter Installations

22.5.1. General

22.5.1.1. Single-phase electric meters up to 240 volts, 200 amperes (up to 400 amperes residential) shall be installed with trough-type meter sockets.

22.5.1.2. All devices designed to interrupt service or protect against tampering or vandalism shall be installed on the load side of the electric meters. See Section 11.6.1.

22.5.1.3. Where electric meter damage, vandalism, or tampering occurs or is anticipated, outdoor electric meters shall be protected by a suitable cover with hasp and staple for the installation of a City padlock. The City will determine if such a situation exists, and the Customer is responsible for the installation of such equipment.

22.5.1.4. Where the City determines that a protective box is required to protect against possible vandalism or meter tampering, such a protective box shall be installed and maintained by the Customer and the padlock shall be provided by the City.

22.5.2. Meter Sockets

22.5.2.1. It is the sole responsibility of the Customer to maintain the meter socket and meter trough assembly in such a way as to sustain a safe environment as per the NEC guidelines and City standards. In the event that the City determines that immediate maintenance is warranted, the Customer will be contacted by the City and must, through their electrician, perform any necessary corrective action within sixty (60) days of notice.

22.5.2.2. The City does not endorse or denounce specific manufacturers of meter socket and meter trough assemblies. However, the City reserves the right to preapprove specific equipment for applications that it feels occur in large non-unique quantities and also reserves the right to approve or decline requests for the same from equipment manufacturers.

22.5.3. Manual Bypass Meter Sockets

22.5.3.1. The Customer shall install, at its sole cost, a City-approved manual bypass meter socket with the ability to break load at full rating for each of the following installations:

22.5.3.1.1. All commercial installations (lever bypass); and

22.5.3.1.2. All residential installations rated 200 amperes and above (lever bypass); and

22.5.3.1.3. All multi-unit residential installations (horn bypass).

22.5.3.2. Protective load disconnect (breakers), which are embedded in certain meter sockets, may also be used. See the appropriate City standards for more information.

22.5.4. Cover Plates

22.5.4.1. After meter sockets are installed, the interior of the socket must be protected if exposed to the weather or if the terminals are energized.

22.5.4.1.1. The contractor shall supply and install suitable temporary covers, approved by the City, before the socket is energized.

22.5.4.1.2. The City will furnish and install covers for unused meter loops at the time meters are installed at banked (grouped) locations.

22.5.5. Multiple Meter Installations

22.5.5.1. The City shall review and approve any multiple meter service before the owner or developer orders or installs any equipment.

22.5.5.2. Multiple meter bank assemblies shall be designed so that the center of the top meter is no more than seventy-two inches (72") above the floor, or the ground and the center of the bottom meter(s) is not less than thirty inches (30") above final grade. Variations must have written authorization from the City.

22.6. Instrument Transformer Meter Installations

22.6.1. The installation of all transformer-rated meters over 200 amperes and/or greater than 480 volts, shall include facilities for mounting current transformers and potential transformers, as required.

22.6.1.1. The installation of all transformer-rated meters over 480 volts shall include facilities for mounting potential transformers.

22.6.1.2. The installation of all commercial transformer-rated meters over 200 amperes and residential transformer-rated meters over 320 amperes shall include facilities for mounting current transformers.

22.6.2. The City shall furnish, own, and maintain all instrument transformers required to provide electric service.

22.6.2.1. The Customer shall provide and install a one inch (1") continuous rigid conduit from each meter socket to its respective instrument transformer cabinet.

22.6.2.2. This continuous rigid conduit shall be installed in addition to the meter socket, instrument cabinet, test switches, and all other equipment required for the installation of the transformer-rated meter, except the instrument transformers and metering conductors, which shall be supplied and installed by the City.

22.6.2.3. The one inch (1") continuous rigid conduit shall be wired by the City.

22.6.2.4. Such meter sockets will be located on an outside building wall, and in such a position that there will be no obstructions to meter reading, testing, or other maintenance.

22.6.3. The City shall review and approve details of the Customer's service entrance and equipment for installations requiring instrument transformers before the Customer orders or installs any such equipment.

22.6.4. See the appropriate City standard(s) with regards to detailed information on the installation of this equipment.

SECTION 23. ELECTRIC MOTOR INSTALLATIONS

- 23.1. The Customer shall provide and install any required equipment to protect a motor installation from high-voltage, low-voltage, "single" phasing, or reverse phasing conditions.

SECTION 24. PLANS AND DRAWINGS

24.1. Submission of Plans

- 24.1.1. The City does not design, plan, install or maintain the Customer's wiring or electric equipment.
- 24.1.2. Customers shall contact the City to obtain information relative to new electric service connections or changes in existing service. In order to obtain service at the time desired, an application shall be submitted well in advance and the Customer should keep the City informed as to the progress of the relative work and when service is anticipated.
- 24.1.3. Prospective Customers desiring the installation of new electric service or changes in service shall furnish a building plan, a one-line electric diagram and a completed "Application for Service" form before service will be considered. The City will not design, plan, install or maintain any wiring or electrical equipment that is the property of the Customer. The City reserves the right to determine availability of voltage, phase of service, route of service, metering procedures and maximum fault current in any given area.
- 24.1.4. Where three-phase service is required, it shall be the Customer's responsibility to balance distribution of the load between the three phases of service as evenly as possible to preclude an over-current condition on City equipment. Loss of City equipment due to an imbalance may result in Customer being billed for replacement costs for such equipment.
- 24.1.5. The Customer is responsible for notifying the City of proposed all-electric services during the plan submission stages of development or service upgrade.
- 24.1.6. The Customer shall provide to City complete and accurate drawings and layouts for subdivisions, planned unit developments, and any other projects requiring the installation or replacement of City electrical facilities. These plans and drawings are part of the required submittal to obtain City building permits, and are required to be delivered in duplicate to the City for formal review and comment.
- 24.1.7. The Customer shall provide the City with complete architectural drawings for any commercial project for which the City is reviewing a Building Permit Application. Such drawings shall include:

- 24.1.7.1. The requested service voltage; and
- 24.1.7.2. The building connected load (in kW) broken down by load type; and
- 24.1.7.3. The electrical switchgear and metering lineup; and
- 24.1.7.4. The one-line diagram, depicting the service to the electric panels; and
- 24.1.7.5. The specifications for the HVAC equipment, etc.; and
- 24.1.7.6. The proposed location for City pad-mounted transformer on the Customer's property (if applicable).
- 24.1.7.7. At the request of the Customer, the City will perform a preliminary review of electrical facilities for commercial installations.

SECTION 25. POWER FACTOR/POWER QUALITY

- 25.1. The City electrical service standards for supplying its Customers require the Customer to maintain a power factor of ninety-five percent (95%) or greater.
- 25.2. Any Customer having power factor characteristics not meeting Section 25.1 may be required to install, furnish, and maintain the appropriate corrective equipment which will result in an overall power factor within the City's standard range as measured at the meter.
- 25.3. Any Customer introducing disturbances related to the quality of power (i.e., harmonics or adverse spikes/dips), which affect the utility's equipment and/or the utility's quality of power to other Customers shall be required to install, furnish, and maintain the appropriate corrective equipment.
- 25.4. In the event that the City determines the Customer is required to install, furnish, and maintain the appropriate corrective equipment by not meeting the requirements of Section 25.1 or Section 25.3, the Customer shall, at Customer's sole expense, install, furnish and maintain the appropriate corrective equipment within 90 days of notification.
- 25.5. Should the necessary repairs not be completed within the specified amount of time, they shall install facilities adequate for the Customer to meet the requirements of Section 25.1 and/or Section 25.3, the Customer shall reimburse the City for all costs associated with installing, furnishing and maintaining the appropriate corrective equipment.
- 25.6. Variations must have written authorization from the City.

SECTION 26. PROTECTION OF CUSTOMER-OWNED EQUIPMENT

- 26.1. The City shall not guarantee the supply of electric service against any irregularities or interruptions in service, and the City hereby disclaims any liability for any damages or lost business incurred by any such irregularity or interruption.
- 26.2. The Customer may install circuit protection and power quality improvement devices (i.e., line conditioners and uninterruptable power supplies) on the load side of the meter to protect against possible equipment damage at the Customer's sole cost, expense, and liability for the purchase, installation, use, or misuse of any such devices.

SECTION 27. RATES

- 27.1. Electrical rates have been established for various Customer classes.
- 27.2. A full description of each of the electrical service rates is included in Section 11-1-1 of the City Municipal Code, as amended from time to time.

SECTION 28. RESIDENTIAL SERVICE

28.1. Defined

- 28.1.1. For the purpose of installing and maintaining electrical utility facilities, residential services shall be defined to include those facilities which provide a connection from the City's utility power supply to any single-family detached dwelling units, duplex units, and single-family attached dwelling units which are situated on subdivided lots, the side lot lines of which terminate at the public right-of-way.
- 28.1.2. Other multiple occupancy buildings shall be defined as commercial services for the sole purpose of the Customer installing and maintaining the service conductors.

28.2. Standard Service Size

- 28.2.1. The City shall provide only one electric service connection to each residential dwelling unit.
- 28.2.2. The City will provide each residential dwelling unit with electric service rated at 120/240 volts and single phase in accordance with all service rules and standards for new construction. Installations with greater than 200 amperes are also allowed, but additional requirements will have to be met.
- 28.2.3. The Customer is responsible for all costs incurred if their non-standard (greater than 200 amperes) service requires that the infrastructure serving the surrounding facilities be upgraded in order to meet their proposed upgrade.

28.3. Overhead Electrical Service

28.3.1. Overhead service shall be available only in those existing areas of the City where electrical utilities are currently located on utility poles.

28.3.2. The Customer shall provide, install, maintain, and replace as necessary, the riser conduit, weatherhead, meter socket and all other materials and installations required for a complete installation of an overhead residential service.

28.3.2.1. Riser conductor tails shall extend a minimum of three feet (3') out of the weatherhead.

28.3.3. The electric meter shall be located at the side of the structure on the outermost wall closest to the side lot line, which is nearest to the point of connection with the City's system. Variations must have written authorization from the City.

28.3.4. The Customer shall provide a straight, clear, unobstructed path for installation of the electric service from the point of service connection to the meter location.

28.3.6. The meter shall be placed so that there will be no obstruction to, and complete open access for meter reading, meter testing, meter wireless communications, or other maintenance. See Section 22.2.

28.4. Underground Electrical Service

28.4.1. In a service area where electrical facilities are padmounted, any new electrical service connections shall be installed underground in accordance with these Electric System Service Rules.

28.4.2. The Customer may request underground installation in a service area which is predominantly served by overhead electrical service.

- The Customer shall reimburse the City for any costs incurred in providing such a request for underground service.

28.4.3. The Customer shall provide, install, maintain, and replace as necessary, a complete trough metering installation, approved by the City.

28.4.4. The electric meter shall be located to maintain complete open access at all times for meter reading, meter testing, or other maintenance. See Section 22.2.

28.4.5. The electric meter trough shall be located at the side of the structure on the outermost wall closest to the side lot line, which is nearest to the point of connection with the City's system

28.4.5.1. The Customer shall provide a clear, unobstructed path from the point of service connection to the meter location for the installation of the electric service.

28.4.6. All lots and easements shall be brought to within four inches (4") of final grade prior to the installation of underground electric services.

28.4.7. All other underground utilities located beneath the City's electric facilities shall be installed prior to the installation of the underground service.

28.5. Alterations or Additions to Existing Dwelling Units

28.5.1. Where the City determines it is necessary to relocate an existing electric meter due to meter failure, remodeling, alteration, or addition to an existing dwelling unit, the new meter shall be located in conformity to these Electric System Service Rules. At the Customer's expense.

SECTION 29. SPECIAL EQUIPMENT

29.1. Where the Customer's electrical load includes equipment or devices which create a high demand on the operation of the City's facilities for a relatively short period of time, the City may determine that the installation of special equipment may be required to provide satisfactory service.

SECTION 30. STREET LIGHTING

30.1. The City designs, maintains, and upgrades the street lighting systems on all City streets.

SECTION 31. TEMPORARY SERVICE

31.1. The City will provide temporary service to any Customer where such service may be provided from the City's existing lines or facilities.

31.1.1. Where a Customer applies for routine temporary service, the Customer shall supply and maintain suitable equipment for a service entrance and all required service conductors sized in accordance with all applicable codes and these Electric System Service Rules.

31.2. The Customer shall pay the monthly charges for energy used at the applicable service rate.

31.3. At the sole discretion of the City, temporary service required for conditions other than those specified in Section 31.1 above may be provided. The Customer shall reimburse the City for all costs associated with installing and removing such "non-

routine" facilities. Such instances include temporary service for emergency purposes when the Customer is responsible for the repair to the meter socket.

31.4. Temporary service is intended for limited use only and should not exceed a period of One (1) year, unless otherwise agreed upon.

31.5. Permanent service entrance equipment shall be installed as soon as practicable.

SECTION 32. TREE TRIMMING

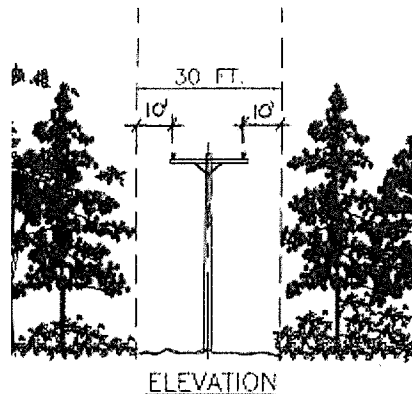
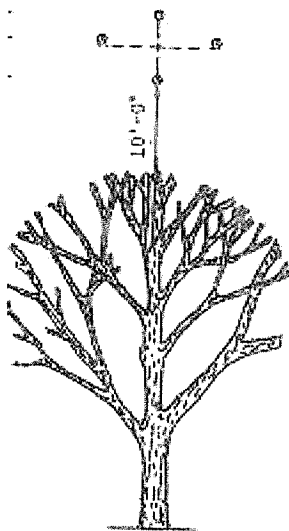
32.1. The City reserves the right to trim or remove any tree which creates a line-clearance hazard as defined by the NESC, or if it is deemed to in any way provide an unsafe working condition for the City or any other utility, or if it is deemed to in any way provide a potential safety hazard to the general public.

32.2. Properly authorized agents of the City shall, at all reasonable hours have, free access to Customer's property for the purpose of trimming or removing trees.

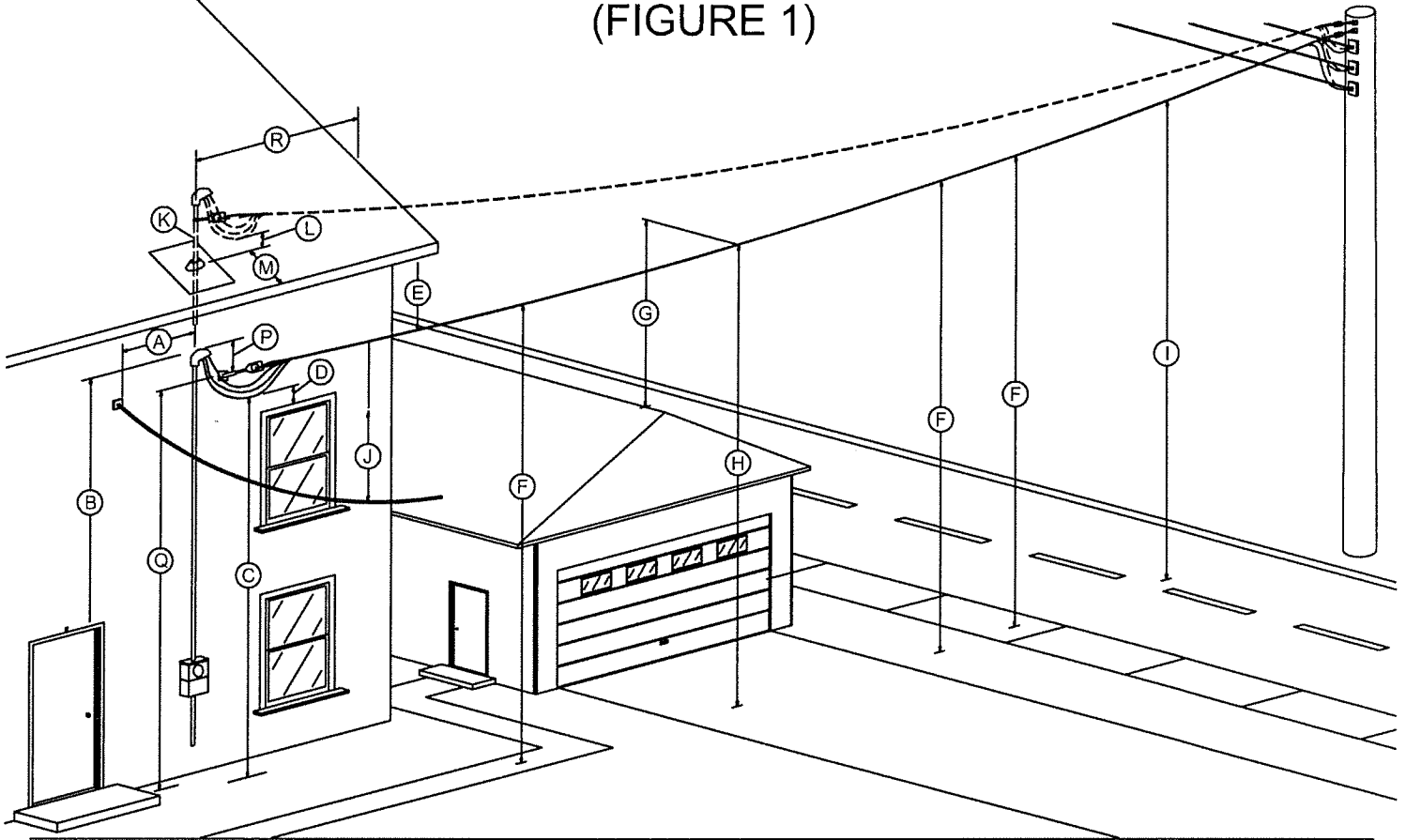
32.3. The Customer shall permit the City to trim or remove any trees on the Customer's property that may interfere with the safe operation of the City's facilities. Routine trimming is vital to maintaining reliable service and is performed at no cost to the Customer. To avoid future problems and inconvenience, it is strongly recommended that Customers avoid planting tall-growing trees under or near overhead power lines.

32.3.1. Trimming and tree removal related to maintaining safe clearance for customer service drops to a Customer's facilities, are the responsibility of the customer/property owner.

32.3.2. Damage to a service drop or the utility facilities due to customer/property owner neglect of trimming for service drop clearances may result in service or cost for repair.



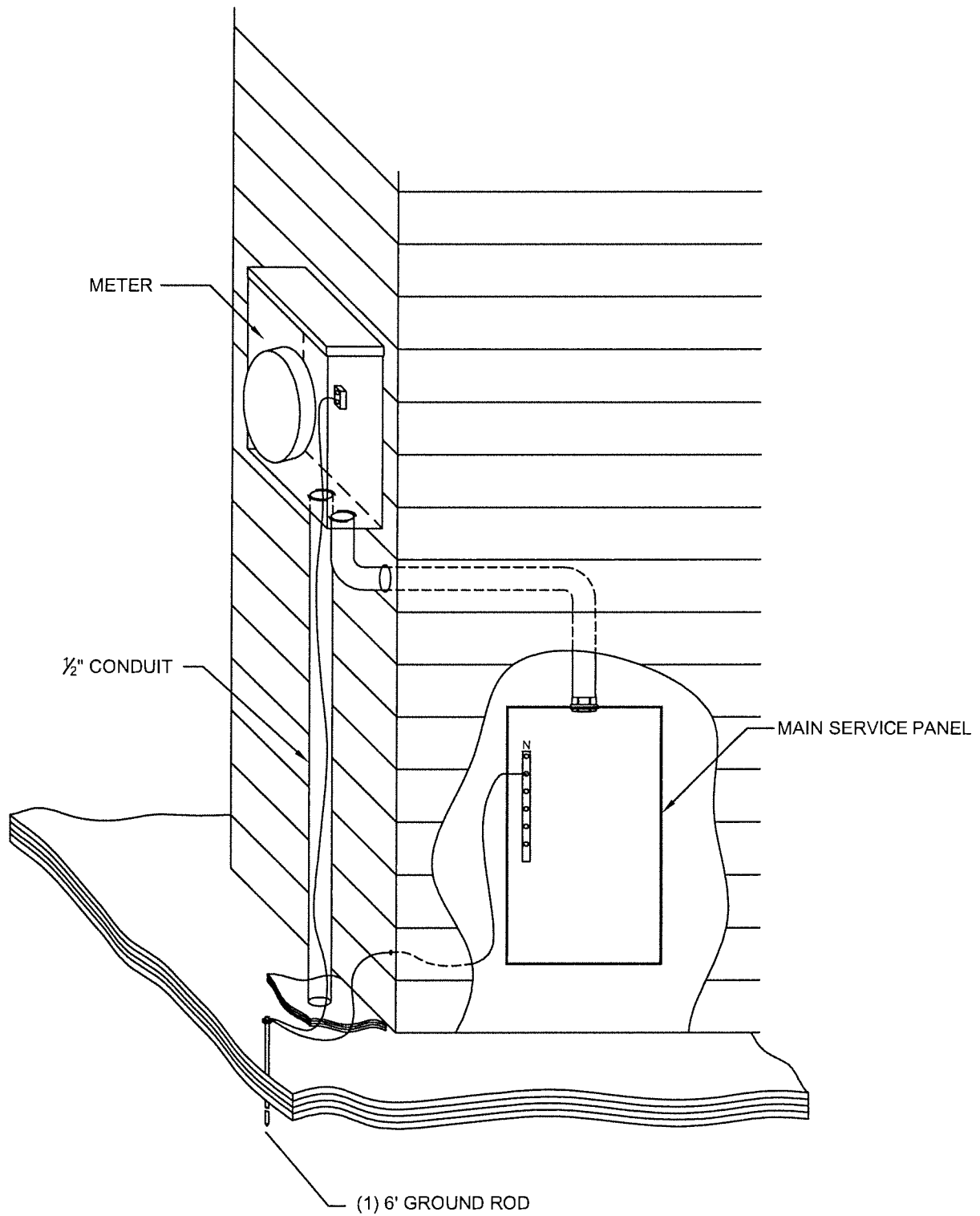
SERVICE DROP CLEARANCE MINIMUMS FOR SERVICES UNDER 600 VOLTS (FIGURE 1)



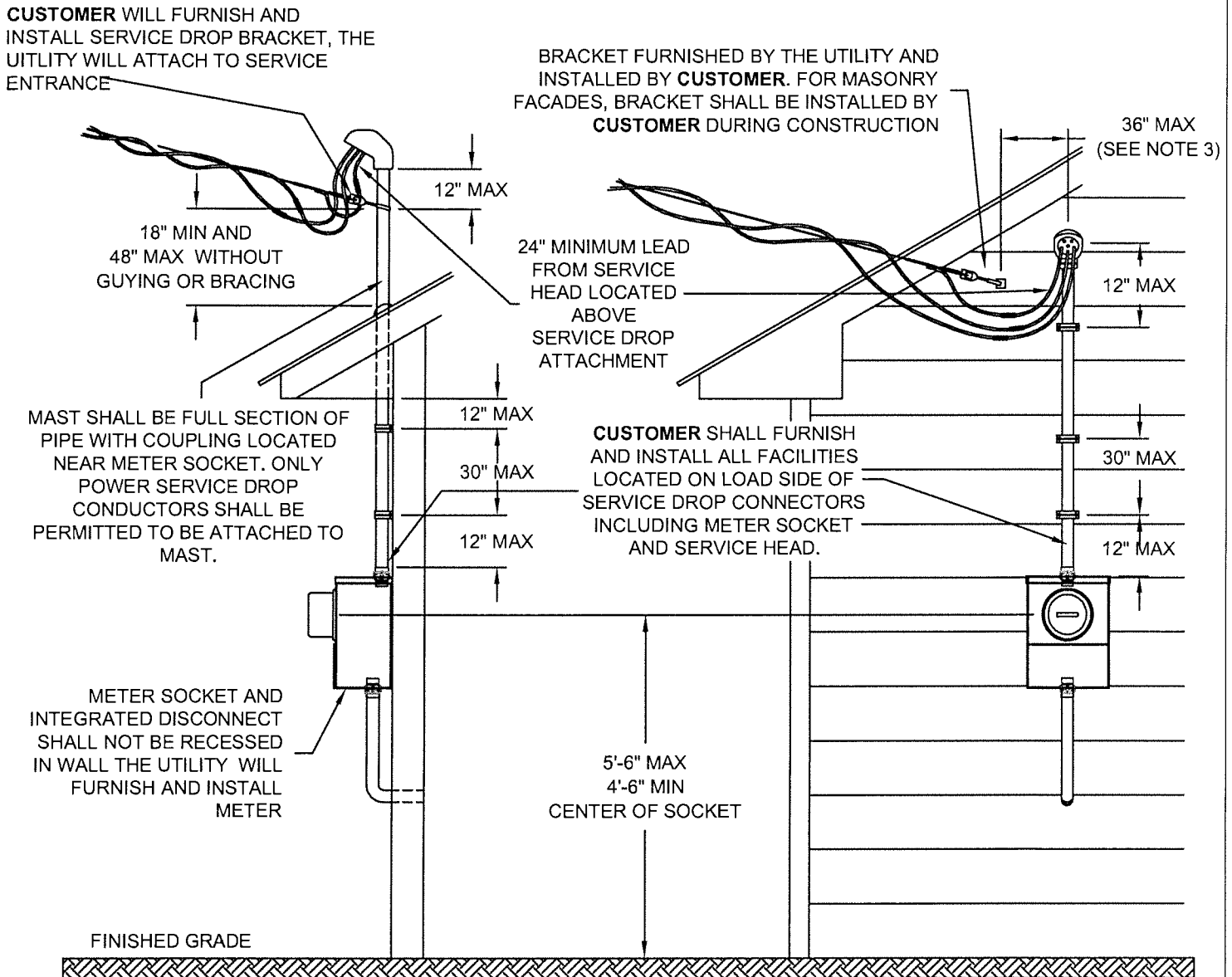
MINIMUM CLEARANCES

CLEARANCE ID	DESCRIPTION	CLEARANCE (ft.)
A	Telephone service at point of attachment	12"
B	Doors, Porches, fire escapes and similar locations	3'
C	Lowest point of drip loop for multiplex cable	10'
D	Windows: Beside and below	3'
	Above window	4"
E	Gutters and downspouts	3"
F	Sidewalks and finished grade for multiplex cable	12'
G	Conductors not attached to but crossing over buildings	3.5'
H	Residential driveways	16'
I	Public street, alley, public parking lot and areas subject to truck traffic	16'
J	Telephone service drop at crossing	2'
K	Optional method by use of mast. Conduit coupling must be located near meter socket. Only power service drop conductors shall be attached to the mast.	-
L	Overhanging roof: If service overhang (R) 6 feet or less and "M" is 4 feet or less.	18"
	If service overhang (R) Greater than 6 feet, vertical clearance above the roof remainder of horizontal distance.	3'
M	Distance from service mast to edge of roof (see dimension "L")	-
P	Point of attachment shall not be higher than the weatherhead	-
Q	Service drop attachment	12'
R	Service overhang of roof (see dimensions "L")	-

TYPICAL GROUNDING DETAILS (FIGURE 2)



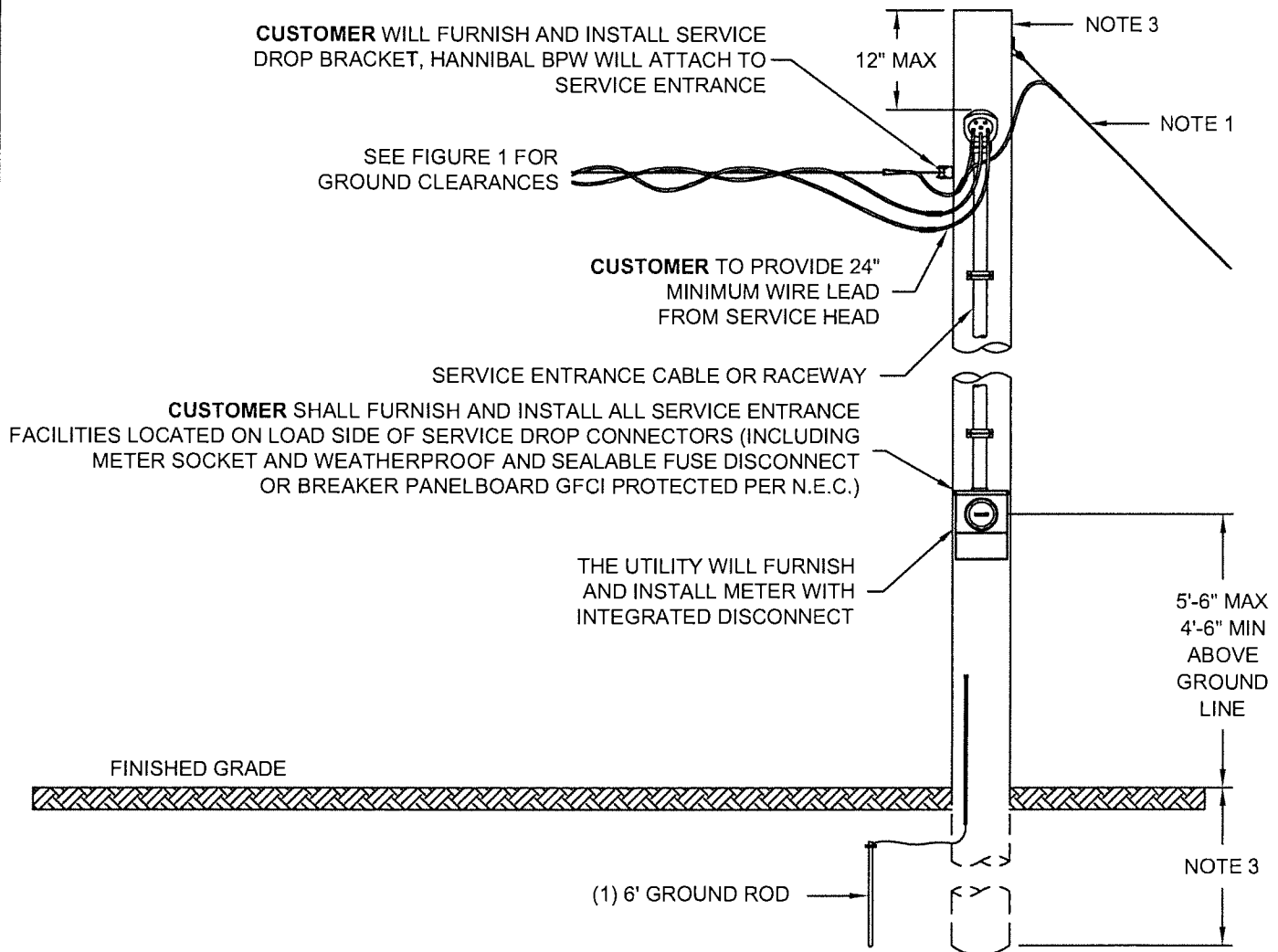
TYPICAL 400 AMP OR LESS OVERHEAD SERVICE INSTALLATION (FIGURE 3)



NOTES:

1. SEE FIGURE 1 FOR MINIMUM GROUND CLEARANCE
2. SEE FIGURE 2 FOR GROUNDING REQUIREMENTS.
3. **CUSTOMER** SHALL CONSULT THE UTILITY FOR POINT OF ATTACHMENT OF SERVICE DROP AND METER LOCATION. IF THE UTILITY AGREES TO ALLOW **CUSTOMER** TO INSTALL BRACKET ABOVE SERVICE HEAD, BRACKET SHALL BE LOCATED NO MORE THAN 24" FROM SERVICE HEAD.
4. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
5. ALL **CUSTOMER** WORK SHALL BE COMPLETE AND INSPECTIONS OBTAINED BY THE UTILITY BUILDING BEFORE THE UTILITY WILL PROVIDE SERVICE.

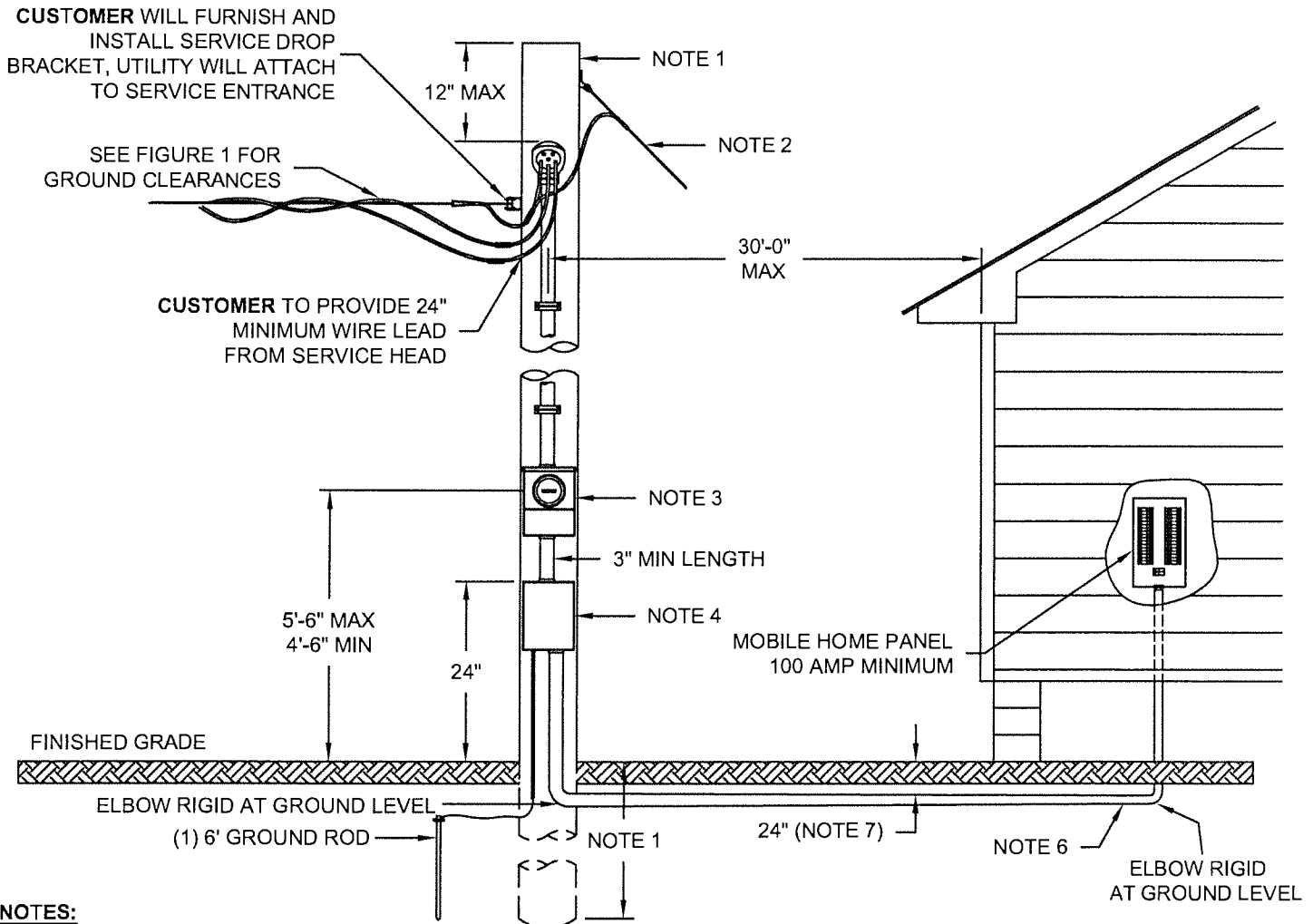
TEMPORARY OVERHEAD SERVICE SUPPORT (FIGURE 4)



NOTES:

1. **CUSTOMER** SHALL CONSULT WITH THE UTILITY FOR LOCATION OF TEMPORARY SERVICE POLE. SUCH POLE SHALL BE LOCATED NOT LESS THAN 10' OR MORE THAN 75' FROM THE UTILITY'S TRANSFORMER SECONDARY, UNLESS OTHERWISE APPROVED BY THE UTILITY. **CUSTOMER** MAY BE REQUIRED TO FURNISH AND INSTALL PROPER GUYING. THE UTILITY WILL BOND GUY TO SERVICE NEUTRAL. **CUSTOMER** SHALL PAY APPLICABLE CHARGES.
2. ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BY THE BUILDING INSPECTOR BEFORE THE UTILITY WILL PROVIDE SERVICE.
3. SERVICE POLE OR SUPPORT, FURNISHED AND INSTALLED BY **CUSTOMER**. REQUIREMENTS: 18' MINIMUM LENGTH CHEMICAL PRESERVATIVE TREATED POLE OR 18' MINIMUM CONTINUOUS LENGTH 6" X 6" CHEMICAL PRESERVATIVE TREATED TIMBER FREE OF UNACCEPTABLE DEFECTS, INSTALLED MINIMUM 4' IN GROUND AND WELL TAMPED.
4. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
5. ALL **CUSTOMER** WORK SHALL BE COMPLETE AND INSPECTIONS OBTAINED BY THE UTILITY BEFORE THE UTILITY WILL PROVIDE SERVICE.

TYPICAL OVERHEAD SERVICE FOR PARKS OR INDIVIDUALLY LOCATED MOBILE HOMES (FIGURE 5)

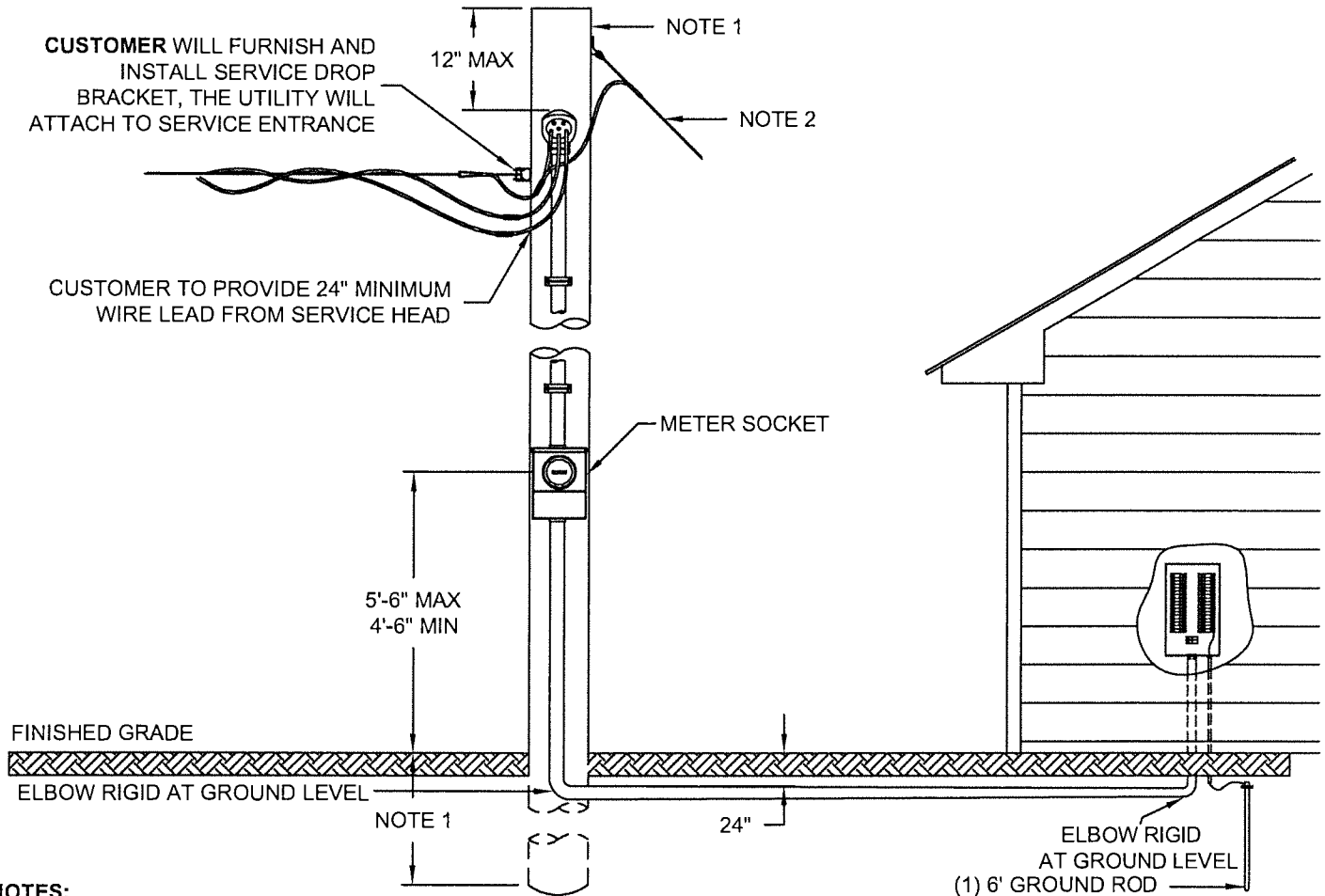


NOTES:

1. **CUSTOMER** SHALL FURNISH AND INSTALL UTILITY APPROVED POLE. POLE REQUIREMENTS: 30' CLASS 4 (RECOMMENDED), CHEMICAL PRESERVATIVE TREATED POLE, INSTALLED MINIMUM 5' IN GROUND AND WELL TAMPED. IF RECOMMENDED POLE HEIGHT NEEDS TO BE EXCEEDED, UTILITY TO BE CONSULTED FOR APPROVAL PRIOR TO POLE BEING SET.
2. IF SERVICE DROP EXCEEDS 100' OR PROPER POLE SETTING DEPTH CAN NOT BE OBTAINED, UTILITY SHALL INSTALL PROPER GUYING. UTILITY WILL BOND GUY TO SERVICE NEUTRAL. **CUSTOMER** SHALL PAY APPLICABLE CHARGES.
3. **CUSTOMER** SHALL FURNISH AND INSTALL ALL SERVICE ENTRANCE FACILITIES LOCATED ON THE LOAD SIDE OF SERVICE DROP CONNECTORS (INCLUDES METER SOCKET AND WEATHERPROOF AND SEALABLE FUSE DISCONNECT OR BREAKER PANELBOARD). THE UTILITY WILL FURNISH AND INSTALL METER.
4. THE SERVICE ENTRANCE SHALL BE A MINIMUM 100 AMP WITH MAIN DISCONNECT AND MEANS FOR CONNECTING AN ACCESSORY BUILDING OR ADDITIONAL ELECTRICAL EQUIPMENT LOCATED OUTSIDE MOBILE HOME, SERVICE DISCONNECT SHALL BE LOCATED WITHIN SIGHT OF AND WITHIN 30 FEET OF THE MOBILE HOME.
5. ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BY THE UTILITY BEFORE UTILITY WILL PROVIDE SERVICE.
6. FEEDER: MUST BE IN CONDUIT.
7. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
8. ANTENNAS OR AERIALS SHALL NOT BE ATTACHED TO ANY POLE USED FOR SUPPLYING OF ELECTRIC SERVICE TO CUSTOMERS.
9. RACEWAY ON LINE SIDE OF METER TO WEATHER HEAD SHALL BE GALVANIZED RIGID STEEL. LOAD SIDE OF METER AND ALL UNDERGROUND RACEWAY SHALL BE SCHEDULE 40 PVC, UNLESS NOTED OTHERWISE.

GENERAL OVERHEAD POLE MOUNTED SELF-CONTAINED SERVICE (FIGURE 6A)

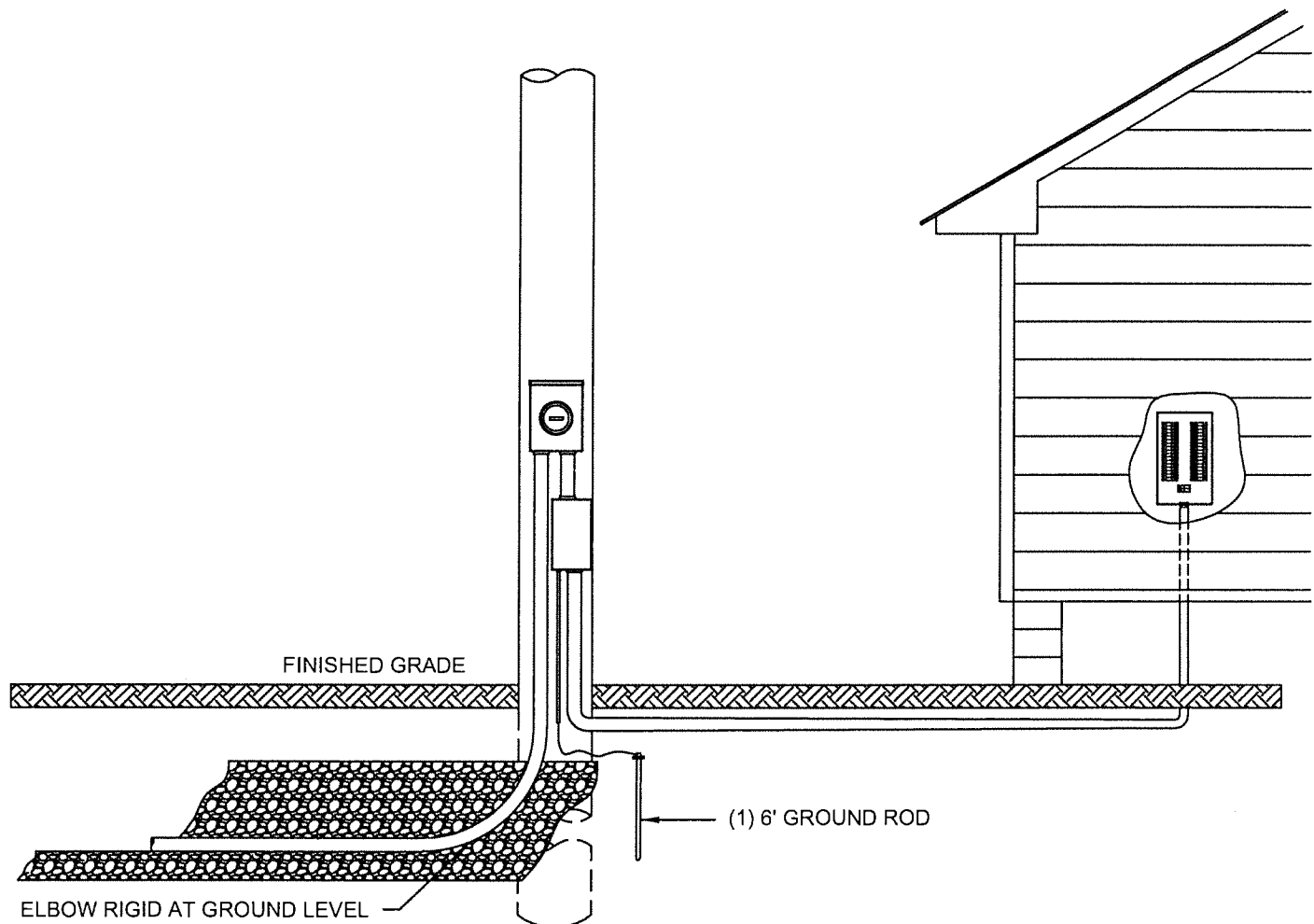
SINGLE OR THREE PHASE BUILDING / STRUCTURE MOUNTED SERVICE EQUIPMENT / MAIN
DISCONNECT. (EXCLUDES MOBILE HOME AND CENTRAL DISTRIBUTION SERVICE)



NOTES:

1. **CUSTOMER** SHALL FURNISH AND INSTALL THE UTILITY APPROVED POLE. POLE REQUIREMENTS: 30' CLASS 4 (RECOMMENDED), CHEMICAL PRESERVATIVE TREATED POLE, INSTALLED MINIMUM OF 5' IN GROUND AND WELL TAMPED. IF RECOMMENDED POLE HEIGHT NEEDS TO BE EXCEEDED, THE UTILITY TO BE CONSULTED FOR APPROVAL PRIOR TO POLE BEING SET.
2. IF SERVICE DROP EXCEEDS 100' OR PROPER POLE SETTING DEPTH CANNOT BE OBTAINED, THE UTILITY SHALL INSTALL PROPER GUYING. THE UTILITY WILL BOND GUY TO SERVICE NEUTRAL.
3. **CUSTOMER** SHALL FURNISH AND INSTALL ALL SERVICE ENTRANCE FACILITIES LOCATED ON THE LOAD SIDE OF SERVICE DROP CONNECTORS (INCLUDING METER SOCKET). THE UTILITY WILL FURNISH AND INSTALL METER. SERVICE ENTRANCE RACEWAY TO BE BURIED AT A MINIMUM OF 24" BELOW GRADE
4. IF CUSTOMER'S SERVICE EQUIPMENT AND MAIN DISCONNECT ARE NOT LOCATED ON THE POLE BELOW THE METER SOCKET, NO ADDITIONAL DISCONNECT MEANS IS REQUIRED AT THE POLE ON THE LOAD SIDE OF THE METER SOCKET.
5. THE SERVICE ENTRANCE SHALL BE A MINIMUM 100 AMP. WITH MAIN DISCONNECT MEANS AND LABELED "SUITABLE FOR USE AS SERVICE EQUIPMENT".
6. FOR 480 / 277 VOLT WYE SERVICES (3-PHASE, 4-WIRE), SEE FIGURE 42. METER DISCONNECT REQUIRED AHEAD OF METER SOCKET.
7. ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BEFORE THE UTILITY WILL PROVIDE SERVICE.
8. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
9. ANTENNAS OR AERIALS SHALL NOT BE ATTACHED TO ANY POLE USED FOR SUPPLYING ELECTRIC SERVICE TO CUSTOMERS.

TYPICAL UNDERGROUND MOBILE HOME SERVICE FOR PARKS OR INDIVIDUALLY LOCATED HOMES (FIGURE 6B)

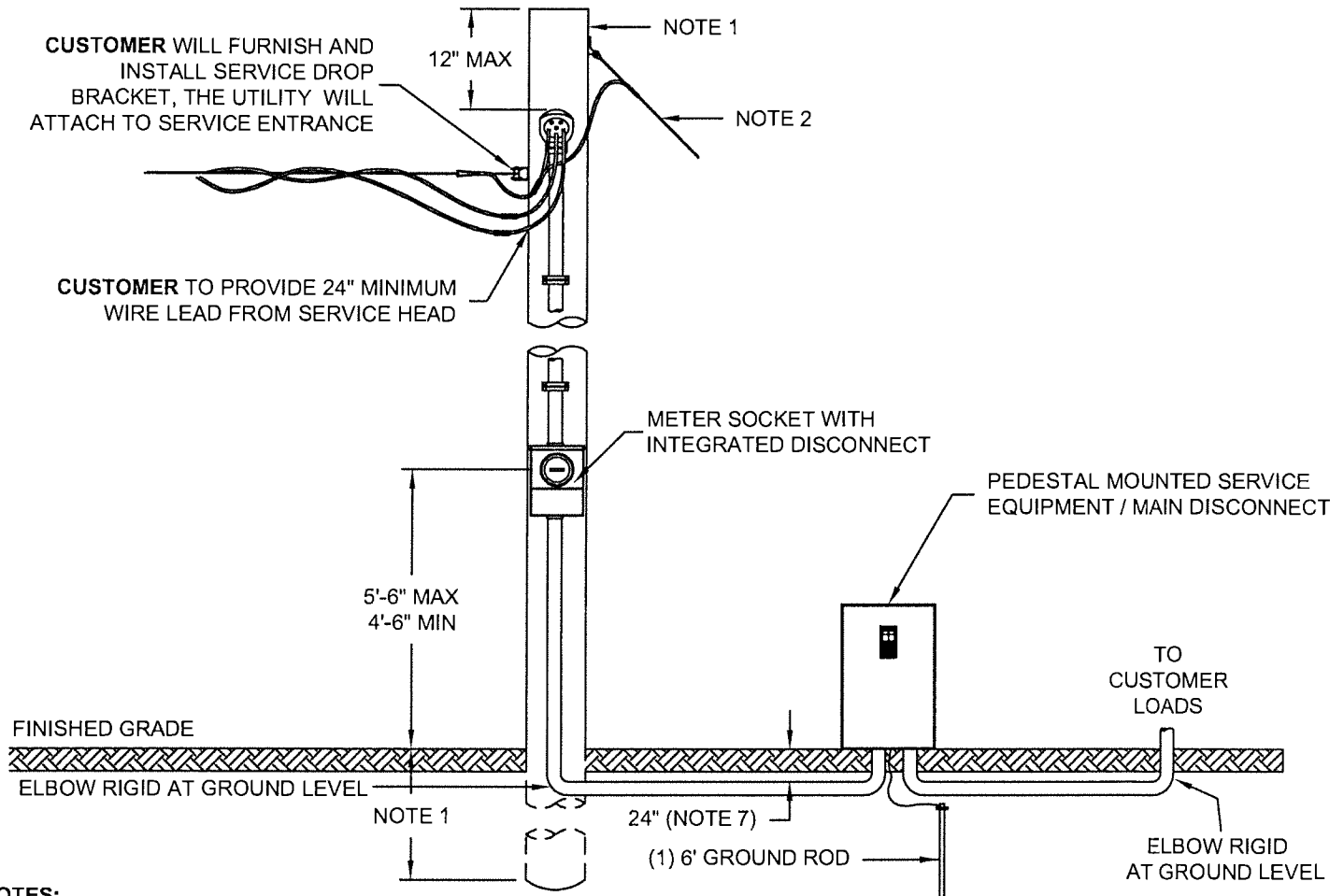


NOTES:

1. CUSTOMER SHALL FURNISH AND INSTALL 200 AMP MINIMUM METER SOCKET; 100 AMP MINIMUM MAIN DISCONNECT AND MEANS FOR CONNECTING AN ACCESSORY BUILDING OR ADDITIONAL ELECTRICAL EQUIPMENT LOCATED OUTSIDE MOBILE HOME; AND APPROPRIATE CONDUIT TYPE WHEN USED ON MINIMUM SIZE 4" X 4" X 8' PRESSURE TREATED POST. METERING PEDESTAL OR METER SOCKET / MAIN DISCONNECT COMBINATION ALSO ACCEPTABLE. SERVICE DISCONNECT SHALL BE LOCATED WITHIN SIGHT OF AND WITHIN 30 FEET OF THE MOBILE HOME.
2. CUSTOMER SHALL FURNISH AND CONNECT ALL LOAD SIDE CONDUCTORS. HANNIBAL BPW WILL CONNECT LINE SIDE CONDUCTORS AND INSTALL METER. CUSTOMER SHALL FURNISH AND INSTALL 4-WIRE., PERMANENT WIRING IF OVER 50 AMPS.
3. CUSTOMER SHALL FURNISH AND INSTALL CONDUIT RISER AND SWEEP ELBOW. CONDUIT RISER AND SWEEP ELBOW SHALL BE 3" SCHEDULE 80 PVC OR EQUIVALENT. SERVICE LATERAL CONDUIT SHALL BE 3" DIAMETER TYPE 11 PVC RIGID CONDUIT - DB60, DB120, OR SCHEDULE 40. ALL CONDUIT MUST BE ELECTRICAL GRADE.
4. CUSTOMER TO TRENCH AND BACKFILL; FURNISH AND INSTALL CONDUIT WITH $\frac{1}{4}$ " NYLON OR POLYPROPYLENE PULL ROPE FOR HANNIBAL BPW SERVICE LATERAL CONDUCTORS. TRENCH TO BE EXCAVATED IN LOCATION INDICATED BY HANNIBAL BPW. IDENTIFICATION TAPE PROVIDED BY HANNIBAL BPW AND INSTALLED BY CUSTOMER. SEE FIGURES 32 AND 33 FOR TYPICAL TRENCHING DETAILS.
5. BURIAL DEPTH MAY BE REDUCED TO 18" IF FEEDER IS IN CONDUIT
6. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
7. ALL CUSTOMER WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BY HANNIBAL BPW BUILDING INSPECTOR BEFORE HANNIBAL BPW WILL PROVIDE SERVICE.
8. CUSTOMER SHALL PROVIDE 3" TYPE II PVC OR SCHEDULE 40 SWEEP ELBOW (30" MINIMUM RADIUS) AT TERMINAL POLE OR PAD MOUNTED TRANSFORMER.

GENERAL OVERHEAD POLE MOUNTED SELF-CONTAINED SERVICE (FIGURE 7A)

SINGLE OR THREE PHASE PEDESTAL MOUNTED SERVICE EQUIPMENT W/O MAIN DISCONNECT.
(EXCLUDES MOBILE HOME)

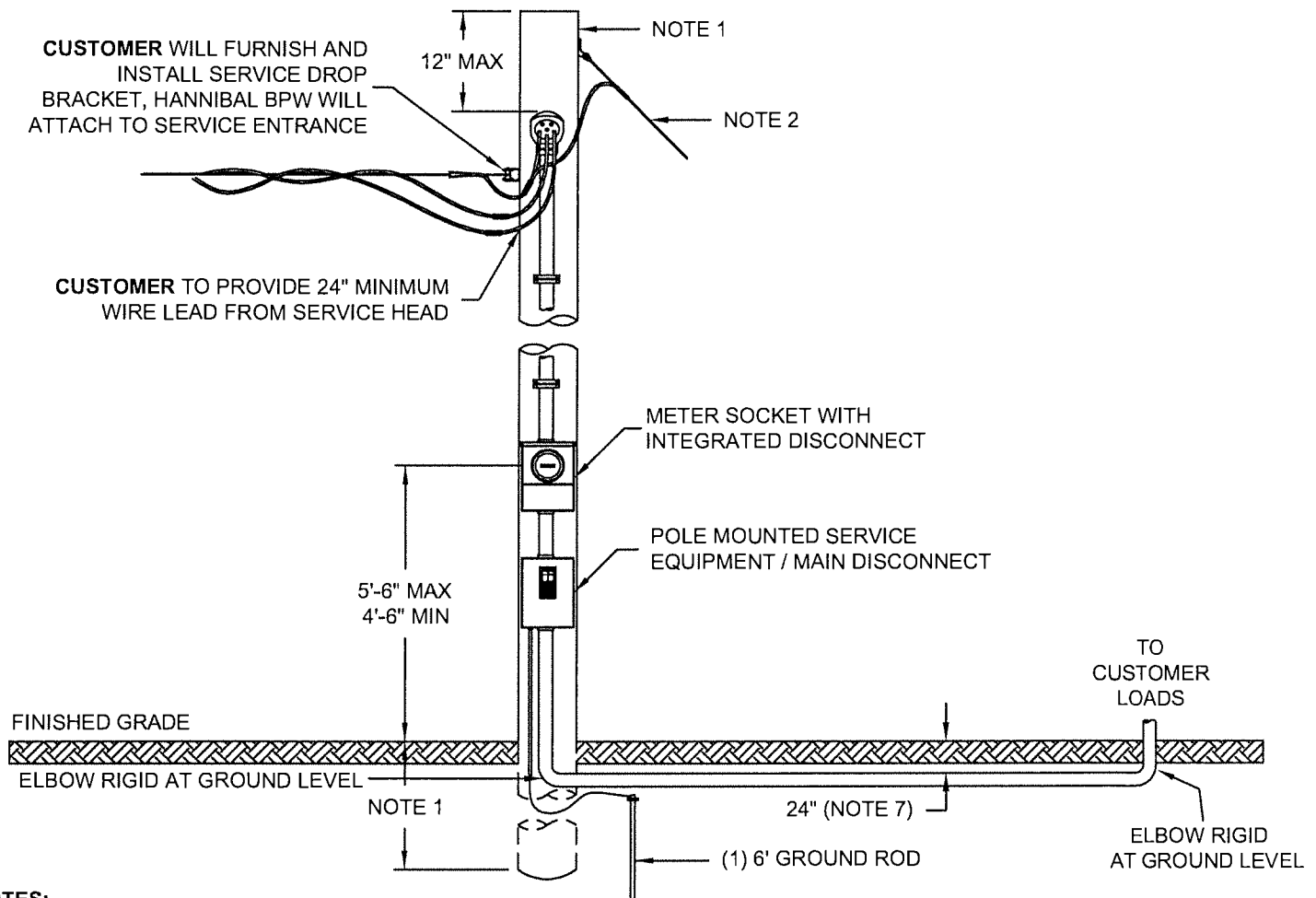


NOTES:

1. **CUSTOMER** SHALL FURNISH AND INSTALL THE UTILITY APPROVED POLE. POLE REQUIREMENTS: 30' CLASS 4 (RECOMMENDED), CHEMICAL PRESERVATIVE TREATED POLE, INSTALLED MINIMUM OF 5' IN GROUND AND WELL TAMPED. IF RECOMMENDED POLE HEIGHT NEEDS TO BE EXCEEDED, THE UTILITY TO BE CONSULTED FOR APPROVAL PRIOR TO POLE BEING SET.
2. IF SERVICE DROP EXCEEDS 100' OR PROPER POLE SETTING DEPTH CAN NOT BE OBTAINED, THE UTILITY SHALL INSTALL PROPER GUYING. THE UTILITY WILL BOND GUY TO SERVICE NEUTRAL. **CUSTOMER** SHALL PAY APPLICABLE CHARGES.
3. **CUSTOMER** SHALL FURNISH AND INSTALL ALL SERVICE ENTRANCE FACILITIES LOCATED ON THE LOAD SIDE OF SERVICE DROP CONNECTORS (INCLUDING METER SOCKET). THE UTILITY WILL FURNISH AND INSTALL METER. SERVICE ENTRANCE RACEWAY TO BE BURIED AT A MINIMUM OF 24" BELOW GRADE
4. THE SERVICE ENTRANCE SHALL BE A MINIMUM 100 AMP. WITH MAIN DISCONNECT MEANS AND LABELED "SUITABLE FOR USE AS SERVICE EQUIPMENT".
5. FOR 480 / 277 VOLT WYE SERVICES (3-PHASE, 4-WIRE), SEE FIGURE 30. METER DISCONNECT REQUIRED AHEAD OF METER SOCKET.
6. ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BEFORE THE UTILITY WILL PROVIDE SERVICE.
7. MINIMUM BURIAL DEPTH OF 24"
8. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
9. ANTENNAS OR AERIALS SHALL NOT BE ATTACHED TO ANY POLE USED FOR SUPPLYING ELECTRIC SERVICE TO CUSTOMERS
10. RACEWAY ON LINE SIDE OF METER TO WEATHER HEAD SHALL BE GALVANIZED RIGID STEEL. LOAD SIDE OF METER AND ALL UNDERGROUND RACEWAY SHALL BE SCHEDULE 40 PVC, UNLESS NOTED OTHERWISE.

GENERAL OVERHEAD POLE MOUNTED SELF-CONTAINED SERVICE (FIGURE 7B)

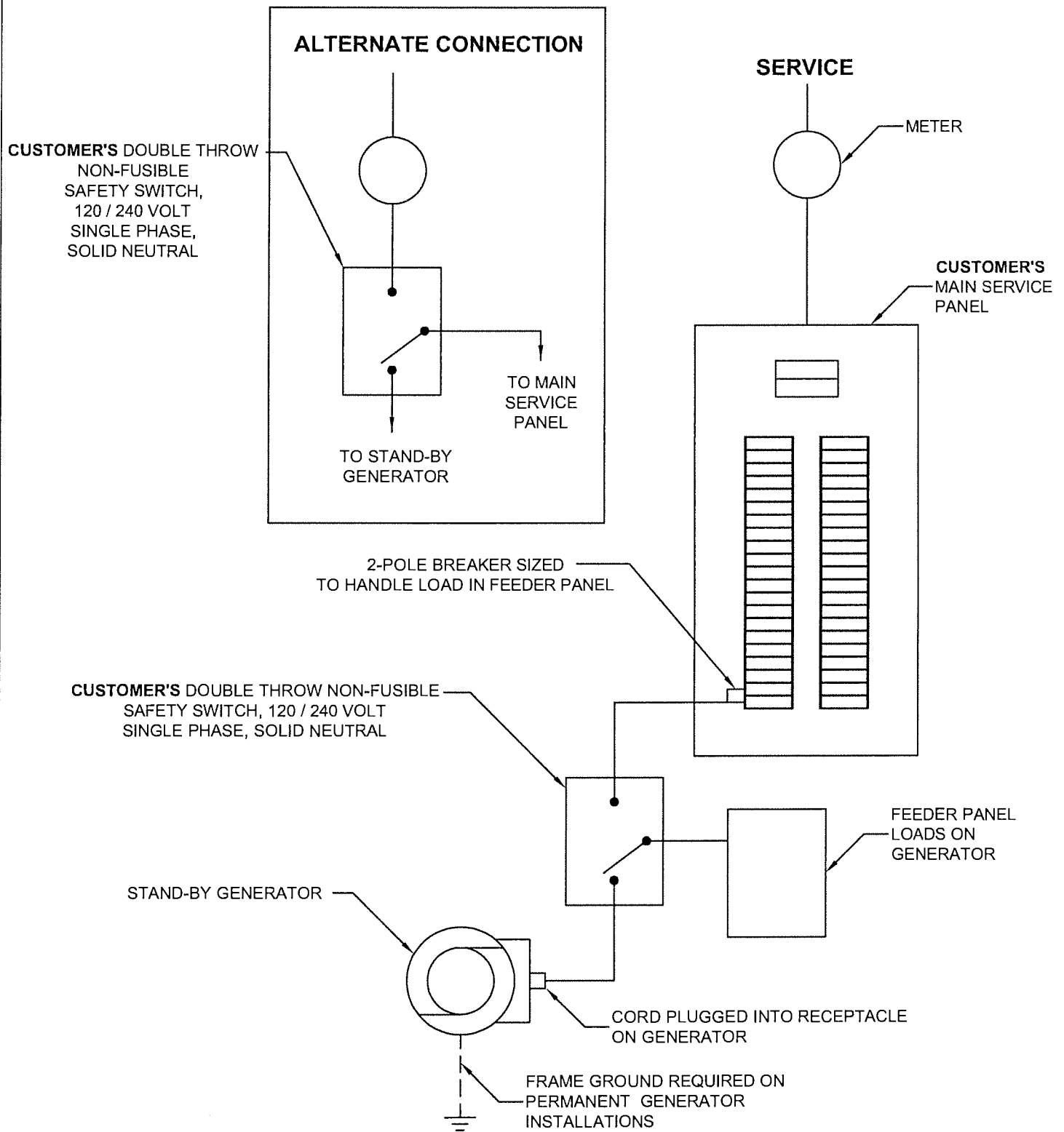
SINGLE OR THREE PHASE POLE MOUNTED SERVICE EQUIPMENT W/ MAIN DISCONNECT.
(EXCLUDES MOBILE HOME)



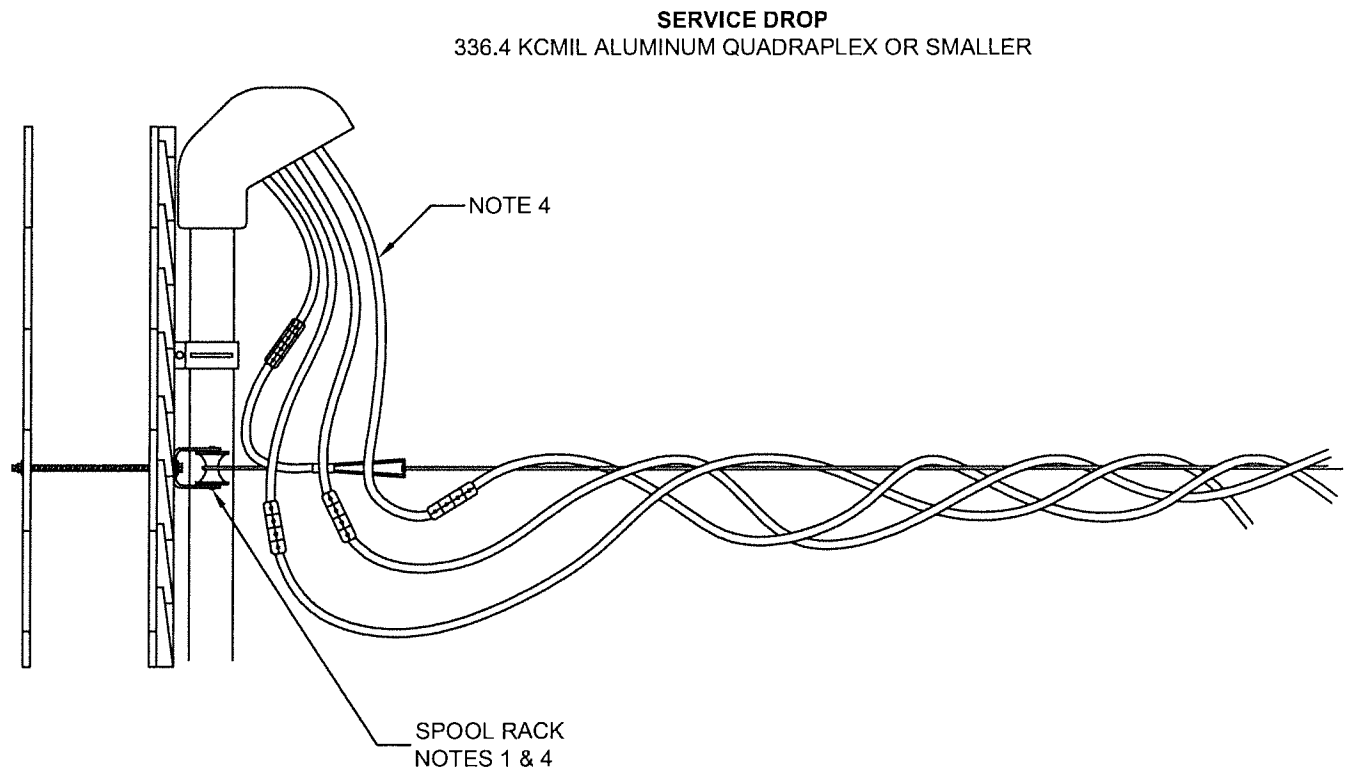
NOTES:

- CUSTOMER** SHALL FURNISH AND INSTALL THE UTILITY APPROVED POLE. POLE REQUIREMENTS: 30' CLASS 4 (RECOMMENDED), CHEMICAL PRESERVATIVE TREATED POLE, INSTALLED MINIMUM OF 5' IN GROUND AND WELL TAMPED. IF RECOMMENDED POLE HEIGHT NEEDS TO BE EXCEEDED, THE UTILITY TO BE CONSULTED FOR APPROVAL PRIOR TO POLE BEING SET.
- IF SERVICE DROP EXCEEDS 100' OR PROPER POLE SETTING DEPTH CAN NOT BE OBTAINED, THE UTILITY SHALL INSTALL PROPER GUYING. THE UTILITY WILL BOND GUY TO SERVICE NEUTRAL. **CUSTOMER** SHALL PAY APPLICABLE CHARGES.
- CUSTOMER** SHALL FURNISH AND INSTALL ALL SERVICE ENTRANCE FACILITIES LOCATED ON THE LOAD SIDE OF SERVICE DROP CONNECTORS (INCLUDING METER SOCKET). THE UTILITY WILL FURNISH AND INSTALL METER. SERVICE ENTRANCE RACEWAY TO BE BURIED AT A MINIMUM OF 24" BELOW GRADE
- THE SERVICE ENTRANCE SHALL BE A MINIMUM 100 AMP. WITH MAIN DISCONNECT MEANS AND LABELED "SUITABLE FOR USE AS SERVICE EQUIPMENT".
- FOR 480 / 277 VOLT WYE SERVICES (3-PHASE, 4-WIRE), SEE FIGURE 30. METER DISCONNECT REQUIRED AHEAD OF METER SOCKET.
- ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BEFORE THE UTILITY WILL PROVIDE SERVICE.
- MINIMUM BURIAL DEPTH OF 24"
- INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
- ANTENNAS OR AERIALS SHALL NOT BE ATTACHED TO ANY POLE USED FOR SUPPLYING ELECTRIC SERVICE TO CUSTOMERS
- RACEWAY ON LINE SIDE OF METER TO WEATHER HEAD SHALL BE GALVANIZED RIGID STEEL. LOAD SIDE OF METER AND ALL UNDERGROUND RACEWAY SHALL BE SCHEDULE 40 PVC, UNLESS NOTED OTHERWISE.

STAND-BY GENERATOR FOR 120 / 240 VOLT SINGLE-PHASE SERVICE (CUSTOMER OWNED) (FIGURE 8)



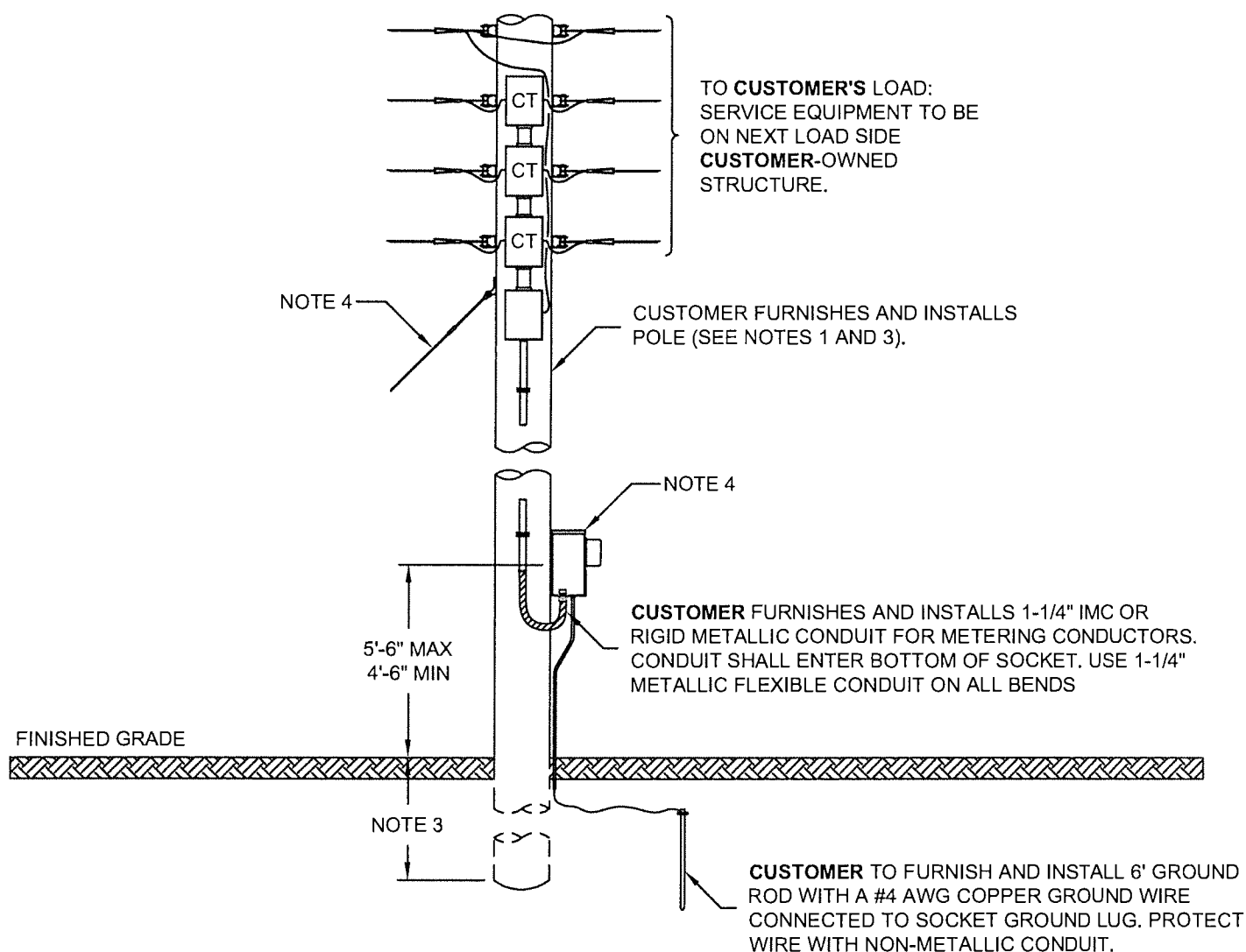
TYPICAL OVERHEAD SERVICE INSTALLATION BUILDING ATTACHMENT 3-PHASE, 4-WIRE SERVICE (FIGURE 9)



NOTES:

1. **CUSTOMER** SHALL FURNISH AND INSTALL 1 SPOOL ATTACHED ON FRAME BUILDING WITH $\frac{1}{2}$ " MACHINE BOLT THROUGH STUDDING.
2. CONSULT THE UTILITY IF RACK IS TO BE MOUNTED ON BRICK, CONCRETE, OR TILE WALL.
3. THE UTILITY TERMINATES SERVICE DROP ON SPOOL RACK AT A SINGLE POINT TO BE DETERMINED BY THE UTILITY.
4. **CUSTOMER** SHALL FURNISH AND INSTALL SERVICE ENTRANCE CONDUCTORS -24" MINIMUM LEAD FROM SERVICE HEAD. IF THE UTILITY AGREES TO ALLOW CUSTOMER TO INSTALL BRACKET ABOVE SERVICE HEAD, BRACKET SHALL BE LOCATED NO MORE THAN 24 INCHES FROM SERVICE HEAD.

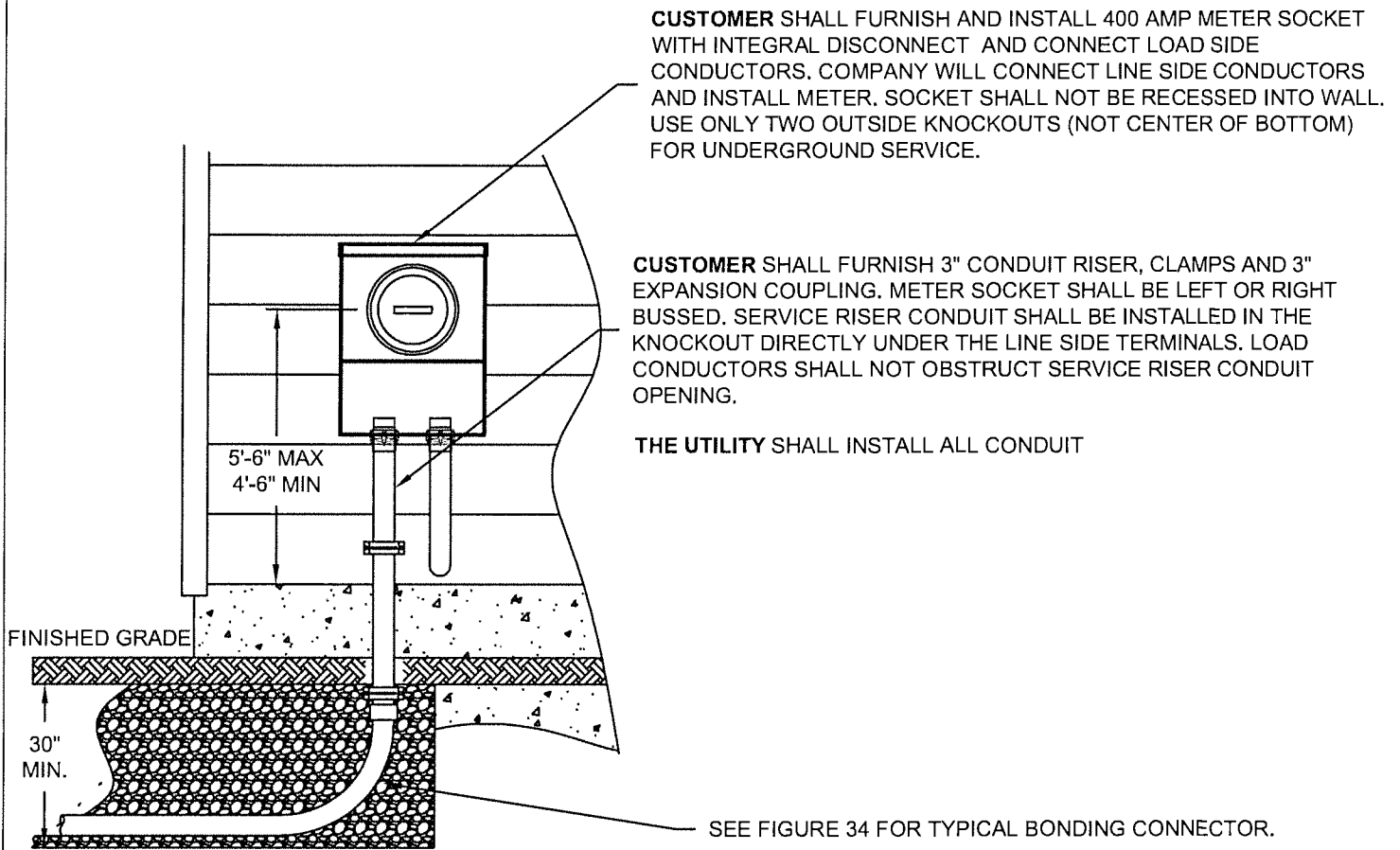
POLE MOUNTED TRANSFORMER-RATED METERING (CUSTOMER-OWNED POLE) (FIGURE 10)



NOTES:

1. **CUSTOMER** SHALL CONSULT THE UTILITY FOR LOCATION OF POLE.
2. ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTION OBTAINED BEFORE THE UTILITY WILL PROVIDE SERVICE.
3. **CUSTOMER** SHALL FURNISH AND INSTALL THE UTILITY APPROVED POLE TREATED WITH CHEMICAL PRESERVATIVE. POLE REQUIREMENT: 30' LENGTH, CLASS 4 (RECOMMENDED); INSTALLED MINIMUM 5' IN GROUND AND WELL TAMPED. IF SERVICE DROP EXCEEDS 50' OR PROPER SETTING DEPTH CANNOT BE OBTAINED. **CUSTOMER** SHALL INSTALL PROPER GUYING. THE UTILITY WILL BOND GUY TO SERVICE NEUTRAL.
4. METERING TRANSFORMER PACKAGE AND METER SOCKET SUPPLIED AND INSTALLED BY THE UTILITY. NUMBER OF CURRENT AND VOLTAGE TRANSFORMERS WILL VARY WITH SERVICE TYPE.

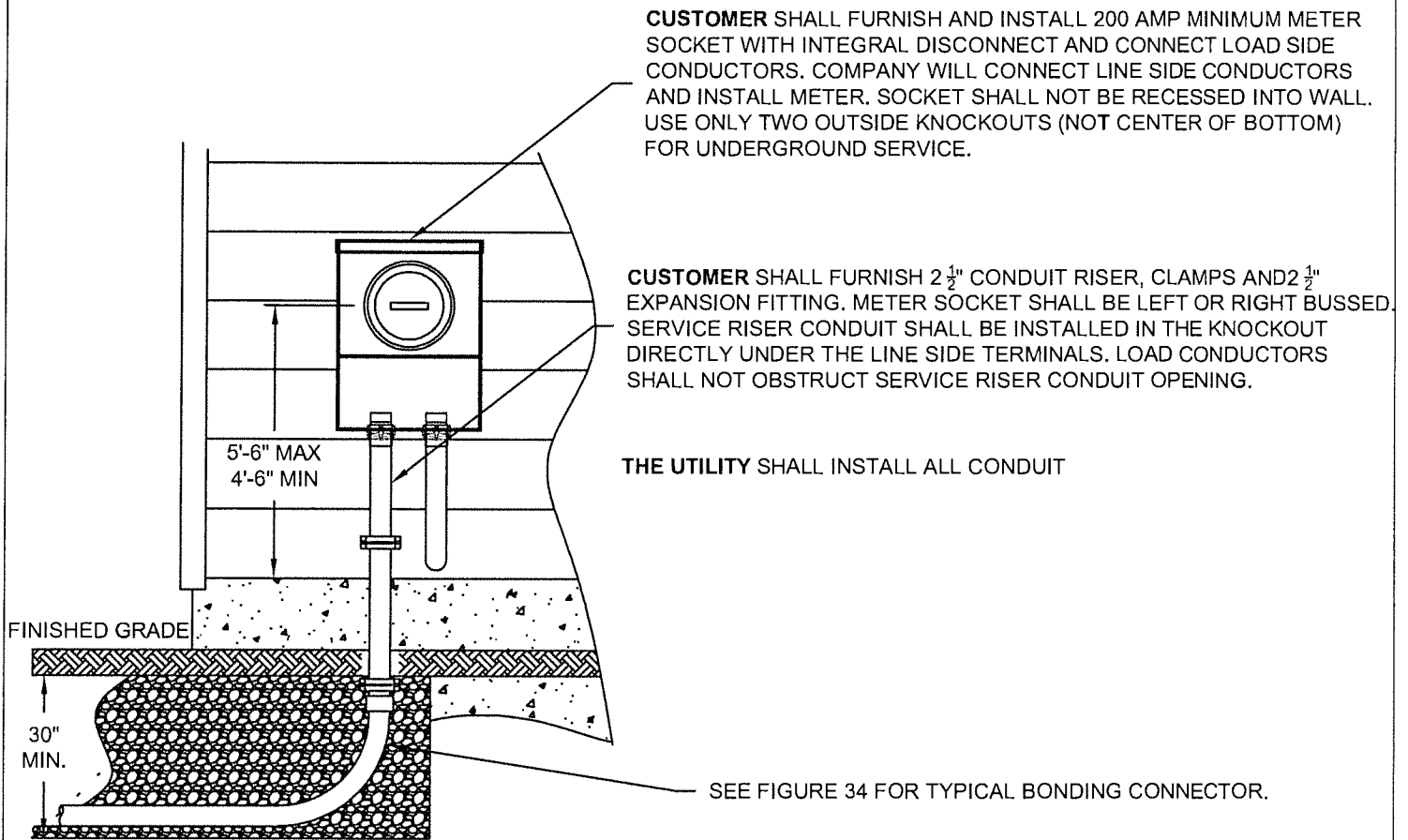
TYPICAL 400 AMP UNDERGROUND SERVICE INSTALLATION (FIGURE 11)



NOTES:

1. ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BEFORE THE UTILITY WILL PROVIDE SERVICE.
2. SEE FIGURE 2 FOR GROUNDING REQUIREMENTS.
3. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
4. CONDUIT RISER AND SWEEP ELBOW SHALL BE 3" SCHEDULE 40 PVC. SERVICE LATERAL CONDUIT SHALL BE 3" DIAMETER SCHEDULE 40 PVC. ALL CONDUIT SHALL BE ELECTRICAL GRADE. CLAMPS SHALL BE SECURELY ANCHORED TO FRAMING TIMBER OR MASONRY.
5. CONDUIT RISER SHALL HAVE WEEP HOLES AT GROUND LINE WHEN REQUIRED.

TYPICAL 200 AMP OR LESS UNDERGROUND SERVICE INSTALLATION (FIGURE 12)

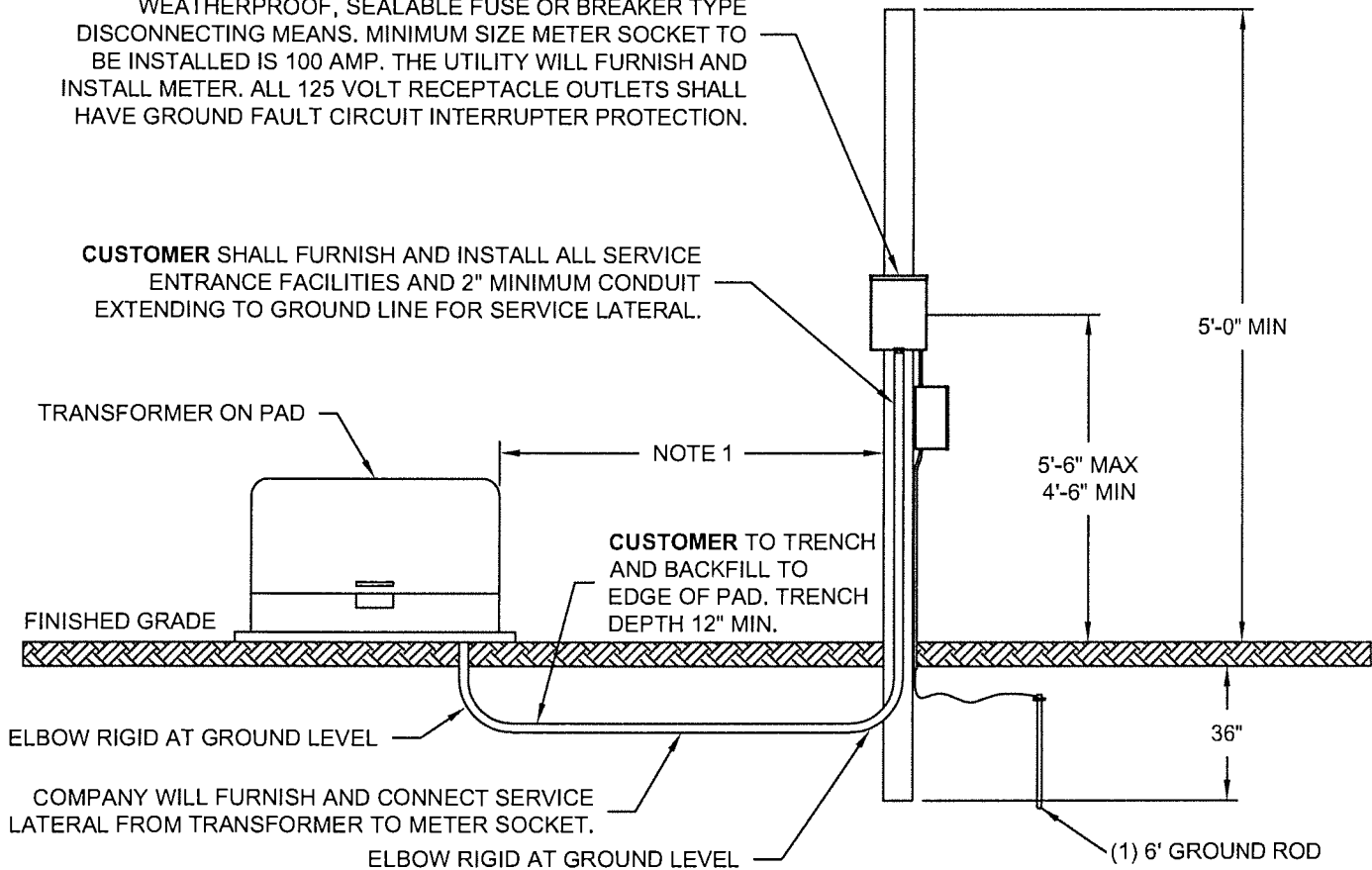


NOTES:

1. ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BEFORE THE UTILITY WILL PROVIDE SERVICE.
2. SEE FIGURE 2 FOR GROUNDING REQUIREMENTS.
3. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
4. CONDUIT RISER AND SWEEP ELBOW SHALL BE 2½" SCHEDULE 40 PVC. SERVICE LATERAL CONDUIT SHALL BE 2½" DIAMETER SCHEDULE 40 PVC. ALL CONDUIT SHALL BE ELECTRICAL GRADE. CLAMPS SHALL BE SECURELY ANCHORED TO FRAMING TIMBER OR MASONRY.
5. CONDUIT RISER SHALL HAVE WEEP HOLES AT GROUND LINE WHEN REQUIRED.

CUSTOMER SHALL FURNISH, INSTALL AND CONNECT ALL INTERNAL WIRING FOR METER SOCKETS AND WEATHERPROOF, SEALABLE FUSE OR BREAKER TYPE DISCONNECTING MEANS. MINIMUM SIZE METER SOCKET TO BE INSTALLED IS 100 AMP. THE UTILITY WILL FURNISH AND INSTALL METER. ALL 125 VOLT RECEPTACLE OUTLETS SHALL HAVE GROUND FAULT CIRCUIT INTERRUPTER PROTECTION.

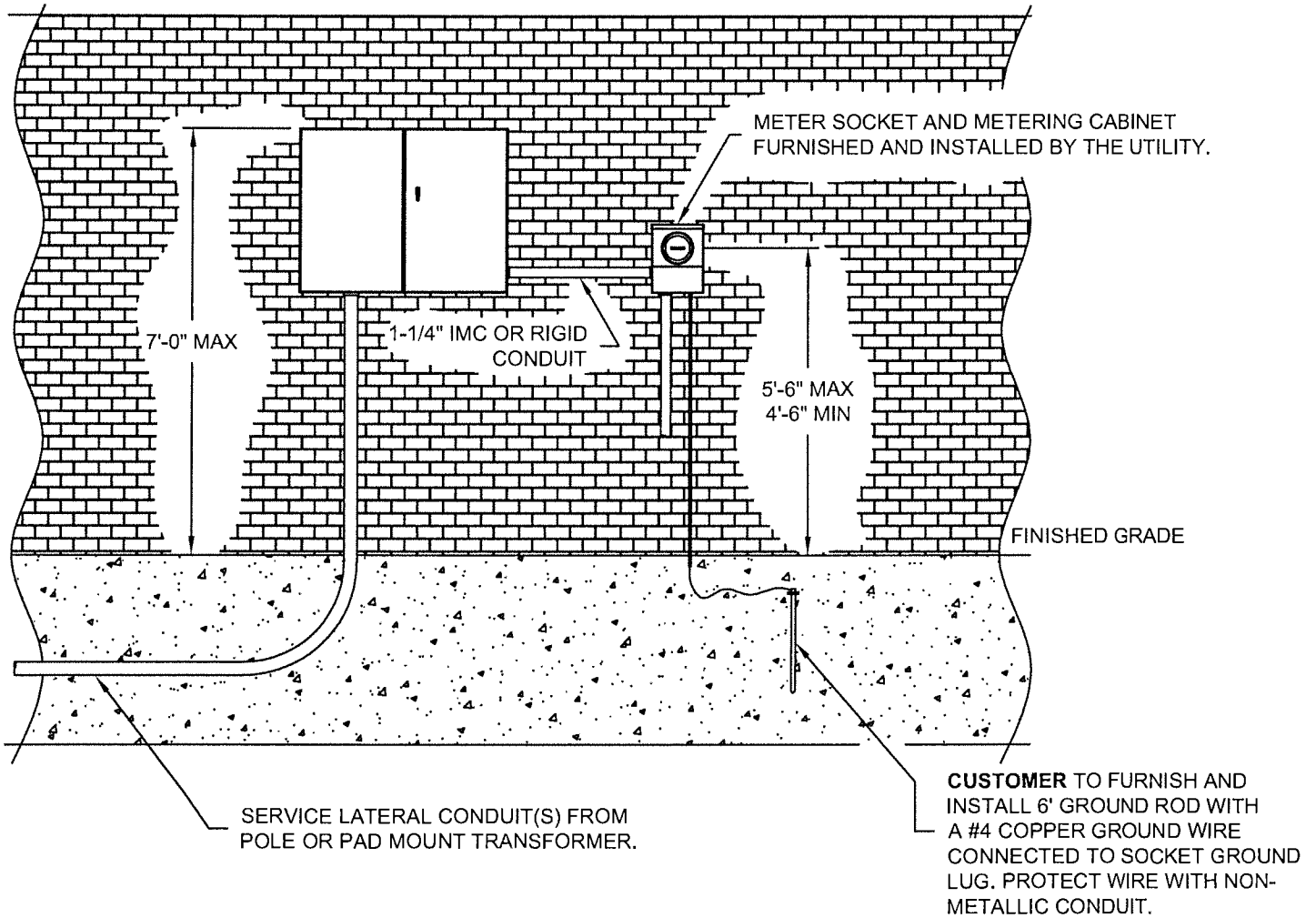
CUSTOMER SHALL FURNISH AND INSTALL ALL SERVICE ENTRANCE FACILITIES AND 2" MINIMUM CONDUIT EXTENDING TO GROUND LINE FOR SERVICE LATERAL.



- CUSTOMER** SHALL CONSULT WITH THE UTILITY FOR LOCATION OF TEMPORARY SERVICE POST OR SUPPORT. SUCH SUPPORT SHALL BE LOCATED WITHIN 5' OF THE UTILITY'S TRANSFORMER OR SECONDARY, UNLESS OTHERWISE APPROVED BY THE UTILITY.
- CUSTOMER** SHALL FURNISH AND INSTALL A NOMINAL 4" x 4" x 8', PRESSURE TREATED POST OR OTHER UTILITY APPROVED SUPPORT.
- CUSTOMER** SHALL TRENCH AND BACKFILL FOR THE UTILITY SERVICE LATERAL CONDUCTORS. TRENCH TO BE EXCAVATED IN LOCATION INDICATED BY THE UTILITY.
- INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
- ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BEFORE THE UTILITY WILL PROVIDE SERVICE.

UNDERGROUND TRANSFORMER-RATED METERING INSTALLATION (3-PHASE, 4-WIRE SERVICE) (FIGURE 14)

CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION

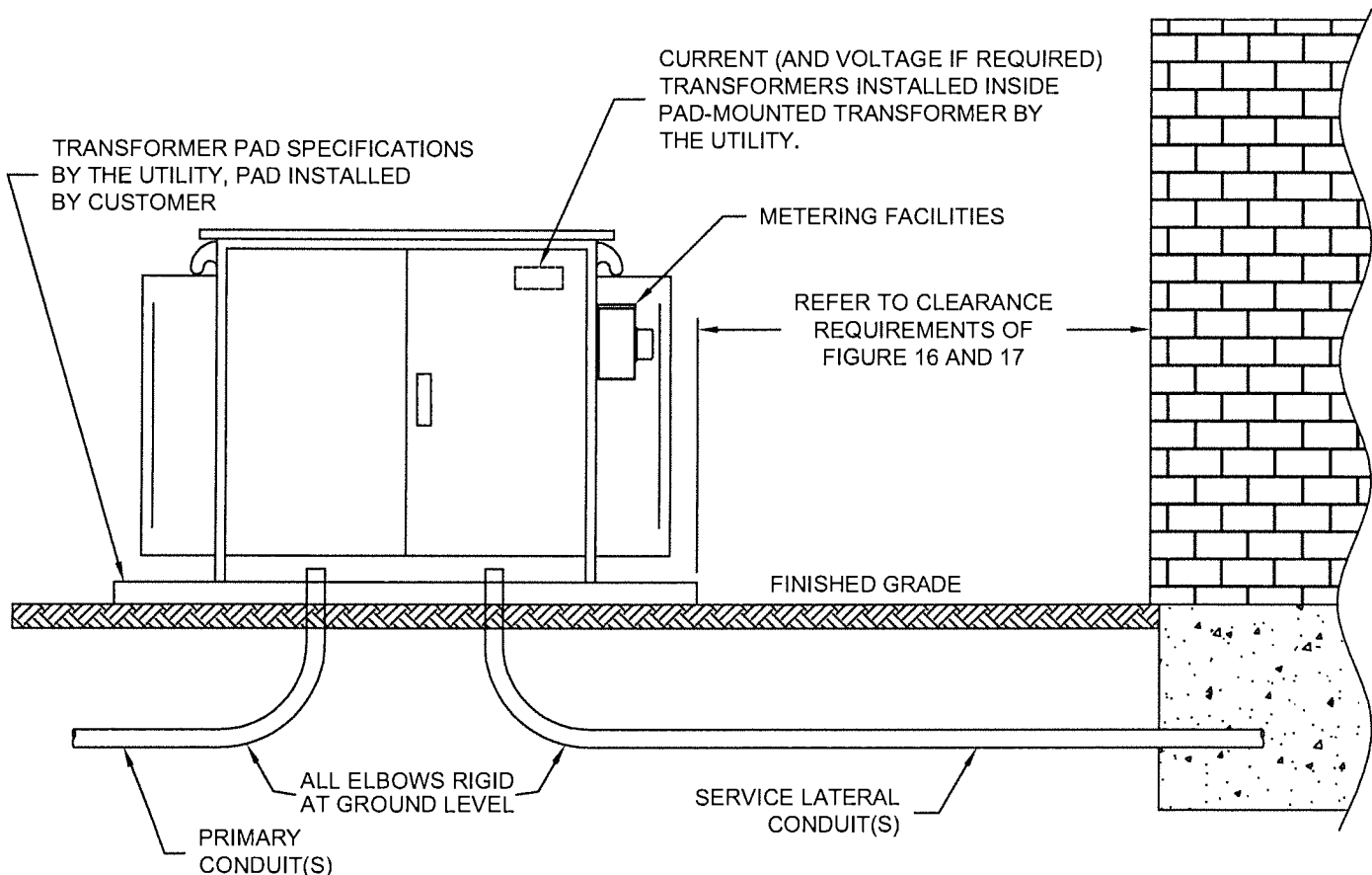


NOTES:

1. FOR METERING LOCATED ON BUILDING, SERVICE LATERAL CONDUIT(S) SHALL BE FURNISHED AND INSTALLED BY **CUSTOMER**, OWNED AND MAINTAINED BY THE UTILITY. TRENCHING AND BACKFILLING IS RESPONSIBILITY OF **CUSTOMER**. CONDUIT SHALL HAVE WEEP HOLES AT GROUND LINE WHEN REQUIRED.
2. SERVICE LATERAL INSTALLED IN CONDUIT SHALL BE INSTALLED AS A-B-C-N IN EACH CONDUIT.
3. THE UTILITY WILL PROVIDE ALL CONNECTORS AND MAKE ALL CONNECTIONS AT METERING CABINET.
4. **CUSTOMER** SHALL GIVE THE UTILITY ADEQUATE ADVANCE NOTICE AS TO NUMBER AND SIZE OF CONDUCTORS **CUSTOMER** WILL INSTALL.

TYPICAL TRANSFORMER-RATED METERING INSTALLATION AT PAD-MOUNTED TRANSFORMER (3-PHASE, 4-WIRE SERVICE) (FIGURE 15)

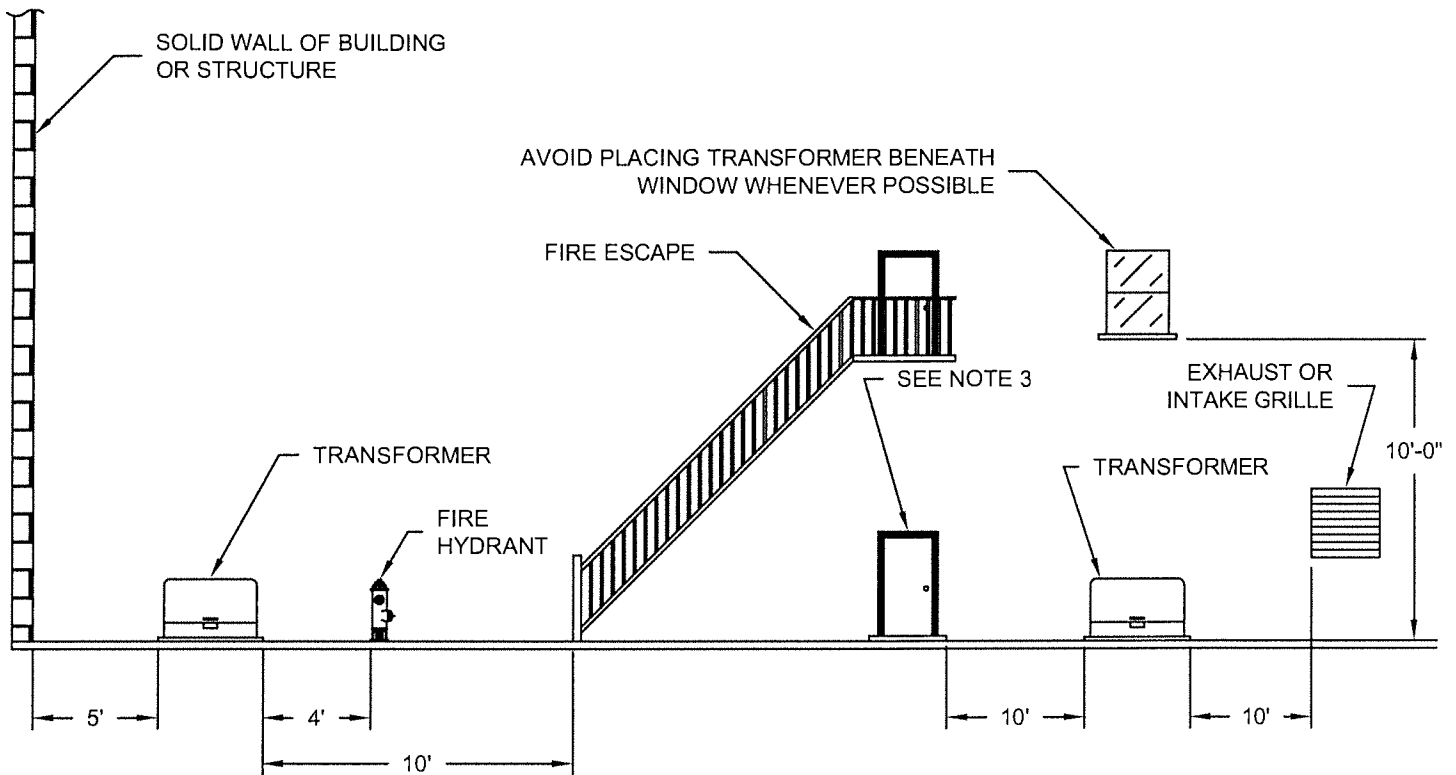
CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION



NOTES:

1. FOR METERING LOCATED AT PAD-MOUNTED TRANSFORMER, SERVICE LATERAL SHALL BE FURNISHED, INSTALLED, OWNED AND MAINTAINED BY **CUSTOMER**.
2. TRENCHING AND BACKFILLING SHALL BE DONE BY THE **CUSTOMER**.
3. SERVICE LATERAL INSTALLED IN CONDUIT SHALL BE INSTALLED AS A-B-C-N IN EACH CONDUIT.
4. **CUSTOMER** WILL PROVIDE ALL CONNECTORS AND MAKE ALL SECONDARY CONNECTIONS AT TRANSFORMER.
5. **CUSTOMER** SHALL GIVE THE UTILITY ADEQUATE ADVANCE NOTICE AS TO NUMBER AND SIZE OF CONDUCTORS **CUSTOMER** WILL INSTALL.
6. BARRIERS MAY BE REQUIRED BY THE UTILITY FOR PROTECTION OF TRANSFORMER FROM VEHICULAR DAMAGE.

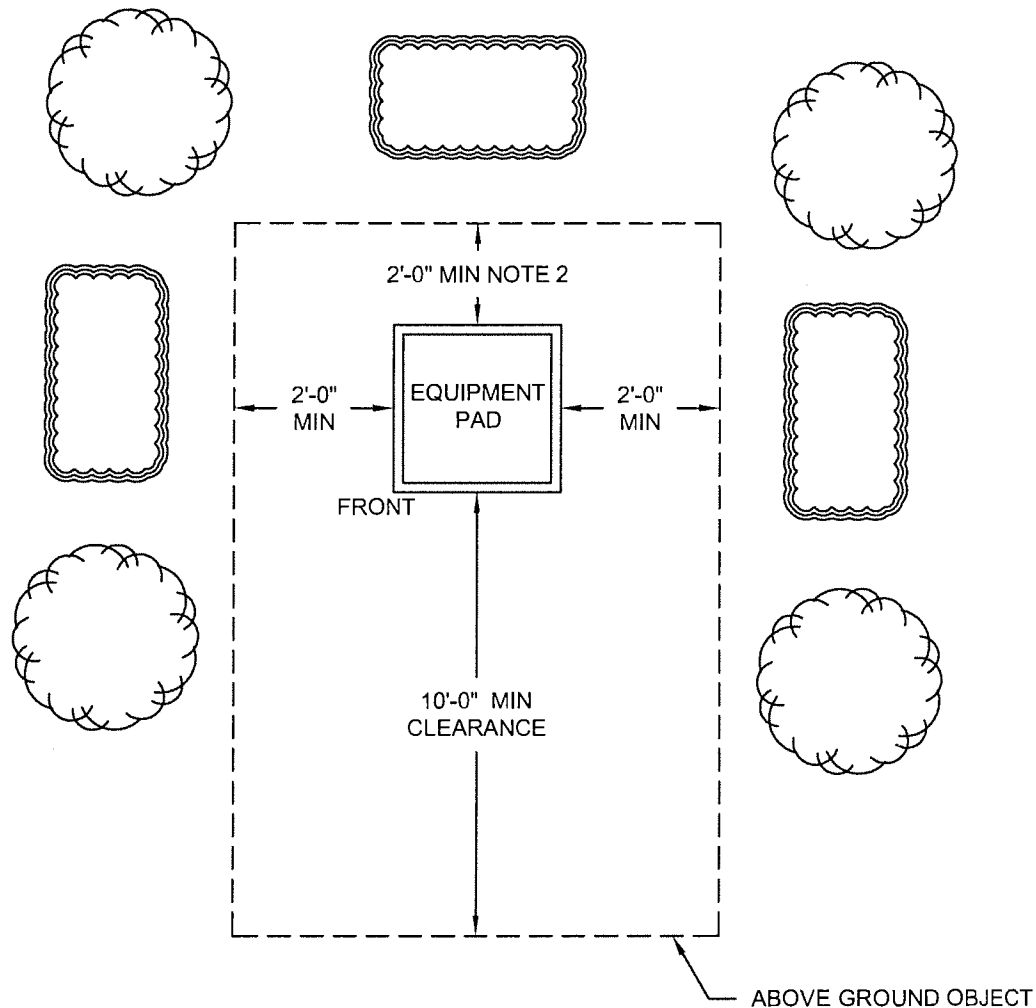
CLEARANCE REQUIREMENTS FROM BUILDINGS FOR PAD MOUNTED TRANSFORMER (FIGURE 16)



NOTES:

1. CERTAIN CONDITIONS MAY REQUIRE CURBING TO CONFINE OIL IN CASE OF TANK RUPTURE.
2. NO PORTION OF BUILDING OR BUILDING STRUCTURE SHALL OVERHANG ANY PART OF PAD-MOUNTED TRANSFORMER.
3. FIREPROOF DOOR, FOR EXITS FROM PUBLIC ASSEMBLY, SUCH AS AUDITORIUM, 10' CLEARANCE TO TRANSFORMER SHOULD BE INCREASED TO 25', UNLESS THERE IS BARRIER.

CLEARANCES OF PAD-MOUNTED EQUIPMENT FROM SHRUBS, PLANTS, FENCING AND OTHER OBSTRUCTIONS (FIGURE 17)

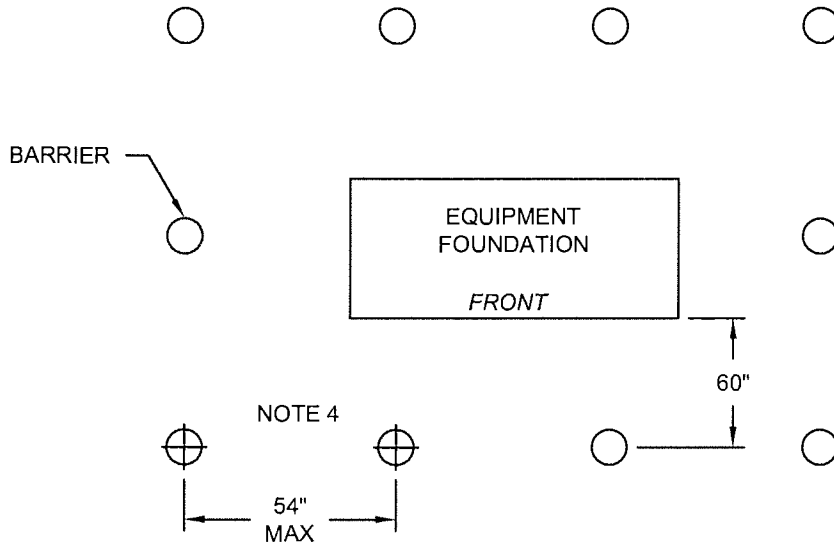


NOTES:

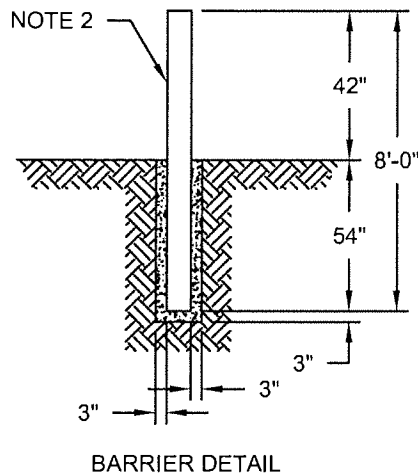
1. 2' MINIMUM DIMENSION IS CLEARANCE THAT SHALL BE MAINTAINED WHEN PLANTS REACH MATURITY. ALLOW ADEQUATE SPACE FOR FUTURE GROWTH, AND AVOID PLANTING SHRUBS OR SETTING POSTS DIRECTLY OVER CABLES.
2. IF PAD-MOUNTED EQUIPMENT IS SWITCH OR OTHER SIMILAR DEVICE WITH FRONT AND REAR DOORS, THIS DISTANCE SHALL BE INCREASED TO 10'.
3. WARNING - PAD-MOUNTED TRANSFORMER AND PAD-MOUNTED EQUIPMENT HAVE UNDERGROUND ELECTRIC CABLES ENTERING AND EXITING THEM BELOW GRADE. IF IT IS DECIDED TO INSTALL PLANTS AROUND PAD, CALL THE UTILITY PRIOR TO INSTALLATION.

VEHICULAR BARRIER FOR PAD-MOUNTED EQUIPMENT (FIGURE 18)

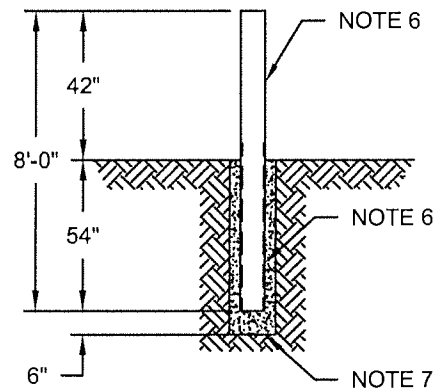
CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION



PLAN VIEW



BARRIER DETAIL



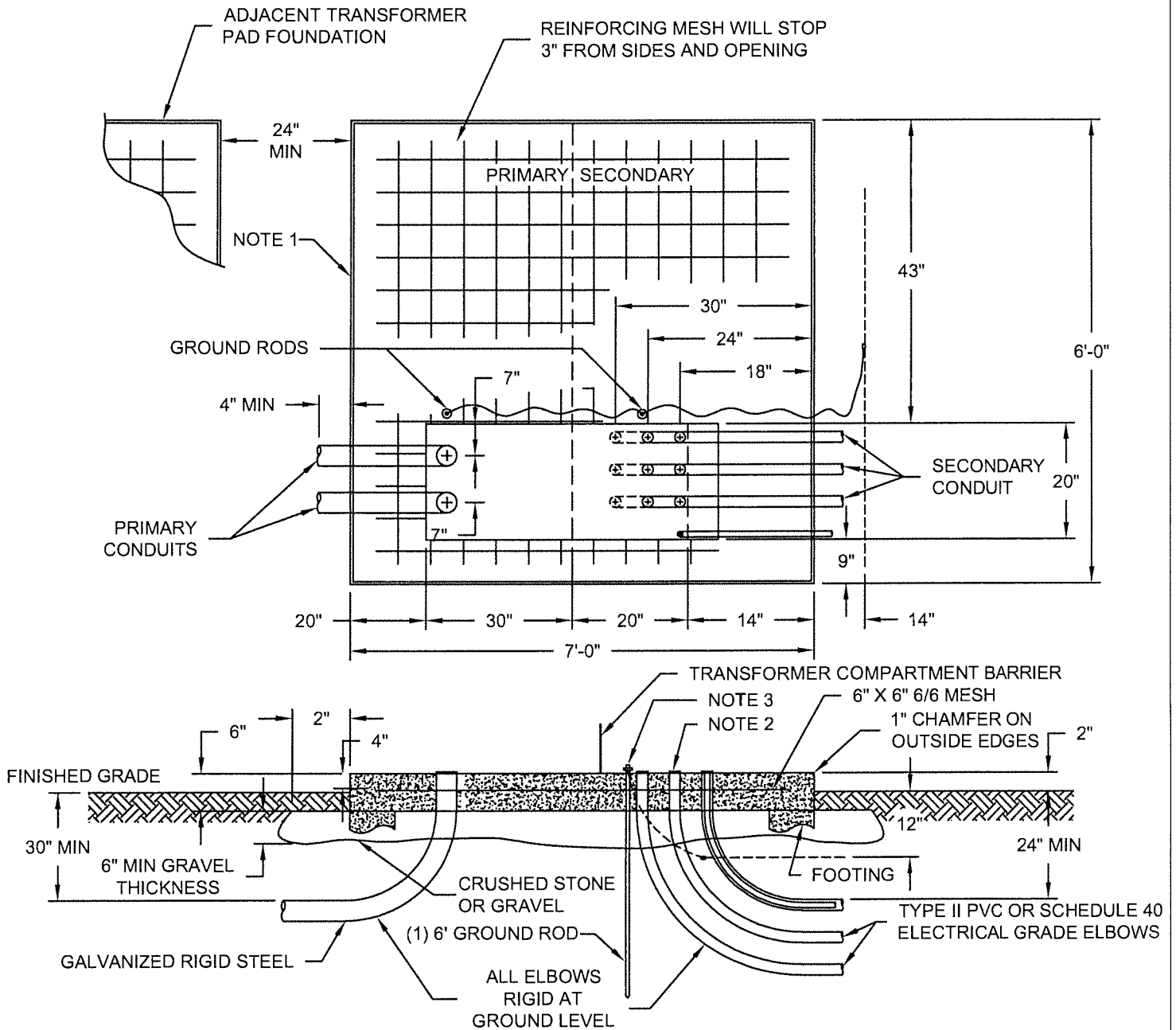
REMOVABLE
BARRIER DETAIL

NOTES:

1. USE BARRIER TO PROTECT EQUIPMENT FROM POSSIBLE DAMAGE FROM VEHICLES.
2. USE 6" RIGID GALVANIZED STEEL CONDUIT, CUT TO 8' AND FILL WITH CONCRETE. ENCASE IN 3" OF CONCRETE, AS SHOWN.
3. THIS DISTANCE MAY BE REDUCED TO 24" BY WITH PRIOR APPROVAL, FROM THE UTILITY PROVIDED CLEARANCES ARE MAINTAINED FOR ITEMS SUCH AS TRANSFORMER RADIATORS AND EQUIPMENT DOOR OPENINGS.
4. PROVIDE CLEARANCE FOR REMOVAL OR REPLACEMENT OF EQUIPMENT WHEN OVERHEAD OBSTACLES PREVENT LARGE VEHICLES FROM STRIKING PAD-MOUNTED EQUIPMENT.
5. WHEN NECESSARY, HEIGHT OF BARRIER ABOVE GROUND MAY BE INCREASED TO PREVENT LARGE VEHICLES FROM STRIKING PAD-MOUNTED EQUIPMENT.
6. FOR REMOVABLE VEHICLE BARRIERS, USE 6" PVC SCHEDULE 40 CONDUIT, CUT TO 54" AND ENCASED IN CONCRETE. INSERT 8' OF 5" GALVANIZED STEEL CONDUIT, WITH CAP, INTO PVC CONDUIT.
7. USE 6" OF COMPACTED STONE OR GRAVEL FOR SUMP.

CONCRETE PAD FOUNDATION 75 TO 500 KVA, THREE-PHASE, 12.47 KV HIGH SIDE (FIGURE 19)

CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION

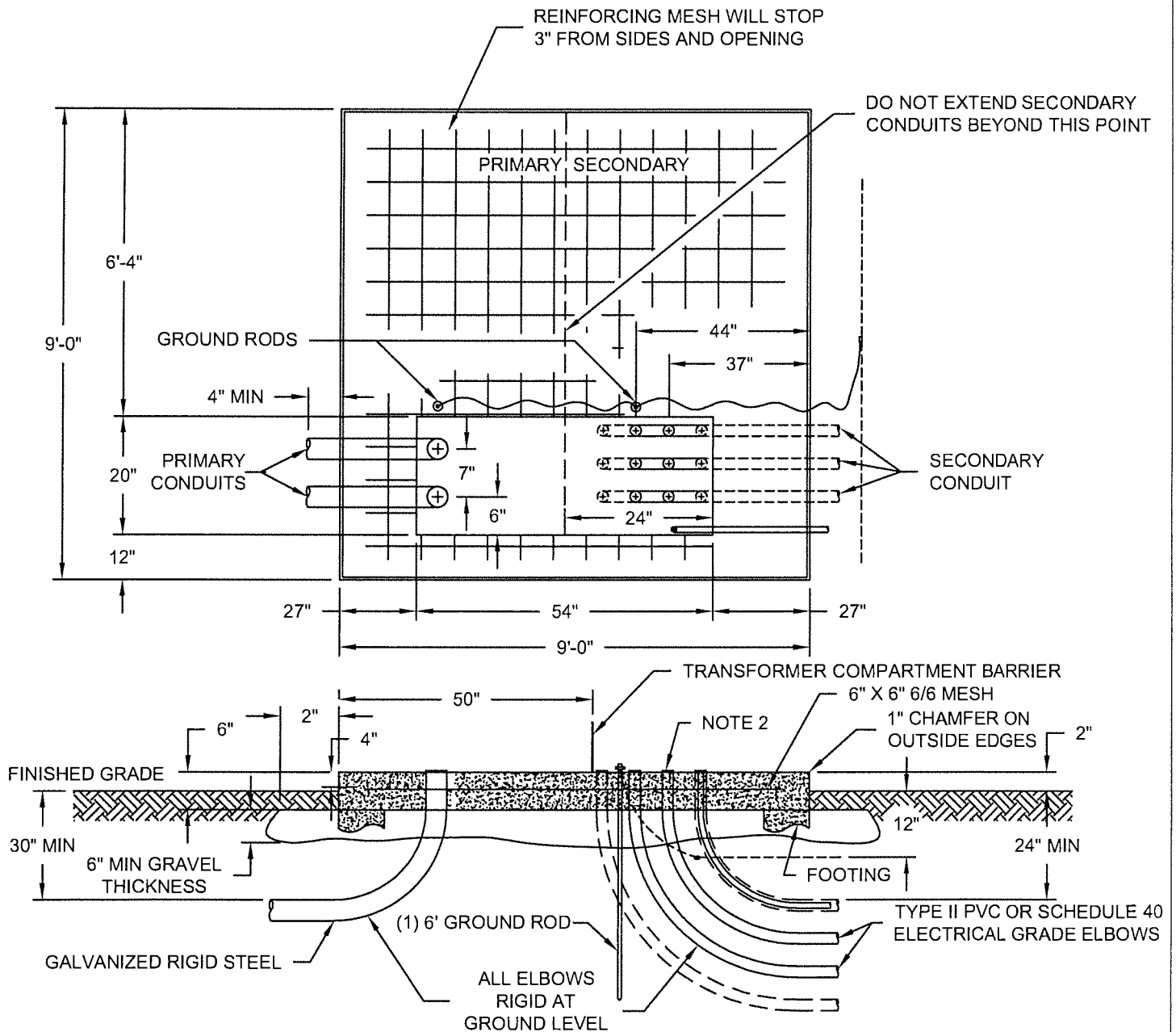


NOTES:

1. REFERENCE FIGURE 21 FOR CONCRETE PAD FOUNDATION, PAD-MOUNTED TRANSFORMER GENERAL NOTES.
2. SECONDARY CONDUITS SHOULD NOT EXTEND MORE THAN 2" ABOVE TOP OF FOUNDATION. PRIMARY CONDUITS SHOULD BE CUT OFF 2" BELOW TOP OF FOUNDATION TO ALLOW FOR TERMINATING THE CABLES.
3. **CUSTOMER** SHALL FURNISH AND INSTALL GROUND RODS AND GROUNDING CONNECTIONS. EXTEND GROUND RODS 2" ABOVE TOP OF FOUNDATION TO ACCOMMODATE GROUND JUMPER.
4. SEE FIGURE 16 FOR CLEARANCE FROM BUILDING WALL OR OTHER PARTS OF BUILDING.

CONCRETE PAD FOUNDATION PAD-MOUNTED TRANSFORMER 750 TO 2500 KVA, THREE-PHASE, 12.47 KV HIGH SIDE (FIGURE 20)

CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION



NOTES:

1. REFERENCE FIGURE 21 FOR CONCRETE PAD FOUNDATION, PAD-MOUNTED TRANSFORMER GENERAL NOTES.
2. SECONDARY CONDUITS SHOULD NOT EXTEND MORE THAN 2" ABOVE TOP OF FOUNDATION. PRIMARY CONDUITS SHOULD BE CUT OFF 2" BELOW TOP OF FOUNDATION TO ALLOW FOR TERMINATING THE CABLES.
3. **CUSTOMER** SHALL FURNISH AND INSTALL GROUND RODS AND GROUNDING CONNECTIONS. EXTEND GROUND RODS 2" ABOVE TOP OF FOUNDATION TO ACCOMMODATE GROUND JUMPER.
4. SEE FIGURE 16 FOR CLEARANCE FROM BUILDING WALL OR OTHER PARTS OF BUILDING.

CONCRETE PAD FOUNDATION PAD-MOUNTED TRANSFORMER GENERAL NOTES (FIGURE 21)

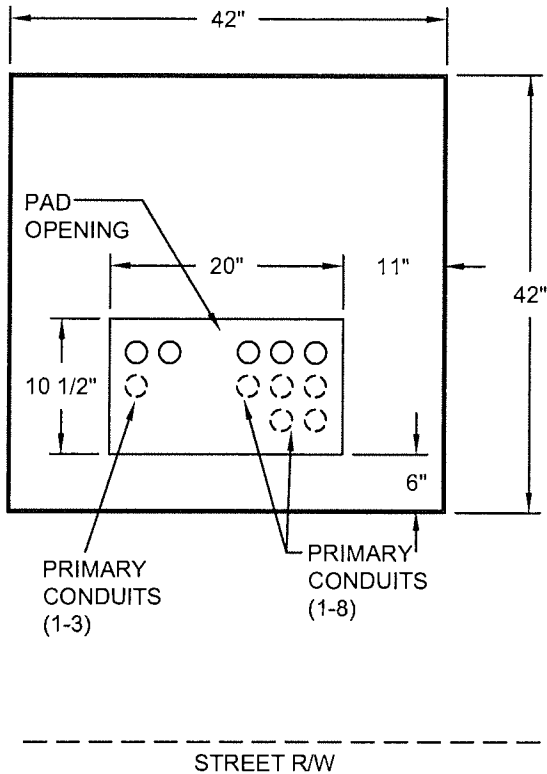
NOTES:

1. INSTALL ALL CONDUITS BEFORE PLACING PAD. CONDUITS SHOULD NOT BE PLACED UNDER SECTIONS OF PAD SUPPORTING TRANSFORMER SO THAT ORIGINAL GROUND WILL NOT BE DISTURBED.
2. CONDUIT SHALL BE GALVANIZED RIGID STEEL FOR THE PRIMARY AND SCHEDULE 40 PVC FOR THE SECONDARY.
3. BACKFILL SHALL BE CLEAN GRANULAR SOIL, FREE OF LARGE STONES AND PERISHABLE MATERIAL. ALL BACKFILL SHALL BE SPREAD AND COMPACTED IN MAXIMUM LAYERS OF 8 INCHES.
4. THOROUGHLY COMPACT CRUSHED STONE OR GRAVEL.
5. CONCRETE PAD MAY BE POURED IN PLACE OR MAY BE PRECAST.
6. TO PREVENT WATER MIGRATION FROM CONCRETE WHEN POURING, PLACE WATERPROOF MEMBRANE ON CRUSHED STONE OR GRAVEL BEFORE POURING CONCRETE.
7. REINFORCING WIRE MESH SHALL CONFORM TO ASTM DESIGNATION A185.
8. CEMENT TO BE 1 OR 1-A AND MEETING ASTM DESIGNATIONS C-150 AND C-175, RESPECTIVELY.
9. CONCRETE TO DEVELOP 3000 PSI AT 28 DAYS AGE, CONTAIN MINIMUM OF 5.5 BAGS OF CEMENT PER CU. YD. AND MAXIMUM OF 6 GALLONS OF WATER PER 94 POUND BAG OF CEMENT, AND CONFORM TO ASTM DESIGNATION C-94. 14 DAYS MINIMUM DRYING TIME BEFORE TRANSFORMER IS SET. FOR FIGURE 19, VOLUME OF CONCRETE IS APPROXIMATELY 0.7 CU. YDS. FOR FIGURE 20, VOLUME OF CONCRETE IS APPROXIMATE 1.7 CU. YDS.
10. SEAL ALL OPENINGS AROUND CONDUITS WITH GROUT. CAP ALL SPARE CONDUITS TO PREVENT ENTRY OF RODENTS AND ANIMALS INTO TRANSFORMER COMPARTMENT.
11. IF CONDUIT EXTENDS INTO BUILDING, IT SHALL BE SEALED (PER NEC) AT BUILDING END TO PREVENT GAS FROM ENTERING BUILDING THROUGH THE CONDUIT.
12. WHERE DAMAGE TO TRANSFORMER BY VEHICLES IS POSSIBLE, TRANSFORMER SHALL BE PROTECTED BY APPROPRIATE BARRIER SHOWN ON FIGURE 18.
13. TRANSFORMER PAD DESIGN PROVIDED BY THE UTILITY.

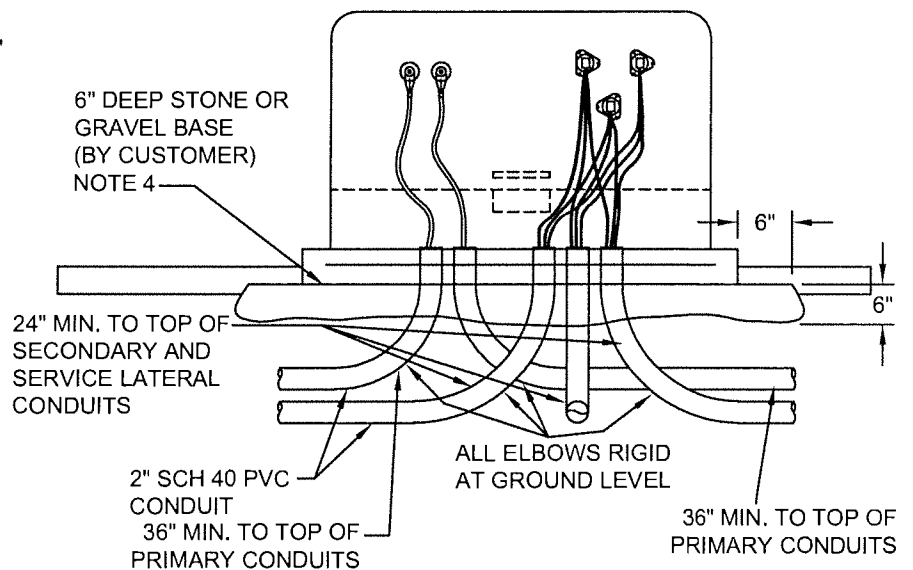
PAD FOUNDATION PAD MOUNTED TRANSFORMER SINGLE PHASE (FIGURE 22)

CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION

PLAN VIEW DETAIL



ELEVATION DETAIL

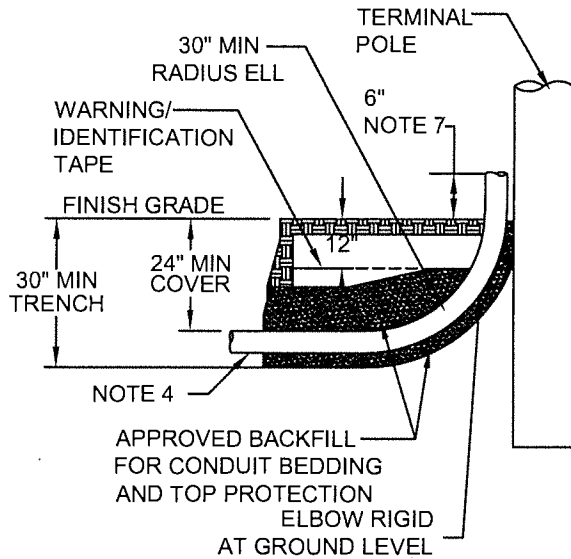


NOTES:

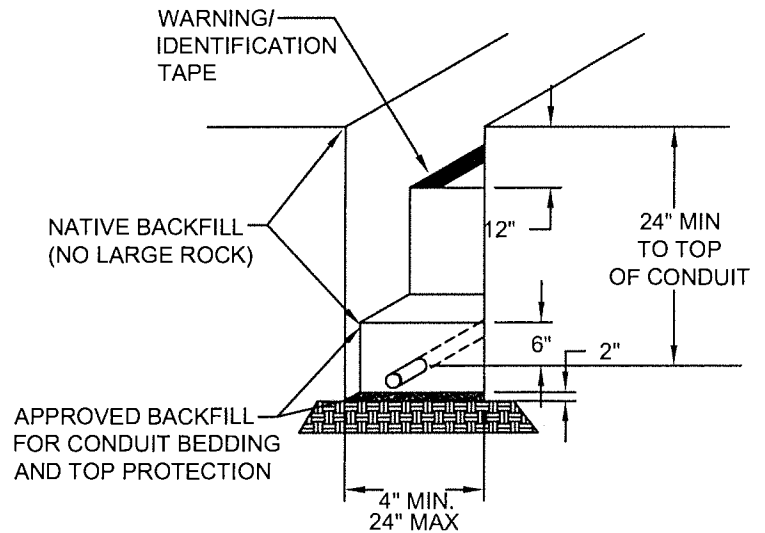
1. PRIMARY CONDUITS ARE LOCATED ON THE LEFT SIDE OF THE PAD OPENING.
2. SERVICE LATERAL CONDUITS ARE LOCATED ON THE RIGHT SIDE OF THE PAD OPENING.
3. ELEVATION DETAIL IS LOOKING FROM THE STREET SIDE OF THE TRANSFORMER.
4. THE **CUSTOMER** IS RESPONSIBLE FOR SITE PREPARATIONS (GRAVEL, CONDUIT, ETC.). **CUSTOMER** SHALL FURNISH TRANSFORMER PADS, FURNISH AND INSTALL GROUND RODS AND GROUNDING CONNECTIONS. THE **CUSTOMER** SHALL PROVIDE A 6' WIDE BY 6' LONG, CLEAR LEVEL AREA AT THE TRANSFORMER PAD SITE WITH PAD TO BE CENTERED IN THE AREA. THE PAD SITE SHALL BE ELEVATED SLIGHTLY SUCH THAT SURFACE WATER WILL NOT ENTER PAD SLOT OR CONDUITS. A 6" DEEP CRUSHED STONE OR GRAVEL BASE SHALL BE INSTALLED ON FIRM OR TAMPED SOIL UNDER THE ENTIRE PAD AND SHALL EXTEND 6" BEYOND ALL SIDES OF THE PAD. PROVIDE A CLEAR, LEVEL AREA OF APPROXIMATELY PAD WIDTH TO A DISTANCE OF 10' TO THE FRONT OF THE PAD FOR OPERATION PURPOSES

(FIGURE 23)

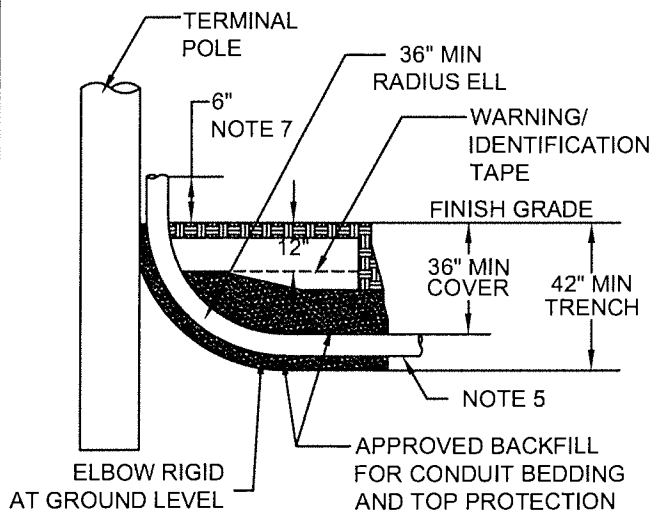
SECONDARY/SERVICE CONDUIT AT POLE



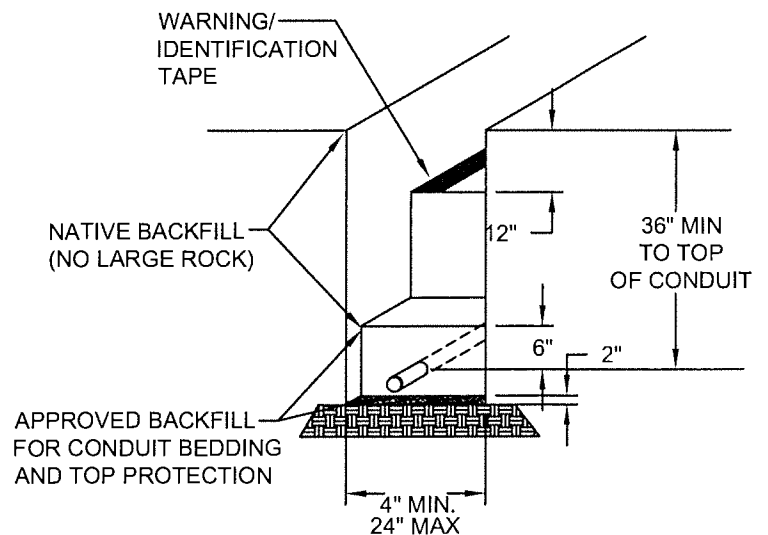
SECONDARY/SERVICE LATERAL TRENCH



PRIMARY CONDUIT AT POLE



PRIMARY TRENCH

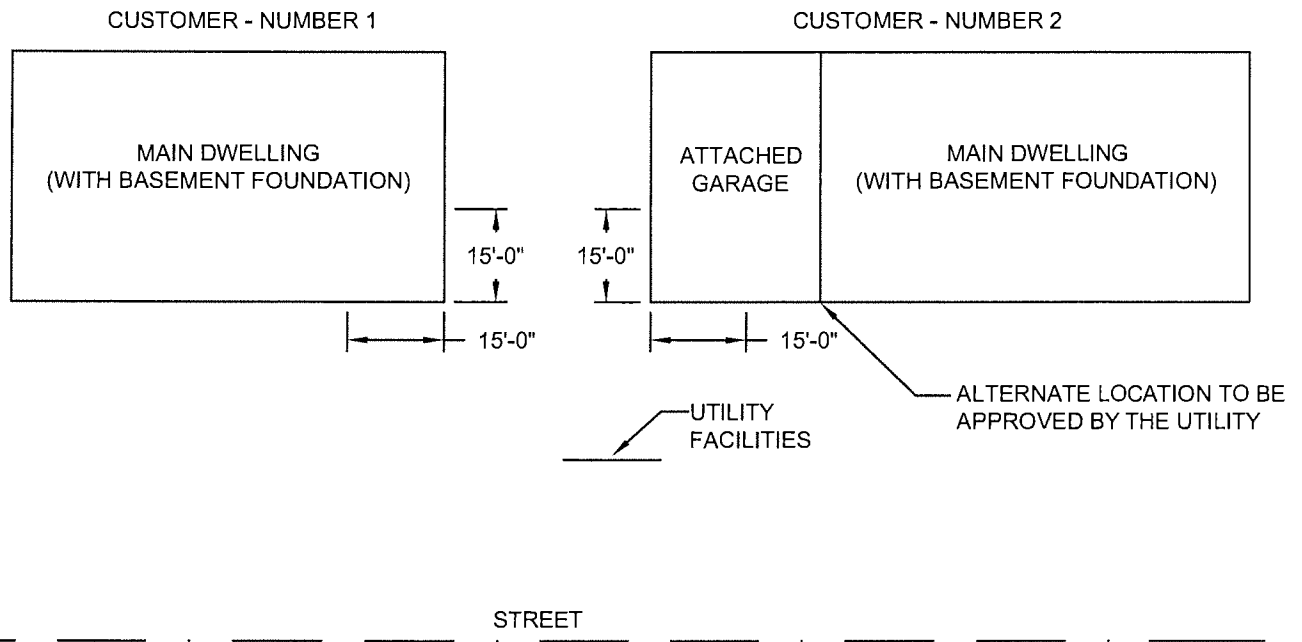


TYPICAL TRENCHING DETAILS FOR INSTALLATION OF SECONDARY / SERVICE LATERAL AND PRIMARY CONDUIT GENERAL NOTES (FIGURE 24)

NOTES:

1. **CUSTOMER** SHALL CONTACT THE UTILITY FOR LOCATION OF THE UTILITY FACILITY AND ROUTE OF UNDERGROUND CONDUIT. **CUSTOMER** SHALL TRENCH AND BACKFILL AND FURNISH AND INSTALL CONDUIT WITH 1/4 INCH NYLON OR POLYPROPYLENE PULL ROPE FOR THE UTILITY TO INSTALL CONDUCTORS. ANY FAILURE OF THIS PULL ROPE SHALL BE CORRECTED BY THE **CUSTOMER**. TRENCH SHALL BE EXCAVATED IN LOCATION INDICATED BY THE UTILITY AND GRADED TO WITHIN 6 INCHES OF FINISHED GRADE.
2. THE BOTTOM OF TRENCH MUST BE FREE OF ROCK, CINDERS, OR SHARP OBJECTS. A 2" BED OF APPROVED BACKFILL SHALL BE INSTALLED BELOW THE CONDUIT. AN ENCASEMENT OF 6" OF APPROVED BACKFILL COVER SHALL BE INSTALLED ABOVE THE TOP OF THE CONDUIT TO PREVENT CONDUIT DAMAGE. CUSTOMER SHALL BACKFILL ABOVE CONDUIT BEDDING USING NATIVE BACKFILL TO A DEPTH 12" BELOW FINISHED GRADE AND INSTALL IDENTIFICATION TAPE PROVIDED BY THE UTILITY. THE REMAINDER OF THE TRENCH SHALL BE BACKFILLED TO GRADE USING NATIVE BACKFILL MATERIAL. ALL BACKFILL LAYERS SHALL BE TAMPED AND COMPACTED TO AVOID SETTLING.
3. APPROVED BACKFILL FOR CONDUIT BEDDING AND COVER SHALL BE STONE DUST, GRADED SAND, LIMESTONE SAND, ROCK-FREE EARTH OR TOPSOIL WITH NO STONES LARGER THAN 1 1/2 INCH IN DIAMETER. APPROVED BACKFILL MATERIAL SHALL ALSO INCLUDE CONCRETE ENCASEMENT. CONSULT THE UTILITY FOR LOCATIONS REQUIRING CONCRETE ENCASEMENT. NATIVE BACKFILL FROM 6" ABOVE THE TOP OF ANY CONDUIT TO FINISHED GRADE SHALL BE NATIVE SOIL AND NOT CONTAIN LARGE ROCKS.
4. SECONDARY AND SERVICE LATERAL CONDUITS SHALL BE SCHEDULE 40 PVC INCLUDING SWEEP ELL (30" MINIMUM RADIUS) AT TERMINAL POLE. ALL CONDUITS SHALL BE ELECTRICAL GRADE. CUSTOMER SHALL CONTACT THE UTILITY FOR PROPER SECONDARY/SERVICE CONDUIT DIAMETER.
5. PRIMARY CONDUITS ARE SIZED FOR INSTALLATION OF CONDUCTORS. **CUSTOMER** SHALL CONTACT THE UTILITY FOR PROPER PRIMARY CONDUIT DIAMETER. CONDUIT TYPE SHALL BE TYPE II DB60 PVC OR GRS SWEEP ELL (36" MINIMUM RADIUS) AT TERMINAL POLE. ALL CONDUITS SHALL BE ELECTRICAL GRADE.
6. PRIMARY, SECONDARY AND SERVICE LATERAL CONDUITS MAY BE INSTALLED IN THE SAME TRENCH, PROVIDED THE PRIMARY TRENCH COVER DIMENSIONS ARE USED.
7. **CUSTOMER** TO MAINTAIN PROPER COVER DEPTH, SWEEP ELL MUST EXTEND 6" ABOVE GRADE AT POLE AND PROVIDE THE UTILITY WITH ONE 10' SECTION OF GALVANIZED RIGID STEEL CONDUIT.
8. THE **CUSTOMER** SHALL COORDINATE THE JOINT USE/OCCUPANCY OF THE TRENCH WITH OTHER UTILITIES.
9. SEPARATION BETWEEN ELECTRIC CONDUITS AND GAS, WATER OR SEWER LINES SHALL BE 12" MINIMUM. GREATER SEPARATION SHALL BE MAINTAINED WHERE PRACTICAL. GAS, WATER AND SEWER DEPARTMENTS MAY REQUIRE GREATER SEPARATION. **CUSTOMER** SHALL DETERMINE SEPARATION REQUIREMENTS IN ADVANCE.

RESIDENTIAL SERVICE-METER LOCATION (FIGURE 25)

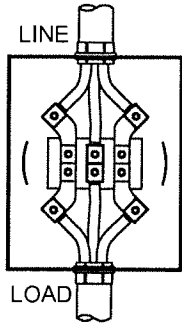


NOTES:

1. **CUSTOMER** SHALL CONTACT THE UTILITY FOR METER LOCATION.
2. METER SHALL BE WITHIN 15' OF OUTSIDE CORNER CLOSEST TO THE UTILITY'S SERVICE FACILITIES.

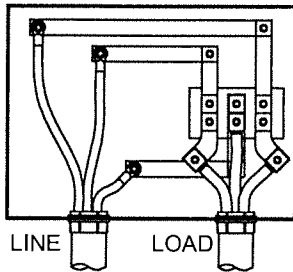
SELF-CONTAINED METER SOCKET CONNECTIONS (FIGURE 26)

OVERHEAD ONLY



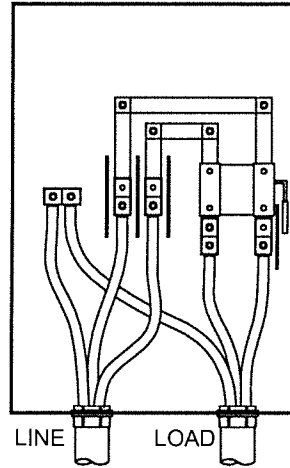
120/240 VOLT
3 WIRE
SINGLE-PHASE
100 AND 200 AMP

UNDERGROUND ONLY



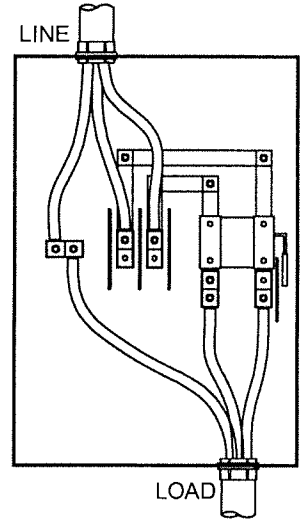
120/240 VOLT
3 WIRE
SINGLE-PHASE
200 AMP

UNDERGROUND



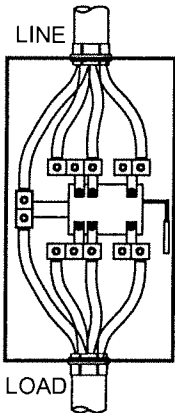
120/240 VOLT
3 WIRE
SINGLE-PHASE
400 AMP

OVERHEAD



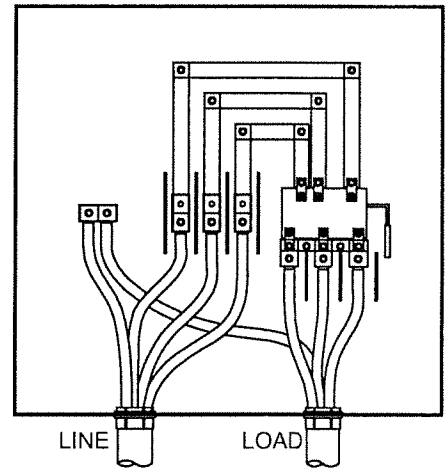
120/240 VOLT
3 WIRE
SINGLE-PHASE
400 AMP

OVERHEAD ONLY



208Y/120 VOLT
240/120 VOLT*
480Y/277 VOLT+
4 WIRE
THREE-PHASE
200 AMP

UNDERGROUND OR
OVERHEAD



208Y/120 VOLT
240/120 VOLT*
480Y/277 VOLT+
4 WIRE
THREE-PHASE
400 AMP

* PUT HIGH PHASE OF 240/120
VOLT DELTA ON RIGHT JAW OF
METER SOCKET.

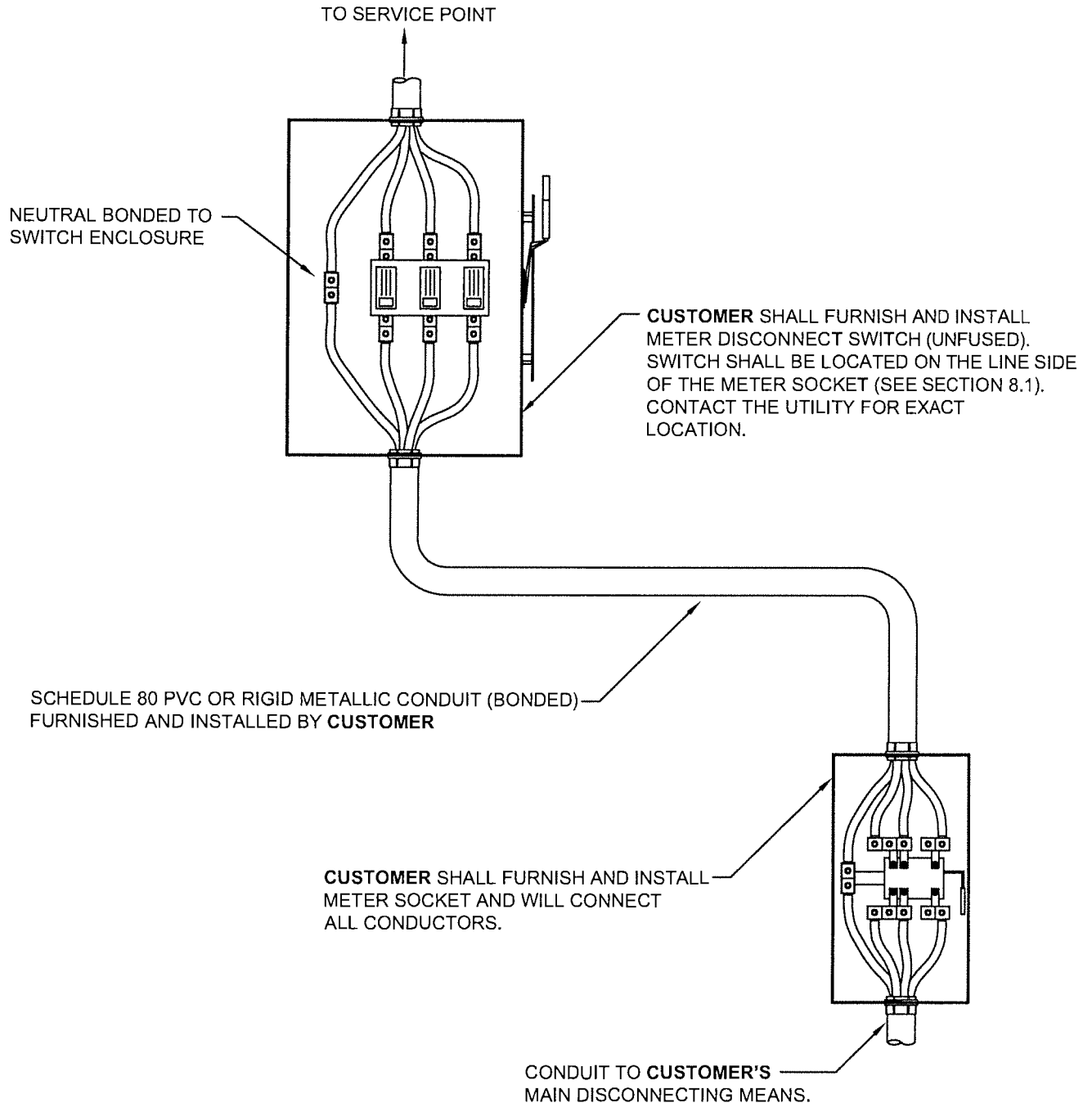
* SEE FIGURE 42 FOR
480Y/277 VOLT INSTALLATIONS.

NOTES:

1. ALL METER SOCKETS SHALL BE RINGLESS-TYPE AND SUITABLE FOR PLUG-IN METERS.
2. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.

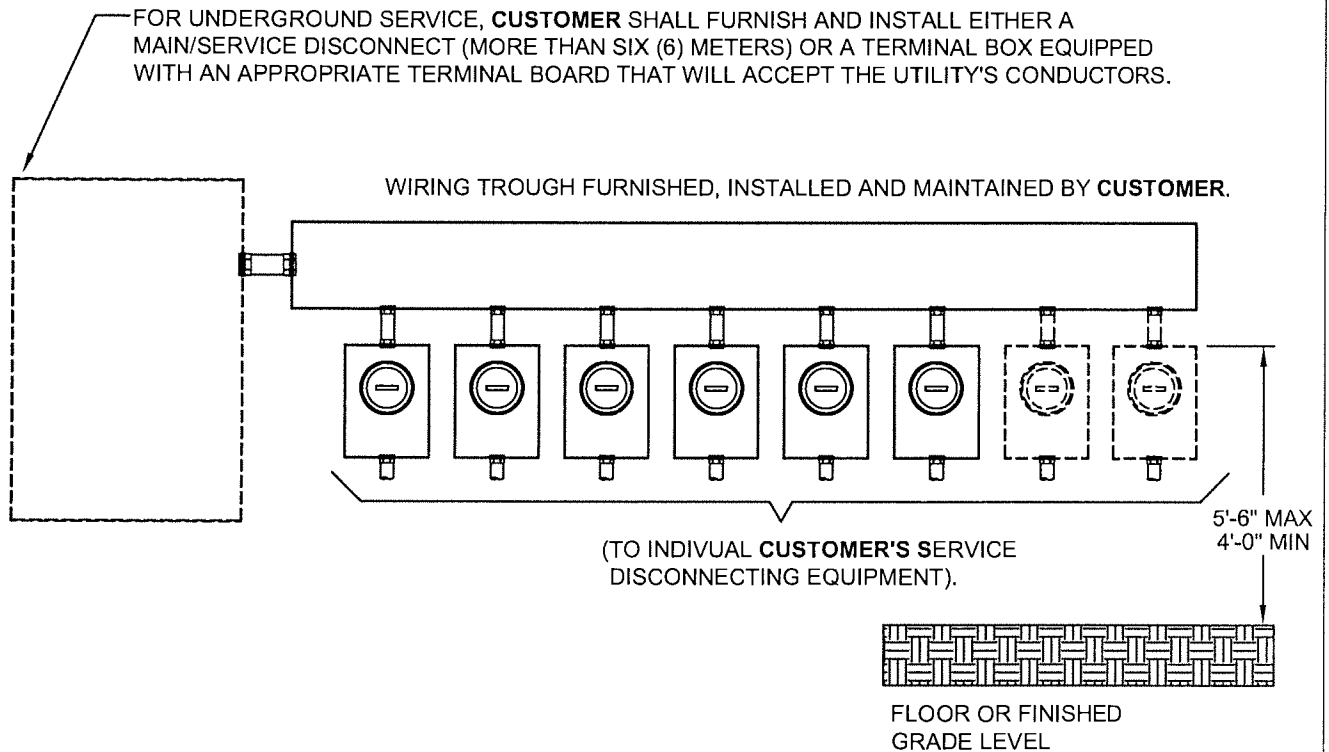
SELF-CONTAINED METER INSTALLATION 480 / 277 VOLT WYE, 3-PHASE, 4-WIRE (FIGURE 27)

CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION



MULTIPLE METER INSTALLATIONS 240V OR LESS (FIGURE 28)

CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION

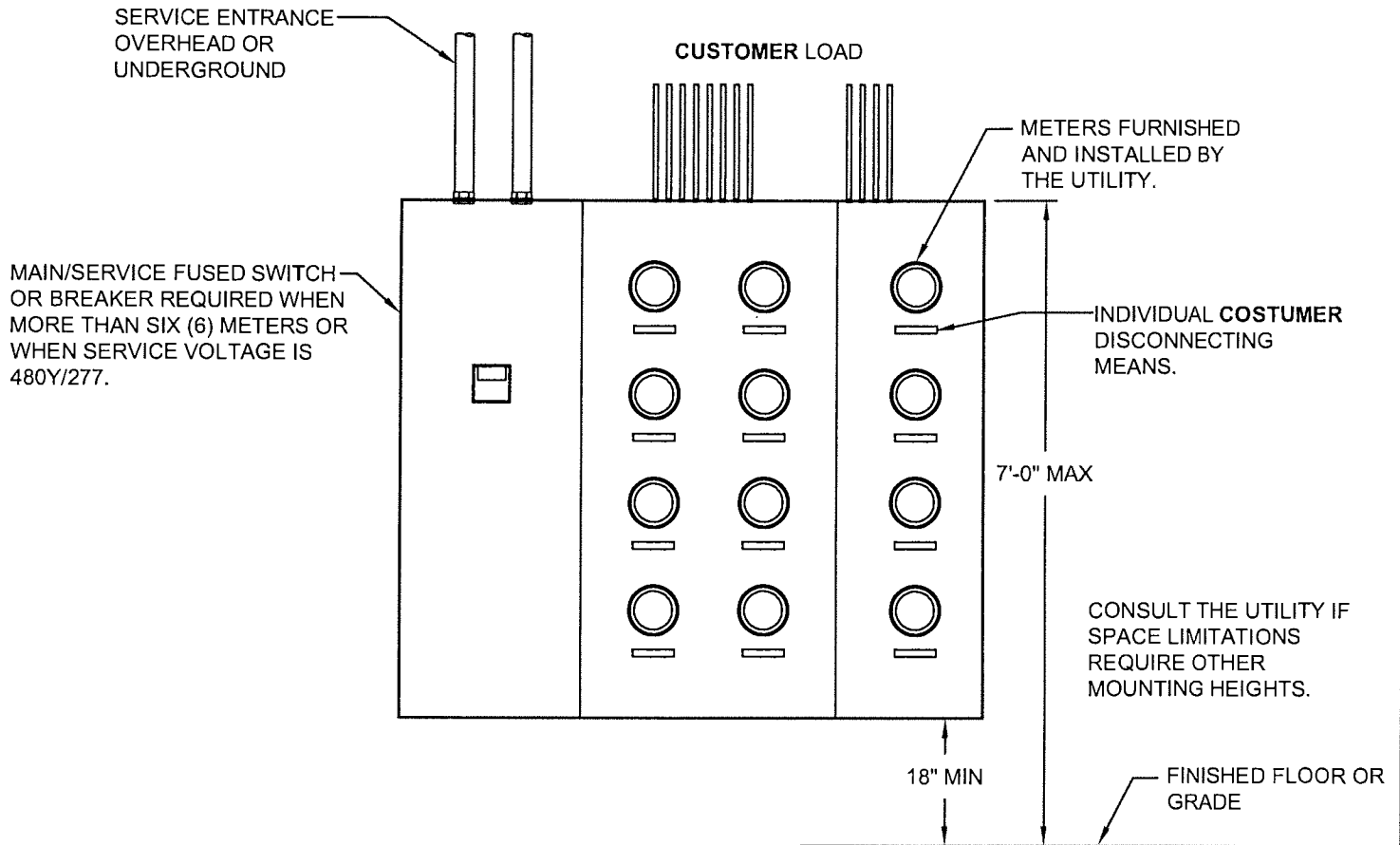


NOTES:

1. **CUSTOMER** SHALL CONSULT WITH THE UTILITY FOR POINT OF ATTACHMENT OF SERVICE LATERAL OR DROP, METERING LOCATION, AND PROPOSED SERVICE ENTRANCE FACILITIES PRIOR TO PROCEEDING WITH THIS INSTALLATION.
2. ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS OBTAINED BEFORE THE UTILITY WILL PROVIDE SERVICE.
3. **CUSTOMER** SHALL BE RESPONSIBLE FOR FURNISHING, INSTALLING AND CONNECTING ALL SERVICE ENTRANCE WIRING FROM TERMINAL BOX OR MAIN DISCONNECT TO METER SOCKETS AND ALSO BE RESPONSIBLE FOR INSURING THAT TERMINAL BOX OR MAIN DISCONNECT HAS PROPER NUMBER, SIZE AND TYPE OF TERMINALS TO ACCEPT THE UTILITY'S SERVICE LATERAL.
4. **CUSTOMER** SHALL FURNISH AND INSTALL ALL METER SOCKETS AND CONNECT ALL CONDUCTORS IN METER SOCKET. **CUSTOMER** SHALL PERMANENTLY AND CLEARLY LABEL EACH METER SOCKET TO SHOW AREA SERVICE. (PERMANENT MARKER IS NOT ACCEPTABLE)
5. THE UTILITY WILL FURNISH AND INSTALL METERS.
6. METERED CONDUCTORS SHALL NOT BE INSTALLED IN WIRING TROUGH(S).
7. **CUSTOMER** MAY INSTALL METER STACK OR METER TROUGH TYPE EQUIPMENT SUBJECT TO THE UTILITY'S APPROVAL.
8. WHEN SERVICE ENTRANCE CONSISTS OF MORE THAN ONE SET OF CONDUCTORS, INDIVIDUAL LOADS SHALL BE CONNECTED SO AS TO BE BALANCED AMONG ALL SETS OF CONDUCTORS.
9. WIRING TROUGH(S), MAIN SERVICE DISCONNECT OR TERMINAL BOX SHALL BE SEALABLE AND SHALL ALSO BE WEATHERPROOF WHEN INSTALLED OUTDOORS.
10. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.

PRE-ASSEMBLED MULTIPLE METER INSTALLATION (FIGURE 29)

CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION

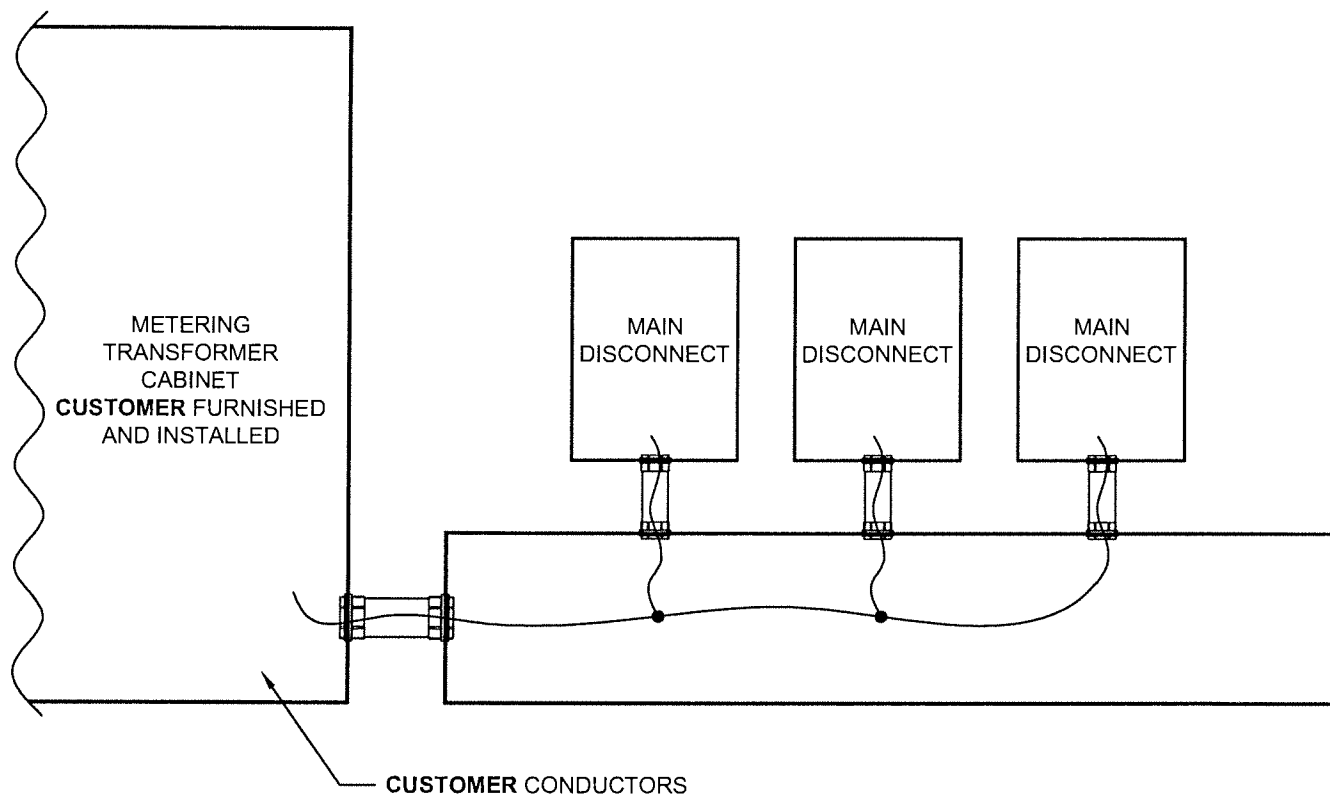


NOTES:

1. **CUSTOMER** SHALL CONSULT WITH THE UTILITY FOR POINT OF ATTACHMENT OF SERVICE LATERAL OR DROP, METERING LOCATION, AND PROPOSED SERVICE ENTRANCE FACILITIES PRIOR TO PROCEEDING WITH INSTALLATION.
2. ALL **CUSTOMER** WORK SHALL BE COMPLETED AND INSPECTIONS (SEE SECTION 4.06) OBTAINED BEFORE THE UTILITY WILL PROVIDE SERVICE.
3. **CUSTOMER** SHALL FURNISH, INSTALL AND CONNECT SEALABLE MULTIPLE METERING EQUIPMENT FOR OVERHEAD SERVICE. **CUSTOMER** SHALL FURNISH AND CONNECT SERVICE ENTRANCE CONDUCTORS. FOR UNDERGROUND SERVICE, THE UTILITY WILL EXTEND ITS UNDERGROUND CONDUCTORS TO MAIN LUGS IN CUSTOMER METER STACK AND MAKE CONNECTIONS.
4. **CUSTOMER** SHALL PERMANENTLY AND CLEAR LABEL EACH METER SOCKET TO SHOW AREAS SERVED. (PERMANENT MARKER IS NOT ACCEPTABLE)
5. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.

WIRING TROUGH INSTALLATION WITH METERING TRANSFORMER CABINET (FIGURE 30)

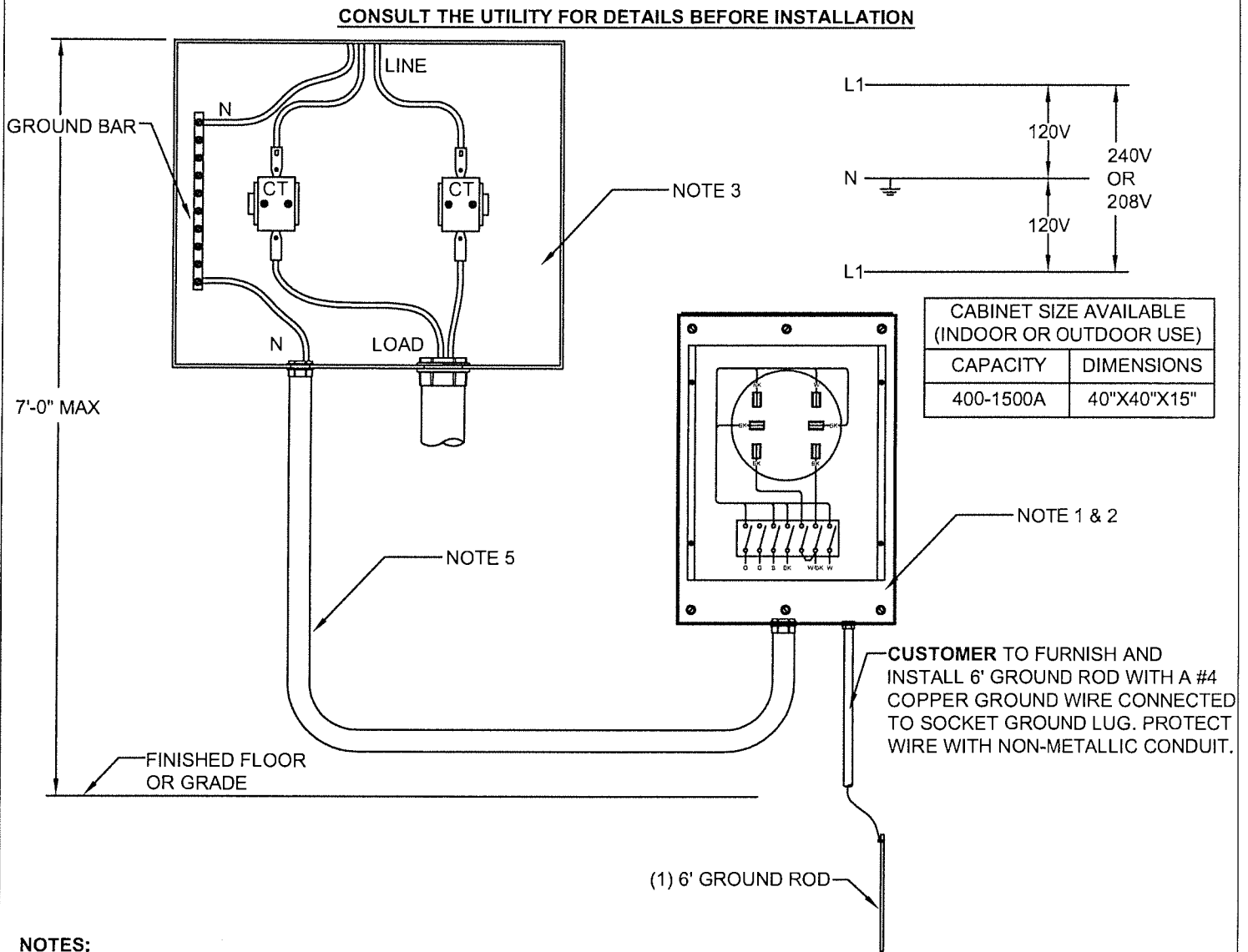
CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION



NOTES:

1. **CUSTOMER'S** LOAD CONDUCTORS SHALL EXTEND INTO METERING TRANSFORMER CABINET AT LEAST 48 INCHES.
2. **CUSTOMER** WILL FURNISH SUITABLE CONNECTORS FOR THE UTILITY TO CONNECT TO ITS UNDERGROUND CONDUCTORS AND CONDUCTORS TO METERING TRANSFORMERS WITHIN CABINET.
3. WHEN OVERHEAD SERVICE IS PROVIDED, **CUSTOMER** SHALL FURNISH ALL SERVICE ENTRANCE CONDUCTORS.

TYPICAL TRANSFORMER-RATED METERING INSTALLATION CABINET-MOUNT SINGLE-PHASE, 3-WIRE, 120 / 240V OR 120 / 208V (FIGURE 31)

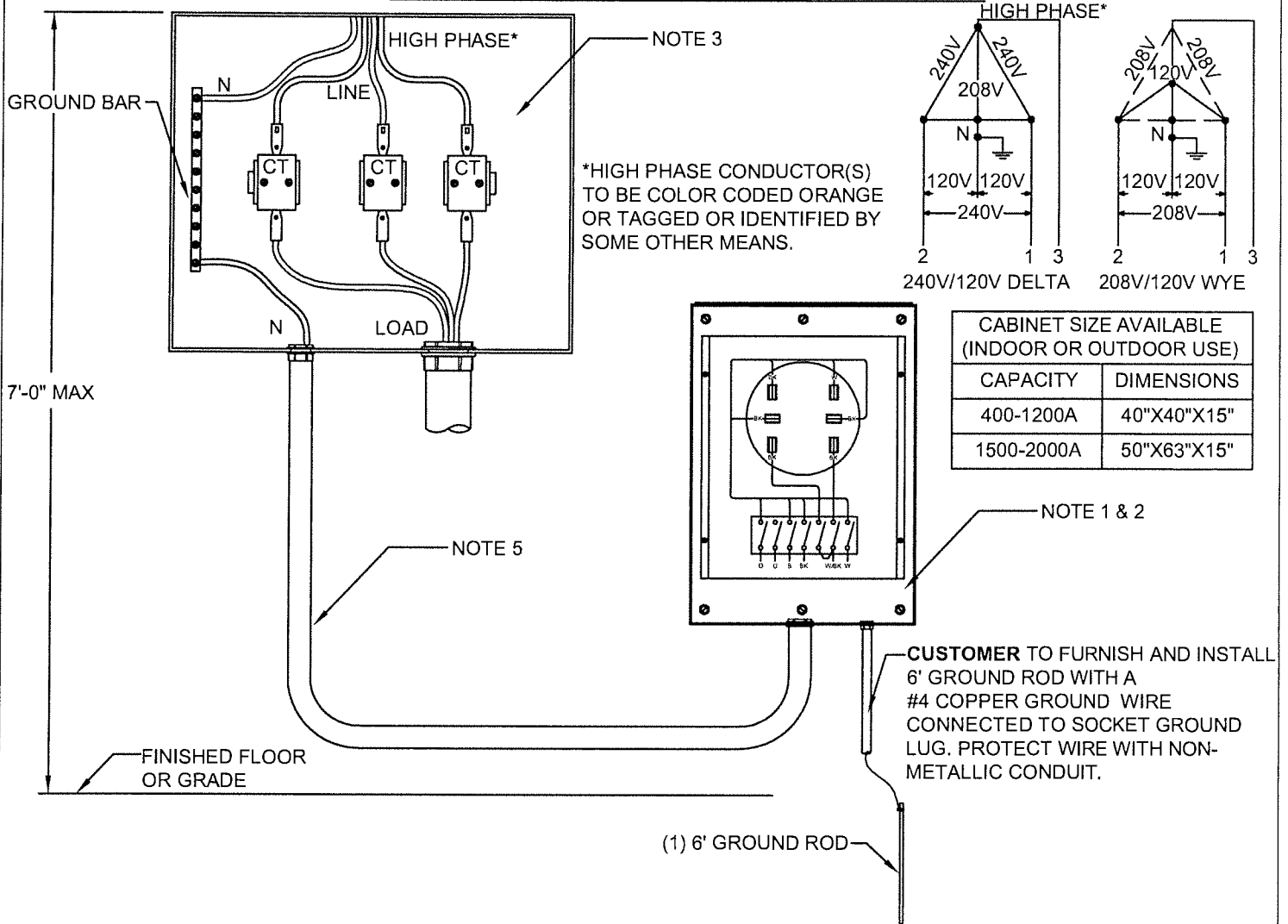


NOTES:

1. METER SOCKET LOCATION SHALL BE DESIGNATED BY THE UTILITY ON EXTERIOR OF BUILDING. MOUNTING HEIGHT 4'-6" TO 5'-6" TO THE TOP OF THE METER SOCKET.
2. CLEAR SPACE OF AT LEAST 36" X 36", FREE FROM OBSTRUCTIONS AND IN LOCATION SUITABLE FOR METER MOUNTING SHALL BE PROVIDED.
3. MAINTAIN 3 FOOT CLEAR WORKING SPACE IN FRONT OF CABINET.
4. CABINET-MOUNT METERING PACKAGE AND METER SOCKET SUPPLIED AND INSTALLED BY **CUSTOMER**, WIRED BY THE UTILITY.
5. 1-1/4" IMC OR RIGID METALLIC CONDUIT FOR RUNNING METER CABLE TO METER SOCKET (30' MAX. CABLE LENGTH) FURNISHED AND INSTALLED BY CUSTOMER. METER CABLE FURNISHED AND INSTALLED BY THE UTILITY.
6. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
7. CONDUIT FOR METER CABLE SHALL ENTER METER CABINET AT THE BOTTOM OR WITHIN 16 INCHES FROM THE BOTTOM ON THE SIDE OF THE CABINET.

TYPICAL TRANSFORMER RATED METERING INSTALLATION CABINET-MOUNT 240/120V DELTA OR 208/120V WYE (FIGURE 32)

CONSULT THE UTILITY FOR DETAILS BEFORE INSTALLATION

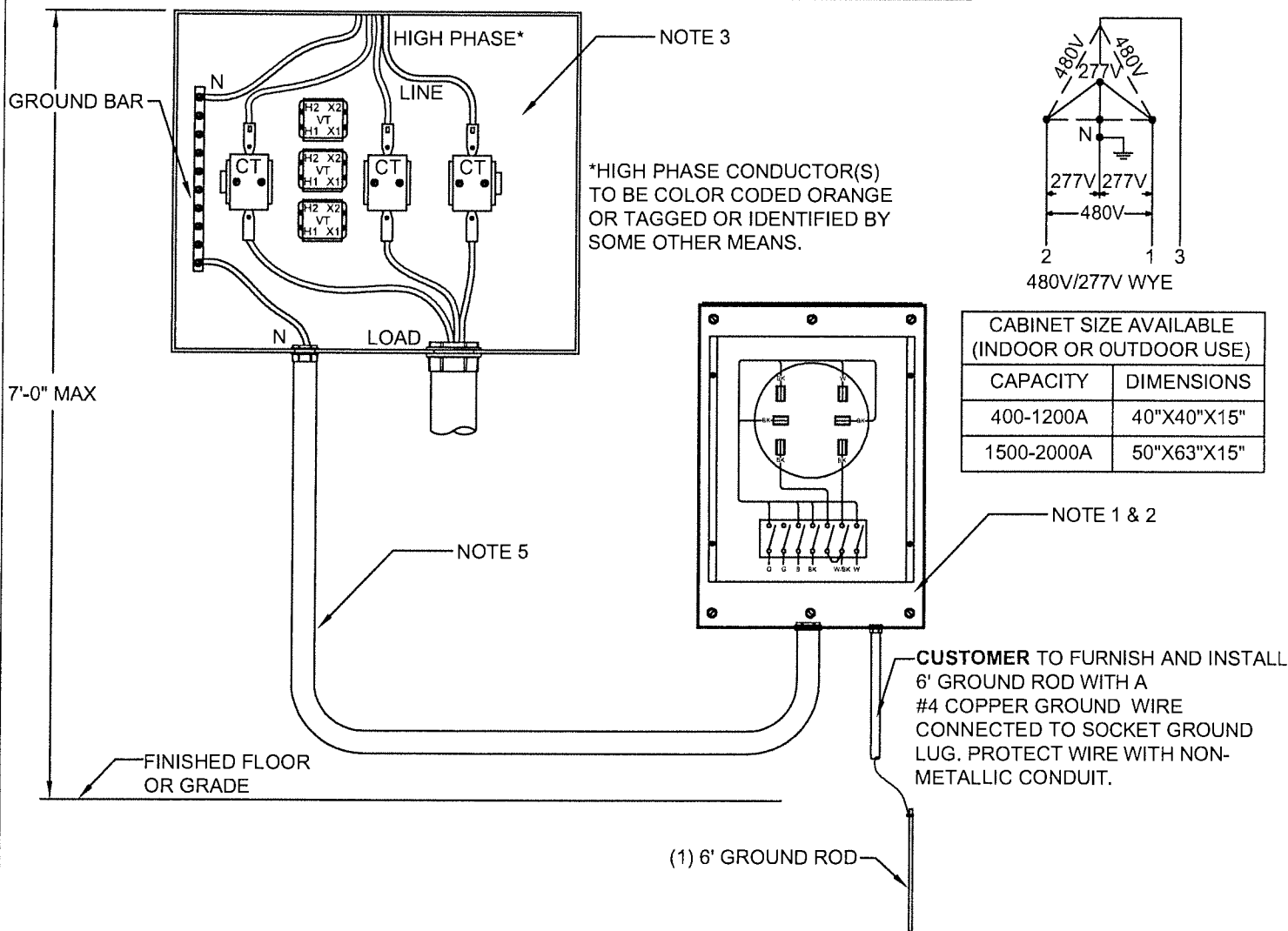


NOTES:

1. METER SOCKET LOCATION SHALL BE DESIGNATED BY THE UTILITY ON EXTERIOR OF BUILDING. MOUNTING HEIGHT 4'-6" TO 5'-6" TO THE TOP OF THE METER SOCKET.
2. CLEAR SPACE OF AT LEAST 36" X 36", FREE FROM OBSTRUCTIONS AND IN LOCATION SUITABLE FOR METER MOUNTING SHALL BE PROVIDED.
3. MAINTAIN 3 FOOT CLEAR WORKING SPACE IN FRONT OF CABINET.
4. METERING PACKAGE WITH INSTRUMENT TRANSFORMERS AND METER SOCKET SUPPLIED AND INSTALLED BY **CUSTOMER**, WIRED BY THE UTILITY.
5. 1-1/4" IMC OR RIGID METALLIC CONDUIT FOR RUNNING METER CABLE TO METER SOCKET (30' MAX. CABLE LENGTH) FURNISHED AND INSTALLED BY **CUSTOMER**. METER CABLE FURNISHED AND INSTALLED BY THE UTILITY.
6. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
7. CONDUIT FOR METER CABLE SHALL ENTER METER CABINET AT THE BOTTOM OR WITHIN 16 INCHES FROM THE BOTTOM ON THE SIDE OF THE CABINET.

TYPICAL TRANSFORMER RATED METERING INSTALLATION CABINET-MOUNT 480/277V WYE (FIGURE 33)

CONSULT UTILITY FOR DETAILS BEFORE INSTALLATION



NOTES:

1. METER SOCKET LOCATION SHALL BE DESIGNATED BY HANNIBAL BPW ON EXTERIOR OF BUILDING. MOUNTING HEIGHT 4'-6" TO 5'-6" TO THE TOP OF THE METER SOCKET.
2. CLEAR SPACE OF AT LEAST 36" X 36", FREE FROM OBSTRUCTIONS AND IN LOCATION SUITABLE FOR METER MOUNTING SHALL BE PROVIDED.
3. MAINTAIN 3 FOOT CLEAR WORKING SPACE IN FRONT OF CABINET.
4. METERING PACKAGE WITH INSTRUMENT TRANSFORMERS AND METER SOCKET SUPPLIED AND INSTALLED BY **CUSTOMER**, WIRED BY THE HANNIBAL BPW.
5. 1-1/4" IMC OR RIGID METALLIC CONDUIT FOR RUNNING METER CABLE TO METER SOCKET (30' MAX. CABLE LENGTH) FURNISHED AND INSTALLED BY **CUSTOMER**. METER CABLE FURNISHED AND INSTALLED BY HANNIBAL BPW.
6. INHIBITOR COMPOUND SHALL BE USED ON ALL ALUMINUM WIRE TERMINATIONS.
7. CONDUIT FOR METER CABLE SHALL ENTER METER CABINET AT THE BOTTOM OR WITHIN 16 INCHES FROM THE BOTTOM ON THE SIDE OF THE CABINET.