

Mascoutah City Council

October 16, 2023

REGULAR MEETING AGENDA

IN-PERSON MEETING with combined IN-PERSON and optional VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually.

7:00 p.m. – City Council Meeting

1. PRAYER & PLEDGE OF ALLEGIANCE
2. CALL TO ORDER
3. ROLL CALL
4. AMEND AGENDA – consideration of items to be added/ deleted to /from the meeting agenda. *No action can be taken on added items but may be discussed only. Exceptions – emergency items as authorized by law.*
5. MINUTES October 2, 2023 City Council Meeting (Page 1 to Page 3)
October 2, 2023 Executive Session Meeting (confidential, see City Clerk)
6. PUBLIC COMMENTS (3 minutes) – opportunity for the public to comment.
7. DEPARTMENT REPORTS (Informational Only):
 - A. Joe Zinck – Fire Chief - Proclamation
(under separate cover) (Page ____ to Page ____)
 - A) Scott Waldrup – Public Safety Director (Page 4 to Page 8)
 - B) Lynn Weidenbenner – Finance Coordinator (Page 9 to Page 19)
 - C) Jesse Carlton – Public Works Director (Page 20 to Page 23)
6. REPORTS AND COMMUNICATIONS
 - A. Mayor – Proclamation
 - B. City Council
 - C. City Attorney
 - D. City Manager
 - E. City Clerk
7. COUNCIL BUSINESS
 - A. Consent Calendar (Omnibus)

The following items have been determined to be routine in nature and will be passed with a single motion for all items. Any Council member may request items on this list to be removed for full consideration under “Council Items for Action.” Such requests will be honored without Council action to move it to Action Items.

1. **September 2023 Fund Balance Report** (Page 24 to Page 26)
Description: Review of monthly Fund Balance Report.

2. **September 2023 Claims & Salaries Report** (Page 27 to Page 56)
Description: Review of monthly Claims & Salaries Report.

Recommendation: Council acceptance of all items under Omnibus consideration

B. Council Items for Action

1. **Alley Vacation** (Page 57 to Page 72)
Description: City Council approval of an alley vacation between 919 West Church Street and 922 West Green Street.

Recommendation: Council Approval and Adoption of Ordinance.

2. **Electric Service Agreement** (Page 73 to Page 105)
Description: Council approval of revisions to City Code, Chapter 11 - Electric System to adopt Electric Service Regulations by adoption of ordinance.

Recommendation: First Reading

3. **Power Con Change Order** (Page 100 to Page 110)
Description: City Council approval of adjusted change order for construction of the North Substation Upgrades Project.

Recommendation: Council Approval.

C. Miscellaneous Items – Purple Week

10. PUBLIC COMMENTS (3 minutes) — MUST RELATE TO AGENDA ITEMS

11. ADJOURNMENT TO EXECUTIVE SESSION

A. Personnel – Section 2(c)(1)

12. MISCELLANEOUS OR FINAL ACTIONS

13. ADJOURNMENT

POSTED 10/12/2023 at 4:00 PM

OPTIONAL VIRTUAL PUBLIC PARTICIPATION – see below for instructions on attending virtually

In-person public attendance is allowed. Optional virtual public attendance is also being provided virtually through Zoom Meeting (<https://zoom.us>).

Please join my meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/86343603533>

You can also dial in using your phone.

United States: +1 (312) 626-6799

Access Code: 863-4360-3533

**CITY OF MASCOUTAH
CITY COUNCIL MINUTES
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

OCTOBER 2, 2023

The minutes of the regular meeting of the City Council of the City of Mascoutah.

PRAYER AND PLEDGE OF ALLEGIANCE

City prayer was delivered by City Clerk Melissa Schanz. The Council remained standing and recited the Pledge of Allegiance.

CALL TO ORDER

Mayor Pat McMahan called the meeting to order at 7:00p.m.

ROLL CALL

Council members John Weyant, Walter Battas, Nick Seibert, Mike Baker and Mayor Pat McMahan.

Absent: None.

Other Staff Present: City Manager Becky Ahlvin via zoom, City Clerk Melissa Schanz, City Attorney Al Paulson, and Executive Assistant Emily Quellmalz

Establishment of a Quorum: A quorum of City Council members was present.

AMEND AGENDA –

Weyant moved, seconded by Battas to amend the agenda to add personnel.

MINUTES

The minutes of the September 18, 2023 regular City Council meeting were presented and approved as presented. The minutes of the September 18, 2023 executive session meeting were presented and approved as presented.

Motion passed. Passed by unanimous yes voice vote.

PUBLIC COMMENTS

Eric Mercer, a resident of Mascoutah, voiced his concerns with the city.

Ashley Fears, a resident of Mascoutah, had questions about the possibility of having chickens within the City of Mascoutah.

RK Endrijaitis, a resident of Mascoutah, was present to answer any questions the council may have about the action item being brought to council for the Alley Vacation.

REPORTS AND COMMUNICATIONS

Mayor – Attended the IML Conference and a golf outing for the American Legion.

City Council

Weyant – Attended the IML Conference.

Battas – Nothing to Report.

Seibert – Announced that MHS just finished up Homecoming Week and gave update on Mascoutah Middle School and Elementary Schools rankings.

Mike Baker – Nothing to Report.

City Manager – Nothing to Report.

City Attorney – Nothing to report.

City Clerk – Attended the IML Conference.

COUNCIL BUSINESS

Employment Contract with City Engineer

City Manager presented report for Council approval of the contract with the new City Engineer.

There was no further discussion.

Seibert moved, seconded by Battas to approve the contract with Mr. Sal Elkott for City Engineer and authorize appropriate officials to execute the necessary documents.

Motion passed. AYE's – Weyant, Seibert, McMahan. NAY's – Battas, Baker.
ABSENT – none.

Full Time EMS Employee Staffing Increase

City Manager presented report for Council approval of an increase in the number of full-time EMS personnel from six to seven.

There was no further discussion.

Weyant moved, seconded by Battas to approve the increase of full-time EMS employees from six to seven.

Motion passed. AYE's – Weyant, Battas, Seibert, Baker, McMahan. NAY's – none.
ABSENT – none.

AMI Metering System Purchase

City Manager presented report for Council approval of the purchase of additional electric meters through the Advanced Metering Infrastructure (AMI) System.

There was no further discussion.

Seibert moved, seconded by Baker to approve the purchase of AMI electric meters with TESCO Nighthawk in the amount of \$129,738.00 and authorize appropriate officials to execute the necessary documents.

Motion passed. AYE's – Weyant, Battas, Seibert, Baker, McMahan. NAY's – none.
ABSENT – none.

PC 23-08 Alley Vacation, 919 West Church St (parcel no. 10-31.0-123-014) and 922 West Green St (parcel no. 10-31.0-123-005)

The City Manager presented report for Council approval of an alley vacation between 919 West Church Street and 922 West Green Street.

There was no further discussion.

First Reading.

COUNCIL – MISCELLANEOUS ITEMS - NONE

CITY MANAGER – MISCELLANEOUS ITEMS – NONE

PUBLIC COMMENTS

Eric Mercer, a resident of Mascoutah, had additional comments.

ADJOURNMENT TO EXECUTIVE SESSION

Seibert moved, seconded by Battas, to adjourn to Executive Session to discuss personnel at 7:27p.m.

Motion passed. AYE's – Weyant, Battas, Seibert, Baker, McMahan. NAY's – none.
ABSENT – none.

MISCELLANEOUS OR FINAL ACTIONS - NONE

ADJOURNMENT

Battas moved, seconded by Baker, to adjourn at 8:42 p.m.

Motion passed. Motion passed by unanimous yes voice vote.

Melissa Schanz, City Clerk

MASCOUTAH PUBLIC SAFETY - POLICE DIVISION

September-23

Total police activities	221
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Accidents	12	Offenses	6
Fatalities	0	Homicide	0
Injuries	0	Crim Sexual Assault	0
Private Property	2	Robbery	0
Vehicle/Vehicle	10	Battery	1
Pedestrian/Cycle	0	Assault	0
Vehicle/Animal	0	Burglary-Residential	0
		Burglary-Commercial	0
Traffic	145	Burglary-other	0
Citations	52	Burg/Theft from vehicle	0
Warnings	91	Theft	0
City Tickets	2	Motor vehicle theft	1
DUIs	0	Arson	0
		Deception	0
Arrests-Other than traffic	4	Crim Damage	1
Warrants	3	Crim Trespass	0
Adult arrests	1	Deadly Weapons	0
Juvenile arrests	0	Sex Offenses	0
		Gambling	0
Assorted	2	Offenses w/children	0
Stolen Bikes	0	Cannabis	1
Recovered Bikes	2	Controlled Substances	0
		Liquor violations	0
Ordinance Violations	12	Disorderly Conduct	2
Derelict Vehicles	2	Resisting/Obstructing	0
Weeds/Grass	2	Other offenses	0
Other Nuisance	8		
		Public Service Calls	43
Other	51	Well Being Check	18
Ambulance assists	27	Vehicle Lockout	10
Alarm calls	5	Standby/Peace Officer	2
Animal complaints	14	Assist Other Agency	13
Juvenile Incidents	3		
Warrants Issued	2		

Mascoutah Ambulance

September 2023 Statistics

Calls

3525	56
3526	77
Total	<u>133</u>

Transports – 93

Non transports – 40 (these calls include refusals, dry runs, fire department assist.)

Transfer return trips – 8

Missed calls for the service – 4 (these calls were handed off to another service)

Mutual aid provided – 2

Mileages

	Starting	Ending	Total
3525	118,772	119,829	<u>1057</u>
3526	1,596	3,311	<u>1715</u>

CPR 0

Receipts

Insurance payments \$ 39,608.25

GEMT payments \$ 7,323.59

Charges

\$ 90,335.80

Prepared By: Jeremy Gottschammer Approved By: _____

Jeremy Gottschammer
Lead Paramedic Supervisor

CITY OF MASCOUTAH Collection Statistics_GEMT

Month	Charges	Payments	GEMT Payments	WD's	WO's	Refunds	Rev Adj	ChargeAdj	Total	Ending AR
Previous										
Jan 23	\$71,724.50	(\$37,547.31)	(\$25,309.11)	(\$16,762.33)	\$0.00	\$0.00	(\$7,486.50)	\$0.00	(\$15,380.75)	\$250,240.79
Feb 23	\$51,380.80	(\$24,410.58)	(\$4,003.43)	(\$16,334.07)	\$0.00	\$312.44	(\$4,116.52)	\$0.00	\$2,828.64	\$234,860.04
Mar 23	\$64,116.80	(\$30,760.31)	(\$13,267.94)	(\$23,471.43)	\$0.00	\$0.00	(\$8,159.18)	\$0.00	(\$11,542.06)	\$237,688.68
Apr 23	\$84,336.00	(\$36,138.95)	(\$12,794.25)	(\$19,934.98)	\$0.00	\$483.77	\$721.25	\$0.00	\$16,672.84	\$226,146.62
May 23	\$81,399.00	(\$23,305.70)	(\$4,928.75)	(\$18,174.57)	\$0.00	\$0.00	(\$4,931.16)	\$0.00	\$30,058.82	\$242,819.46
Jun 23	\$94,901.20	(\$34,434.36)	(\$8,061.37)	(\$30,268.05)	\$0.00	\$187.04	(\$3,461.00)	\$3,041.00	\$21,904.46	\$272,878.28
Jul 23	\$107,452.00	(\$40,621.37)	(\$10,876.52)	(\$25,905.37)	\$0.00	\$96.55	(\$1,291.28)	\$0.00	\$28,854.01	\$294,782.74
Aug 23	\$79,092.90	(\$32,567.90)	(\$7,662.66)	(\$32,103.19)	(\$1,452.60)	\$0.00	(\$11,824.77)	\$0.00	(\$6,518.22)	\$323,636.75
Sep 23	\$90,335.80	(\$39,608.25)	(\$7,323.59)	(\$27,922.00)	\$0.00	\$0.00	(\$7,814.48)	(\$275.00)	\$7,392.48	\$317,118.53
Total	\$724,739.00	(\$299,394.73)	(\$94,227.62)	(\$210,875.99)	(\$1,452.60)	\$1,079.80	(\$48,363.64)	\$2,766.00	\$74,270.22	\$324,511.01
Transaction Date			Greater Than Or Equal							1/1/2023
Transaction Date			Less Than Or Equal							9/30/2023
Company Code			Equal							CITY OF MASCOUTAH

Aging Summary By Current Payer - Net

CITY OF MASCOUTAH

Current Payer	Cur	31-60	61-90	91-120	121+ Days	Balance	Expected Contractuals	Expected Payments
AARP	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00
AETNA	\$140.14	\$0.00	\$0.00	\$0.00	\$0.00	\$140.14	\$0.00	\$140.14
AETNA AMERICAN CONTINENTAL	\$2,335.24	\$0.00	\$386.72	\$993.80	\$0.00	\$3,715.76	\$0.00	\$3,715.76
AETNA MEDICARE	\$0.00	\$0.00	\$111.99	\$0.00	\$0.00	\$111.99	\$0.00	\$111.99
AETNA SENIOR SUPPLEMENT INSURANCE	\$970.40	\$0.00	\$632.60	\$0.00	\$0.00	\$1,603.00	(\$741.31)	\$861.69
ALL SAVERS INSURANCE	\$107.52	\$0.00	\$280.00	\$0.00	\$280.00	\$667.52	\$0.00	\$667.52
AMBETTER INSURANCE- COMMERCIAL	\$1,183.40	\$0.00	\$0.00	\$0.00	\$0.00	\$1,183.40	\$0.00	\$1,183.40
AMERICAN CONTINENTAL INSURANCE CO.	\$0.00	\$0.00	\$1,227.60	\$0.00	\$0.00	\$1,227.60	\$0.00	\$1,227.60
BANKERS LIFE AND CASUALTY	\$0.00	\$0.00	\$120.18	\$0.00	\$0.00	\$120.18	\$0.00	\$120.18
BLUE CROSS BLUE SHIELD ILLINOIS	\$0.00	\$118.09	\$0.00	\$0.00	\$0.00	\$118.09	\$0.00	\$118.09
CIGNA	\$17,069.70	\$3,159.20	\$4,877.98	\$2,049.40	\$11,886.38	\$39,042.66	\$0.00	\$39,042.66
CIGNA GREAT WEST	\$982.10	\$0.00	\$0.00	\$0.00	\$0.00	\$982.10	\$0.00	\$982.10
COUNTRY LIFE INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$228.50	\$228.50	\$0.00	\$228.50
ESSENCE HEALTHCARE	\$0.00	\$0.00	\$0.00	\$280.00	\$0.00	\$280.00	\$0.00	\$280.00
ESSENCE HEALTHCARE (MEDICARE)	\$7,389.00	\$669.00	\$1,666.70	\$0.00	\$631.30	\$631.30	\$0.00	\$631.30
HARTFORD LIFE	\$0.00	\$0.00	\$0.00	\$0.00	\$2,980.00	\$12,704.70	(\$5,355.31)	\$7,349.39
HEALTH ALLIANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$102.64	\$102.64	\$0.00	\$102.64
HEALTH CHOICE	\$992.50	\$0.00	\$1,150.90	\$0.00	\$0.00	\$1,150.90	\$0.00	\$1,150.90
HEALTHLINK	\$2,782.50	\$0.00	\$0.00	\$0.00	\$0.00	\$992.50	\$0.00	\$992.50
HEALTHLINK - ILLINOIS	\$1,977.20	\$0.00	\$0.00	\$0.00	\$95.74	\$2,878.24	\$0.00	\$2,878.24
HOSPICE OF SOUTHERN ILLINOIS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,977.20	\$0.00	\$1,977.20
HUMANA	\$0.00	\$1,705.80	\$0.00	\$0.00	\$0.00	\$1,705.80	\$0.00	\$1,705.80
HUMANA-MEDICARE	\$0.00	\$0.00	\$0.00	\$170.53	\$0.00	\$170.53	\$0.00	\$170.53
INDIANA STATE COUNCIL OF ROOFERS	\$2,951.70	\$989.90	\$672.90	\$0.00	\$0.00	\$4,614.50	(\$2,105.46)	\$2,509.04
INDIANA STATE COUNCIL OF ROOFERS HEALTHLINK MEDICARE	\$0.00	\$0.00	\$0.00	\$142.30	\$286.17	\$428.47	\$0.00	\$428.47
MEDICARE B ILLINOIS	\$31,506.00	\$1,505.50	\$4,579.10	\$1,950.00	\$9,630.90	\$49,171.50	(\$35,181.35)	\$13,990.15
MERITAIN HEALTH INSURANCE	\$48,708.10	\$2,804.90	\$0.00	\$0.00	\$9,407.50	\$60,920.50	(\$28,218.65)	\$32,701.85
MERITAIN HEALTH INSURANCE	\$989.90	\$0.00	\$0.00	\$0.00	\$0.00	\$989.90	\$0.00	\$989.90

Aging Summary By Current Payer - Net

CITY OF MASCOUTAH

Current Payer	Cur	31-60	61-90	91-120	121+ Days	Balance	Expected Contractuals	Expected Payments
Molina Illinois (Medicare)	\$982.10	\$0.00	\$0.00	\$997.70	\$0.00	\$1,979.80	(\$874.09)	\$1,105.71
PRIVATE PAY GO TO COLLECTIONS	\$37,936.52	\$17,090.60	\$12,335.72	\$18,782.52	\$4,002.94	\$90,148.30	(\$20,182.97)	\$69,965.33
PRIVF - ILLINOIS SEXUAL ASSAULT WRITE OFF	\$0.00	\$0.00	\$0.00	\$0.00	(\$541.00)	(\$541.00)	\$0.00	(\$541.00)
PRIVF-CARE ACT WRITE OFF	\$0.00	\$0.00	\$0.00	\$0.00	(\$287.34)	(\$287.34)	\$0.00	(\$287.34)
Railroad Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$1,829.00	\$1,829.00	(\$951.27)	\$877.73
SECURE HORIZONS	\$6,704.40	\$0.00	\$0.00	\$0.00	\$0.00	\$6,704.40	(\$3,394.99)	\$3,309.41
TRICARE EAST REGION	\$7,120.00	\$2,216.20	\$976.90	\$0.00	\$3,102.20	\$13,415.30	\$0.00	\$13,415.30
Tricare for Life	\$1,252.90	\$381.37	\$479.47	\$0.00	\$1,423.80	\$3,537.54	\$0.00	\$3,537.54
UMR INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$95.17	\$95.17	\$0.00	\$95.17
United HealthCare	\$3,367.20	\$0.00	\$0.00	\$0.00	\$1,187.68	\$4,554.88	\$0.00	\$4,554.88
UNITED HEALTHCARE-MEDICARE	\$6,139.30	\$878.10	\$1,321.20	\$966.50	\$1,535.40	\$10,840.50	(\$5,418.21)	\$5,422.29
UNITEDHEALTH SHARED SERVICES	\$0.00	\$0.00	\$0.00	\$164.67	\$995.10	\$1,159.77	\$0.00	\$1,159.77
USAA LIFE INSURANCE	\$0.00	\$0.00	\$116.17	\$0.00	\$0.00	\$116.17	\$0.00	\$116.17
VETERANS ADMINISTRATION	\$1,246.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,246.00	\$0.00	\$1,246.00
VITAS HOSPICE OF CHICAGOLAND	\$0.00	\$837.80	\$0.00	\$0.00	\$0.00	\$837.80	\$0.00	\$837.80
WELL CARE- MC IL REPLACEMENT	\$0.00	\$0.00	\$0.00	\$865.10	\$0.00	\$865.10	(\$524.19)	\$340.91
Total AR Due:	\$184,833.82	\$32,506.46	\$30,936.13	\$27,362.52	\$48,872.08	\$324,511.01	(\$102,947.80)	\$221,563.21

57 % 10 % 10 % 8 % 15 %

Remaining Amount	NotEqual	0
Cut Off Date	Less Than Or Equal	09/30/2023
Company	Equal	CITY OF MASCOUTAH

Printed On: Tuesday, October 10, 2023

Printed By: AMB\pciungan

AGECPSUMNET

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CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council
FROM: Lynn Weidenbenner, Finance Coordinator
SUBJECT: September 2023 - Financial Reports
MEETING DATE: October 16, 2023

REQUESTED ACTION:

No Action Requested - Informational Document with Attachments

BACKGROUND & STAFF COMMENTS:

Please find the following simplified financial summary below along with the attachments for September 2023. If you have additional questions or desire additional information, please contact me. The September 2023 reports have been distributed to department heads & supervisors.

CITY OF MASCOUAH FINANCIAL SNAP SHOT SEPTEMBER 2023, 42% OF FISCAL YEAR ELAPSED

Operating Revenues/Expenses

The Snap Shot overview shows the City operating revenues at 45.25% for September 2023 with 5 months posted. This is on target with our operating budget.

The Snap Shot overview shows the City operating expenses at 36.27% for September 2023 with 5 months posted. This is slightly below the operating budget for the fiscal year.

Non-Operating Revenues/Expenses

The non-operating revenues are lower than the budget for September 2023 with 5 months posted primarily due to anticipated loan proceeds for the wwtp payments to post and possible credit line loans this fiscal year.

The non-operating expenses are over budget for 5 months posted due to project payments paid to date.

FUNDING:

FY2324 Budget

RECOMMENDATION:

None required.

SUGGESTED MOTION:

None required.

Prepared By: _____



Lynn Weidenbenner
Finance Coordinator

CITY OF MASCOUTAH
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

SNAP SHOT
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUES							
OPERATING REVENUES							
GENERAL FUND	1,022,300.10	2,854,013.89	487,765.10	2,265,467.52	5,109,309.00	(2,843,841.48)	44.34
RESTRICTED CEMETERY TRUST	714.37	2,759.76	768.41	4,902.98	8,000.00	(3,097.02)	61.29
LIGHT FUND	1,009,814.02	4,324,543.54	1,079,438.51	4,316,218.57	10,168,247.00	(5,852,028.43)	42.45
WATER & SEWER FUND	493,129.28	2,184,696.67	383,586.99	1,938,480.28	4,435,522.00	(2,497,041.72)	43.70
AMBULANCE FUND	242,663.50	635,184.61	234,561.94	584,617.33	1,143,673.00	(559,055.67)	51.12
PLAYGROUND & REC FUND	87,343.31	367,751.32	83,137.17	386,568.29	496,550.00	(109,981.71)	77.85
FIRE DEPARTMENT	54,890.46	146,114.86	42,514.18	124,711.71	177,700.00	(52,988.29)	70.18
IMRF FUND	98,351.92	308,967.16	87,581.74	301,377.77	599,725.00	(298,347.23)	50.25
POLICE PENSION FUND	130,956.02	354,981.08	114,136.70	339,849.87	539,000.00	(199,150.13)	63.05
TOTAL OPERATING REVENUES	3,140,162.98	11,179,012.89	2,513,490.74	10,262,194.32	22,677,726.00	(12,415,531.68)	45.25
NON-OPERATING REVENUES							
LOAN PROCEEDS-TIF3 LINE OF CRED	-	-	-	-	4,000,000.00	(4,000,000.00)	-
LOAN PROCEEDS-LF LINE OF CREDI	-	-	-	-	3,000,000.00	(3,000,000.00)	-
ELECTRIC PHASE II LOAN	328,051.76	328,051.76	-	282,920.46	2,000,000.00	(1,717,079.54)	14.15
MFT	28,482.96	146,629.72	33,134.11	198,544.12	345,380.00	(146,835.88)	57.49
SPECIAL SERVICES AREA (SSA)	5,153.31	14,089.58	4,474.08	14,403.19	20,000.00	(5,596.81)	72.02
TIF 1 FUND	2.63	8.16	4.79	23.13	-	23.13	-
TIF 2B FUND	356,951.88	982,320.15	339,100.07	991,405.02	1,286,386.00	(294,980.98)	77.07
WATER/SEWER LOAN INCOME	-	5,213,561.00	-	579,236.11	1,270,000.00	(690,763.89)	45.61
BUSINESS DISTRICT	10,625.36	44,260.49	9,829.99	42,053.79	93,000.00	(50,946.21)	45.22
TIF 3	35,457.81	237,658.93	65,436.71	226,454.29	297,830.00	(71,375.71)	76.03
DEBT SERVICE FUND	55,651.94	145,432.54	45,190.11	130,106.08	183,207.00	(53,100.92)	71.02
TOTAL NONOPERATING REVENUE	820,377.65	7,112,012.33	497,169.86	2,465,146.19	12,495,803.00	(10,030,656.81)	19.73
GRAND TOTAL - ALL REV	3,960,540.63	18,291,025.22	3,010,660.60	12,727,340.51	35,173,529.00	(22,446,188.49)	36.18
EXPENSES							
OPERATING EXPENSES							
PERSONNEL EXPENSES	810,246.02	3,448,107.24	805,494.39	3,374,669.53	8,597,774.00	5,223,104.47	39.25
NON-PERSONNEL EXPENSES	406,379.38	1,289,635.55	246,806.45	1,175,583.59	4,686,070.00	3,510,486.41	25.09
SUB-TOTAL	1,216,625.40	4,737,742.79	1,052,300.84	4,550,253.12	13,283,844.00	8,733,590.88	34.25
WHOLESALE/RETAIL/OTHER EXP	582,882.17	2,591,228.08	613,438.59	2,646,611.70	6,557,912.00	3,911,300.30	40.36
TOTAL OPERATING EXPENSES	1,799,507.57	7,328,970.87	1,665,739.43	7,196,864.82	19,841,756.00	12,644,891.18	36.27
NON-OPERATING EXPENSES							
CAPITAL PROJECTS LIST	11,654.00	97,414.25	190.95	141,152.79	478,300.00	337,147.21	29.51
FIXED ASSET REPLACEMENT LIST	62,372.43	250,235.27	11,602.66	74,279.19	1,025,500.00	951,220.81	7.24
PROJECT PAYMENTS	1,132,812.58	8,956,315.72	1,782,095.46	7,873,068.78	13,189,230.00	5,316,161.22	59.69
DEBT PAYMENT	497,427.23	685,130.49	-	293,271.31	2,298,670.00	2,005,398.69	12.76
TOTAL NON-OPERATING EXPENSES	1,704,266.24	9,989,095.73	1,793,889.07	8,381,772.07	16,991,700.00	8,609,927.93	49.33
GRAND TOTAL - ALL EXP	3,503,773.81	17,318,066.60	3,459,628.50	15,578,636.89	36,833,456.00	21,254,819.11	42.29
NET REV OVER EXP	456,766.82	972,958.62	(448,967.90)	(2,851,296.38)	(1,659,927.00)	(1,191,369.38)	

CITY OF MASCOUTAH
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUES							
TAXES RECEIVED-STATE & COUNT	1,371,994.87	4,445,901.21	1,262,394.98	4,347,431.06	7,416,887.00	(3,069,455.94)	58.62
TAXES RECEIVED-UTILITY	37,728.15	176,691.55	38,780.88	172,985.52	405,437.00	(232,451.48)	42.67
GRANTS/LOANS	328,051.76	5,564,112.76	-	862,156.57	10,270,000.00	(9,407,843.43)	8.39
LICENSES & FEES	20,565.39	111,070.17	22,766.08	113,730.60	285,539.00	(171,808.40)	39.83
PERMITS & MAINT CODE CHARGES	10,769.64	64,897.21	(14,752.90)	(6,526.77)	144,850.00	(151,376.77)	(4.51)
FRANCHISE/MAINTENANCE FEES	5,675.77	101,287.46	6,124.74	101,275.69	206,974.00	(105,698.31)	48.93
CEMETERY CARE	2,950.00	21,250.00	1,650.00	11,500.00	35,000.00	(23,500.00)	32.86
REIMBURSEMENTS & FINES	59,748.65	227,360.57	58,580.28	230,458.32	553,725.00	(323,266.68)	41.62
RENTS, LEASES & LABOR	19,092.29	97,688.41	13,371.23	103,550.78	358,500.00	(254,949.22)	28.88
INCOME FROM OPERATIONS	1,481,296.36	6,671,517.40	1,583,571.76	6,610,008.90	15,139,203.00	(8,529,194.10)	43.66
DEBT RECOVERY/IMRF REIMB	21,997.74	81,883.62	18,617.48	84,091.70	153,839.00	(69,747.30)	54.66
INTEREST INCOME	10,877.55	37,863.67	16,829.07	63,577.16	102,875.00	(39,297.84)	61.80
OTHER INCOME	589,792.46	689,501.19	2,727.00	33,100.98	95,700.00	(62,599.02)	34.59
HEALTH INS INCOME	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	5,000.00	(5,000.00)	-
TOTAL REVENUES	3,960,540.63	18,291,025.22	3,010,660.60	12,727,340.51	35,173,529.00	(22,446,188.49)	36.18

CITY OF MASCOUTAH
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
OPERATING EXPENSES							
PERSONNEL EXPENSES							
WAGES/SALARIES	563,215.78	2,209,859.90	538,456.65	2,160,333.54	5,288,250.00	3,127,916.46	40.85
EMPLOYEE BENEFITS	247,030.24	1,238,247.34	267,037.74	1,214,335.99	3,309,524.00	2,095,188.01	36.69
TOTAL PERSONNEL EXPENSES	810,246.02	3,448,107.24	805,494.39	3,374,669.53	8,597,774.00	5,223,104.47	39.25
NON-PERSONNEL EXPENSES							
GENERAL EXPENSES	9,192.87	88,585.16	28,338.24	99,108.99	672,675.00	573,566.01	14.73
MONITORING & PERMITS	1,128.50	18,892.68	932.10	4,904.96	108,400.00	103,495.04	4.52
UTILITIES	87,744.93	274,906.45	36,172.81	176,293.82	614,060.00	437,766.18	28.71
MAINTENANCE & REPAIR	205,255.53	451,937.32	78,718.43	356,813.24	1,622,600.00	1,265,786.76	21.99
SUPPLIES & EQUIPMENT	41,107.00	191,018.67	50,045.90	211,745.85	694,100.00	482,354.15	30.51
PROFESSIONAL SERVICES	61,818.30	252,509.38	45,608.97	312,350.63	974,235.00	661,884.37	32.06
OTHER EXPENSES	132.25	11,785.89	6,990.00	14,366.10	-	-	-
OTHER EXPENSES	-	-	-	-	-	-	-
OTHER EXPENSES	-	-	-	-	-	-	-
OTHER EXPENSES	132.25	11,785.89	6,990.00	14,366.10	-	(14,366.10)	-
TOTAL NON-PERSONNEL EXP	406,379.38	1,289,635.55	246,806.45	1,175,583.59	4,686,070.00	3,510,486.41	25.09
WHOLESALE/RETAIL							
WHOLESALE/RETAIL/OTH EXP	582,882.17	2,591,228.08	613,438.59	2,646,611.70	6,557,912.00	3,911,300.30	40.36
TOTAL WHOLESALE/RETAIL	582,882.17	2,591,228.08	613,438.59	2,646,611.70	6,557,912.00	3,911,300.30	40.36
TOTAL OPERATING EXPENSES	1,799,507.57	7,328,970.87	1,665,739.43	7,196,864.82	19,841,756.00	12,644,891.18	36.27

CITY OF MASCOUTAH
REVENUE AND EXPENSE CATEGORIES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

CONSOLIDATED REVENUES AND EXPENSES - SUPER SUMMARY
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NON-OPERATING EXPENSES							
CAPITAL PROJECTS (CIP) LIST							
ADMINISTRATION	-	-	-	-	-	-	-
PUBLIC SAFETY	9,926.32	41,336.57	190.95	83,425.92	129,800.00	46,374.08	64.27
CEMETERY	-	-	-	-	35,000.00	35,000.00	-
MAINTENANCE	-	-	-	-	-	-	-
PARKS & RECREATION	-	-	-	57,726.87	225,000.00	167,273.13	25.66
POWER DEPARTMENT	-	1,500.00	-	-	58,000.00	58,000.00	-
WATER/SEWER DEPARTMENT	-	1,620.00	-	-	18,000.00	18,000.00	-
STREET DEPARTMENT	-	51,230.00	-	-	10,000.00	10,000.00	-
FIRE DEPARTMENT	1,727.68	1,727.68	-	-	2,500.00	2,500.00	-
TOTAL CIP LIST	11,654.00	97,414.25	190.95	141,152.79	478,300.00	337,147.21	29.51
FIXED ASSET REPLACEMENT (FAR) LIST							
ADMINISTRATION	253.88	253.88	-	1,764.36	15,000.00	13,235.64	11.76
PUBLIC SAFETY	50.00	95,748.84	1,273.18	16,034.54	29,500.00	13,465.46	54.35
CEMETERY	-	-	-	-	5,000.00	5,000.00	-
MAINTENANCE	-	-	-	-	100,000.00	100,000.00	-
PARKS & RECREATION	-	4,547.00	-	19,781.44	21,000.00	1,218.56	94.20
POWER DEPARTMENT	100,000.00	100,000.00	10,329.48	29,533.10	460,000.00	430,466.90	6.42
WATER/SEWER DEPARTMENT	22,068.55	22,068.55	-	6,250.00	110,000.00	103,750.00	5.68
STREET DEPARTMENT	-	59,950.00	-	-	110,000.00	110,000.00	-
FIRE DEPARTMENT	(60,000.00)	(32,333.00)	-	-	-	-	-
TIF2B	-	-	-	915.75	175,000.00	174,084.25	0.52
TOTAL FAR LIST	62,372.43	250,235.27	11,602.66	74,279.19	1,025,500.00	951,220.81	7.24
PROJECTS							
PROJECT PAYMENTS	1,132,812.58	8,956,315.72	1,782,095.46	7,873,068.78	13,189,230.00	5,316,161.22	59.69
TOTAL PROJECTS LIST	1,132,812.58	8,956,315.72	1,782,095.46	7,873,068.78	13,189,230.00	5,316,161.22	59.69
DEBT							
DEBT PAYMENT	-	-	-	-	-	-	-
DEBT PAYMENT	497,427.23	685,130.49	-	293,271.31	2,298,670.00	2,005,398.69	12.76
TOTAL DEBT LIST	497,427.23	685,130.49	-	293,271.31	2,298,670.00	2,005,398.69	12.76
TOTAL NON-OPS EXPENSES	1,704,266.24	9,989,095.73	1,793,889.07	8,381,772.07	16,991,700.00	8,609,927.93	49.33
TOTAL ALL EXPENSES	3,503,773.81	17,318,066.60	3,459,628.50	15,578,636.89	36,833,456.00	21,254,819.11	42.29

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

CONSOLIDATED EXPENSES
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
OPERATING EXPENSES						
5000 WAGES/SALARIES						
5001 REGULAR SALARIES	1,847,210.12	466,583.75	1,784,802.32	4,597,633.00	2,812,830.68	38.82
5010 OVERTIME	166,874.91	34,993.64	145,890.19	328,052.00	182,161.81	44.47
5020 TEMP/PARTTIME HELP	177,274.87	32,979.26	210,541.03	282,165.00	71,623.97	74.62
5040 COUNCIL STIPENDS	18,500.00	3,900.00	19,100.00	44,400.00	25,300.00	43.02
5050 INCENTIVE PAY - DEFERRED COMPE	-	-	-	36,000.00	36,000.00	-
TOTAL WAGES/SALARIES	2,209,859.90	538,456.65	2,160,333.54	5,288,250.00	3,127,916.46	40.85
5100 EMPLOYEE BENEFITS						
5101 SOCIAL SECURITY	161,089.99	39,747.43	157,502.77	402,500.00	244,997.23	39.13
5200 HEALTH INSURANCE	548,024.92	103,075.20	570,267.47	1,394,310.00	824,042.53	40.90
5300 WORKER'S COMPENSATION	-	-	-	123,500.00	123,500.00	-
5350 UNEMPLOYMENT INSURANCE	-	-	-	-	-	-
5400 IMRF	326,344.06	78,896.01	349,778.05	869,839.00	520,060.95	40.21
5500 RETIREMENT HEALTH INSURANCE	-	-	-	-	-	-
5600 POLICE RETIREMENT	196,568.64	43,789.10	128,465.62	495,000.00	366,534.38	25.95
5650 POLICE PENSION	2,390.73	1,500.00	6,805.02	10,000.00	3,194.98	68.05
5700 FD DEATH BENEFITS	-	-	1,314.36	2,800.00	1,485.64	46.94
5800 PHYS/CDL/DRUG TEST/SHOTS	3,829.00	30.00	202.70	11,575.00	11,372.30	1.75
TOTAL EMPLOYEE BENEFITS	1,238,247.34	267,037.74	1,214,335.99	3,309,524.00	2,095,188.01	36.69
TOTAL PERSONNEL EXPENSES	3,448,107.24	805,494.39	3,374,669.53	8,597,774.00	5,223,104.47	39.25
6000 GENERAL EXPENSES						
6001 OFFICE SUPPLIES	27,222.64	7,574.87	33,437.27	78,000.00	44,562.73	42.87
6020 DUES & MEMBERSHIPS	4,841.83	226.00	4,332.75	11,400.00	7,067.25	38.01
6040 TRAINING, CONF. & EDUC. REIMB.	13,524.26	3,070.66	14,392.99	68,480.00	54,087.01	21.02
6060 COUNCIL/CM EXPENSES	7,018.35	505.53	3,139.70	5,000.00	1,860.30	62.79
6061 MAYOR EXPENSES	755.44	(40.00)	2,234.28	6,000.00	3,765.72	37.24
6062 COUNCIL EXPENSES	310.00	-	310.00	8,000.00	7,690.00	3.88
6065 ECONOMIC DEV/PLANNING EXPENSES	7,482.49	11,878.62	29,082.74	8,500.00	(20,582.74)	342.15
6066 PLAN & DEV - STUDIES	1,069.37	-	-	-	-	-
6070 UNIFORMS-ALLOWANCE	9,631.54	2,055.58	8,425.21	25,300.00	16,874.79	33.30
6075 RENTS & LEASES	2,247.48	441.03	2,234.83	162,000.00	159,765.17	1.38
6080 SUNDRY - MISCELLANEOUS EXPENSE	5,712.93	441.70	2,496.07	16,650.00	14,153.93	14.99
6081 DUMMY CONVERSION ACCT	-	-	-	-	-	-
6085 COMMUNITY RELATIONS	8,768.83	2,184.25	(2,680.85)	43,000.00	45,680.85	(6.23)
6090 GENERAL INSURANCE	-	-	1,704.00	240,345.00	238,641.00	0.71
TOTAL GENERAL EXPENSES	88,585.16	28,338.24	99,108.99	672,675.00	573,566.01	14.73
6200 MONITORING & PERMITS						
6210 PERMITS	15,000.00	-	-	15,000.00	15,000.00	-
6230 LAB EQUIPMENT/SAMPLES EXP	3,892.68	932.10	4,904.96	35,900.00	30,995.04	13.66
6260 CLEAN UP/DISPOSAL	-	-	-	57,500.00	57,500.00	-
TOTAL MONITORING & PERMITS	18,892.68	932.10	4,904.96	108,400.00	103,495.04	4.52

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

CONSOLIDATED EXPENSES
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
6300 UTILITIES						
6301 TELEPHONE	13,792.87	1,071.10	13,801.80	33,830.00	20,028.20	40.80
6310 GAS CO (AMEREN)	7,591.34	759.92	6,850.79	37,900.00	31,049.21	18.08
6320 WATER/SEWER	11,653.96	2,724.50	13,993.05	21,500.00	7,506.95	65.08
6330 ELECTRIC	190,531.21	24,261.69	105,664.04	424,280.00	318,615.96	24.90
6335 HIST SOC UTIL/CEM CHAP UTIL	13,376.11	954.87	4,215.54	13,450.00	9,234.46	31.34
6336 SENIOR CENTER UTIL/OTHER	5,300.30	957.43	4,033.08	10,150.00	6,116.92	39.73
6340 ELECTRIC (STREET LIGHTS)	32,060.33	5,443.30	27,041.02	70,000.00	42,958.98	38.63
6350 MISC - JULIE	600.33	-	694.50	2,950.00	2,255.50	23.54
6360 PAGER RENTAL	-	-	-	-	-	-
6370 RUBBISH	-	-	-	-	-	-
6380 UB CONVENIENCE FEE	-	-	-	-	-	-
TOTAL UTILITIES	274,906.45	36,172.81	176,293.82	614,060.00	437,766.18	28.71
6500 MAINTENANCE & REPAIR						
6510 M&R - EQUIPMENT	53,664.65	2,973.43	36,456.97	129,850.00	93,393.03	28.08
6515 M&R - OFFICE EQUIPMENT	-	-	-	3,750.00	3,750.00	-
6520 M&R - BUILDING/FACILITIES	25,636.09	2,865.66	24,001.19	141,700.00	117,698.81	16.94
6530 M&R - VEHICLES/EQUIPMENT	27,525.23	9,183.78	24,168.96	98,100.00	73,931.04	24.64
6540 M&R - GROUNDS/STREET ROW	2,838.50	699.66	13,787.83	23,200.00	9,412.17	59.43
6550 M&R - TRANSMISSION/COLLECTION	154,537.73	46,199.98	171,895.63	520,000.00	348,104.37	33.06
6555 M&R - STREETS/SIDEWALKS/STREET	4,177.80	8,536.64	13,569.44	30,000.00	16,430.56	45.23
6560 M&R - SPECIAL PROJECTS	15,450.16	5,027.38	65,794.77	406,000.00	340,205.23	16.21
6565 M&R - SIDEWALK PROGRAM	-	-	1,245.75	20,000.00	18,754.25	6.23
6570 M&R - MFT	168,107.16	3,231.90	5,892.70	250,000.00	244,107.30	2.36
TOTAL MAINTENANCE & REPAIR	451,937.32	78,718.43	356,813.24	1,622,600.00	1,265,786.76	21.99
6700 SUPPLIES & EQUIPMENT						
6710 GENERAL SUPPLIES	28,304.38	4,080.34	17,434.96	88,350.00	70,915.04	19.73
6720 CHEMICALS	12,352.31	10,030.10	34,402.83	61,500.00	27,097.17	55.94
6730 INVENTORY SUPPLIES	66,118.54	19,186.34	98,907.57	319,000.00	220,092.43	31.01
6740 TOOLS/SMALL PARTS	19,043.82	4,495.67	12,346.31	42,600.00	30,253.69	28.98
6741 SEC A/R SUPPLIES - NEGATIVE OK	(16,235.08)	(1,145.46)	(18,445.45)	-	18,445.45	-
6750 PRODUCTION - FUEL/DIESEL	-	-	-	-	-	-
6760 GAS, DIESEL & OIL	81,434.70	13,398.91	67,099.63	182,650.00	115,550.37	36.74
6770 NON-VEHICLE OIL & LUBRICANTS	-	-	-	-	-	-
TOTAL SUPPLIES & EQUIPMENT	191,018.67	50,045.90	211,745.85	694,100.00	482,354.15	30.51
7000 PROFESSIONAL SERVICES						
7001 LEGAL	25,354.51	5,431.13	25,500.14	80,000.00	54,499.86	31.88
7100 ACCOUNTING - AUDIT	5,000.00	-	5,000.00	24,000.00	19,000.00	20.83
7200 COMPUTERS	67,591.14	9,602.45	76,495.26	130,000.00	53,504.74	58.84
7300 OTHER - TWM/BHMG/ETC.	8,654.12	12,672.50	82,286.75	231,500.00	149,213.25	35.55
7310 OTHER - TAC	-	-	-	-	-	-
7400 OTHER - FIRE CALLS, REIMB	-	-	-	24,000.00	24,000.00	-
7500 CONTRACTUAL SERVICES	145,909.61	17,902.89	123,068.48	484,735.00	361,666.52	25.39
TOTAL PROFESSIONAL SERVICES	252,509.38	45,608.97	312,350.63	974,235.00	661,884.37	32.06

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

CONSOLIDATED EXPENSES
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
8000 OTHER EXPENSES						
8030 GENERAL OVERHEAD CONTRIBUTION	-	-	-	-	-	-
8020 TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
8010 DEVELOPER EXPENSE (IN/OUT)	11,785.89	6,990.00	14,366.10	-	(14,366.10)	-
TOTAL OTHER EXPENSES	11,785.89	6,990.00	14,366.10	-	(14,366.10)	-
7900 WHOLESALE/RETAIL						
7901 IMEA POWER PURCHASE	2,380,923.22	562,112.07	2,422,477.71	6,022,292.00	3,599,814.29	40.23
7910 WATER - PURCHASE	195,824.74	48,360.69	209,029.62	504,517.00	-	-
7920 GARGAGE - CITY BULK PAYMENT	-	-	-	-	-	-
7930 MUNICIPAL UTILITY TAX	14,480.12	2,965.83	15,104.37	31,103.00	15,998.63	48.56
7940 PURCHASE/REIMBURSE	-	-	-	-	-	-
7950 FUND RAISER	-	-	-	-	-	-
TOTAL WHOLESALE/RETAIL	2,591,228.08	613,438.59	2,646,611.70	6,557,912.00	3,911,300.30	40.36
TOTAL OPERATING EXPENSES	7,328,970.87	1,665,739.43	7,196,864.82	19,841,756.00	12,644,891.18	36.27
NON-OPERATING EXPENSES						
8200 CAPITAL PROJECTS (CIP) LIST						
ADMINISTRATION/PLANNING						
8201 CIP-	-	-	-	-	-	-
8205 CIP-	-	-	-	-	-	-
8201 CIP-	-	-	-	-	-	-
TOTAL ADMINISTRATION	-	-	-	-	-	-
PUBLIC SAFETY						
8201 CIP-RADAR	1,915.00	400.00	2,517.50	4,300.00	1,782.50	58.55
8251 CIP-ROLLING BRIDGE JACK SPLIT	2,000.00	-	-	-	-	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	2,000.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT	-	-	-	5,000.00	5,000.00	-
8254 CIP-TIRE CHANGER SPLIT	-	-	-	5,500.00	5,500.00	-
8255 CIP-TIRE BALANCER SPLIT	-	-	-	6,000.00	6,000.00	-
8254 CIP-TIRE CHANGER SPLIT AMB	-	-	-	6,000.00	6,000.00	-
8255 CIP-TIRE BALANCER SPLIT AMB	-	-	-	4,000.00	4,000.00	-
8205 CIP-CAR (1 OR 2 SQUAD CARS)	35,258.57	(250.00)	80,735.57	95,000.00	14,264.43	84.98
8210 CIP-K9 ADDITION	163.00	40.95	172.85	4,000.00	3,827.15	4.32
TOTAL PUBLIC SAFETY	41,336.57	190.95	83,425.92	129,800.00	46,374.08	64.27
CEMETERY						
8205 CIP-PICKUP TRUCK W/ 8' BED	-	-	-	35,000.00	35,000.00	-
TOTAL CEMETERY	-	-	-	35,000.00	35,000.00	-
MAINTENANCE						
8201 CIP-	-	-	-	-	-	-
8203 CIP-	-	-	-	-	-	-
TOTAL MAINTENANCE	-	-	-	-	-	-
PARKS/CIVIC CENTER/POOL						
8210 CIP-BAT WING DECK MOWER	-	-	-	20,000.00	20,000.00	-
8211 CIP-TRACTOR W/ HYDRAULICS (MIA REQL	-	-	57,726.87	30,000.00	(27,726.87)	192.42
8212 CIP-BALLFIELD BATHROOMS/CONC STANI	-	-	-	175,000.00	175,000.00	-
TOTAL PARKS/CIVIC CENTER/POOL	-	-	57,726.87	225,000.00	167,273.13	25.66

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

CONSOLIDATED EXPENSES
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
FIRE DEPARTMENT						
8201 CIP-MISCELLANEOUS	1,727.68	-	-	2,500.00	2,500.00	-
8204 CIP-	-	-	-	-	-	-
8203 CIP-	-	-	-	-	-	-
TOTAL FIRE DEPARTMENT	1,727.68	-	-	2,500.00	2,500.00	-
POWER DEPARTMENT						
8206 CIP-LINEMAN BUCKET TRUCK	-	-	-	25,000.00	25,000.00	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	750.00	-	-	-	-	-
8251 CIP-ROLLING BRIDGE JACK SPLIT	750.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT	-	-	-	20,000.00	20,000.00	-
8254 CIP-TIRE CHANGER SPLIT PROD	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT PROD	-	-	-	3,000.00	3,000.00	-
8254 CIP-TIRE CHANGER SPLIT	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT	-	-	-	3,000.00	3,000.00	-
TOTAL POWER DEPARTMENT	1,500.00	-	-	58,000.00	58,000.00	-
WATER/SEWER DEPARTMENT						
8251 CIP-ROLLING BRIDGE JACK-FLEET SPLIT	870.00	-	-	-	-	-
8251 CIP-ROLLING BRIDGE JACK-FLEET SPLIT	750.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT WTR	-	-	-	2,500.00	2,500.00	-
8254 CIP-TIRE CHANGER SPLIT PROD WTR	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT PROD WTR	-	-	-	3,000.00	3,000.00	-
8253 CIP-SUPPLY YARD FENCE SPLIT SWR	-	-	-	2,500.00	2,500.00	-
8254 CIP-TIRE CHANGER SPLIT PROD SWR	-	-	-	3,500.00	3,500.00	-
8255 CIP-TIRE BALANCER SPLIT PROD SWR	-	-	-	3,000.00	3,000.00	-
TOTAL WATER/SEWER DEPARTMENT	1,620.00	-	-	18,000.00	18,000.00	-
STREET DEPARTMENT						
8250 CIP-USED DOZER	-	-	-	-	-	-
8252 CIP-UTILITY/SERVICE TRUCK	51,230.00	-	-	-	-	-
8253 CIP-SUPPLY YARD FENCE SPLIT	-	-	-	10,000.00	10,000.00	-
TOTAL STREET DEPARTMENT	51,230.00	-	-	10,000.00	10,000.00	-
TOTAL CIP LIST	97,414.25	190.95	141,152.79	478,300.00	337,147.21	29.51

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

CONSOLIDATED EXPENSES
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
8500 FIXED ASSET REPLACEMENT (FAR) LIST						
ADMINISTRATION						
8510 FAR-MISC	-	-	-	-	-	-
8502 FAR-COMPUTERS	253.88	-	1,764.36	15,000.00	13,235.64	11.76
TOTAL ADMINISTRATION	253.88	-	1,764.36	15,000.00	13,235.64	11.76
PUBLIC SAFETY						
8522 FAR-GUNS/RIFLES	(330.21)	-	-	-	-	-
8507 FAR-SURVEILLANCE EQUIP/GRANT	-	-	194.30	-	(194.30)	-
8524 FAR-WATCHGUARD CAR VIDEO	(4,238.69)	-	-	-	-	-
8508 FAR-BULLET PROOF VESTS	-	-	-	5,000.00	5,000.00	-
8526 FAR-AMBULANCE RADIOS	16,043.73	-	-	-	-	-
8505 FAR-POLICE RADIOS	42,459.93	-	-	-	-	-
8517 FAR-TASERS	-	-	-	2,500.00	2,500.00	-
8525 FAR-MISC AMB DEPT	-	-	-	5,000.00	5,000.00	-
8515 FAR-AMB STRETCHER	27,912.48	-	-	-	-	-
8518 FAR-AMBULANCE	-	269.28	4,239.28	5,000.00	760.72	84.79
8527 FAR-LIFEARM CPR DEVICE	13,851.60	-	-	-	-	-
8525 FAR-POLICE COMPUTERS	50.00	1,003.90	11,600.96	12,000.00	399.04	96.67
TOTAL PUBLIC SAFETY	95,748.84	1,273.18	16,034.54	29,500.00	13,465.46	54.35
CEMETERY/MAINTENANCE						
8501 FAR-MOBILE MATS CEMETERY	-	-	-	5,000.00	5,000.00	-
8503 FAR-AIR UNITS	-	-	-	100,000.00	100,000.00	-
8506 FAR-MAINT VAN	-	-	-	-	-	-
TOTAL CEMETERY	-	-	-	105,000.00	105,000.00	-
PARKS/CIVIC CENTER/POOL						
8503 FAR-PARK FAR MISC	4,547.00	-	-	-	-	-
8519 FAR-	-	-	-	-	-	-
8501 FAR-MISCELLANEOUS	-	-	19,781.44	21,000.00	1,218.56	94.20
TOTAL PARKS/CIVIC CENTER/POOL	4,547.00	-	19,781.44	21,000.00	1,218.56	94.20
POWER DEPARTMENT						
8546 FAR-REPLACE DUMP TRUCK	-	-	-	85,000.00	85,000.00	-
8545 FAR-F21=I64 OVERHEAD LINECROSSING	-	-	-	-	-	-
8526 FAR-LED LT FIXTURE/IMEA GRANT	-	10,329.48	10,329.48	25,000.00	14,670.52	41.32
8547 FAR-REPLACE E-4 DUMP TRUCK	-	-	-	200,000.00	200,000.00	-
8543 FAR-AMI METERING WAVE SPLIT	100,000.00	-	19,203.62	150,000.00	130,796.38	12.80
TOTAL POWER DEPARTMENT	100,000.00	10,329.48	29,533.10	460,000.00	430,466.90	6.42

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

CONSOLIDATED EXPENSES
42% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
WATER/SEWER DEPARTMENT						
8543 FAR-AMI METERING WAVE SPLIT	11,034.28	-	3,125.00	50,000.00	46,875.00	6.25
8543 FAR-AMI METERING WAVE SPLIT	11,034.27	-	3,125.00	50,000.00	46,875.00	6.25
8505 FAR-RAISED MANHOLES	-	-	-	-	-	-
8548 FAR-LOCATOR FOR WATER	-	-	-	10,000.00	10,000.00	-
TOTAL WATER/SEWER DEPARTMENT	22,068.55	-	6,250.00	110,000.00	103,750.00	5.68
STREET DEPARTMENT						
8519 FAR-1 TON TRUCK	-	-	-	110,000.00	110,000.00	-
8542 FAR-3/4 TON SERVICE TRUCK	59,950.00	-	-	-	-	-
8539 FAR-	-	-	-	-	-	-
TOTAL STREET DEPARTMENT	59,950.00	-	-	110,000.00	110,000.00	-
FIRE DEPARTMENT						
8506 FAR-AS SPECIFIED	-	-	-	-	-	-
8507 FAR-AS SPECIFIED	(32,333.00)	-	-	-	-	-
TIF2B						
8501 FAR-RECONDUCTOR LEBANON ST	-	-	915.75	175,000.00	174,084.25	0.52
TOTAL FIRE DEPARTMENT	(32,333.00)	-	915.75	175,000.00	174,084.25	0.52
TOTAL FAR LIST	250,235.27	11,602.66	74,279.19	1,025,500.00	951,220.81	7.24
PROJECTS						
PROJECT PAYMENTS	8,956,315.72	1,782,095.46	7,873,068.78	13,189,230.00	5,316,161.22	59.69
TOTAL PROJECTS LIST	8,956,315.72	1,782,095.46	7,873,068.78	13,189,230.00	5,316,161.22	59.69
DEBT						
DEBT PAYMENTS	685,130.49	-	293,271.31	2,298,670.00	2,005,398.69	12.76
TOTAL DEBT LIST	685,130.49	-	293,271.31	2,298,670.00	2,005,398.69	12.76
TOTAL NON-OPS EXPENSES	9,989,095.73	1,793,889.07	8,381,772.07	16,991,700.00	8,609,927.93	49.33
GRAND TOTAL - ALL EXPENSES	17,318,066.60	3,459,628.50	15,578,636.89	36,833,456.00	21,254,819.11	42.29

CITY OF MASCOUTAH

Public Works Directors Report

TO: Honorable Mayor and Council
FROM: Jesse Carlton, Public Works Director
SUBJECT: Public Works– Status Report
MEETING DATE: October 16th, 2023

Public Works Department

- The Public Works Department completed 823 work orders in the month of September.

Street Department

- Closed City parking lot west of post office for sealing and restriped
- Leveled off piles of dirt at Scheve Park where homecoming traffic parked
- Delivered barricades in multiple locations for bicycle pub crawl
- Repaired damaged street and stop signs at Winnebago Way and Kankakee Trail
- Milled down hump on S Railway and Union St
- 2023 oil and chip program
 - Swept streets in the program
 - Sprayed weeds on edges of streets
 - Trimmed low hanging branches in streets
 - Cold patched potholes and damaged areas
 - Dura patched damaged areas
 - Pushed up deliveries of CM 16 trap rock from Beelman at stockpile
 - Set up and took down temporary no parking signs
- Set up signs, barricades, caution tape and helped with other set up for National Night Out at the Park
- Ran Street Sweeper across newly oiled and chipped streets to remove excess trap rock
- Mowed the retention pond on N 10th St
- Patched potholes
- Completed regular maintenance at the Yard Waste Dump
- Sprayed for mosquitoes throughout town
- Swept streets throughout town
- Checked trashcans weekly
- Completed daily work orders


Water Department

- Cut in a new 6" valve at the sewer plant
- Worked with contractor on inspections of the City's water tower and storage tank
- Assisted the Street Department with Oil and Chip
- Covered manholes and valves within Oil and Chip streets
- Started hydrant flushing program
- Worked on winterizing the City Pool
- Put in degreaser in trouble manholes in town
- Cleaned sewer mains in various areas of town
- Checked lift stations and simulated alarms
- Changed water meters
- Performed daily tests and meter readings for the IEPA
- Completed daily operations of the City's Wastewater Plant
- Completed daily locates and work orders
- Read meters for City owned utilities

Electric Department

- Repaired bad secondary electric on Michelle Dr.
- Repaired security lights
- Removed old transformer and junction cabinet from South Breaker Station
- Changed Silver Creek Estates lights to LED
- Moved primary electric for townhomes at 10th and South St
- Installed electric service to Boeing water meter vault
- Changed poles
 - 719 Dere Bere
 - Bernard and Patterson
 - Market and Oak
- Installed permanent services at
 - 1054 Arbor Glen
 - 827 Topaz Ct
- Installed underground electric for lights on Lebanon St
- Repaired Underground electric in easement behind Adam Ct
- Trimmed Trees
- Continued repair of fiber issues throughout the system
- Conducted monthly substation checks
- Completed daily work orders and locates

Prepared By


Jesse Carlton, Public Works Director

Permit Number	Application Date	Property Address	Total Fees	Total Valuation
Electrical Permits				
EL-23-022	09/12/2023	108 E MAIN ST	75.00	0.00
Total Electrical Permits:			75.00	0.00
1				
Fence Permits				
F-23-036	09/12/2023	539 N AUGUST ST	28.55	3,806.00
F-23-037	09/12/2023	1262 LARKSPUR DR	0.00	11,000.00
F-23-038	09/14/2023	638 MORTAR ST	84.98	11,330.15
F-23-039	09/14/2023	1129 QUAIL POINT	105.00	14,000.00
Total Fence Permits:			218.53	40,136.15
4				
Finished Basement Building Permit				
MAS-23-080	08/22/2023	913 INDIAN PRAIRIE DR	320.00	44,000.00
Total Finished Basement Building Permit:			320.00	44,000.00
1				
NEW RESIDENTIAL BUILDING BRICKYARD				
MAS-23-069	08/15/2023	700 MORTAR ST	6,333.83	259,773.10
Total NEW RESIDENTIAL BUILDING BRICKYARD:			6,333.83	259,773.10
1				
New Residential Building Permit				
MAS-23-077	08/22/2023	777 TOPAZ CT	7,220.51	298,000.00
MAS-23-082	08/28/2023	1539 LEXI LN	5,990.76	250,000.00
Total New Residential Building Permit:			13,211.27	548,000.00
2				
Residential Remodel Building Permit				
MAS-23-083	08/29/2023	312 WILMAGLEN DR	146.00	9,200.00
Total Residential Remodel Building Permit:			146.00	9,200.00
1				
Shed/Garage on Foundation (over 200 sq ft)				
MAS-23-087	09/14/2023	721 W SOUTH ST	102.47	493.00
Total Shed/Garage on Foundation (over 200 sq ft):			102.47	493.00
1				

Grand Totals:		
	20,407.10	901,602.25
11		

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council

FROM: City Manager/Finance Coordinator

SUBJECT: **Monthly Account Summary – Cash Account Balances
(Monthly Fund Balance Report) – September 2023**

MEETING DATE: October 16, 2023

REQUESTED ACTION: Council accepts the Monthly Fund Balance Report for the month of September 2023

BACKGROUND & STAFF COMMENTS:

Staff hereby forwards the Account Summary – Cash Account Balances September 2023.

Attached Council will find the cash account balances with separate columns as listed:

- 1) Beginning balance by fund
- 2) Monthly activity including
 - a. Debits (Revenues)
 - b. Credits (Expenses)
- 3) Ending balance by fund
- 4) Monthly Change in Investments – any account with an “R” in front of the description is a restricted account and/or an investment account.
- 5) Total funds/cash available

The City reports a beginning total balance of \$18,365,070.68 and an ending balance of \$17,984,973.21 for September. September reports a total cash decrease of (\$380,097.47).

RECOMMENDATION:

The City Manager and staff recommend that Council accept the Monthly Fund Balance Report for the month of September 2023.

SUGGESTED MOTION:

I move to accept the Monthly Fund Balance Report for the month of September 2023.

Prepared By:


Lynn Weidenbenner
Finance Coordinator

Attachments: Fund Balance Analysis Report

GENERAL FUND

Account Number	Title	Beginning Balance	Debit	Credit	Ending Balance
100-11000-0000	CASH - OPERATING ACCOUNT	1,440,425.74	2,001,058.70	2,031,935.41-	1,409,549.03
100-11002-0000	CASH - CLEARING ACCOUNT	68,635.10	3,615.96	.00	72,251.06
100-11003-0000	CASH - CLEARING PSN PMTS	2,528.93	9.49	.00	2,538.42
100-11005-0000	CASH - CLEARING CCC PMTS	1,380.61	3,318.24	.00	4,698.85
100-11010-0000	CASH - CEMETERY PURCHASE ACCO	3,942.57	.00	.00	3,942.57
100-11090-0000	PETTY CASH	400.00	.00	.00	400.00
100-11092-0000	CASH IN DRAWER	200.00	.00	.00	200.00
100-11120-1010	R INVEST - OPERATING CEM PURCH	80,252.45	.00	.00	80,252.45
Total GENERAL FUND:		1,597,765.40	2,008,002.39	2,031,935.41-	1,573,832.38 (23,933.02)
110-11121-1010	R INVEST - CEM PERP CARE TR	290,888.67	.00	.00	290,888.67
110-11122-0000	R CASH-RESTR CEM TRUST FUND	36,998.18	768.41	.00	37,766.59
Total RESTRICTED CEM TRUST FUND:		327,886.85	768.41	.00	328,655.26 +768.41
200-11000-0000	CASH - OPERATING ACCOUNT	697,922.14	5,260,251.00	5,709,714.52-	248,458.62
200-11110-0000	INVEST/RESERVE ACCOUNT	400,000.00	.00	.00	400,000.00
Total LIGHT FUND:		1,097,922.14	5,260,251.00	5,709,714.52-	648,458.62 (449,463.52)
250-11000-0000	CASH W&S- OPERATING ACCOUNT	3,112,154.35	744,702.55	1,142,264.64-	2,714,592.26
250-11110-0503	INVEST/RESERVE ACCOUNT	175,000.00	.00	.00	175,000.00
250-11110-0504	INVEST/RESERVE ACCOUNT	175,000.00	.00	.00	175,000.00
Total WATER & SEWER FUND:		3,462,154.35	744,702.55	1,142,264.64-	3,064,592.26 (397,562.09)
300-11000-0000	CASH - OPERATING ACCOUNT	998,197.73	322,704.80	264,402.62-	1,056,499.91
Total AMBULANCE FUND:		998,197.73	322,704.80	264,402.62-	1,056,499.91 +58302.18
330-11000-0000	CASH - OPERATING ACCOUNT	54,335.88	238,396.87	174,927.93-	117,804.82
Total PARKS & RECREATION FUND:		54,335.88	238,396.87	174,927.93-	117,804.82 +63,468.94
360-11000-0000	CASH - OPERATING ACCOUNT	254,188.87	93,240.70	51,983.70-	295,445.87
Total FIRE DEPARTMENT FUND:		254,188.87	93,240.70	51,983.70-	295,445.87 +41,257.00
400-11000-0000	CASH - OPERATING ACCOUNT	181,923.44	48,579.07	7,088.92-	223,413.59
Total RESTRICTED IMRF FUND:		181,923.44	48,579.07	7,088.92-	223,413.59 +41,490.15

Account Number	Title	Beginning Balance	Debit	Credit	Ending Balance
450-11000-0000	CASH - OPERATING ACCOUNT	182,678.88	101,080.18	32,232.58-	251,526.48
450-11100-1010	INVEST - FIXED INCOME POL PENS	3,273,787.59	.00	.00	3,273,787.59
450-11190-1010	MUTUAL FUNDS - POLICE PENSION	2,803,835.64	.00	.00	2,803,835.64
450-11191-1010	INVEST - POLICE PENSION MNYMKT	610,526.04	.00	.00	610,526.04
Total RESTRICTED POLICE PENSION FUND:		6,870,828.15	101,080.18	32,232.58-	6,939,675.75 +68847.60
500-11000-0000	CASH - OPERATING ACCOUNT	1,485,400.94	54,358.91	31,837.20-	1,507,922.65
Total RESTRICTED MOTOR FUEL TAX FUND:		1,485,400.94	54,358.91	31,837.20-	1,507,922.65 +22521.71
540-11000-0000	CASH - OPERATING ACCOUNT	1,172.66	4.79	.00	1,177.45
Total RESTRICTED TIF #1 FUND:		1,172.66	4.79	.00	1,177.45 +4.79
560-11000-0000	CASH - OPERATING ACCOUNT	960,734.42	1,433,771.53	1,642,007.19-	752,498.76
Total RESTRICTED TIF #2 FUND:		960,734.42	1,433,771.53	1,642,007.19-	752,498.76 (208235.66)
570-11000-0000	CASH - OPERATING ACCOUNT	160,380.79	697,038.41	354,096.55-	503,322.65
Total RESTRICTED TIF #3 FUND:		160,380.79	697,038.41	354,096.55-	503,322.65 +342,941.86
590-11000-0000	CASH - OPERATING ACCOUNT	16,818.10	4,474.08	.00	21,292.18
Total SSA CROWNE POINTE:		16,818.10	4,474.08	.00	21,292.18 +4474.08
595-11000-0000	CASH - OPERATING ACCOUNT	540,037.03	9,829.99	.00	549,867.02
Total BUSINESS DISTRICT:		540,037.03	9,829.99	.00	549,867.02 + 9829.99
600-11000-0000	CASH - OPERATING ACCOUNT	355,323.93	45,190.11	.00	400,514.04
Total RESTRICTED DEBT SERVICE FUND:		355,323.93	45,190.11	.00	400,514.04 +45,190.11
Grand Totals:		18,365,070.68	11,062,393.79	11,442,491.26-	17,984,973.21 (380,097.47)

**CITY OF MASCOUTAH
Staff Report**

TO: Honorable Mayor & Council

FROM: City Manager/Finance Coordinator

SUBJECT: **Monthly Claims & Salaries Council Report – September 2023**

MEETING DATE: October 16, 2023

REQUESTED ACTION: Council accepts the Monthly Claims & Salaries Council Report for the month of September 2023

BACKGROUND & STAFF COMMENTS:

Per commitment, the City Manager is forwarding the Finance Department's Monthly Claims & Salaries Council Report. This includes a check register from accounts payable and a transmittal report from payroll.

Check Register – Monthly Expense Report for Council

This report gives detailed information regarding the checks written to pay vendors in accounts payable for the month, including the date, check number, vendor name/number, invoice number, invoice amount, description, general ledger account number, and check amount.

The Accounts Payable total recorded in the month of September is \$2,841,441.28. Some payments are noted for recording and accounting purposes while others are noted below for various purchases, loan obligations and projects.

The following payments for this month are exceptions or one-time payments not related to daily or monthly operations:

- The Answerman Inc – not a true vendor expense, revenues are collected and posted through cash receipting; then as per agreement a portion of this is paid back to the inspector through accounts payable for 1099 accounting purposes
- Mascoutah Library – not a true vendor expense, the City receives all property taxes via ach to one bank account and for accounting purposes a check is processed for the library's portion
- BRG Inspections and/or Michael S Ehret – not a true vendor expense, revenues are collected and posted through cash receipting; then a specified amount is paid to the plumbing inspector
- Misc Refund(s) – not a true vendor expense, revenues collected are refunded through accounts payable for accounting and auditing purposes
- WWTP – it is also important to note that expenses related to the Wastewater Treatment Plant are not actual expenses since we get the money back from our IEPA loan quarterly
- Sentinel Emergency Solutions – firetruck screen ins, \$5,808.00
- Hank's Excavating – N Lebanon St reconstruction, \$176,251.88

- Meurer Brothers Inc – tree removal for several project areas, \$10,250.00
- Springfield Electric Supply Co – LED light heads and other, \$10,351.22
- TWM -engineering several projects and MFT, \$38,871.60
- BHMG – North Sub upgrades and 138kv line 2, \$71,944.42 + \$231,678.75
- Horner & Shifrin – wwtp engineering & construction, \$9,183.21
- JF Electric – 138kv line payment, \$288,789.86 + \$257,434.97
- KRB Excavating – South/Independence/etc project expense, \$409,975.73
- Moran Economic Development – business district plan expense, \$11,799.42
- Oates Assoc Eng & Architecture - general engineering & projects, \$12,492.50 + \$31,098.82
- Peak Substation Services – N Sub equipment pay request, \$200,915.00

Transmittal Report – Salary Report for Council

This report gives summarized information regarding the salaries paid to employees. It is summarized by department and number of employees paid. The total net amount paid to employees in September equals \$381,009.01. The average payroll every month ranges from \$230,000 to \$255,000 unless there are three pay periods in the month or there is seasonal expense. September had three pay dates and some seasonal expenses for pool and park and grounds maintenance.

RECOMMENDATION:

The City Manager and staff recommend Council accepts the Monthly Claims & Salaries Council Report for the month of September 2023.

SUGGESTED MOTION:

I move to accept the Monthly Claims & Salaries Council Report for the month of September 2023.

Prepared By:


Lynn Weidenbenner
Finance Coordinator

Attachments: Monthly Claims & Salaries Council Report

CITY OF MASCOUTAH

Check Register - Monthly Expense Report for Council
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
67797	09/23	09/01/2023	67797	3680	AMEREN ILLINOIS	42009-8/23	9th STREET LIFT STATION GENERATO	250-50504-6310	55.55
09/23	09/01/2023	67797	3680	AMEREN ILLINOIS	63027-8/23	KLINGELHOEFER U/S GENERATOR	250-50504-6310	57.36	55.55
Total 67797:									112.91
67798	09/23	09/01/2023	67798	1735	CTS TECH SOLUTIONS INC	213501	SECURITY CAMERAS AT CITY HALL -	100-50101-7500	286.91
09/23	09/01/2023	67798	1735	CTS TECH SOLUTIONS INC	213559	PARK SECURITY CAMERAS SEPTEMBER	100-50101-7500	561.21	561.21
09/23	09/01/2023	67798	1735	CTS TECH SOLUTIONS INC	213703	IT SUPPORT/CYBER SECURITY	100-50101-7200	6,267.38	6,267.38
09/23	09/01/2023	67798	1735	CTS TECH SOLUTIONS INC	213721	IT SUPPORT/CYBER SECURITY SEPT	100-50101-7200	1,434.98	1,434.98
09/23	09/01/2023	67798	1735	CTS TECH SOLUTIONS INC	213802	POLICE SECURITY CAMERAS - SEPT	100-50201-7500	86.63	86.63
09/23	09/01/2023	67798	1735	CTS TECH SOLUTIONS INC	213943	VOIP PHONE SYSTEM	100-50101-7200	1,828.07	1,828.07
Total 67798:									10,465.18
67799	09/23	09/01/2023	67799	9651	NU WAY CONCRETE FORMS TROY LL	2303643	WOODEN STAKES FOR TEMPNO PAR	100-50505-6730	108.00
Total 67799:									108.00
67800	09/23	09/01/2023	67800	10461	OATES ASSOC ENG & ARCHITECTUR	37788	N SUBSTATION CONSTRUCTION SER	200-50720-7300	72.50
09/23	09/01/2023	67800	10461	OATES ASSOC ENG & ARCHITECTUR	37789	N LEBANON ST CONSTRUCTION OVE	560-50768-7300	217.50	217.50
Total 67800:									290.00
67801	09/23	09/01/2023	67801	11219	QUADIENET INC.	17076804	POSTAGE AND MAILING - UTILITY BIL	100-50101-6001	1,762.70
Total 67801:									1,762.70
67802	09/23	09/01/2023	67802	6545	SAM'S CLUB/GEFCF	AUG 23	UB CALCULATOR PAPER	100-50101-6001	21.48
09/23	09/01/2023	67802	6545	SAM'S CLUB/GEFCF	AUG 23	DONATATION SCAF AIRMEN	100-50102-6085	195.66	195.66
09/23	09/01/2023	67802	6545	SAM'S CLUB/GEFCF	AUG 23	POOL CONCESSIONS	330-50403-6730	395.24	395.24
09/23	09/01/2023	67802	6545	SAM'S CLUB/GEFCF	AUG 23	POOL CONCESSIONS	330-50403-6730	38.86	38.86
09/23	09/01/2023	67802	6545	SAM'S CLUB/GEFCF	AUG 23	MULTIFOLD PAPER TOWELS	100-50301-6710	143.92	143.92
09/23	09/01/2023	67802	6545	SAM'S CLUB/GEFCF	AUG 23	CITY HALL SUPPLIES	100-50101-6001	148.55	148.55
09/23	09/01/2023	67802	6545	SAM'S CLUB/GEFCF	AUG 23	CITY HALL SUPPLIES	100-50101-6001	37.46	37.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
09/23	09/01/2023	67802	6545	SAM'S CLUB/GECHF	AUG 23	CITY HALL SUPPLIES	100-50101-6001	138.28	138.28
09/23	09/01/2023	67802	6545	SAM'S CLUB/GECHF	AUG 23	CITY HALL SUPPLIES	100-50101-6001	122.40	122.40
09/23	09/01/2023	67802	6545	SAM'S CLUB/GECHF	AUG 23	PARK CONCESSIONS	330-50401-6730	87.44	87.44
09/23	09/01/2023	67802	6545	SAM'S CLUB/GECHF	AUG 23	LUNCHON - KARI	100-50101-6080	102.92	102.92
Total 67802:									1,432.21
67803	09/23	09/01/2023	67803	10410	SENTINEL EMERGENCY SOLUTIONS	9270	SAM SCREEN FIRETRUCK - INSURAN	360-50600-6530	5,808.00
Total 67803:									5,808.00
67804	09/23	09/01/2023	67804	9091	VERIZON WIRELESS	9942676782	CITY HALL IPADS	100-50101-7200	72.02
Total 67804:									72.02
67805	09/23	09/01/2023	67805	10322	WEX BANK	91636049	GASOLINE	100-50201-6760	4,677.09
09/23	09/01/2023	67805	10322	WEX BANK	91636049	GASOLINE	100-50300-6760	38.12	38.12
09/23	09/01/2023	67805	10322	WEX BANK	91636049	GASOLINE	300-50202-6760	1,426.28	1,426.28
09/23	09/01/2023	67805	10322	WEX BANK	91636049	GASOLINE	200-50502-6760	8.83	8.83
09/23	09/01/2023	67805	10322	WEX BANK	91636049	GASOLINE	250-50503-6760	90.18	90.18
09/23	09/01/2023	67805	10322	WEX BANK	91636049	GASOLINE	250-50504-6760	90.17	90.17
09/23	09/01/2023	67805	10322	WEX BANK	91636049	GASOLINE	360-50600-6760	339.64	339.64
09/23	09/01/2023	67805	10322	WEX BANK	91636049	GASOLINE	100-50301-6760	121.94	121.94
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	100-50101-6001	5.58-	5.58-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	100-50300-6760	2.79-	2.79-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	100-50301-6760	2.79-	2.79-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	200-50502-6760	13.95-	13.95-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	200-50501-6760	2.79-	2.79-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	250-50503-6760	4.18-	4.18-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	250-50504-6760	4.18-	4.18-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	300-50202-6760	5.58-	5.58-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	100-50201-6760	25.11-	25.11-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REBATE	360-50600-6760	8.37-	8.37-
09/23	09/01/2023	67805	10322	WEX BANK	91636049	REABTE	100-50505-6760	13.95-	13.95-
Total 67805:									6,702.98

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
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67806

09/23	09/01/2023	67806	11425	WHITE CAP	50023222468	MARKING PAINT	250-50503-6710	277.22	277.22
09/23	09/01/2023	67806	11425	WHITE CAP	50023222468	MARKING PAINT	250-50504-6710	277.22	277.22

Total 67806:

67807

09/23	09/07/2023	67807	210	ALTEC INDUSTRIES INC	12375747	PARTS AND REPAIRS TO E3	200-50502-6530	86.64	86.64
09/23	09/07/2023	67807	210	ALTEC INDUSTRIES INC	12376015	PARTS AND REPAIRS TO E3	200-50502-6530	3,714.61	3,714.61
09/23	09/07/2023	67807	210	ALTEC INDUSTRIES INC	51279439	PARTS AND REPAIRS TO E3	200-50502-6530	845.60	845.60

Total 67807:

67808

09/23	09/07/2023	67808	10569	ATIS ELEVATOR INSPECTIONS LLC	IN288946	ELEVATOR INSPECTION	100-50301-7500	270.00	270.00
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Total 67808:

67809

09/23	09/07/2023	67809	775	BETTER NEWSPAPERS INC	1025445	ALLEY VACATION- W GR	100-50102-6001	364.80	364.80
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Total 67809:

67810

09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	100-50505-6320	11.08	11.08
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	100-50505-6330	223.73	223.73
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	100-50101-6335	954.87	954.87
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	100-50101-6336	904.18	904.18
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	100-50301-6320	103.42	103.42
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	100-50301-6330	2,226.55	2,226.55
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	100-50300-6320	5.92	5.92
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	100-50300-6330	138.11	138.11
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	200-50501-6320	128.09	128.09
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	200-50501-6330	1,177.66	1,177.66
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	200-50502-6340	5,443.30	5,443.30
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	200-50502-6330	295.72	295.72
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	250-50503-6330	1,763.43	1,763.43
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	250-50503-6320	119.45	119.45
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	250-50504-6320	644.12	644.12
09/23	09/07/2023	67810	1350	CITY OF MASCOULTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	250-50504-6330	10,202.03	10,202.03

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
09/23	09/07/2023	67810	1350	CITY OF MASCOUTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	330-50402-6320	78.30	78.30
09/23	09/07/2023	67810	1350	CITY OF MASCOUTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	330-50402-6330	1,438.99	1,438.99
09/23	09/07/2023	67810	1350	CITY OF MASCOUTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	330-50401-6320	652.55	652.55
09/23	09/07/2023	67810	1350	CITY OF MASCOUTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	330-50401-6330	2,874.19	2,874.19
09/23	09/07/2023	67810	1350	CITY OF MASCOUTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	330-50403-6320	950.55	950.55
09/23	09/07/2023	67810	1350	CITY OF MASCOUTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	330-50403-6330	3,441.01	3,441.01
09/23	09/07/2023	67810	1350	CITY OF MASCOUTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	360-50600-6320	31.02	31.02
09/23	09/07/2023	67810	1350	CITY OF MASCOUTAH	UT BILLS 8/23	UTILITY BILLS- SEPTEMBER 2023	360-50600-6330	480.27	480.27

Total 67810:

34,288.54

67811	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	214021	FIBER RUN WWTP	250-50506-6550	381.43	381.43
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	100-50101-6301	216.66	216.66
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	100-50201-6301	83.30	83.30
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	100-50300-6301	49.46	49.46
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	100-50505-6301	49.49	49.49
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	100-50101-6336	53.25	53.25
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	200-50501-6301	100.34	100.34
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	200-50502-6301	49.49	49.49
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	250-50503-6301	49.49	49.49
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	250-50504-6301	49.49	49.49
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	300-50202-6301	83.30	83.30
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	330-50402-6301	86.24	86.24
09/23	09/07/2023	67811	1735	CTS TECH SOLUTIONS INC	485796	VOIP PHONE SYSTEM	360-50600-6301	84.47	84.47

Total 67811:

1,336.41

67812	09/07/2023	67812	2565	FLETCHER-REINHARDT	S1305986 003	LIGHTS	200-50502-6730	897.84	897.84
09/23	09/07/2023	67812	2565	FLETCHER-REINHARDT	S1307115 001	REEL OF 350 WIRE TO FINISH FALCO	200-50502-8010	6,990.00	6,990.00

Total 67812:

7,887.84

67813	09/07/2023	67813	2575	FLOWERS BALLOONS ETC CORP	100096	LUNCHON- KARI	100-50101-6080	16.00	16.00
09/23	09/07/2023	67813	2575	FLOWERS BALLOONS ETC CORP	100096	LUNCHON- KARI	100-50101-6080	16.00	16.00

Total 67813:

16.00

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67814	09/07/2023	67814	11074	GLACIER COMPUTER LLC	100802	DOCKING STATION FOR M8 FORD	100-50201-8525	1,003.90	1,003.90
Total 67814:								1,003.90	
67815	09/07/2023	67815	10016	HANKS EXCAVATING &	8	N LEBANON ST RECONSTRUCTION	560-50768-7300	176,251.88	176,251.88
Total 67815:								176,251.88	
67816	09/07/2023	67816	4090	KEY EQUIPMENT & SUPPLY COMPAN	STL204484-1	GUTTER BROOMS- FUEL CHARGE	100-50505-6510	2.97	2.97
Total 67816:								2.97	
67817	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	100-50300-6740	18.99	18.99
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	100-50301-6740	97.93	97.93
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	200-50501-6510	50.00	50.00
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	200-50501-6520	64.98	64.98
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	200-50502-6730	36.97	36.97
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	200-50502-6740	26.99	26.99
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	250-50503-6730	59.45	59.45
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	250-50503-6740	12.49	12.49
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	250-50504-6730	25.49	25.49
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	250-50504-6740	12.50	12.50
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	250-50506-6730	40.96	40.96
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	300-50202-6520	189.98	189.98
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	330-50401-6740	36.97	36.97
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	330-50403-6730	81.89	81.89
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	330-50403-6740	9.99	9.99
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	250-50506-6720	90.00	90.00
09/23	09/07/2023	67817	9990	MASCOUTAH ACE HARDWARE & GIFT	AUG 23	TOOLS/SUPPLIES/MAINT	100-50101-6001	30.46	30.46
Total 67817:								886.04	
67818	09/07/2023	67818	9917	MEURER BROTHERS INC	183099	N LEBANON/ N JEFFERSON MAPLE TR	560-50768-7300	9,100.00	9,100.00
09/23	09/07/2023	67818	9917	MEURER BROTHERS INC	183099-1	W MADISON SILVER MAPLE TREE RE	200-50502-6560	1,150.00	1,150.00

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Total 67818:

10,250.00

67819	09/23	09/07/2023	67819	5420	MUNICIPAL ELECTRONICS		070054	RADAR CERTIFICATIONS	100-50201-8202	400.00	400.00
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Total 67819:

400.00

67820	09/23	09/07/2023	67820	9713	POWER LINE SUPPLY COMPANY		56766623	LINE SUPPLIES	200-50502-6730	417.50	417.50
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Total 67820:

417.50

67821	09/23	09/07/2023	67821	6685	SCHULTE SUPPLY INC		S1203963.001	REPAIR CLAMPS	250-50503-6550	240.88	240.88
09/23	09/07/2023	67821	6685	SCHULTE SUPPLY INC		S1203963.001	S1203963.001	MANHOLE HOOK	250-50504-6740	79.40	79.40
09/23	09/07/2023	67821	6685	SCHULTE SUPPLY INC		S1204093.003	S1204093.003	LOCATE PAINT AND PVC PRIMER	200-50502-6730	511.68	511.68

Total 67821:

831.96

67822	09/23	09/07/2023	67822	6890	SLM WATER COMMISSION		0823104	WATER PURCHASE SEPTEMBER 23	250-50503-7910	43,912.10	43,912.10
09/23	09/07/2023	67822	6890	SLM WATER COMMISSION		0823113	0823113	WATER PURCHASE SEPTEMBER 23	250-50503-7910	1,922.25	1,922.25
09/23	09/07/2023	67822	6890	SLM WATER COMMISSION		0823114	0823114	WATER PURCHASE SEPTEMBER 23	250-50503-7910	352.50	352.50
09/23	09/07/2023	67822	6890	SLM WATER COMMISSION		0823163	0823163	WATER PURCHASE SEPTEMBER 23	250-50503-7910	677.58	677.58
09/23	09/07/2023	67822	6890	SLM WATER COMMISSION		0823164	0823164	WATER PURCHASE SEPTEMBER 23	250-50503-7910	1,464.03	1,464.03
09/23	09/07/2023	67822	6890	SLM WATER COMMISSION		0823165	0823165	WATER PURCHASE SEPTEMBER 23	250-50503-7910	32.23	32.23

Total 67822:

48,360.69

67823	09/23	09/07/2023	67823	10635	SPRINGFIELD ELECTRIC SUPPLY CO		S010386653.001	SHEILDS FOR STREET LIGHTS - S&H	200-50502-6555	21.74	21.74
09/23	09/07/2023	67823	10635	SPRINGFIELD ELECTRIC SUPPLY CO		S010439848.001	S010439848.001	18 LED LIGHT HEADS FOR SILVER CR	200-50502-8526	10,329.48	10,329.48

Total 67823:

10,351.22

67824	09/23	09/07/2023	67824	11263	SUMNER ONE		3640140	LARGE PRINTER CONTRACT 7.16.23-	100-50101-7500	50.00	50.00
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Total 67824:									
67825									
09/23	09/07/2023	67825	7690	THOUVENOT WADE MOERCHEN INC	80540	138KV LINE 2 - ROW STAKING	200-50720-7300	2,054.25	2,054.25
09/23	09/07/2023	67825	7690	THOUVENOT WADE MOERCHEN INC	80593	2023 MFT PROGRAM	500-50000-6570	2,436.00	2,436.00
09/23	09/07/2023	67825	7690	THOUVENOT WADE MOERCHEN INC	80617	RT 4 SHARED PATH	570-50711-7300	2,898.25	2,898.25
09/23	09/07/2023	67825	7690	THOUVENOT WADE MOERCHEN INC	80618	LEBANON ST CONSTRUCTION OBSE	560-50768-7300	7,853.00	7,853.00
09/23	09/07/2023	67825	7690	THOUVENOT WADE MOERCHEN INC	80674	RT 4 SHARED PATH	570-50711-7300	16,249.60	16,249.60
09/23	09/07/2023	67825	7690	THOUVENOT WADE MOERCHEN INC	80686	ONYX DRIVE IMPROVEMENTS	500-50752-7300	7,380.50	7,380.50
									50.00

Total 67824:

50.00

Total 67825:

38,871.60

67826	09/07/2023	67826	1169	VISA	AUG 23 BA	FOOD ORDER	100-50101-6080	67.21	67.21
09/23	09/07/2023	67826	1169	VISA	AUG 23 JG	AMBULANCE INSPECTION	300-50202-6020	26.00	26.00
09/23	09/07/2023	67826	1169	VISA	AUG 23 JG	PROGRAMMING CABLE	300-50202-6710	123.20	123.20
09/23	09/07/2023	67826	1169	VISA	AUG 23 JG	TRASH BAGS	300-50202-6710	11.98	11.98
09/23	09/07/2023	67826	1169	VISA	AUG 23 JH	BWC BCA CLIPS FOR MAJOR CASE O	100-50201-6560	89.19	89.19
09/23	09/07/2023	67826	1169	VISA	AUG 23 JH	3 BWC BELT CLIPS FOR WALDRUP, S	100-50201-6560	89.19	89.19
09/23	09/07/2023	67826	1169	VISA	AUG 23 JH	K-9 FOOD	100-50201-8206	90.95	90.95
09/23	09/07/2023	67826	1169	VISA	AUG 23 JH	NNO HALLOWEEN GIVEAWAYS	100-50201-6085	1,098.68	1,098.68
09/23	09/07/2023	67826	1169	VISA	AUG 23 KS	AMAZON WEB SERVICES	100-50101-6001	.26	.26
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	DONATION SCAF AIRMAN	100-50102-6085	77.72	77.72
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	ONLINE SERVICES YOUTUBE	100-50101-6001	11.99	11.99
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	ONLINE SERVICES ZOOM	100-50101-6001	79.95	79.95
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	AIRLINE TICKETS ICMA CONF - BA	100-50101-6060	219.97	219.97
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	BINDERS	100-50101-6001	26.62	26.62
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	IPAD CASE T BARROWS	100-50101-6001	29.58	29.58
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	NOTEPADS	100-50101-6001	9.67	9.67
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	STAPLER	100-50101-6001	31.52	31.52
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	FILE FOLDERS	100-50101-6001	58.46	58.46
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	BASKETS	100-50101-6001	29.25	29.25
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	PHONE CHARGERS Z OSBORN	100-50101-6001	32.38	32.38
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	PHONE REST POST ITS	100-50101-6001	28.57	28.57
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	CITY HALL SUPPLIES	100-50101-6001	13.98	13.98
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	DRY ERASE	100-50101-6001	8.17	8.17
09/23	09/07/2023	67826	1169	VISA	AUG 23 MG	PHONE CHARGERS D MATTERNM G	100-50101-6001	64.30	64.30
09/23	09/07/2023	67826	1169	VISA	AUG 23 MS	AMAZON PARADE CANDY HOMECOMI	100-50101-6085	745.48	745.48
09/23	09/07/2023	67826	1169	VISA	AUG 23 MS	DOLLAR GENERAL PARK SOAP HC	100-50101-6085	66.71	66.71

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09/23	09/07/2023	67826	11169	VISA	AUG 23 SW	DEFENSIVE TACTICS NAMUAL X15	100-50201-6040	695.00	695.00
09/23	09/07/2023	67826	11169	VISA	AUG 23 TB	COMMUNITY DEVELOPMENT BOOK	100-50101-6080	48.55	48.55
Total 67826:									3,874.53
67827	09/15/2023	67827	11372	AHLVIN, REBECCA	REIMB MILEAGE	REIMB MILEAGE FOR MEETINGS 5,5/7	100-50101-6080	88.82	88.82
09/23	09/15/2023	67827	11372	AHLVIN, REBECCA	REIMB MILEAGE	CM OWED CITY	100-50101-6080	67.21-	67.21-
Total 67827:									21.61
67828	09/15/2023	67828	11084	ALAN ENVIRONMENTAL PRODUCTS	17465	GRAFFITI WIPES	100-50301-6710	523.00	523.00
09/23	09/15/2023	67828	11084	ALAN ENVIRONMENTAL PRODUCTS	17486	WEED KILLER	250-50503-6710	1,187.95	1,187.95
09/23	09/15/2023	67828	11084	ALAN ENVIRONMENTAL PRODUCTS	17486	WEED KILLER	250-50504-6720	1,187.95	1,187.95
Total 67828:									2,898.90
67829	09/15/2023	67829	3660	AMEREN ILLINOIS	95855-9/23	MUNICIPAL CUSTOMER BILLING	200-50501-6310	581.64	581.64
Total 67829:									581.64
67830	09/15/2023	67830	10617	ANIXTER INC.	5748868-01	TOOL BAGS FOR LINE TRUCKS	200-50502-6740	168.70	168.70
09/23	09/15/2023	67830	10617	ANIXTER INC.	5796118-00	SMALL SPLICING VAULT FOR SECON	200-50502-6730	740.00	740.00
09/23	09/15/2023	67830	10617	ANIXTER INC.	5797628-00	REPLACEMENT HAMMER AND RATICH	200-50502-6740	115.00	115.00
Total 67830:									1,023.70
67831	09/15/2023	67831	9298	ASPHALT SALES & PRODUCTS	33313	MFT- COLD PATCH	500-50000-6570	236.25	236.25
09/23	09/15/2023	67831	9298	ASPHALT SALES & PRODUCTS	33314	ASPHALT TO PATCH HARNETT ST FR	560-50768-7300	329.60	329.60
Total 67831:									565.85
67832	09/15/2023	67832	11268	AVISTON LUMBER CO - NEW BADEN	357454	BALL FIELD CHECK	330-50401-6540	389.70	389.70

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Total 67832:									
67833	09/15/2023	67833	11340	BETTY ANN MARKET	SUPPLIES	GENERAL SUPPLIES	250-50506-6710	30.02	30.02
09/23	09/15/2023	67833	11340	BETTY ANN MARKET	SUPPLIES	LUNCHEON KARI	100-50101-6080	355.41	355.41
Total 67833:									385.43
Total 67834:									
67834	09/15/2023	67834	9362	BHMG ENGINEERS	E01688-115	NORTH SUB UPGRADES	200-50720-7300	54,604.12	54,604.12
09/23	09/15/2023	67834	9362	BHMG ENGINEERS	E01688-16	NORTH SUB UPGRADES	200-50720-7300	895.75	895.75
09/23	09/15/2023	67834	9362	BHMG ENGINEERS	E02110-116	138 KV LINE 2 DESIGN	200-50720-7300	16,444.55	16,444.55
Total 67834:									71,944.42
Total 67835:									
67835	09/15/2023	67835	11369	BLUE CARDINAL CHEMICAL	10193	L/S CHEMICALS	250-50504-6720	965.47	965.47
Total 67835:									965.47
Total 67836:									
67836	09/15/2023	67836	900	BOUND TREE MEDICAL LLC	85077007	MEDICAL SUPPLIES	300-50202-6730	208.93	208.93
09/23	09/15/2023	67836	900	BOUND TREE MEDICAL LLC	85078758	MEDICAL SUPPLIES	300-50202-6730	38.67	38.67
Total 67836:									247.60
Total 67837:									
67837	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	1201685	LINE 2 DISTRIBUTION MATERIALS	200-50720-7300	1,576.00	1,576.00
09/23	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	12018389	1/0 PRIMARY WIRE/ JUNCTIONS/ 750	200-50502-6550	10,776.42	10,776.42
09/23	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	1202834	REEL OF 6" REEL OF 4" REEL OF 2/0	200-50502-6550	2,607.00	2,607.00
09/23	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	1204242	LINE 2 DISTRIBUTION MATERIALS	200-50720-7300	3,983.28	3,983.28
09/23	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	1204303	REEL OF 6" REEL OF 4" REEL OF 2/0	200-50502-6550	1,560.00	1,560.00
09/23	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	1205167	LINE 2 DISTRIBUTION MATERIALS	200-50720-7300	55.89	55.89
09/23	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	1205264	LINE HARDWARE FOR STOCK	200-50502-6730	927.40	927.40
09/23	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	1205264	LINE HARDWARE FOR STOCK	200-50502-6730	1,677.40	1,677.40
09/23	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	1207791	LINE 2 DISTRIBUTION MATERIALS	200-50720-7300	149.94	149.94
09/23	09/15/2023	67837	990	BROWNSTOWN ELECTRIC SUPPLY IN	1207799	LINE 2 DISTRIBUTION MATERIALS	200-50720-7300	43.65	43.65

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Total 67837:										
									23,356.98	
67838	09/23	09/15/2023	67838	1065	BUTLER SUPPLY INC	14719815	BREAKER AND CONNECTORS TO INS	100-50201-6730	48.69	48.69
09/23	09/15/2023	67838	1065	BUTLER SUPPLY INC	14730341	1.5" MATERIAL FOR BRICKYARD L/S	200-50502-6730	240.73	240.73	240.73
09/23	09/15/2023	67838	1065	BUTLER SUPPLY INC	14730341	2" 90S AND 3" COUPLINGS FOR STOC	250-50504-6730	240.73	240.73	240.73
09/23	09/15/2023	67838	1065	BUTLER SUPPLY INC	14760883	2" CONDUIT 3" COUPLINGS	200-50502-6730	1,796.00	1,796.00	1,796.00
09/23	09/15/2023	67838	1065	BUTLER SUPPLY INC	14760883	2" CONDUIT 3" COUPLINGS	200-50502-6740	91.90	91.90	91.90
Total 67838:									2,418.05	
67839	09/23	09/15/2023	67839	10947	C & M TOOLS	54968	REPLACEMENT PARTS	200-50501-6510	349.99	349.99
Total 67839:									349.99	
67840	09/23	09/15/2023	67840	9396	CHARTER COMMUNICATIONS	178642201090123	CABLE TV RECEIVERS- SEPTEMBER	100-50201-7500	21.04	21.04
Total 67840:									21.04	
67841	09/23	09/15/2023	67841	11368	CHATHAM AND BARICEVIC	1178	LEGAL SERVICES 8/23	100-50201-7001	1,260.00	1,260.00
09/23	09/15/2023	67841	11368	CHATHAM AND BARICEVIC	1178	LEGAL SERVICES 8/23	100-50101-7001	4,171.13	4,171.13	4,171.13
Total 67841:									5,431.13	
67842	09/23	09/15/2023	67842	11403	CLAY, KURTIS	735360	CEMETERY MOWING	100-50300-7500	3,855.00	3,855.00
Total 67842:									3,855.00	
67843	09/23	09/15/2023	67843	10452	CLEARWAVE COMMUNICATIONS COR	10004635839	FIBER INTERNET SEPTEMBER 23	100-50101-7500	358.77	358.77
Total 67843:									358.77	
67844	09/23	09/15/2023	67844	10796	CORE & MAIN LP	5976864	HYDRANTS	250-50503-6550	6,988.12	6,988.12

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Total 67844:

6,988.12

67845

09/23	09/15/2023	67845	1840	DAVE SCHMIDT TRUCK SERVICE INC	T100343	E-1 TURBO PETUATOR	200-50502-6530	2,223.12	2,223.12
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Total 67845:

2,223.12

67846

09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	250-50503-6530	28.00	28.00
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	330-50401-6510	50.98	50.98
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	100-50505-6740	73.98	73.98
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	250-50504-6530	48.27	48.27
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	250-50506-6730	.99	.99
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	200-50501-6510	465.35	465.35
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	100-50201-6530	331.21	331.21
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	300-50202-6530	77.15	77.15
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	250-50503-6740	21.98	21.98
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	200-50502-6530	202.87	202.87
09/23	09/15/2023	67846	2100	DONS PARTS HOUSE INC	4930 AUGUST 23	TOOLS/ SUPPLIES/ MAINT	100-50505-6510	341.98	341.98

Total 67846:

1,642.76

67847

09/23	09/15/2023	67847	2175	DUTCH HOLLOW SVCS & SUPP INC	286820	INK	250-50503-6001	104.48	104.48
09/23	09/15/2023	67847	2175	DUTCH HOLLOW SVCS & SUPP INC	286820	INK	250-50504-6001	104.48	104.48

Total 67847:

208.96

67848

09/23	09/15/2023	67848	10372	FIRST CALL	5953-1206493	SQUAD CAR SUPPLIES	100-50201-6710	34.47	34.47
09/23	09/15/2023	67848	10372	FIRST CALL	5953-206215	TOOLS	100-50301-6740	14.99	14.99

Total 67848:

49.46

67849

09/23	09/15/2023	67849	2565	FLETCHER-REINHARDT	S1304521.002	LINE HARDWARE	200-50502-6730	696.53	696.53
09/23	09/15/2023	67849	2565	FLETCHER-REINHARDT	S1305986.001	FUSE LINKS/ SECURITY LIGHTS/FLOO	200-50502-6555	1,380.00	1,380.00
09/23	09/15/2023	67849	2565	FLETCHER-REINHARDT	S1305986.001	FUSE LINKS/ SECURITY LIGHTS/FLOO	200-50502-6730	781.60	781.60
09/23	09/15/2023	67849	2565	FLETCHER-REINHARDT	S1305986.002	FUSE LINKS/ SECURITY LIGHTS/FLOO	200-50502-6555	1,990.00	1,990.00

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67850	09/23	09/15/2023	67849	2565	FLETCHER-REINHARDT	S1306759.001	LOADBREAK SWITCHES	200-50502-6730	3,333.00
Total 67849:									8,181.13
67850	09/23	09/15/2023	67850	10048	FRONTIER	2255-9/23	PHONE BILL- NON-EMERGENCY LINE	300-50202-6301	26.87
09/23	09/15/2023	67850	10048	FRONTIER	2255-9/23	PHONE BILL- NON-EMERGENCY LINE	100-50201-6301	26.87	26.87
09/23	09/15/2023	67850	10048	FRONTIER	2255-9/23	PHONE BILL- NON-EMERGENCY LINE	360-50600-6301	26.87	26.87
Total 67850:									80.61
67851	09/23	09/15/2023	67851	10541	GATEWAY TRUCK AND REFRIGERATI	001-131013R	GENERATOR REPAIRS INV 131013-13	250-50504-6550	4,810.60
Total 67851:									4,810.60
67852	09/23	09/15/2023	67852	8688	GOTTSCHAMMER, JEREMY	REIMB EXAM FEE	REIMB 107 EXAM FEES	300-50202-6040	175.00
Total 67852:									175.00
67853	09/23	09/15/2023	67853	10142	HAWKINS, INC	6559976	BLEACH	330-50403-6720	1,692.69
Total 67853:									1,692.69
67854	09/23	09/15/2023	67854	3300	HORNER & SHIFRIN INC	69925	WWTP ENGINEERING AND CONSTRU	250-50753-7300	9,183.21
Total 67854:									9,183.21
67855	09/23	09/15/2023	67855	9004	HUELS OIL CO	PH323843	ON ROAD DIESEL	100-50505-6760	527.26
09/23	09/15/2023	67855	9004	HUELS OIL CO	PH323843	ON ROAD DIESEL	200-50502-6760	527.26	527.26
09/23	09/15/2023	67855	9004	HUELS OIL CO	PH323843	ON ROAD DIESEL	250-50503-6760	263.63	263.63
09/23	09/15/2023	67855	9004	HUELS OIL CO	PH323843	ON ROAD DIESEL	250-50504-6760	263.64	263.64
09/23	09/15/2023	67855	9004	HUELS OIL CO	PH323850	OFF ROAD DIESEL	330-50401-6760	221.89	221.89
09/23	09/15/2023	67855	9004	HUELS OIL CO	PH323851	MIA OFF ROAD DIESEL FOR TRAILER	330-50401-6760	128.28	128.28
09/23	09/15/2023	67855	9004	HUELS OIL CO	PH323867	GASOHOL	100-50505-6760	145.22	145.22
09/23	09/15/2023	67855	9004	HUELS OIL CO	PH323867	GASOHOL	200-50502-6760	145.22	145.22

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67866	09/15/2023	67866	8884	LOWE'S	975306	EMS TOILET	100-50301-6520	222.02	222.02
Total 67866:									222.02
67867	09/15/2023	67867	4710	MASCOULTAH EQUIPMENT CO INC	T498736	SENDER UNIT	100-50505-6510	74.55	74.55
09/23	09/15/2023	67867	4710	MASCOULTAH EQUIPMENT CO INC	T499144	PROPELLER SHAF	330-50401-6510	807.93	807.93
09/23	09/15/2023	67867	4710	MASCOULTAH EQUIPMENT CO INC	T499569-1	BLADES FOR GRASSHOPPER	100-50301-6510	64.65	64.65
09/23	09/15/2023	67867	4710	MASCOULTAH EQUIPMENT CO INC	T499708-1	CRUISE SWITCH NEW CAB KABOTA	330-50401-6510	110.05	110.05
09/23	09/15/2023	67867	4710	MASCOULTAH EQUIPMENT CO INC	T499764-1	U JOINTS KABOTA	330-50401-6510	494.46-	494.46-
09/23	09/15/2023	67867	4710	MASCOULTAH EQUIPMENT CO INC	T499850-1	KNOB DECK SHEILD BLADES	100-50505-6510	203.95	203.95
09/23	09/15/2023	67867	4710	MASCOULTAH EQUIPMENT CO INC	T499859-1	DDECK DRIVE BELT ALTOZ	100-50505-6510	275.50	275.50
09/23	09/15/2023	67867	4710	MASCOULTAH EQUIPMENT CO INC	T500377	TRANSMISSION SWITCH 0X40	100-50300-6510	148.63	148.63
Total 67867:									1,190.80
67868	09/15/2023	67868	4730	MASCOULTAH HEATING&COOLING LL	11619A	RECHARGE CITY HALL UNIT	100-50301-6520	590.00	590.00
09/23	09/15/2023	67868	4730	MASCOULTAH HEATING&COOLING LL	11626A	WHITE HOUSE MINI SPLIT	100-50301-6520	1,296.00	1,296.00
Total 67868:									1,886.00
67869	09/15/2023	67869	10970	MASCOULTAH PLUMBING LLC	3219	DELIVER AND INSTALL NEW TOILET P	200-50501-6520	510.00	510.00
Total 67869:									510.00
67870	09/15/2023	67870	10486	MORAN ECONOMIC DEVELOPMENT L	2132	BUISNESS DISTRICT PLAN	100-50102-6065	11,799.42	11,799.42
Total 67870:									11,799.42
67871	09/15/2023	67871	10461	OATES ASSOC ENG & ARCHITECTUR	37808	GENERAL ENGINEERING	100-50101-7300	12,347.50	12,347.50
09/23	09/15/2023	67871	10461	OATES ASSOC ENG & ARCHITECTUR	37809	NORTH SUBSTATION	200-50720-7300	145.00	145.00
Total 67871:									12,492.50

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67872									
09/23	09/15/2023	67872	11378	PEAK SUBSTATION SERVICES	PAY REQUEST #3	N SUB EQUIPMENT PAY REQ #3	200-50720-7300	220,915.00	220,915.00
Total 67872:									220,915.00
67873									
09/23	09/15/2023	67873	9713	POWER LINE SUPPLY COMPANY	5676139	HARD HATS/ DRILL BITS/ REPLACEMENT	200-50502-6740	151.77	151.77
09/23	09/15/2023	67873	9713	POWER LINE SUPPLY COMPANY	56765366	HARD HATS/ DRILL BITS/ REPLACEMENT	200-50502-6740	510.16	510.16
09/23	09/15/2023	67873	9713	POWER LINE SUPPLY COMPANY	56767720	HARD HATS/ DRILL BITS/ REPLACEMENT	200-50502-6740	104.68	104.68
09/23	09/15/2023	67873	9713	POWER LINE SUPPLY COMPANY	56768645	HEAT SHRINK TUBES FOR FIBER	200-50502-6730	1,350.00	1,350.00
Total 67873:									2,116.61
67874									
09/23	09/15/2023	67874	10311	QUADIENT FINANCE	POSTAGE 8.23	POSTAGE	100-50101-6001	15.23	15.23
Total 67874:									15.23
67875									
09/23	09/15/2023	67875	11219	QUADIENT INC.	1702143-1	POSTAGE AND MAILING - UTILITY BIL	100-50101-6001	30.00	30.00
Total 67875:									30.00
67876									
09/23	09/15/2023	67876	10263	RASCH, LARRY	REIMB CLOTHIN	REIMB CLOTHING	250-50503-6070	53.67	53.67
09/23	09/15/2023	67876	10263	RASCH, LARRY	REIMB CLOTHIN	REIMB CLOTHING	250-50504-6070	53.67	53.67
Total 67876:									107.34
67877									
09/23	09/15/2023	67877	6665	SCHULTE SUPPLY INC	S1201653.001	HYDRANT PAINT	250-50503-6550	366.00	366.00
09/23	09/15/2023	67877	6665	SCHULTE SUPPLY INC	S1202963.001	HYDRANT PAINT	250-50503-6550	338.00	338.00
09/23	09/15/2023	67877	6665	SCHULTE SUPPLY INC	S1204311.001	METER PIT S.T.P	250-50503-6550	600.40	600.40
Total 67877:									1,304.40
67878									
09/23	09/15/2023	67878	10635	SPRINGFIELD ELECTRIC SUPPLY CO	S010466860.001	15 LED ROADWAY LIGHTS	200-50502-6555	4,376.40	4,376.40

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Total 67878:									
67879	09/15/2023	67879	9302	SURMEIER & SURMEIER INC	308144	ROCK BACKFILL ON LEBANON ST RO	560-50768-7300	489.55	489.55
09/23	09/15/2023	67879	9302	SURMEIER & SURMEIER INC	308152	ROCK BACKFILL ON LEBANON ST RO	560-50768-7300	1,244.28	1,244.28
09/23	09/15/2023	67879	9302	SURMEIER & SURMEIER INC	308183	ROCK BACKFILL ON LEBANON ST RO	560-50768-7300	435.94	435.94
09/23	09/15/2023	67879	9302	SURMEIER & SURMEIER INC	308185	ROCK BACKFILL ON LEBANON ST RO	560-50768-7300	809.40	809.40
Total 67879:									2,979.17
67880	09/15/2023	67880	10701	TECHNOLOGY MGMT REVOLVING F	T2402501	COMMUNICATION CHARGES JULY 23	100-50201-7500	354.18	354.18
Total 67880:									
67881	09/15/2023	67881	7560	TEKLAB INC	294000	SAMPLES	250-50503-6230	201.00	201.00
09/23	09/15/2023	67881	7560	TEKLAB INC	294270	SAMPLES	250-50503-6230	185.50	185.50
09/23	09/15/2023	67881	7560	TEKLAB INC	294428	THMB/HAA	250-50503-6230	545.60	545.60
Total 67881:									932.10
67882	09/15/2023	67882	11030	THE ANSWERMAN INC	2030	OCC INSPECTIONS JULY 23	100-43440-0000	2,060.00	2,060.00
09/23	09/15/2023	67882	11030	THE ANSWERMAN INC	2030	BLDG/ ELECTRIC INSPECTIONS JULY	100-43401-0000	2,900.00	2,900.00
09/23	09/15/2023	67882	11030	THE ANSWERMAN INC	2030	BOEING SPEC INSPECTIONS	100-43401-0000	1,200.00	1,200.00
09/23	09/15/2023	67882	11030	THE ANSWERMAN INC	2030	MID AMERICA INSPECTIONS JULY 23	100-43401-0000	200.00	200.00
09/23	09/15/2023	67882	11030	THE ANSWERMAN INC	2030-1	OCC INSPECTIONS AUG 23	100-43440-0000	2,900.00	2,900.00
09/23	09/15/2023	67882	11030	THE ANSWERMAN INC	2030-1	BLDG/ELECTRIC INSPECTIONS AUG 2	100-43401-0000	8,650.00	8,650.00
09/23	09/15/2023	67882	11030	THE ANSWERMAN INC	2030-1	BOEING SPEC INSPECTIONS AUG 23	100-43401-0000	1,200.00	1,200.00
09/23	09/15/2023	67882	11030	THE ANSWERMAN INC	2030-1	MID AMERICA INSPECTIONS AUG 23	100-43401-0000	50.00	50.00
Total 67882:									19,160.00
67883	09/15/2023	67883	11169	VISA	AUG 23 JC	CARB AND TURBO	250-50504-6550	159.35	159.35
Total 67883:									159.35

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67884	09/15/2023	67884	11261	WATTS COPY SYSTEMS INC	1252559	IMAGES 8.7.23-9.6.23	100-50101-6075	130.18	130.18
Total 67884:									
67885	09/15/2023	67885	8922	ZOLL MEDICAL CORPORATION	3805481	ELECTRODES	300-50202-6730	228.00	228.00
Total 67885:									
67886	09/15/2023	67886	4775	MASCOUTAH PUBLIC LIBRARY	PROF TAXES 9-1	2022 PROPERTY TAXES CORP	100-43005-0000	49,556.19	49,556.19
09/23	09/15/2023	67886	4775	MASCOUTAH PUBLIC LIBRARY	PROF TAXES 9-1	2022 PROPERTY TAXES BUILDING	100-43030-0000	2,416.45	2,416.45
09/23	09/15/2023	67886	4775	MASCOUTAH PUBLIC LIBRARY	PROF TAXES 9-1	2022 PROPERTY TAXES IMRF	100-43005-0000	3,079.02	3,079.02
09/23	09/15/2023	67886	4775	MASCOUTAH PUBLIC LIBRARY	PROF TAXES 9-1	2022 PROPERTY TAXES LIABILITY	100-43005-0000	1,383.60	1,383.60
09/23	09/15/2023	67886	4775	MASCOUTAH PUBLIC LIBRARY	PROF TAXES 9-1	2022 PROPERTY TAXES SOC SEC	100-43005-0000	974.37	974.37
09/23	09/15/2023	67886	4775	MASCOUTAH PUBLIC LIBRARY	PROF TAXES 9-1	2022 PROPERTY TAXES MEDICARE	100-43005-0000	194.87	194.87
Total 67886:									57,604.50
67887	09/22/2023	67887	11400	AMERICAN RESPONSE VEHICLES	13699	SHELF AMB	300-50202-8518	269.28	269.28
Total 67887:									
67888	09/22/2023	67888	10797	ANDRES MEDICAL BILLING LTD	092023MHIL	AUGUST COLLECTIONS	300-50202-7500	1,628.40	1,628.40
Total 67888:									
67889	09/22/2023	67889	9298	ASPHALT SALES & PRODUCTS	33321	MFT- COLD PATCH	500-50000-6670	222.60	222.60
Total 67889:									
67890	09/22/2023	67890	11458	BANNING, DAVID	RAILWAY ST 50/5	457 S RAILWAY 50/50 REIMB	100-50505-6655	635.00	635.00
Total 67890:									

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67906	09/23	09/22/2023	67906	6845	SIRCHIE ACQUISITION COMPANY	0610170-IN	2- FINGERPRINT PADS	100-50201-6710	69.62
Total 67906:									69.62
67907	09/23	09/22/2023	67907	11263	SUMNER ONE	3702837	LARGE PRINTER CONTRACT 8.16.23-	100-50101-7500	108.94
Total 67907:									108.94
67908	09/23	09/22/2023	67908	10451	WARNING LITES OF SO IL LLC	29691	BOLLARDS FOR PICKELBALL CT	330-50401-6710	569.50
Total 67908:									569.50
67909	09/23	09/22/2023	67909	9767	WEINEL, NATE	REIMB TOOLS	REIMB TOOLS HARBOR FREIGHT	100-50201-6710	27.08
Total 67909:									27.08
67910	09/23	09/29/2023	67910	11372	AHLVIN, REBECCA	REIMB MILEAGE I	REIMB MILEAGE IML	100-50101-6060	385.14
09/23	09/29/2023	67910	11372	AHLVIN, REBECCA	REIMB MILEAGE I	REIMB MILEAGE IML	100-50101-6060	39.56-	39.56-
09/23	09/29/2023	67910	11372	AHLVIN, REBECCA	REIMB MILEAGE I	REIMB MILEAGE IML	100-50101-6060	60.02-	60.02-
Total 67910:									285.56
67911	09/23	09/29/2023	67911	11084	ALAN ENVIRONMENTAL PRODUCTS	17522	SEWER DEGREASER	250-50504-6720	5,817.67
09/23	09/29/2023	67911	11084	ALAN ENVIRONMENTAL PRODUCTS	INV17463	2 CASES OF WASP SPRAY 1 CASE O	200-50502-6720	276.32	276.32
Total 67911:									6,093.99
67912	09/23	09/29/2023	67912	3680	AMEREN ILLINOIS	44001-9/23	ETLING DR LIFT STATION	250-50504-6310	65.37
Total 67912:									65.37
67913	09/23	09/29/2023	67913	10617	ANIXTER	5797616-00	MAG DRILL AND BITS FOR STEEL POL	200-50502-6740	128.00
									128.00

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09/23	09/29/2023	67913	10617	ANIXTER	5797616-01	MAG DRILL BITS FOR STEEL POLES	200-50502-6740	2,819.25	2,819.25
09/23	09/29/2023	67913	10617	ANIXTER	5801298-00	T SHIRTS FOR DEPT	200-50502-6070	760.00	760.00
09/23	09/29/2023	67913	10617	ANIXTER	5803470-00	PREFORMS,WIPES,ROD EYES	200-50502-6730	575.85	575.85
09/23	09/29/2023	67913	10617	ANIXTER	5803470-01	PREFORMS/ BELLS/ WIPES/ ROD EYE	200-50502-6730	915.00	915.00
09/23	09/29/2023	67913	10617	ANIXTER	5803470-03	2 BOXES100W BULBS	200-50502-6555	133.50	133.50
Total 67913:									5,331.60
67914									
09/23	09/29/2023	67914	9673	ARTHUR J LAGER MONUMENT CO	SEP-23	PREPAID COLUMBARIUM INSCRIPTIO	100-43750-0000	450.00	450.00
Total 67914:									450.00
67915									
09/23	09/29/2023	67915	9298	ASPHALT SALES & PRODUCTS	33336	MFT- COLD PATCH	500-50000-6570	120.75	120.75
09/23	09/29/2023	67915	9298	ASPHALT SALES & PRODUCTS	33339	MFT- COLD PATCH	500-50000-6570	216.30	216.30
Total 67915:									337.05
67916									
09/23	09/29/2023	67916	11214	BARROWS, TIFFANY	REIMB IML	REIMB MILEAGE AND FOOD IML	100-50101-6040	420.29	420.29
Total 67916:									420.29
67917									
09/23	09/29/2023	67917	775	BETTER NEWSPAPERS	1026038	APT REVIEW/ FINAL PLAT	100-50102-6065	79.20	79.20
Total 67917:									79.20
67918									
09/23	09/29/2023	67918	9362	BHMG ENGINEERS	E02237.116	13.8KV DISTRO UPGRADES DESIGN A	200-50720-7300	231,678.75	231,678.75
Total 67918:									231,678.75
67919									
09/23	09/29/2023	67919	10460	BLUE CROSS BLUE SHIELD OF ILLIN	9/25/23	INS PREMIUM- MEDICAL OCTOBER 20	100-50201-5200	22,701.75	22,701.75
09/23	09/29/2023	67919	10460	BLUE CROSS BLUE SHIELD OF ILLIN	9/25/23	INS PREMIUM - MEDICAL OCTOBER 2	100-50300-5200	797.31	797.31
09/23	09/29/2023	67919	10460	BLUE CROSS BLUE SHIELD OF ILLIN	9/25/23	INS PREMIUM - MEDICAL OCTOBER 2	100-50301-5200	4,261.96	4,261.96
09/23	09/29/2023	67919	10460	BLUE CROSS BLUE SHIELD OF ILLIN	9/25/23	INS PREMIUM - MEDICAL OCTOBER 2	100-50505-5200	11,644.29	11,644.29
09/23	09/29/2023	67919	10460	BLUE CROSS BLUE SHIELD OF ILLIN	9/25/23	INS PREMIUM - MEDICAL OCTOBER 2	100-50101-5200	6,631.15	6,631.15

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67933									
09/23	09/29/2023	67933	9667	HARRINGTON, ADAM	REIMB CLOTHIN	REIMB CLOTHING ALLOWANCE - A HA	250-50504-6070	19.41	19.41
09/23	09/29/2023	67933	9667	HARRINGTON, ADAM	REIMB CLOTHIN	REIMB CLOTHING ALLOWANCE - A HA	250-50503-6070	19.41	19.41
Total 67933:									38.82
67934									
09/23	09/29/2023	67934	11209	JAAC	23	PLUMBING INSPECTIONS 1/23	100-43401-0000	1,000.00	1,000.00
09/23	09/29/2023	67934	11209	JAAC	24	PLUMBING INSPECTION 2/23	100-43401-0000	750.00	750.00
09/23	09/29/2023	67934	11209	JAAC	25	PLUMBING INSPECTIONS 3/23	100-43401-0000	700.00	700.00
09/23	09/29/2023	67934	11209	JAAC	26	PLUMBING INSPECTIONS 4/23	100-43401-0000	600.00	600.00
09/23	09/29/2023	67934	11209	JAAC	27	PLUMBING INSPECTIONS 5/23	100-43401-0000	800.00	800.00
09/23	09/29/2023	67934	11209	JAAC	28	PLUMBING INSPECTIONS	100-43401-0000	1,000.00	1,000.00
Total 67934:									4,850.00
67935									
09/23	09/29/2023	67935	10147	JOHN DEERE FINANCIAL	63742354	JR CLOTHING ALLOWANCE	100-50505-6070	246.42	246.42
Total 67935:									246.42
67936									
09/23	09/29/2023	67936	11461	JONES, KAEI	REIMB PARTY	REIMB PARTY 9.24.23	330-44052-0401	45.00	45.00
Total 67936:									45.00
67937									
09/23	09/29/2023	67937	4425	LEON UNIFORM CO	588409	UNIFORMS - VERES	100-50201-6710	463.00	463.00
Total 67937:									463.00
67938									
09/23	09/29/2023	67938	4665	MARTIN GLASS CO	W1135406	WINDSHIELD REPLACEMENT M5 - FR	100-50201-6530	699.94	699.94
Total 67938:									699.94
67939									
09/23	09/29/2023	67939	10461	OATES ASSOC ENG & ARCHITECTUR	37851	L & N RAILWAY TRAIL	100-50778-7300	2,818.82	2,818.82
09/23	09/29/2023	67939	10461	OATES ASSOC ENG & ARCHITECTUR	37902	SOUTH ST/ INDEPENDENCE ST/ JON	560-50777-7300	22,624.00	22,624.00
09/23	09/29/2023	67939	10461	OATES ASSOC ENG & ARCHITECTUR	37902	SOUTH ST/ INDEPENDENCE ST/ JOH	100-50777-7300	5,656.00	5,656.00

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Total 67939:									
67940	09/29/2023	67940	9448	ORLET, ANDY	REIMB CLOTHIN	REIMB CLOTHING ALLOWANCE A ORL	200-50502-6070	40.89	40.89
Total 67940:									
67941	09/29/2023	67941	10982	PANNIER, DUSTIN	REIMB WATER C	REIMB REMAINDER WATER CONF FO	100-50101-6040	23.48	23.48
Total 67941:									
67942	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	100-50201-5200	1,828.70	1,828.70
09/23	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	100-50300-5200	44.24	44.24
09/23	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	100-50301-5200	263.89	263.89
09/23	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	100-50505-5200	636.89	636.89
09/23	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	100-50101-5200	498.50	498.50
09/23	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	200-50502-5200	1,179.12	1,179.12
09/23	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	200-50501-5200	185.05	185.05
09/23	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	250-50503-5200	430.18	430.18
09/23	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	250-50504-5200	430.18	430.18
09/23	09/29/2023	67942	9993	PLIC - SBD GRAND ISLAND	OCTOBER DNTU/	INS PAYMENT-DENT/LIFE/VISION OCT	300-50202-5200	582.93	582.93
Total 67942:									
67943	09/29/2023	67943	11219	QUADIENT	17106238	POSTAGE AND MAILING UTILITY BILL	100-50101-6001	1,383.41	1,383.41
09/23	09/29/2023	67943	11219	QUADIENT	N10111517	LEASE 10.14.23-1.13.24	100-50101-6001	2,692.02	2,692.02
Total 67943:									
67944	09/29/2023	67944	9342	SCHANZ, MELISSA	REIMB IML	REIMB MILEAGE AND FOOD IML	100-50101-6040	472.37	472.37
Total 67944:									
67945	09/29/2023	67945	6685	SCHULTE SUPPLY	S1204683.001	NEW VALVE	330-50403-6510	629.95	629.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 67945:									
67946									
09/23	09/29/2023	67946	10644	SHRED-IT USA LLC	8004805078	SHREDDING SERVICES SEP 2023	100-50101-7500	46.03	46.03
09/23	09/29/2023	67946	10644	SHRED-IT USA LLC	8004805078	SHREDDING SERVICES SEP 2023	100-50201-7500	46.04	46.04
09/23	09/29/2023	67946	10644	SHRED-IT USA LLC	8004805078	SHREDDING SERVICES SEP 2023	300-50202-7500	46.04	46.04
Total 67946:									138.11
67947									
09/23	09/29/2023	67947	6940	SIPCA	FEIN#492909340	2024 MEMBERSHIP - WALDRUP AND S	100-50201-6020	200.00	200.00
Total 67947:									200.00
67948									
09/23	09/29/2023	67948	7170	ST CLAIR SERVICE CO	350021568	SEED FOR BALL FIELDS	330-50401-6560	1,749.00	1,749.00
Total 67948:									1,749.00
67949									
09/23	09/29/2023	67949	10701	TECHNOLOGY MGMT REVOLVING F	T2405169	POLICE COMM CHARGES - AUG 23	100-50201-7500	354.16	354.16
Total 67949:									354.16
67950									
09/23	09/29/2023	67950	8195	WATTS COPY SYSTEMS	34889341	COPIER PRINTER LEASE MAIN - PD 9/	100-50201-7500	261.02	261.02
Total 67950:									261.02
Grand Totals:									2,841,441.28

Department	Name	Total Gross Amount	Total Amount
Total ADMIN/LF/WS:	11	83,975.00	61,120.44
Total ADMINISTRATIVE:	1	1,500.00	1,284.33
Total AMBULANCE:	10	62,087.92	42,997.41
Total BLDG MAINT/PARK:	4	266.50	232.93
Total CEMETERY:	1	8,208.00	5,409.13
Total CITY COUNCIL:	5	2,400.00	1,953.82
Total DISPATCH:	3	4,879.00	4,072.54
Total LIGHT DISTRIBUTION:	8	74,907.06	53,756.69
Total LIGHT PRODUCTION:	2	17,917.30	12,903.76
Total LIGHT/WS:	1	7,915.20	5,054.68
Total MAINTENANCE:	5	26,316.65	19,262.60
Total POLICE:	13	140,092.39	93,436.26
Total POLICE/ADMIN:	5	20,693.79	14,310.12
Total STREET:	5	39,064.86	26,370.64
Total SWIMMING POOL:	28	10,775.50	9,121.83
Total WATER/SEWER:	5	41,422.00	29,721.83
Grand Totals:	107	542,421.17	381,009.01

3 pay dates Sept. 2023
and summer

**CITY OF MASCOUTAH
Staff Report**

TO: Honorable Mayor & Council

FROM: Tiffany Barrows, Planning and Zoning Administrator

SUBJECT: **PC 23-08 – Alley Vacation, 919 West Church St (parcel no. 10-31.0-123-014) and 922 West Green St (parcel no. 10-31.0-123-005).**

MEETING DATE: October 16, 2023

REQUESTED ACTION:

City Council approval of an alley vacation between 919 West Church Street and 922 West Green Street.

BACKGROUND & STAFF COMMENTS:

The applicants, Robert (Kevin) and Nancy Endrijaitis, are property owners of 919 West Church Street. A fence replacement project has resulted in a property dispute with the owners of 922 West Green, Kirby, and Matt Preston, north of the alley requested to be vacated. Robert Endrijaitis believes the shed that is in the alley was placed illegally and should be removed. He has requested an alley vacation for the section between his rear property line and rear property line of 922 West Green Street. The alley section requested tract of land contains a total of 299 square feet, 49.99 ft in length and 12ft in depth that runs along the rear property lines. The Endrijaitis family is requesting to evening split the alley with the property owners of 922 West Green, 6.03ft in depth for both sides. The City has no need for this section of the alley.

DISCUSSION POINTS / ISSUES:

Utilities: There are no City of Mascoutah utilities located within this section of the alley.

Public Notice: A request for an alley vacation requires a public hearing before the Planning Commission. The legal notice for the public hearing was published and notices were sent to property owners within 250' of the subject property. As of the date of this report, a letter and supporting documents from the adjacent property owners of 922 West Green Street, Kirby and Matt Preston, state they do not see a need for the vacation but will accept splitting if alley vacation is approved.

RECOMMENDATION:

Staff recommend approval of the alley vacation between 919 West Church Street and 922 West Green Street.

DRAFT MOTION:

I move/deny that the City Council recommend approval of this alley vacation between 919 West Church Street and 922 West Green Street.

MOTION_____ **SECOND**_____

Ayes_____ Nays_____ Abstentions_____

Prepared By: _____
Tiffany Barrows
Planning and Zoning Administrator

Attachments: A – Aerial/Parcel Map of Site
B – Public Hearing Notice
C – Minutes

Overview of 19th Block - LEIBROCKS 5TH ADD



Zoomed In Overview of Alley Section



CITY OF MASCOUTAH
3 WEST MAIN ST.
MASCOUTAH, IL 62258
(618) 566-2964

NOTICE OF PUBLIC HEARING

The City of Mascoutah Planning Commission will conduct a Public Hearing on *Wednesday, September 27, 2023*, at *7:00 PM* in the City Council Chambers at City Hall, #3 West Main Street, Mascoutah, IL 62258.

The purpose of this hearing is to consider vacation of an alley located between 919 West Church St. (parcel no. 10-31.0-123-014) and 922 West Green St. (parcel no. 10-31.0-123-005).

Anyone interested in this hearing may appear and be heard for or against. The regular meeting of the Planning Commission shall follow this hearing wherein the Commission shall make a recommendation on this request.

Questions or requests for further details can be directed to the Planning and Zoning Administrator's Office, City Hall, (618) 566-2964, ext. 107. Comments in writing may be forwarded to the Planning and Zoning Administrator's Office, 3 West Main St., Mascoutah, IL 62258.

Posting Date: August 31, 2023

MASCOUTAH PLANNING COMMISSION
Ken Zacharski, Chairman

CERTIFICATE OF PUBLICATION

STATE OF ILLINOIS
COUNTY OF ST. CLAIR

THIS IS TO CERTIFY, that the notice of which
weeks in the THE HERALD, a newspaper of
in said County and State, by Greg A. Hoskins, its publisher, and that the first insertion was made in the paper
published on the 31 day of August A.D., 2023 and the last paper published
on the 31 day of August A.D., 2023, and said newspaper was regularly published for six months prior to date of first
publication of said notice.

Zoning Administrator's Office,
3 West Main St., Mascoutah,
IL 62258.
Posting Date: August 31,
2023
MASCOUTAH PLANNING
COMMISSION
Ken Zacharski, Chairman
(8/31)

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Administrator's Office, City
Hall, (618) 566-2964, ext. 107.
Comments in writing may be
forwarded to the Planning and

Subscribed and sworn before me, this date



8-31-23



MASCOUTAH, IL 8-31 A.D. 2023

**CITY OF MASCOUTAH
PLANNING COMMISSION
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

September 27, 2023

The minutes of the Regular Meeting of the Planning Commission of the City of Mascoutah.

PUBLIC HEARING – 7:00 PM

PC 23-03 – Chapter 34 Code Changes – Recreation Vehicles

Planning and Zoning Administrator, Tiffany Barrows presented the commission suggested text amendments to Chapter 34 – Unified Land Development code of the Mascoutah City Code of Ordinances, Section 34-9-21 – Recreational vehicles.

Rich Thompson stated the definition is too broad of a description. He reported that there is currently an RV parked in a driveway on jacks. He understands golf carts, ATVs, 4-wheeler type vehicles that are licensed and parked throughout the city. He then stated that if he had a neighbor that had multiple RVs, what is currently described as an RV in the current Mascoutah code, parked around their house that he would be upset. The city would not be able to do anything about it.

Chairman Ken Zacharski stated that the city does not enforce the current code violations that are happening throughout town unless a citizen reports it.

Thompson stated that the problem he has is that if they make the changes, it will be even harder to enforce. He worries that they are putting the HOAs in jeopardy because the city allows this.

Al Paulson stated that HOAs can have their own stricter set of rules. HOA rules are indeed valid and enforceable no matter if the city allows RVs to park in driveways.

Thompson is concerned that if we open this up the way they have presented it to be changed, it is less enforceable. He is not in favor of the changes and stated that he is embarrassed since he helped write it. He believes the definition is way too broad. He then stated that if you can afford to have an RV the resident should also be responsible for storing it.

Jim Connor stated that it becomes patently unfair that it would take an HOA to enforce such a standard but if you do not live in an area with an HOA, you have no recourse.

Zacharski stated that if they open this up, it will most likely bring in more campers, etc. to the city. There are several storage units surrounding the city.

Al Paulson stated that he does not like how this ordinance is written and the enforcement. It is difficult for law enforcement to enforce 72-hour tracking.

C.

tm

Thompson stated that his recommendation is to go back to the drawing board because the definition is too broad and is not specific enough of what is allowed and what recourse residents can take.

Resident David Weidler stated that this ordinance was passed in 2018. It was supposed to solve all the RV problems in town. He stated there is no enforcement. There is stuff that blatantly happens, and law enforcement drives by them without action. Residents can make complaints, but nothing happens. He does not like that he has to make a complaint through the police department because he believes there is no confidentiality. He knows this for a fact, and it gives repercussions to those that complain within their neighborhood. He stated that at the June 5th meeting one of the council members that voted on the original ordinance, Baker, made the comment that it should be suspended in the summertime since that is the typical RV season. Weidler believes that it would become free for all in the city. He then cited the minutes at the last meeting, chairman Zacharski brought up a council member that does not abide by the code. He stated that not even the people that create the ordinances can't even abide by them. He continued, stating that he is sure that the police aren't going to ticket these people. In his opinion, the whole town looks like an RV park. He believes that instead of making it easier the commission and council should firm it up. He suggested vehicles should be put in a code complaint garage or shed or park behind the house if you have the proper paved parking space. There are various places in town where property owners use rock instead of a paved area to store RV. He also stated that commercial businesses listed because they should not be allowed to park campers on their lots unless they are involved in sales or repair. There is no reason for an RV to be parked at a tavern or an insurance office. People visiting the town see this and wonder. It is stated here that more than one RV, he believes they are the minority and stated that if someone has the wherewithal to buy multiple types of RVs, it should not make a difference. They are putting the majority aside and making the town look like junk lots. As far as the 72-hour rule goes, he believes that an RV should be allowed to park in a driveway for 72 hours upon notification to city hall. Cargo trailer issue, he does not understand. He stated that there are many residents that drive large commercial trailers from work and park at their house overnight. He doesn't think that should be allowed. He reviewed and stated that it needs to be tightened up. Potential businesses drive through town and see all this.

Bruce Jung pointed out the discrepancy of the descriptions of RV.

Connor brought up an issue with buses parking on the street.

Zacharski stated that is concerned that it is only enforced if someone calls it in and that complaints are not confidential. The consensus is for the commission to meet again and review other city ordinances.

Al Paulson brought up other sections that pertain to this subject.

Connor asked the city attorney to draft something.

Paulson stated he was willing to but would need some parameters.

Tiffany Barrows stated that she would compile a report on what other municipalities are doing.

There was no further discussion.

PUBLIC HEARING – 7:24 PM

PC 23-08 – PC 23-08, Alley Vacation, 919 West Church St. (Parcel no. 10-31.0-123-014) and 922 West Green St. (Parcel no. 10-31.0-123-005).

Zacharski stated that he went to the site and gave a review that it is a grassy area that seems to have been maintained.

Planning and Zoning Administrator, Tiffany Barrows presented the background of this area. Barrows also stated that this application came in after a property dispute was reported to the city between the two neighbors. The city does not have any utilities located in this section of the alley and it does not serve any need of the city.

Al Paulson stated that the law requires that both adjacent property owners get half of the vacated alley. The commission is not here to mediate a dispute.

Barrows stated that when doing research for this alley vacation, it appears that the process was started years ago just never completed. The legal descriptions and boundary survey is identical to what was found the city files.

Applicant Robert (Kevin) Endrijaitis that he had the property survey in 2007 and had the property remarked by Ron Bright. He states that the survey supports the map overview. He stated that Mr. Bright replaced missing pins located northeast corner of the lot. He assumes that the neighbor would want the alley vacated because currently, he believes, the fence and shed placement would be on his property.

Paulson reminded the commission that they are not here to mediate a property dispute. That is for the courts to determine.

Barrows reported that when she notified Kirby Preston of the vacation application, she stated that she does not see a need for the vacation but would be willing to split it if approved.

Kirby Preston introduced herself and her husband and stated that they are attending in response to the alley vacation application. While she does not see that the alley vacation is necessary, she is not opposed to it. She states that has maintained and occupied the space for 8 years. The ongoing problems that they have experienced is here the 12ft alley is located. She stated that GIS maps are approximate and in their block's case the map is slightly shifted. She reviewed different supporting examples of how the GIS map is shifted. She stated that she has copies of the 2007 survey that was conducted on lot 233. All lots for block 19 are 50x100ft dimension with a 12 ft easement between, some lots being double. The survey provided shows that lot 233 is 50x100ft and approx. 106ft from south property pin to the center pin easement line marker. Her lot is also 50x100 from their northwest front property pin to the center pin easement line marker is approx. 105ft 9in.

She continued by describing the survey findings. She also presented pictures of property pin markers and well within her property with her shed placement and within the 6ft portion of the easement. He stated that regardless of the easement, both sides should respectively maintain their 6ft portion for block 19 and consideration should be vacating the entire easement instead of one small section. The outcome she sees of the vacation is a raise in the property tax. The block has already absorbed the easement.

Becky Elliot, property owner of 914 W. Green Street. When she purchased her home, it had an existing fence. 2016 survey showed the property markers 232 and 230 their corner is directly in line with her chain link fence corner post. At the time of this dispute, the owner of 233 stated where the property markers are his property. At this point, she doesn't believe that any part of the alley should be vacated until their land dispute is settled and she doesn't agree that a portion of the alley be vacated it should be the whole alley. She continued stating that her southeast corner where her fence runs parallel to the corner post, there is almost 6ft from her other corner post south to where the marker in her neighbor's land is so the alley would have run at an angle. She stated that the owner of lot 233 is disputing her lines as well.

Al Paulson stated that what seems to be happening here is that they are trying to get the commission to settle their land dispute. The commission is only to consider if this portion of the alley is vacated. We are not to be deciding where a fence post sits.

Zacharski reiterated what Paulson stated and the fact that if it is decided to vacate this portion of the alley, the dispute is not to be presented to the city. He also stated that the city is not charging for this portion of the land.

Paulson stated that typically, if there is no use of the land, the city will not charge except for the paperwork required to make such vacation. There is no dispute between the legal description, or the survey presented.

Endrijaitis requested a copy of the paperwork that was presented to the commission. Barrows agreed to make him copies and email them after the meeting.

Ms. Elliott spoke about their dispute and questions the lines.

Zacharski stated that would have to be straightened out with the surveyor not through this commission.

Mrs. Preston asked the surveyor if iron pins were still in the ground and if he is in agreeance with where the pins are. Endrijaitis stated she moved the pin set in May.

Sgt. Donovan asked the residents not to address each other but rather the commission.

Thompson concluded that bottom line is that the city has no use for this alley and that they would give 6ft to each property owner. The tax liability would be close to zero so that should not be an issue. This commission is not going to settle property disputes.

Paulson stated all the requirements to vacate the alley are presented. Whatever is listed as the legal description, it stands.

There was no further discussion.

PUBLIC HEARING ADJOURNED at 7:48 PM

CALL TO ORDER at 7:49 PM PM

Chairman Ken Zacharski called the meeting to order.

PRESENT

Commission members Jack Klopmeier, Bruce Jung, Jim Connor, Rich Thompson, and Chairman Ken Zacharski were present.

ABSENT – Bill Millikin and Karen Wobbe.

ALSO PRESENT

City Manager Becky Ahlvin, Planning and Zoning Administrator Tiffany Barrows, City Attorney Al Paulson, Mascoutah Police Sargeant Kyle Donovan, applicant Robert (Kevin) Endrijaitis and Kirby and Matthew Preston, property owners of 922 West Green St.

ESTABLISHMENT OF A QUORUM

A quorum of Planning Commission members was present.

GENERAL PUBLIC COMMENT

Barrows wanted it to be on the record that the Planning Commission was contacted on August 22nd that the regularly scheduled, 3rd Wednesday to the 4th Wednesday due to the City Administrative staff was scheduled to be at the IML Conference. It was accepted without any opposition, so the meeting was changed. Public notices went out on August 31 to the buffer zone, Mascoutah Herald, and was also posted on the City's website. A complaint was received today, September 27th, that the City Calendar was not updated on the change.

David Weidler stated that this comes up all the time. Perhaps the city should investigate all the alley ways that aren't used for utilities that they have a mass alley vacation. The citizens must maintain them the city has liability issues. If these things aren't being used just get rid of them. This block has a home located on the alley.

Zacharski stated that he should bring this up to the City Council.

Weidler stated that perhaps the commission suggest to the council.

AMEND AGENDA – NONE

MINUTES FROM August 16, 2023

Klopmeier moved, seconded by Connor to approve the minutes from the August 16, 2023, Planning Commission Meeting.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Rich Thompson aye, and Chairman Ken Zacharski aye.

5-ayes, 0-nays, 2-absent

PC 23-03 – Chapter 34 Code Changes – Recreation Vehicles

Discussion was held during the Public Hearing process. Please see the Public Hearing section of these minutes for details.

MOTION:

Thompson moved, seconded by Jung, to table the decision until they could meet again in a workshop setting before presenting a recommendation to the City Council.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Rich Thompson aye, and Chairman Ken Zacharski aye.

5-ayes, 0-nays, 2-absent

PC 23-08 – PC 23-08, Alley Vacation, 919 West Church St. (Parcel no. 10-31.0-123-014) and 922 West Green St. (Parcel no. 10-31.0-123-005).

Discussion was held during the Public Hearing process. Please see the Public Hearing section of these minutes for details.

MOTION:

Jung moved, seconded by Connor, that the Planning Commission recommend approval of the of this alley vacation for 919 West Church Street.

THE MOTION BY ROLL CALL

Jack Klopmeier aye, Bruce Jung aye, Jim Connor aye, Rich Thompson aye, and Chairman Ken Zacharski aye.

5-ayes, 0-nays, 2-absent

MISCELLANEOUS

Code Change to Chapter 34, Recreational Vehicles

The commission requests that the Planning and Zoning Administrator present code examples from neighboring municipalities such as

ADJOURNMENT

Thompson moved, seconded by Connor to adjourn at 7:56 p.m. All were in favor.

Tiffany M Barrows, Planning and Zoning Administrator

ORDINANCE NO. 23-__

**AN ORDINANCE VACATING AN ALLEY BETWEEN 919 WEST CHURCH STREET
AND 922 WEST GREEN STREET**

WHEREAS, a plat has been recorded in the Office of the Recorder of Deeds of St. Clair County, Illinois, a copy of which is attached to this Ordinance, marked "Exhibit A" and incorporated herein; and

WHEREAS, the City of Mascoutah now desires to vacate an alley between parcel numbers 10-31-0-123-014 and 10-31-0-123-005 in manner and form as provided by the Statutes of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MASCOUTAH, IN ST. CLAIR COUNTY, ILLINOIS, THAT MASCOUTAH DOES HEREBY VACATE THE ALLEY OF THE PLAT AS SHOWN IN "EXHIBIT A" AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

SECTION 1: TO OWNERS OF RECORD –

The 299 square feet, 49.99' long 12' wide alley between parcel numbers 10-31-0-123-014 (commonly known as 919 West Church St, Mascoutah, IL) and 10-31-0-123-005 (commonly known as 922 West Green St, Mascoutah, IL).

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St. Clair, State of Illinois, upon motion by Councilman _____, seconded by Councilman _____, adopted on the following roll call vote on the 16th day of October, 2023, and deposited and filed in the office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Weyant	_____	_____	_____
Walter Battas	_____	_____	_____
Nick Seibert	_____	_____	_____
Michael Baker	_____	_____	_____
Pat McMahan	_____	_____	_____

APPROVED by the Mayor of the City of Mascoutah, Illinois, this 16th day of October, 2023.

Mayor

ATTEST:

City Clerk
(SEAL)

Alley Vacation for Lot 232

A tract of land being part of a twelve (12.00) foot wide alley adjacent to and contiguous with Lot 232 in Block 19 of "LEIBROCKS FIFTH ADDITION" according to the plat thereof recorded in Deed Book "M-2" on Page 22 in the Recorder of Deed's Office of St. Clair County, Illinois, said tract being part of Section 31 in T.1 N., R.6 W. of the Third P.M., and being described as follows:

Beginning at the southeast corner of said Lot 232; thence on an assumed bearing of South 00 degrees 00 minutes 00 seconds West on the southerly extension of the easterly line of said Lot 232, a distance of 6.03 feet to a point on the centerline of said twelve (12.00) foot wide alley; thence North 83 degrees 58 minutes 23 seconds West on said centerline, 49.99 feet to the intersection of said centerline with the southerly extension of the westerly line of said Lot 232; thence North 00 degrees 01 minute 05 seconds West on said westerly line, 6.03 feet to the Southwest corner of said Lot 232; thence South 83 degrees 58 minutes 23 seconds East on the southerly line of said Lot 232, a distance of 49.99 feet to the Point of Beginning.

Said tract of land herein described contains 299 square feet, more or less, and being situated in the City of Mascoutah, St. Clair County, Illinois.

Alley Vacation for Lot 233

A tract of land being part of a twelve (12.00) foot wide alley adjacent to and contiguous with Lot 233 in Block 19 of "LEIBROCKS FIFTH ADDITION" according to the plat thereof recorded in Deed Book "M-2" on Page 22 in the Recorder of Deed's Office of St. Clair County, Illinois, said tract being part of Section 31 in T.1 N., R.6 W. of the Third P.M., and being described as follows:

Beginning at the northeast corner of said Lot 233; thence on an assumed bearing of North 83 degrees 58 minutes 23 seconds West on the northerly line of said Lot 233, a distance of 49.99 feet to the northwest corner of said Lot 233; thence North 00 degrees 01 minute 05 seconds West on the northerly extension of the westerly line of said Lot 233, a distance of 6.03 feet to a point in the centerline of said twelve (12.00) foot wide alley; thence South 83 degrees 58 minutes 23 seconds East on said centerline, 49.99 feet to the intersection of said centerline with the northerly extension of the easterly line of said Lot 233; thence South 00 degrees 00 minutes 00 seconds West on said northerly extension, 6.03 feet to the Point of Beginning.

Said tract of land herein described contains 301 square feet, more or less, and being situated in the City of Mascoutah, St. Clair County, Illinois.

Lot 233 in Block 19 of "Leibrock's V Addition to the Town of Mascoutah"; reference being had to the plat thereof recorded in the Recorder's Office of St. Clair County, Illinois, in Book of Deeds M-2 on page 22.

The use of the land for residential one to four dwelling purposes is not affecting or impaired because that use is prohibited or impaired by reason of any grant, exception, or reservation, or lease of minerals or mineral rights and this policy insures against all loss or damage by reason of the exercise of any right to use the land for extraction or development of minerals.

Subject to easements, conditions, and restrictions of record.

This transfer exempt under the provisions of paragraph D, of the Real Estate Transfer Act Law (35 ILCS 290/31-45)

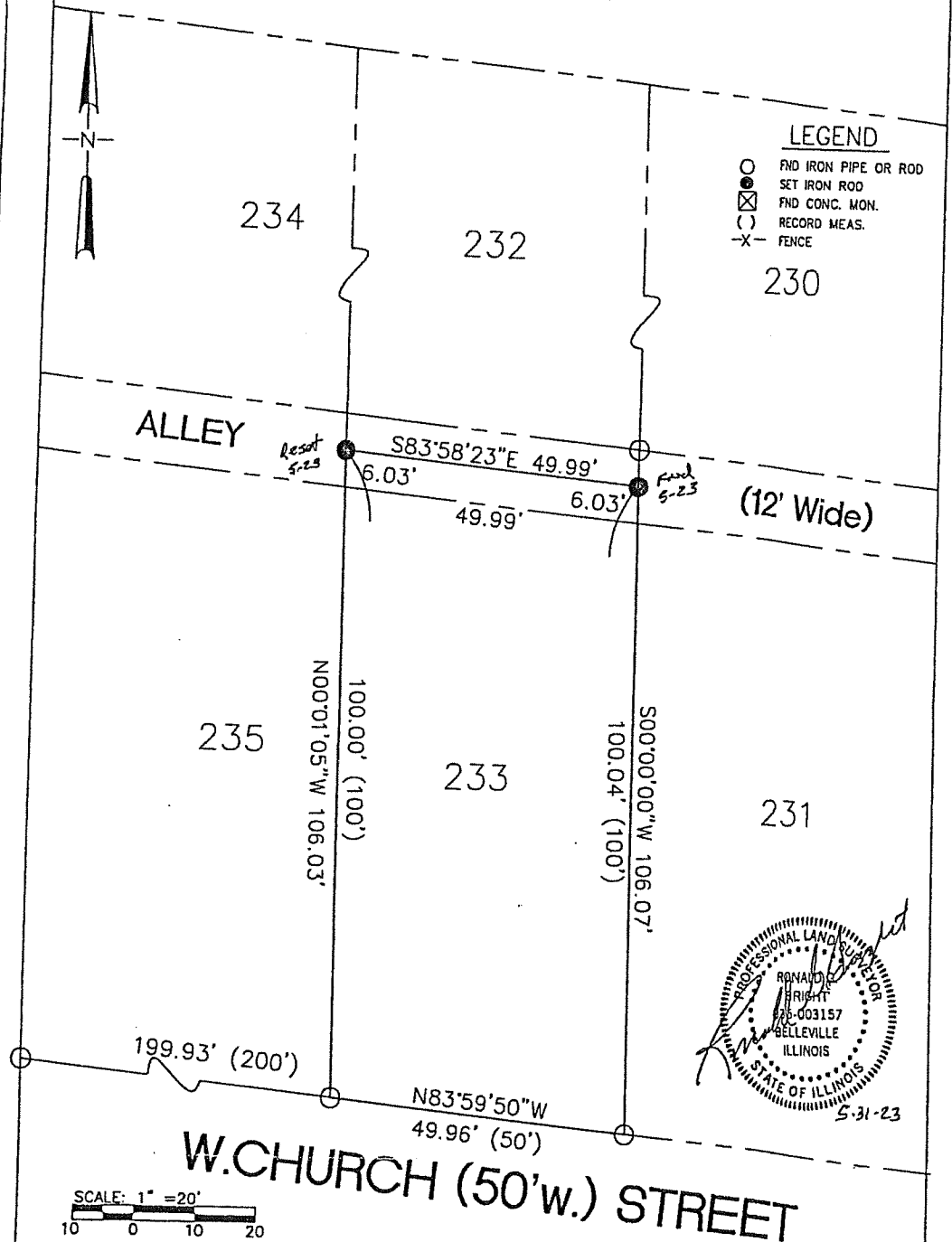
E. M. Wall
...17 6/12

10-31-D-123-014

BOUNDARY SURVEY

LOT 233 in Block 19 of "LEIBROCKS 5th ADDITION"

AS RECORDER IN DEED BOOK "M-2" ON PAGE 22
CITY OF MASCOUHAH, ST. CLAIR COUNTY, ILLINOIS



SURVEYOR'S STATEMENT

This is to certify that while in the employ of Bob and Nancy Endrijaitis, I performed a Boundary Survey of Lot 233 in "LEIBROCKS 5th ADDITION". The results of said survey are shown hereon and are from record information and an actual survey on the ground and are in accordance to the "Minimum Standards for Land Surveying in the State of Illinois", as set forth by the Illinois General Assembly.

5-31-2023

Date:

Ronald G. Bright, PLS
No. 035-003157
License Expires 11-30-08

PROJECT NO.	07-Endrijaitis-Lot 233
DRAWN	R. BRIGHT
CHECKED	J. BRIGHT
DATE	APRIL 14, 2007

RGB

SURVEYING

105 E. ADAMS STREET
O'FALLON, ILLINOIS 62269
(618) 624-9034

EXHIBIT A

**CITY OF MASCOUTAH
Staff Report**

TO: Honorable Mayor & Council

FROM: Administrative Staff

SUBJECT: **Code Change – Adoption of Electric Service Regulations
(first reading)**

MEETING DATE: October 16, 2023

REQUESTED ACTION:

Council approval of revisions to City Code, Chapter 11 – Electric System to adopt Electric Service Regulations by adoption of ordinance.

BACKGROUND & STAFF COMMENTS:

Staff has been working the last few months on Electric System Service Rules to formalize the regulations, practices, and general requirements for the connection of electric service facilities and utilization equipment. These rules outline procedures for the application for electric service and provide rules and conditions for the establishment and maintenance of service. These rules provide for the use of customers, contractors, consultants and other persons engaged in the planning or construction of buildings and the installation or replacement of equipment connected to and served by the City's electric system.

RECOMMENDATION:

Council approval of Ordinance, as attached.

SUGGESTED MOTION:

I move that the City Council approve and adopt Ordinance 23-____, thereby modifying Chapter 11, Electric System, Article 2, Electric Service Regulations.

Prepared By: Administrative Staff

Attachments: A – Ordinance
B – Electric System Service Rules (separate attachment)

ORDINANCE NO. 23-__

AN ORDINANCE AMENDING THE CODE OF ORDINANCES,
CHAPTER 11, ELECTRIC SYSTEM, ARTICLE 2, ELECTRIC SERVICE
REGULATIONS OF THE CITY OF MASCOUTAH, ILLINOIS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MASCOUTAH, IN
ST. CLAIR COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Amending CHAPTER 11, ELECTRIC SYSTEM, ARTICLE II,
ELECTRIC SERVICE REGULATIONS, as attached.

SECTION 2: This ordinance shall be in full force and effect after passage, approval and
publication as required by law.

PASSED by the Mayor and the City Council of the City of Mascoutah, County of St.
Clair, State of Illinois, upon motion by Councilman ,seconded by Councilman _____ ,
adopted on the following roll call vote on the 16th day of October, 2023, and deposited and filed
in the Office of the City Clerk in said City on that date.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
John Weyant	___	___	___
Walter Battas	___	___	___
Nick Seibert	___	___	___
Mike Baker	___	___	___
Pat McMahan	___	___	___

APPROVED AND SIGNED by the Mayor of the City of Mascoutah, Illinois, this
16th day of October, 2023.

ATTEST:

Mayor

City Clerk
(SEAL)

Attachment A



Electric System Service Rules City of Mascoutah, Illinois

This ordinance shall supersede all prior ordinances. Should there be a conflict between this ordinance and previous ordinance.

CITY OF MASCOUTAH ILLINOIS

ELECTRIC SYSTEM

SERVICE RULES

FOREWORD

This publication has been prepared by the City of Mascoutah (City), as a reference and guide to its regulations, practices, and general requirements for the connection of electric service facilities and utilization equipment. It is provided for the use of customers, contractors, consultants and other persons engaged in the planning or construction of buildings and the installation or replacement of equipment connected to and served by the City electrical system.

This publication is not intended to be a comprehensive manual for all wiring details and other lawful requirements. It is, rather, prepared as a guide and supplement to the National Electric Code, the National Electrical Safety Code, and City.

The publication of these Electric System Service Rules shall not be construed as relieving the customer, or his or her contractor, from the responsibility of properly installing wiring in accordance with the rules and regulations of any authority having jurisdiction. The City shall not be deemed under any circumstances to have accepted any responsibility for the condition of the customer's wiring and equipment.

Continuing developments in the utility industry periodically bring about changes and improvements. In general, the result of these changes and improvements has been to provide better and more dependable electric service. Accordingly, the City reserves the right to make changes and modifications to these Electric System Service Rules when, in its judgement, such changes are necessary and in the best interest of its customers and the City.

The comfort and convenience of electric services is best obtained by providing a safe and adequate wiring installation. To insure sufficient electrical capacity to enjoy future appliances and equipment, electric wiring systems installed today should be adequately planned to meet the needs of tomorrow.

Questions relating to the design, layout, power quality, and availability of service should be directed to the City.

DECLARATION OF LIMITATIONS

Where the City determines it is in the best interest of public safety, the customer, or the efficient operation of the electric system, the City hereby reserves the right to make certain determinations that may be contrary to these Electric System Service Rules.

Nothing in these Service Rules shall be construed to undermine reasonable engineering and operational principles and practices.

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SECTION 1. DEFINITIONS

1.1. Words and phrases

- 1.1.1. Auxiliary Generation Equipment: Customer-owned Generation Equipment that is not connected to the City grid.
- 1.1.2. Character of Service: The voltage, frequency, capacity and number of phases supplied or available.
- 1.1.3. City Electric Department: Responsible for the transmission and distribution of Energy to the Customer.
- 1.1.4. City Electric Department Supervisor: The person responsible for the design, layout, engineering operation and maintenance of the electric distribution system.
- 1.1.5. City Utility Billing Department: The department responsible for utility billing.
- 1.1.6. Customer: Any person using electrical energy supplied by the City by means of connection to its electric distribution system. Term used to describe the responsible party for a residential or commercial customer, including the resident, owner, sub divider, builder, and/or developer.
- 1.1.7. Customer-owned Generation Equipment: Any equipment that generates Energy that is owned, operated, and maintained by the Customer.
- 1.1.8. Electrical Contractor: Any person, firm or corporation engaged in the business of installing, maintaining, or altering, by contract or otherwise, electrical equipment for the use of electric energy supplied for light, heat, or power in any building or structure which is, or will be, connected with the City's electric distribution system.
- 1.1.9. Electric Distribution System: The wires, cables, poles, meters, and apparatus forming a part of the system of or by which electric energy is transmitted, distributed, and metered by the City.
- 1.1.10. Electrical Installation: The installation of electric wiring or equipment in any premises for the use of electric energy distributed by the City.
- 1.1.11. Energy: Electricity used for lighting, heating, or power purposes.
- 1.1.12. Facilities: The wires, cables, poles, meters and apparatus forming a part of the system of or by which electric energy is transmitted and distributed by the City.
- 1.1.13. Meter Socket and Trough: The mounting device consisting of jaws, connectors, and enclosure for socket-type meters. The mounting device may be either a single socket or a trough. The trough and assembled

enclosure may be extendible to accommodate more than one mounting unit. This equipment is approved for installation by the City and is owned and maintained by the Customer.

- 1.1.14. National Electric Code (NEC): The latest revision of the National Electric Code of the National Fire Protection Association (NFPA 70) as approved by the American National Standards Institute and adopted by the City.
- 1.1.15. National Electrical Safety Code: The latest revision of the National Electrical Safety Code by the Institute of Electrical and Electronics, Inc. and approved by the American National Standards Institute.
- 1.1.16. Nominal Voltage: A specific voltage value assigned to a circuit or system for the purpose of convenient designation.
- 1.1.17. Parallel Generation Equipment: Customer-owned Generation Equipment that is connected to the City grid.
- 1.1.18. Permanent Service: The installation of either overhead or underground service to an established electric Customer at the Service Point.
- 1.1.19. Person: Any person, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, state agency, or any other legal entity, or its legal representative, agent or assigns.
- 1.1.20. Power Factor: The relationship (ratio) between the active power and the volt amperes in any particular alternating current circuit.
- 1.1.21. Premises: A building, structure, or enclosure to which energy is transmitted from the electric distribution system by the City.
- 1.1.22. Primary Voltage: The voltage on the supply side of a transformer.
- 1.1.23. Secondary Voltage: The voltage on the load side of a transformer.
- 1.1.24. Service: The conductors for delivery electric energy from the electric distribution system to the Service Entrance Equipment of the Premises served.
- 1.1.25. Service Entrance Equipment: The equipment used for metering and disconnection at the Service Location.
- 1.1.26. Service Location: The physical location of the Service Entrance Equipment.
- 1.1.27. Service Point: Point of connection of the City Service to the Customer's equipment, and the limit of the City's responsibility.
- 1.1.28. Structure: An object which is constructed or erected requiring permanent location on land.

1.1.29. Temporary Service: The installation of a service of a temporary nature, usually for construction purposes, for a period of time not to exceed one (1) year from the date on which the temporary service is installed unless construction schedule warrants extended period of time.

1.1.30. Building Inspection/Permits: The organization in the City which incorporates all aspects of commercial, residential, and capital development projects. The Public Works Director is responsible for the review and issuance of permits, inspections, and code compliance.

1.1.31. Utilization Equipment: Any Customer-owned equipment, apparatus, appliance or device located on a Customer's Premises or used by a Customer which requires Energy.

1.2. Words and phrases not specifically defined above shall be defined according to a standard dictionary, the National Electrical Code, the National Electrical Safety Code or the City Building Code, as applicable.

SECTION 2. ACCEPTANCE OF SERVICE RULES

2.1. Any person making application for, connecting to, accepting, or using City electrical service by connecting an end user to the City's electrical distribution or transmission facilities shall thereby agree to conform to and abide by all the City's ordinances, rules, and regulations for the operation of electrical system, including electric wiring, appliances, equipment standards, permits, and inspections.

SECTION 3. ACCESS TO ELECTRICAL UTILITY FACILITIES

3.1. Any properly authorized agent of the City shall have free access to the Customer's premises at all reasonable hours for the purpose of reading, examining, inspecting, repairing, replacing or removing City meters or other equipment or property.

3.2. No Customer shall build a deck, porch, patio, addition, or plant trees/shrubs, etc. over, around, or otherwise block access to existing City facilities; the Customer shall maintain an 18" side clearance from the underground Service conductors from the City facilities to the meter. See Section 22 for meter clearance and access requirements.

3.2.1. The City may relocate its facilities to accommodate a Customer's need where:

3.2.1.1. The Customer makes a written request for the relocation of City facilities and agrees to pay all costs associated with such relocation;
and

3.2.1.2. The City determines that it is technically feasible to relocate its facilities to accommodate the Customer's request.

3.2.2. Any Customer blocking access to any City facilities shall be given written notice of such violation and shall be allowed fifteen (15) days within which to provide for appropriate corrective action approved by the City.

- 3.2.3. Any violation of this Section not corrected within the specified time may be corrected by the City, and the customer shall be billed for all costs associated with such corrective action. Violations that the City is not able to correct shall be turned over the City Manager's Office.
- 3.3. To safely operate the electrical system, the City hereby reserves the right to remove any trees, bushes, fences, or other obstructions located on a Customer's property which may block access to existing City facilities. City is not responsible for replacement or reconstruction of any obstructions removed by the City.
- 3.4. Fences and other obstructions shall not be placed to restrict reading and maintenance of the City's meters. Where meters are located beyond locked doors or padlocked gates, the customer's locking device shall have a keyway for dual key capacity that accommodates a City lock. Variations must have written authorization from the City.

SECTION 4. APPLICATION FOR SERVICE

- 4.1. Application for a new or modified electric service connection or the connection, or reconnection, of an existing service shall be made to the City, using the "Application for Service" form.
- 4.2. All such applications shall contain a description of the Premises to be served, including the electrical load(s) and locations of any existing electrical facilities on the property. For residential applications for new electric service, the Application for NEW Residential Electric Service shall be completed.
- 4.3. Where new electrical installations, additions or alterations are contemplated, inquiry should be made in advance of design or purchase of equipment relative to available voltage, point of delivery and extension of the City's Distribution System.

SECTION 5. DISCONTINUANCE OF SERVICE

- 5.1. The City may refuse to provide or may discontinue service for violation of any of its service policies; for failure to pay charges for electric service when delinquent (to the extent of state law); for theft or illegal diversion of energy; for situations that constitute a safety hazard or for code violations.
- 5.2. The discontinuance of service for any cause does not release the Customer from the obligation to pay for energy received or for charges otherwise specified.
- 5.3. A service that has been discontinued due to theft, illegal diversion, unsafe conditions, or damage to City metering equipment shall be upgraded to current codes by the Customer before service is reconnected.

- 5.4. The City reserves the right and authority to vary from policy when failure to pay charges for electric service when delinquent; for violation of rate schedule or contract provisions; for theft or illegal diversion of energy; for situations that constitute a safety hazard or for code violations. The City may open and tag customer disconnects in these situations. Violating such disconnecting or tagging may result in permanently disconnecting the service and will compound customer costs and legal actions respective to the situation.
- 5.5. The City may terminate any Customer's service if the City determines the Customer's equipment is causing or may cause damage to the City's equipment or facilities, or that the Customer's continued connection to the City's system may cause power quality problems for any other City customer.

SECTION 6. BALANCING LOADS

- 6.1. All electric loads within a service shall be balanced.
- 6.2. Where three-phase services are provided, single-phase loads shall be evenly divided between each of the three phases.
- 6.3. Where single-phase services are provided, the load shall be evenly divided between the energized conductors.

SECTION 7. CHARACTER OF SERVICE

7.1. Normal Service

- 7.1.1. All service supplied by the City shall be alternating current at a nominal voltage and a frequency of approximately 60 Hz. The City system design for normal operation includes Total Harmonic Distortion (THD) limited at 5% for the fundamental frequency and voltage of the application at the Service Point as defined by the City. Individual voltage distortion at a Service Point shall not be greater than 3%.
- 7.1.2. The City hereby disclaims any liability for and does not guarantee to maintain the accuracy of the nominal values under all conditions.
- 7.1.3. Nominal values will, however, for practical purposes, normally be found to be within reasonable limits.

7.2. Standard Classes of Service

- 7.2.1. All Customers shall contact the City before designing electrical service. Not all voltage characteristics are available in all service areas.
- 7.2.2. The City will provide the following secondary service where the specified voltages are available either from existing facilities or from facilities planned for the requested location:

7.2.2.1.Nominal Class of Service

Phases	Wires	Voltage	Use
1	3	120/240	Lighting & Appliances
3	4	120/208	Light & Power
3	4	277/480	Light & Power
3	3	120/240	Light & Power

7.2.2.2. There are areas within the City's service area where nonstandard secondary networks exist. New services will not be supplied from nonstandard secondary networks.

7.2.2.3. Primary voltages are also available for services to large Customers with loads in excess of 500 kWD. Customers shall consult with the City for the availability and conditions of such services. Primary services shall not be delivered at a voltage level above 13.80 kV.

7.3. Service Limitations

7.3.1. The City shall not provide more than one standard class of service to any single structure.

7.3.2. Three phase service shall not be provided for loads less than 60 kWD.

7.3.3. Customers are hereby advised that since the class of service supplied depends on the location and character of the load, all Customers shall obtain the specific characteristics of available service(s) before proceeding with the design, purchase and installation of any equipment and wiring facilities.

7.3.4. Information concerning the specific characteristics of available service(s) may be obtained from the City Electric Department Superintendent.

7.3.5. Any exceptions to these limitations shall be pre-approved by the City Electric Department Superintendent.

SECTION 8. CUSTOMER-OWNED GENERATION

8.1. Auxiliary Generation

8.1.1. The Customer shall not use any other electric power or lighting service, including standby generators, in conjunction with the City's service without the written consent of the City. Such written consent may be granted at the sole discretion of the City if the Customer has critical operations where standby service is desirable.

8.1.2. All Customer-owned generation equipment, including traditional combustion, photovoltaic (PV), wind, or any alternate means of electrical energy generation must meet the appropriate national electrical standards

(NEC, NESC, etc.), local codes (building, fire, etc.), and all applicable permits must be obtained by the Customer.

- 8.1.3. Where the Customer provides for an auxiliary power supply, an adequately-sized, "double-throw disconnecting device" must be provided to open all ungrounded conductors from the normal supply before connection is made to the emergency supply in accordance with the requirements of the latest edition of the NEC. This disconnect, external to the building structure, shall be installed per the latest City standards, and shall be appropriately labeled as to its function.

8.2. Parallel Generation

- 8.2.1. All auxiliary generation equipment that will be interconnected with the City grid will require a separate written agreement between the Customer and the City. The equipment must meet all standards for auxiliary equipment, as well as any applicable City standards. Requirements for the operation of parallel generation are included in the City Interconnection Policy.
- 8.2.2. When the City determines that the Customer has parallel generation equipment that requires a separate and dedicated distribution feeder, the engineering, installation, coordination, and protection of the said feeder will be performed at the Customer's expense.

SECTION 9. COMMERCIAL AND INDUSTRIAL SERVICE

- 9.1. The Customer shall consult with the City before selecting any service location.
- 9.2. In accordance with all Municipal Codes, the City shall install facilities adequate to supply and meter a normal load equal to the maximum fifteen (15) minute demand of the Customer. Such facilities shall be installed only at a single point of delivery.
- 9.3. To avoid expensive alterations later, the service entrance should be sized for future growth as well as for present requirements. It is the Customer's responsibility to install service equipment in accordance with NEC provisions as a minimum. An important provision of the current edition of the NEC recommends that "Service equipment shall be suitable for the short-circuit current available at its supply terminals." In order for architects, engineers and wiring contractors to select proper service equipment to meet NEC guidelines, the following information will apply to new installations.
- 9.4. A standard underground commercial or industrial installation shall consist of a padmount transformer or a utility point of service connection, which shall be located between five feet (5') and fifty feet (50') from the service entrance and be accessible by truck. Variation must have written authorization from the City.

- 9.5. If the metering cabinet, meter and main service disconnect are freestanding, they must be located no more than fifteen feet (15') from the transformer. Variations must have written authorization from the City.
- 9.6. The Customer or property owner shall be solely responsible for the ownership, installation, and maintenance of a concrete transformer pad and/or vault, which shall be constructed and maintained in accordance with the City's specifications. No structures, fences, or trees/shrubs shall be placed within ten feet (10') of the front and five feet (5') from the sides with a vertical clearance of thirty feet (30') from the top of final grade at the transformer location. Transformers cannot be enclosed.
- 9.7. The Customer or property owner shall install concrete filled, eight-inch (8") steel protection posts to protect the service transformer and the metering installation where the City determines that it is required for safety. Upon the Customer's written request, the City may approve other forms of protection.
- 9.8. For overhead service, the Customer or property owner shall install, maintain, and replace as necessary the overhead meter socket, entrance conduit, entrance wire, weatherhead, point of attachment, and applicable equipment in accordance with the City and NEC standards.
- 9.9. The City will install, maintain, and replace as necessary, all permanent commercial overhead services from the City's power pole to the Customer's point of attachment at the drip loop of the service.
 - 9.9.1. The City shall make the final connection between the utility point of service after City inspection and approval. Customer to provide adequate length of service conductors as determined by the City.
- 9.10. The City shall approve the size and number of service conductors proposed to be connected to any City facility for the purpose of the availability of secondary connections.
- 9.11. The Customer or property owner shall be solely responsible for the ownership, installation, maintenance, and replacement of Service Entrance Equipment in accordance with the City.
 - 9.11.1. All electric meters shall be mounted on the pad mounted transformer or the outside wall of the structure.
 - 9.11.2. Every electric meter shall be located so that there will be no obstructions for meter reading, meter testing, or other maintenance. Under no circumstances shall metering equipment be placed within a locked area.

SECTION 10. COMMERCIAL AND INDUSTRIAL INSTALLATIONS - GENERAL DESIGN GUIDELINES

- 10.1. The City shall provide only one point of electrical service for each structural unit. For multi-unit commercial/industrial sites, each address is considered a structural unit.
- 10.2. The City shall not provide more than one standard class of service to any single structure.
- 10.3. The City shall approve all service entrance equipment before installation. Such approval should be granted before the Customer places an order for the purchase and/or manufacture of any equipment.
- 10.4. All new electrical metering and equipment installations shall be located on the outside wall of the structure served in one location.
- 10.5. Where individual, commercial, metered services are provided, the Customer shall install a main mechanical load-breaking device (disconnect or circuit breaker), which may be operated by the City as needed or required. Variations must have written authorization from the City.

Where up to and equal to 1200 amps are provided:

- Such main mechanical load breaking devices shall be physically located outside of the structure served and adjacent to the instrument cabinet and meter socket. Electrically, it shall be located on the load side of the meter socket, except where there are multiple banked meters that share a single main disconnect. Variations must have written authorization from the City.

Where more than 1200 amps are provided:

- Such a main mechanical load-breaking device and associated instrument cabinet may be installed inside of the structure served.
- Meter sockets must be installed on the outside wall of the structure served, within fifty feet (50') of the instrumentation cabinet. Variations must have written authorization from the City.

SECTION 11. CONSTRUCTION PROCEDURES

- 11.1. Nothing contained in the standards shall require the City to install area feeder circuits underground or require any part of its existing Distribution System to be placed underground.
- 11.2. The Customer shall provide the City with a construction schedule so the electric system can be installed in an orderly and timely manner. This shall be provided at the associated pre-construction meeting.

- 11.3. Lots and easements shall be brought to within four inches (4") of final grade and all other underground utilities located beneath the electric facilities shall be installed prior to the installation of the underground electric system.
- 11.4. The Customer shall provide the City with a clear, unobstructed access across the property as required for the installation of the electric distribution facilities.

Prior to the actual installation of electrical facilities, the developer or customer shall provide:

Final grade (\pm 4") (where utility facilities will be installed);

- The signed Agreement for the Construction and Installation of the Electric System;
 - Staking for all lots located in the subdivision or development;
 - Lot number on stakes;
 - Easements;
 - Payment of the Facility Installation Charge;
 - Payment of the Contribution in Aid of Construction charge (when applicable);
 - Catalog cuts for approval of metering equipment (when available).
Attention: Failure to complete any of the above items may result in construction delays.
- 11.5. The Customer shall be solely responsible for the cost of moving or rebuilding any facilities as a result of error or changes.
- 11.6. The Customer shall install all crossing conduits needed for City utilities before the road base/curbing is constructed.
- 11.6.1. The Customer shall provide the City with thirty (30) days written notice to make the necessary street crossing installation(s).
- 11.6.2. Where the Customer fails to coordinate such installations with the City, they shall be ultimately responsible for any extra expenses incurred by the City as a result of boring, tunneling, street repairs, etc.
- 11.7. When rock or ledge is encountered less than thirty-six inches (36") below grade, the Customer shall be solely responsible for any added costs to install the underground electric facilities.
- 11.8. When, in the sole judgment of the City, difficult installation conditions exist, such as rock, ledge, frost, etc., the City shall not be bound by any construction schedule which may have been stated, written or otherwise implied.

- 11.9. The Customer shall be solely responsible for the removal of any and all trench or construction spoils caused by the City or its contractor resulting from the installation of on-site electric facilities.
- 11.10. Prior to the start of construction, the Customer shall arrange with the City for a site inspection to determine the suitability of the site. Such determination shall be made at the sole discretion of the City.
- 11.11. The Customer shall be solely responsible for any extra costs incurred by the City to remobilize the City's construction crews if such work is stopped because the City determines that a portion of the site is not suitable for construction of City facilities.
- 11.12. The City shall schedule its work after all fees are received, necessary easements granted, service equipment is approved, and the project site is ready as determined by the City.

SECTION 12. CONTRACT OUTDOOR LIGHTING

- 12.1. Contract outdoor security lighting shall be available to any Customer using City electric service for unmetered outdoor lighting, provided that the Customer has signed a written agreement with the City. This service is only available in areas currently served by overhead electric distribution, and is not for the purpose of lighting the public right-of-way or parking lots.
- 12.2. A complete description of the contract terms and rates is included in Section 11-1-1 of the City Municipal Code. The Customer is to contact the City Utility Billing Department in order to initiate a request for contract outdoor lighting.

SECTION 13. CUSTOMER EQUIPMENT

- 13.1. As determined by the City, the Customer shall select and install only motors, apparatus, and devices which are suitable for operation with the character of the service available and supplied by the City.
- 13.2. The City hereby reserves the right with Customer consent to gain access to, inspect and test any Customer-owned equipment which is connected to the City's system.
- 13.3. The City shall be the sole authority to determine whether any Customer-owned equipment connected to the City's system causes or may have a deleterious effect on the quality of service provided by the City to its customers.
- 13.4. The City hereby reserves the right and authority to require the Customer to install, at the Customer's sole expense, any such wiring and equipment which the City determines is required to prevent any deleterious effects on the quality of service provided by the City to its customers.
- 13.5. In the event that the City determines Customer-owned equipment needs repair, it shall be the responsibility of the Customer to repair the deficiency or disconnect the equipment from the City within 60 days of notification. Should the necessary

repairs not be completed within the specified amount of time, the City Manager's Office will be contacted and fines may apply. If the equipment poses a safety hazard, the City reserves the right to disconnect service. Variations must have written authorization from the City.

- 13.6. The City will require a Customer to provide, at Customer's expense, special or additional equipment when a Customer's use of electric facilities results in an interference with the quality of the Customer's own service or that of neighboring customers, as determined by the City.

SECTION 14. CUSTOMER RESPONSIBILITY FOR CITY PROPERTY AND CLEARANCES

- 14.1. Breaking of seals, tampering with meters, wires or any other property belonging to the City by unauthorized representatives of the City is prohibited and may be punishable by law.
- 14.2. The Customer, at all times, shall protect the property of the City on the premises of the Customer and shall not permit anyone other than representatives of the City and other persons authorized by law to inspect, work on, open or otherwise handle the wires, meters or other City Facilities. In case of loss or damage to City property due to carelessness, neglect or misuse by the Customer, their family, agents, servants or employees, the Customer shall pay to the City the cost of any necessary repairs or replacements of such Facilities or the value of such Facilities.
- 14.3. Swimming pools (above or below grade) shall be constructed to provide a minimum distance of 10 feet as measured horizontally, from the vertical plane containing the nearest part of the pool or wading area, diving platform, deck or similar structure to vertical plane containing the nearest electrical conductor or equipment. Conductors are prohibited from passing over or under all pools and their associated decks.
- 14.4. Attachments of any kind or nature shall not be permitted on City poles without previous execution of the City's Pole Attachment Agreement.
- 14.5. Care shall be taken by the Customer in the installation of antennas near City power lines such that under all conditions, the installation will not be under or fall across City lines nor contact them in any way that may be considered hazardous to life or property.
- 14.6. The Customer is responsible for providing clearances as specified in the National Electric Safety Code when constructing structures on their property.

- 14.7. The location of buildings, structures (requiring building permit) or mobile equipment is prohibited above or beneath the City's Distribution System and within utility easements or rights-of-way.
- 14.8. The Customer shall be liable to the City for costs of any repairs or replacement of City Facilities located on the Customer's premises or projects that are lost or damaged due to change in characteristics of the Customer's load that have not been reported to the City.

SECTION 15. DAMAGE TO DEPARTMENT-OWNED FACILITIES

- 15.1. Any person working in an area containing the City's equipment or electric facilities shall be solely responsible to take whatever precautions are necessary to avoid damaging such facilities.
- 15.2. Any person causing damage to the City's equipment or facilities shall be solely responsible for any costs incurred to repair such damage.

SECTION 16. EASEMENTS

- 16.1. Property owners shall dedicate by plat or grant by written agreement, public utility easements to the City for the City's use for the construction, maintenance, and replacement of its facilities as required.
- 16.2. The Customer shall provide and/or describe at no cost to the City, all rights-of-way and easements required for the City's primary and secondary conductors, pad-mounted transformers, secondary pedestals and any other facilities that may be required to serve the Customer. The grading must be within 4 inches of final grade, with lots pinned or staked and the easement cleared of all trees, stumps and obstructions before the City begins construction. Excessive spoils (rock, tree, temps, etc.) resulting from the installation of the City's Distribution System will be the responsibility of the Customer to remove. Access for City vehicles shall be provided to all City facilities prior to sodding, landscaping and fencing.
- 16.3. All required easements shall be dedicated or granted without cost to the City. This shall include any additional or relocated easements which may be required by the City due to circumstances or conditions unforeseen prior to the beginning of construction.
- 16.4. Standard easements shall customarily follow property lines.
 - 16.4.1. If such customary easement location is not possible due to field conditions, such as hills, slopes, obstructions, etc., required easements shall be located in the nearest flat, clear area which will insure the safety of the individuals and equipment while installing, operating or maintaining City facilities.

Easements at least fifteen feet (15') wide along all front lot lines, and ten feet (10') wide along all rear lot lines shall be required for each lot in a proposed residential subdivision, or as required by the City.

Easements at least fifteen feet (15') wide along all sides, front, and rear property lines and along routes of electric facilities shall be required for all non-residential developments, or as required by the City. Blanket easements are preferred.

16.5. Special circumstances dictate the need for additional easements in certain cases.

16.6. Easements shall be shown and recorded on the subdivision plat.

SECTION 17. ELECTRICAL UTILITY FACILITY INSTALLATION

17.1. All new facilities shall be installed so that they are capable of being looped.

17.2. The City hereby reserves the right to install temporary or emergency facilities in the most economical manner using reasonable engineering principles and practices.

SECTION 18. EQUIPMENT FURNISHED AND MAINTAINED BY THE CITY

18.1. The City or its approved contractor shall construct and install all new on-site electric distribution systems requested by the Customer or required by the provisions of the Municipal Code to serve the Premises in new or existing subdivisions or developments.

18.2. All such distribution systems shall be constructed in conformity with the requirements of the National Electric Safety Code.

18.3. The owner, subdivider, builder, developer, and Customer shall be jointly and severally responsible for the payment of the Facility Installation Charge, which includes the estimated cost and expense for the construction and installation for all such on-site electric distribution systems.

18.4. All estimated costs and expenses for the construction and installation of all such on-site electric distribution systems shall be due and payable; per written agreement signed by both parties (City and Customer) before any construction work is scheduled by the City

18.5. Where City-owned facilities need to be relocated or upgraded due to any development, redevelopment, rehabilitation, addition, site modification, increase in load, or Customer request, all required work including but not limiting, the costs therefore shall be fully reimbursed at the sole expense of the requesting party.

18.6. Where a request for the construction and installation of new on-site electric distribution systems involves exceptionally high costs for equipment, special equipment, or facilities which may require a long period of time to manufacture or construct, the City, at its sole discretion, may require the Customer to pay for the required equipment before the City orders such items.

SECTION 19. INFRASTRUCTURE AVAILABILITY CHARGE

- 19.1. Costs associated with the extension of, or addition to, the City's Distribution System must be recovered by the City or justified by some combination of the following, as determined by the City.
 - 19.1.1. City's Distribution System will be enhanced or be made more reliable.
 - 19.1.2. The extension is not solely for the benefit of the requesting Customer and will serve future Customers.
 - 19.1.3. The anticipated revenue to be received after implementation of the extension or addition will offset the City's investment within 3 years.
 - 19.1.4. The Customer submits a Contribution to Aid Construction, prior to start of work, for costs of the extension or addition as determined by the City.
- 19.2. The City will determine the feasibility of a proposed system expansion or addition prior to undertaking the work.
- 19.3. It shall be the responsibility of the Customer to provide any information and/or property surveying as required for any work.

SECTION 20. INTERRUPTION OF SERVICE

- 20.1. Insofar as practical, planned interruptions of service in the normal course of business will be prearranged with the Customer.
- 20.2. The City hereby reserves the right to curtail or temporarily interrupt a Customer's service where the City determines that repairs, replacement, or modification of the City's facilities are required either on or off the Customer's premises.
- 20.3. The City hereby reserves the right to interrupt a Customer's service in the case of emergencies or whenever such interruption is required to comply with an order from any jurisdictional authority.
- 20.4. The City shall not be liable for any loss or damage to property resulting directly or indirectly from any interruption or termination of electric service for any reason.

SECTION 21. JULIE

- 21.1. In accordance with State statute, the City of Mascoutah is connected to the JULIE Illinois One Call System.
- 21.2. All requests for locating underground facilities should be directed to JULIE at 1-800-892-0123 (or dial 811 from any phone within the State of Illinois) prior to the beginning of any excavation.

SECTION 22. METERING

22.1. General

22.1.1. All electricity furnished by City systems shall be metered unless the Customer has Customer's use of energy.

22.1.2. The City shall furnish, own, and maintain all metering equipment or other equivalent control means through which electric service is supplied.

22.1.3. The Electric Meters shall be within 1% accuracy for any installation.

22.1.4. All Specialty equipment shall be supplied at the customers cost

22.2. Meter Locations

22.2.1. The City shall determine and designate all meter locations for new, modified, or rehabilitated installations.

22.2.2. All meters shall be located outdoors with appropriate environmental ratings. Variations must have written authorization from the City.

22.2.3. Meters shall be located to facilitate the setting, changing, testing, and reading of the meters. They shall not be covered, enclosed, or located within other equipment.

22.2.4. All metering equipment shall be located in an area openly accessible to the City, and shall be banked in one (1) location.

22.2.5. For multi-family units, all meter sockets are to be labeled with the unit number served with one inch (1") permanent outdoor-rated labeling. No marker labeling will be accepted.

22.2.6. The Customer shall be solely responsible at all times to maintain a suitable approach to the meter location, with no obstructions within four feet (4') of the front and two feet (2') of the sides of the meter.

22.2.7. The Customer shall install concrete-filled, eight inch (8") steel protection posts (bollards) to protect the metering installation where meters are located outdoors in paved areas or when the City determines that said meters may be susceptible to damage and/or obstruction outside of paved areas.

22.3. Grounding

22.3.1. The requirements of the latest adopted edition of the NEC shall determine all practices with respect to the grounding of electric meters.

22.3.2. The Customer's service entrance installation shall have an identified full-sized grounded conductor in accordance with the NEC.

22.4. Meter and Equipment Seals

22.4.1. The City shall seal all meters and points of access to unmetered wiring on the Customer's premises.

22.4.2. The Customer shall call the City if it becomes necessary to gain access to any sealed equipment.

22.4.3. No person shall break any seal, close any bypass switch, connect, disconnect, or tamper with any of the City's metering equipment other than authorized City personnel.

22.4.4. Any person(s) determined to have violated this rule shall be prosecuted to the full extent of the law, and shall also be liable for the cost of all energy supplied which has not been billed due to unauthorized use, alteration, or tampering with metering equipment. The person(s) will also be charged for all of the City employee labor hours required for the investigation and resolution to the said violation.

22.4.5. The Customer shall be liable for the costs of any such unauthorized use of energy.

22.5. Meter Installations

22.5.1. General

22.5.1.1. Single-phase electric meters up to 240 volts, 200 amperes (up to 400 amperes residential) shall be installed with trough-type meter sockets.

22.5.1.2. All devices designed to interrupt service or protect against tampering or vandalism shall be installed on the load side of the electric meters. See Section 11.6.1.

22.5.1.3. Where electric meter damage, vandalism, or tampering occurs or is anticipated, outdoor electric meters shall be protected by a suitable cover with hasp and staple for the installation of a City padlock. The City will determine if such a situation exists, and the Customer is responsible for the installation of such equipment.

22.5.1.4. Where the City determines that a protective box is required to protect against possible vandalism or meter tampering, such a protective box shall be installed and maintained by the Customer and the padlock shall be provided by the City.

22.5.2. Meter Sockets

22.5.2.1. It is the sole responsibility of the Customer to maintain the meter socket and meter trough assembly in such a way as to sustain a safe environment as per the NEC guidelines and City standards. In the event that the City determines that immediate maintenance is warranted, the Customer will be contacted by the City and must, through their electrician, perform any necessary corrective action within sixty (60) days of notice.

22.5.2.2. The City does not endorse or denounce specific manufacturers of meter socket and meter trough assemblies. However, the City reserves the right to preapprove specific equipment for applications that it feels occur in large non-unique quantities and also reserves the right to approve or decline requests for the same from equipment manufacturers.

22.5.3. Manual Bypass Meter Sockets

22.5.3.1. The Customer shall install, at its sole cost, a City-approved manual bypass meter socket with the ability to break load at full rating for each of the following installations:

22.5.3.1.1. All commercial installations (lever bypass); and

22.5.3.1.2. All residential installations rated 200 amperes and above (lever bypass); and

22.5.3.1.3. All multi-unit residential installations (horn bypass).

22.5.3.2. Protective load disconnect (breakers), which are embedded in certain meter sockets, may also be used. See the appropriate City standards for more information.

22.5.4. Cover Plates

22.5.4.1. After meter sockets are installed, the interior of the socket must be protected if exposed to the weather or if the terminals are energized.

22.5.4.1.1. The contractor shall supply and install suitable temporary covers, approved by the City, before the socket is energized.

22.5.4.1.2. The City will furnish and install covers for unused meter loops at the time meters are installed at banked (grouped) locations.

22.5.5. Multiple Meter Installations

22.5.5.1. The City shall review and approve any multiple meter service before the owner or developer orders or installs any equipment.

22.5.5.2. Multiple meter bank assemblies shall be designed so that the center of the top meter is no more than seventy-two inches (72") above the floor, or the ground and the center of the bottom meter(s) is not less than thirty inches (30") above final grade. Variations must have written authorization from the City.

22.6. Instrument Transformer Meter Installations

22.6.1. The installation of all transformer-rated meters over 200 amperes and/or greater than 480 volts, shall include facilities for mounting current transformers and potential transformers, as required.

22.6.1.1. The installation of all transformer-rated meters over 480 volts shall include facilities for mounting potential transformers.

22.6.1.2. The installation of all commercial transformer-rated meters over 200 amperes and residential transformer-rated meters over 320 amperes shall include facilities for mounting current transformers.

22.6.2. The City shall furnish, own, and maintain all instrument transformers required to provide electric service, and shall be supplied at the customers cost

22.6.3.

22.6.3.1. The Customer shall provide and install a one inch (1") continuous rigid conduit from each meter socket to its respective instrument transformer cabinet.

22.6.3.2. This continuous rigid conduit shall be installed in addition to the meter socket, instrument cabinet, test switches, and all other equipment required for the installation of the transformer-rated meter, except the instrument transformers and metering conductors, which shall be supplied and installed by the City.

22.6.3.3. The one inch (1") continuous rigid conduit shall be wired by the City.

22.6.3.4. Such meter sockets will be located on an outside building wall, and in such a position that there will be no obstructions to meter reading, testing, or other maintenance.

22.6.4. The City shall review and approve details of the Customer's service entrance and equipment for installations requiring instrument transformers before the Customer orders or installs any such equipment.

22.6.5. See the appropriate City standard(s) with regards to detailed information on the installation of this equipment.

SECTION 23. ELECTRIC MOTOR INSTALLATIONS

- 23.1. The Customer shall provide and install any required equipment to protect a motor installation from high-voltage, low-voltage, "single" phasing, or reverse phasing conditions.

SECTION 24. PLANS AND DRAWINGS

24.1. Submission of Plans

- 24.1.1. The City does not design, plan, install or maintain the Customer's wiring or electric equipment.
- 24.1.2. Customers shall contact the City to obtain information relative to new electric service connections or changes in existing service. In order to obtain service at the time desired, an application shall be submitted well in advance and the Customer should keep the City informed as to the progress of the relative work and when service is anticipated.
- 24.1.3. Prospective Customers desiring the installation of new electric service or changes in service shall furnish a building plan, a one-line electric diagram and a completed "Application for Service" form before service will be considered. The City will not design, plan, install or maintain any wiring or electrical equipment that is the property of the Customer. The City reserves the right to determine availability of voltage, phase of service, route of service, metering procedures and maximum fault current in any given area.
- 24.1.4. Where three-phase service is required, it shall be the Customer's responsibility to balance distribution of the load between the three phases of service as evenly as possible to preclude an over-current condition on City equipment. Loss of City equipment due to an imbalance may result in Customer being billed for replacement costs for such equipment.
- 24.1.5. The Customer is responsible for notifying the City of proposed all-electric services during the plan submission stages of development or service upgrade.
- 24.1.6. The Customer shall provide to City complete and accurate drawings and layouts for subdivisions, planned unit developments, and any other projects requiring the installation or replacement of City electrical facilities. These plans and drawings are part of the required submittal to obtain City building permits, and are required to be delivered in duplicate to the City for formal review and comment.
- 24.1.7. The Customer shall provide the City with complete architectural drawings for any commercial project for which the City is reviewing a Building Permit Application. Such drawings shall include:

- 24.1.7.1. The requested service voltage; and
- 24.1.7.2. The building connected load (in kW) broken down by load type; and
- 24.1.7.3. The electrical switchgear and metering lineup; and
- 24.1.7.4. The one-line diagram, depicting the service to the electric panels; and
- 24.1.7.5. The specifications for the HVAC equipment, etc.; and
- 24.1.7.6. The proposed location for City pad-mounted transformer on the Customer's property (if applicable).
- 24.1.7.7. At the request of the Customer, the City will perform a preliminary review of electrical facilities for commercial installations.

SECTION 25. POWER FACTOR/POWER QUALITY

- 25.1. The City electrical service standards for supplying its Customers require the Customer to maintain a power factor of ninety-five percent (95%) or greater.
- 25.2. Any Customer having power factor characteristics not meeting Section 25.1 may be required to install, furnish, and maintain the appropriate corrective equipment which will result in an overall power factor within the City's standard range as measured at the meter.
- 25.3. Any Customer introducing disturbances related to the quality of power (i.e., harmonics or adverse spikes/dips), which affect the utility's equipment and/or the utility's quality of power to other Customers shall be required to install, furnish, and maintain the appropriate corrective equipment.
- 25.4. In the event that the City determines the Customer is required to install, furnish, and maintain the appropriate corrective equipment by not meeting the requirements of Section 25.1 or Section 25.3, the Customer shall, at Customer's sole expense, install, furnish and maintain the appropriate corrective equipment within 90 days of notification.
- 25.5. Should the necessary repairs not be completed within the specified amount of time, they shall install facilities adequate for the Customer to meet the requirements of Section 25.1 and/or Section 25.3, the Customer shall reimburse the City for all costs associated with installing, furnishing and maintaining the appropriate corrective equipment.
- 25.6. Variations must have written authorization from the City.

SECTION 26. PROTECTION OF CUSTOMER-OWNED EQUIPMENT

- 26.1. The City shall not guarantee the supply of electric service against any irregularities or interruptions in service, and the City hereby disclaims any liability for any damages or lost business incurred by any such irregularity or interruption.
- 26.2. The Customer may install circuit protection and power quality improvement devices (i.e., line conditioners and uninterruptable power supplies) on the load side of the meter to protect against possible equipment damage at the Customer's sole cost, expense, and liability for the purchase, installation, use, or misuse of any such devices.

SECTION 27. RATES

- 27.1. Electrical rates have been established for various Customer classes.
- 27.2. A full description of each of the electrical service rates is included in Section 11-1-1 of the City Municipal Code, as amended from time to time.

SECTION 28. RESIDENTIAL SERVICE

28.1. Defined

28.1.1. For the purpose of installing and maintaining electrical utility facilities, residential services shall be defined to include those facilities which provide a connection from the City's utility power supply to any single-family detached dwelling units, duplex units, and single-family attached dwelling units which are situated on subdivided lots, the side lot lines of which terminate at the public right-of-way.

28.1.2. Other multiple occupancy buildings shall be defined as commercial services for the sole purpose of the Customer installing and maintaining the service conductors.

28.2. Standard Service Size

28.2.1. The City shall provide only one electric service connection to each residential dwelling unit.

28.2.2. The City will provide each residential dwelling unit with electric service rated at 120/240 volts and single phase in accordance with all service rules and standards for new construction. Installations with greater than 200 amperes are also allowed, but additional requirements will have to be met.

28.2.3. The Customer is responsible for all costs incurred if their non-standard (greater than 200 amperes) service requires that the infrastructure serving the surrounding facilities be upgraded in order to meet their proposed upgrade.

28.3. Overhead Electrical Service

28.3.1. Overhead service shall be available only in those existing areas of the City where electrical utilities are currently located on utility poles.

28.3.2. The Customer shall provide, install, maintain, and replace as necessary, the riser conduit, weatherhead, meter socket and all other materials and installations required for a complete installation of an overhead residential service.

28.3.2.1. Riser conductor tails shall extend a minimum of three feet (3') out of the weatherhead.

28.3.3. The electric meter shall be located at the side of the structure on the outermost wall closest to the side lot line, which is nearest to the point of connection with the City's system. Variations must have written authorization from the City.

28.3.4. The Customer shall provide a straight, clear, unobstructed path for installation of the electric service from the point of service connection to the meter location.

28.3.6. The meter shall be placed so that there will be no obstruction to, and complete open access for meter reading, meter testing, meter wireless communications, or other maintenance. See Section 22.2.

28.4. Underground Electrical Service

28.4.1. In a service area where electrical facilities are padmounted, any new electrical service connections shall be installed underground in accordance with these Electric System Service Rules.

28.4.2. The Customer may request underground installation in a service area which is predominantly served by overhead electrical service.

- The Customer shall reimburse the City for any costs incurred in providing such a request for underground service.

28.4.3. The Customer shall provide, install, maintain, and replace as necessary, a complete trough metering installation, approved by the City.

28.4.4. The electric meter shall be located to maintain complete open access at all times for meter reading, meter testing, or other maintenance. See Section 22.2.

28.4.5. The electric meter trough shall be located at the side of the structure on the outermost wall closest to the side lot line, which is nearest to the point of connection with the City's system

28.4.5.1. The Customer shall provide a clear, unobstructed path from the point of service connection to the meter location for the installation of the electric service.

28.4.6. All lots and easements shall be brought to within four inches (4") of final grade prior to the installation of underground electric services.

28.4.7. All other underground utilities located beneath the City's electric facilities shall be installed prior to the installation of the underground service.

28.5. Alterations or Additions to Existing Dwelling Units

28.5.1. Where the City determines it is necessary to relocate an existing electric meter due to meter failure, remodeling, alteration, or addition to an existing dwelling unit, the new meter shall be located in conformity to these Electric System Service Rules. At the Customer's expense.

SECTION 29. SPECIAL EQUIPMENT

29.1. Where the Customer's electrical load includes equipment or devices which create a high demand on the operation of the City's facilities for a relatively short period of time, the City may determine that the installation of special equipment may be required to provide satisfactory service.

SECTION 30. STREET LIGHTING

30.1. The City designs, maintains, and upgrades the street lighting systems on all City streets.

SECTION 31. TEMPORARY SERVICE

31.1. The City will provide temporary service to any Customer where such service may be provided from the City's existing lines or facilities.

31.1.1. Where a Customer applies for routine temporary service, the Customer shall supply and maintain suitable equipment for a service entrance and all required service conductors sized in accordance with all applicable codes and these Electric System Service Rules.

31.2. The Customer shall pay the monthly charges for energy used at the applicable service rate.

31.3. At the sole discretion of the City, temporary service required for conditions other than those specified in Section 31.1 above may be provided. The Customer shall reimburse the City for all costs associated with installing and removing such "non-

routine" facilities. Such instances include temporary service for emergency purposes when the Customer is responsible for the repair to the meter socket.

- 31.4. Temporary service is intended for limited use only and should not exceed a period of One (1) year, unless otherwise agreed upon.
- 31.5. Permanent service entrance equipment shall be installed as soon as practicable.

SECTION 32. TREE TRIMMING

- 32.1. The City reserves the right to trim or remove any tree which creates a line-clearance hazard as defined by the NESC, or if it is deemed to in any way provide an unsafe working condition for the City or any other utility, or if it is deemed to in any way provide a potential safety hazard to the general public.
- 32.2. Properly authorized agents of the City shall, at all reasonable hours have, free access to Customer's property for the purpose of trimming or removing trees.
- 32.3. The Customer shall permit the City to trim or remove any trees on the Customer's property that may interfere with the safe operation of the City's facilities. Routine trimming is vital to maintaining reliable service and is performed at no cost to the Customer. To avoid future problems and inconvenience, it is strongly recommended that Customers avoid planting tall-growing trees under or near overhead power lines.
 - 32.3.1. Trimming and tree removal related to maintaining safe clearance for customer service drops to a Customer's facilities, are the responsibility of the customer/property owner.
 - 32.3.2. Damage to a service drop or the utility facilities due to customer/property owner neglect of trimming for service drop clearances may result in service or cost for repair.

CITY OF MASCOUTAH
Staff Report

TO: Honorable Mayor and City Council

FROM: Administrative Staff

SUBJECT: Change Orders (**ADJUSTED**)– North Substation Upgrades Project

DATE: October 16, 2023

REQUESTED ACTION:

Council consideration of **adjusted** change orders for construction of the North Substation Upgrades Project.

BACKGROUND INFORMATION:

There are several change order requests regarding the North Substation Upgrades Project. This report follows the September 5, 2023 approval by Council for the change order request original total \$381,012. The adjusted Contract Change Order contract is included to be approved for a final adjusted amount of \$155,896

Powercon Switchgear – Change Order Request = \$155,896

The Council awarded the contract to Powercon on March 15, 2021, for a switchgear for the North Substation in the amount of \$1,158,501. Powercon is now requesting an additional \$155,896 for the switchgear.

Powercon Switchgear		
A	Additional 2-cubicle spaces to avoid stacking breakers in positions providing better operation and maintenance of package. Also included in-floor rolling breaker configuration option.	\$81,490
B	CHAR #1 - Equipment adjustments for relay protection design	\$62,376
C	CHAR #2 - Equipment adjustments for larger DC plant, and transformer controls	\$64,348
D	Material and labor escalation from the original contract for dates 10/4/21 to 5/17/23 – ADJUSTED FROM \$272,798 TO \$47,682	\$47,682
E	Original Contract Allowance for Changes	\$(100,000)
	Change Order Total -	\$155,896
	Original Contract	\$1,158,501
	New Contract Total	\$1,314,397

Line A:

This change converts the station service manual transfer switch to an automatic switch. The addition of the two control panels/cubicle spaces is required for the additional 138kV circuit breakers. The in-floor rolling breakers improve operation and maintenance.

Lines B and C:

These design modifications support the final switchgear configuration to support the substation electrical loads, including larger loads added to the substation. Once the load north of town adds another 5MW, the City has no backup without these changes. Additionally, as the load by the Union substation increases, the capacity of the Union substation to serve as a backup reduces.

Line D: **ADJUSTED FOR FINAL CONTRACT**

The escalation charge comes from the delay in design finalization, which was dependent on the final location of the switchgear.

Line E:

At the time the City went to bid for the switchgear, the lead times were over a year and prices were beginning to rise dramatically. In order to secure a build spot and lower pricing, the City created a basic bid package. The approved contract with Powercon recognized the probability of needing additional design changes, particularly those changes in Lines B and C, due to the basic bid package and included \$100,000 in allowances for changes.

RECOMMENDATION: To get the switchgear on time and to not delay the project completion of the North Substation upgrades, Staff recommends approving the change order adjusted to the attached **CONTRACT CHANGE ORDER AMOUNTS**.

SUGGESTED MOTION:

I move that the Council approve this adjusted Contract Change Order in the amount of \$155,896.00 for the Powercon Switchgear and authorize appropriate City officials to execute the necessary documents.

FUNDING: This project will be paid for with Electric Funds.

Prepared By: Administrative Staff

Attachments: Powercon CONTRACT CHANGE ORDER

CONTRACT CHANGE ORDER

City of Mascoutah, Illinois

North Substation Switchgear Purchase Contract

1688 K002

Change Order No.: 1
Date: 10/11/2023
Applicable Dwg. Nos.: N/A

Previous Contract Amount: \$1,158,501.00
Amount of this Order: \$155,896.00
Present Contract Amount: \$1,314,397.00
Change in Contract Time: N/A Calendar Days

Contract Change Order Scope:

#	Description	Qty	Unit Cost	Total Cost
1	Add two panels for 138kV breaker protection control. Convert from manual to automatic transfer switch, upgrade to roll around breakers, schematic wiring adjustments.	1	\$81,490.00	\$81,490.00
2	Char #1 - Equipment adjustments for relay protection design, see attached bill of material changes.	1	\$62,376.00	\$62,376.00
3	Char #2 - Equipment adjustments for larger DC plant, and transformer controls, see attached bill of material changes.	1	\$64,348.00	\$64,348.00
4	Costs due to delay	1	\$47,682.00	\$47,682.00
5	Original Contract Allowance for Changes	1	-\$100,000.00	-\$100,000.00
Grand Total				\$155,896.00

The work covered by this change order shall be performed under the same terms and conditions as that included in the original contract. All other terms and conditions of said contract as it theretofore may have been modified shall be and remain the same.

CHANGES APPROVED:

The foregoing modification of said contract is hereby accepted.

City of Mascoutah, IL

(Owner)

By:

(Signature)

BHMG Engineers, Inc.

(Engineer)

By:

Digitally signed by Jason
Jackson
Date: 2023.10.11 08:29:24
-05'00'

(Signature)

Powercon Corporation

(Supplier)

By:

(Signature)

Title:

Date:

From: John Salzmann
To: Rebecca Ahlvin; Alvin Paulson; Jesse Carlton; Larry Linck; Ryan Haas
Cc: Jason F. Jackson
Subject: Change Order for Mascoutah Switchgear
Date: Tuesday, August 1, 2023 10:05:51 AM

Thanks again for your time yesterday reviewing the change order.

Upon reviewing my notes from the conference call yesterday, I find that I need to reach out regarding the change order submitted to BHMG. I erred in its preparation and need to correct this.

Line item 1 of the change order was for the "Additional 4 cubicle spaces to avoid stacking breakers.....". While I quoted this to Jason, he declined to take this option. The production drawings reflect that the breakers are still stacked.

I should have provided the cost for 2 cubicles (Units 1 and 12) that were in fact added. The lineup DID grow from 10 to 12 cubicles, along with the length of the building, freight, etc. but it was not the four feeder cubicles that were declined.

In my haste of preparing the change order, I added the wrong "cubicle addition" amount.

Line item 1 should be for the addition of Cubicles 1 and 12 as well as changes made in the last drawing revision. Line Item 1 should be in the amount of \$81,490. My sincere apologies for my error. This adjustment will also cause a different amount for line item 4 (escalation) and thus the Grand Total.

The reason I was reviewing my file was to consider Alvin's comment about starting the "BLS adjustment" after 52 weeks duration. While that sounded appropriate, I realized when reviewing my "end date" index number that Powercon is assuming price risk past 4/2023, which will represent the production time once this job is fully released. That's why it would not be appropriate to also delay the start of "BLS adjustment" in the amount of the leadtime.

I have "corrected" the change order below, for your consideration.

Contract Amount	1158501
2 extra cubicles	81,490
CHAR 1	62376
CHAR 2	64348
Escalation on \$1,239,991 from 10/4/21 to 5/17/23	272,798
Revised Total Contract Amount	1,639,513
Less Original Contract Amount	1158501
Less Allowance	100000
Change Order Amount	381,012

Please let me know what, if anything, is needed to implement this correction to the change order for your board meeting.

Sincerely,

11/9

John Salzmann
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