

MASCOUTAH CITY CEMETERY TRUST MINUTES

February 2018 Quarterly Meeting

The meeting of the Mascoutah City Cemetery Board was opened at 8:31 a.m. on Thursday, February 8, 2018 in the Mascoutah City Hall. Members present were Bob Moll, Cathy Klingelhofer, Kenny Case, Treasurer Tom Klingelhofer, and City Clerk Kari Haas. Members absent were Bob Edwards and Dan Dietz.

Minutes: Minutes of the previous meeting were reviewed. Motion was made by Cathy Klingelhofer and seconded by Kenny Case to accept the minutes as presented. Motion passed.

Treasurer's Report: The treasurer's report was presented by Treasurer Tom Klingelhofer for the period November 1, 2017 through January 31, 2018. The balance in the checking account was \$38,305.96 and the total investments were \$295,159.76. It was noted that the deposits for the quarter were: \$111.27 was checking account interest, and \$923.65 was interest from a CD. Treasurer Tom Klingelhofer reported that he had received notice from First Federal Savings Bank that a dormancy fee of \$5.00 would start being charged on the Money Market account held there. The board decided to discuss this later in the meeting. Motion was made by Kenny Case, seconded by Cathy Klingelhofer to accept the treasurer's report. Motion passed.

Unfinished Business:

There was no update on the work to be done by Supportworks (Paul Brower).

Bob Moll showed before and after pictures on the work done by Jeff Linder to clean some tombstones.

There was no update on the Espenschied Chapel addition.

Regarding the status of trees in the cemetery, Bob Moll referenced Sec. 9-2-5 of the City Code:

The owners of lots shall not have the right to place shrubs or trees on their lots except with the permission of the city manager and under his supervision.

It was determined that the City Manager approves any requests for trees in the cemetery and the board would not be involved.

New Business:

Bob Moll asked for an update on columbarium sales. City Clerk reported that the last sale was in July 2017. Bob Moll asked for an update on the grave sales. City Clerk reported there was only a few sold this year. It was noted by the board that the graves sales perpetual care amount still needed to be transferred to the Cemetery Fund for FY16/17. City Clerk stated she would take care of it.

Board discussed the annual payment to the City for cemetery maintenance from the money earned on interest during the fiscal year. Treasurer stated that \$3,000 was paid to the City in March 2017. Treasurer reported that the total interest earned from May 1, 2017 to January 31, 2018 was \$1,847.45. Cathy Klingelhofer moved, seconded by Kenny Case, to authorize the

Treasurer to pay \$1,800.00 from interest earned to the City for cemetery maintenance for FY17/18.

Board discussed the checking account balance. Cathy Klingelhoef moved, seconded by Kenny Case, to authorize the Treasurer to transfer \$34,000 from the checking account into a C/D at the best interest rate possible.

Board discussed the money market account. Kenny Case moved, seconded by Cathy Klingelhoef to authorize the Treasurer to transfer the entire money market account balance to a C/D at the best interest rate possible.

Cathy stated that there will be a cemetery walk on Sunday, June 3rd.

The next meeting of the cemetery board will be held at 8:30 a.m. on Thursday, May 3, 2018 in the Mascoutah City Hall.

Adjourn: There being no further business to discuss motion was made by Cathy Klingelhoef, seconded by Kenny Case to adjourn. Motion passed. The meeting was adjourned at 9:05 a.m.