

## MASCOUTAH CITY CEMETERY TRUST MINUTES

### November 2017 Quarterly Meeting

The meeting of the Mascoutah City Cemetery Board was opened at 8:31 a.m. on Thursday, November 2, 2017 in the Mascoutah City Hall. Members present were Bob Moll, Cathy Klingelhoef Dan Dietz, Treasurer Tom Klingelhoef, City Manager Cody Hawkins, Cemetery Sexton Bryan Haas, and City Clerk Kari Haas. Members absent was Bob Edwards and Kenny Case. Others present was Councilman Paul Schorr.

Bob Moll informed the Cemetery Board that Muriel Brockmeier had resigned from the board and the Mayor had appointed Dan Dietz to fill her spot.

**Minutes:** Minutes of the previous meeting were reviewed. Motion was made by Cathy Klingelhoef and seconded by Dan Dietz to accept the minutes as presented. Motion passed.

**Treasurer's Report:** The treasurer's report was presented by Treasurer Tom Klingelhoef for the period August 1, 2017 through October 31, 2017. The balance in the checking account was \$37,271.04 and the total investments were \$294,107.71. It was noted that the deposits for the quarter were: \$434.04 from the city owed for columbarium landscaping, \$89.24 was checking account interest, and \$925.65 was interest from a CD. Motion was made by Dan Dietz, seconded by Cathy Klingelhoef to accept the treasurer's report. Motion passed.

#### **Unfinished Business:**

Bob Moll reported that it is time to elect a President and a Clerk for the Cemetery Board. Bob Moll nominated Cathy Klingelhoef for Clerk. Cathy Klingelhoef nominated Bob Moll for President. There being no other nominations, Bob Moll was elected President and Cathy Klingelhoef was elected Clerk by acclamation.

Discussion took place regarding the taking of the minutes of the board meetings. City Clerk Kari Haas will take the minutes of each meeting. City Clerk will send the draft minutes to Clerk Cathy Klingelhoef for review prior to each quarterly meeting.

Bob Moll asked for a status on the work to be done by Supportworks (Paul Brower). Cathy Klingelhoef talked to him about which tombstones to prop up in Veterans Row. Cathy stated the work should be done in the spring.

Bryan Haas stated that Jeff Linder has just started a business to clean tombstones. Bryan stated that he had come in and power washed the Veteran's tombstones and they looked great.

City Manager provided an update on the Espenschied Chapel addition; grass turn has been installed, electric department is installing wiring for walkway lighting; all City utilities are in but still waiting on gas from Ameren, and chapel committee is discussing landscape options. Dan asked if there was going to be a grand opening. Bob stated that he was not sure yet.

Cathy stated that there will not be a Fall cemetery walk.

**New Business:**

City Manager stated that he has received a request from a lot owner to plant trees on their additional lots purchased; there is a tree there now but it is dead and will need to be removed but they are asking to plant a new tree in its place. Discussion took place regarding the City actually owning the lots and the lots are leased. Bob stated that trees are not allowed in Holy Childhood Church cemetery. Cathy asked what kinds of trees are in the cemetery. Bryan stated that the trees are evergreen. The board decided to discuss at the next meeting what to do, where to plant the trees if we are going to allow it and how maintenance should be handled on current and new trees. Cathy will research the history of the trees in the cemetery.

The next meeting of the cemetery board will be held at 8:30 a.m. on Thursday, February 1, 2018 in the Mascoutah City Hall.

**Adjourn:** There being no further business to discuss motion was made by Dan Dietz, seconded by Cathy Klingelhoefner to adjourn. Motion passed. The meeting was adjourned at 9:00 a.m.