

**CITY OF MASCOUTAH
PLANNING COMMISSION
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

JANUARY 17, 2018

The minutes of the Regular Meeting of the Planning Commission of the City of Mascoutah.

PUBLIC HEARING – 7:00PM

PC 18-01 – Design Standards of Driveways & Recreational Vehicles.

Assistant City Manager Mike Bolt presented staff recommendations for changes to the design standards of driveways for large Agricultural zoned parcels in the City Limits. Below is the current verbiage, and the red is what Staff is recommending for update/addition.

Driveways. Driveways shall be set back at least four feet from the side lot line. Driveways and parking pads shall consist of only stabilized surfaces such as asphalt or concrete. **Driveways in Agricultural zoned areas in the City Limits, 5 acres minimum, shall be allowed to use rock, gravel, or oil/chip. The parking pad however adjacent to building shall be paved with stabilized surfaces such as asphalt or concrete.**

Commission also thought it is necessary to include a minimum of 20' feet length on the parking pad as an amendment to the recommendation. Commission inquired on the amount of AG zoned locations in town. Assistant City Manager stated only a handful remain south of Fuesser and there are about 3 north of Fuesser.

City of Mascoutah Administration and the Mascoutah Police Department would also like to clarify, and further define Recreational Vehicles. Below is the current verbiage, and the red is what Staff is recommending for update/addition.

With the exception of travel trailer parks and commercial establishments engaged in the sale of recreational vehicle, recreational vehicles shall comply with the following regulations:

- (a) Not more than one recreational vehicle shall be parked on any lot.
- (b) No recreational vehicle shall be used as a dwelling.
- (c) No recreational vehicle shall be used as an office or for any other commercial purposes.
- (d) No recreational vehicle shall be parked on a regular basis in front of any existing residences or in the front yard or driveway on any lot in any single-family residential zoning district. Such vehicles may be parked in the side and rear yards.
- (e) Recreational vehicles are defined as RV's, Campers, Boats, Jet Ski's, Trailers, Utility Trailers, Towing Trailers, Pull Trailers, Buses, Shuttles, Limousines, Tractors, and other similar such vehicles.**
- (f) Recreational vehicles shall not be parked on city roads for more than 24 consecutive hours.**
- (g) Any person who violates any of the provisions of this section can and shall, upon conviction, be fined as provided in section 1-1-20.**

Commission discussed in detail the 24 consecutive hours. They looked at increasing it to 48 or 72 but decided to leave it at 24. It was stated that it doesn't matter what amount of time we give some they will abuse it. We will be lenient with those who would need extra time, but 24hrs should be

sufficient. Commission discussed how owners can still utilize side and rear yards & garages. The Planning Commission feels like the biggest obstacle is enforcement along with informing the residents of the rules. They also asked that golf cart and RTV, ATV, 4wheelers be included. Assistant Manager stated that those vehicles would fall under "similar such vehicles". Chairman mentioned he liked what staff did to further define recreational vehicles to help the police department when enforcing.

Planning Commission Meetings/Public Hearings require public notice. The legal notice for the public hearing was published 01/03/2018 in the Herald Newspaper, posted at City Hall, and posted on the City's website and marquee sign. As of the date of this report, staff has received zero calls, comments, or opposition.

There was no further discussion.

PUBLIC HEARING ADJOURNED at 7:42 PM

CALL TO ORDER at 7:43PM

Chairman Ken Zacharski called the meeting to order.

PRESENT

Commission members Charles Lee, Jack Klopmeier, Glenn Shelley, Rich Thompson, Bruce Jung, Jim Connor and Chairman Ken Zacharski were present.

ABSENT – NONE

ALSO PRESENT

Administrative Assistant Melissa Schanz, Assistant City Manager Mike Bolt & Councilman Paul Schorr.

ESTABLISHMENT OF A QUORUM

A quorum of Planning Commission members was present.

GENERAL PUBLIC COMMENT - None

AMEND AGENDA

There was no need to amend Agenda.

MINUTES

Lee moved, seconded by Thompson, to approve the minutes of the September 20, 2017 Planning Commission Meeting.

THE MOTION BY ROLL CALL

Charles Lee aye, Jack Klopmeier aye, Glenn Shelley aye, Rich Thompson aye, Bruce Jung aye, Jim Connor aye and Chairman Ken Zacharski aye
7-ayes, 0-nays

PC 18-01 – Design Standards of Driveways & Recreational Vehicles.

Discussion was held during the Public Hearing Process. Please see Public Hearing section of these minutes for details.

MOTION:

Lee moved, seconded by Jung that the Planning Commission recommend these requests, subject to the Findings attached as amended, to Mayor and City Council.

THE MOTION BY ROLL CALL

Charles Lee aye, Jack Klopmeier aye, Glenn Shelley aye, Rich Thompson aye, Bruce Jung aye, Jim Connor aye and Chairman Ken Zacharski aye.

7-ayes, 0-nays

MISCELLANEOUS – None

ADJOURNMENT

Lee moved, seconded by Conner, to adjourn at 7:45 p.m. All were in favor.