

**CITY OF MASCOUTAH
CITY COUNCIL MINUTES
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

SEPTEMBER 21, 2015

The minutes of the regular meeting of the City Council of the City of Mascoutah.

PRAYER AND PLEDGE OF ALLEGIANCE

City prayer was delivered by City Clerk Kari Haas. The Council remained standing and recited the Pledge of Allegiance.

CALL TO ORDER

Mayor Gerald Daugherty called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Gerald Daugherty and Council members Ben Grodeon, John Weyant, and Pat McMahan.

Absent: Council member Paul Schorr.

Other Staff Present: City Manager Cody Hawkins, City Clerk Kari Haas, City Attorney Al Paulson, Police Chief Bruce Fleshren, Fire Chief Joe Zinck, City Engineer Ron Yeager, Finance Coordinator Lynn Weidenbenner, and Assistant City Manager Lisa Koerkenmeier.

Establishment of a Quorum: A quorum of City Council members was present.

AMEND AGENDA

None.

MINUTES

The minutes of the September 8, 2015 regular City Council meeting were presented and approved as amended.

Motion passed. Passed by unanimous yes voice vote.

PUBLIC COMMENTS

None.

DEPARTMENT REPORTS

Fire Chief Joe Zinck – August 2015 report was provided.

Police Chief Bruce Fleshren – August 2015 report was provided.

Finance Coordinator Lynn Weidenbenner – Monthly financials provided.

City Engineer/Director of Public Works Ron Yeager – Status report on public projects and monthly building permits report provided. Councilman Grodeon asked about the South 10th Street project and the boring activity leaving the road pretty rough and wanted to make sure that work was done before the City does the reconstruction and resurfacing. City Engineer stated that anything south of the nursing home will be part of the Brickyard Development; the City will only be doing the section of road to that point. City Engineer stated that they will keep an eye on the portion of roadway they are boring and if it gets too bad they will patch it or have the developer patch it. Councilman Weyant asked about a fire hydrant around Harnett Street and 1st Street seeming to be a little low. City Engineer stated that after the sidewalk work was completed, that fire hydrant did end up lower than the grade of the sidewalk and he has talked with the water department to raise the hydrant up. Councilman Weyant asked about the North 10th Street extension and voiced concerns over not much being done for a project that is supposed to be completed by the end of the year. City Engineer stated that the southern part of the road could not be started until after Homecoming but the other part of the project could have been started prior to that. City Engineer stated that the project by contract is to be completed by December 31st. City Attorney stated that nothing can be done about the project progress until the deadline has passed.

REPORTS AND COMMUNICATIONS

Mayor

Attended the following meetings and functions: FOIA and OMA training at SWIC, 9/11 program at the Elementary School and Leu Civic Center, Chamber mingle, IML Conference.

City Council

Grodeon – Nothing to report.

Weyant – Attended the following meetings and functions: IML Conference.

McMahan – Attended the following meetings and functions: IML Conference.

City Manager – Nothing to report.

City Attorney – Nothing to report.

City Clerk – Nothing to report.

COUNCIL BUSINESS

CONSENT CALENDAR (OMNIBUS)

The August 2015 Fund Balance Report and Claims & Salaries Report were provided under the omnibus consideration.

Councilman Grodeon asked about payment to Millennia Professional. City Manager stated that it is part of the development agreement for the Brickyard subdivision for engineering and these costs will be reimbursed by the developer.

Weyant moved, seconded by Grodeon, to accept all items under Omnibus consideration.

Motion passed. AYE's – Grodeon, Weyant, McMahan, Daugherty. NAY's – none.
ABSENT – Schorr.

CODE CHANGE – BIDDING AND CONTRACT PROCEDURES (SECOND READING)

City Manager presented report for Council consideration of approval of an ordinance to amend Chapter 1 – Administration, Article II – City Officials, Section 1-2-27 – Bidding and Contract Procedures of the City Code of Ordinances.

Mayor asked if there was a project that was started with one engineering firm would the remaining part of the project have to be bid. City Attorney stated that each project would be required to be bid with the passage of this ordinance. City Manager stated that engineering services would remain with the same firm for those projects that are ongoing such as the smoke testing with RJN Group.

Grodeon moved, seconded by McMahan, to approve and adopt Ordinance No. 15-18, amending Chapter 1 – Administration, Article II – City Officials, Section 1-2-27 – Bidding and Contract Procedures of the City Code of Ordinances.

Motion passed. AYE's – Grodeon, Weyant, McMahan, Daugherty. NAY's – none.
ABSENT – Schorr.

SUPPLEMENTAL ENGINEERING SERVICES – \$100K STREET PROGRAM

City Manager presented report for Council consideration of approval of Engineering Services Agreement with Thouvenot, Wade & Moerchen, Inc. (TWM) for preparing construction documents for the West Poplar Street Reconstruction Project.

Councilman Grodeon asked who has ownership to the design plans and the construction documents when completed. City Engineer stated that any plans and documents prepared by any engineering firm for projects are ultimately owned by the City when completed.

Weyant moved, seconded by McMahan, to accept the City Manager's engineering recommendation to approve Thouvenot, Wade & Moerchen, Inc. for supplemental engineering services for the West Poplar Street Reconstruction Project from 6th Street to 10th Street in the amount of \$25,400.00 and authorize appropriate City officials to execute the necessary documents.

Motion passed. AYE's – Grodeon, Weyant, McMahan, Daugherty. NAY's – none.
ABSENT – Schorr.

PC15-08 – SITE PLAN AND ARCHITECTURAL REVIEW OF OFFICE / WAREHOUSE PROJECT FOR HAYDEN PROPERTIES AT IL ROUTE 4 AND BELLER DRIVE

City Manager presented report for Council consideration of approval of Site Plan and Architectural Elevations for an office / warehouse project at IL Route 4 and Beller Drive.

Councilman Grodeon asked if any disclosure has been done on the cost for electric install or other costs given the history of the developer and this site. City Attorney stated that at this point in the process there is nothing that can be done or provided regarding costs until the site plan is approved. City Manager stated that they did change the policy to have all costs paid in full upfront before any utility work is started or any materials are ordered.

Councilman Weyant asked about any incentives being offered. City Manager stated that none have been asked about at this time but could come at a later date as the project moves forward.

McMahan moved, seconded by Weyant, to approve the Site Plan and Architectural Elevations for an office / warehouse project at IL Route 4 and Beller Drive subject to the Findings and Conditions of Approval.

Motion passed. AYE's – Grodeon, Weyant, McMahan, Daugherty. NAY's – none. ABSENT – Schorr.

COUNCIL – MISCELLANEOUS ITEMS

None.

CITY MANAGER – MISCELLANEOUS ITEMS

City Manager stated that he had provided the job description for the new Sewer Treatment Plant / Water and Sewer Operator position and wanted to see if Council had any questions regarding the position. Council discussed the position and had no issues.

City Manager stated that the question about buying park ground had come up again by the resident requesting it but has an understanding from the Council that the City has no interest in selling any park ground.

City Manager stated that they did receive a probable cost for the sewer treatment plant upgrades and that cost came in around \$15.1 million.

City Manager stated that after discussions with the Police Chief and the school district, there is a need for an additional crossing guard at Harnett and 6th Street. City Manager stated that the cost right now to the City is around \$2,000-\$2,400 for the one crossing guard. Council discussed the need for an additional crossing guard and had no issues.

PUBLIC COMMENTS

Matt Stukenberg – spoke about the last school district meeting and stated that the school district will be putting a sidewalk in along the high school property starting from the edge of the cemetery. Stated that with regards to the North 10th Street extension, the equipment is there and have been waiting to get started until the utilities were relocated which has not been done yet by Frontier. Stated that the subcontractor bid the project to pave the road continuously which cannot occur until Frontier has their utility work completed.

MISCELLANEOUS OR FINAL ACTIONS

Councilman Godeon asked what course of action the City could take if Frontier doesn't get the work done. City Attorney stated that if Frontier does not act this week, the City could take legal action. City Engineer stated that Frontier has had the plans since February and have known about the need to move the utilities since that time. City Attorney stated again that the City cannot do anything about progress or feelings about lack of progress on the project until the deadline of December 31st has passed.

ADJOURNMENT

McMahan moved, seconded by Godeon, to **adjourn at 7:55 p.m.**

Motion passed. Motion passed by unanimous yes voice vote.

Kari D. Haas, City Clerk