

Mascoutah City Council

January 21, 2014

REGULAR MEETING AGENDA

City Council Meeting - 7:00 pm

1. PRAYER & PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL

4. AMEND AGENDA – consideration of items to be added/ deleted to /from the meeting agenda. *No action can be taken on added items, but may be discussed only. Exceptions – emergency items as authorized by law.*

5. MINUTES, January 6, 2014 City Council Meeting (Page 1 to Page 4)

6. PUBLIC COMMENTS (3 minutes) – opportunity for the public to comment.

7. DEPARTMENT REPORTS (*Informational Only*):

A. **Joe Zinck** – Fire Chief (To Be Provided at Meeting)

B. **Bruce Fleshren** – Public Safety Director (Page 5 to Page 7)

C. **Lynn Weidenbenner** – Finance Coordinator (Page 8 to Page 17)

D. **Ron Yeager** – City Engineer/Director of Public Works (Page 18 to Page 23)

E. **Lisa Koerkenmeier** – Assistant City Manager (Page 24 to Page 24)

8. REPORTS AND COMMUNICATIONS

A. Mayor

B. City Council

C. City Manager

D. City Attorney

E. City Clerk

9. COUNCIL BUSINESS

A. Consent Calendar (Omnibus)

The following items have been determined to be routine in nature and will be passed with a single motion for all items. Any Council member may request items on this list to be removed for full consideration under “Council Items for Action.” Such requests will be honored without Council action to move it to Action Items.

1. December 2013 Fund Balance Report (Page 25 to Page 27)
Description: Review of December Fund Balance Report.

2. December 2013 Claims & Salaries Report (Page 28 to Page 54)
Description: Review of December Claims & Salaries Report.

Staff Recommendation: Council acceptance of all items under Omnibus consideration.

B. Council Items for Action:

1. **Engineering Services – Facilities Planning Study** (Page 55 to Page 71)
Description: Approval of engineering Services Agreement with Horner & Shifrin, Inc. for preparing a comprehensive Facilities Planning Study.

Staff Recommendation: Council Approval

2. **SWIDA Bond Cap Reallocation Resolution** (Page 72 to Page 76)
Description: Council approval of Resolution allowing the transfer of Private Activity Industrial Revenue Bond Volume Cap to SWIDA.

Staff Recommendation: Council Approval and Adoption of Resolution

3. **Mascoutah Swimming Pool Renovations** (Page 77 to Page 77)
Description: Council approval to reject all bids.

Staff Recommendation: Council Approval

C. Council – Miscellaneous Items

1. Budget Guidance FY 14-15

D. City Manager

10. PUBLIC COMMENTS (3 minutes) – opportunity for the public to comment.

11. ADJOURNMENT TO EXECUTIVE SESSION

12. MISCELLANEOUS OR FINAL ACTIONS

13. ADJOURNMENT

POSTED 1/17/2014 at 5:00 PM

**CITY OF MASCOUTAH
CITY COUNCIL MINUTES
#3 WEST MAIN STREET
MASCOUTAH, IL 62258-2030**

JANUARY 6, 2014

The minutes of the regular meeting of the City Council of the City of Mascoutah.

PRAYER AND PLEDGE OF ALLEGIANCE

City prayer was delivered by City Clerk Kari Haas. The Council remained standing and recited the Pledge of Allegiance.

CALL TO ORDER

Mayor Gerald Daugherty called the meeting to order at 7:00 p.m.

ROLL CALL

Present:

Mayor Gerald Daugherty and Council members Ben Grodeon, Paul Schorr, John Weyant and Pat McMahan.

Absent:

None.

Other Staff Present:

City Manager Cody Hawkins, City Clerk Kari Haas, City Attorney Al Paulson and City Engineer Ron Yeager.

Establishment of a Quorum: A quorum of City Council members was present.

AMEND AGENDA

None.

MINUTES

The minutes of the December 16, 2013 regular City Council meeting were presented and stood as presented. The minutes of the December 16, 2013 Executive Session meeting were presented and stood as presented.

Motion passed. Passed by unanimous yes voice vote.

PUBLIC COMMENTS

None.

REPORTS AND COMMUNICATIONS

Mayor

Attended the following meetings and functions: Holiday events.

City Council

Grodeon – Attended the following meetings and functions: 5K Run at Shrine, called the City Manager regarding snow plow complaints.

Schorr – Nothing to report.

Weyant – Attended the following meetings and functions: Mascoutah School District Board meeting.

McMahan – Nothing to report.

City Manager

Nothing to report.

City Attorney

Nothing to report.

City Clerk

Nothing to report.

COUNCIL BUSINESS

ENGINEERING SERVICES – NORTH 10TH STREET EXTENSION

City Manager presented report for Council consideration of approval of Engineering Services Agreement with Kuhlmann Design Group, Inc. (KdG) for preparing construction documents for the North 10th Street Extension Project.

Councilman Weyant asked about putting in an expansion bridge culvert across the ditch instead of a dual box culvert. City Engineer stated that the engineers will look at the most economical option/structure and will make a recommendation at that time.

Councilman Grodeon commented on the fund balance in the General Fund and slowing down on these street projects and have the Finance Committee review the funding options again before we put the General Fund back in debt. Councilman Grodeon commented on having the hourly plus direct costs instead of fixed costs. City Manager stated that he will take the information to Finance Committee again for review if the Council wishes but projects that the low interest bank loan would be for 15-20 years and would not put the General Fund back in debt. Mayor commented on how he has spoken with Finance Chairman Tim Boyce and his comments about how the City has been planning on doing these street projects for years. Councilman Schorr commented on the engineering costs and staggering the projects to save on the engineering costs for construction inspection. City Engineer commented on the engineering construction inspection costs and that the costs in the contract are the upper limits for budgeting purposes and stated that he will be watching closely to keep the costs at a minimum. City Manager commented on the funding and believes that all three projects can be done without putting the General Fund back in debt. Councilman Weyant stated that he would

like to see all three projects done at once and progressing if it is possible to save on costs in the future. Councilman McMahan agreed with Councilman Weyant's comments and added that costs are only going to keep going up.

Councilman Schorr asked about the options for a multi-use trail or a sidewalk and on pavement bike route. City Engineer stated that they will be doing a cost analysis on those two options for the City to decide which way to go.

Councilman Grodeon stated that he is not against doing the projects but would like for the Finance Committee to look at the costs differences between doing the projects all at once or staggering them. Council discussed whether or not to have the Finance Committee review the projects again. City Manager stated that the Finance Committee will be looking at the financing options before construction begins but the engineering has to be done beforehand which is what is asking to be approved now. City Manager stated that he will set up a meeting for the Finance Committee to review the costs of these projects in the next couple weeks.

Councilman Grodeon asked if approving this agreement will prevent us from funding the 100K road improvement program in the General Fund next fiscal year. City Manager stated that he could not answer that until he sees all of the budget requests for General Fund but it is possible.

Councilman Grodeon asked about the hourly plus direct costs portion of the agreement and if the costs provided are the caps and if we don't need to end up utilizing those services then we are not obligated to those costs. City Engineer stated that is correct.

City Manager commented on the purpose of the 100K road improvement program was to keep moving ahead on road projects and these three road projects are big road improvement projects being funded by the General Fund. City Manager stated they could still do the 100K road improvement program but use MFT funds instead and decrease the oil and chip. City Manager stated that if this agreement was approved the construction of all three projects could still be staggered later. Councilman McMahan stated that if these three projects are going on, it is a lot of construction going on and he wouldn't want to see more streets torn up at the same time; it would be a lot. City Manager stated that Park Drive could possibly be done this next year as well as the reconstruction of South 10th Street.

McMahan moved, seconded by Weyant, to accept the City Manager's engineering recommendation to approve Kuhlmann Design Group, Inc. (KdG) for engineering services for the North 10th Street Extension Project and authorize appropriate officials to execute the necessary documents.

Motion passed. AYE's – Grodeon, Schorr, Weyant, McMahan, Daugherty. NAY's – none.

COUNCIL – MISCELLANEOUS ITEMS

Mayor stated that the Council needs to work on the budget guidance for the next fiscal year so send your recommendations to the City Clerk.

Mayor provided information regarding a reply from the Scott MidAmerica Leadership Council to the SWIL Leadership Council's request for funding.

Councilman Weyant asked about the Abandoned Property program offered through the IL Housing Development Authority. City Manager stated that the Assistant City Manager is looking into it.

CITY MANAGER – MISCELLANEOUS ITEMS

City Manager stated that he will put a business case together for going electronic for the Council and purchasing lap tops for the meetings.

In lieu of going into Executive Session, City Attorney provided information to the Council regarding the lawsuit that has been filed by Hossein Shahpari against the City of Mascoutah.

PUBLIC COMMENTS

None.

MISCELLANEOUS OR FINAL ACTIONS

Mayor commended the City crews for their work on cleaning the City streets.

ADJOURNMENT

McMahan moved, seconded by Schorr, to **adjourn at 7:48 p.m.**

Motion passed. Motion passed by unanimous yes voice vote.


Kari D. Haas, City Clerk

MASCOUTAH PUBLIC SAFETY - POLICE DIVISION

December-15

Total police activities	220
Phone requests for Officers	152
Mileage driven	7,730
Ambulance assists	10
Alarm calls	11
Juvenile Incidents	0
Animal complaints	7

Accidents	5
Fatalities	0
Injuries	0
Private Property	2
Vehicle/Vehicle	3
Pedestrian	0
Vehicle animal	0
Traffic	
Citations	24
Warnings	23
Parking/Ord	3
DUI's	1
Arrests-Other than traffic	
Criminal Complaints	3
Warrants	3
Adult arrests	5
Juvenile arrests	0
Assorted	
Stolen Bikes	0
Recovered Bikes	1
Ordinance Violations	
Derelict Vehicles	0
Weeds/Grass	0
Other Nuisance	0

Offenses	
Homicide	1
Crim Sexual Assault	0
Robbery	0
Battery	2
Assault	0
Burglary-Residential	0
Burglary-Commercial	0
Burglary-other	0
Burg/Theft from vehicle	0
Theft	0
Motor vehicle theft	0
Arson	0
Deception	2
Crim Damage	0
Crim Trespass	0
Deadly Weapons	0
Sex Offenses	1
Gambling	0
Offenses w/children	0
Cannabis	1
Controlled Substances	0
Liquor violations	0
Disorderly Conduct	1
Resisting/Obstructing	0
Other offenses	0
Total Offenses	8

EMS MONTHLY TOTALS

DECEMBER TOTALS 2013

Monthly Report Presented at the January, 2013 Council Meeting

Calls for Service	
Primary	38
Secondary	21
MONTHLY CALL TOTAL	59
BILLED	
Montly Total Billed	\$42,301.45
RECEIVED	
Monthly Total Received	\$16,062.95
MILEAGE	
Primary	1038
Secondary	521
Monthly Total	1559
SERVICES PROVIDED	
Blood Presure Checks	4
CPR/AED	0
Car Seats Checked	1
CALL TYPES	
Illness	34
Injury	8
Auto Accident	0
ALS Assist	5
Non Transport	12
Total	59

01/01/14

SYSTEM FINANCIAL SUMMARY - DETAIL
 WASCOUTAH AMBULANCE SERVICE (1)

Page 1

Dates	Charges	Receipts	Adjustments	Net A/R	Total A/R	# Prot.	Col %
12/01/13 - 12/31/13	42,301.45	16,062.95	25,512.38	726.12	154,695.81	647	95.7%
01/01/13 - 12/31/13	267,370.64	117,788.87	162,536.32	-12,954.55	154,695.81	4295	112.4%

Receipts Analysis for : WASCOUTAH AMBULANCE SERVICE (1)

Net Receipts	PTD	YTD
Medicare	7,812.03	47,273.34
Insurance	5,528.99	60,385.95
Capitation Payments	0.00	0.00
Patient	1,762.68	9,876.53
Other	859.25	248.59
Total Receipts	16,062.95	117,788.87
Refunds	726.86	3,152.64
Gross Receipts	16,788.81	120,941.51

Adjustments for : WASCOUTAH AMBULANCE SERVICE (1)

Adjustments	PTD	YTD	Adjustments	PTD	YTD
1) General Adjustment	0.00	0.00	2) General Write-Off	0.00	0.00
3) MCR ADJ	10,451.18	63,781.34	4) COURTESY ADJ	0.00	0.00
5) EMP NO CHG	0.00	0.00	6) PMT POST ERROR	0.00	0.00
7) CHG POST ERROR	0.00	3,183.70	8) RETURN TO CITY W/O	0.00	33,704.97
9) INTEREST	0.00	0.00	10) PAST TIMELY FILING	0.00	0.00
11) BC/BS ADJ	0.00	7.74	12) MC/WE NON MED NECESS	0.00	0.00
13) WCON? W/O	0.00	889.36	14) BANKRUPTCY	0.00	0.00
15) DECEASED W/O	-24.00	1,684.04	16) EPO/HMO ADJ	0.00	0.00
17) CHAMPUS/TRICARE W/O	662.00	13,537.49	18) NO HAUL/NO CRG	0.00	0.00
19) PREVIOUS MCR PWT	0.00	0.00	20) MCD W/O	2,393.03	16,294.13
21) COLLECTIONS ADJ	0.00	0.00	22) REVERSE PRVW W/O	0.00	0.00
23) SETTLEMENT W/O	0.00	0.00	24) CITY EMPLOYEE W/O	0.00	0.00
25) NEW BADEN ASSIST W/O	0.00	0.00	26) W/O MAIL RETURN	0.00	0.00
27) W/O UNCOLLECTIBLE	11,333.67	24,194.50	28) WEL W/O MC COPAY	535.17	2,609.59
29) UNAPPLIED MD	0.00	-75.00	30) NEW BADEN NO FUNDS	0.00	0.00
31) MCD/NOT MCD NEC	0.00	0.00	32) VA ADJUSTMENT	0.00	1,358.00
33) RETN CK FEE \$25	0.00	0.00	34) RETN CK/INSFUNDS ADJ	0.00	0.00
35) ICEPICE ADJ	0.00	0.00	36) NO ABN-ON FILE - ADJ	0.00	0.00
37) MCR SEQUESTER ADJ	159.23	1,166.00			
Total Adjustments	25,512.38	162,536.32			

Refunds for : WASCOUTAH AMBULANCE SERVICE (1)

Refunds	PTD	YTD	Refunds	PTD	YTD
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CITY OF MASCOUTAH
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING DECEMBER 31, 2013

SNAP SHOT
67% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUES							
OPERATING REVENUES							
GENERAL FUND	176,950.42	2,305,710.81	226,814.94	2,298,135.90	3,213,173.00	(915,037.10)	71.52
RESTRICTED CEMETERY TRUST	7.52	2,709.04	0.37	2,362.35	5,775.00	(3,412.65)	40.91
LIGHT FUND	481,768.01	5,135,372.24	639,060.40	5,191,030.13	7,735,828.00	(2,544,797.87)	67.10
WATER & SEWER FUND	224,695.30	2,150,231.01	256,215.28	2,040,187.91	3,400,853.00	(1,360,665.09)	59.99
AMBULANCE FUND	66,646.64	475,237.94	20,146.67	480,588.20	668,630.00	(188,041.80)	71.88
PLAYGROUND & REC FUND	9,785.13	339,864.41	15,363.33	331,701.03	358,240.00	(26,538.97)	92.59
FIRE DEPARTMENT	5,469.36	129,318.86	9,255.57	132,561.92	137,770.00	(5,208.08)	96.22
IMRF FUND	28,424.25	353,178.77	31,704.87	316,751.24	400,995.00	(84,243.76)	78.99
POLICE PENSION FUND	52,225.04	307,407.77	25,952.67	397,311.74	397,566.00	(254.26)	99.94
TOTAL OPERATING REVENUES	1,045,971.67	11,199,030.85	1,224,514.10	11,190,630.42	16,318,830.00	(5,128,199.58)	68.57
NON-OPERATING REVENUES							
GENFUND STP/TARP/IDOT	-	-	-	-	-	-	-
WATER/SEWER IEPA	-	-	-	-	-	-	-
MFT	16,258.12	159,788.70	14,244.42	161,510.15	180,840.00	(19,329.85)	89.31
SPECIAL SERVICES AREA (SSA)	25.75	2,279.52	44.34	38,770.37	25,000.00	13,770.37	155.08
TIF 1 FUND	897.18	149,717.61	4,694.24	154,206.69	152,710.00	1,496.69	100.98
TIF 2B FUND	61,511.50	649,763.58	69,606.42	710,290.20	668,385.00	41,905.20	106.27
TIF 2B CDBG PORTION	-	-	-	-	-	-	-
BUSINESS DISTRICT	-	-	3,302.54	20,266.38	-	20,266.38	-
2008 GO BOND	394.28	3,832.24	-	-	-	-	-
DEBT SERVICE FUND	11,464.41	268,104.74	14,868.13	208,037.01	200,907.00	7,130.01	103.55
TOTAL NONOPERATING REVENUE	90,551.24	1,233,486.39	106,760.09	1,293,080.80	1,227,842.00	65,238.80	105.31
GRAND TOTAL - ALL REV	1,136,522.91	12,432,517.24	1,331,274.19	12,483,711.22	17,546,672.00	(5,062,960.78)	71.15
EXPENSES							
OPERATING EXPENSES							
PERSONNEL EXPENSES	410,389.74	3,382,824.10	422,754.68	3,528,786.06	5,144,880.00	1,616,093.94	68.59
NON-PERSONNEL EXPENSES	136,951.05	1,744,340.56	59,085.12	1,583,195.15	2,915,620.00	1,332,424.85	54.30
SUB-TOTAL	547,340.79	5,127,164.66	481,839.80	5,111,981.21	8,060,500.00	2,948,518.79	63.42
WHOLESALE/RETAIL	271,615.78	2,924,960.64	338,878.60	3,093,450.44	4,663,435.00	1,569,984.56	66.33
TOTAL OPERATING EXPENSES	818,956.57	8,052,125.30	820,718.40	8,205,431.65	12,723,935.00	4,518,503.35	64.49
NON-OPERATING EXPENSES							
CAPITAL PROJECTS LIST	4,266.60	81,041.02	74,160.00	166,951.77	539,000.00	372,048.23	30.97
FIXED ASSET REPLACEMENT LIST	541.97	278,126.64	11,280.59	139,865.13	166,700.00	26,834.87	83.90
PROJECT PAYMENTS	39,022.90	725,505.46	193,035.46	1,564,354.47	2,409,000.00	844,645.53	64.94
DEBT PAYMENT	19,814.21	868,703.59	19,775.83	777,155.08	1,372,959.00	595,803.92	56.60
TOTAL NON-OPERATING EXPENSES	63,645.68	1,953,376.71	298,251.88	2,648,326.45	4,487,659.00	1,839,332.55	59.01
GRAND TOTAL - ALL EXP	882,602.25	10,005,502.01	1,118,970.28	10,853,758.10	17,211,594.00	6,357,835.90	63.06
NET REV OVER EXP	253,920.66	2,427,015.23	212,303.91	1,629,953.12	335,078.00	1,294,875.12	

CITY OF MASCOUTAH
REVENUES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING DECEMBER 31, 2013

CONSOLIDATED REVENUES - SUPER SUMMARY

67% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUES							
TAXES RECEIVED-STATE & COUNT	248,124.97	3,718,957.23	338,709.90	3,807,227.60	4,272,793.00	(465,565.40)	89.10
TAXES RECEIVED-UTILITY	25,131.10	230,551.07	28,991.09	227,153.36	357,505.00	(130,351.64)	63.54
GRANTS RECEIVED	-	-	-	-	-	-	-
LICENSES & FEES	175.00	2,842.00	1,648.21	8,691.94	16,775.00	(8,083.06)	51.81
PERMITS & MAINT CODE CHARGES	(4,846.65)	30,533.43	2,588.22	42,300.27	57,940.00	(15,639.73)	73.01
FRANCHISE/MAINTENANCE FEES	19,983.05	254,008.29	18,010.63	250,457.02	402,911.00	(152,453.98)	62.16
CEMETERY CARE	5,700.00	24,150.00	2,200.00	16,275.00	35,500.00	(19,225.00)	45.85
REIMBURSEMENTS & FINES	30,081.47	254,997.47	30,268.79	265,049.54	397,130.00	(132,080.46)	66.74
RENTS, LEASES & LABOR	14,535.48	187,249.78	28,602.39	285,734.09	302,400.00	(16,665.91)	94.49
INCOME FROM OPERATIONS	743,476.55	7,519,990.05	864,896.18	7,343,724.51	11,405,079.00	(4,061,354.49)	64.39
DEBT RECOVERY/IMRF REIMB	9,124.84	66,872.91	9,431.38	108,706.74	117,942.00	(9,235.26)	92.17
INTEREST INCOME	41,905.50	93,027.13	3,327.80	97,174.31	104,647.00	(7,472.69)	92.86
OTHER INCOME	3,131.60	49,337.88	2,599.60	31,216.84	64,050.00	(32,833.16)	48.74
HEALTH INS INCOME	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	12,000.00	(12,000.00)	-
TOTAL REVENUES	1,136,522.91	12,432,517.24	1,331,274.19	12,483,711.22	17,546,672.00	(5,062,960.78)	71.15

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CITY OF MASCOUTAH
REVENUES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING DECEMBER 31, 2013

CONSOLIDATED REVENUES - SUPER SUMMARY

67% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
OPERATING EXPENSES							
PERSONNEL EXPENSES							
WAGES/SALARIES	285,579.32	2,108,548.64	285,055.73	2,144,865.10	3,329,025.00	1,184,159.90	64.43
EMPLOYEE BENEFITS	124,810.42	1,274,275.46	137,698.95	1,383,920.96	1,815,855.00	431,934.04	76.21
TOTAL PERSONNEL EXPENSES	410,389.74	3,382,824.10	422,754.68	3,528,786.06	5,144,880.00	1,616,093.94	68.59
NON-PERSONNEL EXPENSES							
GENERAL EXPENSES	12,936.93	444,770.40	13,581.30	477,707.66	553,520.00	75,812.34	86.30
MONITORING & PERMITS	1,136.84	51,731.87	135.00	47,754.98	64,500.00	16,745.02	74.04
UTILITIES	30,636.29	295,232.77	35,059.24	290,811.83	425,675.00	134,863.17	68.32
MAINTENANCE & REPAIR	51,006.19	363,990.90	(5,707.59)	438,981.02	1,129,000.00	690,018.98	38.88
SUPPLIES & EQUIPMENT	29,980.12	194,434.29	18,280.70	186,929.63	323,125.00	136,195.37	57.85
PROFESSIONAL SERVICES	11,213.48	304,067.98	18,631.63	303,550.92	419,800.00	116,249.08	72.31
OTHER EXPENSES	41.20	90,112.35	(20,895.16)	(162,540.89)	-	162,540.89	-
TOTAL NON-PERSONNEL EXP	136,951.05	1,744,340.56	59,085.12	1,583,195.15	2,915,620.00	1,332,424.85	54.30
WHOLESALE/RETAIL							
WHOLESALE/RETAIL	271,615.78	2,924,960.64	338,878.60	3,093,450.44	4,663,435.00	1,569,984.56	66.33
TOTAL WHOLESALE/RETAIL	271,615.78	2,924,960.64	338,878.60	3,093,450.44	4,663,435.00	1,569,984.56	66.33
TOTAL OPERATING EXPENSES	818,956.57	8,052,125.30	820,718.40	8,205,431.65	12,723,935.00	4,518,503.35	64.49

CITY OF MASCOUTAH
REVENUES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING DECEMBER 31, 2013

CONSOLIDATED REVENUES - SUPER SUMMARY
67% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YR PERIOD ACTUAL	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NON-OPERATING EXPENSES							
CAPITAL PROJECTS (CIP) LIST							
ADMINISTRATION	-	-	-	500.00	-	(500.00)	-
PUBLIC SAFETY	2,718.95	29,655.11	-	20,677.51	21,500.00	822.49	96.17
CEMETERY	-	-	-	3,996.90	4,000.00	3.10	99.92
MAINTENANCE	-	-	-	-	-	-	-
PARKS & RECREATION	-	-	-	-	-	-	-
POWER DEPARTMENT	836.65	23,911.46	74,160.00	124,557.78	256,000.00	131,442.22	48.66
WATER/SEWER DEPARTMENT	711.00	26,787.54	-	12,522.68	251,000.00	238,477.32	4.99
STREET DEPARTMENT	-	686.91	-	4,696.90	6,500.00	1,803.10	72.26
FIRE DEPARTMENT	-	-	-	-	-	-	-
TOTAL CIP LIST	4,266.60	81,041.02	74,160.00	166,951.77	539,000.00	372,048.23	30.97
FIXED ASSET REPLACEMENT (FAR) LIST							
ADMINISTRATION	-	917.00	-	30,832.71	35,000.00	4,167.29	88.09
PUBLIC SAFETY	541.97	621.36	139.59	15,276.63	18,700.00	3,423.37	81.69
CEMETERY	-	9,497.00	-	1,368.56	1,500.00	131.44	91.24
MAINTENANCE	-	-	-	-	-	-	-
PARKS & RECREATION	-	3,000.00	-	3,121.23	6,000.00	2,878.77	52.02
POWER DEPARTMENT	-	240,891.55	-	-	-	-	-
WATER/SEWER DEPARTMENT	-	22,199.73	-	78,125.00	90,000.00	11,875.00	86.81
STREET DEPARTMENT	-	1,000.00	11,141.00	11,141.00	13,000.00	1,859.00	85.70
FIRE DEPARTMENT	-	-	-	-	2,500.00	2,500.00	-
TOTAL FAR LIST	541.97	278,126.64	11,280.59	139,865.13	166,700.00	26,834.87	83.90
PROJECTS							
PROJECT PAYMENTS	39,022.90	725,505.46	193,035.46	1,564,354.47	2,409,000.00	844,645.53	64.94
TOTAL PROJECTS LIST	39,022.90	725,505.46	193,035.46	1,564,354.47	2,409,000.00	844,645.53	64.94
DEBT							
DEBT PAYMENT	19,814.21	868,703.59	19,775.83	777,155.08	1,372,959.00	595,803.92	56.60
TOTAL DEBT LIST	19,814.21	868,703.59	19,775.83	777,155.08	1,372,959.00	595,803.92	56.60
TOTAL NON-OPS EXPENSES	63,645.68	1,953,376.71	298,251.88	2,648,326.45	4,487,659.00	1,839,332.55	59.01
TOTAL ALL EXPENSES	882,602.25	10,005,502.01	1,118,970.28	10,853,758.10	17,211,594.00	6,357,835.90	63.06

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING DECEMBER 31, 2013

CONSOLIDATED EXPENSES
67% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
OPERATING EXPENSES						
5000 WAGES/SALARIES						
5001 REGULAR SALARIES	1,830,548.34	259,388.91	1,840,679.13	2,884,700.00	1,044,020.87	63.81
5010 OVERTIME	124,307.92	17,202.08	136,196.82	211,450.00	75,253.18	64.41
5020 TEMP/PARTTIME HELP	125,500.38	4,940.74	139,797.15	175,575.00	35,777.85	79.62
5040 COUNCIL STIPENDS	28,192.00	3,524.00	28,192.00	42,300.00	14,108.00	66.65
5050 INCENTIVE PAY - DEFERRED COMPE	-	-	-	15,000.00	15,000.00	-
TOTAL WAGES/SALARIES	2,108,548.64	285,055.73	2,144,865.10	3,329,025.00	1,184,159.90	64.43
5100 EMPLOYEE BENEFITS						
5101 SOCIAL SECURITY	154,673.67	21,033.20	158,652.59	253,380.00	94,727.41	62.61
5200 HEALTH INSURANCE	462,559.92	59,960.85	539,051.68	600,800.00	61,748.32	89.72
5300 WORKER'S COMPENSATION	226,330.00	-	211,536.00	237,650.00	26,114.00	89.01
5350 UNEMPLOYMENT INSURANCE	-	826.00	1,738.00	-	(1,738.00)	-
5400 IMRF	426,075.43	55,878.90	469,968.81	694,160.00	224,191.19	67.70
5500 RETIREMENT HEALTH INSURANCE	-	-	-	-	-	-
5600 POLICE RETIREMENT	-	-	-	-	-	-
5650 POLICE PENSION	2,291.44	-	1,027.88	25,000.00	23,972.12	4.11
5700 FD DEATH BENEFITS	945.00	-	480.00	2,000.00	1,520.00	24.00
5800 PHYS/CDL/DRUG TEST/SHOTS	1,400.00	-	1,466.00	2,865.00	1,399.00	51.17
TOTAL EMPLOYEE BENEFITS	1,274,275.46	137,698.95	1,383,920.96	1,815,855.00	431,934.04	76.21
TOTAL PERSONNEL EXPENSES	3,382,824.10	422,754.68	3,528,786.06	5,144,880.00	1,616,093.94	68.59
6000 GENERAL EXPENSES						
6001 OFFICE SUPPLIES	34,638.35	2,557.59	31,402.66	55,000.00	23,597.34	57.10
6020 DUES & MEMBERSHIPS	4,240.63	820.00	5,636.93	7,600.00	1,963.07	74.17
6040 TRAINING, CONF. & EDUC. REIMB.	10,182.66	460.00	13,281.17	21,200.00	7,918.83	62.65
6060 COUNCIL/CM EXPENSES	1,611.62	33.00	1,563.31	2,500.00	936.69	62.53
6061 MAYOR EXPENSES	3,394.61	639.49	4,043.93	4,800.00	756.07	84.25
6062 COUNCIL EXPENSES	2,524.87	-	3,725.37	4,000.00	274.63	93.13
6065 ECONOMIC DEV/PLANNING EXPENSE	2,705.23	457.50	4,228.50	20,000.00	15,771.50	21.14
6066 PLAN & DEV - TIF III	-	-	-	-	-	-
6070 RENTAL - UNIFORMS	12,475.05	3,222.90	9,398.14	24,050.00	14,651.86	39.08
6075 RENTS & LEASES	125,746.73	1,794.11	135,660.85	157,000.00	21,339.15	86.41
6080 SUNDRY - MISCELLANEOUS EXPENSE	4,291.39	2,952.57	17,715.21	9,450.00	(8,265.21)	187.46
6081 DUMMY CONVERSION ACCT	-	-	-	-	-	-
6085 COMMUNITY RELATIONS	15,781.26	644.14	5,840.59	11,250.00	5,409.41	51.92
6090 GENERAL INSURANCE	227,178.00	-	245,211.00	236,670.00	(8,541.00)	103.61
TOTAL GENERAL EXPENSES	444,770.40	13,581.30	477,707.66	553,520.00	75,812.34	86.30
6200 MONITORING & PERMITS						
6210 PERMITS	11,000.00	-	11,163.50	14,000.00	2,836.50	79.74
6230 LAB EQUIPMENT/SAMPLES EXP	6,854.53	135.00	2,427.79	10,000.00	7,572.21	24.28
6260 CLEAN UP/DISPOSAL	33,877.34	-	34,163.69	40,500.00	6,336.31	84.35
TOTAL MONITORING & PERMITS	51,731.87	135.00	47,754.98	64,500.00	16,745.02	74.04

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CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING DECEMBER 31, 2013

CONSOLIDATED EXPENSES
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	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
6300 UTILITIES						
6301 TELEPHONE	26,235.51	3,360.94	26,680.05	37,000.00	10,319.95	72.11
6310 GAS CO (AMEREN)	9,470.35	1,167.82	8,823.14	19,300.00	10,476.86	45.72
6320 WATER/SEWER	7,496.17	245.37	7,697.50	10,975.00	3,277.50	70.14
6330 ELECTRIC	196,312.56	24,086.75	194,781.29	281,600.00	86,818.71	69.17
6335 HIST SOC UTIL/CEM CHAP UTIL	4,131.45	429.69	3,881.37	6,000.00	2,118.63	64.69
6336 SENIOR CENTER UTIL/OTHER	6,130.39	648.96	6,778.57	9,000.00	2,221.43	75.32
6340 ELECTRIC (STREET LIGHTS)	44,186.81	5,119.71	41,162.29	58,000.00	16,837.71	70.97
6350 MISC - JULIE	1,269.53	-	1,007.62	3,800.00	2,792.38	26.52
6360 PAGER RENTAL	-	-	-	-	-	-
6370 RUBBISH	-	-	-	-	-	-
6380 UB CONVENIENCE FEE	-	-	-	-	-	-
TOTAL UTILITIES	295,232.77	35,059.24	290,811.83	425,675.00	134,863.17	68.32
6500 MAINTENANCE & REPAIR						
6510 M&R - EQUIPMENT	80,626.26	1,325.23	44,451.59	92,700.00	48,248.41	47.95
6515 M&R - OFFICE EQUIPMENT	1,422.91	-	550.16	3,800.00	3,249.84	14.48
6520 M&R - BUILDING/FACILITIES	92,872.33	6,440.88	74,638.44	148,700.00	74,061.56	50.19
6530 M&R - VEHICLES/EQUIPMENT	40,187.42	1,537.92	24,919.02	56,600.00	31,680.98	44.03
6540 M&R - GROUNDS/STREET ROW	860.24	500.00	2,476.74	5,200.00	2,723.26	47.63
6550 M&R - TRANSMISSION/COLLECTION	129,320.30	(836.40)	51,068.12	197,000.00	145,931.88	25.92
6555 M&R - STREETS/SIDEWALKS/STREET	14,968.10	-	9,210.00	33,000.00	23,790.00	27.91
6560 M&R - SPECIAL PROJECTS	(13,187.91)	(14,743.10)	215,091.04	427,000.00	211,908.96	50.37
6565 M&R - SIDEWALK PROGRAM	6,239.50	-	1,733.75	25,000.00	23,266.25	6.94
6570 M&R - MFT	10,681.75	67.88	14,842.16	140,000.00	125,157.84	10.60
TOTAL MAINTENANCE & REPAIR	363,990.90	(5,707.59)	438,981.02	1,129,000.00	690,018.98	38.88
6700 SUPPLIES & EQUIPMENT						
6710 GENERAL SUPPLIES	28,238.31	2,873.42	25,246.81	44,800.00	19,553.19	56.35
6720 CHEMICALS	19,054.20	143.40	21,055.71	33,875.00	12,819.29	62.16
6730 INVENTORY SUPPLIES	63,490.53	8,024.21	62,162.94	97,400.00	35,237.06	63.82
6740 TOOLS/SMALL PARTS	(4,603.70)	2,112.07	8,729.36	16,950.00	8,220.64	51.50
6741 SEC A/R SUPPLIES - NEGATIVE OK	(7,784.27)	(697.17)	(8,525.30)	-	8,525.30	-
6750 PRODUCTION - FUEL/DIESEL	1,929.79	2,102.04	3,140.54	-	(3,140.54)	-
6760 GAS, DIESEL & OIL	93,894.96	3,722.73	75,119.57	129,200.00	54,080.43	58.14
6770 NON-VEHICLE OIL & LUBRICANTS	214.47	-	-	900.00	900.00	-
TOTAL SUPPLIES & EQUIPMENT	194,434.29	18,280.70	186,929.63	323,125.00	136,195.37	57.85
7000 PROFESSIONAL SERVICES						
7001 LEGAL	16,040.18	2,954.06	16,115.51	25,000.00	8,884.49	64.46
7100 ACCOUNTING - AUDIT	17,300.00	-	14,800.00	19,500.00	4,700.00	75.90
7200 COMPUTERS	11,187.52	4,213.77	35,088.05	41,000.00	5,911.95	85.58 <i>annual</i>
7300 OTHER - TWM/BHMG/ETC.	14,244.27	-	25,542.42	50,000.00	24,457.58	51.08
7310 OTHER - TAC	34,235.00	4,386.00	34,981.00	52,700.00	17,719.00	66.38
7400 OTHER	11,000.00	-	12,500.00	25,000.00	12,500.00	50.00
7500 CONTRACTUAL SERVICES	200,061.01	7,077.80	164,523.94	206,600.00	42,076.06	79.63 <i>annual</i>
TOTAL PROFESSIONAL SERVICES	304,067.98	18,631.63	303,550.92	419,800.00	116,249.08	72.31

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
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CONSOLIDATED EXPENSES
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	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
8000 OTHER EXPENSES						
8030 GENERAL OVERHEAD CONTRIBUTION	-	-	-	-	-	-
8020 TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
8010 DEVELOPER EXPENSE (IN/OUT)	90,112.35	(20,895.16)	(162,540.89)	-	162,540.89	-
TOTAL OTHER EXPENSES	90,112.35	(20,895.16)	(162,540.89)	-	162,540.89	-

7900 WHOLESALE/RETAIL

7901 IMEA POWER PURCHASE	2,661,484.44	309,467.42	2,857,320.35	4,231,860.00	1,374,539.65	67.52
7910 WATER - PURCHASE	245,073.35	27,263.50	218,944.98	402,475.00	183,530.02	54.40
7920 GARGAGE - CITY BULK PAYMENT	-	-	-	-	-	-
7930 MUNICIPAL UTILITY TAX	18,402.85	2,147.68	17,185.11	29,100.00	11,914.89	59.06
7940 PURCHASE/REIMBURSE	-	-	-	-	-	-
7950 FUND RAISER	-	-	-	-	-	-
TOTAL WHOLESALE/RETAIL	2,924,960.64	338,878.60	3,093,450.44	4,663,435.00	1,569,984.56	66.33

TOTAL OPERATING EXPENSES	8,052,125.30	820,718.40	8,205,431.65	12,723,935.00	4,518,503.35	64.49
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NON-OPERATING EXPENSES

8200 CAPITAL PROJECTS (CIP) LIST

ADMINISTRATION

8204 CIP-PROPERTY PURCHASE	-	-	500.00	-	(500.00)	-
8202 CIP-SOFTWARE MODULES	-	-	-	-	-	-
8203 CIP-SERVER	-	-	-	-	-	-
TOTAL ADMINISTRATION	-	-	500.00	-	(500.00)	-

PUBLIC SAFETY

8201 CIP-IN CAR VIDEO	-	-	-	-	-	-
8204 CIP-SEIZED FUNDS ACCT	-	-	-	-	-	-
8205 CIP-CAR (1 OR 2 SQUAD CARS)	29,655.11	-	20,677.51	21,500.00	822.49	96.17
8209 CIP-MOBILE DATA COMPUTER EQUIP	-	-	-	-	-	-
TOTAL PUBLIC SAFETY	29,655.11	-	20,677.51	21,500.00	822.49	96.17

CEMETERY

8201 CIP-CEMETERY BUILDING IMPROVEM	-	-	-	-	-	-
8225 CIP-STUMP GRINDER SPLIT STR/CEM	-	-	3,996.90	4,000.00	3.10	99.92
TOTAL CEMETERY	-	-	3,996.90	4,000.00	3.10	99.92

MAINTENANCE

8201 CIP-FLOOR SCRUBBER/BURNERSHR	-	-	-	-	-	-
8203 CIP- MOWER SPLIT MAINT/LFPLANT	-	-	-	-	-	-
TOTAL MAINTENANCE	-	-	-	-	-	-

PARKS/CIVIC CENTER/POOL

8201 CIP-FOUNTAINS/USE DONATION \$	-	-	-	-	-	-
8203 CIP-PARK RESERVIOR GRANT	-	-	-	-	-	-
8201 CIP-MISCELLANEOUS	-	-	-	-	-	-
8201 CIP-MISCELLANEOUS	-	-	-	-	-	-
TOTAL PARKS/CIVIC CENTER/POOL	-	-	-	-	-	-

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FIRE DEPARTMENT						
8201 CIP-MISCELLANEOUS	-	-	-	-	-	-
TOTAL FIRE DEPARTMENT	-	-	-	-	-	-
POWER DEPARTMENT						
8201 CIP-SCADA (PRODUCTION)	229.25	-	-	-	-	-
8226 CIP-SPRAYER STR/LFP/FLD/W/S	-	-	700.00	500.00	(200.00)	140.00
8203 CIP-PROPERTY PURCHASE	1,611.60	-	3,265.16	-	(3,265.16)	-
8226 CIP-SPRAYER STR/LFP/FLD/W/S	-	-	700.00	500.00	(200.00)	140.00
8227 CIP-LOT IMPR ROCK/STORAGE	-	-	27,985.60	75,000.00	47,014.40	37.31
8229 CIP-CIRCUIT EXT EAST END	-	74,160.00	91,907.02	180,000.00	88,092.98	51.06
8208 CIP-SCADA (DISTRIBUTION)	229.25	-	-	-	-	-
8210 CIP-FIBER OPTIC LOOP	-	-	-	-	-	-
8211 CIP-POLE LINE	1,373.03	-	-	-	-	-
8212 CIP-WIRE PULLER	-	-	-	-	-	-
8213 CIP-DRIVE ON LIFT	-	-	-	-	-	-
8214 CIP-MOWER SPLIT MAINT/PLANT	-	-	-	-	-	-
8215 CIP-THERMAL IMAGING CAMERA	-	-	-	-	-	-
8216 CIP-PEGISYS DIAG SYSTEM	-	-	-	-	-	-
8217 CIP-SELF EVA DRAIN	-	-	-	-	-	-
8218 CIP-ELECT ANALYZER	-	-	-	-	-	-
8219 CIP-STUB PUMP/TUBE/REEL/METER	-	-	-	-	-	-
8220 CIP-HYDR PR/STANDS/WASHR/JACKS	-	-	-	-	-	-
8221 CIP-CIRCUIT EXT WEST END	20,468.33	-	-	-	-	-
TOTAL POWER DEPARTMENT	23,911.46	74,160.00	124,557.78	256,000.00	131,442.22	48.66
WATER/SEWER DEPARTMENT						
8201 CIP-VIDEO EQUIPMENT	-	-	-	-	-	-
8228 CIP - STORAGE BLDG W/S SPLIT	-	-	5,561.34	125,000.00	119,438.66	4.45
8226 CIP-SPRAYER STR/LFP/LFD/W/S	-	-	700.00	500.00	(200.00)	140.00
8202 CIP-VIDEO CAMERA	-	-	-	-	-	-
8205 CIP-VAC TRUCK	-	-	-	-	-	-
8228 CIP - STORAGE BLDG W/S SPLIT	-	-	5,561.34	125,000.00	119,438.66	4.45
8226 CIP-SPRAYER STR/LFP/LFD/W/S	-	-	700.00	500.00	(200.00)	140.00
8211 CIP-PAINT SLUDGE STORAGE TANK	-	-	-	-	-	-
8222 CIP - SEWER DEPT TRUCK	26,329.04	-	-	-	-	-
8223 CIP-W/S SCADA NEW FY13	458.50	-	-	-	-	-
TOTAL WATER/SEWER DEPARTMENT	26,787.54	-	12,522.68	251,000.00	238,477.32	4.99
STREET DEPARTMENT						
8205 CIP - SALT BIN	686.91	-	-	-	-	-
8225 CIP-STUMPGRINDER SPLIT STR/CEM	-	-	3,996.90	4,000.00	3.10	99.92
8224 CIP-SALT BIN DOOR/CURT/SPRAYER	-	-	700.00	2,500.00	1,800.00	28.00
8209 CIP-BOBCAT SPLIT STR/W/S	-	-	-	-	-	-
TOTAL STREET DEPARTMENT	686.91	-	4,696.90	6,500.00	1,803.10	72.26
TOTAL CIP LIST	81,041.02	74,160.00	166,951.77	539,000.00	372,048.23	30.97

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8500 FIXED ASSET REPLACEMENT (FAR) LIST						
ADMINISTRATION						
8509 FAR-COMPUTERS	-	-	30,000.00	30,000.00	-	100.00
8502 FAR-COMPUTERS	917.00	-	832.71	5,000.00	4,167.29	16.65
TOTAL ADMINISTRATION	917.00	-	30,832.71	35,000.00	4,167.29	116.65
PUBLIC SAFETY						
8507 FAR-SURVEILLANCE EQUIP/GRANT	-	-	-	-	-	-
8508 FAR-BULLET PROOF VESTS	621.36	139.59	691.65	2,000.00	1,308.35	34.58
8515 FAR-CAR EQUIPMENT UPGRADES	-	-	384.98	2,000.00	1,615.02	19.25
8509 FAR-CPR EQUIPMENT	-	-	-	-	-	-
8511 FAR-STAIR CHAIR	-	-	-	-	-	-
8520 FAR - POWER LIFT STRETCHER	-	-	14,200.00	14,700.00	500.00	96.60
8516 FAR-REPLACE RADAR EQUIP	-	-	-	-	-	-
8517 FAR-REPLACE TASER EQUIP	-	-	-	-	-	-
8518 FAR - AMBULANCE VEHICLE	-	-	-	-	-	-
8519 FAR-DEFIB UPGRADE HEART TRANS	-	-	-	-	-	-
TOTAL PUBLIC SAFETY	621.36	139.59	15,276.63	18,700.00	3,423.37	81.69
CEMETERY						
8502 FAR-MOBILE MATS	1,497.00	-	-	-	-	-
8503 FAR-GARAGE DOORS ON CEMETERY	-	-	-	-	-	-
8529 FAR-WEEDEATERS/CHAIN SAW	-	-	1,368.56	1,500.00	131.44	91.24
8528 FAR-CEM MOWER	8,000.00	-	-	-	-	-
TOTAL CEMETERY	9,497.00	-	1,368.56	1,500.00	131.44	91.24
PARKS/CIVIC CENTER/POOL						
8503 FAR-PARK FIXED ASSET REPL	-	-	-	2,000.00	2,000.00	-
8517 FAR-VAN SPLIT PR/STR/WTR	3,000.00	-	-	-	-	-
8501 FAR-PARK PLAYGROUND EQUIP	-	-	821.23	-	(821.23)	-
8505 FAR-ZERO TURN MOWER	-	-	-	-	-	-
8501 FAR-MISCELLANEOUS	-	-	2,300.00	4,000.00	1,700.00	57.50
TOTAL PARKS/CIVIC CENTER/POOL	3,000.00	-	3,121.23	6,000.00	2,878.77	52.02
POWER DEPARTMENT						
8501 FAR -	-	-	-	-	-	-
8503 FAR-PW DIR TRUCK % SPLIT	-	-	-	-	-	-
8503 FAR-SMALL TRENCHER/PICKUP	-	-	-	-	-	-
8504 FAR-SMALL BUCKET TRUCK	-	-	-	-	-	-
8505 FAR-REPLACE SMALL TRENCHER	-	-	-	-	-	-
8506 FAR-DIGGER DERICK TRUCK	-	-	-	-	-	-
8509 FAR-TRUCK SPLIT PUBLIC WORKS	-	-	-	-	-	-
8509 FAR-TRUCK SPLIT PUBLIC WORKS	-	-	-	-	-	-
8525 FAR-REPLACE PW DIR TRUCK SPLIT	-	-	-	-	-	-
8526 FAR-LED LT FIXTURE/IMEA GRANT	(15,688.45)	-	-	-	-	-
8527 FAR - SWITCHGEAR	256,580.00	-	-	-	-	-
TOTAL POWER DEPARTMENT	240,891.55	-	-	-	-	-

16

CITY OF MASCOUTAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING DECEMBER 31, 2013

CONSOLIDATED EXPENSES
67% OF THE FISCAL YEAR HAS ELAPSED

	PRIOR YTD ACTUAL	CURRENT PERIOD ACTUAL	CURRENT YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
WATER/SEWER DEPARTMENT						
8509 FAR-TRUCK SPLIT PUBLIC WORKS	-	-	-	-	-	-
8509 FAR-TRUCK SPLIT PUBLIC WORKS	-	-	-	-	-	-
8531 FAR-SEWER INSPECT CAMERA	-	-	67,050.00	65,000.00	(2,050.00)	103.15
8512 FAR-IRON BARS WINDOWS & DOORS	-	-	-	-	-	-
8514 FAR-4TH ST CONTROL PANEL	20,199.73	-	-	-	-	-
8532 FAR-EISENHOWER LIFT STATION	-	-	11,075.00	25,000.00	13,925.00	44.30
8516 FAR-PW DIR TRUCK SPLIT	-	-	-	-	-	-
8517 FAR-MAINT VAN SPLIT P&R/STR/WTR	2,000.00	-	-	-	-	-
TOTAL WATER/SEWER DEPARTMENT	22,199.73	-	78,125.00	90,000.00	11,875.00	86.81
STREET DEPARTMENT						
8530 FAR-SALT SPREADER 2TON TRK	-	11,141.00	11,141.00	13,000.00	1,859.00	85.70
8509 FAR-TRUCK SPLIT PUBLIC WORKS	-	-	-	-	-	-
8510 FAR-TRUCKBED & HOIST	-	-	-	-	-	-
8511 FAR-SNOWPLOW	-	-	-	-	-	-
8517 FAR-MAINT VAN SPLIT P&R/STR/WTR	1,000.00	-	-	-	-	-
TOTAL STREET DEPARTMENT	1,000.00	11,141.00	11,141.00	13,000.00	1,859.00	85.70
FIRE DEPARTMENT						
8501 FAR-ROOF	-	-	-	-	-	-
8502 FAR-FURNACE & AIR CONDITIONER,	-	-	-	-	-	-
8503 FAR-DOOR OPENERS	-	-	-	-	-	-
8504 FAR-APPLIANCES	-	-	-	-	-	-
8505 FAR-PAINT INTERIOR	-	-	-	-	-	-
8506 FAR-AS SPECIFIED BY CHIEF	-	-	-	2,500.00	2,500.00	-
8507 FAR-TRUCK DOWN PMT	-	-	-	-	-	-
TOTAL FIRE DEPARTMENT	-	-	-	2,500.00	2,500.00	-
TOTAL FAR LIST	278,126.64	11,280.59	139,865.13	166,700.00	26,834.87	83.90
PROJECTS						
PROJECT PAYMENTS	725,505.46	193,035.46	1,564,354.47	2,409,000.00	844,645.53	64.94
TOTAL PROJECTS LIST	725,505.46	193,035.46	1,564,354.47	2,409,000.00	844,645.53	64.94
DEBT						
DEBT PAYMENTS	868,703.59	19,775.83	777,155.08	1,372,959.00	595,803.92	56.60
TOTAL DEBT LIST	868,703.59	19,775.83	777,155.08	1,372,959.00	595,803.92	56.60
TOTAL NON-OPS EXPENSES	1,953,376.71	298,251.88	2,648,326.45	4,487,659.00	1,839,332.55	59.01
GRAND TOTAL - ALL EXPENSES	10,005,502.01	1,118,970.28	10,853,758.10	17,211,594.00	6,357,835.90	63.06

CITY OF MASCOUTAH

City Engineer Report

TO: Honorable Mayor & Council

FROM: Ron Yeager, City Engineer

SUBJECT: **City Engineer Public Projects – Status Report**

MEETING DATE: January 21, 2014

Major Street Project – Fuesser Road Improvements, Phase 2

- TWM's engineering contract for this project was approved at the December 16, 2013 City Council meeting for a lump sum amount of \$129,000.00.
- This project will be constructed according to similar standards as Phase 1, we will need to acquire some additional right-of way and some utilities will need to be relocated. The estimated construction cost is approximately \$1.25M.
- This section of Fuesser Road will have curb & gutter on both sides with an open ditch on the north side from 6th Street to just east of Townsend Square and a 5' wide sidewalk on the south side from 6th Street to IL Rte. 4. We are also analyzing the impacts to provide a right-turn lane at Rte. 4.
- The City will fund this project with a Bank Loan or a G.O. Bond.

Major Street Project – Harnett Street Improvements, Phase 2

- The estimated construction cost to provide a 32' street with a 5' wide sidewalk on one side from 6th St. to IL Rte. 4 and from 10th St. to County Road is approximately \$1.5M.
- The existing street width between 6th Street and IL Rte. 4 is 36'. Narrowing the street 4' on the north side will allow for constructing a 5' sidewalk, minimize impacts to adjacent properties and should not require additional right-of-way. The open ditch between Glenn Drive and Tom's grocery store will be eliminated and storm sewers will be added at this location. We will also analyze the impacts of providing a right-turn lane at Rte. 4.
- The open ditches between Grant and North County Road will also be eliminated and storm sewers will be added. No additional right-of-way will be required at this location.
- Staff is presently negotiating with Oates & Associates to prepare construction documents and to perform construction engineering services for this project.
- The City may fund this project with a combination of a Loan/Bond and TIF 2B Funds.

Major Street Project – North 10th Street Extension

- Kuhlmann Design's engineering contract for this project was approved at the January 6, 2014 City Council meeting for a lump sum amount of \$107,820.00.
- The estimated construction cost to provide a 32' street with a 10 wide combination bike/walking trail or bike-lane and 5' wide sidewalk from Hackberry Street to Winchester Street is approximately \$0.8M.
- This project will require a double box culvert or single-span bridge to cross the Big Ditch, some utility adjustments, and possibly some additional right-of-way..
- This project will eliminate four dead-end streets: Antique Lane, Larkspur Drive, Perrottet Drive and Laura Street.
- The City will fund this project with a Bank Loan or G.O. Bond.

Fiber Optic Network

- Bids for furnishing all cable, equipment, basic training and hardware were awarded to three suppliers at the December 19, 2011 City Council Meeting. The Electric Department should complete the fiber ring by the end of next week.
- Millennium Communications & Electrical Products was awarded a contract to furnish cable tools for this project at the March 4, 2013 City Council Meeting.
- Outside Plant Services, Inc. was awarded a contract for labor and equipment required to terminate the cable at power switches, lift stations and City Hall at the August 19, 2013 City Council Meeting. They should complete this work by the end of January, 2014.
- This project is fully funded by a \$650,000 Federal Grant the City received in 2011.

Major Electric – Phase 2

- A new 138kV Transmission Line is planned to connect the South Switching Station to the North Substation. This line will be located on the east side of Route 4 next to Ameren's existing transmission line.
- A public information meeting was held on April 1, 2013 to present the project scope and the preliminary designed power line alignment to property owners and interested parties.
- Staff is currently looking at a modification to the southern alignment to minimize adverse impacts on property owners and possible cost savings.
- This phase of the project will be paid for with the City's Electric Fund. The total project cost is estimated at \$6M which includes a new North Substation to replace the existing Switching Station and Substation.

Reconstruction of East End Circuit

- This project was awarded to Big D Electric, Inc. of Eldorado, IL for \$164,800.00 at the August 5, 2013 City Council Meeting.
- Construction was completed last week and we are in the project close-out phase at this time.
- This project will be paid for with the City's Electric Funds.

\$100K Water Main Replacement Program

- This project was awarded to Haier Plumbing of Okawville, Illinois for \$128,605.00 at the November 18, 2013 City Council Meeting.
- This work includes new 6" water mains on **Madison Street** from 9th to 10th; on **9th Street** from Poplar to Harnett Street and on **Lincoln Boulevard** from Grant to Jackson. It also includes a new 8" water main on **6th Street** from State to South Street and relocating meters from the rear yards to the front yards of twenty properties.
- Construction is expected to begin this week and will take approximately six weeks to complete, weather permitting.
- This project will be paid for with the City's Water and Sewer Funds.

Sewer Repairs – Phase 2

- This project was awarded to Visu-Sewer of Missouri for \$143,339.00 at the September 3, 2013 City Council Meeting.
- This project consists of lining 5 sections of sanitary sewer pipe in Sub-System 1 and 6 sections of sanitary sewer pipe in Sub-System 2 for a total of 2,974 feet and 33 service connections.
- Construction is underway and should be completed by the end of this month, weather permitting.
- This Project will be paid for with TIF 2B Funds and Water & Sewer Funds.

Park Drive Improvements

- This project was awarded to Rooters American, Inc. for \$92,407.50 at the June 17, 2013 City Council Meeting to resurface Park Drive from 6th Street to 10th Street.
- Construction has been placed on hold until the City receives our \$125,000 grant funds administered by DCEO.

2013 Roads Program

- This project consists of reconstructing **Green Street** from Railway to 2nd Street; **Church Street** from 2nd to 6th Street and **Independence Street** from Church to Oak Street. This project will also consist of milling and resurfacing: **South Street** from Railway to Maple; **Market Street** from State to Phillips; **George Street** from Jefferson to Market; **Green Street** from Railway to Market and **Patterson Street** from Jefferson to Independence.
- This project was awarded to DMS Contracting of Mascoutah, for \$1,025,736.25 at the May 20, 2013 City Council Meeting.
- This project is complete except for a few punch list items and final close out documentation.
- This project will be paid for with TIF 2B Funds and General Funds.


Perrin Road Improvements

- Thiems Construction of South Roxana was awarded a contract for reconstructing approximately 1,000 feet of Perrin Road from IL Rte. 4 to the easterly limits of the Huddle House Project for \$404,478.58 at the October 7, 2013 City Council Meeting.
- The pavement was poured on November 15th except for the tie-in at Rte. 4 and the IDOT required right-turn lane.
- Pre-final plans for the tie-in and right-turn lane were submitted to IDOT on January 15, and we are waiting on IDOT's permit to proceed with Rte. 4 tie-in construction.
- This project will be paid for from sales of a bond and repaid with revenues generated from Business District taxes imposed on the Fuel Center.

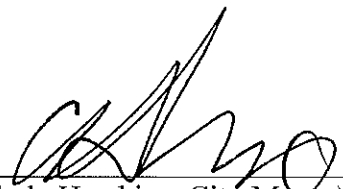
Facilities Planning Study

- Horner & Shifrin was selected for this project at the December 16, 2013 City Council meeting. Their fee proposal will be presented at tonight's City Council meeting for review and approval.
- This project will include analyzing our existing sanitary sewer collection system and sewage treatment plant; and make recommendations for upgrading and increasing capacity of the plant to meet new IEPA regulations and to accommodate future growth.
- This project will be paid for with Water & Sewer funds budgeted for this year.

Prepared By:


Ron Yeager, City Engineer

Approved By:


Cody Hawkins, City Manager

**CITY OF MASCOUTAH
OFFICE OF CODE ENFORCEMENT
#3 WEST MAIN STREET
MASCOUTAH, IL 62258
(618)566-2964**

BUILDING REPORT FOR THE MONTH OF DECEMBER, 2013

<u>Item</u>	<u>Estimated Cost</u>	<u>Fee</u>
1 Patio Cover	\$ 7,800.00	\$ 143.07
1 Remodel	\$ 8,000.00	\$ 163.90
1 Commercial	\$ 186,000.00	\$ -
2 Fences	\$ 7,060.00	\$ 56.25
<hr/>		
5	\$ 208,860.00	\$ 363.22

Budget:

Single Family Residences (May 1, 2013 to date) - 21

Single Family Residences Budgeted (FY13/14) - 50

Inspections for the month:

Housing Inspections - 30 (Occupancy)

Building Inspections - 8 (New Residences)

Electrical Inspections - 7

Plumbing Inspections - 4

Commercial Inspections - 3

Amount Collected - \$2,050.00

**CITY OF MASCOUTAH
OFFICE OF CODE ENFORCEMENT
#3 WEST MAIN STREET
MASCOUTAH, IL 62258**

BUILDING REPORT FOR THE YEAR 2013

<u>Item</u>	<u>Estimated Cost</u>	<u>Fee</u>
29 Residences	\$ 5,573,500.00	\$ 41,799.19
8 Residence Additions	\$ 71,800.00	\$ 1,493.03
2 Remodels	\$ 20,000.00	\$ 417.78
4 Finish Basements	\$ 44,000.00	\$ 1,084.60
3 Garages	\$ 62,000.00	\$ 884.93
1 Carport	\$ 1,500.00	\$ 107.50
2 Swimming Pools	\$ 1,700.00	\$ 50.00
2 Inground Pools	\$ 60,000.00	\$ 500.00
1 Shed	\$ 4,000.00	\$ -
1 Patio Roof	\$ 5,300.00	\$ 128.50
1 Patio Cover	\$ 7,800.00	\$ 143.07
1 Sunroom	\$ 16,000.00	\$ 180.00
1 Repair Damage	\$ 12,500.00	\$ 162.50
1 Deck Replacement	\$ 6,000.00	\$ 130.00
2 Commercial	\$ 1,541,000.00	\$ 6,774.99
1 Commercial Addition	\$ 125,000.00	\$ -
1 Commercial Remodel	\$ 35,000.00	\$ 275.00
1 Antenna Upgrade	\$ 10,000.00	\$ 150.00
46 Fences	\$ 214,830.28	\$ 1,637.75
10 Signs	\$ -	\$ 2,690.64
3 Demolitions	\$ -	\$ 60.00
2 Variances	\$ -	\$ 300.00
<hr/>	<hr/>	<hr/>
123	\$ 7,811,930.28	\$ 58,969.48

Inspections for the year:

Housing Inspections - 467 (Occupancy)
 Building Inspections - 219 (New Residences)
 Electrical Inspections - 125
 Plumbing Inspections - 160
 Commercial Inspections - 15
 Inspections Amount Collected - \$33,160.00
 Total Collected - Inspections & Fees - \$92,129.48

Staff Memo

TO: City Council

FROM: Lisa Koerkenmeier, AICP, Assistant City Manager

SUBJECT: **Assistant City Manager Report to City Council**

MEETING DATE: January 21, 2014

PROJECTS:

Brickyard Subdivision: No Change. Preliminary plans were submitted May 2012 and were not intended for construction. Revised improvement plans have not been submitted, but developer has stated that engineer is to be completing revised plans this week.

Douglas Apartments: Revised building plans, revised site plan, IEPA permits, drainage calculations, stormwater pollution preventions plan and landscape and gazebo plans were submitted 1/9/14. Meeting scheduled with developer on 1/21/14 to discuss remaining items and finalize terms of Development Agreement. The developer has submitted a phasing plan for the project that needs to be taken into consideration when finalizing the Development Agreement. In Phase 1, developer intends to construct one apartment building and construct, tap and cap utilities for second building. The third and fourth buildings are to be constructed as market dictates. We will be requiring the repaving of Douglas Avenue with improvements for Phase 1.

BOARDS AND COMMISSIONS:


Planning Commission: A Planning Commission meeting has been scheduled for January 29, 2014. Public hearing will be held for a request for a Conditional Use Permit for a community-integrated living arrangement in a RS District at 476 Falling Leaf Way.

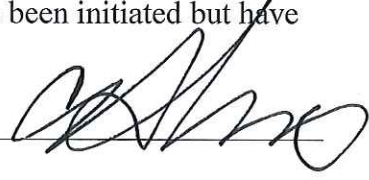
OTHER ITEMS:

Discussions continue with owner of Mascoutah Acres Mobile Home Park and plans to redevelop the park.

Completing Safe Routes to School (SRTS) Funding Application for Harnett sidewalk construction and Community Development Block Grant application for a water line replacement project. More information and resolution for CBDG application will be presented at the February 3rd Council meeting.

Discussions held with developer for a business relocation project and also with another developer to complete project(s) that have approval, or have been initiated but have stalled.

Prepared By: 
Lisa Koerkenmeier
Assistant City Manager

Approved By: 
Cody Hawkins
City Manager

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council
FROM: City Manager/Finance Coordinator
SUBJECT: **Monthly Account Summary – Cash Account Balances
(Monthly Fund Balance Report) – December 2013**

MEETING DATE: January 21, 2014

REQUESTED ACTION: Council accepts the Monthly Fund Balance Report for the month of December 2013.

BACKGROUND & STAFF COMMENTS:

Staff hereby forwards the Account Summary – Cash Account Balances December 2013. Attached Council will find the cash account balances with separate columns as listed:

- 1) Beginning balance by fund
- 2) Monthly activity including
 - a. Debits (Revenues)
 - b. Credits (Expenses)
- 3) Ending fund balance
- 4) Monthly Change in Investments – any account with an “R” in front of the description is a restricted account and/or an investment account.
- 5) Total funds/cash available

The City reports a beginning total balance of \$15,284,898.87 and an ending balance of \$15,402,409.08 for December. December reports a total cash increase of \$117,510.21.

RECOMMENDATION:

The City Manager and staff recommend that the Council accept the Monthly Fund Balance Report for the month of December 2013.

SUGGESTED MOTION:

I move to accept the Monthly Fund Balance Report for the month of December 2013.

MOTION _____ **SECOND** _____

Ayes _____ Nays _____ Abstentions _____

Prepared By: Lynn Weidenbenner
Lynn Weidenbenner
Finance Coordinator

Approved By: Cody Hawkins
Cody Hawkins
City Manager

Attachments: Fund Balance Analysis Report

RESTRICTED MOTOR FUEL TAX FUND

Account Number	Title	Beginning Balance	Debit	Credit	Ending Balance	
500-11000-0000	CASH - OPERATING ACCOUNT	430,824.78	14,380.18	203.64-	445,001.32	
	Total RESTRICTED MOTOR FUEL TAX FUND:	430,824.78	14,380.18	203.64-	445,001.32	+14,176.54
540-11000-0000	CASH - OPERATING ACCOUNT	42,123.29	39,694.24	70,000.00-	11,817.53	
	Total RESTRICTED TIF #1 FUND:	42,123.29	39,694.24	70,000.00-	11,817.53	(30,305.76)
560-11000-0000	CASH - OPERATING ACCOUNT	341,933.81	115,123.38	68,275.44-	388,781.75	
	Total RESTRICTED TIF #2 FUND:	341,933.81	115,123.38	68,275.44-	388,781.75	+46,847.94
590-11000-0000	CASH - OPERATING ACCOUNT	4,043.98	37,991.34	42,033.00-	2.32	
	Total SSA CROWNE POINTE:	4,043.98	37,991.34	42,033.00-	2.32	(4041.66)
595-11000-0000	CASH - OPERATING ACCOUNT	487.46	39,452.94	39,938.10-	2.30	
	Total BUSINESS DISTRICT:	487.46	39,452.94	39,938.10-	2.30	(485.16)
600-11000-0000	CASH - OPERATING ACCOUNT	165,229.17	14,868.13	.00	180,097.30	
	Total RESTRICTED DEBT SERVICE FUND:	165,229.17	14,868.13	.00	180,097.30	+14,868.13
	Grand Totals:	15,284,898.87	4,303,117.12	4,185,606.91-	15,402,409.08	+117,510.21

GENERAL FUND

Account Number	Title	Beginning Balance	Debit	Credit	Ending Balance	
100-11000-0000	CASH - OPERATING ACCOUNT	1,108,358.63	1,180,229.13	1,380,343.03-	908,244.73	
100-11002-0000	CASH - CLEARING ACCOUNT	1,831.52	13.98	.00	1,845.50	
100-11003-0000	CASH - CLEARING PSN PMTS	3,520.50	2.10	.00	3,522.60	
100-11010-0000	CASH - CEMETERY PURCHASE ACCO	3,942.57	.00	.00	3,942.57	
100-11090-0000	PETTY CASH	400.00	.00	.00	400.00	
100-11092-0000	CASH IN DRAWER	200.00	.00	.00	200.00	
100-11120-1010	R INVEST - OPERATING CEM PURCH	68,541.67	.00	.00	68,541.67	
Total GENERAL FUND:		1,186,794.89	1,180,245.21	1,380,343.03-	986,697.07	(200,097.82)
110-11000-0000	CASH - OPERATING ACCOUNT	13,500.00	.00	.00	13,500.00	
110-11121-1010	R INVEST - CEM PERP CARE TR	316,675.12	.00	.00	316,675.12	
110-11122-0000	R CASH-RESTR CEM TRUST FUND	6,272.02	.37	.00	6,272.39	
Total RESTRICTED CEM TRUST FUND:		336,447.14	.37	.00	336,447.51	+ .37
200-11000-0000	CASH - OPERATING ACCOUNT	4,905,236.11	1,868,008.60	1,749,226.79-	5,024,015.92	
200-11110-0000	INVEST/RESERVE ACCOUNT	400,000.00	.00	.00	400,000.00	
Total LIGHT FUND:		5,305,236.11	1,868,008.60	1,749,226.79-	5,424,015.92	+ 118,779.81
250-11000-0000	CASH W&S- OPERATING ACCOUNT	2,488,201.08	451,800.54	337,677.96-	2,602,323.66	
250-11110-0503	INVEST/RESERVE ACCOUNT	350,000.00	.00	.00	350,000.00	
250-11110-0504	INVEST/RESERVE ACCOUNT	350,000.00	.00	.00	350,000.00	
Total WATER & SEWER FUND:		3,188,201.08	451,800.54	337,677.96-	3,302,323.66	+ 114,122.58
300-11000-0000	CASH - OPERATING ACCOUNT	133,783.60	91,214.11	96,097.79-	128,899.92	
Total AMBULANCE FUND:		133,783.60	91,214.11	96,097.79-	128,899.92	(4883.68)
330-11000-0000	CASH - OPERATING ACCOUNT	104,889.70	398,045.16	380,646.17-	122,288.69	
Total PARKS & RECREATION FUND:		104,889.70	398,045.16	380,646.17-	122,288.69	+ 17,398.99
335-11100-1010	R INVEST - CIVIC CENTER TRUST	2,500.00	.00	.00	2,500.00	
Total RESTRICTED LEU CC TRUST FUND:		2,500.00	.00	.00	2,500.00	—
360-11000-0000	CASH - OPERATING ACCOUNT	133,461.26	10,760.33	2,257.14-	141,964.45	
Total FIRE DEPARTMENT FUND:		133,461.26	10,760.33	2,257.14-	141,964.45	+ 8503.19
400-11000-0000	CASH - OPERATING ACCOUNT	250,472.36	15,558.58	18,884.51-	247,146.43	
Total RESTRICTED IMRF FUND:		250,472.36	15,558.58	18,884.51-	247,146.43	(3325.93)
450-11000-0000	CASH - OPERATING ACCOUNT	11,118.66	19,876.01	23.34-	30,971.33	
450-11100-1010	INVEST - FIXED INCOME POL PENS	1,908,623.55	.00	.00	1,908,623.55	
450-11190-1010	MUTUAL FUNDS - POLICE PENSION	1,614,248.98	6,100.00	.00	1,620,348.98	
450-11191-1010	INVEST - POLICE PENSION MNYMKT	111,439.32	.00	.00	111,439.32	
450-11192-1010	INVEST - POL PEN MISC ASSETS	13,039.73	.00	.00	13,039.73	
Total RESTRICTED POLICE PENSION FUND:		3,658,470.24	25,976.01	23.34-	3,684,422.91	+ 25952.67

**CITY OF MASCOUTAH
Staff Report**

TO: Honorable Mayor & Council

FROM: City Manager/Finance Coordinator

SUBJECT: **Monthly Claims & Salaries Council Report – December 2013**

MEETING DATE: January 21, 2014

REQUESTED ACTION: Council accepts the Monthly Claims & Salaries Council Report for the month of December 2013.

BACKGROUND & STAFF COMMENTS: Per commitment, the City Manager is forwarding the Finance Department's Monthly Claims & Salaries Council Report. This includes a check register from accounts payable and a transmittal report from payroll.

Check Register – Monthly Expense Report for Council

This report gives detailed information regarding the checks written to pay vendors in accounts payable for the month, including the date, check number, vendor name/number, invoice number, invoice amount, description, general ledger account number, and check amount.

The Accounts Payable total recorded in the month of December is \$835,319.25. The following payments for this month are exceptions or one time payments not related to regular monthly operations:

- Answerman Home Inspections – not a true vendor expense, revenues are collected and posted through cash receipting and a portion is paid back to the inspector through accounts payable for 1099 accounting purposes.
- Mascoutah Library – not a true vendor expense, the City received all property taxes via ach to one bank account and for accounting purposes a check is processed for the library's portion
- Eichelberger, Dave – not a true vendor expense, revenues are collected and posted through cash receipting then specified amount paid to plumbing inspector.
- Misc Refund Overpayment(s) – not a true vendor expense, revenues collected are refunded through accounts payable for accounting and auditing purposes
- Citizens Community Bank – loan payment \$5,764.83
- Farmers & Merchants Bank – loan payment \$14,011.00
- Big D Electric Inc – reconstruct east end circuit \$74,160.00
- DMS Contracting Inc – street project payments \$179,701.78
- Netemeyer Engineering Assoc – Perrin Rd Ph 1 & 2 payment \$6,810.00
- Woody's Municipal Supply Inc – salt spreader and spinner \$11,358.26

The total expensed through Accounts Payable is above the average \$500,000 to \$650,000 per month. Some payments are noted for recording and accounting purposes while others are noted above for various purchases, loan obligations and projects.

Transmittal Report – Salary Report for Council

This report gives summarized information regarding the salaries paid to employees. It is summarized by department and number of employee's paid. The total net amount paid to employees in December equals \$180,875.53. The average payroll every month ranges from \$140,000 to \$165,000 unless there are three pay periods in the month or there is seasonal expense. December did not have three pay periods but is high due to the contractual sick time payouts to police posting in December.

RECOMMENDATION:

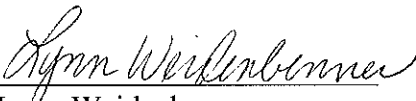
The City Manager and staff recommend the Council accepts the Monthly Claims & Salaries Council Report for the month of December 2013.

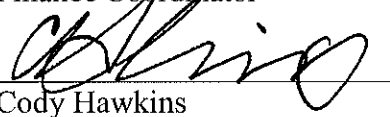
SUGGESTED MOTION:

I move to accept the Monthly Claims & Salaries Council Report for the month of December 2013.

MOTION_____ **SECOND**_____

Ayes_____ Nays_____ Abstentions_____

Prepared By: 
Lynn Weidenbenner
Finance Coordinator

Approved By: 
Cody Hawkins
City Manager

Attachments: Monthly Claims & Salaries Council Report

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
48758									
12/13	12/04/2013	48758	9468	BAUGHER FINANCIAL & ASSOC, INC	6348	DEDUCTIBLE REIMB 12-04-13	100-50101-5200	71.91	71.91
12/13	12/04/2013	48758	9468	BAUGHER FINANCIAL & ASSOC, INC	6348	DEDUCTIBLE REIMB 12-04-13	100-50201-5200	1,400.82	1,400.82
12/13	12/04/2013	48758	9468	BAUGHER FINANCIAL & ASSOC, INC	6348	DEDUCTIBLE REIMB 12-04-13	200-50502-5200	285.05	285.05
12/13	12/04/2013	48758	9468	BAUGHER FINANCIAL & ASSOC, INC	6348	DEDUCTIBLE REIMB 12-04-13	250-50503-5200	159.06	159.06
12/13	12/04/2013	48758	9468	BAUGHER FINANCIAL & ASSOC, INC	6348	DEDUCTIBLE REIMB 12-04-13	250-50504-5200	159.06	159.06
12/13	12/04/2013	48758	9468	BAUGHER FINANCIAL & ASSOC, INC	6348	DEDUCTIBLE REIMB 12-04-13	300-50202-5200	303.60	303.60
Total 48758:									2,379.50
48759									
12/13	12/05/2013	48759	9647	AT & T MOBILITY	SIMS 12/13	SIMS CARDS- ELECT MOBILE COMPU	200-50502-6301	152.10	152.10
Total 48759:									152.10
48760									
12/13	12/06/2013	48760	3680	AMEREN ILLINOIS	42009 11/13	9th STREET LIFT STATION GENERAT	250-50504-6310	26.72	26.72
12/13	12/06/2013	48760	3680	AMEREN ILLINOIS	44001 11/13	ETLING DR LIFT STATION	250-50504-6310	52.73	52.73
12/13	12/06/2013	48760	3680	AMEREN ILLINOIS	63027 11/13	KLINGELHOEFER LIFT STATION GEN	250-50504-6310	56.72	56.72
12/13	12/06/2013	48760	3680	AMEREN ILLINOIS	87857 12/13	POWER PLANT	200-50501-6310	977.86	977.86
12/13	12/06/2013	48760	3680	AMEREN ILLINOIS	MIA 12/13	MIA 905 PARK DR	330-50401-6330	109.55	109.55
Total 48760:									1,223.58
48761									
12/13	12/06/2013	48761	9647	AT & T MOBILITY	9590 11/13	CELL PHONE	300-50202-6301	36.97	36.97
Total 48761:									36.97
48762									
12/13	12/06/2013	48762	510	AVISTON LUMBER CO CORP	118760	2013 STREETS PROJ- REPAIR W CHU	560-50758-7300	20.98	20.98
12/13	12/06/2013	48762	510	AVISTON LUMBER CO CORP	257162	PLYWOOD-HOUSE DEMOLITION-315	100-50505-6560	11.89	11.89
Total 48762:									32.87
48763									
12/13	12/06/2013	48763	635	BECKER PAULSON HOERNER	221	LEGAL SERVICES	100-50101-7001	1,835.31	1,835.31
12/13	12/06/2013	48763	635	BECKER PAULSON HOERNER	221	LEGAL SERVICES	100-50201-7001	743.75	743.75

CITY OF MASCOUTAH

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
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Total 48763:

2,579.06

48764

12/13	12/06/2013	48764	990	BROWNSTOWN ELECTRIC SUPPLY IN	00810299	MARKING FLAGS	250-50503-6730	524.76	524.76
12/13	12/06/2013	48764	990	BROWNSTOWN ELECTRIC SUPPLY IN	00810299	MARKING FLAGS	250-50504-6730	524.76	524.76
12/13	12/06/2013	48764	990	BROWNSTOWN ELECTRIC SUPPLY IN	00810767	ARRESTORS	200-50502-6730	1,380.00	1,380.00

Total 48764:

2,429.52

48765

12/13	12/06/2013	48765	1065	BUTLER SUPPLY INC	11523854	BALLASTS & BULBS- LIBRARY	200-50502-6730	285.40	285.40
12/13	12/06/2013	48765	1065	BUTLER SUPPLY INC	11523855	PVC GLUE	200-50502-6730	96.03	96.03

Total 48765:

381.43

48766

12/13	12/06/2013	48766	1285	CHEMCO INDUSTRIES INC	63151	HAND SANITIZER	250-50503-6710	76.08	76.08
12/13	12/06/2013	48766	1285	CHEMCO INDUSTRIES INC	63151	HAND SANITIZER	250-50504-6710	76.08	76.08

Total 48766:

152.16

48767

12/13	12/06/2013	48767	8776	CITIZENS COMMUNITY BANK	9152 12/13	PARK PROPERTY BALLON LOAN QTR	330-50401-9001	5,764.83	5,764.83
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Total 48767:

5,764.83

48768

12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	CHAPEL 11/13	CHAPEL UT BILL	100-50101-6335	57.79	57.79
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	SENIOR 11/13	SENIOR CENTER UT BILL	100-50101-6336	648.96	648.96
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	100-50505-6320	12.82	12.82
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	100-50505-6330	293.19	293.19
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	100-50301-6320	96.42	96.42
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	100-50301-6330	1,532.35	1,532.35
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	100-50300-6320	13.88	13.88
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	100-50300-6330	94.89	94.89
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	200-50501-6320	14.10	14.10
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	200-50501-6330	65.09	65.09
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	200-50502-6340	5,119.71	5,119.71
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	200-50502-6330	58.72	58.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	250-50503-6330	432.24	432.24		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	250-50504-6320	7.05	7.05		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	250-50504-6330	17,512.65	17,512.65		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	330-50402-6320	55.27	55.27		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	330-50402-6330	1,000.66	1,000.66		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	330-50401-6320	14.18	14.18		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	330-50401-6330	2,184.85	2,184.85		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	330-50403-6320	14.00	14.00		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	330-50403-6330	512.41	512.41		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	360-50600-6320	17.65	17.65		
12/13	12/06/2013	48768	1350	CITY OF MASCOUTAH	UTBILLS NOV 201	UTILITY BILLS NOV 2013	360-50600-6330	236.37	236.37		
Total 48768:									29,995.25		
48769	12/13	12/06/2013	48769	1675	CREDIT CONTROL LLC		35236	AMB COLLECTION SERVICE	300-50202-7500	8.33	8.33
Total 48769:									8.33		
48770	12/13	12/06/2013	48770	1735	CTS TECH SOLUTIONS INC		244417	IT SUPPORT SERVICES	100-50101-7200	360.00	360.00
Total 48770:									360.00		
48771	12/13	12/06/2013	48771	9694	CUNNINGHAM, VOGEL & ROST, P.C.		87789	SSA CONSULTING	100-50102-6065	457.50	457.50
Total 48771:									457.50		
48772	12/13	12/06/2013	48772	10318	CURRY & ASSOCIATES ENGINEERS I		002.2013.91	GROUND STORAGE TANK PAINTING -	250-50503-6520	2,569.88	2,569.88
Total 48772:									2,569.88		
48773	12/13	12/06/2013	48773	9944	DETROIT INDUSTRIAL TOOL		494489	SAW BLADES	250-50503-6740	402.80	402.80
12/13	12/06/2013	48773	9944	DETROIT INDUSTRIAL TOOL		494489	SAW BLADES	250-50504-6740	402.81	402.81	
Total 48773:									805.61		

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
48774	12/13	12/06/2013	48774	2100	DONS PARTS HOUSE INC	4930 NOV13	COUPLER	200-50501-6510	4.49
12/13	12/06/2013	48774	2100	DONS PARTS HOUSE INC	4930 NOV13	WACKER COMPACTOR	100-50505-6510	2.29	2.29
12/13	12/06/2013	48774	2100	DONS PARTS HOUSE INC	4930 NOV13	SWEOPER	100-50505-6510	210.77	210.77
12/13	12/06/2013	48774	2100	DONS PARTS HOUSE INC	4930 NOV13	TOOLS/SUPPLIES/MAINT	200-50502-6710	28.99	28.99
12/13	12/06/2013	48774	2100	DONS PARTS HOUSE INC	4930 NOV13	TOOLS/SUPPLIES/MAINT	250-50506-6740	24.71	24.71
12/13	12/06/2013	48774	2100	DONS PARTS HOUSE INC	4930 NOV13	PW4	100-50505-6530	236.25	236.25
12/13	12/06/2013	48774	2100	DONS PARTS HOUSE INC	4930 NOV13	BATTERY-LINE TRUCK	200-50502-6530	358.00	358.00
12/13	12/06/2013	48774	2100	DONS PARTS HOUSE INC	4930 NOV13	GUN CLEANER	100-50201-6710	44.28	44.28
Total 48774:									909.78
48775	12/13	12/06/2013	48775	2175	DUTCH HOLLOW SVCS & SUPP INC	171437A	CLEANING SUPPLIES-LCC	330-50402-6710	49.15
Total 48775:									49.15
48776	12/13	12/06/2013	48776	2515	FIRE APPLIANCE INC	49389	FIRE EXTINGUISHER-MUSEUM ELEV	100-50301-6520	82.00
Total 48776:									82.00
48777	12/13	12/06/2013	48777	2565	FLETCHER-REINHARDT	S1090156.003	400W BULBS	200-50502-6730	25.09
12/13	12/06/2013	48777	2565	FLETCHER-REINHARDT	S1090156.004	ELBOWS FOR INVENTORY	200-50502-6730	796.40	796.40
Total 48777:									821.49
48778	12/13	12/06/2013	48778	2640	FREDS HARDWARE INC	1010 NOV13	SUPPLIES-LIBRARY	100-50301-6520	17.48
12/13	12/06/2013	48778	2640	FREDS HARDWARE INC	1010 NOV13	SEWER PLANT SUPPLIES	250-50506-6710	22.53	22.53
12/13	12/06/2013	48778	2640	FREDS HARDWARE INC	1010 NOV13	DOG PARK WATER SUPPLY PRTS	250-50503-6550	19.98	19.98
12/13	12/06/2013	48778	2640	FREDS HARDWARE INC	1010 NOV13	TOOLS/SUPPLIES/MAINT	200-50502-6710	129.32	129.32
12/13	12/06/2013	48778	2640	FREDS HARDWARE INC	1010 NOV13	TOOLS/SUPPLIES/MAINT	250-50503-6740	32.93	32.93
12/13	12/06/2013	48778	2640	FREDS HARDWARE INC	1010 NOV13	TOOLS/SUPPLIES/MAINT	250-50504-6740	32.92	32.92
12/13	12/06/2013	48778	2640	FREDS HARDWARE INC	1010 NOV13	FITTINGS-AIRLINES	200-50501-6510	4.28	4.28
12/13	12/06/2013	48778	2640	FREDS HARDWARE INC	1010 NOV13	CULVERT BOLTS	100-50505-6730	5.08	5.08
12/13	12/06/2013	48778	2640	FREDS HARDWARE INC	1010 NOV13	TOOLS/SUPPLIES/MAINT	100-50505-6740	20.26	20.26

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 48778:									
48779	12/13	12/06/2013	48779	9311	FRENCH GERLEMAN		1697362-00	200-50502-6740	954.76
Total 48779:									
48780	12/13	12/06/2013	48780	9295	G L DOWNS INC	112713	LEATHER & JERSEY GLOVES	100-50505-6710	331.30
12/13	12/06/2013	48780	9295	G L DOWNS INC	112713-A	GLOVES	200-50501-6710	339.20	339.20
12/13	12/06/2013	48780	9295	G L DOWNS INC	112713-B	LEATHER GLOVES	250-50503-6710	91.90	91.90
12/13	12/06/2013	48780	9295	G L DOWNS INC	112713-B	LEATHER GLOVES	250-50504-6710	91.90	91.90
Total 48780:									
48781	12/13	12/06/2013	48781	9978	GIRARDIN, JESSICA		REIMB 11/28/13	REIMB-STATE LICENSE RENEWAL FE	300-50202-6040
Total 48781:									
48782	12/13	12/06/2013	48782	2950	GREEN GUARD	5061071-IN	FIRST AID SUPPLIES	100-50505-6710	13.36
12/13	12/06/2013	48782	2950	GREEN GUARD	5061071-IN	FIRST AID SUPPLIES	250-50503-6710	6.68	6.68
12/13	12/06/2013	48782	2950	GREEN GUARD	5061071-IN	FIRST AID SUPPLIES	250-50504-6710	6.68	6.68
12/13	12/06/2013	48782	2950	GREEN GUARD	5061072-IN	FIRST AID SUPPLIES	200-50502-6710	62.73	62.73
Total 48782:									
48783	12/13	12/06/2013	48783	3025	H EDWARDS EQUIPMENT INC	IV06177	RAMP SPRINGS-EQUIP TRAILER	200-50502-6510	171.32
Total 48783:									
48784	12/13	12/06/2013	48784	8640	HD SUPPLY WATERWORKS	B761227	STOCK ITEMS	250-50503-6730	694.91
Total 48784:									

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
48785	12/13	12/06/2013	48785	4475 LINCK, LARRY	REIMB 11/26/13	REIMB CLOTHING ALLOWANCE	200-50502-6070	162.51	162.51
Total 48785:									162.51
48786	12/13	12/06/2013	48786	10022 LOWENBAUM PARTNERSHIP LLC	67871	LEGAL SERVICES	100-50101-7001	375.00	375.00
Total 48786:									375.00
48787	12/13	12/06/2013	48787	8884 LOWE'S	NOV 13 STMT	CLIPS-CITY HALL XMAS LIGHTS	100-50301-6520	65.00	65.00
Total 48787:									65.00
48788	12/13	12/06/2013	48788	4635 MAJOR CASE SQUAD OF GREATER S	2014 DUES	2014 ANNUAL MEMBERSHIP DUES	100-50201-6020	250.00	250.00
Total 48788:									250.00
48789	12/13	12/06/2013	48789	8618 MASCOUTAH CUSD #19	JAN 14	LEASE AGMT- 517 S RAILWAY ST	200-50502-6075	700.00	700.00
Total 48789:									700.00
48790	12/13	12/06/2013	48790	9990 MASCOUTAH HARDWARE CO INC	71 NOV13	TOOLS/ MAINT/ SUPPLIES	200-50502-6740	4.99	4.99
12/13	12/06/2013	48790	9990	MASCOUTAH HARDWARE CO INC	71 NOV13	GRAPHITE LUBE	250-50503-6740	2.29	2.29
12/13	12/06/2013	48790	9990	MASCOUTAH HARDWARE CO INC	71 NOV13	CITY HALL XMAS LIGHTS	100-50301-6520	47.62	47.62
12/13	12/06/2013	48790	9990	MASCOUTAH HARDWARE CO INC	71 NOV13	TOOLS/ MAINT/ SUPPLIES	200-50501-6510	31.98	31.98
Total 48790:									86.88
48791	12/13	12/06/2013	48791	4960 MEMORIAL HOSPITAL EMS DEPT	EMS-185	RESTOCK MEDS	300-50202-6730	20.58	20.58
Total 48791:									20.58
48792	12/13	12/06/2013	48792	9370 MUNICIPAL CODE CORPORATION	00236197	CODE SUPPLEMENT	100-50101-7500	2,774.00	2,774.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 48792:									
48793	12/13	12/06/2013	48793	10384	NETEMEYER ENGINEERING ASSOC I	PERRIN RD 11/13	PERRIN ROAD PHASE 2 & CONST ST	595-50701-7300	2,781.25
Total 48793:									2,781.25
48794	12/13	12/06/2013	48794	6085	PRAXAIR DISTRIBUTION-475	47943609	CHEMICALS	200-50501-6720	71.70
12/13	12/06/2013	48794	6085	PRAXAIR DISTRIBUTION-475	47943609		CHEMICALS	200-50502-6720	71.70
Total 48794:									143.40
48795	12/13	12/06/2013	48795	10141	QUAD-COUNTY READY MIX CORP	11/20/13 DISC	DISCOUNT-STREET SHED FLOOR	100-50505-6520	418.00-
12/13	12/06/2013	48795	10141	QUAD-COUNTY READY MIX CORP	615897		STREET SHED FLOOR	100-50505-6520	1,149.76
12/13	12/06/2013	48795	10141	QUAD-COUNTY READY MIX CORP	616509		STREET SHED FLOOR	100-50505-6520	1,366.51
Total 48795:									2,098.27
48796	12/13	12/06/2013	48796	6580	R SAX INC-SPEEDI CHEK	NOV 2013	GASOLINE STREET SWEEPER	100-50505-6760	83.10
Total 48796:									83.10
48797	12/13	12/06/2013	48797	6225	R SAX INC-WESTERN AUTO	NOV 13 STMT	UPS SHIPPING	200-50502-6710	16.14
Total 48797:									16.14
48798	12/13	12/06/2013	48798	9658	RED WING/ CARHARTT	120658	CLOTHING ALLOWANCE-MCLEMORE	100-50505-6070	735.00
Total 48798:									735.00
48799	12/13	12/06/2013	48799	6545	SAM'S CLUB/GECC	DEC 13	GC UNITED WAY	100-50101-6080	100.00
Total 48799:									100.00

Project
Exp.

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 48799:									
48800	12/13	12/06/2013	48800	10012	SCI ENGINEERING INC	118228	PERRIN RD PHASE 1-CONCRETE TES	595-50701-7300	1,558.30
Total 48800:									1,558.30
48801	12/13	12/06/2013	48801	10204	SCOTT CREDIT UNION	DEC 2013	GIFT CARDS-EMPLOYEES (63)	100-50101-6080	1,575.00
Total 48801:									1,575.00
48802	12/13	12/06/2013	48802	6890	SLM WATER COMMISSION	DEC 13 WTR	WATER PURCHASES	250-50503-7910	27,263.50
Total 48802:									27,263.50
48803	12/13	12/06/2013	48803	9921	ST JACOB WINWATER WORKS	008537-01	SUPPLIES-NEW PRACTICE FIELD	250-50503-6560	205.00
Total 48803:									205.00
48804	12/13	12/06/2013	48804	10309	TRACTOR SUPPLY CO	NOV 13	CLOTHING ALLOWANCE - CONKLIN	100-50505-6070	109.95
12/13	12/06/2013	48804	10309	TRACTOR SUPPLY CO	NOV 13	CLOTHING ALLOWANCE - PRESS	100-50505-6070	334.91	334.91
12/13	12/06/2013	48804	10309	TRACTOR SUPPLY CO	NOV 13	CLOTHING ALLOWANCE - HOLT	250-50503-6070	169.93	169.93
12/13	12/06/2013	48804	10309	TRACTOR SUPPLY CO	NOV 13	CLOTHING ALLOWANCE - HOLT	250-50504-6070	169.92	169.92
12/13	12/06/2013	48804	10309	TRACTOR SUPPLY CO	NOV 13	CLOTHING ALLOWANCE - BIEKERT	100-50505-6070	447.91	447.91
12/13	12/06/2013	48804	10309	TRACTOR SUPPLY CO	NOV 13	CLOTHING ALLOWANCE - MCLEMORE	100-50505-6070	115.96	115.96
Total 48804:									1,348.58
48805	12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	EPN I-PAD	100-50301-6560	40.01
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	100-50101-6301	100.25	100.25
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	100-50201-6301	136.28	136.28
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	300-50202-6301	80.08	80.08
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	200-50501-6301	80.55	80.55
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	200-50502-6301	240.21	240.21

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	200-50502-7500	40.01	40.01
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	250-50503-6301	113.43	113.43
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	250-50504-6301	179.00	179.00
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	100-50505-6301	150.46	150.46
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	250-50506-6301	42.93	42.93
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	100-50300-6301	45.87	45.87
12/13	12/06/2013	48805	9091	VERIZON WIRELESS	DEC-13	MONTHLY PHONE USAGE CHARGES	100-50301-6301	123.22	123.22
Total 48805:									1,372.30
48806	12/13/2013	48806	3680	AMEREN ILLINOIS	95855 11/13	MUNICIPAL CUSTOMER BILLING	200-50501-6750	2,102.04	2,102.04
Total 48806:									2,102.04
48807	12/13/2013	48807	10419	BOW, THOMAS	OVERPD 3318	REFUND-OVERPAID AMBULANCE SE	300-44201-0000	266.00	266.00
Total 48807:									not an expense 266.00
48808	12/13/2013	48808	1065	BUTLER SUPPLY INC	11515513	BALLAST-CITY HALL	100-50301-6520	43.63	43.63
12/13	12/13/2013	48808	1065	BUTLER SUPPLY INC	11529436	CONDUIT & COUPLINGS	200-50502-6730	621.28	621.28
12/13	12/13/2013	48808	1065	BUTLER SUPPLY INC	11535272	BALLASTS-CITY HALL	100-50301-6520	32.42	32.42
12/13	12/13/2013	48808	1065	BUTLER SUPPLY INC	11535274	WALL PACK LIGHT-LCC	330-50402-6520	281.40	281.40
12/13	12/13/2013	48808	1065	BUTLER SUPPLY INC	11536514	CONDUIT & ELBOWS	200-50502-8010	5.00	5.00
Total 48808:									983.73
48809	12/13/2013	48809	9633	CINTAS DOCUMENT MANAGEMENT	DJ85265848	SHREDDING	300-50202-7500	25.98	25.98
12/13	12/13/2013	48809	9633	CINTAS DOCUMENT MANAGEMENT	DJ85265848	SHREDDING	100-50101-7500	25.98	25.98
12/13	12/13/2013	48809	9633	CINTAS DOCUMENT MANAGEMENT	DJ85265848	SHREDDING	100-50201-7500	25.99	25.99
Total 48809:									77.95
48810	12/13/2013	48810	1350	CITY OF MASCOUTAH	HIST 11/13	HISTORICAL SOCIETY- UT BILL	100-50101-6335	371.90	371.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 48810:									
48811	12/13	12/13/2013	48811	10420	DILE, LINDA	OVERPD 3269	REFUND-OVERPAID AMBULANCE SE	300-44201-0000	24.00
Total 48811:									24.00
									<i>not an expense</i>
48812	12/13	12/13/2013	48812	9751	EICHELBERGER, DAVE	REIMB 12/13/13	PLUMBING INSPECTIONS (1)	100-43401-0000	40.00
12/13	12/13/2013	48812	9751	EICHELBERGER, DAVE	REIMB 12/6/13	PLUMBING INSPECTIONS (1)	100-43401-0000	40.00	40.00
Total 48812:									<i>not an expense</i>
									80.00
48813	12/13	12/13/2013	48813	2565	FLETCHER-REINHARDT	S1089418.002	4/0 QUAD WIRE	200-50502-8010	2,540.00
Total 48813:									2,540.00
48814	12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	100-50101-6301	206.53
12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	100-50505-6301	19.44	19.44
12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	100-50201-6301	260.70	260.70
12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	200-50501-6301	135.64	135.64
12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	200-50502-6301	135.65	135.65
12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	250-50503-6301	33.23	33.23
12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	250-50504-6301	246.38	246.38
12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	300-50202-6301	221.43	221.43
12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	330-50402-6301	75.08	75.08
12/13	12/13/2013	48814	10048	FRONTIER	NOV 2013	PHONE BILL	360-50600-6301	91.09	91.09
Total 48814:									1,425.17
48815	12/13	12/13/2013	48815	7090	HAAS, KARI D	REIMB 12/9/13	REIMB-FILING FEES, LIENS	100-50101-6001	60.00
12/13	12/13/2013	48815	7090	HAAS, KARI D	REIMB 12/9/13	REIMB-MILEAGE & PARKING	100-50101-6080	14.00	14.00
Total 48815:									74.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
48816	12/13/2013	48816	8544	HARRISONVILLE TELEPHONE CO	NOV-13	LONG DISTANCE TELEPHONE BILL	100-50101-6301	53.36	53.36
12/13	12/13/2013	48816	8544	HARRISONVILLE TELEPHONE CO	NOV-13	LONG DISTANCE TELEPHONE BILL	100-50201-6301	53.36	53.36
12/13	12/13/2013	48816	8544	HARRISONVILLE TELEPHONE CO	NOV-13	LONG DISTANCE TELEPHONE BILL	200-50501-6301	7.63	7.63
12/13	12/13/2013	48816	8544	HARRISONVILLE TELEPHONE CO	NOV-13	LONG DISTANCE TELEPHONE BILL	200-50502-6301	7.65	7.65
12/13	12/13/2013	48816	8544	HARRISONVILLE TELEPHONE CO	NOV-13	LONG DISTANCE TELEPHONE BILL	250-50503-6301	8.04	8.04
12/13	12/13/2013	48816	8544	HARRISONVILLE TELEPHONE CO	NOV-13	LONG DISTANCE TELEPHONE BILL	300-50202-6301	53.36	53.36
12/13	12/13/2013	48816	8544	HARRISONVILLE TELEPHONE CO	NOV-13	LONG DISTANCE TELEPHONE BILL	360-50600-6301	8.53	8.53
Total 48816:									191.93
48817	12/13/2013	48817	8640	HD SUPPLY WATERWORKS	B821977	STOCK ITEMS	250-50503-6730	579.82	579.82
Total 48817:									579.82
48818	12/13/2013	48818	3630	IL MUNICIPAL ELECTRIC AGENCY	NOV 13	POWER PURCHASES	200-50501-7901	309,467.42	309,467.42
Total 48818:									309,467.42
48819	12/13/2013	48819	10327	ILLINOIS SOCIETY OF PROF ENGINEE	DUES 2014	MEMBERSHIP DUES - YEAGER	100-50101-6020	135.00	135.00
Total 48819:									135.00
48820	12/13/2013	48820	10421	LAWRENCE, DOROTHY	OVERPD 3183	REFUND-OVERPAID AMBULANCE SE	300-44201-0000	97.77	97.77
Total 48820:								<i>not an expense</i>	97.77
48821	12/13/2013	48821	8846	MUNICIPAL EMERGENCY SERVICES	00451076_SNV	BUNKER GEAR-GIRARDIN	300-50202-6710	78.46	78.46
12/13	12/13/2013	48821	8846	MUNICIPAL EMERGENCY SERVICES	00458395_SNV	BUNKER GEAR-GIRARDIN	300-50202-6710	321.52	321.52
Total 48821:									399.98
48822	12/13/2013	48822	10311	NEOFUNDS BY NEOPOST	POST 11/13	POSTAGE	100-50101-6001	1,880.00	1,880.00
12/13	12/13/2013	48822	10311	NEOFUNDS BY NEOPOST	POST 11/13	POSTAGE	300-50202-6001	60.00	60.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
12/13	12/13/2013	48822	10311	NEOFUNDS BY NEOPOST	POST 11/13	POSTAGE	100-50201-6001	60.00	60.00
Total 48822:									2,000.00
48823	12/13/2013	48823	10422	PLASTIC TECHNIQUES INC	0102195	CHAIN SAW SCABBARD	200-50502-6740	220.59	220.59
Total 48823:									220.59
48824	12/13/2013	48824	9560	SILEC	01/15/14 AWBAN	SILEC AWARDS DINNER	100-50201-6040	35.00	35.00
Total 48824:									35.00
48825	12/13/2013	48825	7050	SPAETH WELDING INC	29830	REPAIR DECANT PIPE-SEWER PLANT	250-50506-6520	90.00	90.00
Total 48825:									90.00
48826	12/13/2013	48826	9634	STATE FIRE MARSHALL	5125054751	ELEVATOR REGISTRATION-MUSEUM	100-50301-6520	30.00	30.00
Total 48826:									30.00
48827	12/13/2013	48827	9302	SURMEIER & SURMEIER INC	301023	CAG - MFT	500-50000-6570	12.98	12.98
12/13	12/13/2013	48827	9302	SURMEIER & SURMEIER INC	301033	CAG - MFT	500-50000-6570	54.90	54.90
Total 48827:									67.88
48828	12/13/2013	48828	7585	TESTING ANALYSIS & CONTROL INC	9367	NOV 13 SERVICES	250-50506-7310	4,286.00	4,286.00
12/13	12/13/2013	48828	7585	TESTING ANALYSIS & CONTROL INC	9367	MID-AMERICA AIRPORT	250-50506-7310	100.00	100.00
Total 48828:									4,386.00
48829	12/13/2013	48829	7740	TOMS SUPERMARKET	NOV 13	COFFEE SUPPLIE	100-50101-6001	27.86	27.86
12/13	12/13/2013	48829	7740	TOMS SUPERMARKET	NOV 13	SODA SALES	100-50101-6080	28.33	28.33
12/13	12/13/2013	48829	7740	TOMS SUPERMARKET	NOV 13	SODA SALES	100-50101-6080	13.96	13.96

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
12/13	12/13/2013	48829	7740	TOMS SUPERMARKET	NOV 13	BATTERIES FOR LASER	100-50505-6740	4.09	4.09
12/13	12/13/2013	48829	7740	TOMS SUPERMARKET	NOV 13	BATTERIES AT SUBSTATION	200-50502-6550	4.98	4.98
Total 48829:									79.22
48830	12/13	12/13/2013	48830	10242	TOURISM BUREAU, THE	4346	2014 VISITORS GUIDE AD	100-50102-6085	1,925.00
Total 48830:									1,925.00
48831	12/13	12/13/2013	48831	9436	TRICARE	OVERPD 2936	OVERPYMT #2936-POPP, LINDA	300-44201-0000	234.00
Total 48831:									234.00
48832	12/13	12/13/2013	48832	8190	WATSONS OFFICE CITY	0116090-001	OFFICE SUPPLIES	100-50101-6001	51.36
12/13	12/13/2013	48832	8190	WATSONS OFFICE CITY	0116090-001	OFFICE SUPPLIES	100-50201-6001	45.78	45.78
Total 48832:									97.14
48833	12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	100-50201-6760	2,205.38
12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	100-50505-6760	312.81	312.81
12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	100-50300-6760	83.66	83.66
12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	300-50202-6760	290.32	290.32
12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	200-50502-6760	186.33	186.33
12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	250-50503-6760	125.32	125.32
12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	250-50504-6760	239.94	239.94
12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	100-50301-6760	97.88	97.88
12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	100-50301-6760	49.30	49.30
12/13	12/13/2013	48833	10322	WEX BANK	35024048	GASOLINE	100-50101-6001	95.93	95.93
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	100-50300-6760	3.15-	3.15-
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	100-50301-6760	1.57-	1.57-
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	100-50502-6760	1.57-	1.57-
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	200-50501-6760	7.87-	7.87-
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	250-50503-6760	1.57-	1.57-
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	250-50504-6760	2.36-	2.36-
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	300-50202-6760	3.15-	3.15-

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expense 234.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
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12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	100-50201-6760	14.17-	14.17-
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	360-50600-6760	4.72-	4.72-
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	100-50505-6760	7.87-	7.87-
12/13	12/13/2013	48833	10322	WEX BANK	35024048	REBATE	200-50502-6760	.03-	.03-

Total 48833:

3,636.48

48834	12/13	12/17/2013	48834	9972	FARMERS & MERCHANTS BANK	4149 12/13	SSA LOAN PYMT	590-50000-9001	14,011.00	14,011.00
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Total 48834:

14,011.00

48835	12/13	12/17/2013	48835	9557	ROEMER TOPF	12/13/13 XMAS	EMPLOYEE CHRISTMAS PARTY	100-50101-6080	1,125.43	1,125.43
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Total 48835:

1,125.43

48836	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	DEDUCTIBLE REIMB 12-15-13	100-50101-5200	69.71	69.71
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	DEDUCTIBLE REIMB 12-15-13	100-50301-5200	1,678.54	1,678.54
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	DEDUCTIBLE REIMB 12-15-13	200-50501-5200	265.00	265.00
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	DEDUCTIBLE REIMB 12-15-13	200-50502-5200	3,004.31	3,004.31
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	DEDUCTIBLE REIMB 12-15-13	250-50503-5200	248.32	248.32
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	DEDUCTIBLE REIMB 12-15-13	250-50504-5200	248.32	248.32
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	100-50101-5200	225.00	225.00
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	100-50201-5200	833.33	833.33
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	100-50300-5200	55.56	55.56
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	100-50301-5200	111.11	111.11
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	100-50505-5200	222.22	222.22
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	200-50501-5200	108.33	108.33
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	200-50502-5200	519.44	519.44
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	250-50503-5200	268.06	268.06
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	250-50504-5200	268.06	268.06
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	300-50202-5200	277.78	277.78
	12/13	12/17/2013	48836	9468	BAUGHER FINANCIAL & ASSOC, INC	6372	CONSULTING FEES - 4TH QTR 2013	330-50499-5200	111.11	111.11

Total 48836:

8,514.20

48837	12/13	12/19/2013	48837	4775	MASCOUTAH PUBLIC LIBRARY	12/18/13 TAXES	2012 PROPERTY TAXES REC'D - COR	100-43005-0000	21,105.15	21,105.15
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
12/13	12/19/2013	48837	4775	MASCOUTAH PUBLIC LIBRARY	12/18/13 TAXES	2012 PROPERTY TAXES REC'D - BUIL	100-43005-0000	902.86	902.86
12/13	12/19/2013	48837	4775	MASCOUTAH PUBLIC LIBRARY	12/18/13 TAXES	2012 PROPERTY TAXES REC'D - IMRF	100-43005-0000	687.47	687.47
Total 48837:								not an expense	22,695.48
48838	12/13	12/23/2013	48838	9647	AT & T MOBILITY	SIMS 1/14	SIMS CARDS- ELECT MOBILE COMPU	200-50502-6301	152.10
Total 48838:								152.10	152.10
48839	12/13	12/23/2013	48839	9868	BIG D ELECTRIC INC	20913- E END CIR	RECONSTRUCT EAST END CIRCUIT (I	200-50502-8229	74,160.00
Total 48839:								74,160.00	74,160.00
48840	12/13	12/23/2013	48840	900	BOUND TREE MEDICAL LLC	81279818	EMS SUPPLIES	300-50202-6730	316.60
Total 48840:								316.60	316.60
48841	12/13	12/23/2013	48841	990	BROWNSTOWN ELECTRIC SUPPLY IN	812276	BOLTS, WASHERS & PINS	200-50502-6730	333.30
Total 48841:								333.30	333.30
48842	12/13	12/23/2013	48842	1450	COFM - PETTY CASH FUND	12/23/13 REIMB	PETTY CASH REIMBURSEMENT	100-50101-6001	57.26
12/13	12/23/2013	48842	1450	COFM - PETTY CASH FUND	12/23/13 REIMB	PETTY CASH REIMBURSEMENT	100-50101-6060	15.00	15.00
12/13	12/23/2013	48842	1450	COFM - PETTY CASH FUND	12/23/13 REIMB	PETTY CASH REIMBURSEMENT	100-50101-6080	190.53	190.53
12/13	12/23/2013	48842	1450	COFM - PETTY CASH FUND	12/23/13 REIMB	PETTY CASH REIMBURSEMENT	100-50102-6040	20.00	20.00
12/13	12/23/2013	48842	1450	COFM - PETTY CASH FUND	12/23/13 REIMB	PETTY CASH REIMBURSEMENT	100-50101-6061	50.00	50.00
Total 48842:								332.79	332.79
48843	12/13	12/23/2013	48843	1735	CTS TECH SOLUTIONS INC	245220	IT SUPPORT SERVICES	100-50101-7200	2,598.13
12/13	12/23/2013	48843	1735	CTS TECH SOLUTIONS INC	245323	CTS PHONE & BACK UP SYSTEMS	100-50101-7200	861.89	861.89
Total 48843:								3,460.02	3,460.02

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
48844	12/13	12/23/2013	48844	1835 DAUGHERTY, GERALD	REIMB 11-12/13	REIMB MILEAGE & WINTER IML BRD	100-50101-6061	589.49	589.49
Total 48844:									589.49
48845	12/13	12/23/2013	48845	8576 DMS CONTRACTING INC	2013-069	FY 14 STREET RECONSTRUCTION	560-50758-7300	22,737.50	22,737.50
12/13	12/23/2013	48845	8576 DMS CONTRACTING INC		2013-069	CHURCH ST PROJ	100-50747-7300	156,964.28	156,964.28
Total 48845:									179,701.78
48846	12/13	12/23/2013	48846	2230 ED ROEHR SAFETY PRODUCTS	400019	VEST COVER- KELSHEIMER	100-50201-8508	139.59	139.59
Total 48846:									139.59
48847	12/13	12/23/2013	48847	9751 EICHELBERGER, DAVE	REIMB 12/20/13	PLUMBING INSPECTIONS (2)	100-43401-0000	80.00	80.00
Total 48847:									80.00
48848	12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC	49495	FIRE EXTINGUISHER SERV- CITY HA	100-50301-6520	22.50	22.50
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49495	FIRE EXTINGUISHER SERV- EMS	300-50202-6520	171.00	171.00
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49495	FIRE EXTINGUISHER SERV- CHAPEL	100-50300-6520	7.50	7.50
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49495	FIRE EXTINGUISHER SERV- CEMETE	100-50300-6520	85.50	85.50
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49495	FIRE EXTINGUISHER SERV- POOL	330-50403-6520	3.75	3.75
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49495	FIRE EXTINGUISHER SERV- CONCES	330-50401-6520	3.75	3.75
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49495	FIRE EXTINGUISHER SERV- PARK M	330-50401-6520	3.75	3.75
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49496	FIRE EXTINGUISHER SERV- SENIOR	100-50301-6520	7.50	7.50
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49496	FIRE EXTINGUISHER SERV- LCC	330-50402-6520	245.25	245.25
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49496	FIRE EXTINGUISHER SERV- WTR BL	250-50503-6520	3.75	3.75
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49496	FIRE EXTINGUISHER SERV- MUSEU	100-50301-6520	18.75	18.75
12/13	12/23/2013	48848	2515 FIRE APPLIANCE INC		49496	FIRE EXTINGUISHER SERV- POWER	200-50501-6520	181.50	181.50
Total 48848:									754.50
48849	12/13	12/23/2013	48849	2950 GREEN GUARD	5061070	FIRST AID SUPPLIES	330-50401-6710	40.78	40.78

not an
expense 80.00

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Total 48849:									40.78	
48850	12/13	12/23/2013	48850	8640	HD SUPPLY WATERWORKS	B841937	BIT- WATER TAPS	250-50503-6740	105.00	
Total 48850:									105.00	
48851	12/13	12/23/2013	48851	3300	HORNER & SHIFRIN INC	45163	PERRIN RD IDS- FINAL PYMT	595-50701-7300	333.30	
Total 48851:									333.30	
48852	12/13	12/23/2013	48852	3650	IL MUNICIPAL UTILITY ASSOC	13-11012	MO SAFETY MTG	200-50501-6040	60.00	
12/13	12/23/2013	48852	3650	IL MUNICIPAL UTILITY ASSOC	13-11012	MO SAFETY MTG	200-50502-6040	60.00	60.00	
12/13	12/23/2013	48852	3650	IL MUNICIPAL UTILITY ASSOC	13-11012	MO SAFETY MTG	100-50505-6040	60.00	60.00	
12/13	12/23/2013	48852	3650	IL MUNICIPAL UTILITY ASSOC	13-11012	MO SAFETY MTG	100-50300-6040	30.00	30.00	
12/13	12/23/2013	48852	3650	IL MUNICIPAL UTILITY ASSOC	13-11012	MO SAFETY MTG	100-50301-6040	30.00	30.00	
12/13	12/23/2013	48852	3650	IL MUNICIPAL UTILITY ASSOC	13-11012	MO SAFETY MTG	250-50503-6040	30.00	30.00	
12/13	12/23/2013	48852	3650	IL MUNICIPAL UTILITY ASSOC	13-11012	MO SAFETY MTG	250-50504-6040	30.00	30.00	
Total 48852:									300.00	
48853	12/13	12/23/2013	48853	4775	MASCOUTAH PUBLIC LIBRARY	12/19/13	INT TAX	2012 INTEREST PROPERTY TAXES R	100-43005-0000	7.49
12/13	12/23/2013	48853	4775	MASCOUTAH PUBLIC LIBRARY	12/19/13	INT TAX	2012 INTEREST PROPERTY TAXES R	100-43005-0000	.32	.32
12/13	12/23/2013	48853	4775	MASCOUTAH PUBLIC LIBRARY	12/19/13	INT TAX	2012 INTEREST PROPERTY TAXES R	100-43005-0000	.24	.24
12/13	12/23/2013	48853	4775	MASCOUTAH PUBLIC LIBRARY	12/19/13	MH TAX	2012 MOBILE HOME TAXES REC'D - C	100-43020-0000	212.61	212.61
12/13	12/23/2013	48853	4775	MASCOUTAH PUBLIC LIBRARY	12/19/13	MH TAX	2012 MOBILE HOME TAXES REC'D - B	100-43020-0000	9.09	9.09
12/13	12/23/2013	48853	4775	MASCOUTAH PUBLIC LIBRARY	12/19/13	MH TAX	2012 MOBILE HOME TAXES REC'D - I	100-43020-0000	6.92	6.92
Total 48853:									236.67	
48854	12/13	12/23/2013	48854	4875	MCI TELECOMMUNICATIONS	2464	12/13	PHONE BILL FAX	330-50402-6301	34.54
Total 48854:									34.54	

not an expense 236.67

34.54

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
48855									
12/13	12/23/2013	48855	5090	MIDWEST INDUSTRIAL SUPP INC	31137	CLOTHING ALLOWANCE PER CONTR	250-50504-6070	154.23	154.23
12/13	12/23/2013	48855	5090	MIDWEST INDUSTRIAL SUPP INC	31137	CLOTHING ALLOWANCE PER CONTR	250-50503-6070	154.22	154.22
Total 48855:									308.45
48856									
12/13	12/23/2013	48856	5105	MIDWEST METER INC.	51239	2' WATER MTR HEADS W/ ERT	250-50503-6550	292.46	292.46
12/13	12/23/2013	48856	5105	MIDWEST METER INC.	51240	2' METER	250-50503-6550	631.00	631.00
Total 48856:									923.46
48857									
12/13	12/23/2013	48857	10097	MIDWESTERN PROPANE GAS CO	32955	PROPANE- PARK BATHROOMS- MIA	330-50401-6520	195.76	195.76
Total 48857:									195.76
48858									
12/13	12/23/2013	48858	10384	NETEMEYER ENGINEERING ASSOC I	12-16-13	PEERRIN RD PH 1 & 2	595-50701-7300	6,810.00	6,810.00
Total 48858:									6,810.00
48859									
12/13	12/23/2013	48859	9703	NOLLAU TREE FARM INC	927895	REPLACEMENT TREES PRK (5)	330-50401-6540	500.00	500.00
Total 48859:									500.00
48860									
12/13	12/23/2013	48860	5985	PLATINUM PLUS FOR BUSINESS	DEC 13- B	IACP CHIEF'S MEMBERSHIP	100-50201-6020	210.00	210.00
12/13	12/23/2013	48860	5985	PLATINUM PLUS FOR BUSINESS	DEC 13- C	CM W/RK LUNCH MTG	100-50101-6060	18.00	18.00
12/13	12/23/2013	48860	5985	PLATINUM PLUS FOR BUSINESS	DEC 13- C	CHRISTMAS PARADE CANDY	100-50101-6085	29.05	29.05
12/13	12/23/2013	48860	5985	PLATINUM PLUS FOR BUSINESS	DEC 13- K	TONER-FD	360-50600-6001	305.58	305.58
12/13	12/23/2013	48860	5985	PLATINUM PLUS FOR BUSINESS	DEC 13- K	LEGAL DESCRIPTION	100-50101-6001	12.90	12.90
12/13	12/23/2013	48860	5985	PLATINUM PLUS FOR BUSINESS	DEC 13- K	TAX CREDIT- STAPLES	100-50101-6080	9.68-	9.68-
12/13	12/23/2013	48860	5985	PLATINUM PLUS FOR BUSINESS	DEC 13- M	CLOTHING ALLOWANCE- B HAAS	100-50300-6070	152.45	152.45
Total 48860:									718.30
48861									
12/13	12/23/2013	48861	6310	REJIS COMMISSION	32804	GLOBAL SOFTWARE	100-50101-7200	393.75	393.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 48861:									
48862									
12/13	12/23/2013	48862	3425	RICOH USA, INC	91408570	COPIER/ PRINTER LEASE-ADMIN & U	100-50101-6075	1,024.00	1,024.00
12/13	12/23/2013	48862	3425	RICOH USA, INC	91408570	COPIER @ POWER PLANT	200-50501-7500	72.00	72.00
12/13	12/23/2013	48862	3425	RICOH USA, INC	91408570	COLOR COPIES	100-50101-6075	70.11	70.11
Total 48862:									1,166.11
48863									
12/13	12/23/2013	48863	10392	RON AVERETT HEATING & COOLING	50199	FURNACE REPAIR @ PUMP HOUSE	250-50503-6520	60.00	60.00
Total 48863:									60.00
48864									
12/13	12/23/2013	48864	10012	SCI ENGINEERING INC	118386	PERRIN RD - MATERIAL TESTING	595-50701-7300	1,677.05	1,677.05
Total 48864:									1,677.05
48865									
12/13	12/23/2013	48865	10410	SENTINEL EMERGENCY SOLUTIONS	25305	STREAMLIGHT FLASH LIGHTS (3)	200-50502-6740	281.83	281.83
Total 48865:									281.83
48866									
12/13	12/23/2013	48866	6940	SIPCA	RENEW 14	MEMBERSHIP FOR CHIEF	100-50201-6020	75.00	75.00
Total 48866:									75.00
48867									
12/13	12/23/2013	48867	10015	ST LOUIS REGIONAL CRIME COMMIS	14-055	CRIME STOPPERS MEMBERSHIP	100-50201-6020	150.00	150.00
Total 48867:									150.00
48868									
12/13	12/23/2013	48868	7560	TEKLAB INC	157195	SAMPLE ANALYSIS- NOV	250-50503-6230	135.00	135.00
Total 48868:									135.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
48876	12/30/2013	48876	775	BETTER NEWSPAPERS INC	13283	DUI AD	300-50202-6085	39.95	39.95
Total 48876:									39.95
48877	12/30/2013	48877	990	BROWNSTOWN ELECTRIC SUPPLY IN	812552	STAPLES & CUT-OUTS	200-50502-6730	1,312.50	1,312.50
Total 48877:									1,312.50
48878	12/30/2013	48878	1120	CAMPER EXCHANGE INC	444151	TIRES FOR UTILITY TRAILER	100-50505-6510	189.00	189.00
Total 48878:									189.00
48879	12/30/2013	48879	1190	CCP INDUSTRIES INC	1198043	TP	200-50502-6710	89.83	89.83
Total 48879:									89.83
48880	12/30/2013	48880	1350	CITY OF MASCOUTAH	SHED 11/13	STORAGE SHED RENT	250-50503-6330	53.78	53.78
Total 48880:									53.78
48881	12/30/2013	48881	8656	CONKLIN, STEVE	REIMB DOT 12/13	REIMB DOT PHYSICAL	100-50505-6040	65.00	65.00
Total 48881:									65.00
48882	12/30/2013	48882	1840	DAVE SCHMIDT TRUCK SERVICE INC	T74146	D-3 BRAKE WORK	100-50505-6530	719.54	719.54
Total 48882:									719.54
48883	12/30/2013	48883	10423	ESTEX MANUFACTURING CO	225511	BUCKET COVERS- E-1 & E-4	200-50502-6510	279.87	279.87
Total 48883:									279.87

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48884	12/30/2013	48884	9236	FARWEST LINE SPECIALTIES	161175	CANVAS BUCKETS & MANHOLE HOO	200-50502-6710	510.81	510.81
Total 48884:									
48885	12/30/2013	48885	2490	FASTENAL COMPANY	ILBEL63874	WELDER CART	200-50501-6510	106.79	106.79
Total 48885:									
48886	12/30/2013	48886	9664	FREEBURG VISION CENTER INC	4886-12/13	SAFETY GLASSES - MARVIN MCLEMO	100-50505-6710	225.00	225.00
Total 48886:									
48887	12/30/2013	48887	10048	FRONTIER	2966 12/13	POOL PHONE	330-50403-6301	38.88	38.88
Total 48887:									
48888	12/30/2013	48888	3105	HALSEN PRODUCTS	120107	DE-ICER	200-50502-6710	63.65	63.65
Total 48888:									
48889	12/30/2013	48889	10202	KIMBALL MIDWEST	3303119	ANTI-BACTERIAL HAND SOAP	250-50503-6710	110.10	110.10
Total 48889:									
48890	12/30/2013	48890	4365	LAWSON PRODUCTS INC	9302086405	HEAD LIGHT BULBS	100-50201-6530	131.63	131.63
12/13	12/30/2013	48890	4365	LAWSON PRODUCTS INC	9302086405	HEAD LIGHT BULBS	200-50501-6740	26.60	26.60
12/13	12/30/2013	48890	4365	LAWSON PRODUCTS INC	9302111433	STEP DRILL BITS	200-50502-6740	172.63	172.63
Total 48890:									
48891	12/30/2013	48891	10195	LOMBARDO SALES, INC	29791	PINTO HITCH- CHRISTMAS DECOR	200-50502-6710	46.95	46.95

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Total 48891:

46.95

48892

12/13	12/30/2013	48892	4775	MASCOUTAH PUBLIC LIBRARY	DEC RET INS	FANGMEYER MO HEALTH INS- IMRF	100-50101-5200	869.00	869.00
12/13	12/30/2013	48892	4775	MASCOUTAH PUBLIC LIBRARY	PPRT 2011 LIBR	PPRT TO LIBRARY FOR 2011 COLLEC	100-43030-0000	3,724.71	3,724.71
12/13	12/30/2013	48892	4775	MASCOUTAH PUBLIC LIBRARY	PPRT 2013 LIBR	PPRT TO LIBRARY-2013 COLLECTION	100-43030-0000	2,284.04	2,284.04

Total 48892:

not an expense 6,877.75

48893

12/13	12/30/2013	48893	4935	MEDICLAIMS	13-16315	EMS A/R BILLING - NOV 13	300-50202-7500	1,155.65	1,155.65
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Total 48893:

1,155.65

48894

12/13	12/30/2013	48894	9658	RED WING/ CARHARTT	121398	CLOTHING ALLOWANCE - CONKLIN	100-50505-6070	66.98	66.98
12/13	12/30/2013	48894	9658	RED WING/ CARHARTT	121406	FOOTWARE PER CONTRACT- C ENGL	200-50501-6070	449.89	449.89

Total 48894:

516.87

48895

12/13	12/30/2013	48895	10392	RON AVERETT HEATING & COOLING	50200	HEATER REPAIR @ GRODEON SUBS	200-50502-6550	75.00	75.00
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Total 48895:

75.00

48896

12/13	12/30/2013	48896	10012	SCI ENGINEERING INC	118561	PERRIN RD- CONCRETE TESTING	595-50701-7300	152.80	152.80
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Total 48896:

not an expense 152.80

48897

12/13	12/30/2013	48897	8400	WOODY'S MUNICIPAL SUPPLY INC	40542	PLOW ADJUSTER PRYS	100-50505-6510	107.18	107.18
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Total 48897:

107.18

48898

12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTAL	INS PAYMENT-DENTAL/LIFE JAN 14	100-50201-5200	1,096.58	1,096.58
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTAL	INS PAYMENT-DENTAL/LIFE JAN 14	100-50300-5200	34.71	34.71
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTAL	INS PAYMENT-DENTAL/LIFE JAN 14	100-50301-5200	182.86	182.86

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTALL	INS PAYMENT-DENTAL/LIFE JAN 14	100-50505-5200	280.05	280.05
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTALL	INS PAYMENT-DENTAL/LIFE JAN 14	100-50101-5200	405.69	405.69
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTALL	INS PAYMENT-DENTAL/LIFE JAN 14	200-50502-5200	726.03	726.03
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTALL	INS PAYMENT-DENTAL/LIFE JAN 14	200-50501-5200	138.32	138.32
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTALL	INS PAYMENT-DENTAL/LIFE JAN 14	250-50503-5200	334.61	334.61
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTALL	INS PAYMENT-DENTAL/LIFE JAN 14	250-50504-5200	334.61	334.61
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTALL	INS PAYMENT-DENTAL/LIFE JAN 14	300-50202-5200	426.20	426.20
12/13	12/30/2013	48898	9463	GUARDIAN INSURANCE COMPANY	JAN 14 DENTALL	INS PAYMENT-DENTAL/LIFE JAN 14	330-50499-5200	95.19	95.19

Total 48898:

4,054.85

48899	12/13	12/30/2013	48899	9993	PLIC - SBD GRAND ISLAND	JAN 14 VISION	INS PAYMENT - VISION JAN 2014	100-50201-5200	188.52	188.52
	12/13	12/30/2013	48899	9993	PLIC - SBD GRAND ISLAND	JAN 14 VISION	INS PAYMENT - VISION JAN 2014	100-50301-5200	14.31	14.31
	12/13	12/30/2013	48899	9993	PLIC - SBD GRAND ISLAND	JAN 14 VISION	INS PAYMENT - VISION JAN 2014	100-50505-5200	42.28	42.28
	12/13	12/30/2013	48899	9993	PLIC - SBD GRAND ISLAND	JAN 14 VISION	INS PAYMENT - VISION JAN 2014	100-50101-5200	19.38	19.38
	12/13	12/30/2013	48899	9993	PLIC - SBD GRAND ISLAND	JAN 14 VISION	INS PAYMENT - VISION JAN 2014	200-50502-5200	71.78	71.78
	12/13	12/30/2013	48899	9993	PLIC - SBD GRAND ISLAND	JAN 14 VISION	INS PAYMENT - VISION JAN 2014	200-50501-5200	15.84	15.84
	12/13	12/30/2013	48899	9993	PLIC - SBD GRAND ISLAND	JAN 14 VISION	INS PAYMENT - VISION JAN 2014	250-50503-5200	40.11	40.11
	12/13	12/30/2013	48899	9993	PLIC - SBD GRAND ISLAND	JAN 14 VISION	INS PAYMENT - VISION JAN 2014	250-50504-5200	40.11	40.11
	12/13	12/30/2013	48899	9993	PLIC - SBD GRAND ISLAND	JAN 14 VISION	INS PAYMENT - VISION JAN 2014	300-50202-5200	47.88	47.88

Total 48899:

480.21

48900	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	100-50201-5200	14,896.47	14,896.47
12/13	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	100-50300-5200	473.56	473.56
12/13	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	100-50301-5200	2,632.52	2,632.52
12/13	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	100-50505-5200	3,930.13	3,930.13
12/13	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	100-50101-5200	4,831.60	4,831.60
12/13	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	200-50502-5200	10,870.53	10,870.53
12/13	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	200-50501-5200	1,972.91	1,972.91
12/13	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	250-50503-5200	4,931.07	4,931.07
12/13	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	250-50504-5200	4,931.07	4,931.07
12/13	12/30/2013	48900	7910	UNITED HEALTH CARE	JAN 14 MEDICAL	INS PREMIUM-MEDICAL JAN 2014	300-50202-5200	5,265.04	5,265.04

Total 48900:

54,734.90

Grand Totals:

835,319.25

Department	Name	Total Gross Amount	Total Amount
Total ADMIN/LF/WS:	12	44,229.19	29,143.35
Total ADMINISTRATIVE:	1	1,124.00	895.58
Total AMBULANCE:	11	27,098.96	17,797.62
Total CEMETERY:	1	2,270.40	1,425.07
Total CITY COUNCIL:	5	2,400.00	1,680.98
Total DISPATCH:	2	889.92	762.23
Total LIGHT DISTRIBUTION:	5	23,053.75	14,418.67
Total LIGHT PRODUCTION:	2	11,024.17	7,104.78
Total LIGHT/WS:	1	3,969.60	2,575.39
Total MAINTENANCE:	2	8,456.42	5,393.26
Total POLICE:	12	108,214.69	66,282.81
Total POLICE/ADMIN:	3	18,890.89	11,981.12
Total STREET:	4	17,289.69	10,621.01
Total WATER/SEWER:	4	16,908.67	10,793.66
Grand Totals:	65	285,820.35	180,875.53

CITY OF MASCOUTAH
City Manager's Office

Staff Report

TO: Honorable Mayor and City Council

FROM: Cody Hawkins City Manager

SUBJECT: **Engineering Services – Facilities Planning Study**

DATE: January 21, 2014

REQUESTED ACTION:

Approval of Engineering Services Agreement with Horner & Shifrin, Inc. for preparing a comprehensive *Facilities Planning Study*.

BACKGROUND INFORMATION:

This project will include analyzing our existing sanitary sewer collection system and sewage treatment plant; and make recommendations for upgrading and increasing capacity of the plant to meet new IEPA regulations and accommodate future growth. This work will be completed in approximately 14 weeks and sent to IEPA for review and approval in order for this project to become eligible for future low-interest loan State financing.

Engineering Services: This request is for engineering services approval. The City Manager recommends approving a contract with Horner & Shifrin, Inc. for these services for the lump-sum amount of \$53,300.00. See Attachment A – Proposal for Professional Services which includes a detailed summary of scope items and man-hour breakdown.

FUNDING:

This project will be paid for with Water and Sewer Funds budgeted for this Fiscal Year.

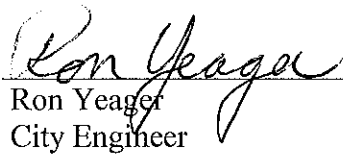
RECOMMENDATION:

The City Manager recommends approving a contract with Horner & Shifrin, Inc. for engineering services in the amount of \$53,300.00 to prepare a comprehensive *Facilities Planning Study*.

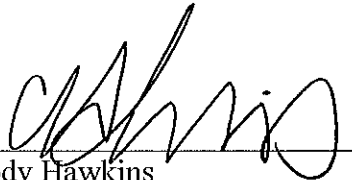
SUGGESTED MOTION:

I move that the Council accept the City Manager's engineering recommendation to approve Horner & Shifrin, Inc. for engineering services for the comprehensive *Facilities Planning Study* and authorize appropriate City officials to execute the necessary documents.

Prepared By:


Ron Yeager
City Engineer

Approved By:


Cody Hawkins
City Manager

Attachment A – Proposal for Professional Services, dated January 14, 2014



640 Pierce Blvd., Suite 200
O'Fallon, IL 62269-2579
(618) 622-3040 • Fax: (618) 622-3070
www.HornerShifrin.com

January 15, 2014

Mr. Ron Yeager, City Engineer
City of Mascoutah
3 West Main Street
Mascoutah, Illinois 62258

**Re: Proposal to Provide Professional Services Related
to Development of a Wastewater Facilities Planning Study**

Dear Mr. Yeager:

In accordance with your request, Horner & Shifrin, Inc. is pleased to present this proposal to provide professional services for the above-referenced project. We have based this proposal on the information that you provided, as well as on our professional judgment and experience gained from previously completing these types of services for other clients.

For your convenience, we have structured this proposal in the form of a Letter Agreement, such that if you find our proposal satisfactory, you could retain our services for this project simply by executing this document where indicated; and returning a signed copy to us.

We believe the following scope of services meets the objectives for this project. In addition, we feel that our proposed fee represents a reasonable level of effort to complete the project. This fee is based on a lump sum amount.

SCOPE OF SERVICES

The scope of services that Horner & Shifrin (hereinafter ENGINEER) proposes to perform to accomplish the desired objectives stated by The City of Mascoutah (hereinafter CLIENT) is defined by the attached List of Proposed Major Tasks, dated January 14, 2014.

RESPONSIBILITIES OF CLIENT

It is ENGINEER's understanding that CLIENT will provide the following assistance, information, and/or related elements:

- A. Assistance by placing at ENGINEER's disposal all available current information pertinent to this assignment; including previously developed plans, specifications, reports, permits, and other data.
- B. Appropriate liaison with the CLIENT'S staff involved in this effort.
- C. Reasonable access to other data and records related to this assignment that ENGINEER may determine a need for.

CLIENT shall be responsible for, and ENGINEER shall rely on correctness of information, drawings, etc. made available by the CLIENT, without the need for verification.

COMPENSATION

- A. Amount of Payment and Statements
 - 1. ENGINEER proposes to complete the above Scope of Services for a lump sum fee of Fifty-three Thousand Three Hundred Dollars (\$53,300).
 - 2. Statements from ENGINEER to CLIENT requesting progress payments shall be prepared and transmitted for payment in the manner prescribed in the enclosed Standard Terms and Conditions.
- B. The terms of compensation and other terms and conditions governing this work shall be as defined by the attached Exhibit C "ENGINEER's Standard Terms and Conditions For Professional Services.

SCHEDULE

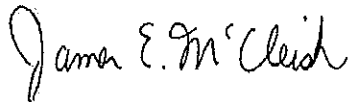
ENGINEER proposes to complete the work defined herein within 14 weeks following CLIENT's notice to proceed with the above described services. The adherence to this schedule is, of course, contingent on timely receipt from the CLIENT of information needed by the ENGINEER to carry out this assignment, and prompt review and return of all documents submitted to CLIENT by ENGINEER for comment/approval.

We sincerely appreciate this opportunity to be considered for professional services for the City of Mascoutah. If there are any questions concerning our proposal, please contact either of the undersigned. **If this proposal is acceptable, please sign and return one copy to us for our files.** Thank you for your consideration of Horner & Shifrin.

January 15, 2014

Page 3

Respectfully Submitted,



James E. McCleish, P.E.
Vice President
Manager, Environmental Engineering



David Cavender, P.E.
Board Certified Environmental Engineer
Senior Project Manager

ACCEPTED FOR

City of Mascoutah, Illinois

Signature

Name

Title

Date

City of Mascoutah

Wastewater Facilities Planning Study

LIST OF PROPOSED MAJOR TASKS

1. Collect and evaluate existing records and data provided by the City.
 - Review drawings of existing treatment plant.
 - Review SCADA data for lift stations and treatment plant.
 - Review 2013 Flow Study to identify potential I&I deficiencies and future repair needs.
 - Review 1983 Flow Study performed for basis of existing treatment plant.
 - Evaluate population, flow and loading projections.
 - Review WWTP current permit and annual reports.
 - Review WWTP pending permit application.
 - Review IEPA correspondence related to the WWTP.
2. Conduct on-site inspections at the existing WWTP and Lift Stations.
 - Inspect all existing unit processes and equipment.
 - Inspect structural condition of existing structures and buildings.
 - Inspect electrical equipment for compliance with applicable codes.
 - Interview plant operator to discuss operations and maintenance procedures, troublesome equipment; and issues of concern.
 - Evaluate sludge lagoon operation.
 - Evaluate clarifier process operation and performance in dry and wet weather loadings.
 - Evaluate by-pass pumping to holding ponds near 4th Street Lift Station.
 - Conduct on-site inspections of possible secondary plant location to serve the northern half of the city where new development is projected in order to minimize impacts on the existing treatment plant.
3. Develop, prioritize and schedule up-grades.
 - Identify problem areas to be improved to achieve desired performance.
 - Prepare a comprehensive list of process related, structural, mechanical, HVAC and instrumentation items requiring improvements.
 - Prepare memorandum detailing observed operational issues and remedies where cost savings would be anticipated.
 - Propose feasible alternatives for each corrective action/improvement and provide a cost estimate for each.
 - Rank corrective actions/improvements in order to prioritize and schedule the work.
 - Identify corrective actions that could be performed with city forces and those that would be capital improvements to be performed by contractors.
4. Develop alternatives for WWTP improvements/expansion.
 - Summarize capacity objectives and coordinate with IEPA on effluent objectives.
 - Describe options for capital improvements necessary to maintain compliance with regulatory requirements and to achieve additional capacity.
 - Develop cost estimates for alternatives.
 - Evaluate converting existing clarifier to treatment plant and adding two external clarifiers.

- Evaluate updating existing plant.
- Evaluate new satellite extended aeration or MBR plant.
- Estimate capital, O&M and life cycle costs of recommended plant improvements.
- Develop phasing plan for plant improvements.

5. Prepare Draft Report

- Executive summary
- Introduction/Purpose
- Background data
- Facility evaluation overview
- Plant operations and maintenance issues
- Treatment issues
- Solids handling issues
- Recommended long term improvements plan
- Exhibits

6. Prepare Final Report

- Address City comments on Draft Report
- Participate in Peer Review meeting
- Submit Final report to IEPA

List of Assumptions:

1. Testing-Analysis & Control, Inc. will provide plant flows and performance monitoring data in electronic format as discussed in January 3, 2014 scoping meeting.
2. City will provide collection system operating data and a potable water consumption data in electronic format from SCADA system.
3. Draft report for peer review will be submitted following initial City review comments and update of the final draft report by Horner & Shifrin.

By: **Horner & Shifrin, Inc.**
January 14, 2014

EXHIBIT B
HORNER & SHIFRIN, INC.
REIMBURSABLE EXPENSES
Effective 1/1/2014

PROJECT-RELATED DIRECT COSTS

Subconsultant Fees
Delivery Service Charges
Travel Expenses, including:
 Rental Car, Parking, Tolls, Airfare, Lodging, Meals, etc.
Aerial Photos / Maps
Photo Processing
Document Binders / Covers
Outsourced Architectural Renderings
Outsourced Reproduction / Printing

PROJECT-RELATED IN-HOUSE CHARGES

Global Positioning System (GPS) Survey Equipment/Trimble Total Station	\$ 25.00	hour
Bridge Inspection Small Tools	\$ 100.00	day
MH Inspection Camera	\$ 10.00	hour
Van Dorn Water Sample Bottle	\$ 50.00	day
Field Computer/Tablet	\$ 10.00	hour
Computer Use:		
CADD/Engineering	\$ 17.00	hour
Vehicle Mileage Reimbursement:		
Company- or Employee-Owned Vehicle	Per IRS	mile
Survey Costs:		
Iron Rods	\$ 4.00	each
Iron Pipe	\$ 5.50	each
Reproduction:		
<u>Monochrome</u>		
Copies (letter and legal)	\$ 0.10	each
Copies (11X17)	\$ 0.20	each
Transparency (letter)	\$ 0.75	each
Transparency (11X17)	\$ 1.50	each
Large Format (Bond)	\$ 0.65	s.f.
Large Format (Vellum)	\$ 1.00	s.f.
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Large Format (Photo Glossy)	\$ 3.25	s.f.
Large Format (Photo Glossy Adhesive Back)	\$ 3.25	s.f.

Note: An administrative fee multiplier may be applied to the above costs and charges, according to the specific payment terms of each individual contract.

- B. Where Construction Phase Services are not included in Engineer's scope of work, the Client assumes all responsibility for interpretation of the Construction Contract Documents, and waives any claim against Engineer that may be in any way connected thereto.

10. CHANGES

Client shall have the right to make changes within the general scope of Engineer's services, with an appropriate change in compensation, upon execution of a mutually acceptable contract amendment signed by an authorized representative of the Client and an Officer of the Engineer.

11. TERMINATION OR SUSPENSION

- A. Services may be terminated by the Client or Engineer by seven (7) days' written notice in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. If so terminated, Client shall pay Engineer all amounts due Engineer for all services properly rendered and expenses incurred to the date of receipt of notice of termination, plus reasonable costs incurred by Engineer in terminating the services. In addition, Client may terminate the services for Client's convenience upon payment of twenty percent of the yet unearned and unpaid lump sum or not-to-exceed fee.
- B. The provisions of this Contract have been agreed upon with the expectation of any orderly progression of the project to completion. In the event of project suspension by the Client for a period in excess of three (3) months, Engineer may (at Engineer's sole discretion) perform activities necessary to complete critical calculations, organize project files, or otherwise prepare for an orderly cessation of work; and Engineer shall be entitled to invoice Client for labor and reimbursable expenses incurred in performing such activities.

12. DISPUTE RESOLUTION

In an effort to resolve any conflicts that arise during the design or construction, or following completion of the Project, Client and Engineer agree that all disputes between them arising out of, or relating to, this Contract shall be submitted to non-binding mediation (unless the parties mutually agree otherwise), thereby providing for mediation as the primary method for dispute resolution between Client and Engineer.

END OF DOCUMENT

13. PRINTED OR ELECTRONIC MEDIA

- A. Client shall not make, or permit to be made, any modifications to any documents, including drawings and specifications, furnished by Engineer pursuant to this Contract, without the prior written authorization of Engineer. Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses (including attorney fees) arising from any modification of such documents.
- B. Electronic files transmitted by Engineer are submitted for an acceptance period of fourteen (14) calendar days. Any defects which Client discovers during this period will be reported to Engineer, and subsequently corrected by Engineer. Any corrections of defects reported after the acceptance period will be at Client's cost.
- C. Only copies of data or work products delivered by Engineer as instruments of service with respect to this Contract as hard copies may be relied upon by Client.

Any electronic files furnished in respect to Engineer's services are supplied for the convenience of the Client or others. Any conclusions or information derived from such electronic files shall be at Client's sole risk, because such files can be modified by others or inadvertently corrupted.

14. OWNERSHIP OF DOCUMENTS

All documents, including drawings and specifications, furnished by Engineer pursuant to this Contract are instruments of service; and shall remain the property of Engineer. Such documents are not intended, or represented, to be suitable for reuse by Client or others, for extensions of this Project or any other work. Any reuse without the written permission of, or adaptation by, Engineer shall be at Client's sole risk and without liability to Engineer. Reuse shall be permitted if adapted by Engineer, who shall then be entitled to further compensation, at rates to be mutually agreed between Client and Engineer. The Client shall indemnify and hold harmless Engineer from all claims, damages, and expenses (including attorney fees) arising out of any unauthorized reuse.

15. RIGHTS AND BENEFITS

- A. Engineer's services under this Contract will be performed solely for the benefit of the Client, and not for the benefit of any other person or entity.
- B. Notice to Owner: Failure to pay those persons supplying material or services to complete this contract can result in the filing of a Mechanic's Lien on the property which the subject of this contract pursuant to Chapter 429, RSMO. To avoid this result you may ask this Contractor for "Lien Waivers" from all persons supplying material or services for the work described in this contract. Failure to secure Lien Waivers may result in your paying for labor and material twice.

16. ENTIRE CONTRACT

- A. These Terms and Conditions and the related Agreement contain the entire Contract between the Engineer and Client relative to the Engineer's services for this Project. All previous or contemporaneous agreements, representations, promises, or conditions pertaining to the Engineer's services for this project are hereby superseded. This agreement is not intended to confer upon any entity other than the Parties any rights or remedies hereunder.
- B. Since terms contained in purchase orders do not generally apply to professional services, in the event the Client issues to Engineer a purchase order, no preprinted terms thereon shall become part of this Contract. Said purchase order document, whether or not signed by Engineer, shall be considered solely as a document for Client's internal management purposes.
- C. This Contract may be amended, in writing, by mutual agreement between the Engineer and Client.

City of Mascoutah

Wastewater Facilities Planning Study

LIST OF PROPOSED MAJOR TASKS

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By: **Horner & Shifrin, Inc.**
January 14, 2014

Exhibit A

 HORNER & SHIFRIN, INC.		2014 Hourly Billing Rates	
Name	Category	Rate	Description
<u>ADMINISTRATION</u>			
Siegfried, Duane L.	AP1	\$230	Professional 1
Davis, Vanessa C.	AT1	\$70	Clerical 1
Buerk, Patti J.	AT4	\$60	Clerical 3
<u>BUILDING SERVICES</u>			
Heideman, Brian D.	BP1	\$182	Associate Vice President - Building Services
Buehler, Joseph A.	BP3	\$166	Senior Project manager - Building Services
Tuckett, Robert B.	BP4	\$142	Senior Project Manager - Building Services
Halteman, Richard W.	BP5	\$137	Senior Project Manager - Building Services
Frisch, John C.	BP8	\$119	Project Manager - Building Services
King, Cynthia M.	BT2	\$83	Senior Designer - Building Services
Rapisardo, Joseph C.	BT2	\$83	Senior Designer - Building Services
Moorehead, Tim N.	BT2	\$83	Senior Designer - Building Services
Hunter, Michael D.	BT2	\$83	Senior Designer - Building Services
Dickerman, Jeremiah A.	BT3	\$79	Designer - Building Services
<u>CONSTRUCTION ADMINISTRATION</u>			
Hayes, Kelly L.	CP1	\$109	Department Manager - Construction Administration
Erdman, Allan A.	CP3	\$83	Project Engineer - Construction Administration
<u>ENVIRONMENTAL ENGINEERING</u>			
McCleish, James E.	EP1	\$194	Vice President - Environmental Engineering
Summers, Robert C.	EP2	\$165	Associate Vice President - Environmental Engineering
Campbell, Dennis L.	EP4	\$150	Senior Project Manager - Environmental Engineering
Rovak, Gene L.	EP4	\$150	Senior Project Manager - Environmental Engineering
Cavender, David P.	EP5	\$145	Senior Project Manager - Environmental Engineering
Fennwald, Lisa E.	EP6	\$132	Project Manager - Environmental Engineering
Sewing, Jr., Gilbert E.	EP6	\$132	Project Manager - Environmental Engineering
Randolph, Stephen	EP7	\$123	Project Manager - Environmental Engineering
Frederich, Karen S.	EP8	\$114	Project Manager - Environmental Engineering
Todd, Richard E.	EP8	\$114	Project Manager - Environmental Engineering
Hess, Andrew D.	EP9	\$107	Project Manager - Environmental Engineering
Hoskins, Kim A.	EP10	\$97	Project Engineer - Environmental Engineering
Todd, Shannon	EP10	\$97	Design Engineer - Environmental Engineering
Straszacker, Timothy J.	EP11	\$77	Design Engineer - Environmental Engineering
Visintine, Brian D.	ET1	\$91	Professional Designer - Environmental Engineering
Morin, Kyle J.	ET4	\$54	CADD Technician - Environmental Engineering
<u>GENERAL STAFF</u>			
Cherry, Glen T.	GP1	\$172	Manager - General Staff
Miller, Michelle M.	GP7	\$81	Assistant Manager - General Staff
Prince, Michelle L.	GT3	\$67	Coordinator
Clarke, Kristine E.	GT4	\$52	Coordinator
Cavender, Dianne M.	GT5	\$45	Coordinator
Cadigan, Alexander R.	GT5	\$45	Coordinator



2014 Hourly Billing Rates

<u>GIS/IT SYSTEMS</u>			
Stahlhuth, Jeffrey S.	IP1	\$162	Associate Vice President - GIS / IT / Survey
Gilmore, John D.	IP2	\$93	Senior GIS/IT Professional
Lawrence, Zachary E.	IT4	\$57	GIS Technician
Schreiber, Andrew P.	IT4	\$57	GIS Technician
<u>STRUCTURAL ENGINEERING</u>			
Banashek, Michael A.	SP1	\$184	Associate Vice President - Structural Engineering
Skibiski, Kevin C.	SP3	\$143	Associate Vice President - Structural Engineering
Bane, Jeffrey L.	SP4	\$143	Senior Project Manager - Structural Engineering
Lohman, Thomas J.	SP5	\$124	Senior Project Manager - Structural Engineering
Lagemann, Eric M.	SP7	\$116	Project Manager - Structural Engineering
Mike Lubiewski	SP8	\$104	Project Manager - Structural Engineering
Derner, Jonathan J.	SP9	\$102	Senior Project Engineer - Structural Engineering
Chorkey, Martin A.	SP10	\$86	Design Engineer - Structural Engineering
Klues, Kyle A.	SP10	\$86	Design Engineer - Structural Engineering
Wright, Carrie B.	SP11	\$81	Engineer - Structural Engineering
Friederich, Timothy S.	SP12	\$75	Engineer - Structural Engineering
Becherer, Ashley E.	SP12	\$75	Engineer - Structural Engineering
Hill, Timothy M.	ST1	\$87	Professional Designer - Structural Engineering
Bailey, Jonathan N.	ST2	\$77	Designer - Structural Engineering
Buettner, Christine A.	ST4	\$69	CADD Technician - Structural Engineering
<u>TRANSPORTATION ENGINEERING</u>			
Bernardez, Genovevo E.B.	TP1	\$194	Vice President - Transportation Engineering
Donahue, Steven R.	TP2	\$184	Associate Vice President - Transportation Engineering
Jasper, Jarrett D.	TP3	\$166	Associate Vice President - Transportation Engineering
Brestal, Brooks K.	TP4	\$164	Engineering Manager - Transportation Engineering
Ashrafzadeh, Ramin D.	TP5	\$134	Senior Project Manager - Transportation Engineering
Klein, John E.	TP6	\$111	Project Manager - Transportation Engineering
Riechmann, Bradley E.	TP6	\$111	Project Manager - Transportation Engineering
Schmidt, Brian D.	TP6	\$111	Project Manager - Transportation Engineering
Harrison, Aaron M.	TP7	\$103	Senior Project Engineer - Transportation Engineering
Bleser, Stephanie	TP8	\$99	Senior Project Engineer - Transportation Engineering
Jordan, Brady S.	TP8	\$99	Senior Project Engineer - Transportation Engineering
Recker, Greg S.	TP9	\$97	Senior Project Engineer - Transportation Engineering
Riechmann, David R.	TP10	\$83	Design Engineer - Transportation Engineering
Pettibone, Jordan E.	TP11	\$76	Design Engineer - Transportation Engineering
Whiteside, Gary A.	TP12	\$70	Engineer - Transportation Engineering
Loos, Jonathan R.	TP12	\$70	Engineer - Transportation Engineering
Auer, John J.	TT1	\$104	Professional Designer - Transportation Engineering
Hooker, Steven R.	TT3	\$65	Designer - Transportation Engineering
<u>Surveying</u>			
Pitts, Ken	SU2	\$95	Licensed Land Surveyor
Dillow, Craig R.	SU4	\$63	Survey Instrument Technician
Bowling, Rachel S.	SU4	\$63	Survey Instrument Technician
Morris, Matt	SU5	\$45	Junior Survey Technician

EXHIBIT B
HORNER & SHIFRIN, INC.
REIMBURSABLE EXPENSES
Effective 1/1/2014

PROJECT-RELATED DIRECT COSTS

Subconsultant Fees
Delivery Service Charges
Travel Expenses, including:
 Rental Car, Parking, Tolls, Airfare, Lodging, Meals, etc.
Aerial Photos / Maps
Photo Processing
Document Binders / Covers
Outsourced Architectural Renderings
Outsourced Reproduction / Printing

PROJECT-RELATED IN-HOUSE CHARGES

Global Positioning System (GPS) Survey Equipment/Trimble Total Station	\$ 25.00	hour
Bridge Inspection Small Tools	\$ 100.00	day
MH Inspection Camera	\$ 10.00	hour
Van Dorn Water Sample Bottle	\$ 50.00	day
Field Computer/Tablet	\$ 10.00	hour
Computer Use: CADD/Engineering	\$ 17.00	hour
Vehicle Mileage Reimbursement: Company- or Employee-Owned Vehicle	Per IRS	mile
Survey Costs:		
Iron Rods	\$ 4.00	each
Iron Pipe	\$ 5.50	each
Reproduction:		
<u>Monochrome</u>		
Copies (letter and legal)	\$ 0.10	each
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Transparency (11X17)	\$ 1.50	each
Large Format (Bond)	\$ 0.65	s.f.
Large Format (Vellum)	\$ 1.00	s.f.
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<u>Color:</u>		
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Large Format (Transparency)	\$ 3.00	s.f.
Large Format (Bond)	\$ 1.25	s.f.
Large Format (Photo Glossy)	\$ 3.25	s.f.
Large Format (Photo Glossy Adhesive Back)	\$ 3.25	s.f.

Note: An administrative fee multiplier may be applied to the above costs and charges, according to the specific payment terms of each individual contract.

EXHIBIT "C"

HORNER & SHIFRIN, INC. - TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

1. SCOPE OF SERVICES

Horner & Shifrin, Inc. ("Engineer") will perform the services set forth in the Agreement, of which these terms and conditions are hereby made a part.

2. PAYMENTS TO ENGINEER

- A. Compensation will be as stated in the attached Agreement. Statements (invoices) are payable upon receipt. A late payment charge will be added to all amounts not paid within 30 days of statement date; calculated at 1.5 percent per month from statement date. Any costs incurred by Engineer in collecting any delinquent amount, including reasonable attorney's fees, court costs, expenses, and the reasonable value of the Engineer's time and expenses computed at the Engineer's prevailing fee schedule, shall be reimbursed by Client.
- B. If a portion of Engineer's statement is disputed, the undisputed portion shall be paid by Client by the due date. Client shall advise Engineer in writing of the specific cause of the disagreement within 30 days of receipt of the invoice. Interest as stated above shall be paid by Client on all disputed amounts resolved in the Engineer's favor.
- C. Taxes as may be imposed by Federal, state and local authorities (other than Federal and state income tax, and City of St. Louis Earnings Tax) shall be in addition to the payments due Engineer stated in the Agreement.
- D. When the basis of compensation is the Engineer's hourly rates, the rate schedule will be updated on January 1 of each year. After January 1 the Engineer's updated rate schedule will be used to calculate invoice amounts.

3. INSURANCE

- A. During the course of performance of its services, Engineer will maintain Worker's Compensation insurance with limits as required by statute, Employer's Liability insurance with limits of \$1,000,000 and Commercial General and Automobile Liability insurance with combined single limits of \$1,000,000.
- B. If the Project involves on-site construction-phase services by the Engineer, construction contractors shall be required to provide (or Client may provide) Owner's Protective Liability Insurance naming the Client as a Named Insured and the engineer as an additional insured or to endorse Client and Engineer as additional insureds on construction contractor's liability insurance policies covering claims for personal injuries and property damage. Construction contractors shall be required to provide certificates evidencing such insurance.

4. INDEMNIFICATION

- A. Client agrees to require all construction contractors to indemnify, defend and hold harmless Client and Engineer from any and all loss where loss is caused or incurred (or alleged to be caused or incurred) in whole or in part as a result of the negligence or other actionable fault of the contractors, their agents, or subcontractors.
- B. If this project involves construction, and Engineer does not provide engineering services during construction including, but not limited to, on-site monitoring, site visits, shop drawing review and design clarifications, Client agrees to indemnify and hold harmless Engineer from any liability arising from this Project or Contract.

5. PROFESSIONAL RESPONSIBILITY

- A. Engineer will exercise reasonable skill, care and diligence in the performance of its services and will carry out its responsibilities in accordance with customarily accepted good professional engineering practices. No warranty, expressed or implied, is included in this Agreement or in any drawing, specification or opinion produced pursuant to this Contract.
- B. In no event will Engineer be liable for any special, indirect or consequential damages; including, without limitation, damages or losses in the nature of increased Project costs, loss of revenue or profit, lost production, or governmental fines or penalties.
- C. The Engineer's aggregate liability for all damages connected with its services for the Project, not excluded by the preceding subparagraph, will not exceed the compensation paid for services.
- D. The obligations and remedies stated in this Paragraph 5. Professional Responsibility, are the sole and exclusive obligations of Engineer and remedies of Client, whether liability of the Engineer is based on contract, warranty, strict liability, tort (including negligence), indemnity or otherwise.

6. ACCESS

Client will provide access (right of entry) for Engineer's staff, its agents, subconsultants, and others, as appropriate for this Project; and Client will be responsible for the time, place, and manner of entry upon all property where Engineer is to provide services under this Agreement. Client agrees to hold Engineer harmless from any and all liability or claims arising from such entry onto property by Engineer. Engineer will take reasonable precautions to minimize property damage; however, it is understood that some minor damage may occur, for which Engineer shall not be held responsible.

7. HAZARDOUS ENVIRONMENTAL CONDITIONS

Nothing in this Agreement shall impose any responsibility or liability on Engineer for expenses, claims, or damages arising from, or in any manner related to, hazardous environmental conditions and/or the presence of other regulated substances.

8. ESTIMATES AND PROJECTIONS

Engineer's estimates and projections of construction costs and/or schedules, operation and maintenance costs, equipment characteristics and performance, and operating results are based on Engineer's experience, qualifications and judgment. Since Engineer has no control over weather, cost and availability of labor, material and equipment, labor productivity, construction contractor's procedures and methods, and other factors, Engineer cannot and does not guarantee the accuracy of any of Engineer's estimates and projections related to this Project.

9. ON-SITE SERVICES

- A. On-site visits by Engineer during construction or equipment installation for Project, or the furnishing of on-site Project representatives, shall not make Engineer responsible for construction means, methods, techniques, sequences or procedures; for construction safety precautions or programs; or for any failure by construction contractor(s) to perform their work in accordance with the Contract Documents.

**COST PROPOSAL WORKSHEET FOR :
CITY OF MASCOUAT WWT FACILITY PLAN
FEE ESTIMATE FOR WASTEWATER IMPROVEMENTS ENGINEERING SERVICES**

Prepared By: DPC

Task No.	Task Description	Task M.H.	Task Cost												
				PM	El	PE	Sr.PE		Sr.PE	Sr.PE	Sr.PE	WP	ET	EA	
				Env	Env	Env	Struct.		Elec.	Mech.	Mech.	WP2	T1	T2	
				P2	P3	P7	P5	P3	P3	P3	P4	WP2	T1	T2	
				JEM	DPC	TJS	ADH	JLB	KSS	RBT	MSM	DMQ	VB	BE	
A.	COLLECT AND REVIEW EXISTING INFORMATION PROVIDED BY THE CITY														
B.	Drawings of the existing treatment plant	8	\$932	2		6									
C.	Project initiation meeting	8	\$1,160	8											
D.	WWTP influent, effluent and operational data 2009-current	14	\$1,454	2	4	8									
E.	Operational reports (annual reports)	10	\$806	2	8										
F.	Other (potentially) pertinent information as determined by consultant and City.	4	\$308		4										
G.	Population, flow and loading projections	6	\$462		6										
H.	Obtain estimated flows for Scott AFB, MidAmerica														
I.	Airport and I-64 interchange area.	5	\$453	1	4										
J.	Available data concerning I&I sources, quantities, reduction efforts planned, etc.	8	\$616		8										
K.	Correspondence with IEPA	2	\$290	2											
	SUBTOTAL:	65	\$6,581	0	17	34	14	0	0	0	0	0	0	0	0

CONDUCT ON-SITE INSPECTIONS AT THE EXISTING WWTP															
Detailed inspection of all existing unit processes and equipment. Inspect the physical characteristics of the main plant, lagoon system, and the wastewater treatment equipment (age, general condition, evidence of corrosion, remaining service life, etc.).															
A.	Inspect the condition and structural integrity of the existing structures including buildings.	10	\$1,450	10											
B.	Inspect electrical equipment for compliance with applicable codes.	10	\$1,380				10								
C.	Discuss operations and maintenance procedures, historically troublesome equipment, and issues of concern (for system reliability, maintainability and bottlenecks) via an interview with operations and maintenance staff.	10	\$1,190						10						
D.	Evaluate sludge lagoon operability	14	\$1,742	8	2	4									
E.	Evaluate clarifier process operation and performance in dry and wet weather loadings.	2	\$290	2											
F.		5	\$573	1		4									
	SUBTOTAL:	51	\$6,625	0	21	2	8	10	0	10	0	0	0	0	0

DEVELOP, PRIORITIZE AND SCHEDULE CORRECTIVE ACTION ITEMS															
Identify problem areas based upon the on-site inspections. Evaluate and prioritize items according to their impact on the plant and ability for the facilities (liquid handling, sludge handling, and wet weather) to achieve their desired performance including the following. Provide a comprehensive list of process related, structural, mechanical, HVAC, and instrumentation items requiring corrective action that were observed during the inspections. Prepare memorandum detailing observed operational issues and remedies where cost savings would be anticipated, which may include operation of the extended aeration system, aerobic digestion, and wet weather lagoons. Preliminary budget estimates for each corrective action item and minor capital cost improvements associated with operational remedies that could result in cost savings. Include feasible alternatives for each proposed corrective action item. Include feasible alternatives for each of the proposed corrective action items. Include feasible alternatives for each of the proposed corrective action items, where applicable.															
A.	Rank corrective action items in order to prioritize and schedule	28	\$3,790	10			8		8	2					
B.	Work with City to distinguish corrective action items between those which may be accomplished by the City's own forces, as compared with larger or more sophisticated items that would justify hiring a Contractor.	16	\$2,176	4			4		4	4					
C.	Work with the City to develop a scope for capital improvements that will be bid for construction. Consider priority, costs and cash flows to determine whether the phasing of capital improvements would benefit the City and the system users (rate payers).	9	\$1,001	1			8								
D.	Perform each of the above tasks with consideration given to the required long term improvements developed (below).	27	\$2,920	1	8	8	8					2			
E.		3	\$359	1			2								
F.		3	\$435	3											
G.		4	\$629	1	3										
	SUBTOTAL:	90	\$11,310	1	1	1	1	1	1	1	1	1	1	1	1

DEVELOP ALTERNATIVES FOR WWTP IMPROVEMENTS / EXPANSION

COST PROPOSAL WORKSHEET FOR :
CITY OF MASCOUTAH WWTP FACILITY PLAN
FEE ESTIMATE FOR WASTEWATER IMPROVEMENTS ENGINEERING SERVICES

Prepared By: DPC

No.

Task Description

Task
M.H.

Task
Cost

	PM Env P3	El Env P7	PE Env P5	Sr,PE Struct. P3		Sr,PE Elec. P3	Sr,PE Mech. P3	Sr,PE Mech. P4	WP WP2	ET T1	ENT T2
	JEM	DPC	TJS	ADH	JLB	KSS	RBT	MSM	DMC	JB	BDV
2		4		6							
2		8		6							
0											
9		1		12							
		1		8							
7		1		6							
7		1		6							
		2		8							
		4		2							
		2		2							

- Based upon population, flow and loading projections received above, establish the planning period, prepare a brief memorandum summarizing capacity objectives, coordinate with IEPA and receive preliminary effluent objectives, Describe options for capital improvements that may be necessary to maintain compliance with regulatory requirements (including any anticipated regulatory changes within the foreseeable future), or to achieve future expansion and additional capacity.
- Develop and form opinions of cost for three alternatives
- Compare one plant and two plant alternatives for wastewater treatment.
- Evaluate converting existing clarifier to treatment tank and adding two external clarifiers
- Evaluate updating existing plant
- Evaluate new satellite extended aeration or MBR plant
- Estimate capital, O&M, and life cycle costs of recommended plant improvements to address expansion of hydraulic and organic capacity and more stringent effluent limitations
- Develop phasing plan for plant improvements.
- Evaluate phasing plan for recommended treatment plant improvements
- SUBTOTAL:**

10 \$1,222

14 \$1,802

0 \$0

13 \$1,429

9 \$1,001

7 \$787

7 \$787

10 \$1,146

6 \$794

4 \$504

80 \$9,472

PREPARE DRAFT REPORT

- Executive summary
- Introduction / purpose
- Background data
- Facility evaluation overview
- Plant operations and maintenance issues
- Treatment Issues
- Solids handling issues
- Recommended long term improvements plan
- Preparation of Exhibits
- QA/QC
- SUBTOTAL:**

1 \$145

4 \$553

4 \$428

10 \$1,146

4 \$504

11 \$1,299

9 \$1,085

8 \$932

43 \$4,280

22 \$2,984

116 \$13,356

	1											
1	1		2									
			4									
2			8									
2			2									
4	1	6	6	6								
6	6	4	6									
8	28	12	44	0	0	0	0	0	0	0	0	24

PREPARE FINAL REPORT

- Meet with City, review and discuss draft report
- Peer Review meeting
- Update draft report, incorporating comments from the City and making necessary modifications as required
- SUBTOTAL:**

10 \$1,895

7 \$1,162

22 \$2,538

39 \$5,395

5	5											
3	4											
2	8	6	6									2
10	15	6	6	0	0	0	0	0	0	0	0	2

TOTAL ESTIMATE MANHOURS

TOTAL ESTIMATED LABOR COSTS

271

\$52,739

Item	Unit	Total Cost
Mileage (five trips):	300	\$165
Computer Use Reimbursement (CADD):	--	\$0
Reproduction & Photocopy:	--	\$100
Field Equipment Rental Reimbursement:	--	\$0
Misc. Direct Expenses (H&S):	--	\$250
ESTIMATED DIRECT EXPENSES:		\$520
TOTAL ESTIMATED NOT-TO EXCEED COST:		\$53,300

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & City Council

FROM: Cody Hawkins – City Manager

SUBJECT: **SWIDA Bond Cap Reallocation Resolution**

MEETING DATE: January 21, 2014

REQUESTED ACTION:

Council approval of Resolution allowing the transfer of Private Activity Industrial Revenue Bond Volume Cap to SWIDA.

BACKGROUND & STAFF COMMENTS:

For many years, the City of Mascoutah has transferred its Private Activity Industrial Revenue Bond Volume Cap to Southwestern Illinois Development Authority (SWIDA) to assist the development of projects in Bond, Clinton, Madison and St. Clair counties. This action has passed through Council for many years and takes no funding from the City. All home-rule units are allocated a specific bond volume cap, based on their latest Census population. Since the City of Mascoutah did not issue (and could not use) the bonds it was allocated this year, SWIDA combines Mascoutah's unused bond allocations with other units and issues bonds for organizations that have large projects and are in need of additional bond amounts. Staff believes this action is warranted. SWIDA was created to facilitate economic development in Bond, Clinton, Madison and St. Clair counties. By allocating the bond cap to SWIDA, the City guarantees that the funding capacity stays in our immediate area.

FUNDING:

None.

RECOMMENDATION:

Staff recommends that the Council approve and adopt this Resolution.


SUGGESTED MOTION:

I move that the Council approve and adopt Resolution No. 13-14-__, thereby relinquishing the City of Mascoutah's Private Activity Industrial Revenue Bond Volume Cap to SWIDA.

Prepared By:


Kari D. Haas, City Clerk

Approved By:


Cody Hawkins, City Manager

Attachments: A – Letter from SWIDA Executive Director Michael Lundy
B – Resolution

Members of the Board:
Robert Lombardi, Chair
Khalil El-Amin
Barbara S. Johnson
David A. Miller
James S. Nations
Kennard Tucker
John Hipskind
Kevin Kaufhold
Greg Kuehnle
Reggie Sparks
Jim Sullivan
David Willey



Ex. Officio:
Adam Pollet
Ann Schneider

Michael J. Lundy
Executive Director:

Serving the Counties of Bond, Clinton, Madison and St. Clair

Assistant Executive Director
Joe Gasparich, MBA, CPA

January 10, 2014

The Honorable Gerald Daugherty, Mayor
City of Mascoutah
3 West Main Street
Mascoutah, IL 62258-2030

Dear President Daugherty:

In the past, home-rule cities and villages have agreed to transfer industrial revenue bond volume cap to SWIDA to assist the development of projects in Bond, Clinton, Madison and St. Clair Counties. SWIDA is once again hoping that the Village of Mascoutah will agree to transfer their private activity industrial revenue bond cap to us prior to the May 1st deadline.

If the Village of Mascoutah does not use its bond volume cap for a project or does not transfer its unused bond volume cap to SWIDA by May 1, 2014, the state requires the cities to return the cap back to the state where it will be used in other parts of Illinois.

SWIDA uses the transferred cap to finance developments in our four-county area. In recent years, SWIDA used bond cap in Belleville, Fayetteville, Greenville and Caseyville. If later in the year Mascoutah finds it needs the bond cap for a project in the Village, Mascoutah can request an allocation from the pool. Since 1989, SWIDA has issued over one billion in revenue bonds to finance projects in its jurisdiction. These projects have built the tax base of the area and created and retained jobs for our citizens.

We would appreciate your help again this year. The process has been simplified, only passing of the enclosed draft ordinance by May 1st is required; no Intergovernmental Agreement is necessary. A copy of the passed ordinance along with the attached draft letter, *Report of Allocation Granted by Home-Rule Units*, needs to be sent to the Governor by May 10th, with a copy to SWIDA. If you have any questions please call me at 618-345-3400.

Sincerely yours,

Michael J. Lundy
Executive Director

Attachment A

Enclosures

RESOLUTION NO. 13-14-__

**A RESOLUTION AUTHORIZING THE TRANSFER OF VOLUME CAP
IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES,
AND RELATED MATTERS**

WHEREAS, Mascoutah, Illinois (the "Municipality") is a municipality and a home rule unit of government under Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, Section 146 of the Internal Revenue code of 1986, as amended (the "Code"), provides that the Municipality has volume cap equal to \$100 per resident of the Municipality in each calendar year, which volume cap may be allocated to certain tax-exempt private activity bonds; and

WHEREAS, the Illinois Private Activity Bond Allocation Act, 30 Illinois Compiled Statutes 2008, 345/1 et seq., as supplemented and amended (the "Act"), provides that a home rule unit of government may transfer its allocation of volume cap to any other home rule unit of government, the State of Illinois or any agency thereof or any non-home rule unit of government; and

WHEREAS, it is now deemed necessary and desirable by the Municipality to transfer its entire volume cap allocation for calendar year 2014 to the Southwestern Illinois Development Authority (the "Issuer") to be applied toward the issuance of private activity bonds by the Issuer (the "Bond") or for such other purpose permitted by this Resolution;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mascoutah, Illinois, as follows:

SECTION 1. That, pursuant to Section 146 of the Code and the Act, the entire volume cap of the Municipality for calendar year 2014 is hereby transferred to the Issuer, which shall issue the Bonds using such transfer of volume cap, without any further action required on the part of the Municipality, and the adoption of this Resolution shall be deemed to be an allocation of such volume cap to the issuance of the Bonds or such other bonds.

SECTION 2. That the Municipality and the Issuer shall maintain a written record of this Resolution in their respective records during the term that the Bonds or any other such bonds to which such volume cap is allocated remain outstanding.

SECTION 3. That the Mayor, the City Clerk and all other proper officers, officials, agents and employees of the Municipality are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents and certificates as many be necessary to further the purposes and intent of this Resolution.

Attachment B'

SECTION 4. That the provisions of this Resolution are hereby declared to be separable, and if any section, phrase or provision of this Resolution shall for any reason be declared to be invalid, such declaration shall not affect the remainder of the sections, phrases, and provisions of this Resolution.

SECTION 5. That all ordinances, resolutions, or orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded; and that this Resolution shall be in full force and effect upon its adoption and approval.

PRESENTED, PASSED, APPROVED AND RECORDED by the City Council of the City of Mascoutah, Illinois on the 21st day of January, 2014, by the following votes, to wit:

AYES -

NAYS -

ABSENT -

Approved by the Mayor of the City of Mascoutah, Illinois, the 21st day of January, 2014.

CITY OF MASCOUTAH

Gerald Daugherty, Mayor

[SEAL]

ATTEST:

City Clerk

CITY OF MASCOUTAH

Staff Report

TO: Honorable Mayor & Council
FROM: Cody Hawkins – City Manager
SUBJECT: **Bid Award – Mascoutah Swimming Pool Renovations**

MEETING DATE: January 21, 2014

REQUESTED ACTION:

Approval to reject bid.

BACKGROUND & STAFF COMMENTS:

Bids for the Mascoutah swimming pool renovations including sandblasting, coping and gutter systems, replacement of tile and pool resurfacing were opened on Thursday, January 16, 2014. There were three bids submitted.

FUNDING:

This was not budgeted in the FY13/14 budget but will be funded by the General Fund and Parks and Recreation Fund.

RECOMMENDATION:

After reviewing the bids staff recommends a motion rejecting all bids and rebid of the project to try and obtain more competitive bids for the Mascoutah Swimming Pool Renovations.

SUGGESTED MOTION:

I move that the Council reject all bids for the Mascoutah Swimming Pool Renovations Project.

Prepared By: Melissa Schanz
Melissa Schanz
Executive Assistant

Approved By: 
Cody Hawkins
City Manager